

Agenda

Ordinary Meeting

Thursday, 14 September 2017

commencing at 9.00am

Council Chambers, 1 Omrah Avenue, Caloundra

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 WELCOME AND OPENING PRAYER**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 17 August 2017 and the Special Meeting (SunCentral & Sunshine Coast Airport Quarterly Update) held on 17 August 2017 be received and confirmed.

5 OBLIGATIONS OF COUNCILLORS**5.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 172 of the *Local Government Act 2009*, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

5.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Section 173 of the *Local Government Act 2009*, a councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the councillor's personal interest the matter and if the councillor participates in the meeting in relation to the matter, how the councillor intends to deal with the real or perceived conflict of interest.

6 MAYORAL MINUTE**7 PRESENTATIONS / COUNCILLOR REPORTS**

8 REPORTS DIRECT TO COUNCIL**8.1 PLANNING AND ENVIRONMENT****8.1.1 ENVIRONMENT AND LIVEABILITY STRATEGY****File No:** Council Meetings**Author:** Manager Environment and Sustainability Policy
Planning and Environment Department

Appendices: App A - Environment and Liveability Strategy - Part A - Strategic Directions Pg 5/281
 App B - Environment and Liveability Strategy Part B - Five Year Implementation Plan Pg 81/281
 App C - Environment and Liveability Strategy - Part C - Network Plan Pg 107/281

PURPOSE

The purpose of this report is to present the final draft Environment and Liveability Strategy for Council consideration and adoption as Council's long-term strategic directions for environment and liveability on the Sunshine Coast.

EXECUTIVE SUMMARY

The Environment and Liveability Strategy has been developed to provide long-term strategic direction to guide growth, environmental protection and shape the region for future generations.

The new strategy provides an integrated framework and sets strategic directions focused on the preservation and enhancement of the natural environment and the liveability of the region, enabling a good quality of life for all residents and supporting a strong economy in an accessible and well-connected built environment.

The purpose of this strategy is to put in place a strategic platform to enable the region to approach the next 25 years in a confident manner looking for opportunities to strengthen the community's resilience for the future. The strategy will complement the other long-term strategies of council and provide an integrated approach to respond to the challenges facing the region.

The strategic directions outlined in Part A of the strategy are supported by a Five-Year Implementation Plan (Part B) that guides resource allocation to key services and transformational actions, and a Network Plan (Part C) that sets the technical standards and specifications that provide planning directions to support decision-making.

At the April 2017 Ordinary Meeting of Council, endorsement of the draft strategy was provided for the purposes of public consultation. Formal consultation with the community and key stakeholders was undertaken for a five week period from 27 April to 4 June 2017.

A full analysis of feedback received during consultation on the draft strategy has been undertaken. The majority of respondents strongly supported the overall aims of the strategy, the long-term outlook of the strategy was welcomed, and the integration of current environment and growth management strategies was supported.

Clear feedback received during consultation included that:

- Retaining the distinct character of the Sunshine Coast was important, as is the retention of the distinct qualities of our 'community of communities'.
- The protection, management and enhancement of our natural environment and distinct landscape are fundamental to the future of the region

- Finding the balance is important to enable the retention of the character, scale and lifestyle we have now, and that transitioning to a more compact urban form supported by critical infrastructure is necessary to protect natural assets and reduce reliance of private vehicles
- Being sustainable was also viewed as being very important, in particular the integration of 'good sustainability practices' into all we do to manage both present and future impacts, and the need to be prepared for and understand the risks associated with climate change

Consultation outcomes have now been incorporated and a final draft has been prepared for council consideration.

This report seeks council's adoption of the Environment and Liveability Strategy (Appendix A, B and C).

OFFICER RECOMMENDATION

That Council:

- receive and note the report titled "Environment and Liveability Strategy"**
- adopt the Environment and Liveability Strategy (Appendix A – Part A: Strategic Directions, Appendix B – Part B: Five-Year Implementation Plan, and Appendix C – Part C: Network Plan) and**
- note that the Environment and Liveability Strategy supersedes the: Biodiversity Strategy 2010-2020; Waterways and Coastal Management Strategy 2011-2021; Climate Change and Peak Oil Strategy 2010-2020; Open Space Strategy 2011; Social Infrastructure Strategy 2011; and Affordable Living Strategy 2010-2020, and that these strategies are now removed from Council's Policy Register.**

FINANCE AND RESOURCING

Delivery of the transformational actions, and in particular the suite of tasks recommended for delivery in the first five years outlined in Part B of the strategy will draw upon multiple funding sources.

Development of the transformational actions and associated tasks and their proposed implementation timeframe have been designed to have minimal impact on budgets while ensuring the strategic directions set in the strategy can be realized.

Delivery costs for the first year of transformational action implementation (2017/18) are calculated at approx. \$26 million. Approximately \$25 million has been secured against the Environment Levy (\$7.5 million), Local Government Infrastructure Program (LGIP) (\$13.9 million) and Capital works (\$3.6 million). Project allocations of approx. \$1.02 million have been secured against operational project funding in the 2017/18 budget.

All transformational actions and associated tasks are subject to the annual budget planning and approval processes of council.

CORPORATE PLAN

Corporate Plan Goal: *A healthy environment*

Outcome: 3.1 - A resilient region shaped by clever planning and design

Outcome: 3.2 - Protection and enhancement of our natural assets and distinctive landscapes

Outcome: 3.3 - Responsive, accessible and well managed assets and infrastructure

Outcome: 3.4 - Transitioning to a sustainable and affordable way of living

Outcome: 3.5 - A reputation for innovation and sustainability

CONSULTATION

Portfolio Councillor Consultation

Briefings on the draft strategy have been provided to Portfolio Councillors at key milestones:

- Councillor McKay – Community and Environment portfolio
- Councillor Dickson – Planning and Development portfolio

Internal Consultation

Internal consultation has been undertaken with Councillors and council officers with feedback directly informing the Environment and Liveability Strategy.

Council's Integrated Environment and Integrated Open Space teams have played an active role in considering and providing in-principle support for the development of the strategy at key milestones.

Parallel to the community consultation process, a series of 8 lunchtime staff information sessions were delivered with 47 attendees, and 8 Branch presentations were provided with 148 attendees to promote the strategy, increase awareness and seek feedback to help further refine strategy content.

External Consultation

External consultants have been engaged throughout the development of the strategy to provide an independent expert peer review of the existing suite of council endorsed strategies, to provide feedback on the proposed strategy framework and document structure, and to provide peer review of strategy content at key points in the drafting process.

Community Engagement

At the April 2017 Ordinary Meeting of Council, endorsement of the draft strategy was provided for the purposes of public consultation. Formal consultation with the community and key stakeholders was undertaken for a five week period from 27 April to 4 June 2017.

During this period, over 700 face-to-face contacts were made including at:

- 9 community drop in sessions with 511 attendees
- 3 half-day focus group workshops with 39 attendees, and
- 17 other information sessions with 164 attendees

A range of media and on-line communications were delivered to support the consultation process including:

- 4 media releases generating 20+ media stories (print & radio)
- 9 social media stories with individual Facebook stories reaching upwards of 30,000 people, and
- 2,460 draft strategy website hits

Overall, the consultation process delivered 3,500 + connections, 80 written submissions, and 288 completed surveys.

PROPOSAL

The Sunshine Coast is widely acknowledged as a highly desirable place to live, work and play. This strong reputation is underpinned by the region's picturesque coastline and beaches, extensive waterways and wetlands and the hinterland mountain ranges.

The region is currently home to 303,400 residents housed in approximately 127,000 homes. The majority of these residents live in established urban centres along the coast. It is a major tourism destination and as the second strongest regional economy in Queensland generates \$17 billion worth of economic activity annually.

The strategy seeks to guide transformational decision-making and actions that will continue to protect and respect the importance of the natural environment as the foundation for the Sunshine Coast way of life. It focuses on the management of the natural environment; creation of a sustainable built environment; and the way we live in these environments to enhance our lifestyle and liveability.

The strategy has been developed to provide long-term strategic direction to guide growth and shape the Sunshine Coast for future generations to 2041. It focuses on the natural environment and how it can be preserved and enhanced, as well as the liveability of the region – enabling a good quality of life for all residents in an accessible and well-connected built environment.

Long-term planning is necessary but action must start now. By acting now, we can retain our natural environment, respond to the challenge of population growth in different and better ways, actively prepare to meet the needs and expectations of future communities and build a landscape and community that is resilient to the forecast impacts of climate change.

This strategy positions the Sunshine Coast as a region ready to take action to sustain our environment and liveability. A number of transformational actions and associated tasks have been identified to deliver significant advancements in:

- the way our environment is managed
- how liveable communities are shaped, and
- supporting sustainable living.

The strategy is presented in three parts:

Part A: Strategic Directions - Sets clear and integrated strategic directions necessary for a healthy environment and liveable Sunshine Coast in 2041.

Part B: Five-Year Implementation Plan, and

Part C: Network Plan - A network plan, including Desired Standards of Service and Network Blueprints that provide planning direction and technical detail to assist with implementation and delivery.

At the April 2017 Ordinary Meeting of Council, endorsement of the draft strategy was provided for the purposes of public consultation. Formal consultation with the community and key stakeholders was undertaken for a five week period from 27 April to 4 June 2017.

A full analysis of feedback received during consultation on the draft strategy has been undertaken. The majority of respondents strongly supported the overall aims of the strategy, the long-term outlook of the strategy was welcomed, and the integration of current environment and growth management strategies was supported.

