

Agenda

Ordinary Meeting

Thursday, 20 June 2013

commencing at 9.00am

Council Chambers, 9 Pelican Street, Tewantin

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING	5
2	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE	5
3	RECEIPT AND CONFIRMATION OF MINUTES	5
4	OBLIGATIONS OF COUNCILLORS	5
4.1	DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS	5
4.2	DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS	5
5	MAYORAL MINUTE	5
6	PRESENTATIONS	5
6.1	AUSTRALIAN INSTITUTE OF LANDSCAPE ARCHITECTS AWARDS – AWARD FOR EXCELLENCE IN PLANNING RECEIVED FOR PLACE+ BEERWAH	5
6.2	AUSTRALIAN GOVERNMENT 2013 EXCELLENCE IN EGOVERNMENT – EBUSINESS PLATFORM	5
7	REPORTS DIRECT TO COUNCIL	7
7.1	COMMUNITY SERVICES	7
7.1.1	WALLACE PARK PRECINCT MASTER PLAN REVIEW DRAFT REPORT	7
7.1.2	COMMUNITY GRANTS POLICY	15
7.1.3	PROPOSAL TO NAME COUNCIL PARKS	23
7.2	FINANCE AND BUSINESS	27
7.2.1	APRIL 2013 FINANCIAL PERFORMANCE REPORT	27
7.2.2	PROPOSAL TO MAKE AMENDMENT LOCAL LAW NO. 2 (ADMINISTRATION) 2013 AND AMENDMENT SUBORDINATE LOCAL LAW NO. 3 (ADMINISTRATION) 2013	33
7.2.3	DELEGATION OF AUTHORITY FOR PROCUREMENT AND CONTRACTING ACTIVITIES AND PAYMENTS	39
7.3	EXECUTIVE OFFICE	43

- 7.3.1 SUNSHINE COAST MAJOR AND REGIONAL EVENTS STRATEGY43
- 7.3.2 AUDIT COMMITTEE REPORT 13 MAY 2013.....57
- 8 NOTIFIED MOTIONS61**
- 8.1 NOTICES OF MOTION.....61**
- 8.1.1 CALOUNDRA HERITAGE AND MUSEUM STEERING GROUP61
- 9 TABLING OF PETITIONS65**
- 10 CONFIDENTIAL SESSION67**
- 10.1 REGIONAL STRATEGY AND PLANNING.....67**
- 10.1.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - DOOLAN STREET
CONCESSION REQUEST.....67
- 10.1.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - APPLICATION
FOR RENEWAL OF DEVELOPMENT LEASE NO. 2 - KAWANA
WATERS67
- 10.2 EXECUTIVE OFFICE.....67**
- 10.2.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - MAJOR EVENTS
SPONSORSHIP PROGRAM - ROUND ONE - 2013/201467
- 10.2.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - CALOUNDRA
MUSIC FESTIVAL 2014-2016.....68
- 11 NEXT MEETING.....68**
- 12 MEETING CLOSURE.....68**

1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**3 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Special Meeting (Contractual Matter) held on 20 May 2013, Ordinary Meeting held on 23 May 2013 and Special Meeting (draft Single State Planning Policy) held on 28 May 2013 be received and confirmed.

4 OBLIGATIONS OF COUNCILLORS**4.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 172 of the *Local Government Act 2009*, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

4.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Section 173 of the *Local Government Act 2009*, a councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the councillor's personal interest the matter and if the councillor participates in the meeting in relation to the matter, how the councillor intends to deal with the real or perceived conflict of interest.

5 MAYORAL MINUTE**6 PRESENTATIONS****6.1 AUSTRALIAN INSTITUTE OF LANDSCAPE ARCHITECTS AWARDS – AWARD FOR EXCELLENCE IN PLANNING RECEIVED FOR PLACE+ BEERWAH****6.2 AUSTRALIAN GOVERNMENT 2013 EXCELLENCE IN EGOVERNMENT – EBUSINESS PLATFORM**

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7 REPORTS DIRECT TO COUNCIL**7.1 COMMUNITY SERVICES****7.1.1 WALLACE PARK PRECINCT MASTER PLAN REVIEW DRAFT REPORT****File No:** ECM 28 March 2013**Author:** Planning Officer (Community)
Community Services Department**Appendices:** App A - Wallace Park Precinct Master Plan Review Draft Report
(Under Separate Cover)

PURPOSE

The purpose of this report is to seek Council's endorsement of the Wallace Park Precinct Master Plan Review Draft Report for the purposes of public notification.

EXECUTIVE SUMMARY

The catalyst for the review of the original Wallace Park Master Plan prepared by John Mainwaring and Associates in 1989 was the need to determine whether Wallace Park, where Tait Duke Cottage (the Cottage) is temporarily located, is a suitable permanent location for that building. The Cottage was donated to Council in 2003 by the family of long-term Noosa resident Esme Tait. In addition, the review of the original Master Plan aims to provide an updated aspirational document that will enhance the community's enjoyment and use of the facilities and park lands.

The review of the original Master Plan has been undertaken on behalf of council by Place Design Group and was informed by targeted internal and external consultation. The targeted consultation identified a number of areas of the Wallace Park precinct which require attention including site management, improvements for facilities and spaces, sense of place/identity, parking, vehicular and pedestrian circulation and way finding, inclusive access, vegetation management, safety and cultural heritage.

The draft Master Plan proposes to continue the original Master Plan intent, however, in a modified format that:

- provides for development of a coordinated strategy to improve overall precinct identity and legibility and introduction of way finding elements
- identifies upgrade and realignment of a number of existing pathways and introduction of new pathways to improve connectivity and function
- provides for the development of a vegetation management plan for the park to address the implications existing vegetation has on infrastructure
- suggests ways of addressing the car parking shortfall on site and
- maintains or improves existing facilities and removes support for new facilities as it will exacerbate the existing parking shortfall.

If external funding becomes available the draft Master Plan also:

- supports investigation of an extension to the Leisure Centre (for a third court)
- enhances several key spaces to improve functionality and activate underutilized spaces and
- relocates bus stops to a centralized location to be closer to precinct facilities and to make better use of pedestrian connections.

The review identified that Tait Duke Cottage is intrusive to the cultural heritage values of Wallace Park and should be relocated to an alternative site.

It is proposed that the draft Master Plan be publicly exhibited to receive feedback from the community on the draft intentions, drawings and actions to finalise the Master Plan.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Wallace Park Precinct Master Plan Review - Draft Report”
- (b) endorse for public exhibition and comment the Wallace Park Precinct Master Plan Review Draft Report (Appendix A), subject to the Transfer Manager’s consideration and feedback and
- (c) request the Chief Executive Officer to assemble all feedback received as part of the public consultation and deliver all material to the Transfer Manager for the consideration of the new Noosa Council.

FINANCE AND RESOURCING

Funding to undertake the review of the original Master Plan for Wallace Park was allocated in the 2011/2012 budget. Specifically this was for a review of the original Master Plan to determine whether Wallace Park would be a suitable permanent location for Tait Duke Cottage.

Financial allocations enabling the implementation of the final Wallace Park Precinct Master Plan do not exist in Council’s budget. It is intended that the final Wallace Park Precinct Master Plan will be used to support planning for allocations for staged implementation over a five year period. Longer term actions will be subject to investigation and feasibility analysis and external funding availability. This amounts to \$431,000 over a five year period. The cost of implementing all actions would be beyond the responsibility and capacity of Council to fund in its own right. Post 1 January 2014, the new Noosa Council would take financial responsibility for this Master Plan.

It is intended that the draft Master Plan provide Council and stakeholders with an updated aspirational document that can assist in advocating for state and federal government funding for the recommended upgrades and improvements to infrastructure. It will also provide council with a strategic direction to implement improvements in a clear and focussed way.

CORPORATE PLAN

Corporate Plan Theme: *Robust Economy*

Emerging Priority: 1.1 - A broad economic base

Strategy: 1.1.3 - Facilitate the development of the region’s knowledge-based economy in particular the creative, health, environmental, leisure and sporting sectors

Corporate Plan Theme: *Health & Wellbeing*

Emerging Priority: 4.1 - Safe and healthy communities

Strategy: 4.1.3 - Adopt and encourage ‘crime prevention through environmental design’ principles in the design of public and private spaces

Corporate Plan Theme: *Social Cohesion***Emerging Priority:** 5.2 - Strong community groups and networks**Strategy:** 5.2.4 - Work with the indigenous community to promote reconciliation**Corporate Plan Theme: *Accessibility and connectedness*****Emerging Priority:** 6.4 - A community that recognises the importance of universal access and equity**Strategy:** 6.4.1 - Continue to develop public areas that are easily accessible to people of all ages and abilities**Corporate Plan Theme: *Managing growth*****Emerging Priority:** 7.3 - Well designed and beautiful places**Strategy:** 7.3.2 - Ensure council developments and projects are well designed, landscaped and have aesthetic appeal**CONSULTATION**

The consultation to date has focused on providing project updates on Council's website, targeted engagement to identify issues for consideration in the review of the original master plan and seeking comments from key stakeholders throughout the review process.

Although there are a number of areas of improvement a key concern for facility managers is the provision of more vehicular parking. It is proposed that the Gibson Road extension corridor be utilized for overflow parking as demand requires in the interim whilst actions directed at reducing peak parking demands take effect. Further consultation is required on this matter and it is expected that community feedback will assist in achieving an outcome that is acceptable to all stakeholders.

Internal Consultation

- Division 11 Councillor
- Community Facilities
- Social Policy
- Parks and Gardens
- Transport and Engineering Services
- Integrated Transport Services
- Strategic Planning
- Building and Facilities
- Library and Gallery Services
- Community Development
- Property and Business
- Infrastructure Policy
- Environmental Policy

External Consultation

Four consultation meetings at key phases of the project have been held with the facility managers of the facilities located in Wallace Park. They include:

- Noosa Library
- Noosa Leisure Centre
- Noosa Day Respite Centre
- Noosa Parks Association
- Noosa Arts & Crafts
- The Endeavour Foundation
- The Noosa-Tewantin Meals on Wheels
- Noosa Bridge Club

Their participation has assisted in identifying the following themes or areas for attention:

- site management
- improvements for facilities and spaces
- sense of place/identity
- parking
- vehicular and pedestrian circulation and way finding
- inclusive access
- district path connections
- vegetation management
- safety
- extension to Leisure Centre
- cultural heritage
- location of Tait Duke Cottage.

In addition, meetings have been held with Noosa and District Land Care, the Aboriginal people's representatives for the area and Mr John Mainwaring who prepared the original Master Plan for the former Noosa Shire Council in 1989. A letter from Mr Mainwaring supporting the draft Master Plan congratulates Council on the updated plan "which has kept the original ideas and shows what a great public facility it is, in a very Noosa way, without dominance of the built environment. As well as the environment attributes it embraces the 'biosphere' principles of history and heritage".

Further to the above The Noosa Biosphere (Environment Sector Board) and Council's Urban Design Advisory Panel have been briefed during the review of the original Master Plan.

Community Engagement

It is proposed that the draft Master Plan be released for community consideration and feedback. A community engagement plan will be developed to facilitate comments and ensure adequate notification and the opportunity to have a say is available to user groups, surrounding businesses and residents and the broader Tewantin, Noosaville and Noosa communities.

PROPOSAL

The catalyst for the review of the original 1989 Master Plan was a need to determine whether Wallace Park, where Tait Duke Cottage (Cottage) is temporarily located, is a suitable permanent location for the building.

The Cottage was gifted to council by Ms Esme Tait in June 2004 with the Deed of Agreement being signed on the 18 June 2009. The agreement requires the Cottage to be used for the long term benefit of the Tewantin community.

At the Ordinary Meeting of 14 May 2009, it was resolved to relocate the Cottage to Wallace Park on a temporary basis pending emerging needs for a community use of a building. The Cottage is currently on temporary supports and surrounded by a construction security fence.

An Expression of Interest process undertaken in August 2010 to ascertain if any community groups were interested in using the Cottage resulted in four expressions of interest being received. None of the submissions had land that the Cottage could be permanently sited upon.

At the Ordinary Meeting May 2011 it was resolved that a review of the 1989 Master Plan of the Wallace Estate be undertaken with a view to having the Cottage permanently located on the Estate (Wallace Park).

Development of Wallace Park has been generally in accordance with the original Master Plan with the following exceptions:

- the Endeavour Foundation premises built on an intended future parking area
- the Respite Centre vehicular sheds built with frontage to Eumundi-Noosa Road
- minor extensions to existing car parking in vicinity of Library and Environment Centre have not been constructed
- on site car park area off Eumundi-Noosa Road has not been constructed
- the extension of library over car park to rear has not been constructed and
- facilities along the eastern edge (Eumundi-Noosa Road) of the village green and the facility to the west of the kink in Wallace Drive have not been built.

