

Agenda

Ordinary Meeting

Thursday, 8 November 2018

commencing at 9:00am

Council Chambers, 1 Omrah Avenue, Caloundra

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 WELCOME AND OPENING PRAYER**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 11 October 2018 be received and confirmed.

5 INFORMING OF PERSONAL INTERESTS**5.1 MATERIAL PERSONAL INTEREST**

Pursuant to Section 175C of the *Local Government Act 2009*, a Councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the Councillor's material personal interest in the matter and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

5.2 CONFLICT OF INTEREST / PERCEIVED CONFLICT OF INTEREST

Pursuant to Section 175E of the *Local Government Act 2009*, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees, must inform the meeting about the councillor's personal interest the matter.

The other Councillors must then decide

- (a) whether the Councillor has a real conflict of interest or perceived conflict of interest in the matter and
- (b) if they decide the Councillor has a real conflict of interest or perceived conflict of interest in the matter
 - (i) whether the Councillor must leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on, or
 - (ii) that the Councillor may participate in the meeting in relation to the matter, including by voting on the matter.

6 MAYORAL MINUTE**7 PRESENTATIONS / COUNCILLOR REPORTS**

8 REPORTS DIRECT TO COUNCIL**8.1 OFFICE OF THE CEO****8.1.1 QUARTERLY PROGRESS REPORT - QUARTER 1, 2018/19**

File No:	Council meetings	
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PURPOSE

This report presents the Quarterly Progress Report for the period 1 July to 30 September 2018 – Quarter 1.

This report has been prepared to inform Council and the community on delivery of the services, implementation of operational activities and significant operating projects from Council's Operational Plan 2018-2019.

EXECUTIVE SUMMARY

Each quarter, Council receives a progress report on the delivery of the Corporate and Operational Plans. The report once adopted, is published and made available to the community.

The Report is comprised of:

- Appendix A – CEO's Quarterly Progress Report
- Appendix B – report on the 187 operational activities flowing from Council's Operational Plan 2018-2019
- Attachment 1 – CEO's Quarterly Snapshot that is intended for public release through social media channels as part of bringing the corporate plan to life.

Highlights for the quarter ended 30 September 2018 are:

A smart economy

- An agreement with RTI Connectivity was announced to deliver the international broadband submarine cable off Maroochydore.
- 49,000 guests to the region attended 18 major events which generated approximately \$24.4 million in economic activity for the region.
- The Sunshine Coast Lightning netball team took the national championship title for the second year in a row.

A strong community

- The first phase a community engagement, for the Sunshine Coast Social Strategy 2019-2041 to inform development was launched, acting as a key pilot project in Council's Excellence in Engagement program.
- Council endorsed a three-year Community Partnership funding for 113 not-for-profit groups to assist with their operational funding.

- *Lake Kawana Community Centre* was re-branded to *Venue 114* and hirer satisfaction was reported at 95%.

A healthy environment

- The Sippy Downs Parks Master Plan was endorsed in September 2018.
- Stage 2 of Coolum's Jack Morgan Park has been completed with the \$1million staged works resulting in a vibrant and relaxing community space.
- The 7th annual *Kids in Action* conference was held and 300 students from 22 schools across the Sunshine Coast became teachers for the day sharing their findings, thoughts and innovative ideas on how to respond the complex challenge of climate change.

Service excellence

- 1880 building approvals issued with a construction value of \$414 million.
- Over 78,000 customers assist through the development customer contact centres.

An outstanding organisation

- \$62.61 million of total purchasing spend for the quarter has been to local businesses.
- Council has been successful in receiving funding support of \$636,363 (excluding GST) from the State Government via the Maturing the Infrastructure Pipeline Program for the Sunshine Coast Exhibition and Convention Facility business case.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Quarterly Progress Report - Quarter 1, 2018/19"
- (b) note the Chief Executive Officer's Quarterly Progress Report - Quarter 1, 1 July 2018 to 30 September 2018 (Appendix A) on service delivery and
- (c) note the Operational Plan Activities Report - quarter ended 30 September 2018 (Appendix B) reporting on implementation of the Corporate and Operational Plans.

FINANCE AND RESOURCING

Financial reporting information is not included in the report. A Financial Performance Report is provided to Council each month covering operating revenue and expenses and capital programs.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*
Outcome: We serve our community by providing this great service
Operational Activity: S31 - Governance - providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION

Councillor Consultation

Councillor E Hungerford as Portfolio Councillor for Governance and Customer Service has been briefed on this report.

Internal Consultation

Consultation has occurred with each group of Council to provide information on service delivery and status of operational activities.

External Consultation

There has been no external consultation in relation to this report, however the report is made available to the community.

Community Engagement

There has been no community engagement in relation to this report.

PROPOSAL

Under the requirements of the *Local Government Act 2009* and associated Regulations, Council is required to consider a regular report from the Chief Executive Officer outlining the achievements in delivering on the outcomes in its corporate and operational plans.

This report provides information on the following for consideration by Council.

Progress report

The Chief Executive Officer's Quarterly Progress Report – Quarter 1 (Appendix A) consists of a summary of achievements; and supporting information by Corporate Plan Goal covering Delivery of Council's services.

Operational plan activities

The Operational Plan Activities Report – Quarter ended 30 September 2018 (Appendix B) provides details on the implementation of activities outlined in Council's operational plan. It includes the status of each activity covering percentage complete, completion date and progress commentary.

Status	Number
Completed	3
Underway	178
Not started	6
Total	187

Table 1: Summary of all operational activities

Legal

There is a legislative requirement to provide a report on performance against the corporate and operational plans. This report meets the requirements of the *Local Government Act 2009* and Regulation.

Policy

There is no policy associated with the presentation of a quarterly progress report however it is a component of the Strategic Corporate Planning and Reporting Framework.

Risk

In accordance with Council's Risk Management Framework, the risks and opportunities identified in relation to the quarterly progress report include:

- reputation/public image: the report provides complete information on Council's operations and builds a positive reputation for Council with the community
- legislative: the report meets the legislative requirements of the Local Government Act and Regulation, and
- business activity: the report keeps Council informed about the progression of the operational plan activities and provides a timely account of Council's progress to the community.

Previous Council Resolution

Ordinary Meeting 16 August 2018 (OM18/125)

That Council:

- (a) receive and note the report titled "**Quarterly Progress Report - Quarter 4, 2017/2018**"*
- (b) note the Chief Executive Officer's Quarterly Progress Report - Quarter 4, 1 April 2018 to 30 June 2018 (Appendix A) on service delivery and*
- (c) note the Operational Plan Activities Report - quarter ended 30 June 2018 (Appendix B) reporting on implementation of the Corporate and Operational Plans.*

Related Documentation

- Corporate Plan 2018-2022
- Operational Plan 2018-2019
- Financial information provided to Council in the Financial and Capital management report.

Critical Dates

Quarterly Progress reports are usually presented to Council within eight weeks of the end of the calendar quarter, subject to the scheduled meeting cycle. Legislation requires the report to be presented to Council at intervals of not more than 3 months.

Implementation

The report will be published and available for community access via Council's website. The Chief Executive Officer will provide a verbal report to Council at the Ordinary Meeting.

8.1.2 SUNSHINE COAST COUNCIL ANNUAL REPORT 2017/2018

File No:	Council meetings
Author:	Manager Corporate Governance Office of the CEO
Appendices:	App A - Sunshine Coast Annual Report 2017/201869

PURPOSE

This report presents the Annual Report for Sunshine Coast Council, covering the period 1 July 2017 to 30 June 2018.

The Annual Report 2017/2018 is a requirement of the *Local Government Act 2009* and provides all statutory information required by the Act and associated Regulation.

EXECUTIVE SUMMARY

Council's Annual Report is one of the ways in which Council informs the community and stakeholders about the services Council has delivered, the projects it has undertaken, and its achievements during the 2017/18 financial year. It also includes Council's audited financial statements for the same period.

Major achievements for the year include:

A smart economy

- Palisade Investment Partners became new operators of the Sunshine Coast Airport
- Sunshine Coast Airport \$303 million expansion progressed
- Major events generated approximately 68.9 million in economic activity
- Development of the Maroochydore City Centre has been substantially progressed.

A strong community

- Sunshine Coast's 50th Anniversary was celebrated with approximately 35,000 people enjoying 98 events
- Over \$4.6 million in grants was awarded to more than 1000 community applicants
- 2017 Caloundra Music Festival attracted over 32,000 attendees and generated significant economic and promotional benefit for the Sunshine Coast
- More than 54,000 attendees took part in the 2017 Horizon Festival.

A healthy environment

- Sunshine Coast Solar Farm performing above expectations
- Several key centres throughout the region have been revitalised through place making design, upgrades and capital investment
- \$7.3 million was invested in environmental land purchases
- Celebration of the 1000th landholder on the Sunshine Coast to join Land for Wildlife Program.

Service excellence

- 182,470 phone calls from customers attended to at our main call centre
- Over 41,800 development enquiries received and responded to
- Over \$230 million of total purchasing spend was awarded to local business
- 1039 hectares of recreational parks maintained across the region.

Outstanding organisation

- New Organisation Structure adopted to position Council for future success
- Unqualified financial audit report awarded for the tenth consecutive year
- A record \$864 million budget was adopted for 2018/19
- Excellence through services for Sunshine Coast Council staff and projects were recognised with 21 awards.

OFFICER RECOMMENDATION**That Council:**

- receive and note the report titled “Sunshine Coast Council Annual Report 2017/2018”**
- adopt the Sunshine Coast Council Annual Report 2017/2018 (Appendix A) and**
- note that the Chief Executive Officer may make minor amendments to the Annual Report to allow for publication.**

FINANCE AND RESOURCING

The cost of preparing the Annual Report is included within the Corporate Governance Branch annual budget. To minimise costs the report has been designed for viewing online. This will provide easy access and retrieval of the report via Council’s website and reduce the necessity for printing costs.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*

Outcome: We serve our community by providing this great service

Operational Activity: S31 - Governance - providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported

CONSULTATION**Councillor Consultation**

Councillor E Hungerford as Portfolio Councillor for Governance and Customer Service has been briefed on this report.

Internal Consultation

Corporate Governance worked with staff from the Mayor and CEO Group, including Communications Branch in the development of this report.

The report has been also been reviewed by Board of Management members and feedback noted in the report.

External Consultation

There has been no external consultation in preparing this report.

Community Engagement

There has been no community consultation in preparing this report. The report once adopted by Council will be promoted to the community.

PROPOSAL

The Annual Report presents information on implementation of Council's corporate and operational plans over the past financial year and features major achievements and highlights. The contents required in the Annual Report are determined by legislation.

The Annual Report 2017/2018 is comprised of four parts and each part is detailed below:

Section 1 - Introduction

Provides introductory information to the Annual Report and contains:

- Message from the Mayor and message from the Chief Executive Officer
- Key statistics on the Sunshine Coast and Council
- Councillor names, divisions and portfolios
- Board of Management names and positions
- Organisation structure.

Section 2 - Report on Implementation of the Corporate and Operational Plans

This section is structured around the five corporate goals and includes:

- Highlights in delivering the Corporate Plan 2018-2022 and Operational Plan 2017/2018
- Major achievements.

Section 3 - Annual Disclosures

Covers all non-financial information required to be published in Council's Annual Report. In addition, disclosures considered best practice in Annual Reports, such as information on governance and risk management are included.

Section 4 - Financial information

This section contains Council's Community Financial Report, audited financial statements and other financial information required under the *Local Government Act 2009* and *Local Government Regulation 2012*.

The financial information is presented to Council through a separate report and included within the Annual Report following adoption.

Legal

The Annual Report has been compiled following the requirements of legislation including the *Local Government Act 2009*, *Local Government Regulation 2012* and *Public Sector Ethics Act 1994*.

Policy

There are no policy implications associated with the Annual Report however the report is a component of the Strategic Corporate Planning and Reporting Framework.

Risk

There are no risk management issues associated with the recommendation in this report.

Previous Council Resolution

There are no previous resolutions in relation to the Annual Report 2017/2018.

Related Documentation

- Corporate Plan 2018-2022
- Operational Plan 2017/2018

Critical Dates

Under *Local Government Regulation 2012(s182)* Council must adopt the Annual Report within one month after the auditor-general provides the audit report and be published within two weeks of adoption (*Local Government Regulation 2012 s182*).

Implementation

Following adoption, publication and communication channels will include:

- Sunshine Coast Council website – document viewing and ability to download the report and/or print
- Distribution of printed copies to Council libraries and customer service centres.

Community organisations and individuals requiring a copy of the Annual Report will be able to purchase from Council's customer service centres or print a free copy from Council's website.

8.1.3 AUDIT COMMITTEE MEETING 8 OCTOBER 2018

File No:	Council meetings
Author:	Manager Audit and Assurance Office of the CEO
Attachments:	Att 1 - Audit Committee Minutes 8 October 2018137

PURPOSE

To provide Council with information on matters reviewed at the Audit Committee Meeting held 8 October 2018 (*Section 211 Local Government Regulation 2012*) and make recommendation to Council on any matters that the Audit Committee considers need action or improvement (*Section 105 of the Local Government Act 2009*).

EXECUTIVE SUMMARY

The Audit Committee is a mandatory Advisory Committee of Council established in accordance with Section 105 of the *Local Government Act 2009*. The Committee is comprised of Mr Peter Dowling (External Chair), Mr Len Scanlan (External Member), Councillor T Dwyer and Councillor C Dickson.

The Audit Committee agenda was distributed electronically to all Councillors on 2 October 2018 which specifically addressed the results of the Queensland Audit Office (QAO's) review of Council's draft financial statements including financial sustainability ratios prior to certification.

As stated in the Closing Report as at 5 October 2018, the Queensland Audit Office expect to issue an unmodified audit opinion with Council receiving nine top ratings (green lights) associated with their assessment of Council's Financial statement preparation process, Internal controls and Financial sustainability assessment. Also, it was recommended to adopt measures to ensure the timely recording of contributed assets information into Council's systems to ensure revenue, non-current assets and depreciation expense are not materially misstated in financial reports.

OFFICER RECOMMENDATION

That Council receive and note the report titled "Audit Committee Meeting 8 October 2018".

FINANCE AND RESOURCING

There are no finance and resourcing issues associated with this report.

CORPORATE PLAN

Corporate Plan Goal:	<i>An outstanding organisation</i>
Outcome:	5.6 - Information, systems and process underpin quality decisions and enhance customer relationships
Operational Activity:	5.6.19 - Sustainable financial position maintained.

CONSULTATION

Portfolio Councillor Consultation

Councillors who are members of the Audit Committee.

Internal Consultation

Board of Management

External Consultation

External members of the Audit Committee.

Community Engagement

There has been no community engagement.

PROPOSAL

The Audit Committee is a mandatory Advisory Committee which meets four times each year and is established in accordance with *Section 105 Local Government Act 2009*. The Committee has no delegated authority and is a source of independent advice to Council and to the Chief Executive Officer.

The Audit Committee is comprised of Mr Peter Dowling (External Chair), Mr Len Scanlan (External Member), Councillor T Dwyer and Councillor C Dickson. The Audit Committee agenda was distributed electronically to all Councillors.

