

Agenda

Ordinary Meeting

Thursday, 17 September 2020

commencing at 9:00am

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 WELCOME AND OPENING PRAYER**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES****5 INFORMING OF PERSONAL INTERESTS****5.1 MATERIAL PERSONAL INTEREST**

Pursuant to Section 175C of the *Local Government Act 2009*, a Councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the Councillor's material personal interest in the matter and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

5.2 CONFLICT OF INTEREST / PERCEIVED CONFLICT OF INTEREST

Pursuant to Section 175E of the *Local Government Act 2009*, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees, must inform the meeting about the councillor's personal interest the matter.

The other Councillors must then decide

- (a) whether the Councillor has a real conflict of interest or perceived conflict of interest in the matter and
- (b) if they decide the Councillor has a real conflict of interest or perceived conflict of interest in the matter
 - (i) whether the Councillor must leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on, or
 - (ii) that the Councillor may participate in the meeting in relation to the matter, including by voting on the matter.

6 MAYORAL MINUTE**7 PRESENTATIONS / COUNCILLOR REPORTS**

8 REPORTS DIRECT TO COUNCIL**8.1 TRANSPORT LEVY ANNUAL REPORT 2019/20**

File No: F2020/55341

Author: Coordinator Transport Strategy & Policy
Built Infrastructure Group

Appendices: App A - Transport Levy Annual Report 2019/20 13

Attachments: Att 1 - Transport Levy Program 2019/20 27

PURPOSE

This report presents the Transport Levy Annual Report 2019/20 (Appendix A) which provides an overview of the Transport Levy Program achievements for the 2019/20 financial year.

EXECUTIVE SUMMARY

The Transport Levy Policy aims to provide a basis for improving the Sunshine Coast's strategic transport network and supporting its users. It aligns with the vision and objectives identified in Council's Integrated Transport Strategy, launched in December 2018.

On 20 April 2009, Council resolved to introduce a Public Transport Policy and Levy to help accelerate improvements to public transport services and infrastructure, and to promote patronage. This was restructured to a Transport Policy and Levy in 2014, recognising that public transport is primarily a State Government responsibility, with the focus shifting to advocacy, service improvements and trials, partnership projects with State Agencies and the creation of the Futures Fund.

The Transport Levy allocations are set as part of Council's budget development and adoption process. Projects are submitted from across the organisation.

Compliance with the Transport Levy Policy in developing the projects and ensuring alignment with the Policy is managed by Transport and Infrastructure Planning Branch.

It is a requirement of the Transport Levy Policy that the status of the Transport Levy be reported to Council at least annually.

The Transport Levy Annual Report 2019/20 (Appendix A) is intended to report to the community the achievements of the Transport Levy investments. The Transport Levy amount of \$44 per rateable property raised just over \$6.3 million in the 2019/20 financial year.

The opportunity presented by the Transport Levy is to focus on some of the strategic transport needs of the Sunshine Coast today and the long term in progressing major, multi-modal infrastructure outcomes. The Levy has five sub programs namely, Service Improvements; Infrastructure Assets; User Benefits; Research, Planning and Investigations; and Transport Futures Fund. Details are provided in the body of the report.

In 2019/20 the Transport Levy delivered a number of achievements including:

- Contributing \$579,665 towards the upgrading of 23 bus stops across the Sunshine Coast Council region to meet accessibility requirements and achieving 97% of all bus stops now being compliant with the *Disability Discrimination Act 1992*, a significant milestone
- Continuation of the Mass Transit Project through the options analysis phase
- Over 3,600 passenger trips and over 37,800 km travelled on Flexilink Services

- 11,042 passenger trips and 60,518 km travelled on Council Link services
- Continuation of the Kenilworth Community Transport Service
- Establishment of a digital platform for the RideScore Active Schools program.

Unfortunately, several initiatives were impacted by regulations and restrictions brought in to deal with the COVID-19 pandemic. These included the limiting of passenger numbers in vehicles delivering services and associated protocols, delayed the commencement of the RideScore Active Schools Program in nine schools, and delayed or extended timeframes of other initiatives.

OFFICER RECOMMENDATION

That Council:

- receive and note the report titled “Transport Levy Annual Report 2019/20” and
- note the Transport Levy Annual Report 2019/20 (Appendix A).

FINANCE AND RESOURCING

In 2019/20, the Transport Levy realised just over \$6.3 million in revenue.

Table 1 below provides an overview of the Transport Levy Program expenditure for each of the funding sub-programs as at 30 June 2020 and dealing with year-end transactions. Funding can only be used for purposes that meet the Guiding Principles set out in the Transport Levy Policy.

Table 1 Transport Levy Program Expenditure as at 30 June 2020

	2019/20 Actuals \$
Total Revenue	6,304,535
Expenditure by sub-program	
Service Improvements	320,081
Infrastructure Assets	579,665
User Benefits	172,634
Research, planning and investigations	3,250,936
Transport Futures Fund	1,981,219
Total Expenditure	6,304,535

As at 30 June 2020, the Transport Futures Fund balance is \$14,324,295 and the Externally Restricted Transport Levy Cash Reserve is \$873,024 reflecting unspent funds allocated and subject to carry-over requests.

The Transport Levy Annual Report 2019/20 has been graphically designed internally.

It is not intended to print hard copies of the report but instead making it available on Council’s website for access and download.

CORPORATE PLAN

Corporate Plan Goal: *A strong community*

Outcome: 1.4 - People and places are connected

Operational Activity: 1.4.2 - Coordinate the delivery of Council’s Transport Levy policy and program.

CONSULTATION

Councillor Consultation

Community Portfolio Councillor R Baberowski and Councillor D Law have been consulted on this report.

Internal Consultation

Consultation with representatives from the following areas of Council was undertaken in preparing the Transport Levy Annual Report 2019/20 and this agenda report:

- Transport Infrastructure Management, Built Infrastructure
- Community Planning and Development, Economic and Community Development
- Financial Services, Business Performance
- Transport and Infrastructure Planning, Built Infrastructure
- Urban Growth Projects, Liveability & Natural Assets
- Communication, Office of the CEO.

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

There has been no community engagement undertaken in relation to this report.

PROPOSAL

The Transport Levy Policy aims to provide a basis for improving the Sunshine Coast's strategic transport network and supporting its users. The Transport Levy provides Council with the opportunity to improve strategic transport needs of the Sunshine Coast today and the long term progressing major multi-modal infrastructure outcomes.

The Transport Levy Annual Report 2019/20 (Appendix A) has been produced to communicate the achievements of the Transport Levy to ratepayers and the broader community in an engaging and informative manner.

The Transport Levy Program initiatives are compiled under five sub-programs:

1. Service improvements – Increase coverage, accessibility and patronage on public transport. This includes investigating public transport options and alternatives to assist with integration of network services.
2. Infrastructure assets – Target long term outcomes for types of public transport and strategic transport elements.
3. User benefits – Educate, inform, assist and improve utilisation.
4. Research, planning and investigations – Enable Council to understand transport utilisation, identify options for improved transport services and corridors and forecast future transport requirements.
5. Transport Futures Fund – Provides Council with the capacity to act and influence strategic infrastructure projects, service improvements and achieve more sustainable long term outcomes for the region.

The compilation of a Transport Levy Program is an annual process involving the following steps:

- Internal call for and receipt of proposals of new and continuing initiatives for consideration
- Review and evaluation of proposals for eligibility against the Policy and liaison by Transport and Infrastructure Planning Branch
- Final list of initiatives compiled and presented through the Budget Workshop process for discussion
- Adoption of the Transport Levy Program with the Annual Budget adoption process.

The implementation of initiatives under these sub-programs involves numerous Groups across the organisation including Business Performance, Built Infrastructure, Economic & Community Development and Liveability & Natural Assets.

The originally adopted 2019/20 Transport Levy Program (Attachment 1) is provided for information. It has been subject to adjustment through Budget Review processes.

In 2019/20 the Transport Levy delivered a number of achievements including:

- Infrastructure Assets - Contributing \$579,665 towards the upgrading of 23 bus stops across the Sunshine Coast Council region to meet accessibility requirements and achieving 97% of all bus stops now being compliant with the *Disability Discrimination Act 1992*, a significant milestone.
- Transport Futures Fund - Continuation of the Mass Transit Project through the options analysis phase.
- Service Improvements - Over 3,600 passenger trips and over 37,800 km travelled on Flexilink Services.
- Service Improvements - 11,042 passenger trips and 60,518 km travelled on Council Link services.
- Service Improvements - Continuation of the trial Kenilworth Community Transport Service.
- User Benefits - Establishment of a digital platform and launch of the RideScore Active Schools program.

Unfortunately, several initiatives were impacted by regulations and restrictions brought in to deal with the COVID-19 pandemic. These included the limiting of passenger numbers in vehicles delivering services and associated protocols, delayed the commencement of the RideScore Active Schools Program in nine schools, and delayed or extended timeframes of other initiatives.

The Transport Levy provided funds to continue supporting the Sunshine Coast Mass Transit Project in 2019/20 with the project focused on undertaking the second phase of the business case process - the Options Analysis. This project was the most significant investment of Transport Levy funds, expenditure totalling \$1,981,219.

The Transport Levy continued to contribute to a number of bus stop infrastructure upgrades across the Sunshine Coast. These bus stop upgrades will benefit all users through ensuring compliance with the *Disability Discrimination Act 1992*. As of 30 June 2020 approximately 97% of Council's bus stops achieve compliance with the *Disability Discrimination Act 1992* and associated regulations and technical references. The Levy has enabled Council to be well prepared to meet the required milestone of full compliance by end of December 2022. The remaining sites are challenging to the point that, after discussion with TransLink, are now being prepared for submission to the Human Rights Commission for an exemption.

In 2019/20 the Transport Levy continued to fund the Council Link program, which provides an important service by improving community connectedness and reducing social isolation. Council Link fills an important gap in the community transport network for people who are ineligible for assisted transport schemes (e.g. Home and Community Care Services and similar) but also find traditional public transport services difficult to access. The company delivering this service has rebranded from 'ComLink' to 'Be'. During COVID-19, Be implemented a modified service that complied with regulations but included a value-add element which saw welfare phone calls to registered customers to ensure that they were receiving food and medicine and to assist customers with staying connected to the community, an exceptional and positive response to the impacts of COVID-19.

In 2019/20 the Transport Levy continued to fund the Conondale to Maleny Flexilink trial service and the Peachester to Beerwah Flexilink trial service. The Flexilink services provide an affordable, reliable and accessible transport option for people with limited public transport options. The services were subject to passenger restrictions and cleaning protocols in line with COVID-19 regulations to keep operating.

In 2019/20, Council initiated the Travel Behaviour Change Project, a priority action in the Sunshine Coast Council Integrated Transport Strategy. The commencement of this timely opportunity to develop a coordinated five year program of activities is a step towards progressing change aimed at achieving the desired 70% car, 20% active transport and 10% public transport mode share targets. The intention is that the Program leads to a change in resident and visitor travel choices, habits and sustained mode shift and helps to protect and enhance the Sunshine Coast character, amenity and lifestyle. Unfortunately, the project has been interrupted by COVID-19 and will now extend across two financial years.

The further development of the strategic and associated transport models for the Sunshine Coast in conjunction with the Department of Transport and Main Roads was supported by levy funding. The ability to analyse current situations and options as well as to forecast network impacts and identify practical improvements is essential in meeting the challenge of growth in the region.

A range of other activities including communication campaigns and tools, data sourcing and analysis and advocacy was undertaken.

It is intended that the Transport Levy Annual Report 2019/20 (Appendix A) be made available on Council's website.

Legal

There are no known legal implications to this report.