The review of the original Master Plan has been undertaken on behalf of Council by Place Design Group and informed by targeted internal and external consultation and a Traffic Management Study and Conservation Management Plan. In addition, to the consideration of Tait Duke Cottage the review of the original Master Plan has used a place making approach in reviewing the exceptions above and the cultural heritage, environment, place management and community needs (including issues such as parking) of the Wallace Park Precinct.

Draft Master Plan

The review of the original 1989 Wallace Park Master Plan has confirmed the original vision to “*create an exciting mix of facilities and activities based upon a heritage building (Wallace House) setting the tone for the development of the site*” remain relevant. This vision was supported by the general aims of achieving flexibility of use of the area; enhancement of the pedestrian and community experience; retention of the semi-rural and heritage character and the integration of the buildings with the setting.

The revised draft Master Plan seeks to maintain the aims of the original Master Plan and respond to the matters raised by stakeholders and the recommendations of the Traffic Management Study and Conservation Management Plan through the following refinements:

- the enhancement of several key spaces to improve functionality, activate underutilised spaces and maintain cultural heritage values. They include the central court, amphitheatre and drop-off zone, picnic area and play space, Girami and Indigenous cultural space, village green and Wallace house precinct.
- the development of a coordinated strategy to improve overall precinct identity and legibility and introduction of way finding elements
- the upgrade and realignment of a number of existing pathways and introduction of new pathways to improve access and better connect existing facilities, key places and open spaces
- commuter cyclists are catered for with efficient and direct cycle pathways whilst ensuring higher order cycle ways to not adversely impact the “place” qualities of Wallace Park and the safety of users
- investigation of potential areas for additional on-site car parking to address the existing parking shortfall
- overflow parking in the Gibson Road extension corridor
- parking reconfiguration to remove non-compliant bays
- raised zebra crossings and a shared zone to allow for safer movements across Wallace Drive
- bus stops relocated to a centralized location to be closer to precinct facilities and to make better use of pedestrian connections
- investigation into feasibility of an extension to the Leisure Centre (third court) and
- removal of Tait Duke Cottage from Wallace Park.

The draft Master Plan proposes no new facilities as the introduction of new facilities will exacerbate the existing parking shortfall. An investigation into the extension to the Leisure Centre is supported in consideration of its continued viability and that its wider range of operating hours allows for the management of activities to avoid the morning peak parking demand.

In addition, a coordinated approach to site and vegetation management is critical and needs to be developed to inform council and facility managers/user groups to address:

- management of events and parking demands
- implications of vegetation on infrastructure (whole of life costs)
- heaving of pathways by tree roots
- impact on underground services such as sewer and water
- traffic and pedestrian sightlines and lighting for safety purposes
- tree health
- appropriate tree and planting species (new and replacement) and
- leaf drop.

The operational aspects of the draft Master Plan is to be managed by a Board of Representatives made up of the facility managers with the Leisure Centre Manager as the liaison to Council. It is intended they will work with Council in the preparation of a vegetation management plan and manage the proposed overflow parking in the Gibson Road extension corridor.

Legal

Section 57 of the *Local Government (De-amalgamation Implementation) Regulation 2013* (LGDIR) prevents the continuing local government from entering into a major contract (>\$200,000) unless the Transfer Manager agrees to the continuing local government entering into the contract. Although this proposal is for the display of a draft master plan for public comment, it does raise expectations with respect to works that exceed \$200,000. Given the intention of the LGDIR, it is considered advisable to require the Transfer Managers approval prior to public notification of the draft master plan.

Policy

The draft Master Plan is consistent with relevant Council policy. No policy implications are anticipated as the proposed investigations into the extension of the Leisure Centre and additional on-site parking will be undertaken in consideration of the intent of the *Sport and Active Recreation Plan 2011-2026* and *Active Transport Plan 2011-2031* respectively.

Risk

Council placed Tait-Duke cottage on Wallace Park as a temporary measure, enabling staff time to investigate suitable sites for the cottage to be located on a permanent basis in Tewartin. Council staff continue investigations into the future, permanent location of the cottage, with the aim of presenting a report to Council for consideration at a later date.

The exhibition of the Wallace Park Precinct Master Plan Draft Report for public comment, clearly eliminating this as a permanent location for the cottage may generate enquiries from members of the public about Tait Duke Cottage and its permanent location.

This risk can be managed by continuing to liaise with the representatives of the family, the Divisional Councillor and members of the public where possible.

Previous Council Resolution**(OM09/134) – 14 May 2009**

That Council:

- (a) subject to relevant approvals, relocate the house situated at 84 Poinciana Avenue Tewantin, and gifted to Council, to Wallace Park on a temporary basis pending emerging needs for a community use for the building; and*
- (b) allocate funds for the relocation from the 2008/09 heritage levy and the transfer of \$47,000 from the heritage levy reserve.*

(OM11/130) - 10 May 2011

That Council:

- (a) receive and note the report titled "Tait Duke Cottage – Status Update April 2011";*
- (b) review the 1989 Master Plan of Wallace Estate prepared by John Mainwaring and Associates with a view to having the Tait Duke Cottage permanently located on the Estate; and*
- (c) refer to the report to the Cultural Heritage Reference Group for consideration.*

Related Documentation

Local Government (De-amalgamation Implementation) Regulation 2013

The Noosa Plan

Sunshine Coast Open Space Strategy 2011

Sunshine Coast Social Infrastructure Strategy 2011

Sunshine Coast Sport and Active Recreation Plan 2011 – 2026

Sunshine Coast Positive Ageing Strategy 2011 – 2016

Sunshine Coast Youth Strategy 2011

Sunshine Coast Access and Inclusion Plan 2011 – 2016

Sunshine Coast Reconciliation Action Plan 2011 – 2016

Sunshine Coast Active Transport Plan 2011 – 2031

Wallace Park Precinct Master Plan Traffic Management Study

Conservation Management Plan Wallace Park

Critical Dates

The original Master Plan is more 20 years old and the success of Wallace Park as a community hub has contributed to and necessitates the need for improvements to the precinct. The public notification of the draft Master Plan is a vital step to towards ensuring that council has a master plan and identified actions that can direct future staged works.

Implementation

A communication plan will be prepared and implemented for the intended public notification period of 20 business days. The following community engagement approach is intended for this consultation:

- hard copy of the draft Master Plan available at Noosa Library and Noosa Leisure Centre
- 'Have your Say' advertisements in Wallace Park facilities
- feedback form both online and in hardcopy
- briefing at Facility managers meeting (to promote feedback)
- Noosa News media release
- on line engagement platform
- library e-news
- project webpage
- corporate website and
- continued engagement with targeted stakeholders.

7.1.2 COMMUNITY GRANTS POLICY

File No: ECM 20 June 2013

Author: Community Planning and Strategy Manager
Community Services Department

Appendices: App A - Community Grants Policy
App B - Community Grants Guidelines
App C - Mayoral and Councillor Discretionary Funding Policy
App D - Mayoral and Councillor Discretionary Funding Program Guidelines

PURPOSE

The purpose of this report is to present the draft Community Grants Policy (Appendix A) to Council for consideration and adoption.

EXECUTIVE SUMMARY

The matter of community grants is prescribed in the *Local Government Act 2009* and the *Local Government Regulation 2012* which was amended by the State Government in December 2012.

Council is required to have a Community Grants Policy that is compliant with the abovementioned legislation prior to the adoption of the 2013/2014 budget to enable implementation of the related Mayoral and Councillor Discretionary Funding Policy (as amended for currency).

As required under Sections 194 and 195 of the *Local Government Regulation 2012*, Councillors must allocate discretionary funds in a way that is consistent with Council's Community Grants Policy.

In consideration of the amended State legislation, Council's strategic priorities and effective administration, the draft Community Grants Policy:

- Appropriately aligns to and complies with recently amended statutory requirements, as well as reflects the intent of the Mayoral and Councillor Discretionary Funding Policy
- Guides sustainable, transparent and equitable administration of community grants and
- Provides a best practice community grants governance framework by integrating the existing suite of community grants policies, which include:
Major/Minor/Emergency/Individual Grants, Community Partnership Funding Program, Water and Sewerage Funding Program, Landholder Environment Grants Program and the Sportsfield Maintenance Funding Program with one consistent overarching Community Grants Policy. This overarching policy is supported by specific grant program guidelines e.g. Sports Field Maintenance Funding Guidelines.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Community Grants Policy”
 - (b) adopt the Community Grants Policy (Appendix A) and
 - (c) note the Community Grants Guidelines (Appendix B) to implement the Community Grants Policy
 - (d) adopt the Mayoral and Councillor Discretionary Funding Policy (Appendix C) and
 - (e) note the Mayoral and Councillor Discretionary Funding Program Guidelines (Appendix D).
-

FINANCE AND RESOURCING

The intent of the draft Community Grants Policy is to provide a framework which guides the administration of Council’s community grants programs. Finances for the community grants program will be subject to annual Council budgetary decisions and levy contributions.

CORPORATE PLAN

Corporate Plan Theme: *Ecological Sustainability*

Emerging Priority: 2.2 - Our natural environment preserved for the future

Strategy: 2.2.2 - Develop and implement partnership programs to preserve and rehabilitate natural ecosystems

Corporate Plan Theme: *Innovation & Creativity*

Emerging Priority: 3.1 - Partnerships and alliances that drive innovation

Strategy: 3.1.1 - Foster partnerships with governments, business and the community to encourage innovation and sustainability

Corporate Plan Theme: *Health & Wellbeing*

Emerging Priority: 4.2 - Active lifestyles

Strategy: 4.2.4 - Support community-based sport and recreation organisations and programs

Corporate Plan Theme: *Social Cohesion*

Emerging Priority: 5.2 - Strong community groups and networks

Strategy: 5.2.1 - Value and support community organisations and volunteers across the region

CONSULTATION

Internal Consultation

The policy has been developed in consultation with relevant internal stakeholders across various departments and branches, including:

Community Services

- Community Development
- Library and Gallery Services
- Customer Relations
- Community Facilities

Infrastructure Services

- Parks and Gardens

Regional Strategy and Planning

- Environment Policy

Finance and Business

- Economic Development
- Corporate Governance

Executive Office

- Legal Services

External Consultation

No external consultation has been undertaken in regards to the content of this report; however information contained in the report has in part been informed by the feedback obtained in the community engagement processes outlined below.

Community Engagement

Community engagement has been undertaken with:

- Previous grant recipients through surveys
- Prospective grant applicants through grant information sessions and
- General community members through surveys via council's Community Engagement Register.

The information obtained from these consultation activities has informed policy development.

PROPOSAL

Sunshine Coast Council recognises the vital contribution that community organisations make to the economic, environmental, social and cultural wellbeing of Sunshine Coast communities.

Through the provision of community grants, Council is committed to supporting the implementation of community initiatives and partnerships that align with Council's strategic corporate priorities, and demonstrate a purpose that is in the interests of the Sunshine Coast community.

In response to the updated *Local Government Act 2009* and *Local Government Regulation 2012*, the draft Community Grants Policy ensures compliance with current statutory requirements, aligns with Council's strategic corporate priorities, and provides for the effective operation of Council's grants programs.

The focus of the policy is to:

- Appropriately align to and comply with recently amended legislation, as set out below:

Local Government Regulation 2012

S194 Grants to community organisations

A local government may give a grant to a community organisation only—

(a) if the local government is satisfied—

- (i) the grant will be used for a purpose that is in the public interest; and*
- (ii) the community organisation meets the criteria stated in the local government's community grants policy; and*

(b) in a way that is consistent with the local government's community grants policy.

S195 Community grants policy

A local government must prepare and adopt a policy about local government grants to community organisations (a community grants policy), which includes the criteria for a community organisation to be eligible for a grant from the local government.

S202 Requirements about discretionary funds - Act, s109

(6) For subsection (4) (c), a councillor—

(a) may allocate funds only to community organisations that have applied for the funds in the way stated in the availability notice; and

(b) must allocate the funds in a way that is consistent with the local government's community grants policy.

- Support and guide the distribution of discretionary funds through the Mayoral and Councillor Discretionary Funding Policy
- Ensure alignment with Council's strategic priorities and guide sustainable, transparent and equitable administration of grants to community organisations and
- Prescribe an overarching policy position that governs the whole of Council's community grants programs.

The Community Grants Policy will provide an overarching framework and primary policy position which integrates the following existing policies and programs:

- Grants Policy;
- Community Partnerships Funding Policy;
- Water and Sewerage Funding Program Policy;
- Sports Field Maintenance Funding Program Policy; and
- Landholder Environment Grants Program.