The overall objective of the Audit Committee is to assist the Council and the Chief Executive to discharge their duties, in particular:

- Corporate Governance and responsibilities in relation to the organisation's financial reporting, internal control structure, risk management systems and the external and internal audit functions
- maintain an independent and objective forum promoting transparency, accountability and an ethical culture throughout Council
- maintain by scheduling regular meetings, open lines of communications with Council, Executive Management, External Audit and Internal Audit, to exchange information and views
- oversee and appraise the quality and efficiency of audits conducted by both the Internal and External Audit functions and
- ensure both the Internal and External Audit functions are independent and effective.

In accordance with *Section 211 of the Local Government Regulation 2012*, the Audit Committee must provide Council with a written report about the matters reviewed at the Audit Committee Meeting and make recommendation to Council on any matters that the Audit Committee considers need action or improvement (*Section 105 of the Local Government Act 2009*).

The matters reviewed at the 8 October 2018 Audit Committee Meeting were as follows.

External Audit Reports

- Draft 2017/18 Financial Statements and Current Year Financial Sustainability Statement with the Queensland Audit Office Closing Report as at 5 October 2018
- Audit Committee recommendation - endorse the results of the audit and recommend Management sign-off

- Acknowledged the efforts of Council's Finance Team and the Queensland Audit Office Team

Legal

Compliance with the *Local Government Act 2009* and *Local Government Regulation 2012*.

Policy

There are no policy implications associated with this report.

Risk

Specific risks have been detailed in the various agenda reports.

Previous Council Resolution

Audit Committee and Internal Audit Charters were previously endorsed at Council Ordinary Meeting 22 March 2018.

Related Documentation

Audit Committee Agenda for 8 October was issued to Councillors 2 October 2018.

Critical Dates

There are no critical dates associated with this report.

Implementation

Implementation of the Audit Committee resolutions, internal and external audit recommendations are monitored by the Audit Committee.

8.2 BUSINESS PERFORMANCE**8.2.1 2017/18 FINANCIAL STATEMENTS AND COMMUNITY FINANCIAL REPORT**

File No:	Audit External
Author:	Coordinator Financial Accounting Business Performance Group
Attachments:	Att 1 - Independent Auditors Report and Certified General Purpose Financial Statements 2017/18..... 151 Att 2 - Community Financial Report 2017/18 215

PURPOSE

The purpose of this report is to present to Council the audited Financial Statements for the financial year ended 30 June 2018, and Community Financial Report 2017/18 in accordance with the requirements of the *Local Government Act 2009 and Local Government Regulation 2012*.

EXECUTIVE SUMMARYFinancial Statements 2017/18

The 2017/18 Financial Statements have been audited by Council's external auditors the Queensland Audit Office (QAO) to ensure accounting and legislative compliance.

Queensland Audit Office has issued an unmodified audit opinion, as contained in their "Independent Auditor's Report and Certified General Purpose Financial Statements 2017/18" attached (Attachment 1).

This is the tenth consecutive unmodified audit opinion achieved by Sunshine Coast Council.

In addition, Council has received the highest possible rating (all green lights) for all audited measures as follows:-

- Financial statements preparation process (3 green lights)
- Internal controls (5 green lights), and
- Overall financial sustainability (1 green light).

These results will be included in the annual Auditor-General's report to Parliament on the results of local government audits.

Community Financial Report 2017/18

Council is required to prepare a community financial report for each financial year. The report (Attachment 2) contains an easy to understand summary and analysis of Council's financial performance and position for the financial year, and will be included in the Annual Report.

OFFICER RECOMMENDATION

That Council:

- receive and note the report titled "2017/18 Financial Statements and Community Financial Report" and**
- note the 2017/18 Community Financial Report, 2017/18 Financial Statements and associated financial information will be included as Section 4 of the 2017/18 Annual Report.**

FINANCE AND RESOURCING

As per Section 176 and 183 of the *Local Government Regulation 2012*, it is required that the Financial Statements for the year must be audited by the Queensland Audit Office or their contracted representative, to ensure accounting and legislative compliance.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*

Outcome: 5.6 - Information, systems and process underpin quality decisions and enhance customer relationships

Operational Activity: 5.6.19 - Sustainable financial position maintained.

CONSULTATION

Portfolio Councillor Consultation

The Portfolio Councillor, Councillor T Dwyer has received advice of this report from the Audit Committee process.

Internal Consultation

Internal liaison occurred with various staff members within the Finance Branch and other areas of Council in compiling the 2017/18 financial statements.

External Consultation

- Department of Local Government, Racing and Multicultural Affairs
- Australis Advisory Group Pty Ltd
- Cardno (Qld) Pty Ltd
- Unitywater
- SunCentral Maroochydore Pty Ltd
- Sunshine Coast Events Centre Pty Ltd
- Sunshine Coast Airport Pty Ltd

External auditors Queensland Audit Office have audited the draft 2017/18 Financial Statements.

Community Engagement

No community engagement was required for this report.

PROPOSAL

Financial Statements 2017/18

The statutory financial statements for the year ended 30 June 2018, along with comparative figures for 2017, are attached (Attachment 1).

These statements have been reviewed through the Audit Committee process as follows:-

- Draft financial statements presented to Audit Committee on 10 September 2018
- Draft financial statements audited by Queensland Audit Office during the period 17 September 2018 to 11 October 2018 and
- Final draft financial statements and Queensland Audit Office Closing Report for the year ended 30 June 2018 presented to Audit Committee on 8 October 2018.

Queensland Audit Office has issued an unmodified audit opinion as contained in their "Independent Auditor's Report and Certified General Purpose Financial Statements" (Attachment 1).

This is the tenth consecutive unmodified audit opinion achieved by Sunshine Coast Council. In addition, Council has received the highest possible rating (all green lights) for all audited measures as follows:-

- Financial statements preparation process (3 green lights)
 - Year end close process
 - Timeliness
 - Quality
- Internal controls (5 green lights)
 - Control environment
 - Risk assessment
 - Control activities
 - Information and communication
 - Monitoring controls
- Overall financial sustainability (1 green light)
 - Based on current income, expenditure, asset investment and debt financing policies as well as the Key Indicators included in Table 1 below.

These results will be included in the annual Auditor-General report to parliament on the results of Local Government audits.

Council v Consolidated Statements

Council's financial statements are presented in consolidation format, with 2 columns representing Council's stand-alone position, and a second two columns where Council's interest in its subsidiaries is disclosed.

On consolidation, Council's interest in its wholly owned subsidiaries (SunCentral Maroochydore Pty Ltd, Sunshine Coast Events Centre Pty Ltd and Sunshine Coast Airport Pty Ltd as trustee for the Sunshine Coast Airport Trust), and its associate (Unitywater), are included. Note that Sunshine Coast Airport Pty Ltd ceased being a controlled entity of Council on 1 December 2017, following transfer to Palisade Investment Partners Limited.

In the table below, Council's stand-alone results are reported as they are more directly comparable to Council's Budget and Monthly Financial Performance Reports. In addition the operating result and cash flows for Council are considered to be a better reflection of Council's position.

The consolidated statements include accounting entries to recognise a share of the profits of Council's subsidiaries and associated entities. In the case of Unitywater this share of profit is not directly available to Council until received in the form of dividends in future years.

Council's key financial outcomes for 2017/18 are included in the table below. Prior year figures have been restated, mainly due to the timing of asset recognition as well as the transfer of the airport business.

Table 1

Council Comparatives	2017/18 (\$000)	Restated* 2016/17 (\$000)
Operating Revenue	422,190	406,118*
Less: Operating Expenditure Includes component of waste landfill provision	417,064	387,201*
Operating Result	5,126	18,917*
Net Result	78,376	174,850*

Cash	290,202	282,368
Debt	291,287	290,056
Net Assets	4,946,970	4,810,943*
Key Indicators	%	%
Operating Surplus Ratio (1)	1.2	4.7*
Asset Sustainability Ratio (2)	70.3	83.0
Net Financial Liabilities Ratio (3)	23.9	-0.3

- (1) Operating Surplus Ratio – This indicator measures the extent to which our operating revenue exceeds our expenditure. Target: Between 0% and 10%.
- (2) Asset Sustainability Ratio – Measures the extent to which our infrastructure assets are managed, with an orderly renewal regime in place. Target: Greater than 90%.
Council's ratio is indicative of growing Councils investing in new assets.
- (3) Net Financial Liabilities Ratio – The indicator measures the extent to which the net liabilities of Council can be repaid from our operating revenue streams. Target: Not greater than 60%.

Community Financial Report 2017/18

Council is required to prepare a community financial report for each financial year. The report (Attachment 2) contains an easy to understand summary and analysis of Council's financial performance and position for the financial year, and will be included in the Annual Report.

Legal

Section 182 of the *Local Government Regulation 2012*, states that the Financial Statements must be presented to Council within one month of receiving the signed Auditor's report.

Policy

There are no relevant policies related to this report.

Risk

Council has a statutory obligation to prepare annual general purpose financial statements that are subject to audit by the Auditor-General or their contracted representative.

Previous Council Resolution

Audit Committee Meeting 8 October 2018 (AC18/38)

That the Audit Committee:

- (a) note the report titled "Draft 2017/18 Financial Statements and Current Year Financial Sustainability Statement"
- (b) endorse the results of the audit and recommend Management sign-off and
- (c) acknowledge the efforts of Council's Finance Team and the Queensland Audit Office Team.

Audit Committee Meeting 10 September 2018 (AC18/32)

That the Audit Committee:

- (a) receive and note the report titled "Draft 2017/18 Financial Statements" and
- (b) provide feedback to be incorporated into the Draft 2017/18 Financial Statements to be submitted to the Auditor General by 12 September 2018.

Ordinary Meeting 19 July 2018 (OM18/115)

That Council receive and note the report titled "Queensland Audit Office – Interim Management Report for the financial year ended 30 June 2018".

Audit Committee Meeting 28 May 2018 (AC18/20)

That the Audit Committee

- (a) receive and note the report titled "Annual Financial Statement Risk and Planning Assessment"*
- (b) request the internal control issues raised by the Queensland Audit Office be addressed as soon as possible and*
- (c) note that Queensland Audit Office and Sunshine Coast Council will engage in discussions regarding an earlier timeframe regarding signing of financial statements 2018/2019.*

Audit Committee Meeting 29 January 2018 (AC18/3)

That the Audit Committee

- (a) receive and note the report titled "Finalisation of Council's 2016/17 Audited Financial Statement process and 2017/18 planning for Financial Statements" and*
- (b) Provide feedback on the Queensland Audit Office 2018 External Audit Plan (Draft).*

Ordinary Meeting 9 November 2017 (OM17/212)

That Council:

- (a) receive and note the report titled "2016/17 Financial Statements and Community Financial Report" and*
- (b) note the 2016/17 Community Financial Report, 2016/17 Financial Statements and associated financial information will be included as Section 4 of the 2016/17 Annual Report.*

Related Documentation

There is no related documentation for this report.

Critical Dates

The 2017/18 Financial Statements must be presented to Council within one month of receiving the signed Auditor's report.

Implementation

The 2017/18 Financial Statements and 2017/18 Community Financial Report will be included in Section 4 of Council's 2017/18 Annual Report.

8.2.2 SEPTEMBER 2018 FINANCIAL PERFORMANCE REPORT

File No:	Financial Reports
Author:	Coordinator Financial Services Business Performance Group
Attachments:	Att 1 - September 2018 Financial Performance Report229

PURPOSE

To meet Council's legislative obligations, a monthly report is to be presented to Council on its financial performance and investments.

EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 30 September 2018 in terms of the operating result and delivery of the capital program.

The operating result at 30 September 2018 shows a positive variance of \$2.8 million compared to the budgeted position. The variation is made up of higher than profiled operating revenue and lower than profiled operating expenses as shown in the table below. Further detail is provided in the proposal section of this report.

Operating Performance**Table 1: Operating Result as at 30 September 2018**

	Current Budget \$000	YTD Budget \$000	YTD Actuals \$000	YTD Variance \$000	YTD Variance %
Total Operating Revenue	451,362	174,858	175,388	530	0.3%
Total Operating Expenses	435,354	100,858	98,624	(2,234)	-2.2%
Operating Result	16,008	74,000	76,764	2,764	3.7%

Achievement of the full year budgeted operating result will allow Council to meet its debt repayments and capital expenditure commitments.

As at 30 September 2018, \$90.9 million (23.8%) of Council's \$381.1 million 2018/19 Capital Works Program was financially expended.

The core Council Capital Program has progressed 18.5% of budget, an actual spend of \$28.8 million.

Council's investment portfolio remains within the guidelines established under the Investment Policy.

OFFICER RECOMMENDATION

That Council receive and note the report titled "September 2018 Financial Performance Report".

FINANCE AND RESOURCING

This report sets out the details of Council's financial performance and investments for the month of September 2018 and meets Council's legislative reporting requirements.

CORPORATE PLAN

- Corporate Plan Goal:** *An outstanding organisation*
- Outcome:** 5.6 - Information, systems and process underpin quality decisions and enhance customer experience
- Operational Activity:** 5.6.5 - Manage Councils budget in alignment with sustainability ratios to ensure a sustainable financial position is maintained.

CONSULTATION

Portfolio Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, Councillor T Dwyer.

Internal Consultation

All departments and branches participated in the formation of the recommendations associated with this report.

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

PROPOSAL

This monthly financial performance report provides Council with a summary of performance against budget as at 30 September 2018 in terms of the operating result and delivery of the capital program.

The operating result at 30 September 2018 shows a positive variance of \$2.8 million compared to the budgeted position.

Operating Revenue

Year to date revenues as at 30 September 2018 of \$175.4 million shows a positive variance of \$530,000.

Table 2: Substantial Revenue variances as at 30 September 2018

	YTD Budget \$000	YTD Actuals \$000	YTD Variance \$000	YTD Variance %
Net Rates and Utility Charges	141,489	141,821	332	0.2%
Fees and Charges	17,143	16,431	(712)	-4.2%
Other Revenue	2,055	2,583	528	25.7%

Net Rates and Utility Charges

A favourable variance of \$332,000 or 0.2% of the year to date budget mainly relates to cleansing charges.

Fees and Charges

Fees and charges revenue of \$16.4 million, is \$712,000 lower than the year to date budget and partially offsetting additional rates and charges. The variance predominantly relates to development services revenue and refuse tip fees.

Other Revenue

A favourable variance of \$528,000 applies to Other Revenue with the largest portion due to recoverable works for external agencies with associated expenditure. Revenue generated in waste management from the sale of recyclables as well as higher than budget lease revenues are also causing a favourable variance.

Operating Expenses

Year to date expenditure as at 30 September 2018 of \$98.6 million shows a variance under budget of \$2.2 million.

Materials and Services

Materials and services account for the majority of the expenditure variance as at 30 September 2018, having underspent budget by \$3 million. \$1.1 million of this due to inventory adjustments at the Quarry and \$2.4 million due to underspends in contract services across all groups.

Capital Expenditure

As at 30 September 2018, \$90.9 million (23.8%) of Council's \$381.1 million 2018/19 Capital Works Program was financially expended.