Clear feedback received during consultation included that:

- Retaining the distinct character of the Sunshine Coast was important, as is the retention of the distinct qualities of our 'community of communities'.

- The protection, management and enhancement of our natural environment and distinct landscape are fundamental to the future of the region
- Finding the balance is important to enable the retention of the character, scale and lifestyle we have now, and that transitioning to a more compact urban form supported by critical infrastructure is necessary to protect natural assets and reduce reliance of private vehicles
- Being sustainable was also viewed as being very important, in particular the integration of 'good sustainability practices' into all we do to manage both present and future impacts, and the need to be prepared for and understand the risks associated with climate change

Consultation outcomes have now been incorporated and a final draft has been prepared for council consideration.

Legal

There are no known legal implications associated with this report.

Policy

The Sunshine Coast Council Corporate Plan 2017-2021 identifies a 'Healthy Environment' as one of five goals to deliver on a vision to be Australia's most sustainable region – healthy, smart, creative.

Risk

The strategy sets a vision of a healthy environment and liveable Sunshine Coast in 2041. Realising this vision will encounter a number of challenges, some known, and some that are yet to emerge. These challenges, whether social, economic or environmental will need to be managed over the course of implementing the Strategy.

Previous Council Resolution

Ordinary Meeting – 20 April 2017 – Council Resolution (OM17/50)

That Council:

- receive and note the report titled "Draft Environment and Liveability Strategy"*
- endorse the Draft Environment and Liveability Strategy (Appendix A, B and C) for the purposes of public consultation and*
- delegate authority to the Chief Executive Officer to place the Draft Environment and Liveability Strategy on public display April/June 2017.*

Related Documentation

The following documents provide direction for Council to achieve its vision:

- Sunshine Coast Corporate Plan 2017-2021

The six strategies listed below will be superseded by the Environment and Liveability Strategy and removed from Council's Policy Register:

- Biodiversity Strategy 2010-2020
- Waterways and Coastal Management Strategy 2011-2021
- Climate Change and Peak Oil Strategy 2010-2020
- Open Space Strategy 2011
- Social Infrastructure Strategy 2011
- Affordable Living Strategy 2010-2020

Critical Dates

There are no critical dates in relation to this report.

Implementation

On adoption of the Environment and Liveability Strategy, it is proposed that:

- A fully graphic designed version of the strategy will be prepared, and
- Implementation will commence in the 2017/18 Financial Year.

8.1.2 ENVIRONMENT LEVY ANNUAL REPORT 2016-2017

File No:	Council meetings
Author:	Coordinator Biodiversity and Waterways Planning and Environment Department
Appendices:	App A - Environment Levy Annual Report 2016-201719

PURPOSE

The purpose of this report is to present the Environment Levy Annual Report 2016 – 2017 to Council for consideration and endorsement.

EXECUTIVE SUMMARY

The Sunshine Coast Council Environment Levy, contributed by all ratepayers, allows Council to further invest in the protection, enhancement and sustainable use of the region's biodiversity, waterways and foreshores, and to also strengthen partnerships with the community. The four funding themes of the Environment Levy Program are:

1. Acquisition of environmentally significant lands
2. Major projects
3. Community engagement and support
4. Environmental operational management.

As a requirement of the Environment Levy Policy, an Annual Report for the 2016-2017 financial year has been prepared and is graphically presented in Appendix A.

Some of the 2016-2017 achievements include:

- \$3.7 million spent on acquiring four new reserves in Maleny, Buderim and Peachester, adding 75 hectares to council's reserve network
- over \$1 million contributed to the establishment and ongoing maintenance of Environment Levy acquired reserves
- over \$770,000 contributed to coastal rehabilitation projects including dune building, revegetation and weed management
- \$547,000 awarded to 22 not-for-profit community groups to strengthen partnerships and continue to advance conservation outcomes
- 97 landholders receiving \$304,000 of Landholder Environment Grants for natural resource management projects on privately owned properties
- assistance to 942 registered Land for Wildlife and 339 working towards full registration, managing 8,291 hectares of retained habitat and restoring a further 795 hectares
- \$358,000 invested into the coordination of a range of pest plant and animal management initiatives including the Environmental Reserve Animal Control Plan, the Coastal Fox Control Program, and the Feral Deer and Animal Control Programs.

For the first time, the annual report will also be presented in an interactive format online. The interactive flipbook version, includes informative videos, sounds and animations about our natural environment and allows users to hear first-hand from the council officers and community volunteers working in partnership to manage our valued natural assets.

A limited number of the annual report will be published and distributed to councillors, libraries, council service centres and select mailing groups. The interactive version of the annual report will be made available on council's website, advertised through council's social media avenues, and promoted to Sunshine Coast schools.

This report recommends that council endorse the Environment Levy Annual Report 2016-2017 (**Appendix A**).

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Environment Levy Annual Report 2016-2017” and
- (b) endorse the Environment Levy Annual Report 2016-2017 (**Appendix A**).

FINANCE AND RESOURCING

In 2016-2017, the Environment Levy generated approximately \$9.4 million in revenue and \$10.04 million was invested into the delivery of the program (refer Table 1) which included the use of the Environment Levy’s restricted cash.

Table 1: 2016-2017 Environment Levy expenditure against key annual report messaging.

	2016-2017 Actuals (\$)
Total Revenue	9,400,000
Buying, protecting and enhancing environmentally significant land	4,870,000
Building our knowledge (monitoring and research)	320,000
Delivering on-ground environmental projects	1,200,000
Engaging and supporting the Sunshine Coast community	1,460,000
Other environmental management activities, including flying fox and pest management activities and support for Council’s environment education facilities	2,190,000
Total Actual Expenditure	10,040,000

As per the Environment Levy Policy 2017, any unspent funds associated with each of the four funding themes from the annual program are returned to Environment Levy restricted cash which is approximately \$5.55 million (30 June 2017).

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*
Outcome: 5.3 - A financially sustainable organisation
Operational Activity: 5.3.3 - Coordinate the delivery of Council’s environment levy and report outcomes to council as part of annual budget deliberations.

CONSULTATION

Portfolio Councillor Consultation

The Environment Portfolio Councillor has been briefed on the Environment Levy Annual Report.

Internal Consultation

Consultation with Environment Levy project managers and finance officers, as well as the Integrated Environment Team, which has representation from the following areas of Council, was undertaken in preparing the Environment Levy Annual Report 2016-2017:

- Environmental Operations Branch, Infrastructure Services
- Community Response Branch, Community Services
- Development Services Branch, Planning and Environment
- Environment and Sustainability Policy Branch, Planning and Environment.

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

No community engagement has been undertaken in relation to this report.

PROPOSAL

The Sunshine Coast Council Environment Levy, contributed by all ratepayers, allows council to further invest in the protection, enhancement and sustainable use of the region's biodiversity, waterways and foreshores and also to strengthen partnerships with the community. The four funding themes of the Environment Levy Program are:

1. Acquisition of environmentally significant land
2. Major projects
3. Community engagement and support, and
4. Environmental operational management.

Coordination and implementation of the annual Environment Levy Program is overseen by the Environment and Sustainability Policy Branch, in conjunction with project managers and the Integrated Environment Team, with representation and involvement from numerous departments including Infrastructure Services, Community Services, and Planning and Environment.

The Environment Levy Annual Report 2016-2017 is graphically presented in Appendix A, and for the first time will also be presented in an interactive format online.

The interactive flipbook version, includes informative videos, sounds and animations about our natural environment and allows users to hear first-hand from the council officers and community volunteers working in partnership to manage our valued natural assets.

To assist in communicating the outcomes associated with projects and initiatives implemented, the four themes have been communicated using different messaging to align with the Environment Levy's tag line "Your Environment Levy in action". These are summarised below.

Buying, protecting and enhancing environmentally significant land

In 2016-2017 Council purchased four new properties through the Environment Levy Land Acquisition program and invested in the establishment of previously acquired lands.

These activities assist to protect and enhance the sites' biodiversity values and landscape connections for today's community and future generations to enjoy and appreciate.

Achievements include:

- \$3.7 million investment to acquire four new properties, adding approximately 75 hectares to the Sunshine Coast Conservation Estate, this brings the total to 2,910 hectares.
- \$358,000 spent on establishment activities across 12 reserves (947 hectares)
- \$690,000 spent on the management of lands associated with the broader Environment Levy conservation estate.

Delivering on-ground environmental projects

The Environment Levy funds major on-ground environment projects that aim to maintain, enhance and reconnect our natural environment on the Sunshine Coast.

Projects undertaken in 2016-2017 include the ongoing rehabilitation of coastal dunes and reserves, removing weeds in road reserves, and restoring waterway vegetation in three of our major catchments; the Pumicestone Passage, the Mary River and the Maroochy River.

Achievements include:

- \$388,000 invested into planning, weed removal and native plant establishment associated with three river rehabilitation projects for Bells Creek, Maroochy River and the Mary River. A total of 63,000 trees have been planted for these 3 projects.
- \$773,000 invested into coastal rehabilitation and dune building activities, 12,000 native plants have been established and 120 hectares targeted for weed control, including rocky headland areas.
- \$31,000 invested into removing woody weeds in road reserves adjoining environment reserves.

Building our Knowledge

The Environment Levy funds planning, monitoring and research projects which assist Council to plan and make informed decisions in managing the natural environment on the Sunshine Coast.

In 2016-2017 the focus has been on implementing the Koala Conservation Plan actions and completion of native fauna and flora surveys for the fauna monitoring project.