Policy

The publication of an annual report meets the requirement to be open and transparent in relation to initiatives undertaken through the Transport Levy Policy.

This report aligns with and supports the Integrated Transport Strategy.

Integrated Transport Strategy

Objective 1: Connected and Integrated – An integrated transport system that connects people and places, supports future growth and serves the economy.

Strategy 1 – Connected passenger transport network

Strategy 2 – Integrated transport and land use

Objective 2: Smart and Sustainable – A transport system that provides increased travel choice and mobility across the region and is adaptable to emerging technologies and new business models.

Strategy 3 – A more healthy and active region

Strategy 4 – Changing our travel behaviour

Strategy 5 – Smart mobility for the future

Objective 3: Safe and Efficient – People and goods enjoy safe, reliable and convenient travel within an efficient transport system.

Strategy 6 – A safe, efficient and sustainable road and freight network.

Risk

There are no identified risks associated with this report. The annual communication of the Transport Levy Program achievements will ensure that the wider community and key stakeholders are aware of the outcomes achieved through the application of the Transport Levy Policy.

Previous Council Resolution

Ordinary Meeting 19 September 2019 (OM19/138)

That Council:

- (a) receive and note the report titled “Transport Levy Annual Report 2018/19” and
- (b) endorse the Transport Levy Annual Report 2018/19 (Appendix A).

Related Documentation

- Sunshine Coast Council Corporate Plan 2020-2024
- Sunshine Coast Council Integrated Transport Strategy
- Transport Levy Policy
- Sunshine Coast Community Strategy 2019-2041.

Critical Dates

There are no critical dates that relate to this report.

Implementation

Should the recommendation be accepted by Council, the Transport Levy Annual Report 2019/20 (Appendix A) will be placed on Council’s web site and disseminated and communicated in consultation with the Communication Branch.

8.2 ENVIRONMENT LEVY ANNUAL REPORT 2019/20

File No:	Council meetings
Author:	Manager Environment and Sustainability Policy Liveability & Natural Assets Group
Appendices:	App A - Environment Levy Annual Report 2019/2035

PURPOSE

The purpose of this report is to present the Environment Levy Annual Report 2019/20 to Council for consideration.

EXECUTIVE SUMMARY

Council's Environment Levy provides important funding that allows Council and the community to work together to deliver a range of strategic projects, programs and initiatives that contribute to the preservation and enhancement of our natural environment, in particular our biodiversity, waterways and wetlands and coastal areas.

As a requirement of the Environment Levy Policy 2019, an Annual Report for the 2019/20 financial year has been prepared (Appendix A).

The annual report summarises the program's \$9.34 million investment under five messages that align with the Environment Levy's tag line "*Your Environment Levy in action*" through:

- buying protecting and enhancing environmentally significant land
- delivering on-ground environmental projects
- engaging and supporting the Sunshine Coast community
- building our knowledge (monitoring and research) and
- other environmental operational activities including invasive plant, animal and broader conservation estate management.

The delivery of the Environment Levy Program has supported the implementation of Council's Environment and Liveability Strategy 2017 (the ELS) which is assisting to transform the Sunshine Coast to deliver a healthy environment and liveable Sunshine Coast in 2041. It is a key funding source for various Transformational Actions set out within the ELS.

Some of the 2019/20 program outcomes include:

- \$1.7 million spent on purchasing 4 new properties adding approximately 90 hectares to Council's reserve network
- \$1 million invested into coastal dunal rehabilitation and shoreline erosion management
- Over \$755,000 invested into funding invasive species officer positions and supporting the community to take action on invasive species
- \$600,000 supporting 21 Environment Levy-partnership groups
- \$223,000 awarded through Landholder Environment Grants to 76 private landholders
- More than \$500,000 invested into building our knowledge through a range of research management and monitoring projects

The Annual Report has been graphically designed and a limited number will be printed for distribution. The Environment Levy Program achievements will be promoted through the use of traditional media and marketing tools. An online version of the Annual Report will be made

available on Council's website and promotion will be done in parallel with other annual reporting associated with the ELS.

This report recommends that Council endorse the Environment Levy Annual Report 2019/20 (Appendix A).

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Environment Levy Annual Report 2019/20" and
- (b) note the Environment Levy Annual Report 2019/20 (Appendix A) for the purpose of promoting Environment Levy outcomes.

FINANCE AND RESOURCING

In 2019/20, the Environment Levy generated approximately \$10.88 million in revenue and \$9.34 million was invested into the delivery of the Program (refer Table 1). As per the Environment Levy Policy 2019, any unspent funds from the annual program are returned to Environment Levy restricted cash which is approximately \$3.94 million (August 2020).

Table 1: 2019/20 Environment Levy investment against annual report messaging.

	2019/20 Actuals
Total Revenue	\$10,889,619
Buying, protecting and enhancing environmentally significant land	\$ 3,555,760
Delivering on-ground environmental projects	\$1,207,847
Engaging and supporting the Sunshine Coast community	\$1,522,329
Building our knowledge (monitoring and research)	\$517,149
Other environmental operational activities	\$2,539,510
Total Actual Expenditure	\$9,342,595

CORPORATE PLAN

Corporate Plan Goal: *A healthy environment*

Outcome: 2.2 - Protection and enhancement of our natural assets and distinctive landscapes

Operational Activity: 2.2.1 - Coordinate the delivery of Council's Environment Levy including the strategic land acquisition program.

CONSULTATION

Councillor Consultation

Consultation has been undertaken with the Environment and Liveability Portfolio Councillors M Suarez and Councillor P Cox.

Internal Consultation

Consultation with Environment Levy project managers, finance officers and the Integrated Environment Team has occurred in preparing the Environment Levy Annual Report 2019/20.

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

No community engagement has been undertaken in relation to this report.

PROPOSAL

The Sunshine Coast Council Environment Levy allows Council to invest in the protection, enhancement and sustainable use of the region's biodiversity, waterways and wetlands, and coastal areas.

Coordination and implementation of the annual Environment Levy Program is overseen by the Environment and Sustainability Policy Branch, in conjunction with project managers and the Integrated Environment Team.

In 2019/20, the Program's \$9.34 million investment has been summarised under five messages that align with the Environment Levy's tag line "*Your Environment Levy in action*":

- Buying protecting and enhancing environmentally significant land
- Delivering on-ground environmental projects
- Engaging and supporting the Sunshine Coast community
- Building our knowledge (monitoring and research) and
- Other environmental operational activities.

Furthermore, Program delivery has supported the implementation of Council's Environment and Liveability Strategy 2017 (ELS) which is assisting to transform the Sunshine Coast to deliver a healthy environment and liveable Sunshine Coast in 2041. The Environment Levy Program outcomes have been summarised under a number of the ELS's Transformational Actions.

Connecting nature and people

Connecting our valued habitat areas to support our native flora and fauna and providing the community with opportunities to participate in conservation and to experience the natural environment.

The Environment Levy has supported the acquisition of lands to expand the conservation estate and delivered a successful partnerships and grants program to engage and support the community in their conservation efforts.

Achievements include:

- \$1.7 million spent on purchasing 4 new properties adding approximately 90 hectares to Council's reserve network
- \$1.4 million invested into the establishment and management of previously acquired lands
- \$600,000 provided to 21 Environment Levy partnership groups and almost \$7,800 provided in grants to two community-based organisations
- 4 new Voluntary Conservation Agreements (VCA) bringing the total to 80 VCAs protecting 1300 hectares
- \$223,000 awarded through Landholder Environment Grants to 76 private landholders
- More than 26,000 seedlings and 117 nest boxes for Land for Wildlife members

Maintaining the blue by protecting the green

Delivering healthy waterways and beaches that continue to support our lifestyle and livelihoods through integrated catchment management.

The Environment Levy continues to invest in projects to improve riparian connectivity and water quality.

Achievements include:

- Over \$90,000 invested to establish and maintain more than 90,000 native plants established along the riparian areas of Mary River, Mooloolah River, Currimundi Creek and Old Yandina Creek.
- More than 12 hectares of riparian habitat under rehabilitation.

Healthy coast

Providing a strategic and coordinated approach to the protection, sustainable use and enjoyment of our dunes, beaches, rocky shores and near-shore marine waters.

Achievements include:

- More than \$1 million invested into support biodiversity and scenic amenity of our coastal reserves through dune rehabilitation and shoreline erosion management.
- Almost 300 hectares managed through the coastal foreshore network.
- Continued ecological monitoring of our coastal areas (including beaches, lagoons, lower estuaries and rocky headlands) in partnership with the University of the Sunshine Coast to contribute to the baseline data for the region's first Coastal Health Report.

Managing our invasive plants and animals

Providing a collaborative, effective and efficient response to the management of invasive plants and animals to reduce their social, economic and environmental impacts.

The Environment Levy has continued to support the delivery of invasive plant and animal management activities in accordance with the Sunshine Coast Local Government Area Biosecurity Plan 2017 (the Plan).

Achievements include:

- \$660,000 invested into five invasive plant and animal positions to support implementation of the Plan.
- 10 events and workshops held to engage and educate the community on invasive plant and animal management.
- \$95,000 invested into community engagement on biosecurity issues and to support on ground pest actions.

An involved community

A major engagement program to inspire and empower the community to value the environment and play their part in a liveable, sustainable and resilient future.

The Environment Levy has continued to support a range of community engagement and education projects to foster an involved community – one that values the environment and has the capacity to contribute towards the liveability, sustainability and resilience of the Sunshine Coast.

Achievements include:

- Delivery of the Kids in Action Program, which included the delivery of 2020 Environmental Project Day in an online format.
- More than 500 people engaged in flying fox education including events held online.
- More 300 people attending the Conservation Forum to learn about a range of environmental issues and sustainability initiatives.

Building our Knowledge

Enabling evidence based decisions for a healthy environment and liveable Sunshine Coast.

The Environment Levy supports a range of targeted monitoring, modelling, research and other data collection to inform evidence-based decision-making and current and future management actions.

Achievements include:

- A further \$53,000 invested into koala conservation and management in accordance with the Sunshine Coast Koala Conservation Plan 2015, including a research partnership with the University of the Sunshine Coast into koala genetics.
- Continued investment of \$130,000 into the monitoring of the Pumicestone, Upper Stanley, Mooloolah and Maroochy River catchments through the Healthy Land and Waterways Partnership

Legal

There are no legal implications to this report.

Policy

Council's Corporate Plan 2020 - 2024 sets the goal of a "Healthy Environment" through maintaining and enhancing the region's natural assets, liveability and environmental credentials.

The Environment Levy Program is a key funding source for the implementation of the Environment and Liveability Strategy 2017 which provides the long-term strategic direction in response to this goal.

Risk

The annual communication of the Environment Levy Program achievements will ensure that the wider community and key stakeholders are aware of the outcomes achieved by Council and the community volunteers through the Program.

Previous Council Resolution**Ordinary Meeting 19 September 2019 (OM19/135)**

That Council:

- receive and note the report titled "Environment Levy Annual Report 2018 - 2019" and*
- endorse the Environment Levy Annual Report 2018 - 2019 (Appendix A) and*
- acknowledge and thank the community groups, landholders, students, teachers and volunteers that have contributed to the delivery of the Environment Levy program outcomes for 2018 – 2019.*

Related Documentation

- Sunshine Coast Council Corporate Plan 2020 - 2024
- Sunshine Coast Environment and Liveability Strategy 2017
- Sunshine Coast Local Government Area Biosecurity Plan 2017
- Sunshine Coast Council Environment Levy Policy 2019

Critical Dates

There are no critical dates that relate to this report.

Implementation

The dissemination and promotion of the Annual Report will be undertaken in consultation with the Communication Branch.