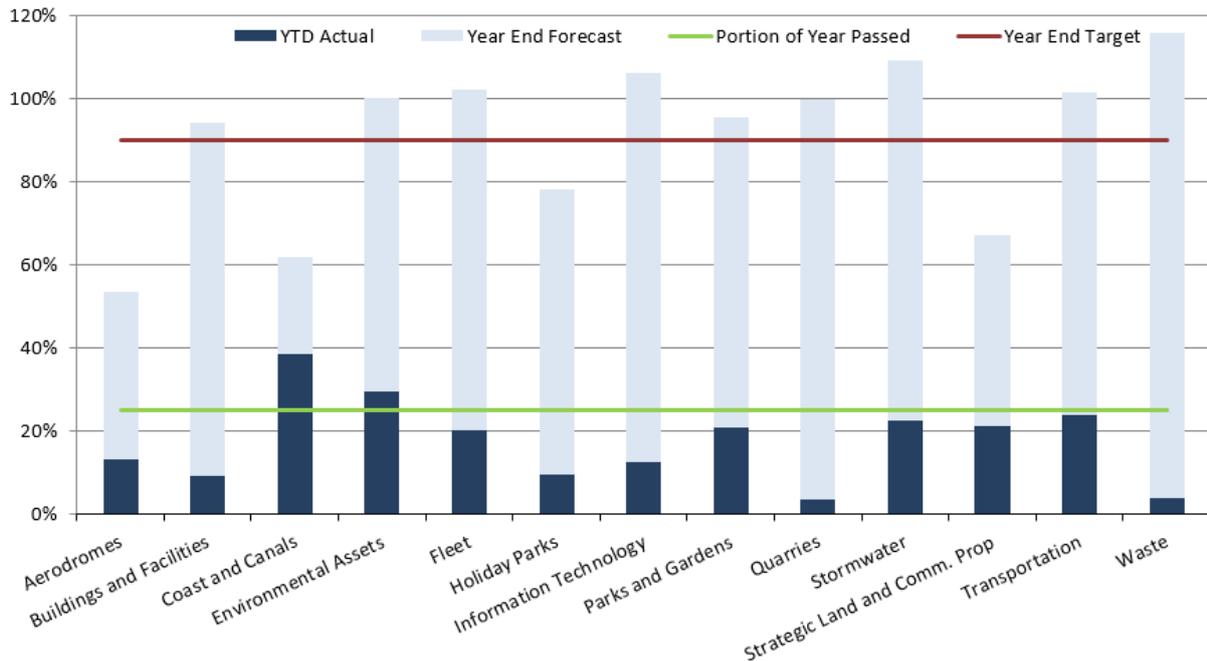
The core Council Capital Program has progressed 18.5% of budget, an actual spend of \$28.8 million. The Actual YTD includes all works that have been goods receipted and accrued as at 30 September 2018.

Table 3: Capital Expenditure by Program at 30 September 2018

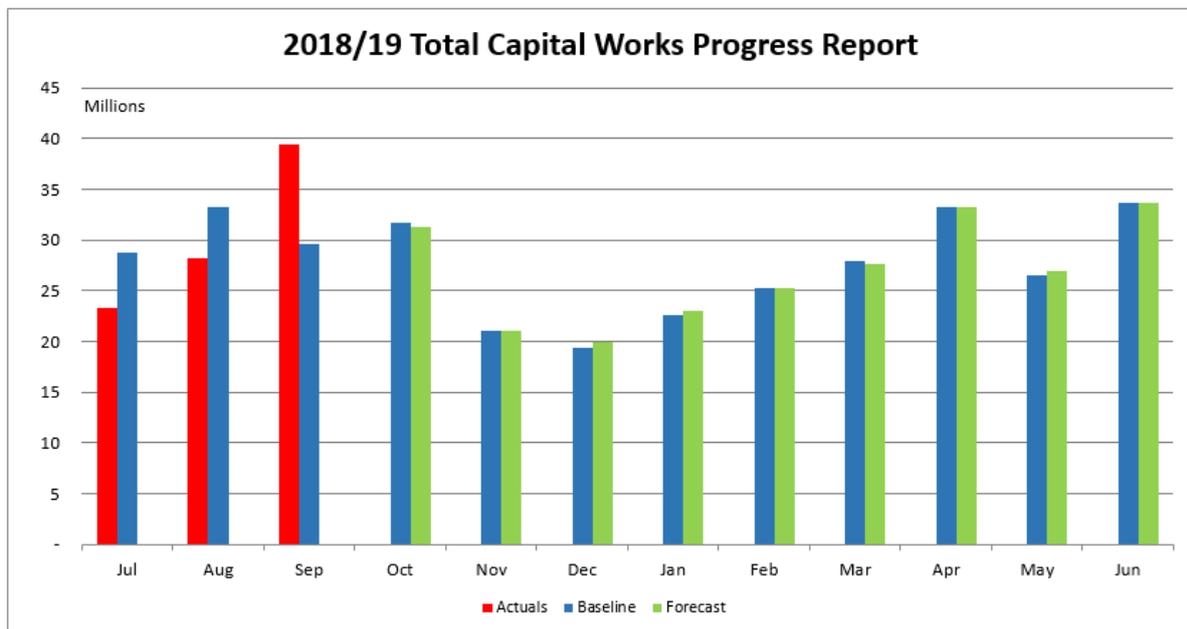
	Current Budget \$000s	YTD Actual \$000s	% of FY Budget Spent	Forecast Year End Actual
Capital Works Program				
Aerodromes	40	5	13.1%	21
Buildings and Facilities	17,688	1,586	9.0%	16,651
Coast and Canals	2,226	857	38.5%	1,371
Environmental Assets	1,166	344	29.5%	1,167
Fleet	3,000	604	20.1%	3,061
Holiday Parks	1,875	178	9.5%	1,466
Information Technology	9,644	1,206	12.5%	10,217
Parks and Gardens	16,729	3,498	20.9%	15,957
Quarries	1,219	43	3.6%	1,213
Stormwater	10,535	2,378	22.6%	11,491
Strategic Land and Commercial Properties	13,181	2,783	21.1%	8,848
Transportation	61,892	14,730	23.8%	62,687
Waste	16,738	620	3.7%	19,349
Total SCC Core Capital Program	155,933	28,834	18.5%	153,500
Corporate Major Projects	11,428	506	4.4%	2,115
Divisional Allocations	7,249	850	11.7%	2,058
Maroochydore City Centre	34,557	10,474	30.3%	34,603
Sunshine Coast Airport Runway	151,345	47,876	31.6%	148,701
Sunshine Coast International Broadband Network	20,610	2,325	11.3%	20,610
Total Other Capital Program	225,189	62,031	27.5%	208,087
TOTAL	381,122	90,865	23.8%	361,586

The following graph shows the Core Capital Programs progress to date and year end forecast. Currently the Core Capital Program is forecasting 98% delivery at year end.

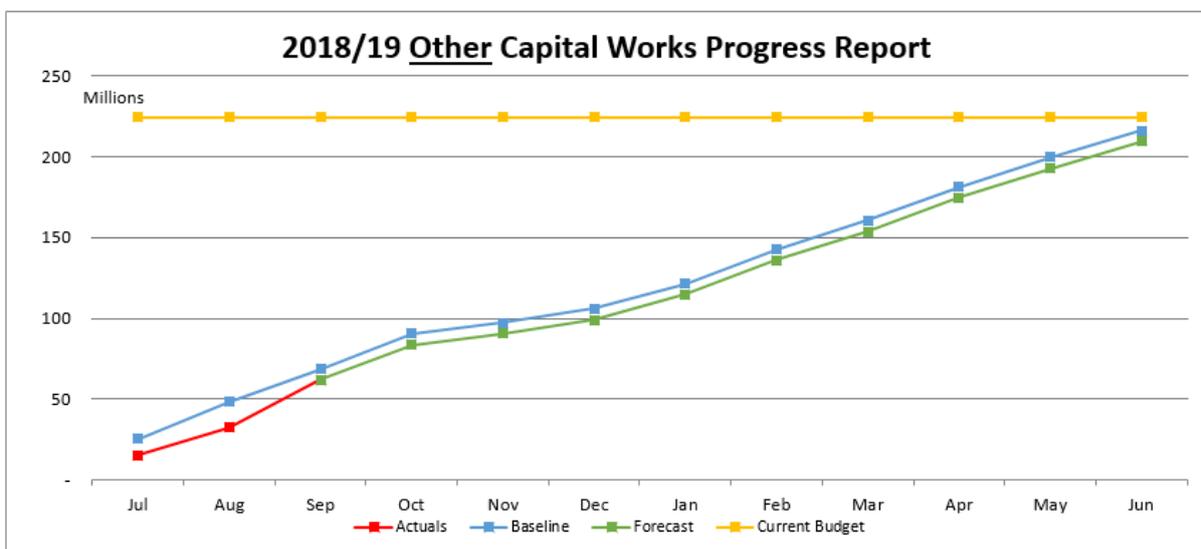
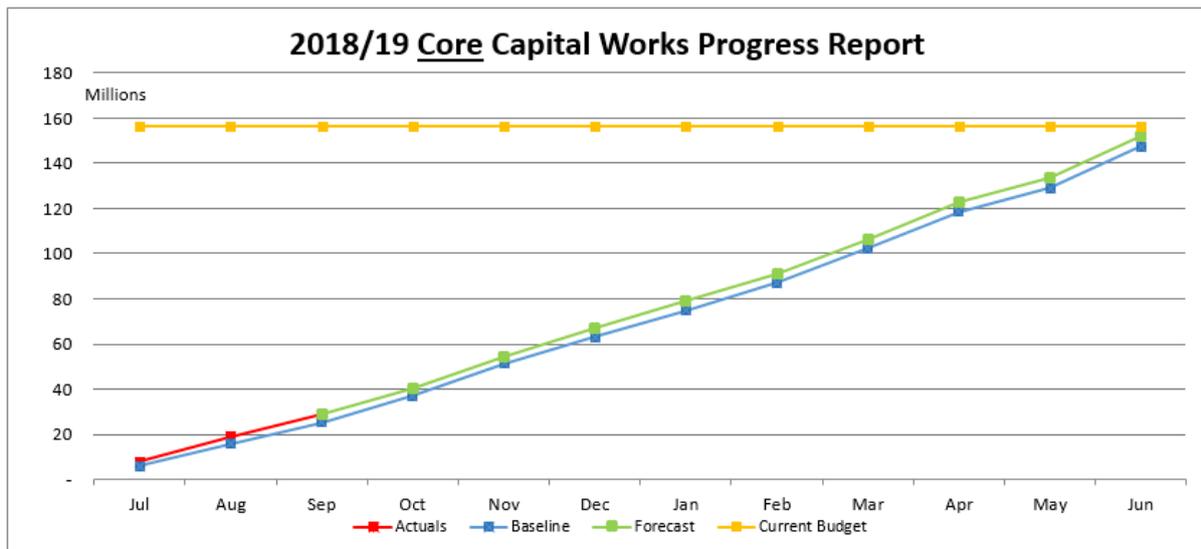
SCC Core % YTD spent compared to profiled budget by Program



The following graph displays a baseline forecast for the Total Capital Works Program which was captured at the end of September, to include the impacts of Budget Review 1. The graph compares the actual to date and the most recent forecast for the remaining periods, against this baseline. The forecasts are prepared by project managers on each project to reflect their latest estimate of project expenditure up to June 2019.



The following two graphs display the cumulative baseline, actual to date and latest forecast compared to the Current Budget provided for in the Core and Other Programs. The baseline reflects project managers estimated forecast following Budget Review 1. Whereas the forecast incorporates the latest information available to project managers in relation to project completion. This forecast will continue to be updated each month and reported against the baseline.



Investment Performance

- All investment parameters remain within the guidelines established by the Investment Policy.
- For the month ending 30 September 2018 Council had \$293 million cash (excluding Trust Fund) with an average interest rate of 2.76%, being 0.62% above benchmark. This is compared to the same period last year with \$322 million cash (excluding Trust Fund) with an average interest rate of 2.59%, being 0.89% above benchmark.
- The benchmark used to measure performance of cash funds is Bloomberg AusBond Bank Bill Index (BAUBIL) and the Bank Bill Swap Rate (BBSW) for term deposits.

Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

Policy

Council's 2018/19 Investment Policy; 2018/19 Debt Policy.

Risk

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

Previous Council Resolution**Ordinary Meeting 13 September 2018 (OM18/155)**

That Council:

- (a) *receive and note the report titled “Budget Review 1 2018/19” and*
- (b) *adopt Appendix A as tabled, pursuant to section 170A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's amended budget for 2018/19 financial year incorporating:*
 - i. the statement of income and expenditure*
 - ii. the statement of financial position*
 - iii. the statements of changes in equity*
 - iv. the statement of cash flow*
 - v. the relevant measures of financial sustainability*
 - vi. the long term financial forecast*
 - vii. the Debt Policy*
- (c) *note the following documentation applies as adopted 21 June 2018*
 - i. the Revenue Policy*
 - ii. the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
 - iii. the Revenue Statement*
 - iv. the rates and charges to be levied for the 2018/19 financial year and other matters as adopted 21 June 2018.*

Special Meeting Budget 21 June 2018 (SM18/8)

That Council:

- (a) *adopt Appendix A as tabled, pursuant to section 170A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2018/19 financial year incorporating:*
 - i. the statement of income and expenditure*
 - ii. the statement of financial position*
 - iii. the statements of changes in equity*
 - iv. the statement of cash flow*
 - v. the relevant measures of financial sustainability*
 - vi. the long term financial forecast*
 - vii. the Debt Policy*
 - viii. the Revenue Policy*
 - ix. the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*

- x. *the Revenue Statement*
- xi. *Council's 2018/19 Capital Works Program, endorse the indicative four-year program for the period 2020 to 2023, and note the five-year program for the period 2024 to 2028 and*
- xii. *the rates and charges to be levied for the 2018/19 financial year and other matters as detailed below in clauses 3 to 11.*

Related Documentation

2018/19 Adopted Budget

Critical Dates

There are no critical dates for this report.

Implementation

There are no implementation details to include in this report.

8.3 BUILT INFRASTRUCTURE**8.3.1 CALOUNDRA TRANSPORT CORRIDOR PLANNING - MEMORANDUM OF UNDERSTANDING****File No: F2018/49813****Author: Manager Transport and Infrastructure Planning
Built Infrastructure Group****Appendices: App A - Caloundra CBD Access Improvements Memorandum of Understanding 241**

PURPOSE

This report seeks Council's endorsement of a proposed Memorandum of Understanding, developed in partnership with the Department of Transport and Main Roads, to jointly address the transport access needs of Caloundra.

EXECUTIVE SUMMARY

Building on the Caloundra Transport Corridor Planning Report considered by Council in August 2017, a proposed Memorandum of Understanding has been developed as resolved by Council.

The purpose of the Memorandum of Understanding is to recognise and facilitate cooperation between the Department of Transport and Main Roads and Council, for planning the delivery of transport upgrade projects to improve access to the Caloundra CBD area, maximising network efficiency and achieving best value for the combined projects of both parties.

Several road corridors in and around the Caloundra CBD are operating at a level of service F (highly congested) or below during weekday peak periods and during busy weekend and holiday periods. The key issue is the performance of Caloundra Road (Bowman Road) between Nicklin Way and Bulcock Street, and supporting road network including the Caloundra Road/Nicklin Way/Pelican Waters Boulevard roundabout, and the Caloundra Road/West Terrace/Baldwin Street signalised intersection. Congestion occurs on Nicklin Way and Caloundra Road impacting heavily on the local road network.

The Department of Transport and Main Roads has stated its commitment to partnering with Council to improve the existing performance of the overall road network by taking a one network approach. Each party will contribute to the improved connectivity and capacity to distribute traffic volumes and improve overall network performance.

