

# Agenda

## **Ordinary Meeting**

**Thursday, 19 August 2021**

**commencing at 9:00am**



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## TABLE OF CONTENTS

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ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING .....	5
2	WELCOME AND OPENING .....	5
3	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE .....	5
4	RECEIPT AND CONFIRMATION OF MINUTES .....	5
5	MAYORAL MINUTE.....	5
6	INFORMING OF CONFLICTS OF INTEREST.....	5
	6.1 PRESCRIBED CONFLICTS OF INTEREST .....	5
	6.2 DECLARABLE CONFLICTS OF INTEREST .....	5
7	PRESENTATIONS / COUNCILLOR REPORTS.....	5
8	REPORTS DIRECT TO COUNCIL .....	7
	8.1 QUARTERLY PROGRESS REPORT - QUARTER 4, 2020/21 .....	7
	8.2 JULY 2021 FINANCIAL PERFORMANCE REPORT .....	55
	8.3 STORMWATER MANAGEMENT STRATEGY.....	69
	8.4 FLOOD MAPPING AND INFORMATION .....	171
	8.5 DESIGNATED FLOOD HAZARD AREA FOR BUILDING REGULATION PURPOSES .....	205
	8.6 REBATE POLICY FOR INFRASTRUCTURE CHARGES FOR NOT- FOR-PROFIT ORGANISATIONS.....	213
	8.7 COMMUNITY PARTNERSHIP FUNDING PROGRAM RECOMMENDATIONS 2021 .....	237
	8.8 ENVIRONMENT LEVY PARTNERSHIPS FUNDING PROGRAM 2021/22.....	281
	8.9 RESUMPTION OF LAND CALOUNDRA.....	293
9	NOTIFIED MOTIONS .....	303
10	TABLING OF PETITIONS .....	303
11	CONFIDENTIAL SESSION .....	303
12	NEXT MEETING.....	303
13	MEETING CLOSURE.....	303



**1 DECLARATION OF OPENING**

On establishing there is a quorum, the Chair will declare the meeting open.

**2 WELCOME AND OPENING****3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 22 July 2021 be received and confirmed.

**5 MAYORAL MINUTE****6 INFORMING OF CONFLICTS OF INTEREST****6.1 PRESCRIBED CONFLICTS OF INTEREST**

Pursuant to section 150EL of the *Local Government Act 2009* (the Act), a Councillor who has a prescribed conflict of interest in an issue to be considered at a meeting of the local government must –

- (a) immediately inform the meeting of the prescribed conflict of interest including the particulars stated in section 150EL(4) of the Act and
- (b) pursuant to section 150EM(2) of the Act must leave the place at which the meeting is being held, including any area set aside for the public, and stay away from the place while the matter is being discussed and voted on.

**6.2 DECLARABLE CONFLICTS OF INTEREST**

Pursuant to section 150EQ of the *Local Government Act 2009*, a Councillor who has a declarable conflict of interest in a matter to be considered at a meeting of the local government, must stop participating in the meeting and immediately inform the meeting of the declarable conflict of interest including the particulars stated in section 150EQ(4) of the Act.

If the Councillor with a declarable conflict of interest does not voluntarily decide not to participate in the decision, pursuant to section 150ES(3)(a) of the Act the eligible Councillors must, by resolution, decide

- (a) whether the Councillor may participate in the decision despite the Councillors conflict of interest or
- (b) that the Councillor must not participate in the decision and must leave the place at which the meeting is being held, including any area set aside for the public and stay away while the eligible Councillors discuss and vote on the matter.

The Councillor with the declarable conflict of interest must comply with any conditions the eligible Councillors impose per section 150ES(4) and (5) of the Act.

**7 PRESENTATIONS / COUNCILLOR REPORTS**



**8 REPORTS DIRECT TO COUNCIL**

**8.1 QUARTERLY PROGRESS REPORT - QUARTER 4, 2020/21**

**File No:** Council meetings  
**Author:** Acting Coordinator - Corporate Planning and Performance Office of the CEO  
**Appendices:** App A - Chief Executive Officer’s Quarterly Highlight Report Quarter 4, 2020/21..... 13 [↓](#)  
 App B - Operational Plan activities report Quarter 4 2020/21 . 33 [↓](#)

**PURPOSE**

This report presents the Quarterly Progress Report for Quarter 4, 2020/21. The report covers the period 1 April to 30 June 2021 and has been prepared to inform Council and the community on the implementation of operational activities, significant projects and service highlights from Council’s Operational Plan 2020/21.

**EXECUTIVE SUMMARY**

Each quarter, Council receives a progress report on the delivery of the Operational Plan 2020/21. The report once adopted, is published and made available to the community.

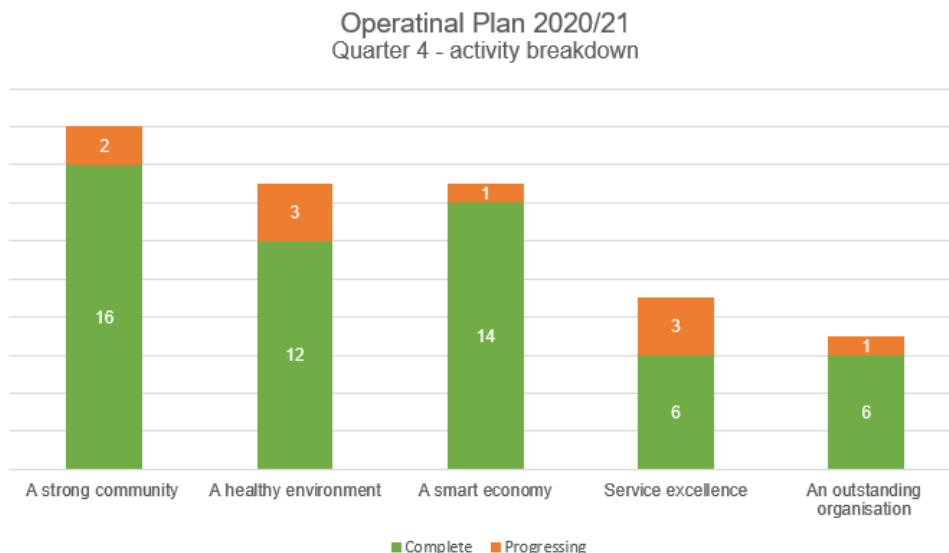
The Report comprises:

- Appendix A – Chief Executive Officer’s Quarterly Highlight Report Quarter 4, 2020/21
- Appendix B – Operational Plan Activities Report Quarter 4, 2020/21.

Council’s Operational Plan 2020/21 outlines 64 activities to be delivered over 12 months to progress us towards our vision: Australia’s most sustainable region. Healthy. Smart. Creative.

Council delivered 84% of the Operational Plan 2020/21, despite the continued presence of the COVID-19 pandemic and the many challenges this presents, coupled with an increased demand on many of our services.

The following graph provides a breakdown of the progress by corporate plan goal for Council’s 64 operational plan activities at the end of Quarter 4,2020/21.



Below is a summary of key highlights achieved throughout Quarter 4 2020/21, grouped by Council's corporate plan goals.

### **A strong community**

- \$17.8 million upgrade at Parklands Boulevard in Meridan Plains was completed in April 2021, improving road safety and travel time for motorists, cyclists and pedestrians
- the inaugural Sunshine Coast Youth Council meeting was held in June 2021, comprising of 15 Sunshine Coast locals aged between 15 and 24, aiming to make a positive contribution to the region's future
- \$1,290,322 in community grants were awarded across 307 applications, providing help to our community at a grassroots level.

### **A healthy environment**

- The Coastal Hazard Adaption Strategy was adopted by Council in May 2021, providing a strategic approach to respond to both current and emerging coastal hazards and their potential impact on our environment and liveability
- 1779 megawatt hours of power was generated from Council's landfill Renewable Energy Facility in Caloundra, reducing greenhouse gas emissions from this site by 17,194 tonnes
- 414 wheelie bins of weeds were removed by 692 volunteers through the Community Nature Conservation Program.

### **A smart economy**

- The Sunshine Coast Events website was launched in May 2021 to assist our community find out what events are being held and drive community vibrancy and visitation across our region
- 2399 Sunshine Coast businesses accessed specialist advice, information, workshops and events that support economic development in the region
- \$80.3 million – which represents 75% of Council's total available purchasing spend for the quarter went to local businesses.

### **Service excellence**

- Australia's first underground automated waste collection system for a central business district opened on 8 June 2021 in the new Maroochydore City Centre and will move waste and recyclables from buildings and public bins at up to 70km an hour
- 98% of the region's bus stops were upgraded in accordance with the *Disability Discrimination Act 1992*, removing barriers that people with disability or mobility issues find challenging when using public bus stops
- \$6 million was invested into our road network to rehabilitate and resurface 11.5 kilometres of road with a total area of 94,280m<sup>2</sup> for the safety of our community.

### **An outstanding organisation**

- The Suicide Prevention Program for Council employees was launched in May 2021 to work towards removing the stigma around mental health and suicide, keeping employees safe and healthy
- \$816 million budget for 2021/22 was adopted in June 2021 and aims to create a safer, secure future while continuing to support the region's recovery from the impacts of the COVID-19 pandemic



- Council received five awards during this period, including:
  - The Sunshine Coast Community Strategy 2019-2041 received a commendation for Public Engagement and Community Planning at the 2021 Planning Institute of Australia Awards for Planning Excellence
  - Council's First Nations' digital experience at Bankfoot House won the Interpretation, Learning & Audience Engagement award at the 2021 Museums and Galleries National Awards
  - Council's COVID Kindness campaign was awarded Best Creative Campaign at the Local Government of Queensland 2021 LGX Awards
  - Council's Bulcock Street Urban Revitalisation project was awarded the 2021 Landscape Architecture Award for Urban Design and Regional Achievement by the Australian Institute of Landscape Architects (Queensland)
  - The Sunshine Coast Design Book received a commendation in the Policy Category at the Minister's Award for Urban Design (Queensland).

## OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Quarterly Progress Report - Quarter 4, 2020/21"
- (b) note the Chief Executive Officer's Quarterly Highlights Report - Quarter 4, 2020/21 (Appendix A) and
- (c) note the Operational Plan Activities Report - Quarter 4, 2020/21 (Appendix B) reporting on implementation of the Corporate and Operational Plans.

## FINANCE AND RESOURCING

Financial reporting information is not included in this report. A Financial Performance Report is provided to Council each month covering operating revenue and expenses and capital programs.

This report is developed and funded within the current operational budget.

## CORPORATE PLAN

**Corporate Plan Goal:** *Our outstanding organisation*  
**Outcome:** We serve our community by providing this great service  
**Operational Activity:** S30 - Governance – providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

## CONSULTATION

### Councillor Consultation

This report has been discussed with Councillor J Natoli and Councillor E Hungerford as Portfolio Councillors for An Outstanding Organisation prior to the Ordinary Meeting.

### Internal Consultation

Consultation has occurred with relevant Coordinators, Managers and each Group Executive to provide accurate information on service delivery and operational plan activities.

This is whole of Council report and consultation involves all Groups of Council:

- Built Infrastructure Group
- Business Performance Group
- Customer Engagement and Planning Services Group
- Economic and Community Development Group
- Liveability and Natural Assets Group
- Office of the Mayor and Office of the CEO.

### External Consultation

There has been no external consultation in relation to this report.

### Community Engagement

There has been no community engagement in relation to this report.

## PROPOSAL

Under the requirements of the *Local Government Act 2009* and associated Regulation, Council is required to consider a regular report from the Chief Executive Officer outlining the achievements in delivering on the outcomes in its corporate and operational plans.

This report provides information on the following for consideration by Council.

### Progress report

The Chief Executive Officer's Quarterly Highlights Report – Quarter 4, 2020/21 (Appendix A) consists of a summary of achievements under each of the corporate plan goals.

Operational Plan Activities Report - Quarter 4, 2020/21 (Appendix B) provides details on the implementation of the 64 activities outlined in Council's Operational Plan 2020/21. It includes the status of each activity covering percentage complete, on time and on budget indicators as well as progress commentary.

### Legal

There is a legislative requirement to provide a report on performance against the corporate and operational plans. This report meets the requirements of the *Local Government Act 2009* and *Local Government Regulation 2012*.

### Policy

There is no policy associated with the presentation of a quarterly progress report however it is a component of the Corporate Strategic Planning and Reporting Framework.

### Risk

In accordance with Council's Risk Management Framework, the risks and opportunities identified in relation to the quarterly progress report include:

- reputation/public image: the report provides information on Council's operational plan and service delivery with both qualitative and quantitative updates to the community

- legislative: the report meets the legislative requirements of the *Local Government Act 2009* and Regulation and
- business activity: the report keeps Council informed about the progress of the operational plan activities and risk associated with their budget and schedule.

### **Previous Council Resolution**

#### **Ordinary Meeting 27 May 2021 (OM21/40)**

*That Council:*

- (a) receive and note the report titled “**Quarterly Progress Report - Quarter 3, 2020/21**”*
- (b) note the Chief Executive Officer’s Quarterly Highlights Report - Quarter 3, 2020/21 (Appendix A) and*
- (c) note the Operational Plan Activities Report - Quarter 3, 2020/21 (Appendix B) reporting on implementation of the Corporate and Operational Plans.*

### **Related Documentation**

- Corporate Plan 2020-2024
- Operational Plan 2020/21
- Financial information provided to Council in the Financial and Capital management report.

### **Critical Dates**

Quarterly Progress reports are usually presented to Council within eight weeks of the end of the calendar quarter, subject to the scheduled meeting cycle. Legislation requires the report to be presented to Council at intervals of not more than three months.

### **Implementation**

The report will be published and available for community access via Council’s website and a digital copy will be provided to the State Library.





## 8.2 JULY 2021 FINANCIAL PERFORMANCE REPORT

<b>File No:</b>	<b>Financial Reports</b>
<b>Author:</b>	<b>Coordinator Financial Services Business Performance Group</b>
<b>Attachments:</b>	<b>Att 1 - July Financial Performance Report .....59 <a href="#">↓</a></b>

### PURPOSE

To meet Council's legislative obligations, a monthly report is to be presented to Council on its financial performance and investments.

### EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 31 July 2021 in terms of the operating result and delivery of the capital program.

#### Operating Performance

**Table 1: Operating Budget as at 31 July 2021**

	<b>Original Budget \$000</b>
Total Operating Revenue	498,433
Total Operating Expenses	478,817
<b>Operating Result</b>	<b>18,832</b>

Details of the monthly financial report are contained in Attachment 1.

### OFFICER RECOMMENDATION

**That Council receive and note the report titled "July 2021 Financial Performance Report".**

### FINANCE AND RESOURCING

This report sets out the details of Council's financial performance and investments for the month ending 31 July 2021 and meets Council's legislative reporting requirements.

### CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>Our outstanding organisation</i></b>
<b>Outcome:</b>	We serve our community by providing this great service
<b>Operational Activity:</b>	S28 - Financial and procurement services – financial and procurement management and governance, ensuring effective business management and legislative compliance, coordination and development of Council's budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions.

## CONSULTATION

### Portfolio Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, E Hungerford.

### Internal Consultation

This report has been written in conjunction with advice from:

- Group Executive Business Performance
- Chief Financial Officer

### External Consultation

No external consultation is required for this report.

### Community Engagement

No community engagement is required for this report.

### Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

### Policy

Sunshine Coast Council's 2021/22 Investment Policy and  
Sunshine Coast Council's 2021/22 Debt Policy.

### Risk

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

### Previous Council Resolution

#### Special Meeting Budget 24 June 2021 (SM21/3)

That Council adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2021/22 financial year incorporating:

- the statement of income and expenditure*
- the statement of financial position*
- the statements of changes in equity*
- the statement of cash flow*
- the relevant measures of financial sustainability*
- the long term financial forecast*
- the Debt Policy (adopted by Council resolution on 27 May 2021)*
- the Revenue Policy (adopted by Council resolution on 27 May 2021)*
- the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*

- x. *the Revenue Statement*
- xi. *Council's 2021/22 Capital Works Program, endorse the indicative four-year program for the period 2023 to 2026, and note the five-year program for the period 2027 to 2031*
- xii. *the rates and charges to be levied for the 2021/22 financial year and other matters as detailed below in clauses 3 to 12 and*
- xiii. *endorse the 2021/22 Minor Capital Works Program*
- xiv. *establish a \$5 million internally restricted Disaster Rehabilitation Reserve.*

**Related Documentation**

2021/22 Adopted Budget

**Critical Dates**

There are no critical dates for this report.