The existing grants policy framework which sees five (5) separate programs spanning across the same area of operation is disjointed and inconsistent and does not clearly articulate Council's compliance with the updated *Local Government Act 2009* and *Local Government Regulation 2012*. The draft Community Grants Policy holistically considers the overall outcomes and values of Council's community grants programs and integrates five (5) policy and program positions into one clear and consistent direction. By incorporating the policy documents, the administration of each grant program is supported by specific guidelines, which can be adjusted according to annual budgetary decisions and strategic decisions made by Council.

It is noted that the Regional Arts Development Fund (RADF) program is not included in the scope of the draft Community Grants Policy. RADF is managed by the State Government Arts Queensland. The State Government determines and stipulates the criteria and methodology for administering the RADF program and Council must allocate funding in accordance with the State's guidelines.

Guiding Principles

The Guiding Principles contained in the draft Community Grants Policy are derived from the existing Grants Policies.

The following principles provide a consistent approach to the administration of the policy and the delivery of Council's community grants program:

- Community organisations are provided with funding support to provide community benefit to the Sunshine Coast community, in line with Council's strategic corporate priorities;
- Vibrant, engaged and more resilient communities are developed through capacity building and partnerships;
- Community organisations are enabled to attract other funding and in-kind support;
- Community organisations and volunteers are acknowledged for the positive contribution they make to the local community and Council's vision for the future; and
- Funds are distributed in an equitable and transparent manner that ensures good governance and adherence to the *Local Government Act 2009* and the *Local Government Regulation 2012*.

The adoption of the draft Community Grants Policy will ensure an equitable, open and transparent process for applicants to seek financial assistance which complies with relevant legislation, and outlines one consistent policy position to direct Council's community grants programs.

Legal

Council's power to issue grants is governed by the *Local Government Act 2009* and the *Local Government Regulation 2012*. The draft Community Grants Policy ensures alignment with this updated legislation. Legal advice has been sought in areas where clarification was required around legislative requirements and translated into the policy context.

Section 202 of the Local Government Regulation (2012) states:

"(2) A local government must, within 20 business days after adopting its budget for a financial year, publish a notice (the availability notice) stating—

- a. the amount in the local government's discretionary funds budgeted for use by each councillor for the financial year; and*
- b. that community organisations may apply for allocation of the funds; and*
- c. how to apply for allocation of the funds."*

In order to comply with legislation, Council must have an endorsed Community Grants Policy in place prior to the publication of this notice to enable the distribution of funds under the Mayoral and Councillor Discretionary Funding Policy.

Clause (a) of the legislation above indicates that the amount of discretionary funds budgeted for use by each Councillor must be published as part of the availability notice. This means that each Councillor will be listed in the availability notice with the amount of discretionary funds they have chosen to make available through the Mayoral and Councillor Discretionary Funding Program. As the availability notice needs to be published within 20 days of the adoption of Council's 2013/2014 budget, no changes to the funding available through the Mayoral and Councillor Discretionary Funding Program can be made throughout the financial year.

Policy

The Community Grants Policy and amended Mayoral and Councillor Discretionary Funding Policy align with recently amended legislation, and enable the compliant distribution of Mayoral and Councillor discretionary funds for the 2013/2014 financial year.

Risk

The policy describes a consistent, transparent and equitable application and assessment process for the community grants program that is in line with current legislation and corporate priorities.

The Mayoral and Councillor Discretionary Funding Policy will be governed by the draft Community Grants Policy should this Policy be adopted by Council. Without the adoption of the Community Grants Policy and amended Mayoral and Councillor Discretionary Funding Policy, the direction for administering community grants and discretionary funds is not compliant with legislation.

Previous Council Resolution

Ordinary Meeting 25 June 2009 - (SDC) ITEM 4.1.2

"That Council:

- (a) adopt the proposed Grants Policy (Appendix A);*
- (b) acknowledge the 2009/2010 Grants Annual Plan (Appendix B);*
- (c) endorse the use of 6% of the total grants budget for community capacity building initiatives and grants unit resourcing; and*
- (d) endorse the way forward for former recurrent funding, including the development of the Community Partnership Program."*

Ordinary Meeting 18 October 2012 - (OM12/156)

"That council request the Chief Executive Officer bring forward a legitimate means to achieve council's objective in relation to funding of community groups for operational and capital purposes regardless of tenure for discussion on 12 November 2012."

Special Meeting 11 December 2012 - (SM12/19)

"That Council:

- (a) receive and note the report titled "Water and Sewerage Funding Program";*
- (b) endorse the Water and Sewerage Funding Program Policy (Appendix A) as amended;*
- (c) delegate authority to the Chief Executive Officer to fund eligible applications in accordance with the Water and Sewerage Funding Program Policy to an amount not exceeding \$700,000 in total for 2012/2013 financial year and that the percentage, not exceeding 60% of the fixed access charge, awarded to each applicant be determined such that the total allocation does not exceed the \$700,000;*
- (d) allocate the sum of \$700,000 from councils reserves to fund the Water and Sewerage Funding Program in the 2012/2013 financial year; and*
- (e) request the Chief Executive Officer to provide options to council to investigate the opportunity through upcoming budget reviews to reinstate funds to the reserves."*

Ordinary Meeting 31 January 2013 - (OM13/9)

"That Council:

- (a) receive and note the report titled "Mayoral and Councillor Discretionary Funding Policy";*
- (b) fund the Mayoral and Councillor Discretionary Funding Policy in the 2013/2014 financial year by reallocation of \$650,000 (\$50,000 per councillor) from the 2013/2014 minor*

operational works component of the Councillor's Emergent Capital Works and Minor Operational Works Budget; and

- (c) *adopt the Mayoral and Councillor Discretionary Funding Policy (Appendix A) as amended and the amended Councillor Emergent Capital Works and Minor Operational Works Policy (Appendix B)."*

Also resolved (OM13/10)

"That Council note that in relation to the Mayoral and Councillors Discretionary Funding policy that any Councillor may choose to opt out of using the allocation of \$50,000 as Mayoral and Councillor Discretionary Funding and still retain the full component of the funding in the Councillors Emergent Capital Works and Minor Operational Works Budget."

Related Documentation

There are a number of related policies, strategies and legislation guiding, informing and / or relating to the Community Grants Policy:

Sunshine Coast Council:

- Sunshine Coast Community Plan: Our Vision for 2030
- Sunshine Coast Corporate Plan 2009-2014
- Mayoral and Councillor Discretionary Funding Policy (2013)
- Cultural Development Policy (2012)
- Placemaking Policy and Charter (2012)
- Sport and Active Recreation Plan 2011-2026
- Waterways and Coastal Management Strategy 2011-2021
- Sunshine Coast Positive Ageing Strategy 2011-2016
- Sunshine Coast Access and Inclusion Plan 2011-2016
- Sunshine Coast Reconciliation Action Plan 2011-2016
- Sponsorship Policy (2010)
- Events Policy (2010)
- Heritage Levy Policy (2010)
- Festive Season Strategy 2010 - 2015
- Community Events and Celebrations Strategy (2010)
- Sunshine Coast Youth Strategy 2010-2015
- Biodiversity Strategy Implementation Plan 2010-2015
- Community Engagement Policy (2009)
- Environment Levy Policy (2009)

Queensland Government:

- *Local Government Regulation 2012*
- *Local Government Act 2009*
- *Statutory Bodies Financial Arrangements Act 1982*

Critical Dates

Council requires a Community Grants Policy that must be compliant with legislation prior to the adoption of the 2013/2014 budget to enable the distribution of Mayoral and Councillor discretionary funds through the Mayoral and Councillor Discretionary Funding Policy, as prescribed in the *Local Government Regulation 2012*.

Council must, within 20 business days after adopting its budget for a financial year, publish the discretionary funding availability notice stating, the amount budgeted for use by each Councillor, and how community organisations can apply. To enable the publication of this availability notice, Council is required to endorse a Community Grants Policy which complies with legislation.

Implementation

Community Services is the primary administrator of Council's community grants program, working in collaboration with all other departments, the Mayor and Councillors and the Chief Executive Officer, in varying capacities, to develop, promote, manage and review the community grants program.

Should Council adopt the draft Community Grants Policy, relevant information will be made publically available and the operational requirements for the application and distribution of community grants will be provided by Community Services to ensure compliance with the adopted Policy and relevant legislative requirements.

7.1.3 PROPOSAL TO NAME COUNCIL PARKS

File No: ECM
Author: Acting Manager Community Development
Community Services Department
Attachments: Att 1 - Sir Clem Renouf Map
Att 2 - Black Swan Park Map

PURPOSE

This report seeks council's endorsement of two park naming proposals currently lodged with council.

EXECUTIVE SUMMARY

This report deals with two park naming proposals received by council, both of which have been assessed by a Park Naming Panel. The proposed name for each parcels of land is recommended for approval by council in accordance with the provisions of Local Law No 4 (Local Government Controlled Areas, Facilities, Infrastructure and Roads) 2011, Section 7.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Proposal to Name Council Parks"
- (b) support the recommendations of the Park Naming Panel held on 21 March 2013
- (c) resolve to name the park identified as Lot 7SP126332 Por 145 and CT 49102136 as "Sir Clem Renouf Park", and
- (d) resolve to name the park identified as Site ID:1742 and situated at the rear of the Cotton Tree swimming pool on the edge of the Maroochy River as "Black Swan Park".

FINANCE AND RESOURCING

There are no financial or resourcing considerations from this report. All costs in relation to signage will be provided from existing operational budgets.

CORPORATE PLAN

Corporate Plan Theme: *Social Cohesion*
Emerging Priority: 5.3 - A sense of identity and belonging
Strategy: 5.3.4 - Facilitate social history programs to increase awareness of our local heritage

CONSULTATION

Internal Consultation

In accordance with council's *Strategic Policy Naming of Parks, Places, Community Infrastructure, Roads and Street Numbering (2010)*, a Park Naming Panel was convened which comprised of:

- Strategic Project Officer, Community Development
- Aquatic and Leisure Facilities Manager
- Heritage Librarian
- Governance Liaison Officer

Councils *Guideline for Naming of Parks, Places and Community Infrastructure* state the "relevant divisional councillor will be included in the process by consultation and not as a panel member". While no Councillors were part of the Park Naming Panel, each Divisional Councillor was consulted about the recommendations resulting from the park naming panel.

External Consultation

External consultation was limited to the activities as detailed in the following "Community Engagement" section of this report.

Community Engagement

In line with council's *Strategic Policy Naming of Parks, Places, Community Infrastructure, Roads and Street Numbering (2010)* and associated guidelines, council engages with the community through newspaper advertisements. Following the meeting of the Park Naming Panel, the proposals to name each of the parcels of land was advertised in the Sunshine Coast Daily on 30 March 2013. The advertisement invited public comments on the proposed names for the parks within 21 days. No comments were received in relation to either of the naming proposals.

PROPOSAL

Local Law No 4 (Local Government Controlled areas, facilities, Infrastructure and Roads) 2011, section 7 provides council with the authority to name a place, including parks.

Council has adopted the *Strategic Policy Naming of Parks, Places, Community Infrastructure, Roads and Street Numbering (2010)* which outlines the process through which park names are suggested, considered and endorsed. Naming applications are assessed in accordance with the guiding principles set out in this policy.

This report deals with two park naming proposals received by council. The proposed names have been assessed by the Park Naming Panel on 21 March 2013. The Panel consisted of the following council staff:

- Strategic Project Officer, Community Development
- Aquatic and Leisure Facilities Manager
- Heritage Librarian
- Governance Liaison Officer

The two proposals considered by the Park Naming Panel and recommended to progress are provided below.

- a) Sir Clem Renouf Park at Ridgewood Street, Burnside (Attachment 1).

This proposal was submitted by a resident to recognise Sir Clem Renouf. His contribution to a variety of areas of the Sunshine Coast, nationally and internationally is widely recognised. Sir Clem came to Nambour as a newly qualified accountant after more than five years of RAAF service during WWII. Together with two local businessmen, he formed a company in 1958. The company developed a number of housing estates in Nambour, and the final development was *Heritage Heights* at Burnside. Sir Clem at 92 years of age is now retiring. The naming policy provides that parks should only be named after persons during their lifetime in exceptional circumstances. The Park Naming Panel found that this proposal identifies exceptional circumstances to justify the naming of this park during the lifetime of Sir Clem Renouf. Sir Clem's contributions to society include:

- President of Nambour branch of the RSSAILA (now RSL) in 1949;
- Founding treasurer of Nambour Kindergarten Committee in 1950 and instrumental in the fundraising to construct the building, he was president for the opening;
- Hon Treasurer of original Sundale Garden Village Board for 21 years;
- Served in Rotary as Charter Secretary of Nambour in 1949, President 1954 - 1955, District Governor 1965 - 1966, Director Rotary International 1970 – 1972, World Rotary President 1978 – 1979. As World Rotary President he initiated the polio plus program which eventually partnered with the World Health Organisation and has eliminated polio from a number of areas in the world. Sir Clem donated the honorarium from this position to start funding the rotary garden village in Nambour;
- Treasurer of Lifeline Sunshine Coast for 10 years and President for a further 10 years and from then as Patron;
- Chairman of the original committee to form the University of the Sunshine Coast and is the benefactor to establish the Renouf Family Scholarships at USC to support nine students per year;
- Sir Clem was knighted by Queen Elizabeth in 1988 for his services to humanity.

b) Black Swan Park at the rear of the Cotton Tree Swimming Pool (Attachment 2). This proposal was submitted by the Division 8 Councillor. This area has strong connection to local aboriginal traditions and practices and is referred to as Murukutchi, meaning red bill which is also the name of the black swan. The black swan is very common to this area.