8.3 ENVIRONMENT AND LIVEABILITY STRATEGY ANNUAL REPORTING

File No:	Council Meetings
Author:	Environment Project Officer Liveability & Natural Assets Group
Appendices:	App A - Environment and Liveability Strategy Annual Report 2019/20.....63
	App B - Part B Table 3: Transformational Actions69

PURPOSE

The purpose of this report is to present the Environment and Liveability Strategy Annual Report 2019/20 and an updated implementation plan for Council consideration and endorsement.

EXECUTIVE SUMMARY

The Sunshine Coast Environment and Liveability Strategy (the strategy) provides long-term strategic direction to guide growth, environmental protection and shape the region for future generations. These directions focus on the preservation and enhancement of the natural environment and the liveability of the region, enabling a good quality of life for all residents and supporting a strong economy in an accessible and well-connected built environment.

2019/20 represents the third year of the strategy's implementation. A graphically designed annual report (Appendix A) highlights some of the strategy's collective achievements for this year that have been delivered by Council and its partners.

Some of the 2019/20 highlights include:

- Developing an Inter-urban Break Outdoor Recreation Plan to guide management of outdoor recreation activities across this major green space.
- Commencing an Australian first blue carbon partnership with Unitywater and the Queensland Government to protect and manage the most critical areas of the Maroochy River floodplain.
- Submitting our UNESCO Biosphere nomination to the State Government to have our region's sustainability story internationally recognised.
- Securing more than 120 hectares of new lands for conservation and recreation purposes.
- Developing the Sunshine Coast Design Book to help plan and design places and spaces by using a set of simple and accessible values and design principles.
- Progressing in partnership with our community, our long-term strategy to help manage the impacts of coastal hazards – Our Resilient Coast. Our Future.
- Achieving international EarthCheck verification at Venue 114 for its sustainability commitment.

An important element of the strategy is the five year implementation plan (Part B) that guides resource allocation to key services and Transformational Actions. Part B Table 3: Transformational Actions (Appendix B) has been updated to retain its relevance and maintain a current five year implementation horizon for the strategy.

A limited number of the annual report will be printed, with the achievements communicated and promoted through the use of traditional media and marketing tools. In addition, a key

focus is to promote the strategy and its achievements through the Environment and Liveability Strategy's online platform – els.sunshinecoast.qld.gov.au. This engagement tool has been developed to make it easy for our community to access and understand the strategy's purpose and priorities – and how outcomes are directly enhancing our region.

Promotion will be done in parallel with other annual reporting associated with the Sunshine Coast's environment and liveability.

This report recommends that Council endorse the Environment and Liveability Strategy Annual Report 2019/20 (Appendix A) and Part B Table 3: Transformational Actions (Appendix B).

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Environment and Liveability Strategy Annual Reporting”
- (b) note the Environment and Liveability Strategy Annual Report 2019/20 (Appendix A) for the purpose of promoting environment and liveability outcomes and
- (c) endorse the updated Part B Table 3: Transformational Actions (Appendix B).

FINANCE AND RESOURCING

Implementation of the strategy including the suite of tasks outlined in the updated implementation plan will draw upon multiple funding sources including the Environment Levy, Local Government Infrastructure Program, capital works and operational project funding.

All Transformational Actions and associated tasks are subject to the annual budget planning and approval processes of Council.

The development and distribution of the annual report and updated implementation plan will be resourced and funded through the Environment and Sustainability Policy Branch 2020/21 operating budget.

CORPORATE PLAN

Corporate Plan Goal: *A healthy environment*

Outcome: 2.1 - A resilient region shaped by clever planning and good design

Operational Activity: 2.1.1 - Implement priority activities from the Environment and Liveability Strategy 2017.

CONSULTATION

Councillor Consultation

Consultation has been undertaken with the Environment and Liveability Portfolio Councillors, Councillor M Suarez and Councillor P Cox.

Internal Consultation

Feedback has been sought on the strategy's deliverables for 2019/20 from:

- Strategic Planning Branch
- Urban Growth Projects Branch
- Environmental Operations Branch
- Parks and Gardens Branch
- Disaster Management
- Transport and Infrastructure Planning Branch

- Industry Advancement – Tourism
- Industry Advancement - Cleantech
- Design and Placemaking Services Branch
- Community Planning and Development Branch
- Business and Innovation Branch (Smart City)
- Sport and Community Venues Branch
- Waste Management Branch
- Communication Branch
- Healthy Places Team
- Project Director – Sunshine Coast City Hall and Workplaces.

External Consultation

No external consultation was undertaken during the development of the annual report or updated implementation plan.

Community Engagement

The annual report is one of the key communication tools to showcase the progress of the strategy since adoption in 2017.

This year in addition to releasing the annual report, an online purpose-built platform for the Environment and Liveability Strategy (els.sunshinecoast.qld.gov.au) is available.

The Environment and Liveability Strategy online resource is a major engagement tool through which we can continue to inform our community, raise awareness and understanding of the strategy and the transformational outcomes being delivered. Users can access our region-wide projects as well as find out about local projects, initiatives and achievements which are delivering a healthy environment and liveable Sunshine Coast.

PROPOSAL

In order to deliver the organisation's corporate goal – A Healthy Environment, Council adopted the Environment and Liveability Strategy 2017 in September 2017 (OM17/168).

The strategy puts in place a strategic platform to enable the region to approach the next 25 years in a confident manner looking for opportunities to strengthen the community's resilience for the future. It complements the other long-term strategies of Council and provides an integrated approach to respond to the challenges facing the region.

The strategy sets strategic directions focused on the preservation and enhancement of the natural environment and the liveability of the region, enabling a good quality of life for all residents and supporting a strong economy in an accessible and well-connected built environment.

Annual Report 2019/20

A number of collective achievements have been made by Council and many in partnership with the community, government and non-government organisations. An annual report showcasing some of these achievements has been developed for Council consideration (Appendix A).

Highlights include:

- Developing an Inter-urban Break Outdoor Recreation Plan to guide management of outdoor recreation activities across this major green space.
- Commencing an Australian first blue carbon partnership with Unitywater and the Queensland Government to protect and manage the most critical areas of the Maroochy River floodplain.

- Submitting our UNESCO Biosphere nomination to the State Government to have our region's sustainability story internationally recognised.
- Securing more than 120 hectares of new lands for conservation and recreation purposes.
- Progressing in partnership with our community, our long-term strategy to help manage the impacts of coastal hazard – Our Resilient Coast. Our Future.
- Redeveloping the Caloundra Events Centre, providing premier performing arts and conference opportunities.
- Finalising the Landsborough Place Making Master Plan, a 15 year visionary roadmap for Landsborough's public spaces.
- Developing the Sunshine Coast Design Book to help plan and design places and spaces by using a set of simple and accessible values and design principles.
- Delivering the Environment Levy Program to support land acquisitions, on-ground activities, and research and community partnerships that protect and enhance our natural environment.
- Continuing to deliver Council's Living Smart Program and a number of sustainability events and activities for the community including the World Environment Day Festival.
- Holding a forum with over 300 attendees to give thanks to Council's environmental volunteers and conservation partners and provide an opportunity to build awareness and knowledge in local conservation and coastal research and projects.
- Holding the Blue Heart Carbon Research Forum bringing together blue carbon and carbon farming industry experts to begin mapping out the phases of a blue carbon pilot project within the Blue Heart.
- Partnering with Energex on a joint offsets program, which will deliver more than \$1.5 million worth of tree planting and ecological restoration work in the region.
- Achieving international EarthCheck verification at Venue 114 for its sustainability commitment.

Five Year Implementation Plan

Part B of the Strategy – Five Year Implementation Plan provides an integrated and targeted approach and explains how Council's contributions to the strategic directions through key Council services and Transformational Actions will be implemented.

An annual review of Part B Table 3: Transformational Actions (Appendix B) has been undertaken to retain its relevance and maintain a current five year implementation horizon. This year the review also considered the implications of COVID-19 on the implementation plan for 2020/21.

Legal

There are no legal implications relevant to this report.

Policy

The Sunshine Coast Council Corporate Plan 2020-2024 identifies a "Healthy Environment" as one of five goals to deliver on a vision of Australia's most sustainable region – Healthy, Smart, Creative.

Risk

There are no risks for Council in endorsing the annual report and updated five year implementation plan.

Previous Council Resolution**Ordinary Meeting 19 September 2019 (OM19/136)**

That Council:

- (a) *receive and note the report titled Environment and Liveability Strategy Report 2018-2019 and*
- (b) *endorse the Environment and Liveability Strategy Annual Report 2018-2019 (Appendix A) and Part B Table 3: Transformational Actions (Appendix B).*

Related Documentation

There is no related documentation for this report.

Critical Dates

There are no critical dates in relation to this report.

Implementation

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- Make the Environment and Liveability Strategy Annual Report 2019/20 available online.
- Update Part B, 5 Year - Implementation Plan with the revised Table 3: Transformational Actions to retain its relevance and maintain a five-year implementation horizon.

8.4 ENVIRONMENTAL SUSTAINABILITY BENCHMARKING REPORT 2019/20

File No:	Council Meetings
Author:	Coordinator Sustainability Liveability & Natural Assets Group
Appendices:	App A - Organisational Environmental Sustainability Benchmarking Report 2019/2089
	App B - Organisational Environmental Sustainability Benchmarking Snapshot Report 2019/20 117

PURPOSE

The purpose of this report is to present the Sunshine Coast Council's environmental sustainability performance for the 2019/20 financial year, including greenhouse gas emissions.

EXECUTIVE SUMMARY

The framework to measure Council's environmental sustainability performance was developed in 2014/15 and provides a set of baseline indicators for organisational greenhouse gas emissions, waste generation, energy consumption, transport use, water use, environmental sustainability projects and programs, and internal systems and processes that deliver sustainability outcomes.

This benchmarking report provides insights into Council's environmental sustainability performance for each financial year, enabling comparison to the previous and baseline (2017/18) years, as well as establishing trends.

The continued monitoring and measurement of these key indicators in a consistent and quantifiable way enables Council to track outcomes and progress over time, in order to continually improve business efficiency and identify strategic opportunities for investment and cost savings over the coming years.

Many of the indicator results for this financial year have been influenced by the impacts of the COVID-19 pandemic, particularly for the period March – June 2020. While every part of our economy and community has been impacted in some way, we have seen some inspiring examples of community sustainability and resilience emerge. This year's report provides a spotlight on some of these sustainability outcomes, identifying potential opportunities for longer term action.

Key findings for 2019/20 are:

- **Organisation's total greenhouse gas emissions** including emissions from community waste managed at Council landfills, increased by 1.72% (3,499 tonnes of carbon dioxide equivalent (tCO₂e)) from 2018/19. This equates to a slight decrease per resident of 0.01 tCO₂e compared to the previous year.
 - Community waste continues to be the main contributor (67.6%) to total organisational greenhouse gas emissions.
 - Excluding waste deposited at Council landfills, emissions from Council activities has decreased by 6% compared to 2018/19 and 9% against the 2017/18 baseline.
- **Landfill gas flared** from both Nambour and Caloundra landfills increased by 0.35% (147 tCO₂e) from 2018/19. However, compared to the 2017/18 baseline year, the flaring has decreased by 9%. This is due to a number of factors including no further

expansion of the gas capture infrastructure in recent years and dry environmental conditions affecting the volume of landfill gas produced.