**Implementation**

There are no implementation details to include in this report.





### 8.3 STORMWATER MANAGEMENT STRATEGY

<b>File No:</b>	<b>F2021/53035</b>
<b>Authors:</b>	<b>Senior Engineer Built Infrastructure Group Coordinator Flooding and Stormwater Built Infrastructure Group</b>
<b>Appendices:</b>	<b>App A - Stormwater Management Strategy - Summary.....77 ↓ App B - Stormwater Management Strategy - Part A .....81 ↓ App C - Stormwater Management Strategy - Part B .....143 ↓</b>
<b>Attachments:</b>	<b>Att 1 - Community Consultation Summary .....165 ↓</b>

#### PURPOSE

The purpose of this report is to seek adoption of the Sunshine Coast Council Stormwater Management Strategy.

#### EXECUTIVE SUMMARY

The Stormwater Management Strategy was prepared to identify and address existing issues and help prepare the region for future challenges and opportunities relating to stormwater management. The Stormwater Management Strategy helps provide a clear path towards achieving Council's vision to be Australia's most sustainable region. Healthy. Smart. Creative. With a changing climate, increased development and more extensive and diverse assets, effective stormwater management is critical to ensuring that this vision can be realised. Without intervention, existing stormwater management practices will negatively impact on the health and liveability of our region.

The Stormwater Management Strategy provides long-term strategic direction to help shape the region and encourage immediate action to:

- limit damage to the natural environment
- respond to population growth in different and better ways
- actively prepare for growth and meet the needs and expectations of future communities
- appropriately prioritise, allocate and manage resources
- provide budget direction and decision prioritisation for Council
- protect existing and future communities from stormwater flood hazards
- build resilience to climate change.

The Stormwater Management Strategy complements the work done in the Environment and Liveability Strategy and other Council documents to provide a coordinated direction for stormwater management on the Sunshine Coast. It will be used to inform the New Sunshine Coast Planning Scheme Project.

The vision for stormwater management in 2041 is that stormwater is managed for community wellbeing and resilience, facilitated by an integrated stormwater network that is effective, sustainable and contributes to waterway health. Through adherence to the policy positions and strategic directions contained in the Stormwater Management Strategy - Part A (Appendix B) and implementation of the detailed actions contained within the Stormwater Management Strategy - Part B (Appendix C), the objectives and vision for stormwater management on the Sunshine Coast will be realised.

## OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Stormwater Management Strategy” and
- (b) adopt the Stormwater Management Strategy as:
  - (i) Stormwater Management Strategy – Summary (Appendix A)
  - (ii) Stormwater Management Strategy - Part A (Appendix B)
  - (iii) Stormwater Management Strategy - Part B (Appendix C).

## FINANCE AND RESOURCING

Capital works and actions outlined in the implementation plan in the Stormwater Management Strategy – Part B (Appendix C), will need to be funded through the capital works program, the Local Government Infrastructure Plan (LGIP), operational budget requests and external grant opportunities.

The amount of funding and human resources directed towards stormwater management will need to be increased over time to allow for effective implementation of the Stormwater Management Strategy. In recognition of the need to deliver on the Strategy’s vision, the annual budget submissions will be developed to incrementally enhance the level of investment to ultimately see a stormwater network capable of delivering the desired standard of service as it applies to upgrades, maintenance, renewals, compliance, additional regional stormwater treatment and programs to improve the health of the environment and resilience of the community.

Asset management principles will be used to plan and prioritise works and budgets.

## CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>Our environment and liveability</i></b>
<b>Outcome:</b>	2.1 - A resilient region shaped by clever planning and good design
<b>Operational Activity:</b>	2.1.1 - Progress priority activities from the Environment and Liveability Strategy 2017 five-year implementation plan including: developing a climate risk mitigation framework building community capacity to positively respond to climate change.

## CONSULTATION

### Councillor Consultation

Councillor workshops occurred on 18 March 2021 and 24 September 2020.

Briefings in July 2020 were held with Councillor T Hungerford, Councillor W Johnston, Councillor R Baberowski, Councillor T Landsberg, Councillor D Law, Councillor M Suarez, Councillor J Natoli and Councillor J O’Pray.

Additional briefings were held in November 2020 with Councillor R Baberowski, Councillor T Landsberg, Councillor D Law and Councillor M Suarez.

### Internal Consultation

Over 70 Council staff members were consulted during the preparation of the Stormwater Management Strategy. Consultation included briefings, workshops and document reviews and includes the following:

- Built Infrastructure Group

- Liveability and Natural Assets Group
- Customer Engagement and Planning Services Group
- Business Performance Group
- Office of Mayor and Chief Executive Officer
- Transport and Infrastructure Planning Branch
- Transport and Infrastructure Managements Branch
- Environment and Sustainability Policy Branch
- Civil Asset Management Branch
- Development Services Branch
- Strategic Planning Branch
- Asset Management Branch
- Parks and Gardens Branch
- Project Delivery Branch
- Design and Placemaking Services Branch
- Customer Response Branch
- Environmental Operations Branch.

### **External Consultation**

External consultation was conducted with:

- Unitywater
- Moreton Bay Regional Council
- Noosa Shire Council
- Brisbane City Council
- Logan City Council
- Ipswich City Council
- Redland City Council
- Gympie Regional Council
- Mackay Regional Council
- Gold Coast City Council.

### **Community Engagement**

An online community consultation campaign was undertaken from 12 April to 14 May 2021. The Community Consultation Summary (Attachment 1) provides details of the community consultation, an overview of results and revisions to the Draft Strategy.

In general, the responses were supportive of the Draft Strategy and the need for such a document on the Sunshine Coast.

The responses provided useful insights into the priorities and concerns of the Sunshine Coast community and highlighted areas where improvements to the Draft Strategy could be made, and what topics future community education could focus on. Waterway health was consistently rated as the top priority for stormwater management. The topics of the responses raised most frequently included:

- Maintenance
- Stormwater and rainwater harvesting
- Community education and engagement
- Standards of service
- Increased development
- Planning laws and development assessment
- Water quality and stormwater treatment
- Overland flow and drainage concerns
- Floodplain storage preservation
- Compliance and auditing.

Changes made to the Draft Strategy included:

- Minor changes to the wording of a key objective, strategic direction and policy positions.
- Additional information on rainwater tanks, prioritisation of works and consideration of stormwater risks for development.
- An additional figure to help explain water sensitive urban densification.
- Clarification around floodplain storage preservation.
- Revisions to detailed actions relating to maintenance, compliance, litter management, community engagement and customer experience.

## PROPOSAL

Sunshine Coast Council's vision is to be 'Australia's most sustainable region. Healthy. Smart. Creative'. Meeting the stormwater management needs of a growing community in a changing environment is critical to ensuring this vision can be realised. The Stormwater Management Strategy was prepared to identify and address existing issues and help prepare the region for future challenges and opportunities relating to stormwater management.

Stormwater management is the term used for planning, budgeting, setting policy, implementing actions and providing and managing stormwater infrastructure. Stormwater management aims to protect people and property from unacceptable flooding risks, minimise adverse impacts to the natural and built environment, and ensure that stormwater is valued as a resource.

The value of Council's stormwater assets on the Sunshine Coast is currently around \$1.5 billion and is expected to reach \$2 billion by 2041. Stormwater assets are typically hidden from view or intermittently used. Consequently, their role and importance in maintaining a safe, healthy and well-functioning urban environment can be underappreciated and undervalued. The Stormwater Management Strategy also aims to raise awareness of the importance of effective stormwater management, and clarify the roles of Council, the community, the development industry and other levels of government.

The key drivers of change in relation to stormwater management include:

- more intense storms and rising sea levels, which will reduce the performance of existing stormwater networks.
- forecast prolonged dry periods, which will increase demand on potable water supplies. Reuse of stormwater for non-potable uses will become more important to sustainable growth in the region.

- increased impervious areas due to growth in the region, which will lead to increased runoff putting pressure on existing stormwater networks.
- population growth in the region, which can place further stress on the health and stability of our waterways due to increased pollutant, nutrient and sediment loads together with more frequent and intense stormwater runoff.
- ensuring that developable land provides for sufficient space for stormwater infrastructure and allowance for overland flows through urban areas.
- land proposed for development is often challenged by flooding and stormwater constraints.
- ageing stormwater assets.
- asset management and maintenance requirements are evolving with the growing volume, diversity and complexity of stormwater assets, particularly relating to those which implement water sensitive urban design (WSUD) principles.
- changes to design information, standards and guidelines leads to different standards of service within individual stormwater networks. This creates complexities for integration with existing infrastructure.
- preparation of policies and plans to help mitigate the risks associated with a changing climate and increased coastal hazards.
- growing community expectations regarding the levels of service provided by the stormwater network.
- new technology and resources enabling Council to better understand the condition, extent and performance of the stormwater network. This will allow Council to implement more effective planning and asset management.

The Stormwater Management Strategy builds upon the work done in the Environment and Liveability Strategy and other Council documents to provide a complementary and coordinated direction for stormwater management on the Sunshine Coast.

It is made up of three sections:

1. Summary – provides an overview of the Strategy.
2. Part A - provides the background and purpose of the Strategy the vision for stormwater management, an overview of the challenges and opportunities, and an explanation of the strategic directions and policy positions.
3. Part B - provides a summary of the different roles and responsibilities within Council, the desired standards of service and the detailed actions. Part B is intended to be updated regularly to reflect changes required for implementation.

The vision for stormwater management in 2041 is that stormwater is managed for community wellbeing and resilience, facilitated by an integrated stormwater network that is effective, sustainable and contributes to waterway health.

This vision will be realised through the pursuit of three key objectives:

1. **Resilient and smart.** Wellbeing and resilience are enhanced by increased stormwater awareness, clever planning and good design.
2. **Protected and healthy.** Stormwater management protects the natural and built environment and supports healthy communities and ecosystems.
3. **Coordinated and well managed.** Stormwater assets are effective and responsive to a changing environment.

The Stormwater Management Strategy is an essential document to inform decision making, support smart planning and drive innovative use of technology and resources. The benefits to Council of endorsing and implementing the Stormwater Management Strategy include:

- guiding a coordinated approach to stormwater management within Council.
- being proactive rather than reactive to issues.
- defining desired standards of service that are sustainable and fit for purpose.
- directing funds and resources to where the need and potential benefit is greatest.
- providing practical guidance to the development industry and better planning, which should help to avoid future stormwater issues and costly remediation works.
- explaining to the wider community the background and reasoning for policies and decision making relating to stormwater management.
- advocating for increased investment from other levels of government.
- providing a transparent and accountable prioritisation process.
- encouraging creative, collaborative and forward thinking decision making.
- taking advantage of modern asset management to manage a complex and growing asset base.
- putting in place the plans and processes that are required to accommodate significant growth and urban densification in a water sensitive manner.
- raising awareness within Council and the wider community of the importance of effective stormwater management.

Effective implementation of the Stormwater Management Strategy will benefit the Sunshine Coast community by providing:

- healthy waterways and beaches.
- an increased understanding of stormwater flood risk.
- a more liveable, safe and green urban environment.
- better defined desired standards of service coupled with strategic and targeted investment in stormwater infrastructure aimed at maximising community benefit.
- optimised and coordinated infrastructure and service delivery.
- reduced reliance on potable water and increased resilience during droughts.
- improved maintenance of all types of stormwater assets.
- better asset management.
- improved customer experience.
- increased resilience to the effects of climate change.
- the ability to accommodate increased growth in the region.

### **Legal**

There are no apparent legal issues related to this report.

### **Policy**

The Stormwater Management Strategy builds upon the policy positions in the Environment and Liveability Strategy, enhancing Council's commitment to effective stormwater management.

The policy positions outlined in the Stormwater Management Strategy will be used to inform the New Sunshine Coast Planning Scheme Project.

**Risk**

Effective implementation of the Stormwater Management Strategy manages the risks associated with stormwater management in the Sunshine Coast local government area.

**Previous Council Resolution**

There is no previous Council resolution relevant to this report.

**Related Documentation**

The Queensland Urban Drainage Manual (QUDM) recommends that local governments develop a Stormwater Management Strategy as best practice, in order “to achieve coordination of many disciplines and objectives involved in stormwater management”.

**Critical Dates**

The Stormwater Management Strategy will be used to inform the New Planning Scheme Project.

**Implementation**

1. Adopt the Stormwater Management Strategy and publish on Council’s website.
2. Establish a working group across Council to assist with implementation.
3. Prepare a multi-criteria analysis prioritisation framework.
4. Prioritise projects and detailed actions.
5. Determine a future investment plan for stormwater management.





## 8.4 FLOOD MAPPING AND INFORMATION

**File No:** F2018/43214

**Author:** Coordinator Flooding and Stormwater  
Built Infrastructure Group

<b>Appendices:</b>	App A - Maroochy River Flood Study .....	
	App B - Mooloolah River Flood Study .....	
	App C - Pumicestone Flood Study .....	
	App D - Cornmeal Creek Flood Study .....	
	App E - Addendum to Cornmeal Creek Flood Study .....	
	App F - Doonan and Yandina Creek Flood Study .....	
	App G - Obi Obi Creek Flood Study .....	
	App H - Mary River Flood Study .....	
	App I - Sunshine Coast Storm Tide Study .....	
	App J - Flood Modelling of Catchments Upstream of Ewen Maddock Dam .....	
	App K - Alexandra Headland Master Drainage Study .....	
	App L - Caloundra Master Drainage Study .....	
	App M - Landsborough Master Drainage Strategy .....	
	App N - Nambour East Master Drainage Strategy .....	
	App O - School Road, Maroochydoore Master Drainage Study .....	
	App P - Cotton Tree to Picnic Point Master Drainage Plan .....	
	App Q - Coolum Beach Master Drainage Study .....	
	App R - Kings and Shelly Beach Master Drainage Study .....	
	App S - Maroochy North Shore Master Drainage Plan .....	
	App T - Kawana Master Drainage Plan .....	
	App U - Maroochydoore West Master Drainage Plan .....	
	App V - Nambour West Master Drainage Plan .....	
	App W - Beerwah Master Drainage Plan .....	
	App X - Nambour North Master Drainage Plan .....	
	App Y - SMDB Cane Drain Sizing Investigation .....	
	App Z - Sunshine Coast Council Flood Risk Assessment Methodology .....	
	App AA - Flood Risk Map .....	183 <a href="#">↓</a>
	App AB - Flood Storage Preservation Area Map .....	185 <a href="#">↓</a>
<b>Attachments:</b>	Att 1 - Differentiation of Flooding and Overland Flow Paths .....	187 <a href="#">↓</a>
	Att 2 - Locations of Regional Catchment Flood Studies .....	189 <a href="#">↓</a>
	Att 3 - Locations of Overland Flow Path Models.....	191 <a href="#">↓</a>
	Att 4 - Locations of Master Drainage Planning Studies.....	193 <a href="#">↓</a>
	Att 5 - Minor Riverine Flood Map .....	195 <a href="#">↓</a>
	Att 6 - Moderate Riverine Flood Map .....	197 <a href="#">↓</a>
	Att 7 - Major Riverine Flood Map.....	199 <a href="#">↓</a>
	Att 8 - Extreme Riverine Flood Map .....	201 <a href="#">↓</a>
	Att 9 - Storm Tide Flood .....	203 <a href="#">↓</a>

### PURPOSE

The purpose of this report is to seek Council endorsement to present current flood study reports and associated flood mapping for community engagement.

## EXECUTIVE SUMMARY

The recommendations of the *Queensland Floods Commission of Inquiry* final report in 2012 highlighted the need for contemporary flood studies to inform land use planning and emergency management.

### Community Engagement

Significant community engagement activities will occur to support the release of information and mapping associated with this report. The primary purpose of this engagement is to promote the availability of the new and updated mapping products and to educate the community and industry in relation to the features and benefits of these products. The engagement will be focussed around a campaign theme of 'Helping our community understand flooding'.

Education material to support the mapping includes fact sheets, frequently asked questions and videos and will be anchored around a revised flood information page on Council's corporate website and will be promoted by paid advertising and social media channels.

Information stalls will be utilised at local libraries and community neighbourhood centres located at key geographic locations.

The existing Council communications tools of Development.i and Disaster Hub will be supported by the new mapping information which will also be leveraged to inform and organise briefings for relevant stakeholder groups.