OFFICER RECOMMENDATION**That Council:**

- (a) receive and note the report titled "Caloundra Transport Corridor Planning - Memorandum of Understanding"**
- (b) endorse the proposed Memorandum of Understanding, as per Appendix A – Caloundra CBD Access Improvements Memorandum of Understanding**
- (c) delegate authority to the Chief Executive Officer to sign the Memorandum of Understanding on behalf of Council and**
- (d) delegate authority to the Chief Executive Officer to approve minor changes to the Memorandum of Understanding subject to changes aligning with the overall intent.**

FINANCE AND RESOURCING

All Council projects listed in the Memorandum of Understanding are included in Council's Local Government Infrastructure Plan. Further, all projects planned to be delivered in the next 10 years are listed in Council's current Ten Year Capital Works Program.

Council's projects will proceed to plan providing Department of Transport and Main Roads deliver to plan.

CORPORATE PLAN

Corporate Plan Goal: *A healthy environment*

Outcome: 3.3 - Responsive, accessible and well managed assets and infrastructure

Operational Activity: 3.3.6 - Participate in strategic planning of State Government Transport Projects (Department of Transport and Main Roads) on the Sunshine Coast.

CONSULTATION

Portfolio Councillor Consultation

The Divisional Councillor and the Portfolio Councillor for Transport have both been briefed on the content of this report.

Internal Consultation

There has been no consultation undertaken in the development of this Memorandum of Understanding as the projects and sequence of delivery were previously consulted in conjunction with the report taken to Council in August 2017. This report has not changed that plan, it simply seeks to provide certainty of the Department of Transport and Main Roads' projects by developing a Memorandum of Understanding.

External Consultation

There was no external consultation undertaken.

Community Engagement

The previous extensive community engagement was sufficient to support the 2017 report to Council and was not required to be repeated in developing the Memorandum of Understanding.

PROPOSAL

Several road corridors in and around the Caloundra CBD are operating at a level of service F (highly congested) or below during weekday peak periods and during busy weekend and holiday periods. The key issue is the performance of Caloundra Road (Bowman Road) between Nicklin Way and Bulcock Street, and supporting road network including the Caloundra Road/Nicklin Way/Pelican Waters Boulevard roundabout, and the Caloundra Road/West Terrace/Baldwin Street signalised intersection. Congestion occurs on Nicklin Way and Caloundra Road impacting heavily on the local road network.

The Department of Transport and Main Roads has stated its commitment to partnering with Council to improve the existing performance of the overall road network by taking a 'one network' approach. Each party will contribute to the improved connectivity and capacity to distribute traffic volumes and improve overall network performance.

Building on the Caloundra Transport Corridor Planning Report considered by Council in August 2017, a draft Memorandum of Understanding has been developed as resolved by Council.

Over the ensuing months, discussions occurred between officers of Council and the Department of Transport and Main Roads to the point that a proposed Memorandum of Understanding is ready for review by Council and equivalent levels in the Department of Transport and Main Roads.

This partnered approach to addressing Caloundra's trunk transport needs was given high level Departmental recognition in a letter from the Director General, Department of Transport and Main Roads, which states:

"I would like to suggest that we continue with the work undertaken to date with the development of a memorandum of understanding (MOU) between SCC and TMR's North Coast District.

I would like to continue to support the concept in principle on the following basis:

- *The draft Caloundra region MOU is finalised between TMR and SCC to clarify any indeterminate responsibilities to facilitate the rapid development of the area*
- *This MOU will act as a trial and will define the relationship between SCC and TMR"*

"I agree that there is merit in a strategic collaborative approach to integrated transport planning and infrastructure delivery on the Sunshine Coast and look forward to SCC and TMR working in partnership to achieve mutually-beneficial outcomes".

Legal

The terms recorded in the Memorandum of Understanding are not legally binding and are not intended to have contractual effect. While the Memorandum of Understanding creates an intended cooperative relationship it will be the responsibility of each party through its own internal processes to progress the projects in a coordinated manner.

Policy

The Memorandum of Understanding was prepared with consideration to:

- The Caloundra Transport Corridors Planning Report.
- The *Caloundra Centre Master Plan* that outlines a vision and strategies to support the revitalisation of Caloundra Centre.
- *Sunshine Coast Planning Scheme* particularly the framework for managing development in Caloundra and setting the vision for the Caloundra CBD through the Caloundra Regional Business Centre Urban Design Planning Scheme Policy, affirming Council's commitment to maintain and promote Bulcock Street, Otranto Avenue and The Esplanade as the main pedestrian activity spines.
- Local Government Infrastructure Plan which aims to integrate land use planning with trunk infrastructure requirements to meet the needs of development.
- Sunshine Coast Draft Integrated Transport Strategy, of which key strategies for success are:
 - Integrated Transport and land use which serves the local and regional economy and promotes self-containment.
 - A safe, efficient and sustainable road and freight network that applies a one network approach to road management and upgrades that delivers improved safety, connectivity, capacity and efficiency for all road users
 - A road network with future corridor capacity will connect each centre, and communities between, to ensure permeability and resilience, providing for multi-modal transport solutions with and between activity centres and communities

- *Sunshine Coast Active Transport Plan 2011-2031*, outlining Council's plan to deliver the active transport component of the *Sustainable Transport Strategy*, including a number of relevant active transport actions 'creating pedestrian priority areas, wider footpaths, more priority for crossings, shortcuts, environmental improvements, design features in building applications and better connections across bridges.'
- *Connecting SEQ 2031: An Integrated Regional Transport Plan for South East Queensland* with the following relevant projects and policies:
 - CAMCOS passenger rail service, branching off the North Coast railway line at Beerwah and extending through Caloundra to Maroochydore.
 - CoastConnect high quality bus corridor from Caloundra to Maroochydore.
- *South East Queensland Regional Plan 2017*, outlining the land use and desired environmental outcomes for the region, particularly the importance of Caloundra as a designated Major Regional Activity Centre.
- Council's planning for Light Rail.

Risk

The transport corridor projects discussed in the Memorandum of Understanding will alleviate increasing traffic congestion on the existing accesses into the Caloundra Major Activity Centre. Failure to proceed with these works may result in continued loss of amenity, public dissatisfaction and significant traffic operational issues along the existing accesses, which are likely to impact the future economic viability and vibrancy of the Caloundra Major Activity Centre.

Previous Council Resolution

17 August 2017 Ordinary Meeting (OM17/159)

That Council:

- (a) *delegate authority to the Chief Executive Officer to develop a Memorandum of Understanding with the Department of Transport and Main Roads addressing improved road accessibility to the Caloundra Major Activity Centre and report back to Council for endorsement prior to finalising in relation to the Caloundra Transport Corridor Planning and*
- (b) *endorse the Transport Priorities Map (Appendix A) as amended and progressively updated for advocacy purposes.*

23 March 2017 Ordinary Meeting (OM17/48)

That Council:

- (a) *endorse the Caloundra Centre Master Plan 2017 (Appendix A) subject to paragraph (c) (i) below*
- (b) *decide to make a proposed Sunshine Coast Planning Scheme 2014 (Major Amendment) under the Sustainable Planning Act 2009 to give effect to the planning recommendations of the Caloundra Centre Master Plan 2017*
- (c) *delegate authority to the Chief Executive Officer to:*
 - (i) *make any final amendments to the Caloundra Centre Master Plan 2017 to reflect the directions provided by Council and address any editorial issues*
 - (ii) *respond to submissions in accordance with the directions provided by Council*
 - (iii) *carry out the statutory process to prepare and progress the proposed Sunshine Coast Planning Scheme 2014 (Major Amendment) under the Sustainable Planning Act 2009, noting that:-*

- (a) *consultation will occur with the Deputy Mayor and Division Councillor (Councillor Dwyer) regarding the detailed drafting of, and public notification process for, the proposed planning scheme amendment*
- (b) *following public notification of the proposed planning scheme amendment and receipt of any submissions, a further report will be presented for formal consideration of the Council*
- (iv) *refer the relevant revised infrastructure elements of the Caloundra Centre Master Plan 2017 to the Local Government Infrastructure Plan review*
- (v) *establish a Caloundra – City of Beaches project delivery team and develop a 2017/2018 budget submission and*
- (vi) *prepare a staged development and delivery plan, including funding opportunities/strategies for reporting to Council and to inform future budget works considerations.*

Caloundra City Council - 2 October 2003 (03/293)

That:

- (a) *Report No. 20030902.CY.01 from Policy Officer (Infrastructure Engineer) C Young, dated 2 September 2003, be received and noted;*
- (b) *it be noted that the network assessment on which the report referred to in (a) above has been developed based on the stated accepted criteria of deficiency methodologies specified in the Main Roads-Road Planning and Design Manual. This methodology is considered deficient for Caloundra City in that it relies only on unacceptable forecast traffic volumes and fails to take into account triple bottom line criteria (economic, environment and social implications);*
- (c) *representations be made to Department of Main Roads through the Local Government Association of Queensland to change the criteria of deficiency methodologies specified in the Main Roads - Road Planning and Design Manual to include triple bottom line criteria (economic, environment and social implications) in addition to forecast traffic volumes;*
- (d) *pending the review of the criteria of deficiency methodologies referred to in (c) above, the Caloundra City - Future Road Network Assessment Report be adopted with the following amendments:*
 - (i) *CBA Northern access route – change to 2000 - 2006;*
 - (ii) *Maltman Street South – change to 2006 -2011;*
 - (iii) *Nicklin Way Intersection Improvements - upgrade west of Point Cartwright Drive - change to 2000 - 2006;*
 - (iv) *Kawana Way arterial duplication -upgrade from Sunshine Motorway/ Mooloolaba interchange to Kawana Island Boulevard (4 lanes) - change to 2006 - 2011;*
 - (v) *Glasshouse Mountains Road - upgrade from Landsborough to Beerwah - change to 2000-2006;*
 - (vi) *Glasshouse Mountains Road - upgrade from Beerwah to Glass House Mountains - change to 2000-2006;*
 - (vii) *Glasshouse Mountains Road - upgrade from Beerburrum to Glass House Mountains - change to 2000-2006;*
- (e) *the Future Road Network Project Plan - future road network requirements for years 2006, 2011, 2016 and 2021 as amended be referred to City Assets Division for future program implementation, investigation and analysis as part of the Annual Financial Plan process;*
- (f) *the Future Road Network Project Plan, future road network requirements for year 2006 as amended, be referred for inclusion in Council's Advocacy Program;*

- (g) *Caloundra City - Future Road Network Assessment Report as amended be forwarded to SunRoc Moving Forward Committee for consideration in the development of the Sunshine Coast Integrated Local Transport Plan;*
- (h) *Caloundra City - Future Road Network Assessment Report as amended be utilised as background information in the future development of road infrastructure charges plan as part of the City Plan development;*
- (i) *proposed Roads of Regional Significance be referred to the Sunshine Coast and Cooloola Councils Regional Road Group for information;*
- (j) *the Caloundra City - Future Road Network Assessment Report be circulated to all relevant Council Units for information.*
- (k) *the following road network linkages are to be included into proposed 2003-2006 Road Network Project Plan:*
- (i) Turner Street to Roberts Road, Beerwah - new route;*
 - (ii) Pine Camp Road to Peachester Road - new route."*

Related Documentation

Caloundra Transport Corridors Planning Report, 2017

Caloundra Centre Master Plan, Sunshine Coast Council, 2017

Critical Dates

The Department of Transport and Main Roads is progressing a business case for potential funding of Third Avenue link as part of works to address congestion at the Caloundra Road/Nicklin Way/Pelican Waters Boulevard roundabout. Finalising the Memorandum of Understanding will provide support for the Department of Transport and Main Roads to actively seek funds for the delivery of State projects.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- sign the Memorandum of Understanding on behalf of Council.
- note that each party to the Memorandum of Understanding will be responsible to undertake actions to progress the projects listed, in line with organisational processes.

8.4 ECONOMIC AND COMMUNITY DEVELOPMENT**8.4.1 2018/2019 COMMUNITY GRANTS PROGRAM MAJOR GRANTS ROUND 1 RECOMMENDATIONS**

File No:	Council meetings
Author:	Development Officer Economic & Community Development Group
Appendices:	App A - Major Grant Recommendations September 2018 261
Attachments:	Att 1 - Internal Consultation..... 277 Att 2 - Confidential Major Grant Recommendations Additional Information – <i>Confidential</i> Conf 5/57 Att 3 - Funding Comparisons 281

PURPOSE

This report seeks Council consideration and endorsement of funding recommendations for the first round of the 2018/19 Community Grants Program Major Grants.

EXECUTIVE SUMMARY

Council's Community Grants Program provides a transparent governance framework that complies with statutory requirements for the distribution of grant funding to community organisations across the region.

The program reflects Council's priorities as described in current corporate strategies, plans and policy positions. It ensures equitable opportunity for community organisations to access Council funding for projects and programs, which meet identified community need and result in community benefit.

The 2018/19 Community Grants Program for Major Grants Round 1 closed on 3 September 2018. Council received 101 applications requesting a total of \$1,003,358 across seven categories:

- Community Development
- Community Events
- Community Facilities
- Cultural Development
- Cultural Heritage
- Economic Development
- Sport, Recreation and Healthy Living.

Funding totaling \$522,392 for 80 projects is recommended for Council's consideration and endorsement (Appendix A).

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "2018/2019 Community Grants Program Major Grants Round 1 Recommendations" and
- (b) endorse the Major Grant Recommendations September 2018 (Appendix A).

FINANCE AND RESOURCING

The 2018/19 Community Grants Program budget provides a total of \$1,302,822. This amount is nominally allocated as follows:

- two Major Grant funding rounds \$1,000,000
- four Minor Grant funding rounds \$230,822
- Individual Development Grants (year-round) \$45,000
- Emergency Grants (year-round) \$25,000.

To ensure Council can be responsive to changing community need, adjustments to budgets between grant types within this program may be required. For example, significant weather events may affect demand for funding through Emergency Grants and there is flexibility to reallocate these nominal funding amounts.

This report to Council is in relation to the first Major Grant round for the 2018/19 Community Grants Program. Council received 101 applications requesting a total of \$1,003,358.

This report recommends that 80 applicants are funded to a total of \$522,392. Details are provided in Appendix A.

Budget Implications

Projects recommended in this report are supported by three separate budgets as detailed in Table 1.

BUDGETS	Community Grants Program Budget	Domestic Animal Management Budget*	Recreation Trails Activation Budget**	TOTAL
September 2018 Recommendations	\$508,523	\$7,500	\$6,369	\$522,392

Table 1. Budgets for recommended projects

* One of the recommended applications addresses the key objectives of Council's Domestic Animal (Cats and Dogs) Management Strategy (2014-2020) and will be funded through the Domestic Animal Management Strategy Budget (application MJCE181037 SCARS 40th Birthday Celebrations 2019).

** One application addresses Council's priority to encourage the community to lead and guide nature-based recreation projects and will be funded by Council's endorsed Recreation Trails Activation Budget (application MJCF181013 Suncoast Hinterland BMX Club Track Upgrade).

The project budgets (based on figures supplied by applicants) for the successful applications total more than \$2.9 million. This is 5.6 times greater than the Council contribution recommended in this report.

CORPORATE PLAN

Corporate Plan Goal: A strong community

Outcome: 2.2 - Resilient and engaged communities

Operational Activity: 2.2.4 - Continue to ensure the manner in which Council distributes grant monies to community and not-for-profit organisations supports Council's social vision for the region

CONSULTATION

Portfolio Councillor Consultation

Councillor J McKay – Portfolio Councillor for Community and Environment

Internal Consultation

Community Grants Development Officers attended assessment panels, reviewed outcomes and moderated across all grant categories to ensure equity and consistency.