Legal

Local Law No 4 (Local Government Controlled Areas, Facilities, Infrastructure and Roads) 2011, section 7 provides council with the authority to name a place:

Management of local government controlled areas, facilities, infrastructure and roads

Subject to the *Land Act 1994*, the local government may, by resolution, do the following things in respect of a local government controlled area (the relevant place) -

- a) give the relevant place a name; and
- b) establish specified classes, criteria and terms of membership regarding persons entitled to use the relevant place and any local government property, assets or resources at the relevant place; and
- c) establish policies, guidelines and procedures regarding the operation and use of the relevant place; and
- d) require the keeping of records by any person using the relevant place, including the:
 - i. records that must be kept and

- ii. place at which records must be kept and
- iii. period for which the records must be kept.

It should be noted this section includes the words “by resolution”. Section 257 of the *Local Government Act 2009* prohibits council from delegating actions required to be undertaken by resolution, therefore each proposal will require a resolution from council.

Policy

This report and recommendations are consistent with council's policy framework.

Risk

Given that no feedback was received as part of the public advertisement, no risks have been identified with the recommendations contained in this report.

Previous Council Resolution

There are no previous Council resolutions that relate to this report.

Related Documentation

There is no related documentation for this report.

Critical Dates

There are no critical dates that relate to this report.

Implementation

Following council resolving in accordance with the recommendations contained in this report, arrangements will be made for the Divisional Councillor to conduct a naming event if requested and installation of signage.

Council continues to assess naming proposals on an ‘as received’ basis, and several other proposals have been received and will be assessed in coming months.

7.2 FINANCE AND BUSINESS

7.2.1 APRIL 2013 FINANCIAL PERFORMANCE REPORT

File No:	Financial Reports
Author:	Acting Financial Services Manager Finance & Business Department
Appendices:	App A - April 2013 Financial Performance Report

PURPOSE

To meet council's legislative obligations, a monthly report is to be presented to council on its financial performance.

EXECUTIVE SUMMARY

The monthly financial performance report provides council with a summary of performance against budget at the end of each month. The key items reported on are the performance against budget in relation to the operating result and in terms of delivering the capital program.

The operational results at 30 April 2013 show a positive variance of \$2.1 million compared to the forecast position. This operating result is a key financial performance measure and ongoing surpluses will be critical.

The 30 April 2013 operating surplus variation is made up of higher than expected revenue of \$1.3 million (0.3%) and lower than anticipated operating expenses of \$780,000 (0.2%). Further detail is provided in the proposal section of this report.

As at 30 April 2013, \$102 million (53%) of council's \$192.6 million 2012/2013 Capital Works Program was financially expended.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "April 2013 Financial Performance Report"
- (b) approve the budget amendments as outlined in the April 2013 Financial Performance Report (Appendix A).

FINANCE AND RESOURCING

There are no financing and resourcing implications as this is an information only report.

CORPORATE PLAN

Corporate Plan Theme:	<i>Great governance</i>
Emerging Priority:	8.1 - Ethical, accountable and transparent decision-making
Strategy:	8.1.2 - Ensure legislative compliance and awareness

Corporate Plan Theme: *Great governance*
Emerging Priority: 8.3 - Strong financial management
Strategy: 8.3.1 - Develop long term financial plans and indicators to achieve optimum use of resources and alignment to strategic priorities

Corporate Plan Theme: *Great governance*
Emerging Priority: 8.3 - Strong financial management
Strategy: 8.3.2 - Ensure council's financial performance is well managed and leads to a strong financial position

CONSULTATION

Internal Consultation

All departments or branches participated in the formation of the recommendations associated with this report.

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

PROPOSAL

Council's financial results at 30 April 2013 show the organisation with a \$2.1 million higher than forecasted operating position against the full year budget.

The 30 April 2013 operating surplus variation is made up of higher than expected revenue of \$1.3 million and lower than anticipated operating expenses of \$780,000.

The operating revenue favourable variance of \$1.3 million is largely the result of a number of items being higher than the year to date budget. These include Other Revenue of \$1.9 million, Fees & Charges of \$1.6 million, Interest Received from Investments of \$1.1 million, and Net Rates & Utility Charges of \$1 million. This is offset by an unfavourable variance in Dividends Received of \$4.2 million.

The favourable variance in Other Revenue mainly sits with Infrastructure Services Department and relates to the following items being higher than forecast - road maintenance performance contract revenue, fleet auction proceeds & rebates and revegetation offset agreement with Energex. Most of these items will have offsetting expenditure. In addition, Airport income is lower than the year to date budget by \$243,000 predominantly in Car Rentals and Lease Revenue.

Within the Fees and Charges category, items running higher than forecast include Development Applications, Material Change of Use and Search fees. Volumes still remain below last year to date although there was some improvement in Quarter 3 application numbers. Other favourable variances exist in Aquatic and Leisure Centres, Cemeteries, Response Services and Health licences. These are offset by lower than forecast Airport fees of \$315,000.

Interest Received from Investments is higher than budget partly due to slightly higher than forecast cash balances along with higher than forecast investment rates for the first half of the year. The average investment rate is expected to be lower in the second half of the year.

This item will continue to be monitored but there is no change to the year end forecast at this point.

The January 2013 rate run had 153,443 rateable properties compared to 151,818 this time last year. Growth in that time was 1.1% which is less than the budgeted 1.5%. Although General Rates have an unfavourable variance of \$3.0 million, this is compensated by Prepaid Rates of \$3.7 million along with various other positive variances, resulting in the favourable variance in Net Rates and Utility Charges of \$1 million. History shows Prepaid Rates can be expected to continue to increase and maintain this positive variance in Net Rates and Utility Charges through to the end of the financial year.

The unfavourable variance in Dividends Received relates to timing of Unity Water Dividends. In the past, quarterly payments were received however these are now expected half yearly. The budget has now been adjusted to reflect this timing and there is no change to the year end forecast.

A risk has been reported in the past few financial performance reports regarding the timing of receipt of the Federal Government Financial Assistance Grant. Advice has now been received and council will receive 50% of the 2013/2014 Financial Assistance Grant in June 2013. This will result in this revenue item being \$6 million over budget at year end.

The favourable variance in operating expenses of \$780,000 is due to Materials & Services being lower than the year to date budget by \$3.6 million, offset by Employee Costs and Other Expenses being higher than the year to date budget by \$1.9 million and \$844,000 respectively.

The favourable variance in Materials & Services mainly relates to less than estimated spend on levy and economic development projects as well as legal expenses associated with development appeals. Quarry expenses are over budget however this is offset by internal sales.

The unfavourable variance in Employee Costs predominantly relates to less than expected labour spend on capital works of \$966,000, Value & Success Targets of \$833,000 yet to be achieved and overtime of \$335,000 associated with emergent works (of which a portion is recoverable under Natural Disaster Relief and Recovery Arrangements (NDRRA)).

Value & Success Target status is as follows:

\$4.5 million Original Target
\$3.6 million Achieved to Date (80%)
\$833,000 Balance to Achieve (20%)

Of the \$3.6 million savings achieved to date, \$2.7 million are permanent savings.
Of the \$2.7 million permanent savings, \$612,000 relate to employee costs.

The Other Expenses variance mainly relates to vehicle leases and software maintenance being higher than the year to date budget.

At 30 April 2013, \$102 million (53%) of council's \$192.6 million 2012/2013 Capital Works Program was financially expended. On a year to date basis, capital expenditure is \$498,000 (0.5%) behind budget. Further detail by department and capital program is outlined below:

Program	Original Budget \$000	Current Budget \$000	Year to Date Actual \$000	% of Annual Current Budget Spent
Infrastructure Structure Services Department				
Buildings and Facilities	9,684	9,291	6,170	66.4%
Fleet	2,000	2,700	400	14.8%
Parks and Gardens	9,859	11,208	8,135	72.6%
Stormwater	4,526	4,054	2,657	65.5%
Transportation	54,025	64,985	45,038	69.3%
Waste	15,186	18,347	9,168	50.0%
Coast and Canals	1,073	1,843	1,272	69.0%
Environmental Assets	290	431	324	75.2%
Divisional Allocations	3,682	4,425	1,545	34.9%
Department Total	100,325	117,284	74,709	63.7%

Infrastructure Services Department have advised that completion will be at 90% by year end.

Business Review Department

Aerodromes	0	154	46	30.1%
Strategic Land and Commercial Properties	31,614	52,515	13,192	25.1%
Sunshine Coast Airport	7,705	12,298	7,625	62.0%
Department Total	39,319	64,967	20,863	32.1%

Expenditure relating to the Maroochydoore Principal Activity Centre is less than current budgets. The timing of future payments is the subject of a future report to Council.

Finance and Business Department

Holiday Parks	1,555	2,894	1,136	39.3%
Information Technology	4,566	6,451	5,003	77.6%
Quarries	655	2,004	1,328	66.2%
Department Total	6,776	11,349	7,467	65.8%

Holiday Parks will only complete \$1.336 million per their \$2.89 million program due to construction delays. ICTS and Quarries capital expenditure is expected to be finalised before year end.

TOTAL CAPITAL WORKS PROGRAM	146,420	193,601	103,040	53.2%
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Legal

On preparation and content of budget, this report ensures that council complies with its legislative obligations under Section 169 and 170 of the *Local Government Regulation 2012*, along with council's legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Policy

No policy implications are associated with this report.

Risk

The following risks remain current:

1. Capital (Developer) Contributions - budget is \$12.9 million with actuals to April 2013 being \$6.4 million. This is due to a downturn in development.
2. Repair costs in relation to extreme weather events to date are as follows:
 - Ex Tropical Cyclone Oswald \$2.6 million (\$948,000 is labour costs) of which only \$1.4 million maximum can be expected to be funded by Natural Disaster Relief and Recovery Arrangements (NDRRA).
 - East Coast Low \$119,000 (\$51,000 is labour costs) of which only \$51,000 maximum can be expected to be funded by Natural Disaster Relief and Recovery Arrangements (NDRRA).
 - East Coast Trough \$177,000 (\$96,000 is labour costs) of which only \$61,000 maximum can be expected to be funded by Natural Disaster Relief and Recovery Arrangements (NDRRA).

In summary, operating costs total approximately \$2.9 million with approximately \$1.5 million expected to be recouped.

Previous Council Resolution

On 27 June 2012, council adopted the 2012/2013 budget.

On 20 September 2012, council amended the 2012/2013 budget as a result of July 2012 Financial Performance Report and Budget Review 1 relating to 2011/2012 carryover requests.

On 13 December 2012, council amended the 2012/2013 budget as a result of October 2012 Financial Performance Report and Budget Review 2.

On 24 April, council amended the 2012/2013 budget as a result of the February 2013 Financial Performance Report and Budget Review 3.

Related Documentation

There is no related documentation for this report.

Critical Dates

There are no critical dates that relate to this report.

Implementation

There are no implementation details to include in this report.

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7.2.2 PROPOSAL TO MAKE AMENDMENT LOCAL LAW NO. 2 (ADMINISTRATION) 2013 AND AMENDMENT SUBORDINATE LOCAL LAW NO. 3 (ADMINISTRATION) 2013

File No: 22.12.1
Author: Manager Corporate Governance
Finance & Business Department
Appendices: App A - Amendment Local Law No. 2 (Administration) 2013
App B - Amendment Subordinate Local Law No.3 (Administration) 2013

PURPOSE

The purpose of this report is to seek a Council resolution proposing to make *Amendment Local Law No. 2 (Administration) 2013* and *Amendment Subordinate Local Law No. 3 (Administration) 2013*.

EXECUTIVE SUMMARY

The first Sunshine Coast Council suite of local laws and subordinate local laws were adopted in December 2011.

In 2012/2013, a review of the local laws and subordinate local laws was conducted collaboratively with key operational users and divisional councillors. The purpose of the review was to identify any operational issues or concerns and to investigate any legislative changes impacting on the local laws.