### Flooding and Insurance

The insurance industry uses a standard definition of flooding. This is: *the covering of normally dry land by water that has escaped or been released from the normal confines of: any lake, or any river, creek or other natural watercourse, whether or not altered or modified; or any reservoir, canal, or dam.*

This report references regional catchment studies, overland flow path models and master drainage planning studies. Outputs from these models are post processed for classification as overland flow or flooding, the classification is not defined by the type of model rather the depth of flow. Overland flow is the initial response to rainfall and is characterised as shallow flow. When the flow channelises and has significant depth it becomes a source of flooding.

In order to facilitate insurance outcomes that are in the best interest of the community, this report proposes to provide flood information that satisfies the standard definition of flooding to the Insurance Council of Australia, consequently overland flow path information will be excluded.

The provision of flood data to the Insurance Council of Australia is an extension of an existing arrangement.

### Regional Catchment Flood Studies

Since the *Queensland Floods Commission of Inquiry* handed down its final report in 2012, the flood models servicing the current Sunshine Coast Council local government area have been improved by:

- consolidating the quantity of flood models from 23 to 10, making the model portfolio easier to maintain while resolving differences where models overlapped
- expanding the coverage of flood mapping
- applying contemporary modelling methods, and
- utilising recent data, including aerial ground survey and flood levels from recent events.

### Overland Flow Path Mapping

The *Queensland Floods Commission of Inquiry* recommended that overland flow path modelling and mapping be prepared. It is important that overland flow paths are identified

and protected, particularly in the urban environment. There is a need for overland flow paths to be identified on public mapping. Overland flow paths are differentiated from flooding on Council mapping.

#### Master Drainage Planning Studies

An accelerated program of Master Drainage Studies has been delivered to inform stormwater upgrades as a result of development in existing urban areas. It will be necessary for these studies to inform the conditioning of development to assist with managing the impacts of growth.

#### Possible Flooding Beyond Model Boundaries

The *Queensland Floods Commission of Inquiry* recommended that Councils should ensure that areas, for which there has been no assessment of the likelihood of flooding, are indicated on a map. A whole of local government area analysis was undertaken to identify possible flooding beyond the boundaries of regional catchment flood studies. This has been restricted to rural areas.

#### Flood Risk Map

A flood risk map has been prepared to inform the preparation of flood hazard overlay mapping for the New Sunshine Coast Planning Scheme Project. The flood risk mapping has been prepared in a manner consistent with *State Planning Policy (July 2017) and State interest guidance material [Natural hazards, risks and resilience – Flood (July 2017)]*. The flood risk map specifically considers flood events of lesser and greater magnitude than the Defined Flood Event and flood behaviour information including depth, velocity and hazard.

#### Flood Storage Preservation Area Map

A flood storage preservation area map has been prepared to support the reference of the Flood Storage Preservation Area in the Environment and Liveability Strategy and for consideration in the preparation of the New Sunshine Coast Planning Scheme Project. The flood storage preservation area map is based on the Defined Flood Event map with existing coastal urban uses removed from the flood storage preservation area. The map also differentiates regional flood storage areas which are larger flood storage areas located upstream of existing core urban areas.

#### Disaster Management Mapping

Flood mapping from Regional Catchment Flood Studies, Overland Flow Path Models and Master Drainage Planning Studies has been compiled to prepare new flood mapping for Disaster Hub. The purpose of this mapping is to assist the community with emergency preparedness planning. Overland flow paths are also shown but have been differentiated from flooding. In urban areas, sags in roads that trap water for longer than one hour have also been identified to highlight the potential hazard to road users.

### **OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled “Flood Mapping and Information”**
- (b) receive the following studies:**
  - 1. Maroochy River Flood Study (Appendix A)**
  - 2. Mooloolah River Flood Study (Appendix B)**
  - 3. Pumicestone Flood Study (Appendix C)**
  - 4. Cornmeal Creek Flood Study (Appendix D)**
  - 5. Addendum to Cornmeal Creek Flood Study (Appendix E)**

6. Doonan and Yandina Creek Flood Study (Appendix F)
  7. Obi Obi Creek Flood Study (Appendix G)
  8. Mary River Flood Study (Appendix H)
  9. Sunshine Coast Storm Tide Study (Appendix I)
  10. Flood Modelling of Catchments Upstream of Ewen Maddock Dam (Appendix J)
  11. Alexandra Headland Master Drainage Study (Appendix K)
  12. Caloundra Master Drainage Study (Appendix L)
  13. Landsborough Master Drainage Strategy (Appendix M)
  14. Nambour East Master Drainage Strategy (Appendix N)
  15. School Road, Maroochydore Master Drainage Study (Appendix O)
  16. Cotton Tree to Picnic Point Master Drainage Plan (Appendix P)
  17. Coolum Beach Master Drainage Study (Appendix Q)
  18. Kings and Shelly Beach Master Drainage Study (Appendix R)
  19. Maroochy North Shore Master Drainage Plan (Appendix S)
  20. Kawana Master Drainage Plan (Appendix T)
  21. Maroochydore West Master Drainage Plan (Appendix U)
  22. Nambour West Master Drainage Plan (Appendix V)
  23. Beerwah Master Drainage Plan (Appendix W)
  24. Nambour North Master Drainage Plan (Appendix X)
  25. SMDB Cane Drain Sizing Investigation (Appendix Y)
  26. Sunshine Coast Council Flood Risk Assessment Methodology (Appendix Z)
- (c) endorse the following maps for consideration in the New Sunshine Coast Planning Scheme Project:
1. Flood Risk Map (Appendix AA) and
  2. Flood Storage Preservation Area Map (Appendix AB) and
- (d) endorse engagement with the community, promoting and educating in relation to the received flood study reports and associated flood mapping and report back to Council.

## FINANCE AND RESOURCING

The communications planning and community engagement associated with the implementation of this report is anticipated to cost \$57,000 and is funded from existing operational budgets, over two financial years. The investment in the flood studies and models presented in this report is between 2 and 2.5 million dollars.

## CORPORATE PLAN

**Corporate Plan Goal:** *A healthy environment*

**Outcome:** We serve our community by providing this great service

**Operational Activity:** S15 - Sustainable growth and network planning: providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives.

## **CONSULTATION**

### **Councillor Consultation**

A Councillor workshop occurred on 10 May 2021.

Additional briefings were provided on:

- 20 May 2021 - Councillors T Landsberg, R Baberowski, J Natoli, E Hungerford and M Suarez, and
- 8 June 2021 - Councillors J O'Pray and P Cox.

### **Internal Consultation**

The following Council officers have been consulted:

- Manager, Transport and Infrastructure Planning
- Manager, Strategic Planning
- Manager, Environment and Sustainability Policy
- Solicitor, Office of the Mayor and Chief Executive Officer
- Coordinator, Planning Scheme and Projects
- Coordinator, Governance Process and Policy
- Coordinator, Disaster Management
- Coordinator, Stormwater Management
- Principal Development Engineer (Hydraulics), Engineering and Environmental Assessment
- Interim Coordinator, Planning Scheme Amendments
- Communication Officer, Office of Mayor and Chief Executive Officer.

### **External Consultation**

There has been no external consultation.

### **Community Engagement**

There has been no community consultation in the development of this report. Community engagement shall occur to support the release of information and mapping associated with this report.

## **PROPOSAL**

### Background

A number of Council commissioned flood studies have recently been completed, along with associated mapping products. Endorsement of these studies and the associated mapping is being sought from Council for official adoption.

The adopted flood studies will:

- inform Council's flood information searches

- inform Council's free access public flood mapping available on MyMaps
- inform flood mapping available on DisasterHub for preparedness purposes
- inform land use planning and future planning scheme flood constraint mapping
- inform development assessment and the Development.i website reports and
- promote insurance affordability.

### Flooding and Insurance

The insurance industry uses a standard definition of flooding. This is: *the covering of normally dry land by water that has escaped or been released from the normal confines of a lake; a river; a creek; a reservoir; a canal; or a dam.*

This report references Regional Catchment flood studies, Overland Flow Path Models and Master Drainage Planning Studies. Where the outputs of these studies and models satisfy the insurance industry definition of flooding, they are shown as flooding on Council mapping. Where the outputs are not of sufficient flow rate or depth they are shown as overland flow.

Attachment 1 – Differentiation of Flooding and Overland Flow Paths provides a map that shows how overland flow transitions to flooding.

In order to facilitate insurance outcomes in the best interest of the community, this report proposes to provide flood information to the Insurance Council of Australia.

Individual insurance companies set their own premiums. They acquire flood information in order to set premiums in an informed way. The easiest way for them to be informed is to source information from the Insurance Council's National Flood Information Database.

The proposed implementation of this report includes an item that the National Flood Information Database be updated with flood information consistent with the standard definition of flooding and consistent with available public mapping published by Council. Overland flow path information will be excluded from the information supplied.

The provision of flood data to the Insurance Council of Australia is an extension of an existing arrangement.

Greater awareness of overland flows and local drainage when designing and constructing new infrastructure will reduce the likelihood and frequency of damage during storm events. The approach is consistent with advocacy of the insurance industry for improvements in planning and design outcomes associated with avoiding hazards.

### Regional Catchment Flood Studies

The following table summarises the list of Regional Catchment Flood Studies included as appendices to this report.

<b>Flood Study</b>	<b>Author</b>	<b>Year</b>	<b>Appendix</b>
Maroochy River Flood Study	BMT WBM	2017	<b>A</b>
Mooloolah River Flood Study	Cardno	2015	<b>B</b>
Pumicestone Flood Study	BMT	2018	<b>C</b>
Cornmeal Creek Flood Study and Addendum	Cardno	2013 2017	<b>D</b> <b>E</b>
Doonan and Yandina Creek Flood Study Upgrade (mapping revised in 2012 by HWMC)	JWP	2008	<b>F</b>
Obi Obi Creek Flood Study	Engeny	2013	<b>G</b>
Mary River Flood Study	DHI	2012	<b>H</b>
Sunshine Coast Storm Tide Study	Aurecon	2013	<b>I</b>

Flood Study	Author	Year	Appendix
Flood Modelling of Catchments Upstream of Ewen Maddock Dam	HWMC	2020	J

Attachment 2 – Locations of Regional Catchment Flood Studies provides a map that indicates the coverage of each of these studies. This map also shows two additional flood studies that are not listed as attachments as the studies were not commissioned by Sunshine Coast Council. These studies are:

- Noosa River Flood Study Upgrade, WMAwater, 2017 (provided by Noosa Council)
- Hydrologic and Hydraulic Modelling – Stanley River, WorleyParsons, 2012 (provided by Moreton Bay Regional Council).

In 2011, prior to the renewal of flood models, the current local government area was serviced by 23 flood models and did not have studies for many hinterland areas, including the Mary River catchment. There has been a deliberate consolidation of regional flood models, particularly for the coastal Maroochy River, Mooloolah River and Pumicestone catchments, where the number of flood models has reduced from 20 down to 5. This, combined with selecting latest modelling methodologies that balance model precision with the time that the model takes to run, improves Council's ability to maintain these models as contemporary assets. The move towards whole of catchment regional models has also minimised the issue of differences between models where they previously overlapped.

The new suite of models has also benefitted from flood data collected from a number of significant flood events, that have occurred throughout the region between 2007 and 2015. Sunshine Coast Council flood models go through a rigorous process that seeks to achieve good agreement between modelled flood levels and observed flood levels.

The new flood models contain relevant development information and the most recent aerial laser survey available at the time of each study. However, a shortcoming of the Pumicestone model is the absence of completed stages for the Caloundra South development. Currently, areas that were undeveloped in 2018 (date of Aerial Laser Survey) are excluded (blocked out) from Council flood mapping but newly developed areas will be included as the information becomes available that enables it to be incorporated into Council's flood model.

#### Possible Flooding Beyond Model Boundaries

Regional Catchment Flood Studies involve large catchment areas. Whilst the hydrology of the full catchment is considered, the area covered by the hydraulic model (which defines the mapped area) is a portion of the catchment, often focussed around an area of interest, typically a township. It can therefore be confusing and misleading when a catchment is understood to have a flood model but flood mapping isn't available for the whole catchment. To address this issue a whole of local government area study was undertaken to show possible flooding beyond the model boundaries of regional catchment flood studies.

Should a site be proposed for development in a location that is shown to have possible flooding beyond a model boundary, it is intended to alert Development Services of the need for a detailed flood investigation.

The possible flooding beyond model boundaries information has a coarse resolution. It does not consider pipes or culverts. As a result, it is not suitable for urban areas and has been restricted to rural areas.

#### Overland Flow Path Models

A number of recommendations of the *Queensland Floods Commission of Inquiry 2012* related to the need for overland flow path mapping.

Overland flow is the runoff response that occurs following rainfall, when water hits the ground and flows over the surface of land, prior to entering defined waterways, channels and drains.



Overland flow can also occur if an underground drainage system is blocked or has exceeded its capacity, as a result overland flow in roads is common.

Council's Flooding and Stormwater Policy and Planning team has developed in-house, numerous hydraulic models for identifying overland flow paths and as a means of evaluating the performance of the stormwater network. These models are highly detailed and as such are time consuming to develop and run. They have been developed predominantly in coastal urban areas and larger hinterland towns. Attachment 3 – Locations of Overland Flow Path Models provides a map that indicates the coverage of overland flow path models.

#### Master Drainage Planning Studies

Master Drainage Planning Studies also involve the development of hydraulic models for identifying overland flow paths and evaluating the performance of the stormwater network. They differ from overland flow path models as they consider the impact of growth on the stormwater network and investigate mitigation options for existing network deficiencies.

Attachment 4 – Locations of Master Drainage Planning Studies provides a map that indicates the coverage of Master Drainage Planning Studies. The following table summarises details of the Master Drainage Planning Studies included as appendices to this report.

<b>Master Drainage Planning Study</b>	<b>Author</b>	<b>Year</b>	<b>Appendix</b>
Alexandra Headland Master Drainage Study	SMEC	2019	<b>K</b>
Caloundra Master Drainage Study	SMEC	2019	<b>L</b>
Landsborough Master Drainage Strategy	WMAwater	2018	<b>M</b>
Nambour East Master Drainage Strategy	WMAwater	2018	<b>N</b>
School Road, Maroochydore Master Drainage Study	SMEC	2018	<b>O</b>
Cotton Tree to Picnic Point Master Drainage Plan	Cardno	2020	<b>P</b>
Coolum Beach Master Drainage Study	SMEC	2020	<b>Q</b>
Kings and Shelly Beach Master Drainage Study	SMEC	2020	<b>R</b>
Maroochy North Shore Master Drainage Plan	SMEC	2021	<b>S</b>
Kawana Master Drainage Plan	PeakUrban	2021	<b>T</b>
Maroochydore West Master Drainage Plan	Cardno	2021	<b>U</b>
Nambour West Master Drainage Plan	Cardno	2021	<b>V</b>
Beerwah Master Drainage Plan	Water Technology	2021	<b>W</b>
Nambour North Master Drainage Plan	Cardno	2021	<b>X</b>
SMDB Cane Drain Sizing Investigation	Pitt & Sherry	2020	<b>Y</b>

Master Drainage Planning Studies consider stormwater networks in a holistic fashion and include a consideration of how development should contribute, and offset impacts associated with growth. Master Drainage Planning Studies will guide Development Services conditioning of development to achieve outcomes consistent with the holistic planning.

When all Master Drainage Planning Studies are complete, projects identified in the studies will need to be prioritised using a multi criteria analysis to ensure that funds and resources are directed to where the need and potential public benefit is greatest.

#### Flood Risk Map

The final report of the *Queensland Floods Commission of Inquiry (2012)* proposed a *fundamental shift in approach* (to planning for floods); *the focus on just one flood, often the so-called '1 in 100 year' flood, must now be abandoned. Floods come in all sizes; a proper approach to flood risk will consider them all.*

The *State Planning Policy – State interest guidance material natural hazards, risk and resilience - Flood (July 2017)* identifies that flood mapping compiled for a planning scheme flood hazard overlay map should reflect the broad spectrum of flood risk by including events of lesser and greater magnitude than the Defined Flood Event; and be informed by flood behaviour information such as depth, velocity and hazard.

Appendix AA – Flood Risk Map shows flood risk mapping which has been prepared, in a manner consistent with State interest guidance material.