- **Total electricity consumption** including street lights has decreased by 4% (1,051 MWh) since 2018/19. These reductions are largely due to the closure of many Council facilities from March to June 2020 for the COVID-19 pandemic.
- **Waste quantities generated by Council activities** has increased by 27% (1929t) since 2018/19, with an overall increase of 15% since 2017/18. However of the total waste generated, the increase was largely due to a substantial increase in recyclable content, with the amount diverted from landfill, up 54% on the previous year. These changes over time reflect annual variations in construction and demolition activities, as well as increased reuse of waste streams by Council.
- **Water consumption** for 2019/20 increased by 6% (38,336 kL) compared to 2018/19. This was largely due to drought conditions being declared for the Sunshine Coast region between July 2019 – January 2020 resulting in increased water demand required to maintain sports fields and servicing the holiday parks. Council continues to invest in smart irrigation systems across many of the region's parks to reduce water consumption.

Environmental sustainability benchmarking is a systematic, validated and transparent approach to business performance and environmental sustainability reporting. The findings are made available to other business units to support the identification of improvements and efficiencies that deliver enhanced sustainability outcomes.

The report outcomes will be communicated and promoted through the use of traditional media and marketing tools. This will be done in parallel with other annual reporting associated with the Sunshine Coast's Environment and Liveability Strategy 2017.

This report recommends that Council endorse the 2019/20 Organisational Environmental Sustainability Benchmarking Report and associated Snapshot Report.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Environmental Sustainability Benchmarking Report 2019/20"**
- (b) endorse the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Report 2019/20 (Appendix A) for the purpose of promoting organisational sustainability outcomes and**
- (c) endorse the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Snapshot Report 2019/20 (Appendix B) for the purpose of promoting organisational sustainability outcomes.**

FINANCE AND RESOURCING

There are no direct financial implications associated with the Organisational Environmental Sustainability Benchmarking Report 2018/19.

The results contained within the report will continue to help identify priority areas and required actions to make adjustments to improve our environmental sustainability, including steps to become a zero-net emissions organisation by 2041.

Costs associated with any identified actions will be subject to future Council budget considerations.

CORPORATE PLAN

Corporate Plan Goal:	<i>A healthy environment</i>
Outcome:	2.1 - A resilient region shaped by clever planning and good design
Operational Activity:	2.1.1 - Implement priority activities from the Environment and Liveability Strategy 2017.

CONSULTATION

Councillor Consultation

Consultation has been undertaken with the Environment and Liveability Portfolio Councillors, Councillor M Suarez and Councillor P Cox.

Internal Consultation

The Sustainability Policy Team within the Environment and Sustainability Policy Branch worked with many areas across Council to collate the data necessary for the production of the Benchmarking Report, including:

- Digital and Information Services Branch
- People and Culture Branch
- Property Management Branch
- Waste and Resources Management Branch
- Commercial Analysis Team
- Fleet Services Team
- Financial Services Team
- Procurement and Contract Performance Team
- Traffic and Transportation Team (Travel Smart)
- Parks and Gardens, and
- Smart Cities team

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

There has been no community engagement undertaken in relation to this report.

PROPOSAL

Sunshine Coast Council has committed to be Australia's most sustainable region – Healthy, Smart, Creative. This commitment is underpinned by five goals in the Corporate Plan 2020-2024, including "A Healthy Environment".

In response, Council's Environment and Liveability Strategy 2017 provides the strategic directions, including targets and Transformational Actions required to deliver a healthy environment and liveable Sunshine Coast in 2041.

Central to achieving these outcomes and targets is the need to have a clear process to measure progress and make corrections where necessary. In regards to environmental sustainability, benchmarking provides a comparative annual snapshot of relevant aspects of business performance.

For the last five years, Council has been measuring its sustainability performance, including greenhouse gas emissions using a set of indicators that enables Council to track outcomes and progress over time, in order to continually improve business efficiency and identify strategic opportunities for investment and cost savings over the coming years.

Indicators used in Council's environmental sustainability benchmarking framework

The following indicators measure, track and compare changes (increases or reductions) for the organisation each year:

- Greenhouse gas (carbon) emissions
- Waste generation and diversion
- Energy (electricity and fuel) consumption and renewable energy
- Transport (fleet vehicles and use of alternative transport such as public transport)
- Water consumption
- Environmental sustainability programs (number of programs and staff participation)
- Organisational systems and processes embedding and delivering sustainability outcomes.

A challenge with benchmarking is having consistent and accurate data to inform the indicators used. Council continually reviews the indicators used to adjust, amend or add new indicators as new data sources or emissions factors become available.

Key findings from data collected for 2019/20

Greenhouse gas emissions

- The organisation's total greenhouse gas emissions for 2019/20 were 206,383 tonnes, an increase of 1.72% compared to 202,884 tonnes in 2018/19. This translated to a decrease of 0.01 tCO₂e per resident from the previous year.
- The largest contributors continue to be waste to landfill (largely from community waste) accounting for 67.6%, followed by emissions for Council's procurement of goods and services (19%) and electricity and street lighting (10.3%).
- The percentage of landfill gas flared has increased by 0.35% (by 147 tCO₂e) since 2018/19. Overall, landfill gas flaring has decreased by 9% since the 2017/18 baseline year. The ability to capture and flare more methane is limited by the gas capture infrastructure at the Caloundra and Nambour landfills. New gas capture infrastructure is under construction at the Caloundra landfill and is expected to be completed in 2021.

Waste

- Total waste generated by Council activities was 8,990 tonnes, an increase of 27% (1929t) since 2018/19. These changes reflect annual variations in construction and demolition activities, as well as an increase in Council's property portfolio and more kerbside collections.
- Of the total waste generated, there was a 54% increase in the amount recycled or recovered (diverted from landfill) since 2018/19. This reflects Council's continued efforts to identify new opportunities to incorporate recycled content into existing products or processes (e.g., road resealing).

Energy (electricity)

- Total electricity consumption including street lights has decreased by 4% (by 1,051MWh) since 2017/18. These reductions can be attributed to ongoing efficiencies (e.g., Building Management Systems) in our Council facilities and the impact of the COVID-19 shutdown.

- Council's total electricity costs have reduced by 3% (\$176,000) since 2018/19, due to cost-savings from the solar farm, the COVID-19 pandemic facility closures and the energy efficiency and energy reducing initiatives discussed above.

Renewable energy

- Total installed solar PV capacity on Council's buildings and facilities and the Sunshine Coast Solar Farm takes Council's renewable energy capacity to 15,341 kilowatts (kW), an increase of 17 kW from 2018/19. The increase is from the installation of a 17kW system at the Mooloolaba Holiday Park.
- Renewable energy generated by the solar farm decreased by 3% (799 MWh) compared to 2018/19. This reduction is attributed to weather variations and a number of inverter outages resulting from some internal component failures. This was identified as a wide scale problem across many solar farms and took time for the equipment manufacturer to replace. Although energy production was decreased, the solar farm still offset 110% of Council's electricity operational requirements.

Fuel

- Council increased its fleet by 12 vehicles, and fuel consumption increased by 4% (79,716 L) compared to 2018/19. This increase in fuel consumption is primarily attributed to an uptake in production at the quarry resulting in an increase in bulk-diesel supply.

Transport

- Council staff travelled 179,313 kms in 2019/20 using alternative transport modes (e.g., carpooling, cycling, walking or public transport). This is a decrease in 24% compared to 2018/19, primarily due to employees working from home during the COVID-19 pandemic.

Water

- Water consumption has increased by 6% (an increase of 38,336kL) since 2018/19, while total water costs have decreased by 4% (a \$169,078 saving). This increase in consumption relates to the drought conditions from July 2019 - January 2020 with higher water usage required to maintain sports fields and servicing the holiday parks. The 4% decrease in water costs accounts for price adjustments of fixed access charges.

Environmental sustainability programs and systems and processes

- Council continues to embed systems and processes across the organisation that support and enable environmental sustainability outcomes. This helps ensure environmental sustainability is increasingly a default consideration as part of all business activities. For this financial year, Council's proportion of procurement that went to local spend with Sunshine Coast businesses has been included as a new indicator. The total for Council local spend for 2019/20 is \$268.46m accounting for 70.14% of Council's total purchasing spend for the year.
- Council staff are engaged in environmental sustainability events and programs, this is key to modelling sustainability behaviours to the broader community. This year the indicators have been adjusted to provide a more standardised measurement for monitoring internal participation. Key programs/events include Ride to Work day, Plastic Free July, National Recycling Week and online engagement via our online Sustainability Snippets Yammer page.

The benchmarking report is a key mechanism to inform the development and implementation of an Organisational Zero-net emissions plan, including the identification of priorities and ongoing performance monitoring.

Legal

There are no legal implications relevant to this report.

Policy

The *Environment and Liveability Strategy 2017* sets the policy direction for Council to reduce its greenhouse gas emissions, reduce resource consumption, improve efficient use of resources and sets a target for Council to become a zero-net emissions organisation by 2041.

Risk

The report it is likely to generate some public and media interest.

Previous Council Resolution**Ordinary Meeting 19 September 2019 (OM19/137)**

That Council:

- (a) *receive and note the report titled "Environmental Sustainability Benchmarking Report 2018/19"*
- (b) *endorse the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Report 2018/19 (Appendix A) and*
- (c) *endorse the Sunshine Coast Council Organisational Environmental Sustainability Benchmarking Snapshot Report 2018/19 (Appendix B).*

Related Documentation

- Sunshine Coast Council Corporate Plan 2020-2024
- Sunshine Coast Environment and Liveability Strategy 2017
- Sunshine Coast Waste Management Strategy 2015-2025

Critical Dates

There are no critical dates relevant to this report.

Implementation

With Council's endorsement of the Organisational Environmental Sustainability Benchmarking Report 2019/20:

- It will be made publicly available via Council's website.
- Annual benchmarking as an integral part of corporate annual reporting for Council and tracking progress to reduce its greenhouse gas emissions will continue.

8.5 DEVELOPMENT APPLICATION - PRELIMINARY APPROVAL FOR MATERIAL CHANGE OF USE FOR 5 DUAL OCCUPANCIES AT 7 PAYNTER PARK DRIVE, WOOMBYE

File No:	MCU20/0049
Author:	Senior Development Planner Customer Engagement & Planning Services Group
Appendices:	App A - Conditions of Approval 127
Attachments:	Att 1 - Detailed Assessment Report..... 131 Att 2 - Proposal Plan 143 Att 3 - Concurrence Agency Response 145

Link to Development.i:

<https://developmenti.sunshinecoast.qld.gov.au/Home/FilterDirect?filters=DANumber=MCU20/0049>

APPLICATION SUMMARY	
Applicant:	Hotspur Properties Pty Ltd
Consultant:	Covey Associates Pty Ltd
Owner:	Hotspur Properties Pty Ltd
Proposal:	Preliminary Approval for Material Change of Use (Variation Request to Vary the Effect of the <i>Sunshine Coast Planning Scheme 2014</i>) for 5 x Dual occupancies on Separate Lots in the Rural zone
Properly Made Date:	26/02/2020
Decision Due Date:	31/07/2020
Number of Properly Made Submissions:	Nil
PROPERTY DETAILS	
Division:	5
Street Address:	7 Paynter Park Drive WOOMBYE
RP Description:	Lot 122 SP 114689
Land Area:	56,906m ²
Existing Use of Land:	Residential estate currently undergoing construction
STATUTORY DETAILS	
Planning Scheme:	<i>Sunshine Coast Planning Scheme 2014</i> (28 January 2020)
Strategic Framework Land Use Category:	Rural enterprise and landscape area
Local Plan Area:	Woombye local plan area
Zone:	Rural zone
Consistent/Inconsistent Use:	Not applicable to Variation Request
Assessment Type:	Impact Assessment (Variation Request)
State Referral Agencies:	<u>Concurrence</u> SARA at Queensland Treasury

PURPOSE

The purpose of this report is to seek Council's determination of an application for a Preliminary Approval for Material Change of Use (Variation Request to Vary the Effect of the *Sunshine Coast Planning Scheme 2014*) for 5 Dual occupancies on separate lots in the Rural zone.