Following a series of workshops, information sessions, individual stakeholder meetings and a rigorous decision making process, council at its meeting of the 24 April 2013 resolved to proceed with the making of *Amendment Local Law No. 1 (Miscellaneous) 2013* and *Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013*. Among several minor changes these amendments included a new schedule for the regulation of advertising signs across the region (excluding the former Noosa local government area).

However, given the complexity of election signage, it was determined that further discussions were required to identify the best possible options for managing election signage across the Sunshine Coast Region. The matter was referred to a councillor workshop on the 20 May 2013 and agreement was reached on how election signage would be managed across the region. Research and benchmarking on election signage was undertaken and provided to councillors at the workshop; this allowed councillors to develop the best methodology for managing election signs across the Sunshine Coast Region.

Amendment Local Law No. 2 (Administration) 2013 and *Amendment Subordinate Local Law No. 3 (Administration) 2013* attached to this report achieves the outcomes expressed by councillors at the election signs workshop.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Proposal to make *Amendment Local Law No. 1 (Administration) 2013* and *Amendment Subordinate Local Law No. 2 (Administration) 2013*” and
- (b) hereby resolve to propose to make:
 - (i) *Amendment Local Law No. 2 (Administration) 2013* and
 - (ii) *Amendment Subordinate Local Law No. 3 (Administration) 2013* and
- (c) hereby resolve to undertake community consultation for six (6) days and
- (d) hereby resolve to undertake a State Interest Check in relation to the proposed local laws pursuant to section 29A of the *Local Government Act 2009*.

FINANCE AND RESOURCING

The cost of drafting *Amendment Local Law No. 2 (Administration) 2013* and *Amendment Subordinate Local Law No. 3 (Administration) 2013* has been funded through existing budget allocations.

CORPORATE PLAN

Corporate Plan Theme: *Great governance*

Emerging Priority: 8.1 - Ethical, accountable and transparent decision-making

Strategy: 8.1.2 - Ensure legislative compliance and awareness

CONSULTATION

In the preparation of this report key internal stakeholders were consulted through a series of workshops, information sessions and individual stakeholder meetings. In addition, a special councillor workshop was held on 20 May 2013.

Internal Consultation

The issue of election signage was referred to a number of focus group workshops where the issues were evaluated and included in a report presented to the Principle Stakeholder Group (chaired by Executive Directors, Finance and Business and Community Services) for consideration.

Election signage was referred by the Principle Stakeholder Group to a councillor workshop which was held on the 20 May 2013.

External Consultation

Section 29 of the *Local Government Act 2009* provides that the local government may decide its own process for making a local law.

The proposal to commence the amendment local law making process will include engagement with:

- relevant government agencies about the overall State interest in the proposed amendment local law.

Community Engagement

Council may at its discretion determine the amount of (if any) public consultation it undertakes before adopting the amendment local law and subordinate local law by resolution.

Due to the upcoming Federal election in September 2013, it has been determined that for the amendment local law six (6) days of consultation is the preferred option. This will ensure that the proposed amendments are in place for the upcoming elections as well as align with council's requirement to undertake State agency checks during the same period. The consultation will involve information being placed on council's website and at council's customer service centres.

PROPOSAL

Following the adoption of the new Sunshine Coast Council local laws and subordinate local laws on 1 January 2012, Council made a commitment to undertake a follow up review of the local laws during 2012/2013.

This allowed key operational users and divisional councillors the opportunity to identify any operational issues that had resulted in their implementation and the chance to investigate any legislative changes impacting on the local laws.

Internal consultation commenced in July 2012 and included a series of workshops with key local law users. Following a rigorous consultation and decision making process, council at its meeting of the 24 April 2013 resolved to proceed with the making of *Amendment Local Law No. 1 (Miscellaneous) 2013* and *Amendment Subordinate Local Law No. 2 (Miscellaneous) 2013*. Among several minor changes, these proposed amendments included a new schedule for the regulation of advertising signs across the region (excluding the former Noosa local government area).

Elections signs were not included in the new schedule for the placement of movable advertising devices as further discussions with councillor's was required. A councillor workshop was held on the 20 May 2013 and consensus was reached with regards to the preferred option for managing election signage across the region.

The agreement reached at the councillor workshop is now represented under *Amendment Local Law No. 2 (Administration) 2013* and *Amendment Subordinate Local Law No. 3 (Administration) 2013* attached to this report.

The proposed amending local law and subordinate local law for election signage proposes a regulatory framework for the management of election signage which provides candidates at all levels of government with greater clarity with local government requirements.

Local Law Amendments:

Following is a short summary of the proposed amending local law and subordinate local law (refer Appendices A & B for full details of proposed changes):

Local Law	Proposed Amendment
<i>Local Law No. 1 (Administration) 2013</i>	<ul style="list-style-type: none"> • Insert several new definitions (i.e. election, election period, election sign, electorate etc.) • Amend Schedule 2(Prescribed Activities) to include the display of an election sign)
<i>Subordinate Local Law No. 1 (Administration) 2013</i>	<ul style="list-style-type: none"> • Insert new Schedule 8A (Display of Election Signs) • Introduce Prescribed Parameters for Display of Election Signage (i.e. Local Government, State and Federal elections etc.) • Criteria and conditions where an approval is required • Term of Approval

The new Schedule 8A (Display of election signs) proposes the following for the display of an election sign –

- self-assessable and does not require an approval (provided they operate within the prescribed parameters set);
- is only permitted on private land;
- candidates must seek the permission of the private land owner;
- all applications will be electronically lodged; and
- candidates and campaign managers will be required to advise council on the location of all election signs displayed.

The new Schedule 8A (Display of election signs) is consistent with the principles of -

- high standards of community health and safety;
- prevention of environmental harm;
- prevention of property damage and loss of amenity;
- minimization of risk;
- elimination of unnecessary administrative burden; and
- a consistent approach across the region.

Legal

The proposal has been considered in accordance with the following legislation:

- Section 29-32 of the *Local Government Act 2009* and regulation; and
- Sunshine Coast Council's suite of Local Laws and Subordinate Local Laws.

Amendment Local Law No. 2 (Miscellaneous) 2013 and *Amendment Subordinate Local Law No. 3 (Miscellaneous) 2013* have been drafted by barrister, Dr Michael Limerick.

Policy

There are no policy implications in adopting the recommendation.

Risk

Risks associated with the making of the amendment local law and subordinate local law will be mitigated by:

- conducting consultation and State Interests checks;

- ensuring effective implementation of the amendment local law and subordinate local law; and
- utilising robust systems and processes to monitor the performance of the amendment local law and subordinate local law.

Previous Council Resolution

Council Resolution (OM11/294) 7 December 2011 – Adoption of Sunshine Coast Regional Council Local Laws and Subordinate Local Laws.

Related Documentation

- *Local Government Act 2009* and Regulations.
- Sunshine Coast Regional Council Local Laws and Subordinate Local Laws 2011.
- State Government Guidelines for Making Local Laws and Subordinate Local Laws.
- Corporate Plan 2009-2014.
- Operational Plan 2012-2013.

Critical Dates

It is beneficial for council to commence the local law making process as soon as possible in order for the local law and subordinate local law to take effect before the Federal Government election in September 2013.

Critical Dates	
20 June 2013	<ul style="list-style-type: none"> • Ordinary Meeting to propose to make the amendment local law and amendment subordinate local law.
20 June 2013 – 28 June 2013	<ul style="list-style-type: none"> • State Interest Check • Community Consultation
25 July 2013	<ul style="list-style-type: none"> • Ordinary Meeting to make the amendment local law and subordinate local law
26 July 2013	<ul style="list-style-type: none"> • Advertisement in the Government Gazette and commencement of the amendment local law and subordinate local law.

Implementation

Following consideration of this report, actions relevant to the recommendation will be implemented and include:

- consult with relevant government entities about the overall State interest in the proposed amendment local law
- place the documents on council’s website and at council’s customer service centres.

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7.2.3 DELEGATION OF AUTHORITY FOR PROCUREMENT AND CONTRACTING ACTIVITIES AND PAYMENTS

File No:	Contracts
Authors:	Manager Commercial & Procurement Finance & Business Department Procurement and Contracts Performance Manager Finance & Business Department
Appendices:	App A - Delegation of Authority: Procurement and Contracting Activities and Payments
Attachments:	Att 1 - Superseded Delegation of Authority: Contracts and Expenditure

PURPOSE

Council's approval is sought under the *Local Government Act 2009*, Section 257 to delegate powers to the Chief Executive Officer to undertake procurement and contracting activities and authorise payments.

EXECUTIVE SUMMARY

Repeal of the *Local Government (Finance, Plans and Reporting) Regulation 2010* and enactment of its replacement, the *Local Government Regulation 2012* has necessitated review of the current delegation. The proposed delegation aligns with the powers created by the *Local Government Regulation 2012*.

The *Local Government Act 2009* empowers Council to conduct the procurement and contracting activities provided in the *Local Government Regulation 2012*. The council framework for conducting these activities was outlined in the Procurement Policy.

The proposed delegation will authorise the Chief Executive Officer to conduct procurement and contracting activities and to make payments. It will be supported by internal controls that will be the subject of regular reviews by both internal and external audit. It is anticipated there will be occasions when the Chief Executive Officer chooses not to exercise the delegation and seek council's endorsement.

The delegation to be superseded by this delegation is attached.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Delegation of Authority for Procurement and Contracting Activities and Payments" and
- (b) authorise the delegation of authority to the Chief Executive Officer as contained in Delegation of Authority: Procurement and Contracting Activities and Payments (Appendix A).

FINANCE AND RESOURCING

There are no budget implications for the current or future financial year as an outcome of this recommendation; however, the delegation will facilitate the efficient and timely administration and approval of contracts and recurring expenditure.

CORPORATE PLAN

Corporate Plan Theme:	Great governance
Emerging Priority:	8.1 - Ethical, accountable and transparent decision-making
Strategy:	8.1.1 - Develop and implement a governance framework that provides transparent and accountable processes and enhances council's reputation
Corporate Plan Theme:	Great governance
Emerging Priority:	8.1 - Ethical, accountable and transparent decision-making
Strategy:	8.1.2 - Ensure legislative compliance and awareness
Corporate Plan Theme:	Great governance
Emerging Priority:	8.3 - Strong financial management
Strategy:	8.3.2 - Ensure council's financial performance is well managed and leads to a strong financial position

CONSULTATION

The following have been consulted with.

Internal Consultation

- Chief Executive Officer
- Executive Director, Finance and Business
- Chief Legal Officer
- Governance Strategy & Policy Coordinator (Corporate Governance Branch).

External Consultation

No external consultation was required in the preparation of this report.

Community Engagement

No community consultation was required in the preparation of this report.

PROPOSAL

The *Local Government Act 2009* empowers council to conduct the procurement and contracting activities provided in the *Local Government Regulation 2012*. The council framework for conducting these activities is outlined in the Procurement Policy. The powers created include to (in brief):

- invite written quotes, tenders and expressions of interest;
- make, enter into, amend or discharge contracts;
- establish legislative exceptions including supplier arrangements;
- authorise the purchase of eligible emission units;
- authorise payments;
- authorise the issue of purchase cards;
- authorise statutory payments and specific system payments; and
- determine authority limits for council officers.

The *Local Government Act 2009* permits council, by resolution, to delegate a power contained within the *Local Government Act 2009*, or another Act, to the Chief Executive Officer. The proposed delegation passes to the Chief Executive Officer the powers to conduct the procurement and contracting activities outlined above and in the Procurement Policy, as well as making payments for established contracts.

Repeal of the *Local Government (Finance, Plans and Reporting) Regulation 2010* and enactment of its replacement, the *Local Government Regulation 2012* has necessitated review of the current delegation. The proposed delegation aligns with the powers created by the *Local Government Regulation 2012*.

The proposed delegation will be supported by internal controls that will be the subject of regular reviews by both internal and external audit. It is anticipated there will be occasions when the Chief Executive Officer chooses not to exercise the delegation and seeks council's endorsement.

The delegation to be superseded by this delegation is attached. It is neither effective nor practical to attach a marked up version of that delegation as the recent enactment of the *Local Government Regulation 2012* have necessitated many alterations in content of the delegation, although the effect remains largely unchanged.

Legal

This delegation is in accordance with the *Local Government Act (QLD) 2009*, section 257.

The relevant parts of this section are:

- (1) A local government may, by resolution, delegate a power under this Act or another Act to-*
- (b) the chief executive officer;*
- (4) A delegation to the chief executive officer under subsection (1) must be reviewed annually by the local government.*

Its format and content is supported by the Chief Legal Officer.