#### Flood Storage Preservation Area Map

The term Flood Storage Preservation Area is referenced in the Flooding and Stormwater Policy Positions of the Environment and Liveability Strategy. A map has been prepared to support this reference and is intended to be considered in the drafting of the New Sunshine Coast Planning Scheme Project. This map is shown as Appendix AB – Flood Storage Preservation Area Map. The flood storage preservation area map is based on the Defined Flood Event with existing flood affected properties in urban coastal communities removed. The map shows where flood storage preservation is intended to occur and also differentiates regional flood storage areas. Regional flood storage areas are large flood storage areas that are located upstream of existing core urban areas.

#### Disaster Management Mapping

Council's Disaster Hub website provides mapping to assist the community with emergency preparedness planning. Revised mapping has been prepared for Disaster Hub. This includes:

- Attachment 5 – Minor Riverine Flood Map
- Attachment 6 – Moderate Riverine Flood Map
- Attachment 7 – Major Riverine Flood Map
- Attachment 8 – Extreme Riverine Flood Map
- Attachment 9 – Storm Tide Flood.

The flood mapping will also show overland flow paths. In urban areas sags in roads that trap water for greater than one hour are also identified to highlight the potential hazard to road users. Disaster Hub mapping differentiates overland flow and trapped sags from flooding and visibility of this information is limited to a neighbourhood zoom extent (1:10,000 scale).

#### **Legal**

Legal Services have been consulted in relation to this report and support the recommendations of this report in the context of complying with the recommendations of the *Queensland Floods Commission of Inquiry 2012*.

#### **Policy**

This report provides mapping that will be used to inform preparation of a future Planning Scheme Flood Hazard Overlay Map and associated Flood Hazard Overlay code and Flood Hazard Overlay planning scheme policy.

#### **Risk**

The risks of this report relate to the need for compliance with the recommendations of the *Queensland Floods Commission of Inquiry 2012*.

#### **Communication Plan**

A Communication Plan has been developed in consultation with the Communications Branch, to address internal and external communication needs.

**Previous Council Resolution**

There is no previous Sunshine Coast Council resolution relevant to this report.

**Related Documentation**

The documentation of the *Queensland Floods Commission of Inquiry 2012* relates to this report.

The following recommendations from the Final report of the *Queensland Floods Commission of Inquiry 2012* are particularly relevant to this report:

- Recommendation 2.4: A recent flood study should be available for use in floodplain management for every urban area in Queensland. Where no recent study exists, one should be initiated
- Recommendation 2.9: Elected representatives from Councils should be informed of the results of each flood study relevant to the Council's region, and consider the ramifications of the study for land planning and emergency management
- Recommendation 10.9: All Councils should, resources allowing, map the overland flow paths of their urban areas
- Recommendation 8.1: Councils should, resources allowing, maintain flood maps and overland flow path maps for use in development assessment. For urban areas these maps should be based on hydraulic modelling; the model should be designed to allow it to be easily updated as new information (such as information about further development) becomes available
- Recommendation 2.15: Councils should ensure that areas for which there has been no assessment of the likelihood of flooding are indicated on a map and that, as part of the development assessment process for these, there is at least some enquiry into whether a site proposed for development could be subject to flooding
- Recommendation 2.13: For urban areas or areas where development is expected to occur Councils with the requisite resources should develop a flood map which shows 'zones of risk' (at least three) derived from information about the likelihood and behaviour of flooding
- Recommendation 2.7: As far as is practicable, Councils should maintain up-to-date flood information
- Recommendation 2.16: Councils and the Queensland Government should display on their websites all flood mapping they have commissioned or adopted
- Recommendation 2.17: Flood maps, and property specific flooding information intended for use by the general public, should be readily interpretable and should, where necessary, be accompanied by a comprehensible explanatory note.

The Queensland Audit Office audit schedule indicates that an audit on the response to Queensland Floods Commission of Inquiry recommendations is planned for the 2021/22 financial year. Local Councils are included in the list of parties which may be audited.

**Critical Dates**

Publishing of revised public flood mapping has been sequenced to occur after the public consultation of the Coastal Hazard Adaptation Strategy (November 2020) and the Stormwater Management Strategy (March 2021). Publishing of the revised public flood mapping in the second half of 2021 is desirable in terms of socialising the mapping independently of mapping prepared specifically for the New Sunshine Coast Planning Scheme Project.

**Implementation**

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

1. Update public flood mapping on MyMaps, Development.i and Disaster Hub to be consistent with contemporary flood studies.
2. Revise Council's Flood Information for a Property webpage and publish frequently asked question information to serve as comprehensive explanatory notes for public flood mapping resources.
3. Update the Insurance Council of Australia's National Flood Information Database with flood data consistent with public flood mapping published by Council.
4. Make Flood Studies and Master Drainage Planning Studies publicly available on Council's website. Geographically reference the locations of these studies through MyMaps.
5. Where reasonable and required in order to achieve compliance with the Stormwater Management code, condition Development to deliver works and land contributions to ensure outcomes consistent with the holistic network planning of the Master Drainage Planning Studies.
6. Refer Appendix AA – Flood Risk Map and Appendix AB – Flood Storage Preservation Area Map to Strategic Planning Branch for consideration in the New Sunshine Coast Planning Scheme Project.



## 8.5 DESIGNATED FLOOD HAZARD AREA FOR BUILDING REGULATION PURPOSES

<b>File No:</b>	<b>F2019/19003</b>
<b>Author:</b>	<b>Coordinator Flooding and Stormwater Built Infrastructure Group</b>
<b>Appendices:</b>	<b>App A - Flood Hazard Area Map for Building Regulation Purposes .....211 <a href="#">↓</a></b>

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### PURPOSE

The purpose of this report is to seek authorisation for community engagement on the proposal to designate a flood hazard area for building regulation purposes.

### EXECUTIVE SUMMARY

The *Building Act 1975* and *Building Regulation 2006* govern the process of building certification. The Building Regulations allow a local government to designate part of its region as a flood hazard area in the following ways:

- in a planning scheme
- by a temporary local planning instrument or
- as a resolution.

Currently the designation occurs within the Sunshine Coast Planning Scheme 2014 by way of the Flood Hazard Overlay Map. The primary purpose of this map is to trigger the Flood Hazard Overlay Code. Identifying a designated flood hazard area for building regulation purposes is a secondary purpose.

The purpose of the designated flood hazard area for building regulation purposes is to ensure all new class 1 buildings have an appropriate finished floor level. Finished floor levels and associated building works need to consider all of the following:

- river, creek and storm tide defined flood levels
- street drainage flood levels
- stormwater related overland flow paths
- the extra allowance called freeboard, which is required above the defined flood level to determine a minimum acceptable floor level.

Appendix A – Flood Hazard Area Map for Building Regulation Purposes is presented for community engagement as the proposed designated flood hazard area for the purposes of the *Building Regulations 2006*. It is also proposed that this designation would occur as a future resolution of Council. This would supersede the current designation in the Planning Scheme and a Planning Scheme amendment will be required to remove the superseded designation.

### OFFICER RECOMMENDATION

**That Council:**

- (a) receive and note the report titled “Designated Flood Hazard Area for Building Regulation Purposes”**
- (b) authorise the Chief Executive Officer to commence community engagement on the proposal to designate a flood hazard area in accordance with section 32(b)**

of the *Building Act 1975* and section 13 of the *Building Regulation 2006* (Appendix A – Flood Hazard Area Map for Building Regulation Purposes) and

- (c) request that the outcomes of the community engagement be presented to Council as part of any future recommendation to make the designation of a flood hazard area.

## FINANCE AND RESOURCING

This report does not attract an additional financial commitment of Council to support its implementation. On the implementation of the free flood information service, there will be a loss of revenue as a result, typically around \$200,000 per year.

## CORPORATE PLAN

**Corporate Plan Goal:** *Our environment and liveability*

**Outcome:** We serve our community by providing this great service

**Operational Activity:** S14 - Sustainable growth and network planning – providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives.

## CONSULTATION

### Councillor Consultation

A Councillor workshop occurred on 10 May 2021, where Councillors were briefed on issues associated with the current flood hazard area designation, new mapping information, and the requirements of the *Building Regulations 2006*.

The Portfolio Councillors for Economy - Councillors J O'Pray and T Landsberg and Environment and Liveability - Councillors P Cox and M Suarez have been consulted.

### Internal Consultation

The following Council officers have been consulted:

- Manager, Transport Infrastructure Management
- Manager, Strategic Planning
- Solicitor, Office of the Mayor and Chief Executive Officer
- Interim Coordinator, Planning Scheme Amendments
- Coordinator, Governance Process and Policy
- Coordinator, Stormwater Management
- Team Leader, Engagement Systems and Projects
- Coordinator, Building and Plumbing
- Communication and Community Engagement Officer.

### External Consultation

Officers from the Department of State Development, Infrastructure, Local Government and Planning have been consulted in the preparation of this report.

## Community Engagement

There has been no community engagement in the preparation of this report. Community engagement will occur as an outcome of this report. Building certifiers will be specifically be engaged as part of this consultation.

## PROPOSAL

Section 13 of the *Building Regulation 2006* allows a local government to designate part of its region as a flood hazard area through three mechanisms:

- i. in a planning scheme
- ii. by a temporary local planning instrument under the Planning Act or
- iii. as a resolution.

Sunshine Coast Council currently makes this designation through the planning scheme which relies upon the flood hazard overlay mapping.

The flood hazard overlay map is appropriate for triggering the Sunshine Coast Planning Scheme Flood Hazard Overlay Code; however dedicated mapping provides an opportunity to improve on the current approach for building regulation purposes by including:

- stormwater related overland flow paths
- street drainage which needs to be considered in the determination of floor levels; and
- the extra allowance, called freeboard, required for the determination of floor levels.

The inclusion of the overland flow and stormwater in the flood hazard area is provided for in the relevant state guidance material (*Integrating Building Work in Planning Schemes – Guidance for Local Governments*, Queensland Treasury, October 2020) and the inclusion of freeboard in the determination of flood hazard area is incorporated in the definition of the flood hazard level (*National Construction Code, Building Code of Australia, Vol 1, 2015*), the level from which the flood hazard area is derived.

For building regulation purposes, it is important that building certifiers are aware of these elements to ensure that issues relating to overland flow or drainage are avoided and that building floor levels include appropriate freeboard allowances.

It is proposed that Council designates a “flood hazard area” by way of a resolution under section 13 of the *Building Regulation 2006*. It is intended that this designation will replace the current designation in the Planning Scheme. The proposed designated extent is provided as **Appendix A - Flood Hazard Area Map for Building Regulation Purposes**. This report does not seek to make the designation at this time, rather it seeks to consult with the community and key stakeholders. A future report, informed by community engagement, will be presented to Council as part of any future recommendation to make the designation of a Flood Hazard Area for Building Regulation Purposes.

The proposed flood hazard area map for building regulation purposes includes two layers; the defined event flood hazard area and an additional flood hazard area buffer. Both layers of the flood hazard area map are intended for designation as the “flood hazard area”. The additional buffer incorporates the overland flow, drainage and freeboard elements that are relevant to informing finished floor levels and building works. Storm tide inundation areas have also been shown on the flood hazard area map for building regulation purposes in compliance with State guidance material.

The flood hazard area map for building regulation purposes indicates that 70% of properties should have finished floor levels and building works informed by flooding, drainage or overland flow information as well as the freeboard allowance. The current designation only captures 42% of the properties that should be considered. The risk of poor building outcomes



has been somewhat mitigated by responsible building certifiers proactively obtaining flood information searches. The 2021/22 financial year fee for a flood information search is \$110.

To support the outcome of ensuring that all newly constructed finished floor levels are informed by best available information and to complement the designated flood hazard area map for building regulation purposes, it is proposed that an automated free flood information report be developed in the future and made available for all properties, supported by the paid flood information search service for more complex inquiries.

Following community engagement, the intent will be to publish the flood hazard area map for building regulation purposes on Council's Development.i website. Access during the consultation period will be provided using Council's MyMaps website.

Building certifiers are the primary audience for the Flood Hazard Area Map for Building Regulation Purposes. They will be specifically consulted as part of the community engagement.

### **Legal**

Legal Services have been consulted, provided advice used in the preparation of this report, and endorsed the need for current flood hazard area mapping to be made available to the community.

### **Policy**

Following community engagement, should Council seek to revise the Flood Hazard Area Map for Building Regulation Purposes through a resolution of Council, it will create the need for a consequential planning scheme amendment to remove the designation currently in the Planning Scheme.

### **Risk**

This report seeks to address the risk of building certifiers approving buildings with inappropriate floor levels or blocking overland flow paths. Incorporating freeboard allowances and overland flow path information as additional buffers to the designated flood hazard area should assist in mitigating these risks.

### **Previous Council Resolution**

Council Resolution SM14/8 which relates to the original adoption of the Sunshine Coast Planning Scheme 2014 is relevant to this report.

### **Special Meeting 14 April 2014 (SM14/8)**

*That Council:*

- (a) *in accordance with Chapter 3, Part 5 of the Sustainable Planning Act 2009 and section 2.3.2, Stage 4, Step 10.1 of Statutory Guideline 01/13: Making and amending local planning instruments, resolves to adopt the proposed Sunshine Coast Planning Scheme 2014 as amended to incorporate the changes necessary to comply with the additional conditions imposed by the Minister for State Development, Infrastructure and Planning in accordance with section 2.3.2 Stage 4 Step 10A.2(a) of Statutory Guideline 01/13: Making and amending local planning instruments:*
  - (i) *by letter dated 24 March 2014 – the inclusion of Lot 2 RP 841494 in the Medium density residential zone and*
  - (ii) *by letter dated 14 April 2014 –*
    - (1) *compliance with condition 2 of the Minister's previous letter dated 5 March 2014 required paragraph (l) of Section 3.3.1 (strategic outcomes) to be amended to include the Caloundra South (Halls Creek) Identified Growth Area as an area subject to further planning assessment under the SEQ Regional Plan*

- 
- (2) *deletion of Paragraph (h) of Section 3.3.8.1 (Specific outcomes for Element 7 – further investigation areas) which reads as follows: “(h) The Caloundra South (Halls Creek) SEQ Regional Plan Identified Growth Area has not been identified as a further investigation area as this area forms part of the regional inter-urban break and is unsuitable and not required for urban development in the future” on the basis that it is in conflict with condition 2*
    - (3) *identification of each of the SEQ Regional Plan Identified Growth Areas on Strategic Framework Map SFM1 (land use elements) and Strategic Framework Map SFM2 (Economic development elements)*
  - (b) *in accordance with Chapter 3, Part 5 of the Sustainable Planning Act 2009 and section 3.3.2, Stage 3, Step 5.1 of Statutory Guideline 01/13: Making and amending local planning instruments, resolves to adopt the proposed planning scheme policies (included in Schedule 6 of the Sunshine Coast Planning Scheme 2014)*
  - (c) *continue to advocate the Sunshine Coast’s key policy positions to the Minister for State Development, Infrastructure and Planning through the upcoming review of the South East Queensland Regional Plan 2009-2031, including:*
    - (i) *the unsuitability of Caloundra South (Halls Creek) as an Identified Growth Area and the more appropriate opportunities provided by the Beerwah to Caloundra South Corridor and*
    - (ii) *the need to protect the Sunshine Coast–Moreton Bay Regional inter-urban break as an important feature for South East Queensland including the area identified as Regional inter-urban break on Strategic Framework Map SFM1 (Land use elements)*
  - (d) *delegate authority to the Chief Executive Officer to:*
    - (i) *finalise the changes to the proposed Sunshine Coast Planning Scheme 2014 as adopted by Council in paragraph (a) to comply with the additional conditions specified in correspondence from the Minister for State Development, Infrastructure and Planning dated 24 March 2014 and 14 April 2014*
    - (ii) *amend the proposed Sunshine Coast Planning Scheme 2014 in accordance with the changes adopted by Council in paragraph (a) to comply with the additional conditions specified in correspondence from the Minister for State Development, Infrastructure and Planning dated 24 March 2014 and 14 April 2014*
    - (iii) *place a notice in the government gazette, a newspaper circulating generally in the local government area and on Council’s website about the adoption and commencement of the following:*
      - (1) *the Sunshine Coast Planning Scheme 2014 in accordance with section 2.3.2, Stage 4, Step 10A.2 (c) of Statutory Guideline 01/13: Making and amending local planning instruments*
      - (2) *the planning scheme policies (included in Schedule 6 of the Sunshine Coast Planning Scheme 2014), in accordance with section 3.3.2, Stage 3, Step 5A.2 of Statutory Guideline 01/13: Making and amending local planning instruments*
    - (iv) *commence the Sunshine Coast Planning Scheme 2014 and the planning scheme policies on 21 May 2014*
    - (v) *provide a copy of the above notice and one electronic copy of the Sunshine Coast Planning Scheme 2014 and the planning scheme policies to the Minister for State Development, Infrastructure and Planning in accordance with Statutory Guideline 01/13: Making and amending local planning instruments*
    - (vi) *make electronic copies of the Sunshine Coast Planning Scheme 2014 and the planning scheme policies available for purchase at Council’s Development Information Counters*
    - (vii) *make a hard copy of the Sunshine Coast Planning Scheme 2014 and the planning scheme policies available for viewing at each of Council’s Development Information Counters*

- (viii) *communicate information about the commencement of the Sunshine Coast Planning Scheme 2014 and the planning scheme policies to the community through a media launch, other media opportunities, Council's website, information packages, presentations and other forums*
- (ix) *commence an ongoing amendment process for future amendments to the Sunshine Coast Planning Scheme 2014 and undertake prioritised investigations into the identified Further Investigation Areas in the Strategic Framework to inform future planning schemes*
- (x) *accept all development applications (superseded planning scheme) to be assessed and decided under the applicable superseded planning scheme in accordance with Chapter 3, Part 2, Division 5 of the Sustainable Planning Act 2009, except in the following circumstances:*
  - (1) *the Sunshine Coast Planning Scheme 2014 significantly reduces building height or development density or*
  - (2) *there is another major departure between the provisions of the applicable superseded planning scheme and the provisions of the Sunshine Coast Planning Scheme 2014*
- (e) *formally recognise the outstanding efforts of the Planning Scheme team and relevant staff and thank them for their contribution.*

### **Related Documentation**

The *Building Act 1975*, *Building Regulations 2006* and the *Queensland Floods Commission of Inquiry 2012* relate to this report.