Achievements include:

- \$87,000 invested into the koala conservation and management project, including; 16 koalas collared to date in the Witta/Reesville and Tanawha areas, and 100 council and private properties surveyed by the koala scat detection dogs through our partnership with University of the Sunshine Coast
- completion of fauna and flora surveys, which brings to an end the data collection component of the 4 year project: Fauna Monitoring of the Sunshine Coast Conservation Estate
- an ongoing \$120,000 partnership with Healthy Land and Water to understand the health of our waterways.

Engaging and Supporting the Sunshine Coast Community

By investing in not-for-profit community groups and private landowners, supporting conservation volunteers, and educating the younger generation, council achieves better conservation outcomes for the region. Achievements include:

- \$547,000 awarded to 22 not-for-profit community groups to strengthen partnerships and continue to advance conservation outcomes

- 97 landholders received \$304,000 of Landholder Environment Grants for natural resource management projects which contribute towards biodiversity conservation on privately owned properties
- 6 new Voluntary Conservation Agreement (VCA) partners assisted to protect 1153 hectares of habitat for flora and fauna, this brings the total number of VCA partners to 74
- 100 new Land for Wildlife members which means assistance is now given to a total of 942 registered Land for Wildlife members, along with 339 working towards full registration. Because of this program, 8,291 hectares of retained habitat is being managed and a further 795 hectares is being restored
- \$142,000 invested into the Pest Action and Engagement Program, which has assisted landholders to identify and manage pest plants through provision of weed management products, use of council pest control equipment and opportunity to attend Pest Plant and Animal Field Days at a range of events.

In addition, the Environment Levy also funded a range of other environmental activities including:

- \$358,000 investment into the coordination of a range of pest plant and animal management initiatives including the Environmental Reserve Animal Control Plan, the Coastal Fox Control Program, and the Feral Deer and Animal Control Programs
- \$144,000 invested into flying fox management actions in accordance with the Sunshine Coast Regional Flying Fox Management Plan. Actions have included; fortnightly monitoring at seven urban roost sites, and creation of flying fox vegetation buffers to assist community members living nearby urban roosts.

Legal

There are no legal implications to this report.

Policy

Council's Corporate Plan 2017-2021 sets the goal of a healthy environment through maintaining and enhancing the region's natural assets, liveability and environmental credentials.

The Program is a key funding source for the implementation of the Sunshine Coast Biodiversity Strategy 2010-2020, Waterways and Coastal Management Strategy 2011-2021 and Local Government Pest Area Management Plan 2012-2016.

Council's Environment Levy Policy provides clarity for the allocation of Environment Levy revenue raised each year.

Looking to the future, council's Draft Environment and Liveability Strategy will provide a contemporary and integrated strategic approach to work towards a healthy environment and liveable Sunshine Coast. The final strategy will assist to guide investments and decisions for the protection and enhancement of our natural environment, including the development and implementation of the annual Environment Levy Program.

Risk

The annual communication of the Environment Levy Program achievements will ensure that the wider community and key stakeholders are aware of the outcomes achieved by Council and the community volunteers through the Environment Levy Program.

Previous Council Resolution**Ordinary Meeting – 21 July 2016 - Council Resolution (OM16/112)**

That Council:

- (a) *receive and note the report titled "Environment Levy Program 2016/2017"*
- (b) *endorse the expenditure of the Environment Levy Program 2016/2017 (Appendix A Amended) and*
- (c) *note the indicative outer years Environment Levy Program (Appendix A Amended).*

Related Documentation

- Sunshine Coast Council Corporate Plan 2017-2021
- Sunshine Coast Council Biodiversity Strategy 2010-2020
- Sunshine Coast Council Waterways and Coastal Management Strategy 2011-2021
- Sunshine Coast Local Government Area Pest Management Plan 2012-2016
- Sunshine Coast Council Environment Levy Policy 2017
- Draft Sunshine Coast Environment and Liveability Strategy 2016-2041

Critical Dates

There are no critical dates that relate to this report.

Implementation

A limited number of the annual report will be published. These will be distributed to councillors, libraries, council service centres and select mailing groups. The interactive version of the annual report will be made available on council's website, advertised through council's social media, and promoted to Sunshine Coast schools.

8.1.3 TRANSPORT LEVY ANNUAL REPORT 2016-2017

File No:	Council meetings
Author:	Coordinator Transport Strategy and Policy Planning and Environment Department
Attachments:	App A - Transport Levy Annual Report 2016-201749

PURPOSE

The purpose of the Transport Levy Annual Report 2016-2017 (Appendix A) is to provide an overview of the Transport Levy Program achievements for the 2016-2017 financial year.

EXECUTIVE SUMMARY

The *Transport Levy Policy* aims to provide a basis for improving the Sunshine Coast's strategic transport network and supporting its users. It aligns with a number of goals and objectives identified in Council's *Sustainable Transport Strategy 2011-2031*. The Transport Levy provides Council with the opportunity to improve strategic transport needs of the Sunshine Coast of today as well as achieving major, long-term, multi-modal infrastructure outcomes.

The Transport Levy Annual Report 2016-2017 (Appendix A) has been produced to communicate the achievements of the Transport Levy to ratepayers and the broader community in an engaging and informative manner.

The Transport Levy Program initiatives are delivered under five sub-programs:

1. Public transport service improvements
2. Infrastructure assets
3. User benefits
4. Research, planning and investigations
5. Transport Futures Fund.

The implementation of initiatives under these sub-programs involves numerous departments across the organisation including Infrastructure Services, Community Services, Corporate Services and Planning & Environment.

In 2016-2017 the Transport Levy had a number of achievements including:

- Over \$350,000 towards upgrading 15 bus stops across the Sunshine Coast Council region to meet disabled accessibility requirements, including the installation of 13 new bus shelters. (This attracted a further \$234,454 in grant funding);
- Support for the continuation of the Light Rail Project;
- Contribution to TransLink to jointly fund the Maleny-Landsborough-Beerwah Bus Service through to successful transition to an upgraded permanent service;
- 3,837 passenger trips and 35,883km travelled on Flexilink Services;
- 12,019 passenger trips and 129,000km travelled on Council Link services;
- Distributed 10,000 copies of the updated Public Transport Guide for the Sunshine Coast Council region.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Transport Levy Annual Report 2016-2017" and
- (b) endorse the Transport Levy Annual Report 2016-2017 (Appendix A).

FINANCE AND RESOURCING

In 2016-2017, the Transport Levy generated just over \$3.6 Million.

Table 1 provides an overview of the Transport Levy Program expenditure for each of the funding sub programs as at 30 June 2017 and dealing with year-end transactions.

Table 1 Transport Levy Program Expenditure as at 30 June 2017

	2016-2017 Actuals
	\$
Total Revenue	3,609,587
Expenditure	
Service Improvements	450,341
Infrastructure Assets	361,769
User Benefits	66,116
Research, planning and investigations	587,688
Transport Futures Fund (TFF)	1,750,000
Total Expenditure	3,215,914

The majority of the unspent revenue totalling \$393,673 is allocated to valid committals with any balance transferred to the Transport Futures Fund.

The Transport Levy's Transport Futures Fund balance is \$5,680,046 as at 30 June 2017.

The Transport Levy Annual Report 2016-2017 has been graphically designed internally. Printing and distribution will be funded within the endorsed 2017-18 Transport Levy Program of Initiatives budget at an estimated cost of \$1,000.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*
Outcome: 5.3 - A financially sustainable organisation
Operational Activity: 5.3.4 - Coordinate the delivery of Council's transport levy and report out comes to council as part of annual budget deliberations.

CONSULTATION

Portfolio Councillor Consultation

The Portfolio Councillor has been briefed on this report.

Internal Consultation

Consultation with representations from the following areas of Council was undertaken in preparing the Transport Levy Annual Report 2016-2017 and this agenda report:

- Transport Infrastructure Management, Infrastructure Services
- Community Plan and Strategy, Community Services
- Finance, Corporate Services
- Transport and Infrastructure Policy, Planning & Environment
- Major Urban Developments, Planning & Environment.

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

There has been no community engagement undertaken in relation to this report.

PROPOSAL

The *Transport Levy Policy* aims to provide a basis for improving the Sunshine Coast's strategic transport network and supporting its users. The Transport Levy provides Council with the opportunity to improve strategic transport needs of the Sunshine Coast of today as well as achieving major, long-term, multi-modal infrastructure outcomes.

It aligns with a number of goals and objectives identified in Council's *Sustainable Transport Strategy 2011-2031*. Primarily, Council's Sustainable Transport Strategy identifies there is a need for an integrated multi-modal transport network catering "for long term needs of the Sunshine Coast, recognising and providing for travel within and between activity centres, enterprise areas and communities".

The Transport Levy Annual Report 2016-2017 (Appendix A) has been produced to communicate the achievements of the Transport Levy to ratepayers and the broader community in an engaging and informative manner.

The Transport Levy Program initiatives are delivered under five sub-programs:

1. Public transport service improvements
2. Infrastructure assets
3. User benefits
4. Research, planning and investigations
5. Transport Futures Fund.

The implementation of initiatives under these sub-programs involves numerous departments across the organisation including Infrastructure Services, Community Services, Corporate Services and Planning & Environment.

In 2016-2017 the Transport Levy had a number of achievements including:

- Over \$350,000 towards upgrading 15 bus stops across the Sunshine Coast Council region to meet disabled accessibility requirements, including the installation of 13 new bus shelters (this attracted a further \$234,454 in grant funding);
- Support for the continuation of the Light Rail Project;
- Contribution to TransLink to jointly fund the Maleny-Landsborough-Beerwah Bus Service through to successful transition to an upgraded permanent service;
- 3,837 passenger trips and 35,883km travelled on Flexilink Services;
- 12,019 passenger trips and 129,000km travelled on Council Link services;
- Distributed 10,000 copies of the updated Public Transport Guide for the Sunshine Coast Council region.