Policy

The Procurement Policy and this delegated authority work in concert to provide a systematic, structured and legislatively compliant framework for conducting procurement and contracting activities and making payments.

Risk

This delegation is intended to mitigate the risk of undue delays in delivering council's capital works, operational and service delivery programs by authorising the Chief Executive Officer to undertake procurement and contracting activities under the *Local Government Act 2009* and *Local Government Regulation 2012*, and to make relevant payments.

Previous Council Resolution

Council authorised the current delegation of authority to the Chief Executive Officer at the Ordinary Meeting on 14 May 2009.

Council Resolution (OM09/131)

That Council authorises the delegation of authority to the Chief Executive Officer as referred to in Appendix A titled 'Contracts and Expenditure Delegation No 2'.

Related Documentation

Current delegation titled 'Procurement and Contracting Activities and Payments - Delegation No. 2'.

Critical Dates

There are no critical dates associated with this delegation, which will remain in force unless amended by council resolution.

Implementation

The delegation will be effective from the date of council's resolution. The Chief Executive Officer will further delegate necessary powers to appropriately qualified council officers.

7.3 EXECUTIVE OFFICE

7.3.1 SUNSHINE COAST MAJOR AND REGIONAL EVENTS STRATEGY

File No:	Statutory Meetings
Author:	Tourism Events and Reporting Manager Executive Office
Appendices:	App A - Sunshine Coast Major and Regional Events Strategy 2013-2017 (<i>Under Separate Cover</i>) App B - Draft Sunshine Coast Events Board Charter (<i>Under Separate Cover</i>) App C - Sponsorship Policy - amended (<i>Under Separate Cover</i>)
Attachments:	Att 1 - Current Event Classification Matrix (<i>Under Separate Cover</i>) Att 2 - Governance and Funding Considerations Paper (<i>Under Separate Cover</i>)

PURPOSE

The purpose of this report is to seek council's endorsement of the Sunshine Coast Major and Regional Events Strategy 2013-2017 including approval to establish Sunshine Coast Events Board as an advisory committee of council.

This report is also seeking council's consent to vary the current Sponsorship Policy (April 2010) to allow the Chief Executive Officer to enter into outgoing sponsorship agreements for major and regional events up to the value of \$50,000 (ex GST) having considered the recommendations of the Sunshine Coast Events Board.

EXECUTIVE SUMMARY

As a tourism dependent region experiencing national and international competition in attracting visitors, it is timely for the Sunshine Coast to earnestly capitalise on the emerging tourism opportunities. Roy Morgan research suggests that almost 50% of domestic visitors' likelihood of travelling to an Australian destination is strongly influenced by their ability to attend a music, sporting or cultural event.

Retaining existing and securing new major and regional events affords council, the tourism industry and the wider community the platform to exploit these opportunities thereby safeguarding the region's reputation as a leading tourism and major events destination.

It also became apparent during the extensive consultation and community engagement program that amending the title of the strategy to Major and Regional Events would achieve broader local appeal and ultimate patronage.

Endorsement of the Sunshine Coast Major and Regional Events Strategy 2013-2017 (Appendix A) will assist in fulfilling the region's economic development priorities and the economic objectives of council progressing towards its vision to become Australia's natural, regional major events destination.

It will also provide a robust platform for the region's investment in major and regional events, as well as contributing to a range of community development objectives such as promoting social inclusion, wellbeing and cultural benefits.

However, additional council and or corporate funding is imperative to bolster major and regional events' growth and economic benefit so as to increase tourism visitation and media brand exposure – factors which will directly impact the ongoing success and sustainability of the region's tourism industry.

Council now has the ideal opportunity to build on the Sunshine Coast's natural advantages, which perfectly position it to host a range of major and regional events – where limited capital investment in new infrastructure is required. This will also empower the region to combat increasingly strong competition from other regional, national and international destinations in the highly aggressive tourism marketplace.

In addition by endorsing this strategy, the supporting governance structure and polishing the sponsorship processes, council will address several of the region's key tourism challenges including the low number of non-sporting events and the lack of clear regional leadership to facilitate and develop new major and regional events.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Sunshine Coast Major and Regional Events Strategy"**
- (b) adopt the Sunshine Coast Major and Regional Events Strategy 2013-2017 (Appendix A)**
- (c) under Section 264 of the *Local Government Regulation 2012* endorse the establishment of Sunshine Coast Events Board as an advisory committee of Council**
- (d) consider a Draft Sunshine Coast Events Board Charter (Appendix B) for Sunshine Coast Events Board and authorise the Chief Executive Office to amend as necessary**
- (e) appoint Cr O'Pray as the portfolio councillor for Tourism, Sport and Major Events as the Council representative on Sunshine Coast Events Board**
- (f) delegate authority to the Chief Executive Officer to select and appoint members to Sunshine Coast Events Board**
- (g) vary the current Sponsorship Policy (Appendix C) authorising the Chief Executive Officer to enter into outgoing sponsorship agreements for major and regional events up to the value of \$50,000 (ex GST) following the recommendations received from Sunshine Coast Events Board and**
- (h) request the Chief Executive Officer to provide a further report to Council outlining alternative funding sources to boost the major event sponsorship tourism levy funding pool.**

FINANCE AND RESOURCING

Based on the retention of the existing formula, council's Tourism Levy-funded major events budget equals \$1.3 million this year.

Table 1 highlights the financial position when anticipated sponsorship commitments to date are considered.

Figures exclude GST	2012-13	Anticipated 2013-14	Anticipated 2014-15	Anticipated 2015-16
Existing Sponsorship Commitments	\$1,521,653	\$1,212,870 ²	\$810,121 ³	\$1,295,725 ^{3,4}
Recommended Round 1, 2013-14		\$114,000 ⁵		
Anticipated Round 2, 2013-14 (min)		\$122,000		
Anticipated Rounds 1 & 2, 2014-2016			\$200,000	\$200,000
Total Sponsorship Commitments	\$1,521,653	\$1,448,870	\$1,010,121	\$1,495,725
Budget	\$1,300,000	\$1,300,000	\$780,000¹	\$780,000¹
Top up from Reserve Pool of \$1,370,000	\$221,653	\$148,870	\$230,121	\$715,725
Balance in Reserve Pool	\$1,148,347	\$999,477	\$769,356	\$53,631
<i>Notes</i> 1. Anticipated major events budget for new Sunshine Coast Council 2. Includes full year budget commitments to Northern Sub-Region Major Events and Noosa Triathlon Festival 3. Excludes Noosa Triathlon and Northern Major Event sponsorship allocations 4. Includes anticipated renewal of Mooloolaba Triathlon contract 5. Sponsorships Round 1, 2013-14 to be considered by Council on 20 June 2013				

Table 1

The table highlights the ongoing necessity to supplement the annual budget allocation from the Tourism Levy in the current and succeeding financial years by an amount of \$1.37 million held in restricted cash.

This scenario not only illustrates the ongoing shortfall in the major events sponsorship budget; it also highlights the very limited scope available to advance one or more of the key strategies highlighted in the Sunshine Coast Major and Regional Events Strategy 2013-2017.

A high percentage of the actions communicated in the strategy are able to be delivered within the existing operational budget and resources of the Economic Development branch. However, if council chooses to comprehensively embrace and deliver on the Major and Regional Events Strategy, further expenditure by way of sponsorship investment sourced from alternative funding options and personnel to drive and implement the strategy will be important.

Based upon the current sponsorship investment performance an increased investment of \$1.5-\$3 million annually by council and/or partners could be expected to inject a further \$80 million to the economic performance of the region.

In the absence of additional funding the implementation of the strategy would focus on strategies 1, 5 and 6 – providing no scope to attract new events to the region.

CORPORATE PLAN

Corporate Plan Theme: *Robust Economy*

Emerging Priority: 1.1 - A broad economic base

Strategy: 1.1.3 - Facilitate the development of the region's knowledge-based economy in particular the creative, health, environmental, leisure and sporting sectors

Corporate Plan Theme: *Robust Economy*

Emerging Priority: 1.4 - A sustainable tourism industry

Strategy: 1.4.2 - Develop and implement a regional major events strategy

Corporate Plan Theme: *Health & Wellbeing*

Emerging Priority: 4.2 - Active lifestyles

Strategy: 4.2.3 - Promote physical activity and recreation

CONSULTATION

The early development of the strategy involved many key stakeholders over an extended period of time either on a one-to-one basis or as participants in small focus groups. Their feedback along with extensive desktop research formed an initial draft that has been constantly cultivated over time involving numerous ongoing consultations and repeated one on one meetings with various interested parties, key stakeholders, event managers and the broader community. Table 2 provides details.

Conducted by	AEC Group	Tourism, Events & Reporting unit/ Economic Development branch
Internal	<ul style="list-style-type: none"> • Councillors • Executive Director – Executive Office • Manager Economic Development • Tourism, Events & Reporting Manager • Senior Economic Development Officer, Major Events • Sports and Recreation Facilities Manager • Project Director, Urban Development 	<ul style="list-style-type: none"> • Councillors (13) • Council Strategic Discussion Forum • Economic Development Portfolio Councillors • Chief Legal Officer • Executive Director – Executive Office • Executive Director Community Services • Community Planning & Strategy Manager • Manager Community Response • Manager Customer Relations • Creative Communities Manager • Civic & Community Events Manager • Community Land Permits Manager • Manager Gallery & Library Services • Community Sports & Facilities Planning Manager • Governance Strategy and Policy Coordinator
External	<ul style="list-style-type: none"> • Representatives from Chambers of Commerce, Tourism entities, Accommodation Managers, Marketing Companies, and Community Groups • Event Managers and Promoters • Sunshine Coast Sports Federation • Sunshine Coast Destination Limited • Sunshine Coast Institute of TAFE • Tourism and Events Queensland • Willconsult – Williams Consulting Services 	<ul style="list-style-type: none"> • Event Managers and Promoters (20+) • Representatives from regional Chambers of Commerce, Tourism entities, Accommodation Managers, Marketing Companies, and Community Groups • Major Events Advisory Panel • Sunshine Coast Destination Limited • Sunshine Coast Economic Development Advisory Board • Quad Park Corporation • Sunshine Coast Airport • Tourism and Events Queensland • Sunshine Coast Sports Federation

Table 2

Community Engagement

The opportunity to contribute to the development of the Major and Regional Events Strategy was widely advertised on the websites and in member e-newsletters of all regional Chambers of Commerce and tourism entities. Key stakeholder organisations, their representatives and members were also invited to participate in many rounds of workshops and consultation discussions on numerous occasions during the development of the strategy.

PROPOSAL

Sunshine Coast Council's endorsement of the Major and Regional Events Strategy 2013-2017 (Appendix A), underpinned by an appropriate governance structure, will better position the region to become Australia's natural, regional major events destination.

It unveils key strategies on how to capitalise on emerging tourism opportunities so as to build the Sunshine Coast's competitive advantage to host major and regional events. A major focus is the importance of both retaining and growing major and regional events in the region. Council's adoption of the strategy would ideally be reinforced by increased investment to bolster the economic benefit.

The Sunshine Coast hosts a variety of major and regional events each year which reinforces its reputation as a leading tourism destination. These events support local businesses as well as contributing to a range of community development objectives.

The strategy

Major and regional events are important catalysts for economic development, social inclusion and community well-being. The economic impact of major and regional events can be broad and far-reaching.

As well as enhancing the economic fabric of the region, major and regional events provide other positive outcomes to the local community such as promoting social inclusion, wellbeing and cultural benefits.

Successfully leveraging and growing existing events will also assist in developing the region's value proposition, build its capability to retain these events and enable it to attract new events.

The strategy aligns with the key strategic elements and intent of other regional policies crucial to the development of the region and its major and regional events, including the SEQ Major Events Strategy prepared by Tourism and Events Queensland, and Tourism Australia's Tourism 2020 Strategy.

Vision, objectives and strategies

Consistent with the region's economic development priorities, the Sunshine Coast aspires to be Australia's natural, regional major and regional events destination.

Realising this vision will be built on the following key objectives:

- Positioning the region and growing its reputation as a tourism and major and regional events destination
- Maximising the economic, media and community value of major and regional events - thereby generating an appropriate return for the region
- Providing a coherent framework for supporting and growing major and regional events
- Presenting a robust platform for the region's investment in major and regional events.

Through the following strategies, council will seek to:

- retain existing major and regional events and protect them from being lost to the region;
- maximise the value of existing major and regional events and enable them to grow;
- secure new major and regional events and facilitate/develop opportunities in association with these events;
- identify regionally significant major events to transition to hallmark/signature major events;

- better plan and facilitate the development of major event infrastructure and services; and
- provide clear, cost-effective and contemporary support arrangements which inspire confidence.