The following recommendations from the Final report of the *Queensland Floods Commission of Inquiry 2012* are particularly relevant to this report:

- Recommendation 10.9: All Councils should, resources allowing, map the overland flow paths of their urban areas.

Recommendation 2.7: As far as is practicable, Councils should maintain up-to-date flood information.

### **Critical Dates**

There are no critical dates relevant to this report.

### **Implementation**

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

1. Publish the flood hazard area map for building regulation purposes.
2. Undertake community engagement, specifically engaging with building certifiers in relation to the newly prepared Flood Hazard Area Map for Building Regulation Purposes.
3. Continue to develop and test an automated free flood information report for all properties within the proposed Flood Hazard Area for Building Regulation Purposes..



## 8.6 REBATE POLICY FOR INFRASTRUCTURE CHARGES FOR NOT-FOR-PROFIT ORGANISATIONS

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Manager Transport and Infrastructure Planning Built Infrastructure Group</b>
<b>Appendices:</b>	<b>App A - Proposed Infrastructure Charges Rebates for Eligible Community Organisations Policy .....219</b> <a href="#">↓</a>
<b>Attachments:</b>	<b>Att 1 - Current Infrastructure Contributions (Charges) Rebates for Eligible Community Organisations Policy .....231</b> <a href="#">↓</a>

### PURPOSE

The purpose of this report is to seek Council's endorsement of amendments to the existing Infrastructure Contributions (Charges) Rebates for Eligible Community Organisations Policy, in adopting a revised policy titled Infrastructure Charges Rebates for Eligible Community Organisations.

### EXECUTIVE SUMMARY

A development application in the Sunshine Coast local government area attracts charges in accordance with Council's current Infrastructure Charges Resolution. The *Planning Act 2016* allows Council to levy charges up to a maximum charge as stated in the *Planning Regulation 2017*.

In 2009, Council adopted a policy which allows community organisations to apply for a waiver of the charges. The "Current Infrastructure Contributions (Charges) Rebates for Eligible Community Organisations Policy" - Attachment 1, recognises that community organisations operate a diverse range of facilities, programs and services for residents of the region, without which these services would not be available or would need to be provided by Government at all levels, at a significant cost. The "**Proposed Infrastructure Charges Rebates for Eligible Community Organisations Policy**" - Appendix A, retains this theme.

The aim of this report is to seek Council's endorsement of the revised rebate policy for Infrastructure Charges for eligible community organisations to improve clarity for those applying for the rebate as well as those administering the policy and to ensure the efficacy of decision making relating to the conferral of a public benefit at a cost to the ratepayer is best managed.

The granting of Infrastructure Charges Rebates ensures much needed funds remain with the organisations, whilst the cost of the rebate is spread across the whole community.

Eligible, not-for-profit community organisations generally qualify for a rebate for community services provided, which include for example, accommodation for disadvantaged groups, persons with a disability or addictions, provision of community halls and meeting facilities, community sporting venues and charity stores.

The main changes that have been made are:

- Non-State schools are no longer included as an eligible community organisation
- Removal of eligibility for a rebate for clubs where development is self-funded through commercial operations or liquor licences
- Organisations registered with the Australian Charities and Not-for-Profits Commission as eligible community organisations are to be included
- Lifesaving Clubs are not identified separately but are now included as community, sporting or recreation organisations

- Clarity of the operation of the policy and application process, including a standardised Application Form and a rebate Assessment Guide.

## **OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled “Rebate Policy for Infrastructure Charges for Not-for-Profit Organisations”**
- (b) endorse the “Proposed Infrastructure Charges Rebates for Eligible Community Organisations Policy” (Appendix A) and**
- (c) delegate to the Chief Executive Officer the authority to determine applications for Infrastructure Charges rebates for eligible community organisations that comply with the proposed policy.**

## **FINANCE AND RESOURCING**

Processing of Rebate applications is accommodated in the everyday workings of the Infrastructure Policy and Charges team, which is funded through Council’s operational budget.

There is, however, a call on Council finances each time an application for Rebate is approved, and the associated development approval is given. Currently, the rebate is officially recognised as foregone revenue and is required to be ‘replaced’ with a transfer of funds from General Revenue, thereby preserving Council’s ability to fund Local Government Infrastructure Plan trunk infrastructure projects.

The level of community investment is just under \$600,000 per annum, averaged over the life of the current policy (refer to Table 1 below) and is exclusive of Noosa Shire Council statistics. Of this, approximately 33% was rebated to non-state schools. This report looks for endorsement of a revised policy removing this use for rebate, thereby seeing a commensurate reduction in average annual outlays. The basis for removal is provided in the body of the report.

It is likely that the future level of rebates will average around \$300,000 to \$400,000 annually, however, any one year could attract additional Rebates. For example, the level of assistance in providing support to social housing projects by eligible organisations could increase as a reflection of the current housing shortage here on the Coast for those on low incomes.

As has occurred in the past, adjustments to the Externally Restricted Cash reserve for Infrastructure Charges is captured through an end-of-financial-year reconciliation.

**Table 1 - Community Organisation Infrastructure Charge Rebates Approved (October 2009 to March 2021)**

Type of Development		Actual		
Rebate Subcategory	Typical Development	Rebate Amount	% of total	Note
SLSC-30	Life saver or sporting club with some element of social entertainment	404,322	18%	
SLSC-100	Life saver or sporting club without social entertainment	620,396		
Education	Non-state schools	1,883,396	33%	50% Rebate
Education - Spec	Offices to support Training Adults with intellectual disabilities; Camping and training facilities for persons with disabilities; Special needs training for persons with disabilities	127,999	2%	100% Rebate
Community	Men's shed; Clubs; Special Care Facilities	49,054	4%	
Community - Church	Church hall, meeting facilities that are available to the community	376,008	7%	
Residential - Social	Residential accommodation for physically or intellectually disabled;	709,490	12%	
Residential - Aged	Residential accommodation for aged care	695,964	12%	
Health - Special	Eating Disorder Rehab; Qld Aids Council; Uniting Church Hospital	560,655	10%	
Commercial	Opportunity shop run by a Charity	90,343	2%	
<b>Total</b>		<b>5,717,627</b>	<b>100%</b>	

## CORPORATE PLAN

**Corporate Plan Goal:** *Our environment and liveability*

**Outcome:** We serve our community by providing this great service

**Operational Activity:** S14 - Sustainable growth and network planning – providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives.

## CONSULTATION

### Councillor Consultation

All Councillors were offered an opportunity to discuss the report, with nine provided with a presentation.

### Internal Consultation

Internal consultation to provide input into development of the proposed policy was undertaken with:

- Manager Environment & Sustainability Policy
- Co-ordinator Open Space & Social Policy

- Manager Community Planning and Development
- Co-ordinator Sports Venues & Development
- Head of Economic Development
- Coordinator Corporate Governance Process & Policy

### **External Consultation**

There has been no external consultation undertaken in preparing this report.

### **Community Engagement**

There has been no community engagement undertaken in preparing this report.

## **PROPOSAL**

The aim of this report is to seek Council's endorsement of the revised Rebate Policy for Infrastructure Charges for eligible community organisations. The current Policy, "Infrastructure Contributions (Charges) Rebates for Eligible Community Organisations" has been in place since 2009 and it is timely to undertake a review.

### **Background**

A development application in the Sunshine Coast region attracts Infrastructure Charges in accordance with Council's current Infrastructure Charges Resolution. The *Planning Act 2016* allows Council to levy charges up to a maximum charge as stated in the *Planning Regulation 2017*.

In 2009, Council adopted a policy which allows community organisations to apply for a waiver of the charges. These waived charges are funded from general revenue to acknowledge the contribution made by community organisations providing services to the Sunshine Coast community.

The "Current Infrastructure Contributions (Charges) Rebates for Eligible Community Organisations Policy" - Attachment 1, recognises that community organisations operate a diverse range of facilities, programs and services for residents of the region, without which these services would not be available or would need to be provided by Government at all levels, at a significant cost.

The granting of Infrastructure Charges Rebates ensures much needed funds remain with the organisations, whilst the cost of the rebate is spread across the whole community.

The current Policy has now been in place for nearly 12 years and it is both timely and relevant to undertake a review, directed at improved clarity for those applying for the rebate as well as those administering the Policy, and to ensure the efficacy of decision making relating to the conferral of a public benefit at a cost to the ratepayer is best managed.

The principles supporting the current Policy, as considered by Council in 2009 are as follows:

- Supports not-for-profit community-based organisations
- Recognises capital investment enabling the provision of services to the community that would otherwise fall back on government (Local, State and Federal).

These principles remain applicable in this Policy review.

### **The current Policy (Attachment 1):**

- Applies to not-for-profit community organisations, (community-based organisations, charitable organisations, sporting and recreation clubs, lifesaving clubs), religious institutions and schools registered with the Queensland Department of Education.
- Allows a 100% rebate where the purpose of development is to construct new or extended community service, sporting, recreation or lifesaving facilities.



- Permits a 30% rebate for the social, entertainment, gaming, or liquor facilities component of the development on the basis that some of the profits generated from the commercial operations are directed towards the community, recreation, or lifesaving functions of the organisation.
- Applies a rebate of 50% for non-state schools (including religious schools) for construction of new or extended educational facilities.
- Allows for religious organisations a 100% rebate for community, youth or meeting facilities that are available to the general community and are non-denominational in their application and use.
- Clarifies the issues relating to transferability of a rebate(s) for leased premises.

The main changes that form part of the “Proposed Infrastructure Charges Rebates for Eligible Community Organisations Policy” - Appendix A are:

- Schools are no longer included as an eligible community organisation and have been removed from the rebates table. This is in recognition of the amendments to legislation that allow private schools to avoid paying Infrastructure Charges through securing a Ministerial designation for community infrastructure, thus removing the need for inclusion in the Policy.
- Organisations registered with the Australian Charities and Not-for-Profits Commission as eligible community organisations are to be included.
- Lifesaving Clubs were previously identified separately but are now included as community, sporting or recreation organisations.
- Clarity that rebates will be assessed for the use that is approved by a Development Permit and that ancillary uses will be considered as part of the primary use. Application of the rebate can only be applied where the approval wording aligns with the policy eligibility guidelines, e.g. an application that has a mix of eligible and ineligible components needs to have these clearly worded in the application and the consequent approval.
- Provide clarity on what will and will not qualify for a rebate, including a guide on the various services that are eligible or otherwise for a rebate.
- Social, entertainment, gaming and liquor facilities associated with community sporting and recreation clubs, which previously attracted a 30% rebate, are excluded. Commercially based operations such as these are self-funded and not considered to be consistent with the Policy’s purpose to provide support for community service facilities.
- Simplify and reduce duplication of the Policy contents and in particular, the table of rebates.

It is intended that these amendments will improve the interpretation of the policy for community organisations and consultants who are assisting with the applications. There has been a number of complexities which are simplified and clarified in the proposed policy. An attempt to provide clarity through provision of a tracked change version was considered, however the result served to confuse rather than clarify and as such, has not been included with this report. For example, the layout of the revised Policy is different to the 2009 version such that the changes could not be provided as a simple adjustment to wording or currency of topic.

The proposal also includes the adoption of a standardised Application Form to simplify the application process for the community organisation and a Rebate Assessment Guide to assist in understanding eligibility. The Form would be submitted with the Development Application. It is anticipated that, together, these will clarify the process for the application and assessment of “Infrastructure Charges rebate for eligible organisations. The Form and

Guide are appendices to the “Proposed Infrastructure Charges Rebates for Eligible Community Organisations Policy” - Appendix A.

### **Legal**

Advice was sought from Council’s Legal Services Branch and the continued application of providing a rebate to identified eligible parties, as described in this report, is confirmed as appropriate.

### **Policy**

This policy update does not conflict with current policies linked to the application of Infrastructure Charges.

### **Risk**

It is considered that there are no substantial risks associated with this report, however it is recognised that the annual value of rebates and their timing are unknowns. As stated above, it is likely that the future level of rebates will average around \$300,000 to \$400,000 annually.

### **Previous Council Resolution**

#### **Ordinary Meeting 29 October 2009 (OM09/315)**

*That Council:*

- (a) endorse the proposed policy for infrastructure contributions rebates for eligible community organisations, (Appendix A as amended namely that Queensland Life Saving Association be replaced with Royal Life Saving Association Queensland), for use in the former Council areas of Caloundra City, Maroochy Shire and Noosa Shire;*
- (b) require that the proposed policy, (Appendix A as amended namely that Queensland Life Saving Association be replaced with Royal Life Saving Association Queensland), replaces Policy Number 785 ‘Policy – Infrastructure Contributions for Community Organisations’ of the former Caloundra City Council and the relevant sections of the former Noosa Council policy ‘Rate Rebates and Waiver of Fees for Community Organisations’; and*
- (c) delegate to the Chief Executive Officer the authority to determine applications for infrastructure contributions rebates for eligible community organisations that comply with the proposed policy (Appendix A as amended namely that Queensland Life Saving Association be replaced with Royal Life Saving Association Queensland).*

### **Related Documentation**

There is no related documentation that applies to this report or proposed Policy.

### **Critical Dates**

There are no critical dates that apply to this report or proposed Policy.

### **Implementation**

Should the recommendation be accepted by Council, it is proposed that the new Policy becomes effective immediately.

The Chief Executive Officer will determine applications for Infrastructure Charges rebates which comply with the proposed Policy.

Officers will provide information on the amended policy to the industry upon adoption.

## 8.7 COMMUNITY PARTNERSHIP FUNDING PROGRAM RECOMMENDATIONS 2021

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Community Connections and Partnerships - Lead Economic &amp; Community Development Group</b>
<b>Appendices:</b>	<b>App A - Community Partnership Funding Program Recommendations 2021 .....245 <a href="#">↓</a></b>

### PURPOSE

This report seeks Council consideration and endorsement of the funding recommendations for the Community Partnership Funding Program 2021 (Appendix A).

### EXECUTIVE SUMMARY

The inaugural Community Partnership Funding Program (the Program) was endorsed by Council at its Ordinary Meeting of 10 December 2009 and launched early in 2010.

The program is open to established not-for-profit community organisations that provide facilities or services which support the delivery of Council's priorities and demonstrate broad community benefit. It provides up to three years of funding towards operational expenses for successful applicants.

The Program offers partnerships under the following five categories:

- Community Development
- Community Facilities
- Community Safety
- Cultural Heritage
- Economic Development.

One Program round is offered per financial year. All previous Program agreements ceased at 30 June 2021.