Assessment panel membership for each category was made up of a number of key officers from the relevant area of Council. In addition, Council officers with expertise relevant to specific applications were consulted and provided information and/or advice to inform assessment processes.

Attachment 1 lists the Council officers involved in each panel and additional staff consulted.

External Consultation

Community Grants Development Officers and internal category experts liaised with community organisations across the Sunshine Coast Council Local Government Area via a range of community meetings and conversations to ensure a high level of awareness of the Major Grants Program and the application dates.

Assistance was provided for project development, preparation of application content and advice on the application process.

A wide range of traditional and social media tools were used to promote the Community Grants Program generally, and to invite applications.

Community Engagement

Community engagement was not required to inform this report.

PROPOSAL

Council recognises the vital contribution that community organisations make to the economic, environmental, social and cultural wellbeing of Sunshine Coast communities.

Through the provision of community grants, Council is committed to supporting the implementation of community initiatives and partnerships that align with Council's strategic corporate priorities and demonstrate a purpose that is in the interests of the Sunshine Coast community.

The following principles provide a consistent approach to the administration of the Community Grants Policy and the delivery of Council's Community Grants Program:

- Community organisations are provided with funding support to provide benefit to the Sunshine Coast community, in line with Council's strategic corporate priorities
- Vibrant, engaged and more resilient communities are developed through capacity-building and partnerships
- Community organisations and volunteers are acknowledged for the positive contribution they make to the local community and Council's vision for the future
- Funds are distributed in an equitable and transparent manner that ensures good governance and adherence to the *Local Government Act 2009* and the *Local Government Regulation 2012*.

The Community Grants Program Guidelines ensure an equitable, open and transparent process for applicants to seek financial assistance, and detail the specific aims and priorities of each category.

Promotion and Support

A wide range of traditional and social media tools were used to promote the Community Grants Program generally and then to invite applications. These included the following:

- Council's website and Facebook page

- Electronic newsletters
- Newspaper advertising in local community newspapers including media releases and spotlight print columns
- Spotlight radio, Council e-news and messages on hold
- Grant information and writing sessions held at five locations.

Community Grants Development Officers and internal category specialists liaised widely with the community by:

- responding to telephone enquiries, emails and action requests
- providing assistance with project development
- providing advice on the preparation of application content and the application process
- linking applicants with category specialists in all grant categories and
- assisting applicants with identifying other grant and funding opportunities.

Applications

Council received 101 applications across the seven grant categories of the 2018/19 Community Grants Program Major Grants Round 1, requesting \$1,003,358 in funding.

Assessment

Council officers pre-assessed each application to determine eligibility. Assessment panels for each category were then established (as detailed in Attachment 1 – Internal Consultation). Panel members reviewed all eligible applications prior to the panel meeting and then met to assess the applications.

In accordance with Council's Community Grants Policy, any declaration of a panel member's conflict of interest must be recorded. That panel member must not be involved in the related deliberations. There was no conflict of interest declared in this Major Grants round.

Panel discussion focused on alignment to category aims and priorities, alignment to Council's strategic corporate priorities, community need and benefit, and the capacity of the organisation to achieve the project outcome. The panels also took into consideration the number of applications received and the amount of funding available. Panel members determined funding recommendations for Council's consideration.

As per the Community Grants Program Guidelines, higher priority was given to projects that increase the self-sufficiency of community organisations and/or reduce environmental impact and/or provide energy, water and waste efficiencies. Lower priority was given to applicants who have been funded within the previous 12 months and/or projects or events that have previously received Council funding.

Due to the large number of applications in each grant category, part funding was recommended in some instances. In each case where part funding was recommended, the panel considered whether:

- the project could be successfully completed with the part funding allocated and
- funding for stand-alone components of the project could be provided.

Recommendation

Funding totaling \$522,392 for 80 projects is recommended for Council's consideration and endorsement as provided in Appendix A.

The confidential Attachment 2, *Major Grant Recommendations September 2018 - Additional Information*, provides further detail relating to the assessment of applications and is provided in confidence under Section 275 (h) of the *Local Government Act 2009*.

Table 2 provides a summary of the applications and the recommended funding for each category.

Category	Applications received	Funding requested	Applications recommended	% Applicants recommended	Funding recommended (GST excl)
Community Development	19	\$117,853	15	79	\$74,945
Community Events	30	\$296,123	25	83	\$134,550
Community Facilities	30	\$415,962	21	70	\$205,944
Cultural Development	3	\$38,992	3	100	\$24,000
Cultural Heritage	1	\$5,522	1	100	\$5,522
Economic Development	1	\$15,000	1	100	\$10,000
Sport, Recreation and Healthy Living	17	\$113,906	14	82	\$67,431
Total	101	\$1,003,358	80	79	\$522,392

Table 2. Applications summary and recommended funding

The Funding Round Comparisons document Attachment 3 details the funding comparison of the current round to previous Major Grant rounds.

The total cost of the recommended projects is valued over \$2.9 million (based on figures supplied by applicants). This is 5.6 times greater than the Council contribution recommended in this report.

Program Evaluation

Ongoing evaluation of the Community Grants Program draws information from a variety of sources including:

- analysis of data provided by community organisations in application and acquittal reports
- engagement with community organisations and
- consultation with internal stakeholders including category representatives.

Benefits

Organisations recommended for funding in this round:

- reported the engagement of 1,713 volunteers to deliver their funded projects and
- estimated 348,235 people would be direct beneficiaries of their projects (includes event patrons and/or participants).

Legal

There are no legal implications relevant to this report.

Policy

The recommendations contained within this report are in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012* and in line with the adopted

Community Grants Policy. Any requested changes to funding recommendations made by the panel need to be supported by evidence and that evidence recorded.

Risk

There may be some community concern in relation to the number of community groups that were unsuccessful in their application for funding under this program or were only part funded. The panels' considerations were thorough and in line with the *Community Grants Policy* and the Community Grants Guidelines, as well as budget availability. In each case where part funding was recommended, the panel:

- considered whether the project could be successfully completed with the part funding allocated and
- considered whether funding for stand-alone components of the project could be provided.

Previous Council Resolutions

Ordinary Meeting 17 May 2018 (OM18/72)

That Council:

- receive and note the report titled "2017/2018 Community Grants Program Major Grants Round 2 Recommendations"*
- endorse the Major Grant Recommendations March 2018 (Appendix A)*
- endorse the transfer of \$63,078 from the 2017/2018 Sports Field Maintenance Funding Program budget to the Community Grants Program 2017/18 and*
- note the updated "Community Grants Program Guidelines" (Appendix B).*

Ordinary Meeting 20 June 2013 (OM13/109)

That Council:

- receive and note the report titled "**Community Grants Policy**"*
- adopt the Community Grants Policy (Appendix A)*
- note the Community Grants Guidelines (Appendix B) as amended by (f) below to implement the Community Grants Policy*
- adopt the Mayoral and Councillor Discretionary Funding Policy as amended (Appendix C)*
- note the Mayoral and Councillor Discretionary Funding Program Guidelines (Appendix D) and*
- amend the grants guidelines to include a clause that stipulates that each program is subject to annual budget allocations.*

Related Documentation

Related documentation includes funding agreements with successful community organisations.

Relevant policy and strategy documents include the following:

- Asset Management Policy (2010)
- Community Engagement Policy (2009)
- Community Grants Guidelines (2017)
- Community Grants Policy (2013)
- Community Land and Complimentary Commercial Activity Policy (2011)
- Cultural Development Policy (2012)
- Environment and Liveability Strategy (2017)

- Events Policy (2010)
- Heritage Levy Policy (2010)
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Public Art Policy (2011)
- *Statutory Bodies Financial Arrangements Act 1982*
- Sunshine Coast Access and Inclusion Plan 2011-2016
- Sunshine Coast Aquatic Plan 2011-2026
- Sunshine Coast Arts Plan 2018-2038
- Sunshine Coast Community Events and Celebrations Strategy
- Sunshine Coast Domestic Animal (Cats and Dogs) Management Strategy 2014-2020
- Sunshine Coast Positive Ageing Strategy 2011-2016
- Sunshine Coast Reconciliation Action Plan 2017-2019
- Sunshine Coast Regional Economic Development Strategy 2013-2033
- Sunshine Coast Multicultural Action Plan 2017-2020
- Sunshine Coast Social Infrastructure Strategy (2011)
- Sunshine Coast Social Strategy 2015
- Sunshine Coast Sport and Active Recreation Plan 2011-2026
- Sunshine Coast Youth Action Plan 2018.

Critical Dates

The next Major Grants round under the Community Grants Program will open in February 2019 and close in March 2019.

Implementation

If Council endorses this report, notification of outcomes will take place. Funding will be distributed during November and December 2018, following receipt of invoice and signed conditions of agreement and compliance with any conditions of funding.

8.4.2 REGIONAL ARTS DEVELOPMENT FUND ANNUAL REPORT - 2017/2018 PROGRAM

File No: Council meetings
Author: Coordinator Creative Arts & Events
Economic & Community Development Group

PURPOSE

The purpose of this report is to provide a summary of the outcomes of Council's 2017/18 Regional Arts Development Fund (RADF) program.

EXECUTIVE SUMMARY

The Regional Arts Development Fund is an annual partnership between the State Government, through Arts Queensland and Sunshine Coast Council. RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions.

Sunshine Coast Council's RADF program consists of a competitive arts grants program; Council initiated projects including Horizon Festival and *fabric – slow fashion, artful living* program; professional and industry development initiatives; and an annual partnership with the peak creative industry body, the Sunshine Coast Creative Alliance.

In the 2017/18 financial year, the competitive arts grants program awarded \$154,717 in funding to 53 successful projects. The program created paid employment opportunities for 132 artists and reached audiences exceeding 12,500 community members.

RADF supported the Art in Place, Immersive and Industry programs for the 2018 Horizon Festival providing a platform for development and presentation of quality new work, industry and network development for local practitioners. RADF supported the presentation of eight works, involving 52 artists and creating premier arts experiences for over 14,500 audience members.

The 2017/18 RADF program included the launch of the inaugural *fabric – slow fashion, artful living* program highlighting the regions values in sustainability and celebrating the unique local textile artists and industry on the Sunshine Coast. The *fabric* program included 26 events and attracted meaningful participation of more than 825 people.

RADF supported a diverse professional and industry development program including environmental practice, theatre and creative technologies through initiatives Immerse Conference, Collaborations with Nature and TheatreLAB.

Partnerships are integral to the delivery of the RADF program. Sunshine Coast Council partnered with 21 Sunshine Coast based organisations in 2017/18 including Sunshine Coast Arts Industry Precinct, Experience Eumundi and the University of the Sunshine Coast.

Council's partnership with the Sunshine Coast Creative Alliance – the region's peak body for the creative sector – focuses on local creative and cultural leadership. This year, the organisation hosted 11 regional industry networking events attracting approximately 1,300 people and delivered a range of local advocacy events in partnership with other arts groups engaging approximately 850 people.

OFFICER RECOMMENDATION

That Council receive and note the report titled "Regional Arts Development Fund Annual Report - 2017/2018 Program".

FINANCE AND RESOURCING

The Regional Arts Development Fund budget is jointly funded by the Queensland Government (Arts Queensland) and Sunshine Coast Council on a 40:60 basis. In 2017/18, Arts Queensland contributed \$100,000 and Council contributed \$165,000.

The budget of \$265,000 supports a combination of RADF competitive arts grants and Council initiated projects that align with the Sunshine Coast Arts Plan 2018-2038. The key initiatives for 2017/18 included:

- *fabric - slow fashion artful living* program
- professional development initiatives Collaborations with Nature, Immerse Conference, TheatreLAB
- 2018 Horizon Festival Immersive, Art in Place and Industry Development Programs and
- Sunshine Coast Creative Alliance – Creative and Cultural Industry Partnership.

<i>RADF Grants Program</i>	
Arts Grants – Major, Small & Individual	\$154,717
<i>Council Initiated Projects</i>	
Horizon Festival – Art in Place & Immersive	\$59,950
Sunshine Coast Creative Alliance Partnership	\$20,000
<i>fabric – slow fashion, artful living</i>	\$12,360
Professional and Industry Development	\$12,923
RADF Committee Training & Development	\$5,050
Total	\$265,000

Table 1. RADF Expenditure 2017/18

Round	Major	Small	Individual	Total
October 2017	\$36,340	\$2,500	\$1,452	\$40,292
December 2017	N/A	\$24,050	\$3,500	\$27,550
March 2018	\$59,050	\$4,560	\$5,075	\$68,685
June 2018	N/A	\$16,690	\$1,500	\$18,190
Total	\$95,390	\$47,800	\$11,527	\$154,717

Table 2. RADF Arts Grants Funding Recommendations 2017/18

CORPORATE PLAN

Corporate Plan Goal: ***A strong community***

Outcome: 2.3 - A shared future where culture, heritage and diversity are valued and embraced

Operational Activity: 2.3.5 - Deliver a celebration, events and cultural program which encourages community participation and capacity and celebrates diversity.

CONSULTATION

Portfolio Councillor Consultation

Councillor R Baberowski - Portfolio Councillor for Transport, the Arts and Heritage and Chair of RADF Committee

Internal Consultation

- Creative Arts and Events Team, Economic and Community Development Group
- Creative Development and RADF Liaison Officer, Economic and Community Development Group
- Team Leader Community Connections, Economic and Community Development Group
- Team Leader Creative Arts, Economic and Community Development Group
- Senior Management Accountant, Business Performance

External Consultation

- Industry Partners
- RADF Committee
- Sunshine Coast Creative Alliance

Community Engagement

Council has just undertaken an extensive community engagement program to develop the Sunshine Coast Arts Plan 2018-2038 which informs the RADF program.

PROPOSAL

The Regional Arts Development Fund is an annual partnership between the State Government, through Arts Queensland and Sunshine Coast Council. RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

The approval process is as follows:

1. RADF Committee provides recommendations
2. Councillors provided the opportunity to offer input on Major Arts Grants (not applicable for Small Grants and Individual Development Grants)
3. Group Executive to review and sign off
4. Annual Arts Queensland reporting process for RADF
5. Annual report to Council advising of the funding program achievements.

The authority for this decision is Council's Community Grants Policy and the funding amounts lie within officer financial delegation, reflect robust internal control mechanisms and are consistent with the State Government's 'Guidelines for the administration of community grants', October 2009, and Local Government Regulation 2012.

Sunshine Coast Council's RADF program consists of a competitive arts grants (by application) program; Council initiated projects including Horizon Festival and *fabric – slow fashion, artful living* program; professional and industry development initiatives; and an annual partnership with peak creative industry body, the Sunshine Coast Creative Alliance.

The RADF competitive arts grants program supports creative projects that contribute to the creative ecology of the region. The Sunshine Coast RADF program is informed by the Sunshine Coast Arts Plan 2018-2038.

The four goals in the Sunshine Coast Arts Plan are as follows:

- Local artists and artistic content are developed and celebrated
- Arts audiences and creative opportunities flourish through investment and development
- A dedicated network of places and spaces for artists to connect, create and collaborate
- Art and creativity is embedded in the identity and experience of the Sunshine Coast.