This strategy provides a focus for the coordination of council services to support major and regional events and a cohesive and easily understood basis for its investment in them. It also provides the framework for events to be targeted on a strategic basis and – importantly – to support sustained economic growth, employment and community development.

Purposefully providing the strategic settings and foundation for the support of major and regional events, the strategy enables the region to focus its attention on retaining and growing worthwhile activities which provide substantial opportunities to stimulate tourism and other industry sectors and support community development.

Actions

A number of key actions to support the strategies and objectives are contained in the strategy, including securing new events and the need to develop a retention plan to ensure that relationships with event organisers are nurtured and every effort made to retain and protect existing events.

Major and regional event categories

Major and regional events are clearly distinguished within three categories in this strategy on the following basis:

- **Hallmark/signature events (Tier 1).** Events which will attract significant numbers of visitors, participants or media from outside the region, resulting in substantial and measurable economic, media, social and community benefits for the Sunshine Coast.
- **Regionally significant events (Tier 2).** Events which have a strong resonance with the image and brand of the Sunshine Coast generate support from local organisations and may have the potential to become a hallmark/signature event in the future. The additional regional economic benefit of staging regionally significant events is less than projected for hallmark/signature events.
- **Regional events (Tier 3).** These events attract less numbers of participants and visitors than regionally significant events. Media exposure is generally limited to state or south-east Queensland coverage and they provide Sunshine Coast destination brand support and positioning for other events.

Table 1 on pages 10-11 of the Sunshine Coast Major and Regional Events Strategy describes further characteristics of each of these categories and provides a contrast with community events and festivals. The classification matrix of the region's current portfolio of council sponsored major and regional events (Attachment 1) demonstrates how the tier mechanism functions.

The priorities and actions associated with developing community and business events are not addressed in the strategy, although it is recognised that both provide economic and community value to the region.

Existing major and regional events

Council invests more than \$1.5 million in a range of major and regional events annually. This funding is presently raised via a Tourism Levy supplemented by limited reserve resources.

Conservative estimates indicate that the existing calendar of events adds more than \$80 million per year to the local economy and increases the number of room nights occupied by 485,000 annually.

Current organisations involved

A number of partners and stakeholders are directly involved in securing, promoting, supporting and delivering the region's major and regional events.

The success of major and regional events in this region is dependent upon council partnering with Sunshine Coast Destination Limited and Tourism and Events Queensland.

Major Events Advisory Panel: the region's portfolio of events has been historically supported by council through its Major Events Advisory Panel established in 2010 (Option 3 pages 6-8 of the Governance and Funding Considerations Paper: Attachment 2), which is supported by the Tourism and Events Unit. The Panel vigorously reviews proposals under the Major Event Sponsorship Program before providing recommendations to council for funding support.

Contractual arrangements are executed between the event promoter and council.

Sunshine Coast Destination Limited's core role is to promote the Sunshine Coast as a premier holiday and business events destination locally, nationally and internationally. Sunshine Coast Destination Limited works closely with council and event organisers to leverage marketing and promotional benefits for the region from supported major and regional events.

Tourism and Events Queensland is the principal tourism and event agency of the Queensland Government. Tourism and Events Queensland aims to foster the creation of a collaborative tourism and events business system that engages and provides a sense of ownership of all stakeholders.

For the Sunshine Coast region, Tourism and Events Queensland holds a position on the Major Events Advisory Panel and provides expert and strategic advice on local funding requests. It also provides direct financial support to many of the existing major and regional events in the region.

Event promoters: Event promoters and hosts play an important role in developing and delivering major and regional events in the region.

Key influencers of major and regional events on the Sunshine Coast

The Sunshine Coast is facing intense and increasing competition from other domestic and international destinations, which are becoming both more aggressive and innovative in their efforts to secure and retain major events and tourism expenditure.

The natural attractions/assets of the Sunshine Coast are the most compelling strengths of the region as an events destination.

In the past few years, the Sunshine Coast has implemented significant regional reform of its tourism industry advocacy arrangements, industry development and approach to destination marketing. There is, however, a need for a concentrated focus to respond to a number of other major external influencers to enhance the region's major and regional events reputation.

Internal factors which influence the capacity of the Sunshine Coast to host major and regional events include events infrastructure, Sunshine Coast Airport, tourism accommodation supply and event offering.

Key external factors influencing the success of major and regional events in the region include fluctuations in currency markets and global economic conditions.

Challenges and opportunities

The Sunshine Coast, as a major and regional events locality, has a number of key strengths and opportunities for enhancement, with corresponding weaknesses and threats to growth. Further detail on each of these is available on pages 20-21 in the Major and Regional Events Strategy.

Conversely, threats which council must combat include insufficient funding to grow existing major and regional events and secure new opportunities; declining consumer confidence; and increasing strong competition from other regional and national destinations such as the Gold Coast, Cairns, Geelong, Melbourne, Sydney and Perth.

Current support for major and regional events

Funding and sponsorship

The funding provided by council is augmented by support from other government agencies.

Funding sources available include the following:

- \$1.3 million from the Tourism Levy, supplemented by limited reserve resources
- Tourism and Events Queensland's Regional Development Program (EQRDP)
- The Department of State Development, Infrastructure and Planning
- Private investors, including private corporations
- Sponsorship, including either funds or goods and services (such as food, beverages or media coverage).

The existing events mix of the Sunshine Coast is testament to locals' ability to develop high-end, well-visited events using private investment. This tends to progress community events which, over time, can mature into outstanding events.

Infrastructure

Consistent with many local governments, council provides and maintains an extensive mix of appropriately serviced public and community infrastructure.

Volunteers

Many events would not exist without a very willing and able army of community volunteers. It is estimated that hallmark/signature and regionally significant events utilise in excess of 1,500 local and south-east Queensland volunteers each year.

'One-off' major and regional events

The priority is to support, develop and grow major and regional events of a recurring nature. That said, it is recognised that some "one-off" events (eg concerts, pre-season national league competitions and other entertainment events) present an opportunity for local businesses and enable the community to experience national and international standard performances locally.

Necessity for incremental change

As foreshadowed, significant investment may be required over the medium-to-longer term to enhance the event infrastructure offer of the region across a broader range of cultural and sporting pursuits. This needs to be considered and determined following the conclusion of a proposed infrastructure audit and the completion of relevant business cases to facilitate both public and private investment contributions.

In the interim, the most cost-effective prospects for positioning the region as a major and regional events destination lies in capitalising on existing strengths.

Performance measurement

In order to track the actions an appropriate monitoring and reporting system needs to be enhanced or put in place.

Measuring the regional success of this strategy (and major and regional events overall) will be critical over time. Ideally, council and key stakeholders should ensure agreed strategic 'success indicators' and key performance indicators (KPIs) align, as much as feasible, with

those adopted by Tourism and Events Queensland and, to some extent, its competitor destinations.

KPIs which might be considered to assess the success of the major and regional events strategy may include:

- the number of major and regional events sponsored by council which achieved their contracted performance targets;
- the annual percentage increase in the economic value of major and regional events on the Sunshine Coast;
- the number of new major and regional events attracted to the Sunshine Coast; and
- the level of support leveraged from Tourism and Events Queensland and other stakeholders to support, secure and create major events on the Sunshine Coast.

Economic value

- Direct and indirect economic benefit - return on investment.
- Capacity to improve and enhance regional infrastructure.

Community value

- Greater community and business 'buy-in' to major and regional events.
- Level of general community/volunteer involvement in organising major and regional events.

Environmental/sustainable value

- Hallmark/signature events adopt, as a pre-requisite, carbon offset initiatives to minimise environmental impacts.

Positioning and brand value

- An increased level of awareness of the Sunshine Coast brand is generated.
- Major and regional events project a positive image of the region and endorse the regional brand values.

Governance

As mentioned earlier, realising the strategy's vision is highly dependent upon building upon and achieving four key objectives, one of these relates to the governance arrangements, specifically:

'Present a robust platform for the region's investment in major and regional events'

Underpinning this objective are two strategies with supporting actions, particularly:

Strategies

(2) Maximise the value of existing major and regional events and enable them to grow; and

(6) Provide clear, cost effective and contemporary support arrangements which improve confidence.

Actions

- Establish the Sunshine Coast Events Board to support the region's investment in major and regional events, identify other possible sources of sponsorship funding, secure new major and regional events and to oversee the implementation of this strategy.

- Ensure a competitive funding model and a robust assessment framework is established to support the region's investment in major and regional events.

To this end, and in addition to overseeing the implementation of this strategy, governance Option 2, the establishment of the Sunshine Coast Events Board as an advisory committee of council (pages 6-8 of the Governance and Funding Considerations Paper (Attachment 2) is advocated for council to genuinely consider.

It is proposed that the board membership consist of seven members, including council's Tourism, Sport and Major Event's Portfolio Councillor, a senior representative from Tourism and Events Queensland, and the remaining members (5 or 71%) from business and community including the tourism industry.

This low risk, customer focused collaborative governance option is by far the most commercially responsive, cost effective option of the governance models seriously examined, debated and consulted that has appeal and significant support of all interested parties. An analysis of the governance models investigated is available in the Governance and Funding Considerations Paper (Attachment 2).

When established (see draft Sunshine Coast Events Board Charter Appendix B), this board will provide the resilient leadership to guide the region's investment in existing major and regional events, secure new major and regional events for the region and identify other possible sources of sponsorship funding.

Furthermore, council's current sponsorship policy provides the authority for the Chief Executive Officer to enter into any outgoing sponsorships agreements up to the amount of \$10,000 (ex GST). The current arrangement also requires that all outgoing sponsorship agreements over \$10,000 (ex GST) are approved by council.

By varying this policy (see Appendix C: Strategic Policy – Sponsorship, page 4) to allow the Chief Executive Officer to enter into outgoing sponsorship agreements for Major and Regional Events up to the value of \$50,000 (ex GST), council will clearly contribute to the 'customer responsiveness' and to the Sunshine Coast Events Board's ability and appeal in retaining existing and attracting new major and regional events to our region. This variance would also have positive operational impacts in reducing the administrative burden and the associated costs.

It is proposed the Chief Executive Officer consider and approve the outgoing sponsorship agreements following the recommendations received from the Events Board subsequent to a robust assessment and decision making process.

The overarching intention is to enable the region to be 'fleet of foot' in the highly competitive space of major and regional event attraction.

It is also fitting for council to tackle the current inadequate funding pool to support the region's existing major and regional event product and secure a broader mix of all three event categories. To this end it is recommended that a further report be prepared by the Sunshine Coast Events Board outlining alternative funding sources for Council's consideration.

Legal

Under Section 264 of the *Local Government Regulation 2012* ('the regulation'), a local government may appoint advisory committees. An advisory committee may include members who are not councillors. The framework proposed for Sunshine Coast Events is consistent with that of an advisory committee contemplated by the regulation.

Policy

The *Sunshine Coast Community Plan – Our Vision for 2030* reflects the community's aspiration for the area to become Australia's most sustainable region and aims to create a

place where people have a sense of identity and belonging, while continuing to offer a broad range of tourism experiences including major sporting, recreational and cultural events.

Council's *Corporate Plan 2009-2014* outlines the emerging priorities and key strategies to help achieve council's vision and includes developing and implementing a regional major events strategy as an action to achieve a sustainable tourism industry.

The draft *Sunshine Coast Economic Development Strategy 2013-2033: Sunshine Coast – The Natural Advantage*, provides a 20-year vision and blueprint for long term sustainable economic growth, which supports the region's enviable and authentic lifestyle and natural assets and includes a focus on securing investment in tourism, sport and leisure opportunities to support the strengthening of the regional economy.

At the Ordinary Meeting of 6 October 2010, council resolved (OM 10/260) to establish the Major Events Advisory Panel and facilitate the development of a regional Major Events Strategy. The development of this strategy has occurred in tandem with the development of a South East Queensland Major Events Strategy (commissioned by Tourism and Events Queensland).

This report further defines and consolidates council's policy approach and servicing model for driving economic development in the region through facilitating and investing in major events of economic significance. It builds upon previous tourism reform decisions of council and provides a way forward to achieve valuable outcomes.

It is proposed that the Sponsorship Policy be amended to include the authority for the Chief Executive Officer to approve sponsorship agreements for major and regional events up to the value of \$50,000 (ex GST). This amendment aims to contribute to enhanced customer service and timely decision making in an extremely competitive regional event setting.

Risk

If council adopts the Major and Regional Events Strategy without identifying alternative funding sources to implement the strategy, it may not achieve the full potential of:

- future emerging event opportunities; and
- major and regional event strategies 2, 3, 4 and 5.

This may result in lost economic benefit, tourism visitation and media brand exposure for the region. This could impact on the ongoing success and sustainability of the region's tourism industry.