A thorough review of the Program was undertaken during 2020/21, which confirmed the Program is achieving its purpose and is delivering outcomes in line with Council's corporate priorities, is well aligned to Council's current strategies, plans and policy positions, strengthens connection between Council and community, and increased community resilience during COVID-19, and budget allocation must be responsive to ongoing growth in operational expenses and community need. The review recommendations are implemented in this 2021 program round.

The 2021 Program round included an Expression of Interest (EOI) period from 12 April to 27 May 2021 to identify potential partners and invite eligible organisations to submit a full application. Applications closed on 7 June 2021. Throughout the EOI and application period, grants officers and category partners provided advice and assistance to community organisations seeking funding.

At the close of the application period, Council had received 139 Program applications requesting \$1,235,712 in funding.

Funding for 138 community organisations is recommended for Council's consideration and endorsement including \$990,105 in funding for 2021/22. (Appendix A).

**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled “Community Partnership Funding Program Recommendations 2021” and
- (b) endorse the Community Partnership Funding Program Recommendations 2021 (Appendix A).

**FINANCE AND RESOURCING**

There is one Program round per financial year and funding is allocated (subject to annual budget considerations) for a one, two- or three-year period.

As all previous Program agreements ceased at 30 June 2021, there are no existing commitments through this Program that will impact on the 2021 round.

The Program is supported by two budgets. The Heritage Levy Program budget supports the Program’s Cultural Heritage category partnerships. The Community Grants and Partnerships budget supports the partnerships under all other categories.

This report recommends a total of \$990,105 in funding for 2021/22.

The 2021/22 Heritage Levy Program budget provides \$105,000 for the Program’s Cultural Heritage category partnerships. The 2021/22 Community Grants and Partnerships budget is sufficient to support the remaining \$886,705 recommended for 2021/22 in this report.

As this is a multi-year funding program, the recommendations in this report have implications for future budgets. Table 1 provides details.

*Table 1. Budget implications*

<b>FUNDING RECOMMENDATIONS</b>	<b>2021/2022</b>	<b>2022/2023</b>	<b>2023/2024</b>
<b>Community Partnership Funding Program budget</b>			
<b>1<sup>st</sup> year</b>	\$886,705		
<b>2<sup>nd</sup> year</b>		\$862,095	
<b>3<sup>rd</sup> year</b>			\$861,595
<b>Heritage Levy budget</b>			
<b>1<sup>st</sup> year</b>	\$103,400		
<b>2<sup>nd</sup> year</b>		\$103,400	
<b>3<sup>rd</sup> year</b>			\$103,400
<b>TOTAL EXPENDITURE</b>	<b>\$990,105</b>	<b>\$965,495</b>	<b>\$964,995</b>

**CORPORATE PLAN**

**Corporate Plan Goal:** *Our strong community*

**Outcome:** 1.4 - Connected, resilient communities, with the capacity to respond to local issues

**Operational Activity:** 1.4.2 - Provide support to the community and other not for profit organisations in the delivery of resources, facilities and services that meet the needs of communities through the grants program.

## CONSULTATION

### Councillor Consultation

- Community Portfolio – Councillor R Baberowski and Councillor D Law

### Internal Consultation

Council officers with expertise relevant to the specific expressions of interest and applications were consulted in partnership development.

#### 1. Strategic Panel Representation

Assessment panel membership:

- Community Connections & Partnerships Lead, Community Development (Chair)
- Manager Customer Response
- Manager Community Development
- Manager Sport & Community Venues
- Head of Business & Industry Development, Economic Development
- Head of Productivity & Industry, Economic Development
- Senior Projects Officer, Community Development.

#### 2. Category Panel Representation

Assessment panel membership:

- Community Connections & Partnerships Lead, Community Development (Chair)
- Community Development Officer (Grants), Community Development
- Planning Officer, Community Development
- Team Leader Creative Development, Arts, Heritage & Libraries
- Team Leader Nambour Show Grounds, Sport & Community Venues
- Co-ordinator Disaster Management, Disaster Management
- Strategic Policy Officer, Environment & Sustainability Policy
- Coordinator Creative Arts & Events, Arts, Heritage & Libraries
- Coordinator Library Services, Arts, Heritage & Libraries
- Community Development Officer x 2, Community Development
- Sport and Recreation Officer x 3, Sport & Community Venues
- Team Leader Sports Planning & Development, Sport & Community Venues
- Community Engagement Officer, First Nations Partnerships, Community Development
- Tourism, Sport & Leisure Lead, Economic Development
- Coordinator Response Services, Customer Response
- Cultural Heritage Officer, Arts, Heritage & Libraries
- Cultural Heritage Program Officer, Arts, Heritage & Libraries
- Senior Projects Officer, Community Development

### 3. Additional Internal Consultation

The following provided additional information and/or advice to inform assessment processes:

- Land Management Unit, Property Management

### External Consultation

Throughout the Expression of Interest and application period, grants officers and category partners provided advice and assistance to community groups interested in applying for funding through the 2021 Program.

### Community Engagement

The 2021 Program round included an eight-week Expression of Interest period from 12 April to 27 May 2021 to identify potential partners and invite eligible organisations to submit a full application.

## PROPOSAL

The Community Partnership Funding Program (the Program) is designed to provide funding certainty to community groups by granting up to three years of funding for operational expenses, which is the most difficult funding type to secure externally. The program was endorsed by Council in 2009 and launched in early 2010.

The Program is available to established not-for-profit community organisations that provide facilities or services which support the delivery of Council's priorities and demonstrate broad community benefit.

The program ensures that these organisations can continue to operate and invest their time in service delivery and building long-term, ongoing sustainability.

The framework and criteria for the program were developed to ensure an equitable, accountable and transparent process for the creation of funding partnerships between Council and community organisations. This enables distribution and acquittal of financial assistance to community groups, in accordance with government guidelines and standards.

It is important to note that operational expenses of sporting organisations with primary responsibility for maintaining sports fields are supported separately through the Sports Field Maintenance Funding Program. Environmental groups performing on ground works are also funded separately through Council's Environment Levy Partnership Program.

The Program includes the following five categories:

- Community Development
- Community Facilities
- Community Safety
- Cultural Heritage
- Economic Development.

In assessing the applications and determining the level of funding recommended, the panels reference the Program Guidelines which include program specific and category specific criteria, and also consider:

- extent of reach into the community
- alignment with Council's adopted strategies, plans and policy positions
- like services / facilities comparisons to ensure consistency
- availability of other revenue sources, and
- funding amount requested in relation to the overall operational costs.

## Program Review

A review of the Program was conducted during 2020/21 to identify the program's outcomes, its alignment with current strategies, plans and policy positions, and any need for improvements.

This review found the Program:

- is achieving its purpose and delivering outcomes in line with Council's corporate priorities
- is well aligned to Council's current strategies, plans and policy positions
- strengthens connection between Council and community, and increased community resilience during COVID-19, and
- needs to have adequate budget allocation to respond to ongoing growth in operational expenses and community need.

It was recommended that:

- the Community Partnership Funding Program continue using the current funding model and commence a new three-year cycle in 2021/22
- the Community Partnership Funding Program Guidelines be updated to implement expressed alignment with Council's current strategies, plans and policy positions and improve expression of the Program's operation
- the Community Partnership Funding Program Budget for 2021/22 be increased to facilitate:
  - invitation of new partners, and
  - increases to funding amounts as necessary.

The review recommendations are implemented in this 2021 Program round.

## 2021 Community Partnership Funding Program

The 2021 Program round included an initial Expression of Interest (EOI) process to identify potential partners and invite eligible organisations to submit a full application. The Expression of Interest process was designed to save organisations with limited alignment to the Program priorities from the time-consuming process of completing a full application. It also provides an opportunity for applicants to receive advice and support in the development of their partnership proposals.

The 2021 Program was promoted through direct contact with organisations identified by category representatives as potential new partners as well as on Council's website and through the Grants e-News. Grants officers and category representatives provided assistance with proposal development and negotiation of deliverables and measures and sought to manage expectations regarding potential funding amounts available through the Program in line with the endorsed Program budget.

At the close of the application period, Council had received a total of 139 Program applications requesting \$1,235,712 in funding.

### Assessment process

Assessment of applications was based on general program and category specific assessment criteria and comprised of three stages:

Stage 1: Pre-assessment by Council grants officers to determine applicant and proposal eligibility

Stage 2: Proposal assessment by a panel made up of Council officer category experts and grants officers

Stage 3: Strategic assessment by the relevant Branch Managers

Guidance was given to panel members at the start of the assessment process to ensure sound governance. Panel members were also reminded to declare any actual or perceived conflicts of interest relating to applicants or applications. No conflicts of interest were declared in this round.

#### Assessment outcome

This report recommends that 138 of the 139 applications received be funded to a total amount of \$990,105 for the 2021/22 financial year with further funding allocated in the 2022/23 and 2023/21 financial years.

Details of the recommended outcomes are included in Appendix A. The recommendations are summarised in Table 2.

**Table 2. Summary of Recommendations**

Category	Applications received	Funding requested	Proposals recommended	Funding recommended (GST exc.)	% Applicants recommended
Community Development	11	\$190,500	11	144,000	100%
Community Facilities	88	\$613,265	87	482,200	99%
Community Safety	6	\$131,505	6	121,505	100%
Cultural Heritage	16	\$110,692	16	103,400	100%
Economic Development	18	\$189,750	18	139,000	100%
<b>Total</b>	<b>139</b>	<b>\$1,235,712</b>	<b>138</b>	<b>\$990,105</b>	

Of the 138 organisations recommended for funding, 117 groups have received Program funding in 2020/2021 while 21 groups are new to the Program or returning after a break of three or more years.

#### Program outcomes

The Program recommendations in this report support in advancing the Corporate Plan 2021-2025 goal of developing 'Our strong community' as well as delivering on the objectives of a range of Council strategies and plans which are detailed in the Related Documentation section of this report.

Based on self-reported statistics collected through the application process, funding of \$990,105 provided to the 138 community organisations recommended for funding in this report will support approximately:

- 41,680 registered members
- 12,317 volunteers
- 6,739 hours of operation per week

#### **Legal**

It can be said that the act of providing funding does not, of itself, raise issues of legal liability for Council.



A Conditions of Agreement document will be sent to successful applicant(s) and will include reporting and acquittal requirements and any conditions of funding to be met prior to partnership funding being awarded and/or during the partnership term.

### **Policy**

At its Ordinary Meeting of 20 June 2013, Council adopted the *Community Grants Policy* which subsequently provides a framework to guide the administration of the Community Partnership Funding Program and Council's other grants programs.

### **Risk**

There is minimal financial risk associated with the Program in supporting identified eligible organisations due to the ongoing working relationships between organisations and Council officers. This relationship is supported by individually tailored funding agreements and the requirement for progress reports and annual funding acquittal reports.

### **Previous Council Resolutions**

#### **Ordinary Meeting 20 August 2020 (OM20/85)**

##### **That Council:**

- (a) *receive and note the report titled “**Community Partnership Funding Program Recommendations 2021**” and*
- (b) *endorse the Community Partnership Funding Program Recommendations 2020 (Appendix A).*

#### **Ordinary Meeting 29 January 2015 (OM15/5)**

##### *That Council:*

- (a) *receive and note the report titled “**Community Grants and Partnership Funding Review 2014**”*
- (b) *endorse Option 1 for Council support to community organisations for 2015/16 and beyond*
- (c) *endorse multi-year funding under the Community Partnership Funding Program to provide funding for periods of up to 3 years*
- (d) *note “Community Grants Program and Community Partnership Funding Program Review Report” (Appendix A).*

#### **Ordinary Meeting 20 June 2013 (OM13/109)**

##### *That Council:*

- (a) *receive and note the report titled “**Community Grants Policy**”*
- (b) *adopt the Community Grants Policy (Appendix A)*
- (c) *note the Community Grants Guidelines (Appendix B) as amended by (f) below to implement the Community Grants Policy*
- (d) *adopt the Mayoral and Councillor Discretionary Funding Policy as amended (Appendix C)*
- (e) *note the Mayoral and Councillor Discretionary Funding Program Guidelines (Appendix D) and*
- (f) *amend the grants guidelines to include a clause that stipulates that each program is subject to annual budget allocations.*

**Ordinary Meeting 10 December 2009 (OM09/365)**

*That Council:*

- (a) *receive and note the report titled "Transition Funding Recommendations and Community Partnerships Funding Policy and Program Guidelines";*
- (b) *endorse the transition funding amounts proposed (Appendix A), including the requirement that recipient organisations be advised funding processes and amounts will be subject to review for 2010/2011 year and beyond;*
- (c) *endorse the Community Partnerships Funding Policy (Appendix B); and*
- (d) *endorse the Community Partnerships Funding Program guidelines for 2010/2011 and beyond (Appendix C).*

**Related Documentation**

- Community Grants Policy 2013
- Community Partnership Funding Program Guidelines April 2021
- Corporate Plan 2021-2025
- Heritage Levy Policy 2019
- *Local Government Act 2009*
- *Local Government Regulation 2012*
- Regional Economic Development Strategy 2013-2033
- *Statutory Bodies Financial Arrangements Act 1982*
- Sunshine Coast Sustainability and Liveability Strategy 2017
- Sunshine Coast Arts Plan 2018-2038
- Sunshine Coast Community Strategy 2019-2041
- Sunshine Coast Sport and Active Recreation Plan 2011-2026

**Critical Dates**

The due date for acquittals under the previous Community Partnership Funding Program allocations is 31 August 2021. This is required prior to new funding allocations being made available.

**Implementation**

If Council endorses the recommendations in this report, the applicants will be notified of the recommended funding amount, funding conditions including reporting and acquittal requirements, and any conditions to be met prior to funding being processed and/or during the partnership term.

Funding will be distributed once online agreements are submitted to Council and any specific conditions are met. Recipients will be required to display Council supplied signage acknowledging Council's support for their operations.

The names of the successful Community Partnership Funding Program applicant organisations will be posted on Council's website.



**8.8 ENVIRONMENT LEVY PARTNERSHIPS FUNDING PROGRAM 2021/22**

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Senior Conservation Partnerships Officer Liveability &amp; Natural Assets Group</b>
<b>Appendices:</b>	<b>App A - 2021 Environment Levy Partnership Funding Recommendation Report.....287 <a href="#">↓</a></b>
<b>Attachments:</b>	<b>Att 1 - 2021 Environment Levy Partnerships Recommendations - Additional Information – <i>Confidential</i>..... 5/17</b>

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**PURPOSE**

The purpose of this report is for Council to consider and endorse funding recommendations for the 2021/22 Environment Levy Partnerships Funding Program.

**EXECUTIVE SUMMARY**

The Environment Levy Partnerships Funding program allows Council to better engage and work with the community to build effective partnerships to assist in the delivery of Council's environmental strategies, including the Environment and Liveability Strategy 2017.

The program contributes to operational expenses for incorporated community organisations for up to three years. The three-year funding cycle is intended to create an environment of funding certainty and the opportunity for community organisations to engage in longer term planning and capacity building. Nineteen groups were recommended for funding during this round. Eighteen of the organisations recommended for funding had existing partnerships with Council. One organisation, Wildcare, recommended for funding of \$5,000 per year is new to the Environment Levy Partnerships program. Wildcare is a well-established and respected wildlife rescue and rehabilitation group that has increased its service in the local government area over the last two years.

With a view to ensuring value for money from ratepayer investment, Council officers work with successful partner organisations to develop strong relationships to build capacity towards good governance and sustainable practices. Interaction with successful community organisations will include monitoring partnership agreements, capturing return on investment and performance metrics, as well as ensuring reporting requirements are met.

The Environment Levy Partnerships program generates a significant return on Council's investment. For example, based on the acquittals of 20 partner groups in 2019/20, 3,733 volunteers delivered 415,172 volunteer hours. This equates to \$12,455,160 in volunteer contributions towards our environment.

The assessment panel is recommending funding for nineteen (19) applications to a total amount of \$610,000. Details of the recommended outcomes are included in Appendix A. Additional information relating to the assessment of applications is provided in confidence under Section 254J (f) of the *Local Government Act 2009* in Attachment 1.

**OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled “Environment Levy Partnerships Funding Program 2021/22” and**
- (b) endorse the Environment Levy Partnerships Program 2021 -2022 recommendations (Appendix A).**

## FINANCE AND RESOURCING

The Environment Levy Partnership (ELP) program is funded from Council's Environment Levy.