Applications are considered three times a year by the RADF Committee, an independent committee selected for their expertise in creative industries, including:

- Portfolio Councillor, Transport, the Arts and Heritage, Councillor R Baberowski (Chair)
- Ross Hepworth (cultural tourism, marketing, creative industries)
- Michael Shadforth (cultural tourism, marketing, creative industries)
- Mark Ferris (IT and the arts, theatre, music, multimedia)
- Nycole Prowse (theatre, writing, festivals, community cultural development)
- Kim Schoenberger (visual arts, craft, design, festivals)
- Jenai Hooke (textile artist, workshops).

The RADF competitive arts grants program funds projects that:

- build the profile and recognition of local artists
- build the capacity of local artists
- support artists to test, develop and realise ideas
- foster opportunities for the creation and promotion of first nations artistic endeavours
- support diverse arts experiences
- develop and engage audiences and participation
- identify new and expanded markets for creative content
- support a strong network of local artists to foster broader connection and collaboration both within the arts sector and across sectors and
- build on the reputation of the Sunshine Coast as a place where arts and culture flourish and inspire.

Funding Program	Received	Recommended	% Recommended
Major Arts Grants	24	19	79%
Small Arts Grants	28	23	82%
Individual	15	12	80%
Total	67	53	79%

Table 3. RADF Competitive Arts Grants Applications 2017/18

Council's RADF Officer carried out 65 face-to-face, and 382 phone consultations with artists across the region during the financial year, with almost 70% of these being with new applicants to the program. The RADF Officer made 235 internal referrals and 334 external referrals connecting local creative practitioners with opportunities and resources.

The 2017/18 competitive grants program exceeded proposed performance indicators with the following key outcomes:

- An investment of \$154,717 enabled the realisation of creative projects to the value of \$934,173 for the region's artists and community
- 53 successful funding applications – two increased arts participation for people with disabilities and two were First Nations projects
- 132 artists received paid employment opportunities
- 1,457 community members participated directly in programmed creative and cultural activities
- Audiences exceeding 12,500 attended RADF grant funded arts and creative activities
- 90% of survey respondents rated the RADF funded activity as good or excellent.

The *fabric - slow fashion, artful living* program was developed as an artisan and professional development program responding to the growing interest in the textile, clothing and fashion industries and presented in partnership with Sunshine Coast Council's Living Smart program, and included:

- an eight month program offering 26 events including workshops, author talks, master-classes, film and business related sessions to more than 825 participants
- 21 paid artist opportunities, with 12 local artists paid to deliver at least one event
- opportunities for Sunshine Coast Fabric artists at BrisAsia Festival in March 2019
- a series of three Arts Law seminars with the University of the Sunshine Coast and The Arts Law Centre of Australia and
- collaboration with Sunshine Coast Environment Council on World Environment Day which
 - showcased and employed four artists and shoemakers
 - 181 community members learnt new skills making completed artworks
 - attracted audiences of 5,000.

Horizon Festival provides a platform for our regions artists to collaborate and develop content responsive to place and engaged in contemporary practice. RADF supported the Art in Place and Immersive programs in the 2018 festival.

Projects to receive grants included Patterns in the Landscape, Songs of Emzara, Super Souvenir, Vanitas, Transdimensional, Listening Underwater, The Travelling Wunderkummer and The Green House.

The festival saw

- attendance of over 14,500
- eight new arts experiences delivered and
- 51 Sunshine Coast based artists and two national artists involved in the presentation of events.

The Horizon Industry Program put artists first providing opportunities for connection and collaboration with other creative practitioners and producers on the Sunshine Coast and beyond:

- Three Walk and Talks brought together artists and producers with a focus on industry development and art practice including theatre, visual arts, festivals and creative technologies, four artists were employed with 177 participants across three events
- ArtsCoast Industry Breakfast event in partnership with Horizon and Sunshine Coast Creative Alliance employed five artists and attracted attendance of 110.

The RADF professional and industry development program included initiatives Immerse Conference, Collaborations with Nature and TheatreLAB:

- Immerse Conference was a one-day industry development conference for artists and creative technologists focused on building storytelling skills through immersive and creative technologies including virtual and augmented realities. The conference included eight world class presenters, hands on demonstrations, and expo and networking opportunities. More than 185 creative people participated in the conference which was developed in collaboration with seven cross sector partners
- Collaborations with Nature was a series of two ephemeral site specific workshops over five days at Point Arkwright and The Maroochy Botanic Gardens, Tanawah. Facilitated by Shona Wilson, 14 artists worked in a range of ephemeral practice including movement, sound, form, film and animation, all responding to site specific explorations. The program offered opportunities for artists to increase their skills in documentation and presentation as well as connecting with other regional artists. A public presentation was attended by over 30 artists and community members
- As part of the TheatreLAB program, RADF supported award winning New Zealand Theatre company Trick of the Light to run a full-day workshop with 40 local theatre practitioners at the Old Ambulance Station.

Partnerships and collaborations are integral to the delivery and success of the RADF program and in 2017/18 these included:

- Australian Wearable Art Festival
- Caloundra Regional Gallery
- Central Queensland University
- CreateNoosa
- CSquare Nambour
- CWA, Eumundi
- Experience Eumundi
- Homegrown Café, Palmwoods
- Living Smart
- Majestic Cinema
- Maroochy Regional Bushland Botanic Gardens

- Rosetta Books, Maleny
- Sunshine Coast Arts Industry Precinct
- Sunshine Coast Creative Alliance
- Sunshine Coast Environment Council
- Sunshine Coast Libraries
- Sunshine Coast Live
- Sunshine Coast Natural Dyers Interest Group
- Sunspace, Doonan
- The Trashy Artisan Collective
- University of the Sunshine Coast.

Council partnered with Creative and Cultural Industry Leader Sunshine Coast Creative Alliance to support the delivery of 17 projects including QMusic's Industry Connect Program, 2018 Anywhere Theatre Festival, The Sunshine Coast Film Festivals, SCRAP Online Film Project, Immerse Conference, Immerse High 2018, CollabAnation, The Bunker, as part of Horizon Festival and new work 'In The Blink of an Eye' by choreographer Melissa Lanham.

The following outcomes were achieved:

- Establishment of a Women's Visual Arts Mentoring Scholarship with Margaret Ellen Turner

- Written support, auspicing and collaboration for 24 organisations, individuals and events including:
 - Artists including Louise King to travel to USA for professional development
 - Australian Wearable Art Event (as part of Horizon)
 - Eumundi's School of Rock 2018
 - Local production of Julius Caesar
 - QMusic's Industry Connect Workshops
 - Sunshine Coast Anywhere Theatre Festival
 - Sunshine Coast Surf Film Festival
 - Thrive Creative Health Forum
- Hosted six Juice & Jam Arts Industry Breakfasts and four PechaKucha events with approximately 1,175 attendees, 68 local/ national/international guest speakers and showcased 12 local artists
- 'Place-based' arts advocacy events with 600 attendees in collaboration with other local organisations including:
 - Anywhere Theatre Festival
 - ArtsFront
 - #SCRIPT program
 - SunCentral Maroochydore Pty Ltd
 - Sunshine Coast Business Council
 - University of Central Queensland
 - University of the Sunshine Coast
- Strategic arts and cultural advice to a range of regional arts and community groups including:
 - Caloundra Arts Centre Association Incorporated
 - Montessori International College
 - Noosa Alive
 - Queensland Chamber of Arts & Culture
 - SCRAP
 - Women Initiating New Directions Organisation (WINDO)

Legal

There are no legal implications relevant to this report.

Policy

The Regional Arts Development Fund Program operates in accordance with the *Local Government Act 2009*, the *Local Government Regulation 2012* and adopted *Community Grants Policy*.

Risk

There are no identified risks relevant to this report.

Previous Council Resolution

There is no previous Council resolution relevant to this report.

Related Documentation

There is no related documentation relevant to this report.

Critical Dates

There are no critical dates relevant to this report.

Implementation

There are no implementation plans relevant to this report.

8.4.3 MALENY AQUATIC CENTRE FEASIBILITY STUDY

File No:	210618
Author:	Team Leader Aquatic Facilities Economic & Community Development Group
Attachments:	Att 1 - Maleny Aquatic Centre Services Connection Options and Feasibility Study (GHD July 2018)5/160 Att 2 - Maleny Aquatic Centre Proposed Site Plan (Liquid Blu 8 August 2018)303

PURPOSE

The purpose of this report is to present the findings of a feasibility assessment on locating an aquatic facility within the Maleny Community Precinct. Elements of the assessment for the proposed Maleny Aquatic Centre include:

- services connection feasibility study and cost
- preferred site location within the Maleny Community Precinct
- conceptual design
- preliminary quantity surveyor cost estimates and
- financial data to provide estimates on ongoing operational costs.

EXECUTIVE SUMMARY

The proposal to develop an aquatic facility within the Maleny Community Precinct was considered as part of the endorsed *Maleny Community Precinct Master Plan* and *Sunshine Coast Council's Aquatics Plan 2011-2026*. This was however subject to a number of conditions and further investigations, including a detailed feasibility study.

The *Maleny Aquatic Centre Feasibility Study* was completed in 2013. This study noted, among other items, the catchment population of Maleny and surrounds (current and forecast to 2026) did not meet Council's standard of service for a District – Minor aquatic centre. In light of this, no further action was undertaken beyond advice provided to community representatives endeavoring to progress a future Maleny Aquatic facility.

At Council's Ordinary Meeting 22 March 2018, Councillor J McKay moved a Notice of Motion requesting that Council:

- request the Chief Executive Officer to undertake a feasibility assessment on locating an indoor aquatic facility on the Maleny Community Precinct with the assessment to be funded from Division 5 funds up to a maximum of \$50,000 and
- request a report back to Council Ordinary Meeting in August 2018.

The presentation of this report to Council was rescheduled to a later meeting at the request of the Divisional Councillor to allow additional consultation and information to be gathered.

The development and presentation of this report considers the preferred location of an aquatic facility within Maleny Community Precinct be situated within the existing Maleny District Sport and Recreation Club leased area. The preferred location has been determined in conjunction with an independent cost analysis to service the site with required power, water, transport and waste services.

The facility mix for this proposal has been guided through significant consultation with representatives from the Maleny Swimming Club and the Maleny District Sport and Recreation Club, as per the request of these representatives and the Divisional Councillor.

The study has considered the inclusion of a 10 lane heated 25m pool, a splash pad with water play elements, entry/kiosk and amenities building as well as a learn to swim/program pool. Community representatives have indicated they are also looking to house an indoor hydrotherapy pool and gymnasium within close proximity to the aquatic centre, comprising an overall 'Maleny Fitness Village'. It is intended that the gymnasium and indoor hydrotherapy pool will be funded, built and operated by the community and not as a Council managed asset.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Maleny Aquatic Centre Feasibility Study"**
- (b) acknowledge and uphold the recommendations as endorsed through Council's previous Planning documents in relation to a Maleny Aquatic Centre**
- (c) note no funding is provided in Council's 10 year capital works program toward a new aquatic facility in Maleny, given existing and forecast catchments and endorsed Planning outcomes**
- (d) support the Maleny community in their endeavors to develop a hydrotherapy and gymnasium facility, on the basis of this being built, funded and managed by the community and**
- (e) continue to support community access to the Maleny State School Pool through a Funding Agreement with the Maleny Swimming Club.**

FINANCE AND RESOURCING

Total Capital Cost

Council officers have engaged aquatic architecture firm, Liquid Blu, to deliver a concept plan based on the following facility mix as requested by the Maleny District Sport and Recreation Club, the Maleny Swimming Club and other key community representatives (refer Attachment 2):

- 25m 10 lane lap pool, depth 1.2m to 1.8m, which will be heated to 28°- 30°
- Splash pad / water play zone
- Change and ablution facilities
- Entrance facility and kiosk
- Landscaping
- Program Pool, 17m x 6.3m with constant depth of 1.2m, heated to 30°- 32°.

The total cost to deliver this facility has been determined as within the range of \$12.5-15 million through a Preliminary Cost Plan (actual estimate including project management fees and contingencies \$13,914,000, plus additional costs for program pool proposed to be constructed at a later stage).

Engagement has occurred with Council's Property Management Team to determine potential asset whole of life costs relative to the initial capital cost. Indications provided suggest initial capital cost represents approximately 20%-30% of whole of life costs over the 30-50 year lifespan of the assets constructed.

Total Operational Cost

The day to day operational costs of a public aquatic facility include substantial servicing and utility charges relative to water, power, chemicals and ongoing asset maintenance.

Tables 1 and 2 represent the 2017/18 financial year operational costs for the Eumundi and Beerwah Aquatic Centres respectively, which are similar sized facilities to that being proposed for Maleny, within the Sunshine Coast aquatic network.

Materials and Services (Water and Sewerage charges/ Chemicals/ Electricity/Security Services)	\$68,853.00
Contract payments (management fee)	\$41,876.00
Internal Expenditure (maintenance)	\$85,000.00
Depreciation	\$58,431.00
Total Operating Expenditure / Operating deficit	\$254,160.00
Visitations per annum	43,972.00
Cost to Council per patron	\$5.78

Table 1. Eumundi Aquatic Centre 2017/2018 FY operational costs

Sundry Recoupment (contribution toward utility charges)	(\$17,467.00)
Materials and Services (Water and Sewerage charges/ Chemicals/ Electricity/Security Services)	\$45,086.00
Contract payments (management fee)	\$98,271.00
Internal Expenditure (maintenance)	\$108,000.00
Depreciation	\$58,837.00
Operating deficit	\$292,727.00
Visitations per annum	67,503.00
Cost to Council per patron	\$4.34

Table 2. Beerwah Aquatic Centre 2017/2018 FY operational costs

Total community visitations at the Maleny State School Pool for the 2017/18 season as provided by the Maleny Swimming Club were 7,372 (38 weeks @ 194 visitations per week).

It should be noted the above operational costs do not factor in staff time and oncosts associated with the front line service delivery. These costs are borne by the commercial lessees under Council's outsourced delivery model.

To support access to an aquatic facility for residents of Maleny and surrounding localities (outside of school hours), Council currently contribute funds toward the operation of the Maleny Primary School swimming pool, with \$28,448 being paid in 2017/18 under the terms of a formalised Funding Agreement. The funding is calculated based on the number of hours the pool is open to the community per week and the proposed length of the summer season in weeks.

Capital Works Budget

There is no future funding within Council's 10 year capital works program for the development of a new district level Maleny Aquatic Centre. This has not been considered given the current endorsed position does not support the development of an aquatic facility within this locality. The existing capital program services nine aquatic facilities within the

region that accommodate over one million visitations per annum. The existing capital program focuses predominantly on the upkeep and replacement of key infrastructure components associated with these facilities such as filtration units, heat pumps and pool shell infrastructure (such as the tiling and repainting).

CORPORATE PLAN

Corporate Plan Goal: *A strong community*
Outcome: 2.1 - Safe and healthy communities
Operational Activity: 2.1.14 - Implement prioritised actions from the Sunshine Coast Aquatic Plan 2011-2026.

CONSULTATION

Councillor Consultation

- Divisional Councillor, Councillor J McKay (Division 5)
- Portfolio Councillor, Councillor J O'Pray (Tourism, Events and Sport)

Internal Consultation

- Business Development, Procurement and Contracts
- Environment and Sustainability Policy
- Project Delivery
- Property Management
- Sport and Community Venues

External Consultation

The original Maleny Aquatic Feasibility Study undertaken in 2013 involved consultation with the following key stakeholders:

- Hon Andrew Powell MP, Member for Glasshouse
- Beerwah Aquatic Centre
- Education Queensland Maleny Community Precinct Committee
- Maleny District Sport and Recreation Association
- Maleny Physiotherapy
- Maleny State High School
- Maleny Swim Club
- Maleny Swim Club Coach
- Palmwoods Aquatic Centre
- Sunstone Retirement Village.