The application is before Council for determination as the application involves a variation request.

EXECUTIVE SUMMARY

The application seeks approval for a Preliminary Approval for Material Change of Use (Variation Request to Vary the Effect of the *Sunshine Coast Planning Scheme 2014*) for 5 Dual occupancies on separate lots in the Rural zone at 7 Paynter Park Drive Woombye.

The variation request is required because despite the lots being approved by a relatively recent low density residential Reconfiguring a Lot approval (REC15/0209.03), the site remains in the Rural zone (and the lots themselves have not been formally registered). Therefore, a Dual occupancy use, which would ordinarily be accepted development in a typical low density residential zone, is currently an impact assessable, inconsistent use in the Rural zone.

This variation request seeks that 5 nominated lots in the approved residential estate (Lots 8, 11, 16, 18 and 22) be treated as though they are in the Low density residential zone for the purpose of dual occupancy uses, resulting in dual occupancy uses on these 5 nominated lots being accepted development, or code assessable development where not complying with the *Dual occupancy code*.

The mechanism for this change in level of assessment is through the inclusion of a Supplementary Table of Assessment, which would have the effect of overriding the Planning Scheme with respect to the nominated lots.

The Council officer's assessment of this application concludes that 4 of the nominated lots (Lots 8, 16, 18 and 22) comply with the *Sunshine Coast Planning Scheme 2014*, while one lot (Lot 11) would not be appropriate for either accepted development or code assessable development.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Development Application - Preliminary Approval for Material Change of Use for 5 dual occupancies at 7 Paynter Park Drive, Woombye" and
- (b) **APPROVE** application no. MCU20/0049 for a Preliminary Approval for Material Change of Use (Variation Request to Vary the Effect of the *Sunshine Coast Planning Scheme 2014*) for four nominated lots only (Lots 8, 16, 18 and 22), subject to reasonable and relevant conditions provided at Appendix A.

FINANCE AND RESOURCING

Infrastructure charges would be applicable for any future Dual occupancy development undertaken under the proposed Variation Request.

CORPORATE PLAN

Corporate Plan Goal: **Service excellence**

Outcome: 4.4 - Service quality assessed by our performance and value to customers

Operational Activity: 4.4.1 - Deliver Planning and Development Services to ensure statutory requirements are met to achieve positive customer experiences and maintain strong industry engagement.

CONSULTATION

Councillor Consultation

The Divisional Councillor W Johnston has been consulted during the assessment of the application.

Internal Consultation

The application was referred and/or discussed with the following internal Council specialists and their assessment forms part of this report:

- Principal Development Engineer, Development Services Branch, Customer Engagement and Planning Services Group.

External Consultation

The application was referred to Queensland Treasury for concurrence agency assessment in relation to native vegetation clearing and a material change of use within 25m of a railway corridor. The department responded by letter dated 16 April 2020 confirming no requirements (refer to **Attachment 3**)

Community Engagement

The application was publicly notified for 30 business days between 12 May 2020 and 24 June 2020 in accordance with the requirements of the *Planning Act 2016*. No submissions were received in relation to the application.

PROPOSAL

The application seeks approval for a Preliminary Approval for Material Change of Use (Variation Request to Vary the Effect of the *Sunshine Coast Planning Scheme 2014*) for 5 Dual occupancies on separate lots in the Rural zone at 7 Paynter Park Drive Woombye.

The subject site has an existing Reconfiguring a Lot approval, being REC15/0209.03. The existing approval was issued on 12 October 2017 and took effect on 13 December 2017 following expiry of the submitter appeal period. There have been three changes made to this approval to facilitate minor amendments to lot layout and to include a notation on the Approved Plan that for the purposes of compliance with the *Dwelling house code* for future dwelling houses, the site is to be treated as though it is in the *Low density residential zone* (rather than the Rural zone). The site location is shown on Figure 1 below.

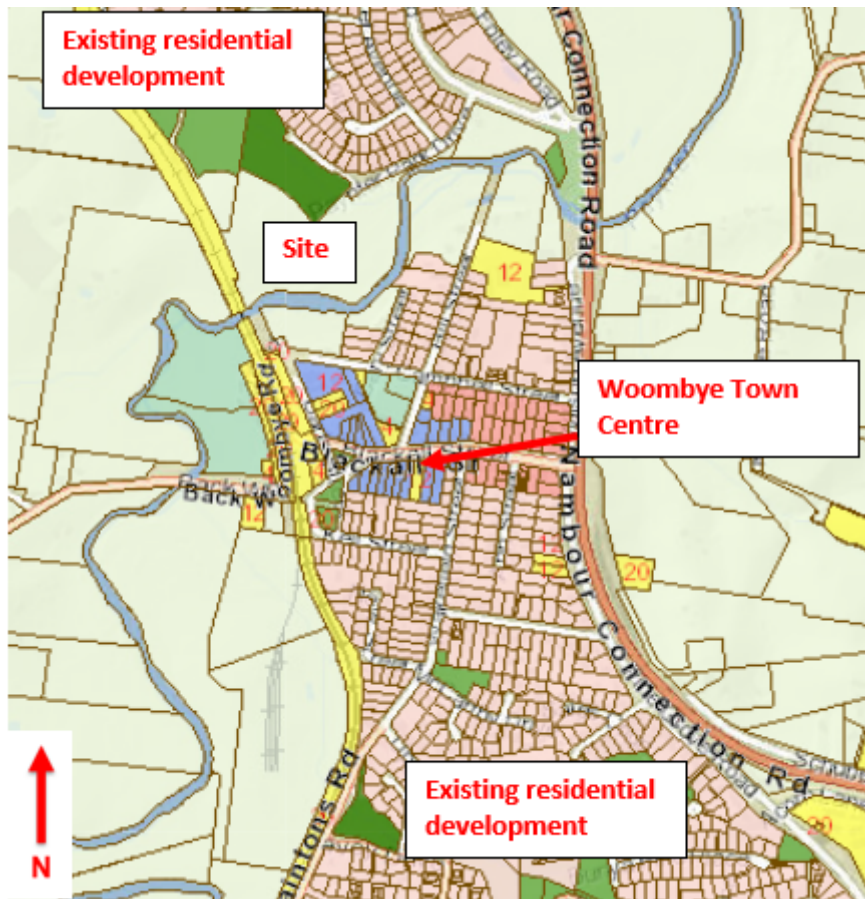


Figure 1 – Site Location

The nominated lots, including lot sizes and shape, are outlined in the below table and shown in blue on Figure 2 being an extract of proposed plan of development (also refer to **Attachment 2** for the proposed plans).

Lot Number	Lot size	Lot shape
8	856m ²	Irregular
11	1165m ²	Irregular
16	801m ²	Regular
18	800m ²	Regular
22	801m ²	Regular



Figure 2 – Extract of Proposed Plan of Development

The variation request is required because despite the lots being approved by a relatively recent low density residential Reconfiguring a Lot approval (REC15/0209.03), the site remains in the Rural zone (and the lots themselves have not been formally registered). Therefore, a Dual occupancy use, which would ordinarily be accepted development in a typical low density residential zone, is currently an impact assessable, inconsistent use in the Rural zone.

This variation request seeks that 5 nominated lots in the approved residential estate (Lots 8, 11, 16, 18 and 22) be treated as though they are in the Low density residential zone for the purpose of dual occupancy uses, resulting in dual occupancy uses on these 5 nominated lots being accepted development, or code assessable development where not complying with the *Dual occupancy code*.

The mechanism for this change in level of assessment is through the inclusion of a Supplementary Table of Assessment, which would have the effect of overriding the Planning Scheme with respect to the nominated lots.

The officers Detailed Assessment Report at **Attachment 1** provides a more in-depth assessment of this application. It should be noted that the Council officer’s assessment of this application concludes that 4 of the nominated lots (Lots 8, 16, 18 and 22) comply with the *Sunshine Coast Planning Scheme 2014*, while one lot (Lot 11) would not be appropriate for either accepted development or code assessable development.

Zoning

The parent land associated with the approved residential estate is within the Rural zone under the *Sunshine Coast Planning Scheme 2014*. Notwithstanding, the site has been assessed and approved for a low density residential housing estate which is currently under construction. The lot sizes and character of the approved development are akin to a Low density residential zone.

Within the Low density residential zone, the *Sunshine Coast Planning Scheme 2014* recognises Dual occupancies as consistent and acceptable forms of housing (unless located in the nominated Protected Housing Area). It is therefore appropriate to allow Dual occupancies within this approved residential estate to be considered in the same way that a Dual occupancy is treated within the Low density residential zone.

Effect on the Planning Scheme

This applicant proposes the below Supplementary Table of Assessment which varies the level of assessment for Dual occupancy dwellings on the 5 nominated lots. The table would replace the table of assessment within the Planning Scheme as it relates to Dual occupancy dwellings in the Rural zone for this property, making them either accepted development or code assessable development where they comply with the Dual occupancy code.

Supplementary Table of Assessment		
Defined Use	Category of development and category of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Dual occupancy	Accepted Development where located on lots 8, 11, 16, 18 and 22 and complying with the acceptable outcomes of the <i>Dual occupancy code</i> .	<ul style="list-style-type: none"> • <i>Dual occupancy code</i>
	Code Assessment where not complying with the acceptable outcomes of the <i>Dual occupancy code</i> .	<ul style="list-style-type: none"> • <i>Dual occupancy code</i>
	Impact assessment if not otherwise specified	<ul style="list-style-type: none"> • The Planning Scheme

The variation to the Planning Scheme would apply to the 5 nominated lots only, with all other development in estate remaining subject to the standard Planning Scheme tables of assessment.

It is noted that there are concerns in relation to Lots 8 and 11 (located at the end of a cul-de-sac) based on a lack of on-street parking available to cater for the addition of 2 new dwellings. Furthermore, there are concerns with the access handle of Lot 11, which has a slope of around 16%.

It is also noted that three of the nominated lots proposed by the applicant for accepted development under the Dual occupancy code (Lots 8, 11 and 22) are mapped by the Biodiversity, waterways and wetlands overlay code, and therefore this code would otherwise trigger them to requiring code assessment, even if they complied with the accepted development provisions of the Dual occupancy code. However, two of the mapped Lots are Lots 8 and 11 which are the irregular shaped lots and would not comply with the accepted development provisions of the Dual occupancy code and would already be triggered to requiring code assessment. Lot 22 is regular in shape and is likely to meet the accepted development provisions for a Dual occupancy. It is considered appropriate for this variation request to also override the provisions of the Biodiversity, waterways and wetlands overlay code for the purposes of a Dual occupancy on Lot 22 because the vegetation has already been lawfully cleared.

Considering all issues raised above, it is considered appropriate to only approve accepted development for Dual occupancy uses on Lots 16, 18 and 22 (where complying with the Dual occupancy code), and a code assessable Dual occupancy use on Lot 8 because it is a less constrained allotment with a wider frontage, more capable of complying with the intent of the Dual occupancy code. This arrangement enables complying on-street parking to remain within the access street.

Therefore, Council officers recommend that the below amended Supplementary Table of Assessment be applied to the 4 nominated lots (Lots 8, 16, 18 and 22 – noting that Lot 11 has been removed).