The 2021/22 budget has allocated \$610,000 to Environment Levy Partnership. While the 19 approved recipients are recommended for three-year funding, this allocation will fund the proposed 19 partnerships (\$610,000) for one year. Year 2 and Year 3 Environment Levy Partnership funding is contingent on the satisfactory completion of a yearly progress report and annual acquittal. It is also subject to the adoption of Council's annual Environment Levy budget.

## CORPORATE PLAN

**Corporate Plan Goal:** *Our environment and liveability*

**Outcome:** 2.2 - Protection and enhancement of our natural assets and distinctive landscapes

**Operational Activity:** 2.2.1 - Coordinate the delivery of Council's Environment Levy including: the strategic land acquisition program; environment levy partnerships and grants; and external education and compliance programs for erosion and sediment control.

## CONSULTATION

### Councillor Consultation

Environment and Liveability Portfolio Councillors P Cox and M Suarez have been briefed on the recommended outcomes of this report. Consultation was also undertaken with Councillor W Johnston and Councillor R Baberowski.

### Internal Consultation

**Stage one:** (pre-assessment of applicant and proposal) was undertaken by Community Connections branch staff.

**Stage two:**, discussions with applicant community organisations, was undertaken by Council's Senior Conservation Partnerships Officer within Environmental Operations.

**Stage three:** consisted of an assessment panel comprising the following Council staff, including two senior officers. Apart from the Senior Conservation Partnerships Officer, no other officer on the Assessment Panel was involved in the Stage Two assessment.

Any conflicts of interest are required to be declared prior to assessment by all assessing officers., and are recorded in Smarty Grants.

The two senior officers on the panel were completely independent of any aspect of Stage One and Stage Two assessment. Note also that none of the assessing officers assisted any group with application writing:

- Senior Conservation Partnerships Officer, Community Catchment Partnerships – Liveability & Natural Assets Group - **Assessor**
- Coordinator Biodiversity & Waterways, Environment & Sustainability Policy, Liveability & Natural Assets Group - **Assessor**
- Community Catchment Partnerships Manager, Community Catchment Partnerships, Liveability & Natural Assets Group - **Assessor**
- Community Grants Development Officer (Grants), Community Connections & Partnerships, Economic & Community Development - **Non-assessing role as Chair**
- Community Connections Grants Officer, Community Connections & Partnerships, Economic & Community Development – **Non-assessing administrative role**

**Stage four:** independently assessed by senior managers against the following criteria:

- Alignment with operational and strategic objectives
- Value for money
- Deliverable objectives

**Stage five:** consideration and endorsement by Council.

### **External Consultation**

There has been no external consultation undertaken in relation to this report.

### **Community Engagement**

Council staff from Community Catchment Partnerships (Environmental Operations) and Community Connections (Economic & Community Development) liaised with community organisations across the region, providing assistance with proposal development and the application process. Council officers do not assist groups with the writing of their application. A further level of liaison was undertaken by Council's Senior Conservation Partnerships Officer following receipt of Expressions of Interest submissions for the Environment Levy Partnerships.

### **PROPOSAL**

Sunshine Coast Council has a strong history of partnering with the community through a range of operational and Environment Levy funded programs to achieve the environmental goals set out in its Corporate Plan and major strategies. The environmental benefits of community-based organisations extend beyond the quantifiable on-ground benefits.

The Environment Levy Partnerships program generates a significant return on Council's investment. For example, based on the acquittals of 20 partner groups in 2019/20, 3,733 volunteers delivered 415,172 volunteer hours. This equates to \$12,455,160 in volunteer contributions towards our environment. Generally, the activities undertaken by partner groups do not duplicate council operations, but rather, complement and support council's operations and strategic direction, as defined in the Environment & Liveability Strategy and the Local Area Biosecurity Plan. For example:

- Bat Rescue Inc supports and promotes council's Flying Fox Management Plan. The group delivers flying-fox education at schools and events, takes a lead role in the management of catastrophic heat events and advocates for flying-fox conservation in the community in line with Council's Regional Flying-fox Management Plan.
- Over the last three years, the community nurseries operated by five of the partner organisations have provided 92,350 native plants to more than 300 landholders participating in council's Land for Wildlife Incentives program.
- The Glasshouse Mountains Advancement Network (GMAN) partnered with council to develop and maintain the Koala Fodder Plantation at Pinelands Dve Park to supply foliage for the rehabilitation and care of injured and orphaned koalas, which supports councils Koala Conservation Plan.

The Environment Levy Partnerships program incorporates an initial Expression of Interest (EOI) stage with the application process. This allows Council staff and the applicant organisations to develop mutually agreed outcomes that suit the needs and capacities of the applicant organisations, and the operational and strategic objectives of Council. Discussions with potential partners during the Expression of Interest period provide Council with the opportunity to ensure that all partners are working together to ensure a cost-effective landscape approach to the region's environmental management. The establishment of collaborative outcomes and deliverables combined with an understanding of each other's roles ensure that operational activities complement each other without duplication.

Expressions of Interest for the 2021/22 round of the Environment Levy Partnerships program opened on 12 April 2021 and remained open until 10 May 2021. Promotion of the program was undertaken through Council's website, social media and email notification to existing partners. Discussions with Council's Senior Conservation Partnerships Officer and the applicant organisations were undertaken up to the closing of applications on 7 June 2021.

The framework of the program ensures an equitable, accountable, and transparent process for the creation of funding partnerships between Council and community environmental organisations. It enables distribution and good governance of financial assistance to community groups in accordance with government guidelines and standards.

Council officers manage all elements of the funding program, including:

- advertising and promoting the program to the community
- applicant support
- assessment of applications
- distribution of funding, and
- reporting on outcomes achieved.

Working relationships between staff within Liveability & Natural Assets Group and Economic & Community Development Group are well established to implement all program elements.

To enable Council to capture the community benefits of the Environment Levy Partnerships program, all recipient organisations are required to include in their acquittal paperwork the data relating to the number of volunteers, volunteer hours and other quantifiable aspects of their respective organisation's activities. For example, wildlife rescue/rehabilitation groups provide data relating to species rescued, date, location and outcome. Continuation of funding is performance based and if obligations and agreed deliverables are not met, funding is not continued.

### **Legal**

Successful applicants will be required to fulfill their Conditions of Agreement that outlines the relationship between parties and obligates them to be incorporated bodies with adequate risk management plans, appropriate level of insurance, training reporting and financial controls.

### **Policy**

The recommendations are in accordance with the Local Government Finance Standards, the adopted Community Grants Policy, Environment Levy Strategic Policy 2016 and the Environment Levy Partnerships and Grants Program Guidelines 2014.

### **Risk**

Each subsequent year of funding is dependent on Council accepting the acquittal of the previous year's funds. This addresses Council's probity requirements.

### **Previous Council Resolution**

#### **Ordinary Meeting 16 August 2018 (OM18/135)**

*That Council:*

- (a) *Receive and note the report titled "Environment Levy Partnerships Funding Program Recommendations 2018/2019"*
- (b) *endorse the Environment Levy Partnership recommendations (Appendix A)*

**Ordinary Meeting 17 August 2017 (OM17/150)**

*That Council:*

- (a) *Receive and note the report titled "Environment Levy Partnerships Funding Program Recommendations 2017/2018"*
- (b) *endorse the one year Environment Levy Partnership Funding recommendations (Appendix A) and*
- (c) *note the ongoing previously endorsed commitment to the organisations (Appendix A).*

**Ordinary Meeting 18 August 2016 (OM16/144)**

*That Council:*

- (a) *receive and note the report titled "Environment Levy Partnerships Funding Program Recommendation 2016/2017"*
- (b) *endorse the three year Environment Levy Partnership recommendations (Appendix A)*
- (c) *note the ongoing previously endorsed commitment to organisations (Appendix A).*

**Ordinary Meeting 20 August 2015 (OM15/138)**

*That Council:*

- (a) *receive and note the report titled "Environment Levy Partnerships Funding Program Recommendations 2015/2016"*
- (b) *endorse the one to three year Environment Levy Partnership recommendations (Appendix A)*
- (c) *note the ongoing previously endorsed commitment to the organisations listed in Attachment 1 and*
- (d) *note that performance based agreements with measurable outcomes associated with funding allocations will be applied.*

**Ordinary Meeting 21 August 2014 (OM14/121)**

*That Council:*

- (a) *receive and note the report titled "Environment Levy Partnerships Funding Program Recommendations 2014/2015"*
- (b) *endorse the three year Environment Levy Partnership recommendations as outlined in Appendix A*
- (c) *note the ongoing previously endorsed commitment to organisations listed in Appendix and*
- (d) *not that performance based agreements with measurable outcomes associated with funding allocations, will be applied.*

The Environment Levy Partnerships program was scheduled to proceed in 2020. However, due to the emergence of Covid-19 and the resulting impact on community activities, existing partnerships were approved to be extended for a period of one year until 2021.



**Related Documentation**

There is no related documentation relevant to this report

**Critical Dates**

It is important to distribute funds as soon as possible within the 2021/22 financial year to enable groups to continue/commence implementation of program and services.

**Implementation**

Upon Council endorsement of this report, the successful applicants will be contacted and offered partnership funding for a one (1) year period. While each of the 19 groups have been recommended for three-year funding, groups will be eligible to receive second and third year funding after the satisfactory acquittal of the previous year, and subject to Annual Budget endorsement. Partner community organisations will have a clear and on-going line of communication with Council's Environmental Operations branch and Community Connections branch staff.

Conditions of Agreement will be confirmed, and these will include reporting and acquittal requirements, payment schedule (if applicable) and any conditions to be met prior to funding being awarded.

A list of successful partner organisations in the Environment Levy Partnerships Program will be posted on Council's website.

In addition to the provision of funding, Council officers will work with successful partner organisations to develop strong relationships to build capacity towards good governance and sustainable practices. Interaction with successful community organisations will include monitoring partnership agreements and ensuring reporting requirements are met.

Funding will be distributed throughout August to September 2021, following receipt of invoices and signed Conditions of Agreement from successful applicants.

Outcomes of these partnerships will be promoted to the broader Sunshine Coast community through Council's website, social media, media releases and annual reports. It is a condition of the funding agreement that each organisation acknowledge Council's support either by way of signage (provided by Council for grants over \$5,000) and in any media stories, collateral and on their website.

## 8.9 RESUMPTION OF LAND CALOUNDRA

<b>File No:</b>	<b>F19/00090</b>
<b>Author:</b>	<b>Coordinator Strategic Property Office of the CEO</b>
<b>Attachments:</b>	<b>Att 1 - Ownership Details - <i>Confidential</i> .....15/17</b>
	<b>Att 2 - Concept Design for CTCU .....301 <a href="#">↓</a></b>

### PURPOSE

The purpose of this report is to seek Council approval to compulsorily acquire a number of properties, either in whole or in part, in Oval Avenue, Gosling Street and Third Avenue, Caloundra for the purpose of securing the land required for the Caloundra Transport Corridor Upgrade Project.

### EXECUTIVE SUMMARY

As part of a major transport infrastructure investment, Council is upgrading Oval Avenue, Gosling Street and Third Avenue, Caloundra. The project is referred to as the Caloundra Transport Corridor Upgrade (CTCU). **Refer Figure 1- Alignment for the project.** The project aims to improve multi-modal transport access into Caloundra. Without these works, travel speeds and traffic congestion in Caloundra will continue to worsen.

In addition to improving traffic flow, this important project will deliver:

- over 1.6km of two-way cycle track that will create a direct, pleasant and safe cycling environment to and from Caloundra's city centre for all levels of cyclists.
- signalised crossing facilities at six locations along the corridor that improves the safety and amenity provided to pedestrians and cyclists.
- significantly reduced community severance caused by Nicklin Way by providing a safe crossing of Nicklin Way for pedestrians and cyclists mid-way between Queen Street and Caloundra Road.
- significant landscaping to improve the corridor's amenity and create a more enjoyable outdoor experience particularly for pedestrians and cyclists

Daily trips to and from and within Caloundra are expected to increase significantly by 2041 with the forecast growth in population, employment and visitors. This demand places significant pressure on transport routes accessing the Caloundra CBD which are already experiencing high levels of traffic delays.

If the Third Avenue Extension is not constructed and Oval Avenue and Third Avenue are not upgraded, transport modelling forecasts that travel speeds and traffic congestion will continue to worsen.

Construction of the project is expected to commence in the 2022/2023 financial year, however for construction to commence, all the land required for the Caloundra Transport Corridor Upgrade needs to have been acquired by June 2022.

Council resolved to commence purchasing land for the Caloundra Transport Corridor Upgrade at the Ordinary Meeting held on 31 January 2019. Council began contacting property owners affected by the project in February 2019.

Council has already successfully acquired by negotiation eight properties. Negotiations with property owners are ongoing and Council Officers will continue to acquire the land by negotiation where possible. **Refer Confidential Attachment 1- Ownership Details.** However, to avoid any project delays it is recommended that Council run a compulsory

acquisition process in parallel (in the event that all of the land cannot be acquired by negotiation), noting that the process will take a minimum of 6 to 12 months.

## OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Resumption of Land Caloundra”
- (b) delegate authority to the Chief Executive Officer to commence the process under the *Acquisition of Land Act 1967* to acquire the following land:
  - (i) Lots 18, 83, 84 & 87 on RP65952 for road purposes and purpose incidental to the purpose of road
  - (ii) Lots 85 & 86 on RP65952 for road purposes
  - (iii) Lots 0, 1 & 2 on SP137997 for road purposes and purpose incidental to the purpose of road
  - (iv) Lot 34 on RP56889 for road purposes
  - (v) approximately 54m<sup>2</sup> from Lot 35 on RP56889 for road purposes
  - (vi) approximately 594m<sup>2</sup> from Lot 629 on CG4427 for road purposes
  - (vii) approximately 317m<sup>2</sup> from Lot 470 on SP194659 for road purposes
- (c) note that if there is an objection to a Notice of Intention to Resume (NIR), a report on the objection will be presented to Council for it to make a decision about whether Council should make an application to the Minister to take the land under section 9 of the *Acquisition of Land Act 1967* or whether the NIR should be amended or whether Council should discontinue the resumption
- (d) delegate authority to the Chief Executive Officer to make an application to the Minister for Resources to take the land under section 9 of the *Acquisition of Land Act 1967*, provided that no objections are received and
- (e) delegate authority to the Chief Executive Officer to settle claims for compensation if the land is compulsory acquired.

## FINANCE AND RESOURCING

The costs associated with the compensation settlements for the proposed acquisitions, including relocation costs, legal fees and title registrations, will be funded by the Local Government Infrastructure Plan Budget which has been budgeted for over the next three years in the Capital Works Program, up to 2023/24.

## CORPORATE PLAN

**Corporate Plan Goal:** *Our environment and liveability*  
**Outcome:** We serve our community by providing this great service  
**Operational Activity:** S14 - Sustainable growth and network planning – providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives.

## CONSULTATION

### Councillor Consultation

- Councillor for Division 2 (Councillor T Landsberg) has been briefed on this matter.
- The Community (Transport) Portfolio Councillors (Councillor R Baberowski and Councillor D Law) have been advised regarding this matter.

### Internal Consultation

- Project Officer, Urban Projects, Project Delivery Branch
- Senior Management Accountant, Business Performance Branch
- Manager, Transport and Infrastructure Planning
- Coordinator Transport Network, Transport and Infrastructure Planning Branch
- Director, Major Projects and Strategic Property

### External Consultation

In 2013, Council completed the Caloundra Area Transport Study in collaboration with the Department of Transport and Main Roads (DTMR). Several transport corridors were assessed in the need to address transport challenges accessing Caloundra.

Council began contacting property owners affected by the project in February 2019. Meetings have been held with affected property owners to advise of Council's requirements and to attempt to purchase the required properties.

Clayton Utz, solicitors for Council, have been consulted regarding the required acquisitions.

### Community Engagement

Community consultation and stakeholder engagement for Caloundra Transport Corridor Upgrade has been undertaken on several occasions as part of the Caloundra Area Transport Study, Caloundra Centre Master Plan, the Sunshine Coast Council Local Government Infrastructure Plan and the Caloundra Centre Planning Scheme Amendments.