During the development of this feasibility study, key stakeholders within the Maleny District Sport and Recreation Club and the Maleny Swimming Club were strongly consulted to confirm the desired facility mix. Further meetings were also held with representatives of this group through late July 2018 to update them on the study's progress and confirm facility mix inclusions.

PROPOSAL

For a number of years, representatives of the Maleny sporting community have requested that Council invest in aquatic infrastructure within the Maleny township. Residents of Maleny and surrounds currently utilise the Maleny State School pool. The Maleny State School pool is owned by Education Queensland and is leased to the Maleny Swimming Club for access and use outside of school hours during the summer season. In turn, the Maleny Swimming Club engages a third party swim coach to manage the pool and deliver a range of community programs. The school pool was constructed in 1983 and includes the following features:

- Outdoor, heated (heat pump and solar pre-heat capability) 6 lane 25m pool
- Small above ground heated children's pool
- Associated kiosk and change room amenities.

Table 3 identifies the pool opening times pool for community use:

	During school term	School holidays	Public holidays
Monday - Friday	6am – 9am 3pm – 6pm	6am – 11am 2pm – 6pm	1pm – 4pm
Saturday	11am – 4:30pm	10am – 4pm	1pm – 4pm
Sunday	1pm – 4pm	1pm – 4pm	1pm – 4pm

Table 3. Maleny State School – pool opening times for community use

Members of the local community note the school pool has several constraints which impact on its ability to meet community needs, including:

- access challenges including steep entry, no ramp/disability entry to main pool or children's pool
- narrow lanes
- lack of privacy in showers and change rooms
- limited capacity of main pool to manage multiple programs at one time
- limited capacity of children's pool
- limited parking and access (high cost road upgrades required to improve this aspect)
- no community access during school hours
- facility mix does not support the full range of contemporary program opportunities and
- a suggestion the outdoor pool needs to be covered due to the cooler climate in Maleny.

Engagement with Education Queensland indicates that the school pool shell has a considerable remaining lifespan due to recent works including tiling, coping and starting blocks.

At its Ordinary Meeting on 10 June 2010, Council endorsed the *Maleny Community Precinct Master Plan* (the Plan). The Plan identified a potential land allocation for an aquatic facility proposed to comprise a 25m pool, program pool, a 250m² gym and other amenities subject to further investigations. Subsequent to this, the site was investigated for its suitability and found to have construction difficulties due to underground rock formations and access constraints.

In 2012/13, the *Maleny Aquatic Centre Feasibility Study 2013* (the Study) was undertaken which concluded that:

- Maleny would not be an appropriate location for a new public aquatic facility given its catchment size. The catchment population of Maleny and surrounds could not service a new aquatic facility of a district (minor) standard
- Maleny State School was supportive of exploring opportunities for upgrading its aquatic facilities on the basis that relocating the pool would allow improved traffic and drop and go options and
- if a new pool was developed elsewhere, the Maleny State School would retain its existing pool for Education Queensland purposes.

Given the above information, two options for the aquatic facility were considered with these being:

- Option 1. Enclose the existing 25m and children's pools to enable year round access. This option was seen as the lowest capital cost solution and valued at the time between \$429,000 and \$564,000 (excl GST).
- Option 2. Demolish the existing pool and build a new aquatic facility within the Maleny State School grounds. This option would provide a new indoor heated pool, program pool and ancillary facilities at an estimated cost of approximately \$5 million (excl GST).

Further, the Study recommended the following:

- Any future new or upgraded pool be developed at the Maleny State School in order to maximise ongoing viability through funding partnerships, reduced operating cost and shared resources
- Any new or upgraded pool be undertaken on the proviso that the school retains ownership of the facility, and the negotiation of a satisfactory agreement with Education Queensland regarding community use
- Option 1 above be adopted as the preferred option for future aquatic facility provision to service the Maleny catchment.

This outcome was endorsed as a part of the report presented at the Council Ordinary meeting held on 28 March 2013 (OM13/58) titled *Maleny Community Precinct Leases*. The resolution noted:

That Council:

- (b) *resolve to no longer proceed with plans for an aquatic facility within the Community Facility Sub Precinct based on the outcomes of the 'Maleny Aquatic Facility Feasibility Study – January 2013'*

Table 4 indicates current population and household forecasts from 2016 to 2041 for the Maleny-Witta-North Maleny locality.

Summary	Forecast year					
	2016	2021	2026	2031	2036	2041
Population	5,745	6,205	6,578	6,887	7,265	7,602
Change in population (5 years)		460	373	308	378	337
Average annual change		1.55%	1.18%	0.92%	1.08%	0.91%
Households	2,572	2,779	2,954	3,099	3,272	3,425
Average household size	2.20	2.20	2.20	2.19	2.19	2.19
Population in non-private dwellings	90	90	90	90	90	90
Dwellings	2,763	2,986	3,174	3,324	3,471	3,596
Dwelling occupancy rate	93.09	93.07	93.07	93.23	94.27	95.24

Table 4. Maleny-Witta-North Maleny locality – 2016-2041 current population and household forecasts

The Maleny Aquatic Centre Feasibility Study undertaken in 2013 acknowledged the catchment for such a facility could also draw on residents from localities such as:

- Mapleton – Flaxton – Obi Obi
- Mooloolah Valley – Diamond Valley – Balmoral Ridge – Bald Knob
- Peachester – Crohamhurst – Booroobin – Wootha
- Ilkley - Eudlo and district and
- Reeseville – Curramore and district.

Taking into account potential draw from these additional surrounding localities, the 2013 Feasibility Study noted a total catchment estimation of 10,582. A recently submitted Business Plan from the Maleny District Sport and Recreation Club indicated a combined catchment population for Maleny sports facilities of 13,040 including catchment areas spreading to Kenilworth in the north, Eudlo in the east, Stanmore to the south and Conondale in the west. Allowing for estimated population growth in the order of 1% per annum, these numbers fall well short of the un-serviced 20,000 population as articulated in Council's adopted desired standards of service.

The endorsed *Sunshine Coast Aquatic Plan 2011-2026 (June 2016 edition)* (the Aquatic Plan) adopted the recommendations from the *Maleny Aquatic Facility Feasibility Study 2013* noting a preference for Option 1 – enclose existing pool should investment occur in an aquatic facility in Maleny. The Aquatic Plan noted this as a community driven initiative with Council's role to work with the Maleny Community to provide advice on funding opportunities and planning advice as requested.

The Aquatic Plan notes the Beerwah Aquatic Centre as the long term provider of competitive aquatic opportunities to service southern hinterland communities. Detailed planning is currently underway for an upgrade to this facility to include a new covered program pool and eastern main entry, as well as improvements to the Roberts Road street frontage.

Site selection criteria referenced from the *Sunshine Coast Aquatic Plan 2011-2026* note considerations for a District (minor) facility including the following:

- Minimum usable unconstrained required area is 10,000m²
- Water space of approximately 500m²
- Approximately 60,000 persons per annum patronage target for viability purposes.
- Approximately 1:20,000 unserviced population catchment ratio
- Notional catchment area 5 km (primary) and 10 km (secondary)

The Aquatic Plan also notes provision standards rationale for future facility provision will be guided by the following considerations:

- Is the likely catchment able to sustain a new aquatic venue without significant demand on Council's limited resources?
- What is the demand (need) and how will the facility meet the broadest requirements of the likely catchment population?
- Will new facilities have negative effects on any existing markets, destabilise lease management arrangements, close existing pools or disproportionately increase the cost of aquatic service delivery by Council?
- Is a 'greenfield' site (a) warranted and (b) capable of meeting the 'triggered' current need as well as future facility expansion?
- Is the upgrade of an existing facility more practical and able to satisfy unmet demands?

- What is the appropriate facility mix? 50 metre vs 25 metre vs leisure water?
- Is there adequate funding provision and/or access to funding?
- What is the provision of non-Council facilities within the proposed catchment area?

Since the development of the *Maleny Aquatic Centre Feasibility Study 2013* and the *Sunshine Coast Aquatic Plan 2011 - 2026*, other potential locations for an aquatic facility within Maleny have been investigated in accordance with Divisional Councillor and community requests. These locations have included Council, state and privately owned land including:

- an alternate location within the Maleny State School grounds – deemed cost prohibitive due to underground rock formations and access road/ parking improvements
- a parcel of private land on Coral Street, Maleny and
- the Maleny Showgrounds (competition with other uses, restricted access during major events).

This study considered two sites within the Maleny community precinct including 15 Porters Lane, North Maleny (noted as Site 1 in Table 5 and within Attachment 1 *Maleny Aquatic Centre Services Connection Options and Feasibility Study*) and a site within the Maleny District Sport and Recreation Club (MDSRC) leased land (Site 2). GHD was engaged to undertake initial site investigations including water, power and waste service connection costs, as well as access and transport considerations. Table 5 notes the cost comparison across the two sites.

Description	Site 1	Site 2
Water services connection	25,000	289,000
Waste water services	991,000	772,000
Electrical services connection	100,000	220,000
Road access connection	27,000	100,800
Total	1,143,000	1,381,800

Table 5. Site 1 and 2 Services Cost Comparison (refer Attachment 1)

In consultation with the Divisional Councillor and in consideration of other uses noted within the Maleny Community Precinct Master Plan, the Maleny District Sport and Recreation Club leased area has been noted as the preferred site from the two investigated.

In relation to management of the proposed new aquatic facility, MDSRC committee representatives have indicated interest in ongoing management of the facility through a community managed model. This conflicts with the endorsed outcomes of the *Aquatic Centre Management Model Review 2016*. This review concluded the following should be considered when selecting the suitable management model for Council owned facilities:

- Council continue with the 'management by lease' delivery model across its aquatic network, with specialised commercial leisure management operators engaged to operate centres on Council's behalf
- Respondents to tender processes be required to bid-back their financial models around specific parameters.
- Capital contributions driven by Council requirements (ie not at the operator's discretion) and outlined within contract documentation
- Council subsidy structure including power and chemical costs be passed on to operators.

Given the proposed size and value of the asset, and the recommendations from the Management Model Review, a community-managed model would not be supported for the proposed facility.

Legal

There are no legal implications to the development of this report, however, should an aquatic centre proceed within MDSRC's leased area, development will need to be considered in line with proposed management model and current/ future tenure agreements.

Policy***Sunshine Coast Aquatic Plan 2011-2026 (June 2016 edition)***

The Sunshine Coast Aquatic Plan forms Council's policy position on aquatics provision for the Sunshine Coast region. This plan provides references to Maleny as follows:

- *In accordance with ongoing community interest for an upgraded aquatic facility in Maleny, the 'Maleny Aquatic Facility Feasibility Study' was completed in January 2013. This study provided two alternative proposals for delivering an upgraded aquatics facility including:*

Option 1: Upgrade the current pool in partnership with the Maleny community and Education Queensland, including all-weather protection and enhanced seating and facilities at the site (preferred)

Option 2: Demolition of the existing pool and construction of a new 25m x 8 lane heated indoor pool, which would also provide improved pick up/ drop off zones for the Maleny State School and increased parking.

In both options, the Maleny State School retains ownership of the facility. A community working group has been developed external to Council to consider these options and progress planning for a new facility in line with community demand and interest. Council officers to work with the Maleny community to consider appropriate funding opportunities and provide planning advice as requested.

Sunshine Coast Environment and Liveability Strategy (2017) (ELS)

The Social Infrastructure Network Blueprint (which provides Council's Strategically Planned provision of future facilities) does not propose an aquatic facility in Maleny. References from the ELS include:

Policy positions (Part A p.60-63):

8.1: The social infrastructure network is equitable and accessible to meet the needs of existing and future communities:

b) Land and resources are used efficiently and balance the needs of existing and emerging communities.

Category directions – general (Part C, p.84)

- The establishment of a high-quality network of facilities at the Council-wide and district level is a priority.
- Council-wide and district facilities are located within principal and major activity centres where practical (Maleny is not a Principal or Major Activity Centre).
- Community access at the local level is primarily facilitated through partnerships and advocacy, including community use of school facilities.
- Priority locations for aquatic facilities are higher order activity centres. The priority in the District of Rural 1 is the provision of an adequate facility at Beerwah.
- Desired Standards of Service (Part C, p.95-96)
 - District Major Aquatic Facility, provision ratio: 1 to 30,000-50,000 population per 10km catchment

- District Minor Aquatic Facility, provision ratio: 1 to 20,000 population per 10km catchment i.e. 1:20,000 un-serviced population required for development of a new District Minor facility.

Environment and Sustainability Policy Branch have provided the following comments in relation to the above Category directions as noted in the ELS:

Maleny-Witta-North Maleny locality of interest (LOI) had a population of approximately 5,700 in 2016; the Reeseville, Curramore and District LOI (including Conondale and Kenilworth) had a population of approximately 2,700 in 2016. The population of these areas combined is forecast to increase from approximately 8,400 in 2016 to approximately 10,500 by 2041.

Maleny is at the outer edge of a 15km radius from Beerwah, indicating that the area warrants some services to ensure community accessibility. There are current community pools in Maleny, Mooloolah, Conondale and Kenilworth. In accordance with the directions in the ELS, it is recommended that enhanced access to aquatic services is investigated through partnership arrangements where required.

Prioritisation and provision planning undertaken as part of the development of the Draft Social Infrastructure Plan concluded that new Social Infrastructure in Maleny, including an aquatic facility, is not required. Should a facility be located in Maleny, it would be at the cost of providing investment into facilities in other localities.

Social Infrastructure Network Blueprint (Part C, p 178/ 184)

The Network Blueprint does not include recommendations for a Council aquatic facility at Maleny. The Blueprint recommends the enhanced capacity of the Beerwah Aquatic Centre to cater for the Rural 1 Catchment (of which includes Maleny), which is consistent with the recommendations in the *Sunshine Coast Aquatic Plan 2011-2026*.

Maleny Community Precinct Final Master Plan (June 2010)

The proposed location of the aquatic facility is not consistent with the location indicated in the Maleny Community Precinct Master Plan. Significant engagement has occurred with representatives of the Maleny District Sport and Recreation Club and the Maleny Swimming Club since the development of this Plan however noting alternate proposed locations including the Maleny State School (existing location and lower oval space), private land holdings and alternate areas within the Precinct. Should this study or future planning result in suggestions to develop the pool at the proposed location, the Maleny Community Precinct Master Plan may need to be revised.

Risk

Failure to maintain an adequate level of service for community facilities may result in increased future costs and lead to community dissatisfaction.

Detailed planning reduces the risk of ad-hoc development, which may be to the detriment of future service provision and uses.

The capital and ongoing operational cost could present an ongoing financial risk to Council and come at a cost to other community facilities priorities identified.