Supplementary Table of Assessment		
Defined Use	Category of development and category of assessment	Assessment benchmarks for assessable development and requirements for accepted development
Dual occupancy	Accepted Development where located on Lots 16, 18 and 22 and complying with the acceptable outcomes of the <i>Dual occupancy code</i> .	<ul style="list-style-type: none"> • <i>Dual occupancy code</i>
	Code Assessment where located on Lot 8 or where located on Lots 16, 18 and 22 and not complying with the acceptable outcomes of the <i>Dual occupancy code</i> .	<ul style="list-style-type: none"> • <i>Dual occupancy code</i>
	Impact assessment if not otherwise specified	<ul style="list-style-type: none"> • The Planning Scheme

The proposed Variation request has no effect on the Planning Scheme requirements for the detailed design of future Dual occupancy dwellings on the nominated lots, aside from removing assessment against the *Biodiversity, waterways and wetlands overlay code* as described above. This application only varies the level of assessment. All future Dual occupancy uses will still be required to meet the design provisions of the *Dual occupancy code*, which ensures that the Planning Scheme continues to regulate site cover and density, streetscape character (including setbacks), private open space, site landscapes, safety and security, access and car parking, services and utilities and filling or excavation for future buildings.

It is noted that it is advantageous for Dual occupancy lots to be considered early in the master planning process for new development areas, such that sufficient land parcels of appropriate sizes and locations can be allocated at that time, with appropriate consideration given to the necessary servicing and infrastructure requirements, including provision of on street parking.

Legal

There are no legal implications relevant to this report, however this matter can be appealed to the Planning and Environment Court by the applicant. Council will proceed with any required actions resulting from any legal action.

Policy

The application has been processed under the *Planning Act 2016* and assessed against the *Sunshine Coast Planning Scheme 2014* and all relevant Council policies.

Risk

This application can be appealed to the Planning and Environment Court by the applicant. Council will proceed with any required actions arising from any legal action.

Previous Council Resolution

There is no previous Council resolution which is applicable to this application.

Related Documentation

A copy of the officer's full and detailed assessment report is included as **Attachment 1** to this report. The detailed assessment report contains all the specific assessment details under the planning scheme considered in Council's assessment of this application.

A copy of the recommended Proposal Plan is included as **Attachment 2** to this report.

A copy of the State Government's Concurrence Agency Response is included as **Attachment 3** to this report.

Critical Dates

There are no critical dates relevant to this report. Council's decision for the application was due on 31 July 2020 and the applicant may elect to take a 'deemed refusal' of the application prior to a Council decision.

Implementation

Should the recommendation be accepted by Council, it is noted that Council officers will communicate the outcome of Council's resolution to the applicant as appropriate.

8.6 SYSTEMATIC INSPECTION PROGRAM - REGULATED DOGS**File No:** F2016/209704**Author:** Coordinator Response Services
Customer Engagement & Planning Services Group**Attachments:** Att 1 - Mandatory conditions for a regulated dangerous dog ..159

PURPOSE

The purpose of this report is to seek approval by Council resolution to conduct a systematic inspection program to monitor compliance with the mandatory conditions for regulated dogs within the boundaries of the Sunshine Coast local government area, in accordance with the *Animal Management (Cats and Dogs) Act 2008* (the Act).

EXECUTIVE SUMMARY

The Sunshine Coast Domestic Animal Management (Cats and Dogs) Strategy 2014 - 2020 empowers responsible pet ownership through education, proactive community engagement, desexing and microchipping initiatives. This ensures pet owners are informed of their responsibilities and that places and spaces are safe for the community. The management of regulated dogs through undertaking annual audits of the compliance with mandatory conditions is an integral component of ensuring responsible pet ownership.

The Act requires local governments to effectively manage regulated dogs within their boundaries. Council undertakes investigations of dog attacks on an animal or person, and declares dogs to be regulated dogs in accordance with the Act.

Once a dog is deemed a regulated dog, the animal owner must adhere to mandatory conditions as outlined in the Act (refer to Attachment 1). To guarantee the ongoing compliance of the mandatory conditions to keep a regulated dog, an inspection of the premises should be conducted annually to address any breaches.

Annual inspections can only occur if Council approves by resolution, a systematic inspection program.

This program would provide authorised persons the power to enter private premises to check compliance by the dog owner with the mandatory conditions for keeping a regulated dog.

The *Animal Management (Cats and Dogs) Regulations 2019* now provide for an approved inspection program to be undertaken over a period of not more than one year, allowing for Council to now undertake inspections on the anniversary date of a dog declaration.

It is proposed that the annual systematic inspection program be undertaken by Council's Response Services Team commencing on 1 November 2020 and concluding on 31 October 2021. Ninety-six regulated dogs are currently listed on Council's Regulated Dog Register which will require an inspection under the systematic inspection program.

The cost to undertake this program is estimated to be approximately \$36,316 which will be funded via the registration fees collected from the regulated dog owners.

This program ensures that Council is protecting the community from damage or injury, or risk of damage or injury, from particular types of dogs called 'regulated dogs'; and ensures the dogs are (i) not a risk to community health or safety; and (ii) controlled and kept in a way consistent with community expectations and the rights of individuals.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Systematic Inspection Program - Regulated Dogs” and
- (b) approve the following systematic inspection program for the Sunshine Coast Council area in accordance with the *Animal Management (Cats and Dogs) Act 2008, section 113 (Approval of an inspection program authorising entry)*:
 - (i) compliance inspection of the premises within the Sunshine Coast local government area where Council’s Regulated Dog Register indicates a regulated dog is being kept to occur on the anniversary date of a regulated dog declaration and undertaken from 1 November 2020 to 31 October 2021.

FINANCE AND RESOURCING

As at 4 August 2020, Council had 96 regulated dogs listed in its Regulated Dog Register which will require an inspection under the systematic inspection program.

Fees and Charges

The registration fees for regulated dogs as at 1 October 2020 are as follows:

Table 1 – Regulated dogs registration fees 2020/21

Fees description	Fee	No. dogs	Total fees
Regulated Dangerous Dog	\$493	60	\$29,580
Regulated Menacing Dog (undesexed)	\$493	25	\$12,325
Regulated Menacing Dog (desexed)	\$377	11	\$ 4,147
Total			\$46,052

Based on current numbers it is estimated Council will collect \$46,052 in registration fees from regulated dogs for 2020/21.

The cost-recovery fees are calculated to cover the full costs associated with registering a regulated dog including:

Table 2 - Cost recovery fee breakdown

Description of activity	Calculated cost
Administrative processing related to registering a regulated dog	\$ 101
Registration tag	\$ 2
Regulated dog collar	¹ \$ 10
Regulated dog sign	² \$ 2
Systematic inspection program – regulated dogs	³ \$ 378
Total cost	\$ 493

¹ Based on a review of the previous inspection a replacement collar is required in approximately 23% of inspections.

² Based on a review of the previous inspection a replacement sign is required in approximately 7% of inspections.

³ Please refer to Table 3 for a breakdown of the costs associated with this activity.

Estimated cost of the systematic inspection program

The cost of conducting this program is estimated to be approximately \$36,316. This will be funded by the revenue generated through the collection of registration fees from regulated dog owners. The balance of the cost-recovery fees (\$9,736) collected for registration cover the cost of managing the yearly registration administrative process for regulated dogs, as outlined in Table 2.

Table 3 – Estimated cost per inspection

Description of activity	Estimated time	Estimated cost
Administration including - booking appointments, updating systems, generating letters or notices, issuing infringements (1 Officer)	30 min	\$49.78
Conducting initial inspection including travel time to locations (based on current registered locations of regulated dogs) (2 Officers)	180 min	\$298.80
Follow-up inspection, including travel (required where areas of non-compliance are identified)* (2 Officers)	18 min	\$29.88*
Average cost per dog*	228 min	\$378.46

*Note: a follow-up inspection or further investigation is required approximately 10% of the time, based on the previous program.

CORPORATE PLAN

Corporate Plan Goal: *Service excellence*
Outcome: We serve our community by providing this great service
Operational Activity: S21 - Local amenity and local laws: maintaining and regulating local amenity through local laws, regulated parking, community land permits and management of animals, overgrown land and abandoned vehicles.

CONSULTATION

Councillor Consultation

Councillor C Dickson and Councillor W Johnston – Portfolio Councillors for Service Excellence.

Internal Consultation

Consultation has been undertaken with the following key internal stakeholders:

- Group Executive Customer Engagement and Planning Services
- Manager Customer Response
- Management Accountant, Finance and Business.

External Consultation

There has been no external consultation undertaken in relation to this report.

Community Engagement

There has been no community engagement undertaken in relation to this report.

PROPOSAL

The Sunshine Coast Domestic Animal Management (Cats and Dogs) Strategy 2014 - 2020 empowers responsible pet ownership through education, proactive community engagement, desexing and microchipping initiatives. This ensures pet owners are informed of their responsibilities and that places and spaces are safe for the community. The management of regulated dogs through undertaking annual audits of the compliance with mandatory conditions is an integral component of ensuring responsible pet ownership.

The Act was introduced in 2009 making local governments responsible for the effective management of regulated dogs in their local government area.

Council accepted this responsibility by appointing authorised persons (officers) to investigate, monitor and enforce compliance with the Act. These officers investigate complaints that may lead to a dog being declared as dangerous, restricted or menacing (i.e. a regulated dog).

There are three categories of regulated dogs as defined under the Act:

- declared dangerous dog
- declared menacing dog and
- restricted dog.

Once a dog is declared a regulated dog, the animal owner must adhere to mandatory conditions as outlined in the Act (refer to Attachment 1). To ensure compliance with these conditions, authorised persons conduct an initial inspection at the premises where the animal is normally kept and work with the animal owner to ensure all the conditions are met.

The systematic inspection program allows Council to proactively monitor adherence with these conditions on an ongoing basis. Without a systematic inspection program Council has no way of confirming if a regulated dog is being kept in accordance with the conditions imposed under the Act unless a complaint is received.

To conduct a systematic inspection program for regulated dogs, Council must approve by resolution as outlined in section 113 of the Act (*Approval of inspection program authorising entry*). The systematic inspection program provides authorised persons with the power to enter private premises in order to check for continued compliance by the dog owner with the mandatory conditions for keeping a regulated dog.

Proposed Systematic Inspection Program

It is proposed that the systematic inspection program will be undertaken by four (4) authorised persons, commencing on 1 November 2020 and concluding on 31 October 2021.

The amendment to the *Animal Management (Cats & Dogs) Regulations 2019* now makes provision for the program to be run for a period of one year.

Officers will undertake inspections at all properties on the anniversary date of their dog declaration.

This amended approach will allow inspections to be spread across the year, with less impact to the ongoing service provided by the authorised persons in relation to animal management. This approach will also allow officers to focus on building relationships with regulated dog owners to assist them in ensuring their dogs are kept according to the mandated conditions.

Council's Regulated Dog Register indicates 96 regulated dogs which require an annual inspection.

The cost to undertake this program is estimated to be approximately \$36,316 which is funded via the registration fees collected from the regulated dog owners. The balance of the cost-recovery fees (\$9,736) collected for registration cover the cost of managing the yearly registration process for regulated dogs, as outlined in Table 2.

Previous Systematic Inspection Program

The previous systematic inspection program identified 95 regulated dogs and was undertaken from 21 October 2019 to 31 January 2020 with the following levels of compliance:

- 85 regulated dogs were inspected:
 - 64 animal owners were compliant with the conditions for keeping a regulated dog (75%).
 - 12 animal owners were issued with a compliance notice for failing to meet the conditions for keeping a regulated dog (14%). In each case the animal owner was required to re-align their containment to meet the regulated dog requirements.
 - One (1) dog was surrendered to Council as the owner could not comply with the conditions (less than 1%).
 - Three (3) animal owners were issued infringements (total \$2,802) for failing to meet the conditions for keeping a regulated dog (less than 1%).
 - Two (2) dogs were deceased (less than 1%).
 - Four (4) dogs left the region (less than 1%).
 - Three (3) dogs were unable to be located (less than 1%).
- 10 regulated dogs identified for the inspection were dealt with separately under an appeals process.