In 2013, Council conducted the Caloundra Area Transport Study with DTMR to determine the transport upgrades that would best serve the future needs of Caloundra. The Study considered multiple options for improving access into the Caloundra CBD and involved community forum and feedback analysis. Public participation indicated an understanding of the need for future transport planning and broad community support to reduce congestion and improve access. The Caloundra Area Transport Study identified the Third Avenue Extension and the upgrade of Oval Avenue and Third Avenue as one of the key transport corridor projects to improve transport access in Caloundra.

Council progressed the planning for the preferred transport corridor upgrades in the Caloundra Centre Master Plan (adopted in 2017) and the Sunshine Coast Local Government Infrastructure Plan (adopted in 2018). Both plans included the upgrade of Oval Avenue, Gosling Street and Third Avenue and involved community consultation and stakeholder engagement.

The draft Master Plan was placed on public display from 13 September 2016 to 7 October 2016. During this time, Council:

- engaged with approximately 900 people through events, displays and meetings
- reached approximately 50,000 people through the website and Facebook page
- provided information to a regional audience through media coverage

- received 247 completed surveys, with most including additional comments
- received 70 written submissions via email, mail and in submission boxes.

Transport concern was one of the top five issues raised by submitters to the draft Caloundra Centre Master Plan.

A subsequent proposed planning scheme amendment to reflect the Caloundra Centre Master Plan was also the subject of public consultation. As part of the amendment process, public consultation occurred from 15 October 2018 until 9 November 2018. Amongst other things, the proposed planning scheme amendment incorporated the Oval Avenue and Third Avenue transport upgrade.

Council presented at the Caloundra Residents Association's October 2019 meeting and answered questions regarding the Caloundra Transport Corridor Upgrade. Council hosted this meeting at Council's Caloundra Administration Building.

All impacted property owners were advised in February 2019 of Council's requirements for the Caloundra Transport Corridor Upgrade and Council officers have met with impacted landowners who advised that they wanted to either discuss further or commence negotiations.

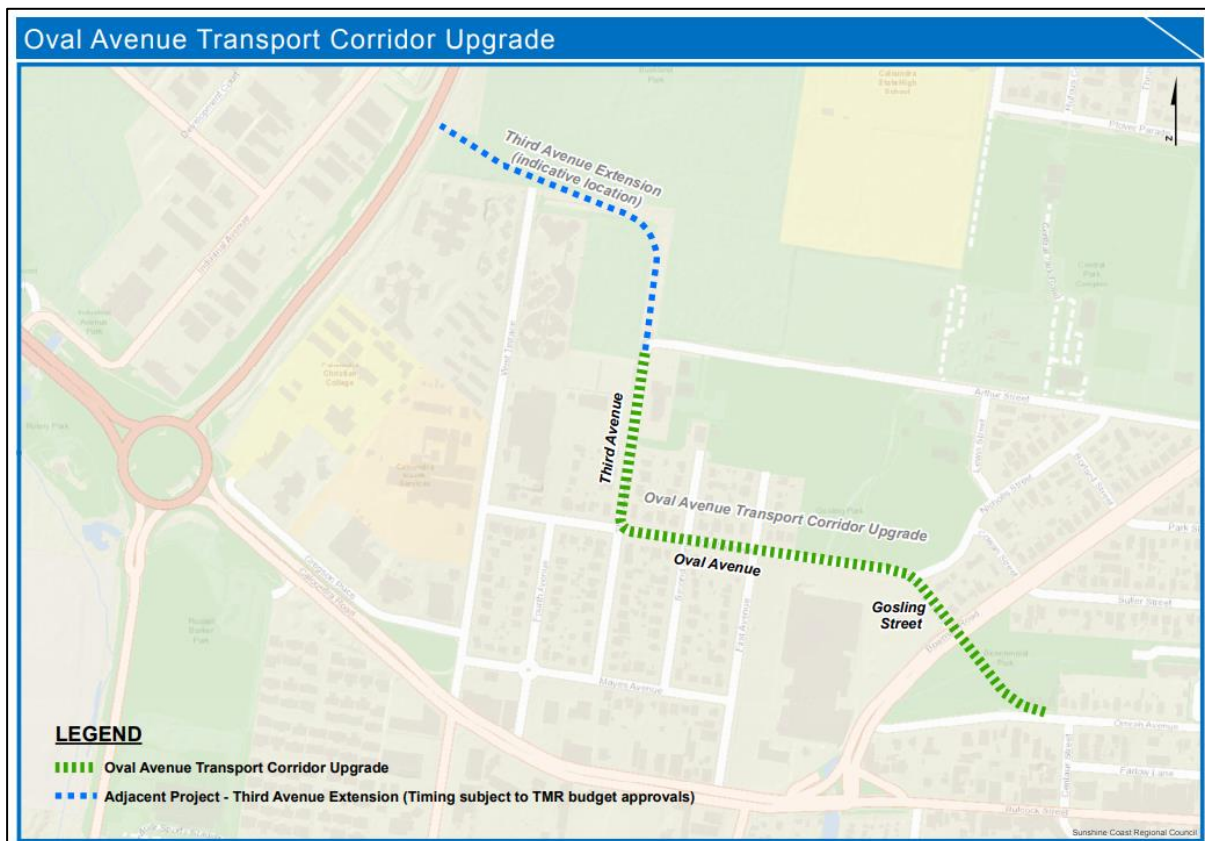
## **PROPOSAL**

As part of a major transport infrastructure investment, Council is upgrading Oval Avenue, Gosling Street and Third Avenue, Caloundra known as the Caloundra Transport Corridor Upgrade project. The project aims to improve multi-modal transport access into Caloundra. Without these works, travel speeds and traffic congestion in Caloundra will continue to worsen.

In addition to improving traffic flow, this important project will deliver:

- over 1.6km of two-way cycle track that will create a direct, pleasant and safe cycling environment to and from Caloundra's city centre for all levels of cyclists
- signalised crossing facilities at six locations along the corridor that will improve the safety and amenity provided to pedestrians and cyclists
- significantly reduced community severance caused by the Nicklin Way by providing a safe crossing of Nicklin Way for pedestrians and cyclists mid-way between Queen Street and Caloundra Road.
- significant landscaping to improve the corridor's amenity and create a more enjoyable outdoor experience particularly for pedestrians and cyclists

The alignment for the Caloundra Transport Corridor Upgrade project is shown in the following image:

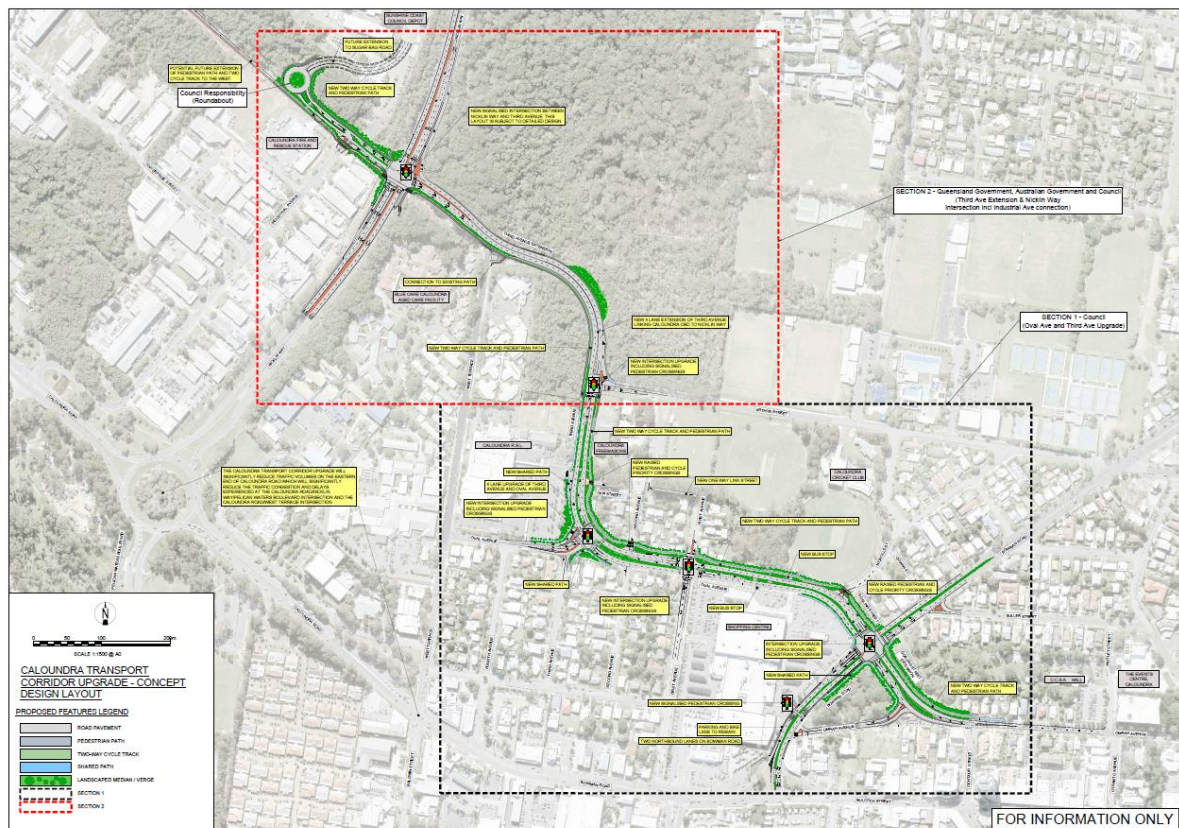


**Figure 1 - Oval Avenue Transport Upgrade Route**

In 2013, Council completed the Caloundra Area Transport Study in collaboration with Department of Transport and Main Roads. Several transport corridors were assessed in the need to address transport challenges accessing Caloundra. The study included community consultation and engagement on potential transport options.

Council progressed the planning for the preferred transport corridor upgrades in the Caloundra Centre Master Plan (adopted in 2017) and the Sunshine Coast Local Government Infrastructure Plan (adopted in 2018). Both plans included community consultation and stakeholder engagement.

In 2018, Council completed a transport corridor options analysis study. The Caloundra Transport Corridor Upgrade was selected to progress. The Concept Design for the Caloundra Transport Corridor Upgrade is shown in the following image and **Attachment 2**:



**Figure 2 - Concept Design for CTCU**

Daily trips to and from and within Caloundra are expected to increase significantly by 2041 with the forecast growth in population, employment and visitors. This demand places significant pressure on transport routes accessing the Caloundra CBD which are already experiencing high levels of traffic delays.

If the Third Avenue Extension is not constructed and Oval Avenue and Third Avenue are not upgraded, transport modelling forecasts that travel speeds and traffic congestion will continue to worsen.

With the extension of Third Avenue and the upgrading of Oval Avenue and Third Avenue, transport access to and from the Caloundra CBD will significantly improve, with transport modelling forecasting a reduction of around 20,000 vehicles per day off eastern section of Caloundra Road in 2041. This essential investment in network upgrades is proposed to provide a functional future network that meets the community's desired standards of service.

The Caloundra Transport Corridor Upgrade is consistent with the community's vision to get people out of cars and into more sustainable modes of transport like walking and cycling. It also aligns with the Sunshine Coast Active Transport Plan 2010-2031. Active transport helps deliver improved mobility, safer streets, and healthier residents, all resulting in world-class quality of life.

Council resolved to commence purchasing land for the transport corridor at the Ordinary Meeting held on 31 January 2019. Council began contacting property owners affected by the project in February 2019.

Council has already successfully acquired by negotiation eight properties affected by the Caloundra Transport Corridor Upgrade and discussions are continuing with a number of other property owners.

Construction of the project is expected to commence in the 2022/2023 financial year. This project has been identified as the next step to improve access into the Caloundra CBD. These two projects will reduce traffic volumes on the eastern end of Caloundra Road which

in turn will reduce delays at the Caloundra Road/Nicklin Way roundabout and Caloundra Road/West Terrace intersection.

The properties affected by the Caloundra Transport Corridor Upgrade are predominantly residential properties, however some commercial and recreation uses are affected. As per the *Acquisition of Land Act 1967*, in addition to compensating owners for taking the required land, those with a lesser interest in the land (eg. a lease or licence) at the date of resumption will also have a right to claim compensation.

In addition to land value, property owners may also be eligible to claim compensation for 'disturbance costs' which have been incurred as a result of the resumption of the land. These disturbance costs are defined in the *Acquisition of Land Act 1967*. Disturbance costs can include:

- reasonable legal costs, and other professional fees;
- costs relating to the purchase of a replacement property (transfer duty);
- removal and storage costs;
- costs reasonably incurred to connect to any services or utilities upon relocating from the land resumed;
- loss of profit or other economic losses resulting from the interruption to a business directly attributable to the resumption; and
- other financial costs that have been, or may be, reasonably incurred or that might reasonably be incurred, relating to the use of the land resumed, as a direct and natural consequence of the resumption of the land.

As mentioned above, lessees with a lease in place at the date of resumption will also have a right to claim compensation. These costs can include:

- costs associated with the relocation of the affected business to a new premises;
- loss of profit or other economic losses resulting from the interruption to a business directly attributable to the resumption; and
- reasonable legal costs, and other professional fees.

Negotiations with property owners are ongoing and Council Officers will continue to try to acquire the land by negotiation where possible. **Refer Confidential Attachment 1 for Ownership Details.** However, to avoid any project delays it is recommended that Council run a compulsory acquisition process in parallel (in case all of the land cannot be acquired by negotiation), noting that the compulsory acquisition process will take a minimum of 6 to 12 months.

## Legal

Section 24 of the *Human Rights Act 2019* (HRA) protects the rights of all people to own property and provides the person must not be arbitrarily deprived of their property.

Section 5 of the *Acquisition of Land Act 1967* provides a power to acquire land and interests in land by compulsory acquisition. However, this power can only be used for specific purposes and the acquisition is governed by the processes in the Act, which includes the payment of compensation. Therefore, the exercise of the power to acquire land or an interest in land is not arbitrary and not incompatible with the *Human Rights Act 2019*.

## Policy

This report is in line with and supports the adopted Integrated Transport Strategy as follows:

**Our goals, vision and objectives 5.4:** Delivering our priority transport

**Objective 1:** Connected and Integrated - An integrated transport system that connects people and places, supports future growth and serves the economy.



**Objective 2:** Smart and Sustainable - A transport system that provides increased travel choice and mobility across the region and is adaptable to emerging technologies and new business models.

**Objective 3:** Safe and Efficient - People and goods enjoy safe, reliable and convenient travel within an efficient transport system.

### Risk

Should the recommendations in this report not be endorsed:

- Council may not be able to secure all properties required to facilitate delivery of the Caloundra Transport Corridor Upgrade
- The ability to undertake the Caloundra Transport Corridor Upgrade will likely be prevented
- Significant time delays may occur which will have community and financial implications.

### Previous Council Resolution

#### Ordinary Meeting 31 January 2019 (OM19/9)

*That Council:*

- (a) *receive and note the report titled "Caloundra Transport Corridor Planning"*
- (b) *resolve to negotiate, finalise and execute the acquisition of the properties required for the delivery of the Caloundra Transport Corridor outcomes*
- (c) *advise the State Government, via the Department of Transport and Main Roads, of the following preference for the Caloundra Road/Pelican Waters Boulevard/Nicklin Way intersection:*
  - i. *It be planned to be upgraded in stages with the ultimate layout being a grade separated interchange*
  - ii. *Slip lands at each of the four entries to the intersection be explored in future planning and design*
- (d) *the Third Avenue extension to the Nicklin Way be upgraded in stages with the ultimate layout being a grade separated interchange and*
- (e) *that in regard to (c) i, (c) ii and (d) above that all future planning regarding these three items, recognises design considerations that do not encumber the outcomes sought by (c) i, (C) ii and (d) above.*

### Related Documentation

Integrated Transport Strategy

### Critical Dates

Construction of the project is planned to start in the 2022/2023 financial year. Property acquisitions are therefore required to be completed by June 2022.

### Implementation

Should the recommendation be endorsed by Council, it is noted that the Chief Executive Officer will commence the compulsory acquisition process of the affected properties in accordance with the *Acquisition of Land Act 1967*.

**9 NOTIFIED MOTIONS****10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- \* Legible
- \* Have purpose of the petition on top of each page
- \* Contain at least 10 signatures
- \* Motion limited to:
  - Petition received and referred to a future meeting
  - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
  - Petition not be received

**11 CONFIDENTIAL SESSION****12 NEXT MEETING**

The next Ordinary Meeting will be held on 16 September 2021.

**13 MEETING CLOSURE**