The Transport Levy continued to contribute to a number of bus stop infrastructure upgrades across the Sunshine Coast. These bus stop upgrades will benefit all users through ensuring compliance with the *Disability Discrimination Act 1992*.

In 2016/17, the Transport Levy continued to support the Sunshine Coast Light Rail Project. The preparation of the Urban Transformation Directions Paper, as part of Council's submission to the draft SEQ Regional Plan, was a key component of the advocacy undertaken by the Light Rail Project Team during 2016-2017 and contributed to the inclusion of the passenger transport trunk corridor (consistent with Council's light rail corridor alignment) being included in the draft SEQ Regional Plan.

The Transport Levy also contributed \$180,000 to TransLink to jointly fund the Maleny-Landsborough-Beerwah bus service delivering an improved public transport service to the Hinterland region. This trial service, which commenced in March 2010, was reviewed by TransLink in 2016 - 2017. The service review has successfully resulted in TransLink adopting some aspects of the trial service as part of the improved permanent service.

In 2016 -2017 the Transport Levy continued to fund the Council Link program, the Conondale to Maleny (via Witta) Flexilink service and the Peachester to Beerwah Flexilink service. The Flexilink services provide an affordable, reliable and accessible public transport option for people with limited public transport options while the Council Link program provides an important service by improving community connectedness, reducing social isolation. Council Link fills an important gap in the community transport network for people who are ineligible for assisted transport schemes (e.g. HACC Services and similar) but also find traditional public transport services difficult to access.

It is intended that the annual report be made primarily available on Council's website, but also printed in limited numbers and distributed via councillors, libraries, customer service centres and select mailing groups as required.

Legal

There are no legal implications to this report.

Policy

The publication of an annual report meets the requirement to be open and transparent in relation to initiatives undertaken through the Transport Levy Policy.

This report is in line with and supports the *Sustainable Transport Strategy 2011-2031* as follows:

Sustainable Transport Strategy

Goal 1: *A shift to public and active transport modes is achieved.*

Objective 1 – Provide infrastructure, networks and operations for public and active transport systems to facilitate a shift in travel demand to these modes.

Objective 2 – Integrate land use and transport planning considering transport needs early in the planning process.

Objective 3 – Identify and implement travel demand management measures.

Goal 2: *Transport planning is collaborative, cost-effective and progressive.*

Objective 4 – Integrate planning, design and delivery for transport investments.

Objective 5 – Plan and deliver a transport network that is cost effective and multi-use, providing enduring benefits.

Goal 4: *Transport and land use integration serves the local and regional economy and promotes self-containment.*

Objective 9 – Creating connected and efficient access and connection within and between communities.

Objective 10 – Efficient freight movement.

Objective 11 – Efficient tourism transport, providing an enjoyable tourist travel experience.

Risk

There are no identified risks associated with this report. The annual communication of the Transport Levy Program achievements will ensure that the wider community and key stakeholders are aware of the outcomes achieved through the application of the *Transport Levy Policy*.

Previous Council Resolution

Council Resolution Ordinary Meeting 15 September 2016 (OM16/157)

That Council:

- (a) receive and note the report titled "Transport Levy Annual Report 2015-2016" and
- (b) endorse the Transport Levy Annual Report 2015-16 (Appendix A).

Related Documentation

- Sunshine Coast Council Corporate Plan 2017-2021
- Sunshine Coast Council Sustainable Transport Strategy 2011-2031
- Transport Levy Policy.

Critical Dates

There are no critical dates that relate to this report.

Implementation

The implementation of the Transport Levy Program is an integrated approach and involves:

1. Numerous departments across the organisation including Infrastructure Services, Community Services, Corporate Services and Planning and Environment;
2. TransLink; and
3. Transport providers.

Co-ordination of the Transport Levy Policy and Program is overseen by the Transport and Infrastructure Policy Branch. Implementation of various Transport Levy initiatives is undertaken by the Infrastructure Services and Community Services Departments.

8.1.4 SUNSHINE COAST COUNCIL ORGANISATIONAL ENVIRONMENTAL SUSTAINABILITY BENCHMARKING REPORT 2016/2017

File No:	Council Meetings
Author:	Strategic Policy Officer Planning and Environment Department
Appendices:	App A - Environmental Sustainability Benchmarking Report 2016/201767
	App B - Environmental Sustainability Benchmarking Snapshot Report93

PURPOSE

The purpose of this report is to present the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Report (Benchmarking Report) for the 2016/2017 financial year.

EXECUTIVE SUMMARY

Environmental sustainability benchmarking is Council's framework to provide insight into its annual sustainability and environmental performance within the organisation. The Benchmarking Report 2016/2017 presents a comprehensive picture of the trends, changes and sustainability outcomes that have resulted from Council's ongoing emissions reduction initiatives and other related organisational actions.

Environmental sustainability benchmarking commenced in 2014/2015 as a background study to collate baseline data to measure and monitor the organisation's greenhouse gas (carbon) emissions, waste, energy consumption, transport use, water use, green buildings and programs, and internal systems and processes that deliver sustainability outcomes. Collecting information on these indicators in a consistent way that is quantifiable and measurable enables Council to monitor changes over time, improve business efficiency and identify opportunities for investment and cost savings.

Council continues to implement a number of energy efficiency and sustainability initiatives, including: being the first local government in Australia to construct a utility scale (15 MW) solar farm. The solar farm will provide \$22 million in electricity savings for all council's buildings and facilities, after costs over a 30 year period based on today's electricity costs, which are predicted to rise in the future. The renewable energy generated will contribute to reducing Australia's greenhouse gas emissions. This is in line with Australia's commitments to the Paris Agreement, which aims to hold the increase in the global average temperature to well below 2°C above preindustrial levels and the Queensland Government's target to achieve zero-net emissions by 2050; achieving Level 3+ Carbon Neutrality for the Sunshine Coast Airport; landfill gas flaring; staff sustainability events and programs; and fleet streamlining. These projects are delivering noticeable results compared to 2015/16 and the 2014/2015 baseline year.

Key findings from the 2016/2017 Benchmarking Report compared to the baseline year (2014/2015) include:

- The organisation's total greenhouse gas emissions (including emissions from community waste managed at Council landfills) have reduced overall by 14% since 2014/2015.
- The largest contributors to the organisation's overall carbon footprint continue to be waste to landfill 77% (from both council and community activities) followed by electricity 12% and street lighting 7%.

- Waste generated by council activities was 5186 tonnes compared to 3454 tonnes in 2014/2015. An increase (or reduction) in waste generation is largely influenced by the region's development, including road and facility upgrades/expansion.
- 60% of waste generated by council activities was diverted away from landfill. A 6% improvement since the baseline year 2014/2015.
- Landfill gas flaring has increased by 120% since the baseline year of 2014/2015. The landfill gas flaring initiative is one of many that drives Council's policy outcome to reduce greenhouse gas emissions.
- Total electricity consumption has increased by 7.62% (1,572 Megawatt hours) since 2014/2015. The organisation has a number of new assets which has contributed to this increase.
- Water consumption has increased by 18% since 2014/2015. New assets and more water used during the hot dry summer of 2015/2016 has contributed to this increase.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Report 2016/2017"
- (b) endorse the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Report 2016/2017 (Appendix A) and
- (c) endorse the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Snapshot Report (Appendix B).

FINANCE AND RESOURCING

There are no direct financial implications associated with the Organisational Environmental Sustainability Benchmarking Report 2016/2017. The framework for environmental sustainability benchmarking acts as an incentive to reduce overall operating costs within Council's operations by reducing costs associated with waste, energy, water and fuel usage. The results contained within the report will assist to identify opportunities to further reduce emissions. Costs associated with any identified actions will be subject to future Council budget deliberations.

CORPORATE PLAN

Corporate Plan Goal: A healthy environment
Outcome: 3.1 - A resilient region shaped by clever planning and design
Operational Activity: 3.1.4 - Finalise and implement an Environment and Liveability Strategy 2017-2041

CONSULTATION

Portfolio Councillor Consultation

Councillor Jenny McKay – Portfolio Councillor for Environment.

Internal Consultation

The Sustainability team within the Environment and Sustainability Policy Branch worked closely with many areas across Council to compile indicators and extract the data necessary for the production of the organisational environmental sustainability framework and subsequent reports. This included Waste and Resources Management Branch, Financial

Services Team, Commercial Analysis Team, Fleet and Quarry Services Branch, ICTS Branch, Human Resources Branch, Procurement and Contracts Team, Property Management Branch and the Traffic and Transportation Team (Travel Smart).

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

There has been no community engagement undertaken in relation to this report.

PROPOSAL

Council vision and targets

Sunshine Coast Council has committed to be Australia's most sustainable region – Healthy, Smart, Creative. This commitment is underpinned by five goals in the Corporate Plan 2017-2021, including "A Healthy Environment". The key target/deliverable for this goal includes reducing the organisation's greenhouse gas emissions

Achieving the vision – knowing if Council is on track

Central to achieving Council's commitment to being Australia's most sustainable region and meeting its greenhouse gas emissions reduction targets, is having a clear process in place to measure progress and make corrections where necessary. In 2014/2015 an organisational environmental sustainability benchmarking framework for Council was established. This framework captures all of the programs and policies Council has implemented to reduce its greenhouse gas emissions and improve its environmental performance in a consolidated and consistent way.