Previous Council Resolutions

Ordinary Meeting 22 March 2018 (OM18/40)

That Council:

- (a) *request the Chief Executive Officer to undertake a feasibility assessment on locating an indoor aquatic facility on the Maleny Community Precinct with the assessment to be funded from Division 5 funds up to a maximum of \$50,000*
- (b) *request a report back to Council Ordinary Meeting in August 2018 and*
- (c) *note the letters of support tabled at the Ordinary Meeting today.*

Ordinary Meeting 16 June 2016 (OM16/100)

That Council:

- (a) *receive and note the report titled “Update of the Sunshine Coast Aquatic Plan 2011 - 2026” and*
- (b) *endorse the 2016 edition of the Sunshine Coast Aquatic Plan 2011 – 2026 (Appendix A as amended).*

Ordinary Meeting 28 March 2013 (OM13/58)

That Council:

- (a) *note the request from Maleny and District Sport and Recreation Club that it no longer wishes to proceed with the establishment of sports fields on the Maleny Community Precinct and that the Club supports the possible establishment of an equestrian facility on the Sports and Recreation Sub Precinct within the Maleny Community Precinct*
- (b) *resolve to no longer proceed with plans for an aquatic facility within the Community Facility Sub Precinct based on the outcomes of the “Maleny Aquatic Facility Feasibility Study – January 2013”*
- (c) *request that the Chief Executive Officer review the Maleny Community Precinct Master Plan implications of (a) and (b) above taking account of the overall sport and recreation needs of the wider Maleny community and*
- (d) *resolve to refer the possible funding for the maximum value of \$450,000 of the proposed Maleny Golf Course via land sales (Lots 1 & 2 on SP242420) on the Precinct, for consideration in the preparation of the 2013/14 capital budget process, noting that such funding to be conditional on a further report to Council detailing:*
 - (i) *any necessary approvals under the Local Government Act*
 - (ii) *the identification and agreement of project performance and construction milestones*
 - (iii) *business case performance and satisfactory lease terms with “Maleny Golf Incorporated”.*

Related Documentation

- Aquatic Centre Management Model Review 2016
- Maleny Aquatic Centre Feasibility Study 2013
- Maleny Community Precinct Final Master Plan (June 2010)
- Sunshine Coast Aquatic Plan 2011-2026 (June 2016 edition)
- Sunshine Coast Environment & Liveability Strategy

Critical Dates

The Notice of Motion endorsed at Council's Ordinary Meeting in March 2018 requested a report be developed and presented back to Council's Ordinary Meeting in August 2018. The presentation of this report to Council was rescheduled to a later meeting at the request of the Divisional Councillor to allow additional consultation and information to be gathered.

Implementation

If Council accepts the Officer's Recommendations, there is no further action to be taken in relation to a new district level aquatic facility in Maleny. Relevant stakeholders will be advised of any Council resolution accordingly.

8.5 CUSTOMER ENGAGEMENT AND PLANNING SERVICES**8.5.1 SUNSHINE COAST PLANNING SCHEME 2014 - PROPOSED SITE SPECIFIC (INCLUDING SEQ REGIONAL PLAN BRING FORWARD SITES) AND OPERATIONAL MATTERS AMENDMENT - CONSIDERATION OF SUBMISSIONS**

File No:	Council meetings
Author:	Senior Strategic Planner Customer Engagement & Planning Services Group
Appendices:	App A - Amendment Instrument - Proposed Sunshine Coast Planning Scheme 2014 - Site Specific (Including SEQRP Bring Forward Sites) and Operational Matters 5/162
Attachments:	Att 1 - Explanatory Memorandum 101/162 Att 2 - Consultation Report 133/162

PURPOSE

The purpose of this report is to:

- consider submissions received during public consultation about a proposed planning scheme amendment related to Site Specific (Including SEQRP Bring Forward Sites) and Operational Matters
- seek a decision of Council about whether to proceed with the proposed amendment and, if so, in what form.

EXECUTIVE SUMMARY

This report provides an overview of the key issues raised in submissions received during the public consultation period for the proposed *Site Specific (Including SEQRP Bring Forward Sites) and Operational Matters* amendment. Detailed consideration of key issues raised and proposed responses to these issues is included in the accompanying Consultation Report.

Acknowledging the issues raised in the submissions, a number of changes to the proposed amendment are recommended to address these matters for Council's consideration. In addition to responding to issues raised in submissions, changes to the proposed amendment are also recommended in response to state interest comments, which are also reflected in the amendment documentation.

The recommended changes are not considered to make the proposed amendment significantly different to the version that was publicly notified.

If Council agrees to proceed with the proposed amendment, with suggested changes, it is recommended that Council resolve to adopt the proposed amendment, subject to the Planning Minister advising Council that it may proceed to adopt the proposed amendment. The recommendation has been drafted accordingly.

OFFICER RECOMMENDATION

That Council:

- receive and note the report titled "Sunshine Coast Planning Scheme 2014 - Proposed Site Specific (Including SEQ Regional Plan Bring Forward Sites) and Operational Matters Amendment - Consideration of Submissions"**

- (b) following consideration of every submission about the proposed *Sunshine Coast Planning Scheme 2014 Amendment – Site Specific (Including SEQRP Bring Forward Sites) and Operational Matters*, decide to proceed with the proposed planning scheme amendment, with changes (Appendix A)
- (c) delegate authority to the Chief Executive Officer to progress and finalise the proposed planning scheme amendment in accordance with section 18 of the *Planning Act 2016* and
- (d) adopt the proposed *Sunshine Coast Planning Scheme 2014 - Site Specific (Including SEQRP Bring Forward Sites) and Operational Matters Amendment (Appendix A)*, subject to receiving advice from the Planning Minister that Council may proceed to adopt the proposed planning scheme amendment.

FINANCE AND RESOURCING

Sufficient funds are available within the Strategic Planning Branch 2018/2019 budget to finalise this planning scheme amendment process.

CORPORATE PLAN

Corporate Plan Goal:	<i>A smart economy</i>
Outcome:	1.1 - Strong economic leadership, collaboration and identity
Operational Activity:	1.1.3 - Continue to administer the Sunshine Coast Planning Scheme 2014 including progression of Council nominated priority amendments, and responding to changes arising from the ShapingSEQ - South East Queensland Regional Plan 2017, State Planning Policy, local planning investigations and master planning.

CONSULTATION

Councillor Consultation

Councillor R Baberowski, Councillor J McKay, Councillor S Robinson and Councillor G Rogerson have been consulted in regard to the amendments that relate to their respective divisions and the outcome of consultation.

Councillor C Dickson has also been consulted as the portfolio chair in regard to the amendment package as a whole and the outcome of consultation.

Internal Consultation

To assist in responding to issues raised in submissions and the state interest review, consultation has occurred with Development Services Branch and Transport and Infrastructure Policy Branch.

External Consultation

As part of the agreed tailored amendment process, the state interest review step was undertaken concurrently with the public consultation period. Where necessary, Council officers have engaged with the Department of State Development, Manufacturing, Infrastructure and Planning in regard to comments raised during the state interest review.

If Council decides to proceed with the proposed amendment following public consultation, the amendment will be forwarded to the Planning Minister requesting approval to adopt.

Community Engagement

Formal public consultation on the proposed planning scheme amendment occurred from 4 June to 6 July 2018 in accordance with a communications strategy endorsed by the State.

PROPOSAL

It is proposed that Council proceed with the proposed *Site Specific (Including SEQRP Bring Forward Sites) and Operational Matters Amendment (Appendix A)*, subject to changes responding to issues raised in submissions received during the public consultation period as well as other minor editorial drafting changes to the proposed amendment. In addition to changes in response to submissions, other changes are recommended to address comments received during the state interest review step that occurred concurrently with public consultation, under the tailored amendment process.

It is also proposed that Council resolve to adopt the proposed planning scheme amendment, subject to receiving advice from the Planning Minister that Council may proceed to adopt.

Public Consultation and State Interest Review

During the public consultation period, a total of 267 submissions (20 of which are duplicates or not relevant to the amendment) were received about the proposed amendment, with 31 of those submissions indicating full or provisional support for the proposed amendment and 216 submissions objecting to a specific aspect of the proposed amendment.

Table 1. Submission summary, provides a summary of submissions received by site or specific aspect of the amendment. Where a submission included aspects relating to multiple sites or operational amendment items, these are represented as separate submissions in the table.

Table 1. Submission summary

Site / Item	Support	Objection	Total
Beerwah (North)	2 (1*)	4	6
Beerwah (South)	1	4	5
Bli Bli	3	17 (9*)	20
Glass House Mountains	4	3	7
Mapleton	10(1*)	29 (14*)	39
Montville	2	49 (20*)	51
Palmwoods	2	68 (60*)	70
Palmview	0	3	3
Yandina	4	72 (51*)	76
Transport and parking code	1	2	3
Telecommunications facility code	0	5 (1*)	5
Local parks	3	0	3

* denotes Pro forma or modified pro forma submissions.

The following provides an overview of the matters raised in submissions.

Matters raised in submissions supporting the proposed amendment

- The amendment will provide additional retirement and aged care options
- The amendment presents a logical outcome for land unviable for farming
- The amendment should identify mitigation measures to adjoining productive rural land
- Local parks should be identified geographically
- The amendment will provide additional housing supply, choice and diversity
- Minimum lot sizes should be revised downwards

- The amendment will assist the region in fulfilling the *Shaping SEQ* growth targets within greenfield offerings
- Local plan elements mapping should be revised to reflect specific considerations.

Matters raised in objection to the proposed amendment

- Changes to levels of assessment as a result of the amendment will preclude future community consultation
- The amendment will impact and restrict existing productive farming operations
- A minimum lot size should be specified for Yandina
- The amendment will result in small lot sizes that are not consistent with the urban fabric of rural and hinterland townships
- Remove requirement for Master Drainage Study for Bli Bli
- Loss of good quality agricultural land across the region
- The amendment will result in increased demand on infrastructure
- The amendment will affect the amenity of rural and hinterland townships
- The amendment will disturb or alter ecological features and values
- The amendments to the Telecommunications facility code do not make the code more practical or functional
- The amendments to the Transport and parking code will negatively impact upon cost, built form and design.

Following the consultation period, each submission has been considered and a Consultation Report prepared (**Attachment 1**). The Consultation Report identifies the key issues raised in relation to the various site specific and operational aspects of the proposed amendment and provides recommended responses to these key issues. Changes proposed to be made to the amendment in response to submissions are also included in the Consultation Report and itemised under each aspect of the amendment (e.g. site specific or operational aspect of the amendment).

The state interest review was undertaken concurrently with the public consultation period in accordance with the Chief Executive Notice, for a tailored amendment process under section 18 of the *Planning Act 2016*. As such, recommended changes to the proposed amendment in response to state interest comments are also included in the Consultation Report.

Proposed Changes to Amendment

The following provides a summary of the key changes proposed to be made to the amendment in response to submissions and state interest review comments:

- removing reference to the South Maroochy Drainage Board as an approval authority in relation to the proposed provisions in the Bli Bli local plan code for development in the Emerging community zone
- including the sites at Palmwoods and Yandina in the Low density residential zone (instead of the Emerging community zone)
- changes to the Yandina local plan code to require 800m² average lot sizes and transition of lot sizes from existing residential lots
- changes to various local plan element figures relating to site access, landscape buffers, ecological linkages and intersection upgrade requirements
- not proceeding with the amendment relating to including land in Montville in the Community facilities zone (i.e. retain in the current part Rural zone and part Local centre zone)

- changes to the secondary dwelling provisions to address state interest comments
- changes to the Telecommunications facility code to further clarify amenity provisions
- changes to the Transport and parking code, to reinstate existing parking rates for *multiple dwellings*, where in a *centre zone* or the Tourist accommodation zone.

The recommended changes to the proposed amendment, as detailed in the Consultation Report (**Attachment 1**), are not considered to make the amendment significantly different to the version that was publicly notified.

All of the proposed text and mapping changes following public consultation and in response to state interest review comments are incorporated into a revised version of the proposed amendment (**Appendix A**). Text changes are highlighted in yellow.

If Council resolves to proceed with the proposed planning scheme amendment, with changes, a revised version (**Attachment 2 – Explanatory Memorandum and Appendix A – Amendment Instrument**) will be forwarded to the Planning Minister seeking approval to adopt the amendment.

A copy of the Consultation Report will be provided to all submitters and made available on Council's website, at the same time the proposed amendment is resubmitted to the Planning Minister.

Legal

No legal advice has been sought in regard to this report.

The proposed amendment has been prepared and progressed in accordance with section 18 of the *Planning Act 2016* and the Chief Executive Notice.

Policy

The changes proposed to the proposed amendment are considered to address matters raised in submissions and state interest review comments and will not adversely affect the continued operation of the planning scheme.

Risk

As part of the final consideration of the proposed amendment, the Planning Minister may impose conditions requiring changes to be made to the amendment prior to Council adoption.

Previous Council Resolution

Ordinary Meeting 9 November 2017 (OM17/233)

That Council:

- decide to amend the Sunshine Coast Planning Scheme 2014 in accordance with Division 2 (Making, amending or repealing local planning instruments) of the Planning Act 2016 and*
- delegate authority to the Chief Executive Officer to prepare and progress the proposed Sunshine Coast Planning Scheme 2014 Amendment – Site Specific (Including SEQRP Bring Forward Sites) and Operational Matters, under Division 2 of the Planning Act 2016.*

Related Documentation

Planning Act 2016

Sunshine Coast Planning Scheme 2014

Chief Executive Notice, dated 26 March 2018, from the Department of State Development, Manufacturing, Infrastructure and Planning, setting out the process for making a planning scheme amendment under section 18(3) of the *Planning Act 2016*.

Critical Dates

There are no critical dates relevant to this report.

Implementation

Should Council decide to proceed with the proposed amendment (**Appendix A**), it is recommended that the following actions occur:

- finalise and provide each submitter with a copy of the Consultation Report
- upload a copy of the Consultation Report to Council's website
- finalise the revised amendment documentation before forwarding a revised version of the proposed amendment to the Planning Minister, seeking approval to adopt the proposed amendment and
- subject to receiving advice from the Planning Minister that Council may proceed to adopt the proposed amendment, as changed, take all necessary steps to adopt the amendment under delegated authority provided to the Chief Executive Officer, in accordance with the Chief Executive Notice, dated 26 March 2018, from the Department of State Development, Manufacturing, Infrastructure and Planning.

8.6 LIVEABILITY AND NATURAL ASSETS

Nil

9 NOTIFIED MOTIONS**9.1 NOTICES OF RESCISSION****9.2 NOTICES OF MOTION****9.3 FORESHADOWED NOTICES OF MOTION****10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- * Legible
- * Have purpose of the petition on top of each page
- * Contain at least 10 signatures
- * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
 - Petition not be received

11 CONFIDENTIAL SESSION

11.1 OFFICE OF THE CEO

Nil

11.2 BUSINESS PERFORMANCE

Nil

11.3 BUILT INFRASTRUCTURE

Nil

11.4 ECONOMIC AND COMMUNITY DEVELOPMENT

11.4.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - PROPOSED SPORTS INITIATIVE

File No: Council meetings
Authors: Head of Economic Development
Economic & Community Development Group
Manager Sport & Community Venues
Economic & Community Development Group

This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by Council.

11.5 CUSTOMER ENGAGEMENT AND PLANNING

Nil

11.6 LIVEABILITY AND NATURAL ASSETS

11.6.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - PROPOSED LAND ACQUISITION, MAROOCHY RIVER

File No: Council Meetings

Author: Manager Environment and Sustainability Policy
Liveability & Natural Assets Group

This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by Council.

12 NEXT MEETING

The next Ordinary Meeting will be held on 6 December 2018 in the Council Chambers, Corner Currie and Bury Streets, Nambour.

13 MEETING CLOSURE