Also forgone will be the opportunities and benefits resulting from major and regional events for social inclusion and community wellbeing.

Likewise there is a risk of damage to the region's reputation and identity as a leading major events and premier holiday destination as other regions may take our position.

Previous Council Resolution

At the Ordinary Meeting of 6 October 2010, council resolved (OM 10/260):

That Council:

- (a) *note the report titled "Tourism Reform Major Events Governance review";*
- (b) *adopt Option B (Appendix A as amended) as the preferred governance delivery mechanism for managing the strategic direction and sponsorship commitments of the region's portfolio of major events;*
- (c) *delegate authority to the Chief Executive Officer to commence and complete the transition to Option B, in liaison with Sunshine Coast Destination Limited, by:*
 - (i) *forming a Major Events Advisory Panel consisting of:*
 - (1) *two Councillors (namely Councillor C Thompson and Councillor R Green);*
 - (2) *two Sunshine Coast Destination Limited directors;*
 - (3) *Chief Executive Officer of Sunshine Coast Destination Limited (Chair)*

- (4) Chief Executive Officer of Queensland Events Corporation;*
- (5) Chief Executive Officer of Sunshine Coast Regional Council;*
- (ii) facilitating the development of a regional Major Events Strategy for Council's consideration by 25 January 2011;*
- (iii) reviewing sponsorship proposals received and make recommendations to Council; and*
- (iv) reviewing existing sponsorship contracts and commitments and make recommendations to Council;*
- (d) note that the Chief Executive Officer will provide a further report to Council presenting the Regional Major Events Strategy and associated matters; and*
- (e) request the Chief Executive Officer to develop and implement with Sunshine Coast Destination Limited, a joint industry and Council communications plan that addresses all key stakeholders.*

During the extensive key stakeholder consultation and community engagement program it has become apparent that amending the title of the strategy to Major and Regional Events would achieve broader appeal and ultimate patronage. It would certainly provide further clarification.

Members of the Major Events Advisory Panel have considered this feedback and are strongly in favour of this amendment to the title of this report.

Related Documentation

- Sunshine Coast Community Plan – Our Vision for 2030
- Corporate Plan 2009-2014
- Draft Sunshine Coast Economic Development Strategy 2013-2033: Sunshine Coast – The Natural Advantage
- Events Policy - 27 October 2010
- Community Events and Celebrations Strategy 2010-2015
- Festive Season Strategy 2010-2015
- Strategic Policy – Sponsorship 8 April 2010
- Access and Inclusion Plan (2011)
- Open Space Strategy (2011)
- Reconciliation Action Plan (2011)
- Queensland Tourism Strategy July 2011
- SEQ Major Events Strategy prepared by Tourism and Events Queensland (formerly Events Queensland)
- Tourism Australia's Tourism 2020 Strategy - A national long-term tourism strategy

Critical Dates

Council's related decision around Round 1 of the Major Events Sponsorship Program recommendations for 2013-2014.

Implementation

The delegation to the Chief Executive Officer would proceed along the following lines:

- Develop and implement a communication plan to inform key stakeholders
- Finalise the charter of Sunshine Coast Events
- Source appropriate Chairperson
- Invite Tourism and Events Queensland and Sunshine Coast Destination Limited to nominate representatives to Sunshine Coast Events
- Select and appoint business and community members to Sunshine Coast Events
- Confirm regional funding model and council resourcing as part of the 2013/2014 Business Planning process.

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7.3.2 AUDIT COMMITTEE REPORT 13 MAY 2013

File No: Council Meetings
Author: Manager Audit and Assurance
Executive Office
Appendices: App A - Audit Committee Minutes 13 May 2013

PURPOSE

To provide information to Council on the Audit Committee activities and outcomes.

EXECUTIVE SUMMARY

The Audit Committee is established in accordance with the *Local Government Regulation 2012* and is an Advisory Committee of Council with Minutes of each meeting presented to Council.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Audit Committee Report 13 May 2013 and
- (b) note and implement the recommendations from the Audit Committee Minutes 13 May 2013 (Appendix A).

FINANCE AND RESOURCING

There are no finance and resourcing implications in relation to this report.

CORPORATE PLAN

Corporate Plan Theme: *Innovation & Creativity*

Emerging Priority: 3.4 - Council’s working culture is dynamic, flexible and entrepreneurial

Strategy: 3.4.2 - Implement ongoing improvement programs focused on the best way forward

Corporate Plan Theme: *Great governance*

Emerging Priority: 8.1 - Ethical, accountable and transparent decision-making

Strategy: 8.1.1 - Develop and implement a governance framework that provides transparent and accountable processes and enhances council’s reputation

Corporate Plan Theme: *Great governance*

Emerging Priority: 8.1 - Ethical, accountable and transparent decision-making

Strategy: 8.1.3 - Councillors and employees are aware of the importance of ethical behaviour, compliance with codes of conduct and providing complete information and advice

CONSULTATION

Internal Consultation

- Chief Executive Officer
- Executive Directors

External Consultation

Independent members of the Audit Committee.

Community Engagement

There has been no community engagement undertaken in relation to this report.

PROPOSAL

The Audit Committee is an Advisory Committee established in accordance with the *Local Government Regulation 2012*. It has no delegated authority, does not replace the responsibilities of Executive Management and is a source of independent advice to Council and to the Chief Executive Officer.

The overall objective of the Audit Committee is to assist the Council and the Chief Executive to discharge their duties in particular:

- Corporate Governance and responsibilities in relation to the organisation's financial reporting, internal control structure, risk management systems and the external and internal audit functions;
- maintain an independent and objective forum promoting transparency, accountability and an ethical culture throughout council;
- maintain by scheduling regular meetings, open lines of communications with Council, Executive Management, External Audit and Internal Audit, to exchange information and views;
- oversee and appraise the quality and efficiency of audits conducted by both the Internal and External Audit functions; and
- ensure both the Internal and External Audit functions are independent and effective.

In accordance with Section 211(1)(c) of the *Local Government Regulation 2012*, the Audit Committee must give the local government a written report of its deliberations and its advice or recommendations.

The Agenda and attachments are distributed to Councillors, Audit Committee members and Executive Management prior to the meetings in accordance with Council's statutory meeting process.

The Minutes of the Audit Committee Meeting held on 13 May 2013 (Appendix A) are now presented to Council for its receipt.

Legal

There are no legal implications to this report.

Policy

Compliance with the *Local Government Regulation 2012*.

Risk

There are no risk implications for this issue.

Previous Council Resolution

There are no previous Council resolutions that relate to this report.

Related Documentation

There is no related documentation for this report.

Critical Dates

There are no critical dates that relate to this report.

Implementation

Should Council agree to the recommendations, officers will proceed to implement the recommendations.

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8 NOTIFIED MOTIONS**8.1 NOTICES OF MOTION****8.1.1 CALOUNDRA HERITAGE AND MUSEUM STEERING GROUP**

File No: Statutory Meetings
Author: Councillor Tim Dwyer
Notice of Motion

EXECUTIVE SUMMARY

At the Ordinary Meeting 23 May 2013 council resolved:

That Council defer decision on this item until the next meeting of council.

COUNCILLOR RECOMMENDATION

That Council request the Chief Executive Officer to endorse the formation of a Caloundra (4551) Heritage and Museum Steering Group to:

- (a) plan and identify a method to collate and display Caloundra history and heritage and**
- (b) provide advice and recommendations so as to allow appropriate actions and funding to be realised in the future to preserve Caloundra's history.**

EXECUTIVE DIRECTOR COMMENTS – COMMUNITY SERVICES DEPARTMENT**Background**

The Sunshine Coast Heritage Reference Group (SCHRG) was formed in 2010 and is chaired by Councillor Jenny McKay. The role of SCHRG is to provide strategic advice on preserving and accessing cultural heritage in the Sunshine Coast region and work to:

- Raise the profile of cultural heritage in the region;
- Contribute to a shared vision for cultural heritage that is inclusive, relevant, and innovative;
- Support the development of a regional network of individuals, organisations, and museums in the heritage sector;
- Identify partners and opportunities to preserve, access, and enhance cultural heritage across the region; and
- Assist in forming strategic priorities for expenditure of the Cultural Heritage Levy.

SCHRG is currently comprised of 12 active members. Of these, the following two members are associated with the history of Caloundra (4551):

- Mr Roger Todd (also a member of the Friends of Caloundra Lighthouses); and
- Ms Helen Page.

In terms of Caloundra's heritage, it is believed the SCHRG provides significant opportunity for the ideas, activities and projects related to the area. The reference group provides advice to Council on initiatives which are eligible for funding via the Cultural Heritage Levy. As this group has been a valuable source of information and advice for Council, it is proposed to ask SCHRG to consider the proposal to form a Caloundra (4551) Heritage and Museum steering group.

Further to the proposal to develop a Caloundra (4551) Heritage and Museum steering group, Council is offered the following information relating to the current collation and display of Caloundra history and heritage and actions and funding available to preserve Caloundra's history.

a) Plan and identify a method to collate and display Caloundra history and heritage

Current collation and display of Caloundra history and heritage is undertaken by the following avenues:

i) Heritage Library

The Heritage Library is tasked to collect, collate, present public programs, partner and network the heritage of the whole Sunshine Coast region. They are recognised as a premiere documentary and information resource for Council, as well as for the region.

The Heritage Library is offered over two primary sites: Nambour and Kawana Libraries. Kawana Heritage Library houses the main body of the collection for Caloundra and southern regions. Two permanent part time Heritage Officers are located at the Kawana Heritage Library, offering a reference point for heritage information for this area, and partnering specifically with networks relative to the southern area of the region (eg: Landsborough Museum).

Mini heritage collections pertaining to specific communities are also held in major library branches, including Caloundra Library.

ii) Landsborough Museum

The Landsborough Museum is supported through Community Partnership Fund Program (Heritage Levy funded). The collection is housed in a council state heritage listed building. There are some concerns for the long term storage of the collection.

iii) Publications

Council has produced a number of heritage publications specifically relating to Caloundra, for example, Times of Change by Gary MacKay (project cost \$22K), Ma and Pa Bendall CD etc.

b) Provide advice and recommendations so as to allow appropriate actions and funding to be realised into the future to preserve Caloundra's history.

Since implementation of the Cultural Heritage Levy, there have been many projects and activities funded in the former Caloundra City Council area, including some within 4551 postcode. These include:

- 160 Characters – program around beach architecture, centred on Caloundra
- "Walk" Caloundra – planning stages

- Pattemore House
- Bankfoot House
- Bunya Dreaming Festival

Other activities include an audit of state / national listed places in 4551 locale:

- Kings Beach Bathing Pavilion
- Vista from Caloundra Road.

Further actions and funding need to be cognisant of the following:

- Finalisation of Council's Cultural Heritage Strategy - currently under development and on hold;
- Heritage Library review – visibility and location of central library may impact on heritage presence in Caloundra;
- Landsborough Museum storage issues;
- Collection management system – Levy access project which will collate and increase access to heritage information region wide. Potential to include key pieces from regional museums in partnership program – this could include Landsborough Museum;
- Council's Collection Policy – designed to define what and how Council will collect; and
- Collection store option - report re Ken Hinds Collection completed as pilot to partnering in storage for significant collections / objects on a regional basis. Queensland Museum has provided approximate space required for storage of regional collections.

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9 TABLING OF PETITIONS

Petitions only eligible for submission if:

- * Legible
- * Have purpose of the petition on top of each page
- * Contain at least 10 signatures
- * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
 - Petition not be received

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10 CONFIDENTIAL SESSION**10.1 REGIONAL STRATEGY AND PLANNING****10.1.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - DOOLAN STREET CONCESSION REQUEST**

File No: ECM
Author: Manager Infrastructure Policy
Regional Strategy & Planning Department

This report is confidential in accordance with section 275 (g) of the *Local Government Regulation 2012* as it contains information relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act.

10.1.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - APPLICATION FOR RENEWAL OF DEVELOPMENT LEASE NO. 2 - KAWANA WATERS

File No: LAP02
Author: Planning Coordinator
Regional Strategy & Planning Department

This report is confidential in accordance with section 275 (h) of the *Local Government Regulation 2012* as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

10.2 EXECUTIVE OFFICE**10.2.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - MAJOR EVENTS SPONSORSHIP PROGRAM - ROUND ONE - 2013/2014**

File No: ECM 20 June 2013
Author: Senior Economic Development Officer, Major Events
Executive Office

This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by it.

10.2.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - CALOUNDRA MUSIC FESTIVAL 2014-2016

File No: Statutory Meeting
Author: Executive Director
Executive Office

This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by it.

11 NEXT MEETING

The next Ordinary Meeting will be held on 25 July 2013 in the Council Chambers, 1 Omrah Avenue, Caloundra.

12 MEETING CLOSURE