A background benchmarking study was also conducted in 2014/2015 to collect baseline data to measure the organisation's greenhouse gas footprint and sustainability performance. The data collected in the 2014/2015 background study is used for comparison against 2015/16 results and the attached Organisational Environmental Sustainability Benchmarking Report for 2016/2017.

Benefits of benchmarking

Ongoing environmental sustainability benchmarking is an important exercise to provide an accurate and comparative annual snapshot of business performance. It also provides a direct line-of-sight between Council's Vision, long-term strategy directions, Corporate Plan Goals, Operational Activities and actual performance. It also enables council to adjust and refine policy outcomes in order to direct resources effectively and efficiently to meet carbon emission reductions and environmental sustainability targets.

There is a growing global and national trend towards benchmarking which is being driven by organisations such as the Australian Centre of Excellence for Local Government. This benchmarking framework consolidates a range of sustainability indicators and reports on performance in an integrated and holistic way, demonstrating leadership in sustainability and greenhouse gas reporting.

Environmental sustainability benchmarking also provides an important opportunity to promote the organisation's achievements to the community, demonstrate leadership and a tangible commitment to delivering on its Vision.

Indicators used in Council's environmental sustainability benchmarking framework

The environmental sustainability benchmarking framework measures, tracks and compares the organisation's:

- Carbon (greenhouse gas) emissions
- Waste generation and diversion

- Energy (electricity and fuel) consumption
- Transport (fleet vehicles and use of alternative transport such as public transport)
- Water consumption
- Environmental Sustainability programs (number of programs and staff participation)
- Systems and process embedded across Council that deliver sustainability outcomes
- Green projects (including buildings) and
- Changes (increases or reductions) in the above measures each year.

Key findings from data collected between 2015/16 and 2016/17

- In 2016/2017 the organisation's total emissions (including emissions from community waste managed at council landfills) were 140,238 tonnes of greenhouse gas compared to 143,047 tonnes in 2015/2016 – a 2% reduction on the previous year. Emissions reduced overall by 14% (22,960 tonnes of greenhouse gas) since the benchmark year 2014/2015.
- The largest contributors to the organisation's overall carbon footprint continue to be waste to landfill 77% (including council and community waste) followed by electricity 12% and street lighting 7%.
- Waste generated by council activities was 5186 tonnes compared to 6885 tonnes in 2015/16 and 3454 tonnes in 2014/15. An increase (or reduction) in waste generation is largely influenced by the region's development, including road and facility upgrades/expansion. Council continues to investigate ways to divert waste away from landfill for use in other applications.
- 60% of waste generated by council activities was diverted away from landfill compared to 59% in 2015/16 and 54% in 2014/15. The rate of organisational waste diverted away from landfill increased overall by 6% since the baseline year 2014/15.
- The quantity of landfill gas flared was 47,263 tonnes compared to 41,000 tonnes in 2015/16 and 21,424 tonnes in 2014/15. Overall landfill gas flaring has increased by 120% since the baseline year of 2014/15. The landfill gas flaring initiative is one of many that drives Council's policy outcome to reduce greenhouse gas emissions.
- The organisation has a number of new assets which has contributed to an increase in electricity consumption of 7% (1,450 Megawatt hours) since 2015/2016. There was a 0.62% increase between 2014/2015 and 2015/2016.
- Water consumption has increased by 16% since 2015/16. This increase has cost council \$93,147 more when compared to water consumption costs in 2015/16. With no major leaks reported the increase can most likely be attributed to new assets and more water used during the hot, dry summer. There was a 2% increase between 2014/2015 and 2015/2016.
- The organisation has quadrupled the use of digital tools to measure and monitor environmental performance since 2015/2016. Examples of the new tools include the Smart Region Management Platform to manage waste and whole of organisation solutions to reduce paper use.
- Council staff participation in sustainability events and programs has increased since the previous financial year by 14% with innovative programs including the digital business event 'Ignite' promoting a reduction in travel for business purposes and campaigns for saving electricity and waste.

The Organisational Environmental Sustainability Benchmarking Report 2016/2017 demonstrates the real value of benchmarking and its ability to identify measurable change in performance resulting from the implementation of specific actions or new projects.

Legal

No legal implications relevant to this report.

Policy

The Benchmarking Report is an annual snapshot of the organisation's greenhouse gas footprint and sustainability performance. The annual development and completion of this benchmarking report fulfills an implementation component of Operational Activity 3.1.4 of the Corporate Plan 2017. It also contributes to monitoring the Corporate Plan 2017 – 2021 Healthy Environment goal performance measure to reduce council's greenhouse gas emissions.

The adopted Sunshine Coast Council Climate Change and Peak Oil Strategy 2010-2020 and Energy Transition and Carbon Neutral Plans 2010-2020 set the policy direction for council to reduce its greenhouse gas emissions.

The intent of these adopted strategies and plans have been brought forward and integrated into the Draft Environment and Livability Strategy which sets long-term direction for council to reduce its greenhouse gas emissions, reduce resource consumption, and improve efficient use of resources.

Risk

The benchmarking provides an objective and transparent look into the organisation's progress towards becoming Australia's most sustainable region and builds on the many substantial initiatives already undertaken in the areas of environmental sustainability, carbon emissions reduction and renewable energy investment.

Previous Council Resolution**Ordinary Meeting – 15 September 2016 – Council Resolution OM16/159**

That Council:

- (a) *receive and note the report titled Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Report 2015 - 2016*
- (b) *endorse the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Report 2015/2016 (Appendix A) as amended*
- (c) *endorse the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Snapshot Report (Appendix B) as amended and*
- (d) *note that environmental sustainability benchmarking will continue as an integral part of corporate annual reporting for Council.*

Related Documentation

- Sunshine Coast Council Corporate Plan 2017-2021
- Draft Environment and Liveability Strategy which will replace the:
 - Sunshine Coast Council Climate Change and Peak Oil Strategy 2010-2020
 - Sunshine Coast Energy Transition Plan 2010-2020
 - Sunshine Coast Council Carbon Neutral Plan 2010-2020
- Sunshine Coast Waste Management Strategy 2015-2025

Critical Dates

There are no critical dates relevant to this report.

Implementation

Pending endorsement, the Organisational Environmental Sustainability Benchmarking Report for 2016/2017 will be made available on Council's website.

The Environment and Sustainability Policy Branch will continue to deliver annual benchmarking as an integral part of corporate annual reporting for Council and tracking progress to reduce its greenhouse gas emissions.

8.2 COMMUNITY SERVICES**8.2.1 SYSTEMATIC INSPECTION PROGRAM - REGULATED DOGS 2017-18****File No:** Council meetings**Author:** Manager Community Response
Community Services Department**Attachments:** Att 1 - Mandatory Conditions for Regulated Dogs 101

PURPOSE

The purpose of this report is to seek approval by Council resolution to conduct a systematic inspection program to monitor the compliance of mandatory conditions for regulated dogs within the boundaries of the Sunshine Coast region, in accordance with the *Animal Management (Cats and Dogs) Act 2008*.

EXECUTIVE SUMMARY

The *Animal Management (Cats and Dogs) Act 2008* (the Act) requires local governments to manage regulated dogs within their boundaries. Council undertakes investigations into animal attacks and declares dogs to be regulated dogs in accordance with the Act. There are three categories of regulated dogs as defined under the Act:

- declared dangerous dog
- declared menacing dog and
- restricted dog.

Once a dog is made a regulated dog, the animal owner must adhere to mandatory conditions as outlined in the Act (refer to Attachment 1). To ensure compliance with these conditions, Council officers' conduct an initial inspection at the property where the animal is normally kept and work with the animal owner to ensure all the conditions are met.

To guarantee the ongoing compliance of the mandatory conditions to keep a regulated dog, a check of the property should be conducted annually to address any breaches. Annual inspections can only occur if Council approves by resolution, a systematic inspection program.

This program would provide authorised officers the power to enter private property in order to check for continued compliance by the dog owner with the mandatory conditions for keeping a regulated dog. Without a systematic inspection program, Council has no other way of confirming if a regulated dog is being kept in accordance with the conditions imposed under the Act unless a complaint is received.

It is proposed that the systematic inspection program be undertaken by Council's four (4) Rapid Response Officers commencing on 23 October 2017 and concluding on 25 January 2018. Officers will undertake inspections:

- at all properties where a regulated dog was last known to have been kept according to Council records and
- at properties where it is identified a regulated dog is now being kept.

As at 18 August 2017, there were up to 91 regulated dogs in the Sunshine Coast region, comprised of 59 declared dangerous dogs and 32 declared menacing dogs. The cost to undertake this program is estimated to be approximately \$27,500 which will be funded via the registration fees collected from the regulated dog owners.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Systematic Inspection Program - Regulated Dogs 2017-18” and
- (b) approve the following systematic inspection program for the Sunshine Coast Council area in accordance with the *Animal Management (Cats and Dogs) Act 2008, section 113 (Approval of an inspection program authorising entry)*:
 - (i) compliance audit of the premises within the region where Council’s Regulated Dog Register indicates a regulated dog is being kept to occur from 23 October 2017 to 25 January 2018.

FINANCE AND RESOURCING

As at 18 August 2017, Council had up to 91 regulated dogs listed in its Regulated Dog Register.

Fees and Charges:

The registration fees for a regulated dangerous dog are \$465 from 1 October 2017.

The registration fee for a regulated desexed menacing dog is \$364 from 1 October 2017.