Legal

Council has an obligation to the community to ensure that dogs identified and declared as dangerous, menacing or restricted are being monitored for compliance with the *Animal Management (Cats and Dogs) Act 2008* (the Act). The mandatory conditions are set out for the keeping of regulated dogs (refer to Attachment 1).

Section 113 of the Act (*Approval of an inspection program authorising entry*) provides the power for a local government to pass a resolution to approve a program under which an authorised person may enter a place to monitor compliance with the Act.

An approved inspection program must state the following:

- (a) the purpose of the program
- (b) when the program starts
- (c) a description of the places which will be entered as part of the program and
- (d) the period over which the program will be carried out (of not more than one year).

Council must provide notice of the systematic inspection program at least 14 days, but not more than 28 days, before an approved inspection program starts. This notice must be published in a newspaper circulating the local government area and on the local government's website.

Due to the potential risk for regulated dogs not being kept in accordance with the mandatory conditions of the declaration, the Act provides considerable powers to authorised persons to require compliance. Where an animal owner has failed to comply with the mandatory conditions for keeping a regulated dog, Council may in accordance with the Act and Compliance and Enforcement Policy 2018:

- Issue an on-the-spot fine under the Act (\$934).
- Issue a compliance notice outlining the mandatory conditions which require attention.

- Where an officer deems the dog may be a risk to the community they may seize a regulated dog (section 125 of the Act).
- Where an officer reasonably believes the dog is dangerous and the person cannot control it, they may seize the regulated dog and issue a destruction notice (section 127 of the Act).
- Undertake further legal action such as prosecution through the Magistrates Court. The maximum penalty for failure to comply with conditions for keeping a regulated dog is 75 penalty units (\$10,008).

Council is required under the Act to protect the community from damage or injury, or risk of damage or injury, from particular types of dogs called 'regulated dogs'; and ensure the dogs are (i) not a risk to community health or safety; and (ii) controlled and kept in a way consistent with community expectations and the rights of individuals.

Policy

Council's Compliance and Enforcement Policy 2018 identifies how Council is to meet its statutory obligations, and exercise its compliance and enforcement actions. Officers will use the Compliance and Enforcement Policy 2018 in conjunction with the Act in assessing the most appropriate enforcement action to address areas which require further action.

Risk

An approved systematic inspection program allows Council to proactively monitor and ensure animal owners are adhering to the conditions for keeping a regulated dog. These conditions are in place to reduce the risk posed by these animals. Alternatively Council must wait until a community member reports an incident where the owner of a regulated dog has failed to meet conditions, exposing the community to unnecessary risk.

Based on historical information, approximately 12% of regulated dogs re-offend once declared. These breaches range from escaping their enclosures with no incidents to attacks on other animals or people.

Current regulated dogs have been declared for the following reasons:

- Attacks on an animal – 63 (66% of all regulated dogs)
- Attacks on a person – 33 (34% of all regulated dogs).

Previous Council Resolution

Ordinary Meeting 19 August 2019 (OM19/132)

That Council:

- (a) receive and note the report titled "**Systematic Inspection Program - Regulated Dogs**" and*
- (b) approve the following systematic inspection program for the Sunshine Coast Council area in accordance with the Animal Management (Cats and Dogs) Act 2008, section 113 (Approval of an inspection program authorising entry):*
 - (i) compliance audit of the premises within the region where Council's Regulated Dog Register indicates a regulated dog is being kept to occur from 21 October 2019 to 31 January 2020.*

Related Documentation

- *Animal Management (Cats and Dogs) Act 2008*
- *Animal Management (Cats and Dogs) Regulation 2019*
- *Compliance and Enforcement Policy 2018*

Critical Dates

Council must provide notice of the systematic inspection program at least 14 days, but not more than 28 days before an approved inspection program starts. This notice must be published in a newspaper circulating the local government area and on the local government's website.

The systematic inspection program is proposed to commence 1 November 2020. Therefore 19 October 2020 is the last date that an advertisement can be placed in the local newspaper advising of Council's intent to undertake the systematic inspection program.

The program must not exceed dates outlined in the recommendation.

Implementation**21 September 2020 to 5 October 2020**

Upon Council endorsement, it is intended that an advertisement will be placed in a newspaper and Council's website between 21 September 2020 and 5 October 2020, in accordance with the Act.

1 November 2020 to 31 October 2021

Council's authorised persons will commence the approved systematic inspection program on 1 November 2020. With the recent amendment to the *Animal Management (Cats and Dogs) Regulations 2019* an inspection will be undertaken on the anniversary date of the regulation of the dog. This will allow for inspections to be undertaken throughout the year and will allow for officers to ensure regulated dog owners are provided guidance to ensure that they are adhering to all mandatory requirements. Properties will be identified from the Regulated Dog Register and will be inspected for compliance with the mandatory conditions for keeping a regulated dog. Inspections will be undertaken unannounced on weekdays in daylight hours in accordance with the Act.

Where a breach of the mandatory conditions is identified, officers will determine the appropriate action in accordance with the Act and Compliance and Enforcement Policy 2018. These actions may include:

- Issue an on-the-spot fine (\$934).
- Issue of a compliance notice outlining the mandatory conditions which require attention.
- Where an officer deems the dog may be a risk to the community they may seize a regulated dog (section 125 of the Act).
- Where an officer reasonably believes the dog is dangerous and the person cannot control it, they may seize the regulated dog and issue a destruction notice (section 127 of the Act).
- Undertake further legal action such as prosecution through the Magistrates Court. The maximum penalty for failure to comply with conditions for keeping a regulated dog is 75 penalty units (\$10,008).

Should the recommendation be accepted by Council, it is noted that the Chief Executive Officer will:

- Ensure the systematic inspection program is undertaken in line with the specified requirements.

8.7 EXCEPTION UNDER LOCAL GOVERNMENT REGULATION FOR DISPOSAL OF PROPERTY BEING LOT 3 ON SP205189, BIRTINYA

File No: Council meetings
Author: Principal Property Officer
Office of the CEO

PURPOSE

The purpose of this report is to seek an exception from Council in accordance with the *Local Government Regulation 2012* from the tender or auction process. The purpose of which is to facilitate the sale of Council owned land at Barny Moy Road, Birtinya legally described as Lot 3 on SP205189 to Unitywater.

EXECUTIVE SUMMARY

Lot 3 Barny Moy Road, Birtinya, legally described as Lot 3 on SP205189, is a 1,600m² parcel of freehold land that houses significant Unitywater infrastructure. The land was transferred to Council as part of the Kawana Waters development on the 15 December 2008. The property was allocated specifically for the purpose of a sewer pump station as part of the Kawana Waters Master Plan.

Unitywater directly approached Council regarding Lot 3 on SP205189, requesting that Council undertake a review of this land ownership considering that the parcel contains only Unitywater infrastructure. Unitywater consider this infrastructure as a critical asset.

It would appear the land was overlooked as part of the Asset Transfer Scheme between Unitywater and Council in 2010. A review of Council's requirements for the subject property has been undertaken and has determined that there is no particular Council requirement. The Kawana Waters Master Plan lists the site as being identified in the Neighborhood Plan (MP 38) and Precinct/Estate Plan (MP39) as "Community Use – Open Space/Recreation, Public Utility". As the site is being used as a public utility (sewer pump station), Council's Planning Services Branch have no objections to the land being held under Unitywater ownership. The site will still be subject to the requirements of the applicable Kawana Waters master plan.

The *Local Government Regulation 2012* provides that a disposal, other than by tender or auction, may occur if an exception applies. Section 236(1)(b)(i) provides for an exception if the disposal is to a government agency, in this instance, Northern SEQ Distributor-Retailer Authority (Unitywater). Section 236(2) provides that a Local Government must decide by resolution that an exception applies. Section 236 (3) stipulates that the disposal of land or an interest must be disposed of for a consideration equal to, or more than, the market value.

Council have had the land valued by BJD Valuers, who valued the land at \$400,000 (excluding GST). Unitywater have agreed to purchase the land at the valuation amount.

OFFICER RECOMMENDATION**That Council:**

- (a) receive and note the report titled “Exception under the Local Government Regulation 2012 for the disposal of property being Lot 3 on SP205189”
- (b) resolve, pursuant to section 236(2) of the Local Government Regulation 2012, that an exception to dispose of an interest in land at Lot 3 on SP205189, other than by tender or auction applies, as the disposal is pursuant to section 236(1)(b)(i) to a government agency and
- (c) note that Northern SEQ Distributor-Retailer Authority is a government agency.

FINANCE AND RESOURCING

The parcel was valued on Council’s behalf by BJD Valuers who valued the land at \$400,000, Unitywater have agreed to purchase the land for \$400,000 (excluding GST).

CORPORATE PLAN

Corporate Plan Goal: *Service excellence*

Outcome: We serve our community by providing this great service

Operational Activity: S22 - Property management: comprehensive management of Council’s land and building assets to ensure that Council’s property dealings are optimised, centrally managed, and support Councils objectives.

CONSULTATION**Councillor Consultation**

- Division 3 Councillor- P Cox has been briefed on this matter.

Internal Consultation

- Senior Property Officer, Land Management
- Senior Development Planner, Kawana Waters and Palmview Team - Development Services Branch
- Solicitor, Legal Services
- Technical Officer Open Space Planning, Parks and Gardens
- Director, Major Projects and Strategic Property

External Consultation

- Consultation has occurred between Unitywater representatives and Council Officers
- BJD Valuers produced a valuation report for the subject property

Community Engagement

Due to the administrative nature of this report, no community engagement has been undertaken or is required.

PROPOSAL

Lot 3 Barny Moy Road, Birtinya, legally described as Lot 3 on SP205189, is a 1600m² parcel of freehold land that houses significant Unitywater infrastructure. Located on the corner of Birtinya Boulevard and Barny Moy Road, the subject site is located next-door to an electricity substation and is located south of the Kawana Hospital precinct.



Figure 1a – Location of Lot 3 on SP205189

The property was transferred to Council through the Kawana Waters development on the 15th December 2008. The property was allocated specifically for the purpose of a sewer pump station as part of the Kawana Waters Master Plan.

Unitywater directly approached Council regarding the subject parcel and requested Council undertake a review of this land ownership considering that the parcel contains only Unitywater infrastructure. Unitywater consider this infrastructure as a critical asset. The land is fenced and not able to be accessed by the public.



Figure 1b – Location of Lot 3 on SP205189



Figure 2 – Unitywater Infrastructure on Site

It would appear the land was overlooked as part of the Asset Transfer Scheme between Unitywater and Council in 2010. An internal review of Council's requirement for the subject property has been undertaken and it has been determined that there is no particular Council requirement. The Kawana Waters Master Plan lists the site as being identified in the Neighborhood Plan (MP 38) and Precinct/Estate Plan (MP39) as "Community Use – Open Space/Recreation, Public Utility". As the site is being used as a public utility (sewer pump station), Council's planning services branch have no objections to the land being held under Unitywater ownership. The site will still be subject to the requirements of the applicable Kawana Waters Master Plan.

The *Local Government Regulation 2012* provides that a disposal, other than by tender or auction, may occur if an exception applies. Section 236(1)(b)(i) provides for an exception if the disposal is to a government agency, in this instance, Northern SEQ Distributor-Retailer Authority (Unitywater). Section 236(2) provides that a Local Government must decide by resolution that an exception applies. Section 236 (3) stipulates that the disposal of land or an interest must be disposed of for a consideration equal to, or more than, the market value.

Council have had the land valued by BJD Valuers, who valued the land at \$400,000 (excluding GST). Unitywater have agreed to purchase the land at the valuation amount.

Legal

There are no legal implications relevant to this report.

Policy

This report has been prepared in accordance with Council's Procurement Policy relating to the disposal of Council assets.