Revenue:

The program will collect approximately \$40,000 in registration fees.

Expenditure:

The cost of conducting this program is anticipated to be approximately \$27,500. This will be offset by the revenue generated through the collection of registration fees from the regulated dog owners.

CORPORATE PLAN

Corporate Plan Goal: *A strong community*

Outcome: 2.1 - Safe and healthy communities

Operational Activity: 2.1.2 - Continue to enhance community safety partnerships with state agencies and community groups to enhance resident and visitor safety.

Corporate Plan Goal: *Service excellence*

Outcome: 4.3 - Service quality assessed by performance and value to customers

Operational Activity: 4.3.1 - Administer and review council’s local laws and relevant State legislation in a manner that supports council’s economic, community and environmental goals for the region and is consistent with statutory obligations.

CONSULTATION

Portfolio Councillor Consultation

- Councillor McKay – Portfolio Councillor for Community and Environment

Internal Consultation

Consultation has been undertaken with the following key internal stakeholders:

- Director Community Services
- Manager Community Response
- Management Accountant, Finance and Business.

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

There has been no community engagement undertaken in relation to this report.

PROPOSAL

The *Animal Management (Cats and Dogs) Act 2008* was introduced in 2009 making local governments responsible for the effective management of regulated dogs in the local government area.

Council accepted this responsibility by appointing authorised officers to investigate, monitor and enforce compliance with the *Animal Management (Cats and Dogs) Act 2008* (the Act). These officers investigate complaints that may lead to a dog being declared to be dangerous, restricted or menacing (i.e. a regulated dog).

Once a dog is declared a regulated dog, the animal owner must adhere to mandatory conditions as outlined in the Act (refer to Attachment 1). To ensure compliance with these conditions, authorised officers' conduct an initial inspection at the property where the animal is normally kept and work with the animal owner to ensure all the conditions are met.

The systematic inspection program allows council to proactively monitor adherence with these conditions on an ongoing basis. Without this program council has no other way of confirming if a regulated dog is being kept in accordance with the mandatory conditions, unless a complaint is received.

To conduct a systematic inspection program for regulated dogs council must pass a resolution as outlined in the Act, *section 113 (Approval of inspection program authorising entry)*. The systematic inspection program provides authorised officers the power to enter private property in order to check for continued compliance by the dog owner with the mandatory conditions for keeping a regulated dog.

It is proposed that the systematic inspection program will be undertaken by four authorised officers, commencing on 23 October 2017 and concluding on 25 January 2018. Officers will undertake inspections at all properties where:

- a regulated dog was last known to have been kept according to Council records and
- it is identified that a regulated dog is now being kept.

Council records show that there is 91 regulated dogs in the Sunshine Coast area which require an annual inspection. The cost to undertake this program is estimated to be approximately \$27,500 which is funded via the registration fees collected from the regulated dog owners.

As part of last year's audit, authorised officers provided regulated dog owners with information on the changes to *Local Law No. 2 (Animal Management) 2011* made in January 2016, where council introduced a requirement for a regulated dog to wear an identifying

collar. The collar was introduced to ensure the community can quickly and easily identify a regulated dog when they are in a public space. Regulated dog owners are required to ensure their dog is wearing the prescribed collar at all times, failure to do so may result in an on-the-spot fine of \$630.

Regulated dog owners will once again be provided with a collar and information sheet outlining their obligations as the owner of a regulated dog. The cost of the collars is approximately \$35 each depending on the size of the collar and has been covered by the 2017/18 registration fee for regulated dogs.

Legal

Council has an obligation to the community to ensure that dogs identified and declared as dangerous, menacing or restricted are being monitored for compliance with the *Animal Management (Cats and Dogs) Act 2008*. In particular the mandatory conditions set out for the keeping of regulated dogs (refer to Attachment 1 – Mandatory conditions for keeping regulated dogs).

The *Animal Management (Cats and Dogs) Act 2008, section 113 (Approval of an inspection program authorising entry)* provides the power for a local government to pass a resolution to approve a program under which an authorised person may enter a place to monitor compliance with the *Animal Management (Cats and Dogs) Act 2008*.

An approved inspection program must state the following:

- (a) the purpose of the program
- (b) when the program starts
- (c) a descriptions of the places which will be entered as part of the program and
- (d) the period over which the program will be carried out (of not more than 6 months).

Council must provide notice of the systematic inspection program at least 14 days, but not more than 28 days before an approved inspection program starts. This notice must be published in a newspaper circulating the local government area and on the local government's website.

Due to the potential risk for regulated dogs not being kept in accordance with the mandatory conditions of the declaration, the *Animal Management (Cats and Dogs) Act 2008* provides considerable powers to authorised officers to require compliance. Where an animal owner has failed to comply with the mandatory conditions for keeping a regulated dog, Council may in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Compliance and Enforcement Policy 2009*:

- issue an on-the-spot fine (\$883)
- issue a compliance notice outlining the mandatory conditions which must be adhered to
- where an officer deems the dog may be a risk to the community they may seize a regulated dog (*Animal Management (Cats and Dogs) Act 2008, section 125*)
- where an officer reasonably believes the dog is dangerous and the person cannot control it, they may seize the regulated dog and issue a destruction notice (*Animal Management (Cats and Dogs) Act 2008, section 127*)
- undertake further legal action such as prosecution through the Magistrate's Court. The maximum penalty for failure to comply with conditions for keeping a regulated dog is 75 penalty units (\$9,461).

Policy

Council's *Compliance and Enforcement Policy 2009* identifies how Council is to meet its statutory obligations, and exercise its compliance and enforcement actions. Officers will utilise the *Compliance and Enforcement Policy 2009* in conjunction with the *Animal Management (Cats and Dogs) Act 2008* in assessing the most appropriate enforcement action to address areas which require further action.

Risk

An approved systematic inspection program allows council to proactively monitor and ensure animal owners are adhering to the conditions for keeping a regulated dog. These conditions are in place to reduce the risk posed by these animals. Alternatively council must wait until a community member reports an incident where the owner of a regulated dog has failed to meet conditions, exposing the community to unnecessary risk.

Previous Council Resolution**Ordinary Meeting 18 August 2016 (OM16/139)**

That Council:

- (a) *receive and note the report titled "Systematic Inspection Program - Regulated Dogs" and*
- (b) *approve the following systematic inspection program for the Sunshine Coast Council area in accordance with the Animal Management (Cats and Dogs) Act 2008, section 113 (Approval of an inspection program authorising entry):*
 - (i) *compliance audit of the premises within the region where Council's Regulated Dog Register indicates a regulated dog is being kept to occur from 10 October 2016 to 16 December 2016.*

Related Documentation

- *Animal Management (Cats and Dogs) Act 2008*
- *Animal Management (Cats and Dogs) Regulation 2009*
- *Compliance and Enforcement Policy 2009*

Critical Dates

Council must provide notice of the systematic inspection program at least 14 days, but not more than 28 days before an approved inspection program starts. This notice must be published in a newspaper circulating the local government area and on the local government's website.

The systematic inspection program is proposed to commence 23 October 2017. This means that 7 October 2017 is the last date that an advertisement can be placed in the local newspaper advising of Council's intent to undertake the systematic inspection program.

The program must not exceed dates outlined in the recommendation.

Implementation*16 September 2017 to 7 October 2017*

Upon council endorsement, it is intended that an advertisement will be placed in the Sunshine Coast Daily between 16 September 2017 and 7 October 2017, in accordance with the Act.

23 October 2017 – 25 January 2018

Council's four authorised officers will commence the approved systematic inspection program on 23 October 2017 and concluding no later than 25 January 2018. Properties will be identified from the Regulated Dog Register and will be inspected for compliance with the mandatory conditions for keeping a regulated dog. Inspections will be undertaken unannounced on weekdays in daylight hours in accordance with the Act.

Where a breach of the mandatory conditions is identified, officers will determine the appropriate action in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Compliance and Enforcement Policy 2009*. These actions may include:

- *issue an on-the-spot fine (\$883)*

- issue a compliance notice outlining the mandatory conditions which must be adhered to
- where an officer deems the dog may be a risk to the community they may seize a regulated dog (*Animal Management (Cats and Dogs) Act 2008, section 125*)
- where an officer reasonably believes the dog is dangerous and the person cannot control it, they may seize the regulated dog and issue a destruction notice (*Animal Management (Cats and Dogs) Act 2008, section 127*)
- further legal action such as prosecution through the Magistrate's Court. The maximum penalty for failure to comply with conditions for keeping a regulated dog is 75 penalty units (\$9,461).

8.4 CORPORATE SERVICES**8.4.1 EXCEPTION UNDER LOCAL GOVERNMENT REGULATION 2012 FOR AN ACCESS AND SERVICES EASEMENT WITHIN LOT 4 ON RP173659**

File No:	F2017/97993
Author:	Senior Property Officer Corporate Services Department
Attachments:	Att 1 - Locality plan of Lot 4 RP173659 and proposed easement 111
	Att 2 - Oaks Caloundra Management easement requirements outlined 113

PURPOSE

The purpose of this report is to seek an exception from Council, in accordance with the *Local Government Regulation 2012*, from the tender or auction process, to allow registration of an access and services easement on a property owned by Council.

EXECUTIVE SUMMARY

Council has received a request from Oasis Caloundra Management Pty Ltd, for an access easement over Council freehold land in North Street, Caloundra. The proposed easement covers 76m², being part of Lot 4 RP173659.

Oasis Caloundra Management Pty Ltd is proposing to reconfigure Lot 26 SP178324 and adjoining Lots 1-24 and common property into two Lots. One of the lots is proposed to front North Street and include the "Sunset" apartment building and common property. The second lot, being the balance land, is to be known as Lot 111 and includes the "Boomerang" apartment building and the balance of Lot 26. The proposed easement is to ensure lawful access across Council's land to the "Sunset" and "Boomerang" apartments.

The *Local Government Regulation 2012* provides the process by which a local government may dispose of a valuable non-current asset, which includes land or an interest in land (including an easement). It provides that a disposal, other than by tender or auction, may occur if an exception applies. Section 236(1)(c)(iv)(A) provides for an exception if the land is not suitable to be offered for disposal by tender or auction, for a particular reason. In this instance the easement traverses a narrow parcel of land that is an existing landscaped drain.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Exception under Local Government Regulation 2012 for an access and services easement within Lot 4 on RP173659" and**
- (b) resolve, pursuant to section 236(2) of the *Local Government Regulation 2012*, that an exception to dispose of an easement in Lot 4 on RP173659, other than by tender or auction be applied, as the disposal is, pursuant to section 236(1)(c)(iv)(A), as the land is not suitable to be offered for disposal by tender or auction.**

FINANCE AND RESOURCING

It is standard practice to charge for the interest in land being granted, in this case the right to use the land as an access easement. A Registered Valuer has assessed the value of this easement to be \$2,000. As Oasis Caloundra Management Pty Ltd is the party receiving the benefit of the easement, it will pay this amount, as well as all costs associated with preparing and registering the easement, including the cost of the valuation report and the survey of the easement.

CORPORATE PLAN

Corporate Plan Goal: *Service excellence*

Outcome: We serve our community by providing this great service

Operational Activity: S24 - Property management - comprehensive management of Council's land and building assets to ensure that Council's property dealings are optimised, centrally managed, and support Council's objectives.

CONSULTATION

Portfolio Councillor Consultation

No consultation was undertaken with the Portfolio Councillor for Planning and Development, given the minor nature of this matter.

Internal Consultation

A detailed Request for Comments process was undertaken in regard to the proposed easement through the subject property. Comments were received from the following and their concerns have been addressed in the conditions of the proposed access and services easement document.

Divisional Councillor, Cr Tim Dwyer
Senior Development Planner, Planning Assessment/Development Services
Solicitor, Legal Services

External Consultation

There has been external consultation with Project Urban, as representatives of Oasis Caloundra Management Pty Ltd.

Community Engagement

There has been no community engagement undertaken as part of this report.

PROPOSAL

Council has received a request from Oasis Caloundra Management Pty Ltd, to formalise an access easement over Council land in North Street, Caloundra. The proposed easement covers 76m², being part of Lot 4 on RP173659, which is an existing landscaped drain.

Oasis Caloundra Management Pty Ltd is proposing to reconfigure Lot 26 SP178324 and adjoining Lots 1-24 and common property into two Lots. One of the lots is proposed to front North Street and include the "Sunset" apartment building and common property. The second lot, being the balance land, is to be known as Lot 111 and includes the "Boomerang" apartment building and the balance of Lot 26. The proposed easement is to ensure lawful access across Council's land to the "Sunset" and "Boomerang" apartments. A locality plan is at Attachment 1 with the easement conditions outlined in Attachment 2.

The *Local Government Regulation 2012* provides the process by which a local government may dispose of a valuable non-current asset, which includes land or an interest in land,

including an easement. It provides that a disposal, other than by tender or auction, may occur if an exception applies. Section 236(1)(c)(iv)(A) provides for an exception if the land is not suitable to be offered for disposal by tender or auction.

Special conditions for the access easement are as follows:

- the easement will only grant access for the owners and occupiers of the existing Sunset and Boomerang buildings, their visitors, contractors, agents,
- an entry gate will be erected on North Street to restrict access to the parking area to residents and their guests. The gate will be operated by a fob, or similar, security entry system; and
- vehicular access to the remainder of proposed lot 111 will be physically prevented by the erection of fence with a gate to allow service/emergency access at the southern end of the car park.

Legal

Legal Services Branch has been consulted on the application of section 236 of the *Local Government Regulation 2012*.

Policy

This report was drafted in accordance with the Procurement Policy in relation to the disposal of Council assets.

Risk

There is no risk associated with this report.

Previous Council Resolution

There is no previous resolution relevant to this report.

Related Documentation

There is no related documentation relevant to this report.

Critical Dates

While there are no specific critical dates, the applicant would like to finalise the access easement, as soon as practicable.

Implementation

Should Council resolve that an exception applies, the access and services easement documents and plans will be executed and registered on the respective titles.

8.4.2 JULY 2017 FINANCIAL PERFORMANCE REPORT

File No:	Financial Reports
Author:	Coordinator Financial Services Corporate Services Department
Attachments:	Att 1 - July 2017 Financial Performance Report119

PURPOSE

To meet Council's legislative obligations, a monthly report is to be presented to Council on its financial performance and investments.

EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 31 July 2017 in terms of the operating result and delivery of the capital program.

It is still early in the 2017/18 financial year and therefore difficult to compare year to date budget and actual results with any degree of certainty. There are a number of timing issues that exist at the end of July 2017, namely the 2016/17 operating and capital budget carryovers which are to be presented at this meeting as part of Budget Review 1.

The operating result at 31 July 2017 shows a positive variance of \$5.0 million compared to the forecast position. The variation is made up of higher than profiled operating revenue and lower than profiled operating expenses as shown in the table below. Further detail is provided in the proposal section of this report.

Operating Performance**Table 1: Operating Result as at 31 July 2017**

Summary	Current Budget \$000	YTD Current Budget \$000	YTD Actual \$000	YTD Variance \$000	Variance %
Operating Revenue	439,342	140,800	142,255	1,455	1.0
Operating Expenses	414,480	34,426	30,847	(3,579)	(10.4)
Operating Result	24,862	106,374	111,409	5,034	4.7

Achievement of the full year budgeted operating result will allow Council to meet its debt repayments and capital expenditure commitments.

As at 31 July 2017, \$14.2 million (6.0%) of Council's \$236.8 million 2017/18 Capital Works Program was financially expended.

The core Council Capital Program has progressed 9.3% of budget, an actual spend of \$11.0 million.

Council's investment portfolio remains within the guidelines established under the Investment Policy.

OFFICER RECOMMENDATION

That Council receive and note the report titled "July 2017 Financial Performance Report".

FINANCE AND RESOURCING

There are no finance and resourcing implications from this report.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*
Outcome: 5.3 - A financially sustainable organisation
Operational Activity: 5.3.7 - Sustainable financial position maintained.

CONSULTATION

Portfolio Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor.

Internal Consultation

All departments and branches participated in the formation of the recommendations associated with this report.

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

PROPOSAL

It is still early in the 2017/18 financial year and therefore difficult to compare year to date budget and actual results with any degree of certainty. There are a number of timing issues that exist at the end of July 2017, namely the 2016/17 operating and capital budget carryovers which are to be presented at this meeting as part of Budget Review 1.

Achievement of the full year budgeted operating result of \$24.9 million will allow Council to meet its debt repayments and capital expenditure commitments.

The operating result at 31 July 2017 shows a positive variance of \$5.0 million compared to the forecast position.

Operating Revenue

Year to date revenues as at 31 July 2017 of \$142.3 million shows a positive variance of \$1.5 million.

Table 2: Substantial Revenue variances as at 31 July 2017

Operating Revenue Large Variances	YTD Current Budget \$000	YTD Actual \$000	YTD Variance \$000	Variance %
Net Rates and Utility Charges	133,280	133,942	662	0.5
Fees and Charges	4,945	5,186	241	4.9
Other Revenue	365	1,028	663	181.8

Net Rates and Utility Charges

The favourable variance of \$662,000 mainly relates to cleansing charges as the growth follows the general rates growth experienced in 2016/17 as well as the take up of services at the Sunshine Coast University Hospital.

Fees and Charges

Fees and charges revenue of \$5.2 million, is \$241,000 ahead of year to date budget. This relates to development service revenue being ahead of budget due to a higher instance of applications than forecast and high occupancy at Holiday Parks continuing in 2017/18.

Other Revenue

Other revenue is ahead of the profiled budget to date by \$663,000, this is made up of:

- \$233,000 Recovery from Sunshine Coast Airport for employee costs with associated expenditure to the equivalent value.
- \$116,000 Event Sponsorship for Horizon.
- \$141,000 in Waste Management for higher sales of recyclables and additional revenues through the resource recovery centres.

Operating Expenses

Year to date expenditure as at 31 July 2017 of \$30.8 million shows a variance under budget of \$3.6 million.

Materials and Services

Materials and services account for the majority of the expenditure variance as at 31 July 2017, having underspent budget by \$3.8 million. This is due to timing as there has been minimal expenditure in core budgets and projects. The variance is in line with the usual trend for the early part of the financial year.

Employee Costs

As at 31 July 2017 employee costs were above budget by \$164,000. Employee costs are below the YTD profile for 31 July 2017 across all departments except for employee costs recovered from Sunshine Coast Airport Pty Ltd.

The budget allows for a Certified Agreement increase of 2%. A new Certified Agreement has not yet been finalised however a 2.25% pay increase was approved and paid in July 2017.

Capital Expenditure

As at 31 July 2017, \$14.2 million (6.0%) of Council's \$236.8 million 2017/18 Capital Works Program was financially expended.

The core Council Capital Program has progressed 9.3% of budget, an actual spend of \$11.0 million.

The majority of expenditure incurred in July relates to land acquisitions planned in 2016/17.