Risk

There are no risks relevant to this report.

Previous Council Resolution

There are no previous Council Resolutions relevant to this report.

Related Documentation

There is no related documentation relevant to this report.

Critical Dates

Assuming a resolution is passed, the settlement of this property will occur 30 days after the signed resolution is released.

Implementation

If Council resolves that an exception to section 236 of the *Local Government Regulation 2012* applies, the Strategic Property team will finalise the disposal.

8.8 QUEENSLAND AUDIT OFFICE - SECOND INTERIM MANAGEMENT REPORT FOR THE FINANCIAL YEAR ENDED 30 JUNE 2020

File No: Financial Management
Author: Coordinator Financial Accounting
Business Performance Group
Attachments: Att 1 - Queensland Audit Office - 2020 Second Interim Report 177

PURPOSE

The attached report from the Queensland Audit Office (QAO) outlines the results of the second interim audit which was conducted in June this year. The second interim audit covered the period 1 March 2020 to 31 May 2020 and QAO confirmed the operating effectiveness of Council's internal controls as well as performed further substantive procedures.

This QAO Second Interim Management Report was presented to the 7 September 2020 Audit Committee.

Section 213(3) of the *Local Government Regulation 2012* requires that the report be presented at the next Ordinary Meeting of Council.

EXECUTIVE SUMMARY

Council has a statutory obligation to prepare "General Purpose" Financial Statements on an annual basis, culminating in audit certification in October, before publication in Council's Annual Report.

The Queensland Audit Office audit Council's annual financial statements to ensure the statements give a true and fair view of Council's financial position, financial performance and cash flows for the relevant year, and that they comply with the *Local Government Act 2009*, the *Local Government Regulation 2012* and Australian Accounting Standards.

The annual audit process for the 2019/20 financial year consists of 5 parts as follows:-

- Planning (December 2019)
 - Confirmation of deliverables and timelines for the audit process.
- 1st Interim Audit (March 2020)
 - Includes an assessment of the control environment to determine whether it supports an audit strategy that can rely upon these controls
 - Covers the period 1 July 2019 to 29 February 2020
- 2nd Interim Audit (June 2020)
 - Confirmed the operating effectiveness of Council's internal controls
 - Covers the period 1 March 2020 to 31 May 2020
- Audit of Asset Valuations to ensure they reflect fair value (July 2020)
- Final audit of financial statements (September 2020)

Following the final audit, QAO provide their Closing Report, Certification and Final Management Report in October 2020 which includes their audit opinion as well as a summary and status of any issues identified during the course of the audit.

Council has consistently received an unmodified audit opinion meaning the annual financial statements, in all material aspects, give a true and fair view of Council's financial position,

financial performance and cash flows for the relevant year, and that they comply with the relevant legislation and Australian Accounting Standards.

The results of all Queensland local government audits are included in the Auditor General's annual report to Parliament on the results of local government audits.

Second Interim Audit

The Queensland Audit Office performed a second interim audit of Council's financial systems and processes during the period 8 – 12 June 2020. The Second Interim Report (Attachment 1) provides the overall status of the audit and summarises the principal matters that arose during the course of the audit.

The second interim audit covered the period 1 March 2020 to 31 May 2020 and QAO confirmed the operating effectiveness of Council's internal controls as well as performed further substantive procedures.

No additional deficiencies were identified by QAO during this audit.

Results of the second interim audit are summarised as follows:-

Item	Result
1. Internal control assessment	Generally effective
2. Financial reporting issues	Nil
3. Other matters	Resolved subject to audit verification
4. Areas of audit significance	No issues to date
5. Milestones	All met or not yet due

Based on the results of the testing completed for the period 1 July 2019 to 31 May 2020, QAO have assessed Council's overall internal control environment as generally effective, meaning the environment supports an audit strategy which relies upon key controls.

OFFICER RECOMMENDATION

That Council receive and note the report titled "Queensland Audit Office - Second Interim Management Report for the financial year ended 30 June 2020".

FINANCE AND RESOURCING

The estimated audit fee for the financial year is \$250,000 and this is provided for in Council's budget.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*
Outcome: 5.7 - A financially sustainable organisation
Operational Activity: 5.7.1 - Develop and monitor Council's budget, including legislated requirements.

CONSULTATION

Portfolio Councillor Consultation

The Portfolio Councillors have received advice of this report through the Audit Committee process.

Internal Consultation

Internal consultation was held with the following areas:

- People and Culture
- Business and Innovation
- Digital and Information Services
- Audit Committee

External Consultation

External consultation has been held with Queensland Audit Office as well as external members of Council's Audit Committee.

PROPOSAL

Following the first interim audit in March 2020, the Queensland Audit Office performed a second interim audit of Council's financial systems and processes during June 2020. The Second Interim Report (Attachment 1) provides the overall status of the audit and summarises the principal matters that arose during the course of the audit.

The second interim audit covered the period 1 March 2020 to 31 May 2020 and QAO confirmed the operating effectiveness of Council's internal controls as well as performed further substantive procedures.

No additional deficiencies were identified by QAO during this audit.

Status of issues to date is as follows:

1. Internal control assessment – generally effective

QAO categorise internal control issues as either Significant Deficiencies (requiring immediate action to resolve), or Deficiencies (requiring resolution in a timely manner).

QAO have identified 3 significant deficiencies and 3 deficiencies to date relating to the new payroll system. These have all been resolved pending QAO verification.

Council also has 2 prior year issues which are resolved pending QAO verification. 1 significant deficiency relating to delays in recording of contributed assets and 1 deficiency relating to system access for terminated users.

2. Financial reporting issues - Nil

Financial reporting issues are identified and assessed based on their risk of causing a material misstatement in one or more components of the financial statements.

The risks of potential misstatement are categorized as:-

- High – requiring immediate management action to resolve
- Medium – management action is expected to be taken in a timely manner
- Low – action is taken at management's discretion.

QAO did not identify any financial reporting issues.

3. Other Matters – resolved subject to QAO verification

Other Matters are expected to improve the efficiency or effectiveness of internal controls, but do not constitute a deficiency in internal controls.

Other Matters may be implemented at management's discretion.

QAO have identified 6 Other Matters to date and all have been resolved subject to QAO verification.

4. Areas of audit significance – no issues to date

QAO have identified items that they consider to be significant risks to the financial statements, due to their size or complexity, and as such will undertake specific targeted testing of these items. Status is as follows:-

Area of audit significance	Status
Valuation/depreciation of infrastructure assets	A valuation audit was conducted in July 2020 with satisfactory results. The final audit concludes in September 2020.
Revenue recognition of infrastructure charges and contributed assets	Tested for the period to 31 May 2020 with no deficiencies noted. Testing will be finalised during the September 2020 visit.
Appropriateness of procurement policies and practices	Effectiveness of key controls was tested for the period to 31 May 2020 with no deficiencies noted. Further testing will be undertaken during the final audit.
Financial sustainability	To be tested as part of the final audit in September 2020.
Valuation of investment in associate	To be tested as part of the final audit in September 2020.
Major projects and application of accounting standards	To be tested as part of the final audit in September 2020.

5. Milestones – all met or not yet due

The QAO external audit plan contains a series of measurable milestones in terms of Council's financial reporting and audit deliverable deadlines.

All agreed Council financial reporting and audit deliverable milestones have been met, or are not yet due.

If issues are identified as the audit progresses, they will be included in QAO's future reports.

Based on the results of the testing completed for the period 1 July 2019 to 31 May 2020, QAO have assessed Council's overall internal control environment as generally effective, meaning the environment supports an audit strategy which relies upon key controls.

Legal

Section 213 (3) of the *Local Government Regulation 2012* requires this QAO Interim Report to be presented at the next available Ordinary Meeting of Council.

Policy

There are no internal policy documents relating to this report. It is a legislative requirement – refer Sections 212 and 213 of the *Local Government Regulation 2012*.

Risk

Council has a statutory obligation to prepare general purpose financial statements that are subject to audit by the Auditor-General or their contracted representative.

Previous Council Resolutions**Ordinary Meeting 25 June 2020 (OM20/63)**

That Council receive and note the report titled “Queensland Audit Office – Interim Management Report for the financial year ended 30 June 2020”.

Audit Committee Meeting 25 May 2020 (AC20/21)

That the Audit Committee receive and note the report titled “Annual Financial Statement Risk and Planning Assessment”.

Audit Committee Meeting 25 May 2020 (AC20/22)

That the Audit Committee receive and note the report titled “Update on the Audit Issue – Delays in Recording of Contributed Assets”.

Audit Committee Meeting 28 January 2020 (AC20/6)

That the Audit Committee receive and note the report titled “Planning for the 2019/20 Financial Statements”.

Critical Dates

The QAO final audit concludes on 18 September 2020.

Council certification of the 2019/20 financial statements and current year financial sustainability statement is due by 8 October 2020.

Implementation

Council’s 2019/20 audited financial statements will be adopted at the November 2020 Ordinary Council Meeting.

8.9 AUGUST 2020 FINANCIAL PERFORMANCE REPORT

File No:	Financial Reports
Author:	Acting Chief Financial Officer Business Performance Group
Attachments:	Att 1 - August 2020 Financial Performance Report - To be provided191

PURPOSE

To meet Council's legislative obligations, a monthly report is to be presented to Council on its financial performance and investments.

EXECUTIVE SUMMARY

This monthly financial performance report provides Council with a summary of performance against budget as at 31 July 2020 in terms of the operating result and delivery of the capital program.

Operating Performance**Table 1: Operating Budget as at 31 July 2020**

	Original Budget \$000
Total Operating Revenue	465,069
Total Operating Expenses	460,733
Operating Result	4,336

Details of the monthly financial report are contained in Attachment 1.

OFFICER RECOMMENDATION

That Council receive and note the report titled "August 2020 Financial Performance Report".

FINANCE AND RESOURCING

This report sets out the details of Council's financial performance and investments for the month ending 31 July 2020 and meets Council's legislative reporting requirements.

CORPORATE PLAN

Corporate Plan Goal:	<i>An outstanding organisation</i>
Outcome:	5.7 - A financially sustainable organisation
Operational Activity:	5.7.1 - Develop and monitor Council's budget, including legislated requirements.

CONSULTATION

Portfolio Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, Councillor E Hungerford.

Internal Consultation

This report has been written in conjunction with advice from:

- Acting Group Executive Business Performance
- Acting Chief Financial Officer

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

Legal

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

Policy

Sunshine Coast Council's 2020/21 Investment Policy and
Sunshine Coast Council's 2020/21 Debt Policy.

Risk

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

Previous Council Resolution

Special Meeting Budget 25 June 2020 (SM20/16)

That Council adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2020/21 financial year incorporating:

- the statement of income and expenditure*
- the statement of financial position*
- the statements of changes in equity*
- the statement of cash flow*
- the relevant measures of financial sustainability*
- the long term financial forecast*
- the Debt Policy (adopted by Council resolution on 11 June 2020)*
- the Revenue Policy (adopted by Council resolution on 11 June 2020)*
- the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
- the Revenue Statement*

- xi. Council's 2020/21 Capital Works Program, endorse the indicative four-year program for the period 2022 to 2025, and note the five-year program for the period 2026 to 2030*
- xii. the rates and charges to be levied for the 2020/21 financial year and other matters as detailed below in clauses 3 to 12 and*
- xiii. endorse the full time equivalent establishment as per the Sunshine Coast Council Establishment 2020/2021 report.*

Related Documentation

2020/21 Adopted Budget

Critical Dates

There are no critical dates for this report.

Implementation

There are no implementation details to include in this report.

8.10 BUDGET REVIEW 1 2020/21

File No: Council Meetings
Author: Acting Chief Financial Officer
Business Performance Group

Late report to be provided.