Investment Performance

- All investment parameters remain within the guidelines established by the Investment Policy.
- For the month ending 31 July 2017 Council had \$268 million cash (excluding Trust Fund) with an average interest rate of 2.65%, being 0.90% above benchmark. This is compared to the same period last year with \$303 million cash (excluding Trust Fund) with an average interest rate of 3.14%, being 1.08% above benchmark.
- The benchmark used to measure performance of cash funds is Bloomberg AusBond Bank Bill Index (BAUBIL) and the Bank Bill Swap Rate (BBSW) for term deposits.

Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

Policy

Council's 2017/18 Investment Policy; 2017/18 Debt Policy.

Risk

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

Previous Council Resolution**Special Meeting Budget 15 June 2017 (SM17/34)**

That Council:

- (a) *receive and note the report titled "Adoption of the 2017/18 Budget and Forward Estimates for the 2018/19 to 2026/27 Financial Years"*
- (b) *adopt the 2017/18 Budget Schedules (Appendix A) including Forward Estimates and*
- (c) *adopt the 2017/18 Capital Works Program, endorse the indicative four-year program for the period 2018/19 to 2021/22, and note the five-year program for the period 2022/23 to 2026/27 (Appendix B).*

Related Documentation

2017/18 Adopted Budget

Critical Dates

There are no critical dates for this report.

Implementation

There are no implementation details to include in this report.

8.4.3 BUDGET REVIEW 1 2017/18

File No: Reviews
Author: Coordinator Financial Services
Corporate Services Department

To be provided

8.5 ECONOMIC DEVELOPMENT AND MAJOR PROJECTS

Nil

8.6 OFFICE OF THE MAYOR AND THE CEO**8.6.1 COUNCILLOR EMERGENT CAPITAL WORKS AND MINOR OPERATIONAL WORKS - UTILISATION STRATEGIC POLICY MINOR AMENDMENTS**

File No:	Council Meeting
Author:	Executive Manager Office of the Mayor and Chief Executive Officer
Appendices:	App A - Strategic Policy - Councillor Emergent Capital Works and Minor Operational Works – Utilisation.....135
Attachments:	Att 1 - Strategic Policy - Marked Up141

PURPOSE

This report proposes minor amendments to the Councillor Emergent Capital Works and Minor Operational Works – Utilisation Strategic Policy for Council’s consideration.

EXECUTIVE SUMMARY

The ‘Councillor Emergent Capital Works and Minor Operational Works – Utilisation Strategic Policy’ provides for the allocation of Divisional funds on an annual basis.

During the 2017/2018 annual budget formulation process, officers were requested to consider potential amendments to the current policy, which would clarify and confirm Council’s ability to allocate Divisional funds to buildings and facilities that are currently not necessarily listed as owned by Council, but are located on lands owned or managed by Council.

Accordingly, this report presents a draft revised ‘Councillor Emergent Capital Works and Minor Operational Works – Utilisation Strategic Policy’ for Council’s consideration.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Councillor Emergent Capital Works and Minor Operational Works - Utilisation Strategic Policy Minor Amendments” and**
- (b) adopt the amended Councillor Emergent Capital Works and Minor Operational Works – Utilisation Strategic Policy (Appendix A).**

FINANCE AND RESOURCING

During the budget determination process, Council determined that each Divisional Councillor may prioritise an amount of funding for emergent capital works projects and an amount for minor operational works projects or services.

Councillors may also choose to:

- Fund all or part of a Mayoral and Councillor Discretionary Funding component, up to a maximum of \$100,000, by reallocation from the minor operational works allocation (\$50,000), and/or reallocation from emergent capital works (\$50,000). The

parameters of these funds are detailed in the Mayoral and Councillor Discretionary Funding Strategic Policy or

- Increase the allocation to Minor Operational Works, by reducing the Emergent Capital Works allocation.

For the current financial year, the divisional allocations are:

- Emergent Capital Works \$407,000
- Minor Operational Works \$50,000

CORPORATE PLAN

Corporate Plan Goal: *Service excellence*

Outcome: 4.4 - Assets meet endorsed standards for sustainable service delivery

Operational Activity: 4.4.3 - Deliver agreed 2017-2018 Capital Works Program construction projects.

CONSULTATION

Portfolio Councillor Consultation

The minor amendments to the policy were discussed with Deputy Mayor, Councillor Tim Dwyer, Corporate Strategy and Finance Portfolio on several occasions.

Internal Consultation

Officers from Infrastructure Services, Corporate Services and Community Services were asked for input and context in relation to the proposed amendments.

External Consultation

External consultation was not required for this report.

Community Engagement

Community engagement was not required for this report.

PROPOSAL

The 'Councillor Emergent Capital Works and Minor Operational Works – Utilisation Strategic Policy' provides one avenue by which Council allocates resources to meet infrastructure and asset management priorities across the region.

During the 2017/2018 annual budget formulation process, officers were requested to consider potential amendments to the current policy. The rationale for the proposed change was to clarify and confirm Council's ability to allocate funds to buildings and facilities that are currently not necessarily listed as owned by Council, but are located on lands owned or managed by Council. This is considered consistent with Council's current practice and continuing intent to appropriately support investments in community-purpose assets.

All other policy provisions particularly those relating to the administrative process for the identification, assessment and approval of capital or operational projects remain largely the same. It is noted that the proposed changes are not applicable to commercial facilities or facilities on freehold/private owned land or land under the control/management of the State Government.

Legal

The revised policy is consistent with the legislative provisions applicable to utilisation of Council funds

Policy

Upon adoption, the proposed Councillor Emergent Capital Works and Minor Operational Works Utilisation Policy will be implemented.

The Policy needs to be read in conjunction with Council's adopted Community Grants Policy and the Mayoral and Councillor Discretionary Funding Policy.

Risk

The amended policy continues the overall governance and assessment process, and maintains a compliance and audit trail for all allocations, ensuring the appropriate allocation of funds.

The vast majority of leases to groups occupying Council owned or managed lands for community use contain an 'asset reversion' clause which would see assets associated with the lease become Council's at cessation or renewal of the lease or at some other point the community group no longer operates from that property. In cases where funding is allocated to buildings/facilities that occupy Council owned or managed lands and the effected physical asset is not currently recorded as a Council asset, the associated lease documentation should be modified to ensure the inclusion of an asset reversion clause. At such time as dictated by the lease, the asset will pass to Council and be accounted for accordingly.

There is a risk that divisional funds will be faced with a potential increase in requests or asset upgrade projects that traditionally would have been the responsibility of lease holders and/or eligible for funding via State Government and or Council's existing community grant programs. Consideration will be given to these factors by the Director in consultation with the Divisional Councillor, and take into account the specific circumstances of the particular asset and/or application.

Previous Council Resolution**Council Resolution – Ordinary Meeting (OM14/89) 19 June 2014**

That Council:

- (a) *receive and note the report titled "Councillor emergent Capital Works and Minor Operational Works Utilisation Policy" and*
- (b) *adopted the Councillor Emergent Capital Works and Minor Operational Works Utilisation Policy – Revision 2 (Appendix A).*

Related Documentation

- . *Local Government Act 2009*
- . *Local Government Regulation 2012*
- . *Mayoral and Councillor Discretionary Funding Policy*
- . *Community Grants Policy and Guidelines*
- . *Community Groups Occupying Council Owned or Council Controlled Land and/or Infrastructure Policy*
- . *Procurement Policy*

Critical Dates

Whilst there is not a specific critical date for the consideration and adoption of this amended policy, should it be adopted, Councillors will be able to determine that allocation of 2017/2018 funds and capital and other works can be programed and planned effectively.

Implementation

Upon adoption, the policy will be used to process all funding allocations in this budget category.

9 NOTIFIED MOTIONS**10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- * Legible
- * Have purpose of the petition on top of each page
- * Contain at least 10 signatures
- * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
 - Petition not be received

11 CONFIDENTIAL SESSION**11.1 PLANNING AND ENVIRONMENT****11.1.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - PROPOSED LAND ACQUISITION, MAROOCHY RIVER**

File No: Council Meetings
Author: Ecologist
Planning and Environment Department

This report is confidential in accordance with section 275 (h) of the *Local Government Regulation 2012* as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.2 COMMUNITY SERVICES

Nil

11.3 INFRASTRUCTURE SERVICES

Nil

11.4 CORPORATE SERVICES

**11.4.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - COMPULSORY
ACQUISITION OF LAND - MAROOCHYDORE LOCALITY**

File No: F2015/14868

**Authors: Senior Property Officer
Corporate Services Department
Manager Transport and Infrastructure Policy
Planning and Environment Department**

This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by Council.(compulsory acquisition of private land with compensation payable)

11.5 ECONOMIC DEVELOPMENT AND MAJOR PROJECTS**11.5.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - PROPERTY ACQUISITION CALOUNDRA**

File No: Council Meeting
Author: Principal Property Officer
Economic Development and Major Projects Department

This report is confidential in accordance with section 275 (h) of the *Local Government Regulation 2012* as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.5.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - ACQUISITION OF LAND - GOLDEN BEACH

File No: Council meetings
Author: Project and Development Officer
Economic Development and Major Projects Department

This report is confidential in accordance with section 275 (h) of the *Local Government Regulation 2012* as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

11.6 OFFICE OF THE MAYOR AND THE CEO

Nil

12 NEXT MEETING

The next Ordinary Meeting will be held on 12 October 2017 in the Council Chambers, Corner Currie and Bury Streets, Nambour

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13 MEETING CLOSURE