

Agenda

Ordinary Meeting

Thursday, 14 November 2019

commencing at 9:00am

Council Chambers, 1 Omrah Avenue, Caloundra

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 WELCOME AND OPENING PRAYER**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 17 October 2019 and the Special Meeting (UNESCO Man and the Biosphere (MAB) nomination) held on 24 October 2019 be received and confirmed.

5 INFORMING OF PERSONAL INTERESTS**5.1 MATERIAL PERSONAL INTEREST**

Pursuant to Section 175C of the *Local Government Act 2009*, a Councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the Councillor's material personal interest in the matter and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

5.2 CONFLICT OF INTEREST / PERCEIVED CONFLICT OF INTEREST

Pursuant to Section 175E of the *Local Government Act 2009*, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees, must inform the meeting about the Councillor's personal interest the matter.

The other Councillors must then decide

- (a) whether the Councillor has a real conflict of interest or perceived conflict of interest in the matter and
- (b) if they decide the Councillor has a real conflict of interest or perceived conflict of interest in the matter
 - (i) whether the Councillor must leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on, or
 - (ii) that the Councillor may participate in the meeting in relation to the matter, including by voting on the matter.

6 MAYORAL MINUTE**7 PRESENTATIONS / COUNCILLOR REPORTS**

8 REPORTS DIRECT TO COUNCIL**8.1 SUNSHINE COAST COMMUNITY STRATEGY 2019-2041**

File No:	Council meetings	
Author:	Manager Community Planning and Development Economic & Community Development Group	
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PURPOSE

The purpose of this report is to present the draft Sunshine Coast Community Strategy 2019-2041 (the Community Strategy) for Council adoption. During the second phase of engagement (June - July 2019), the Sunshine Coast Community Strategy Action Plan 2019-2024 (the Action Plan) was developed in collaboration with the community and stakeholders to support Council's goal of a strong community.

EXECUTIVE SUMMARY

The development of the draft Sunshine Coast Community Strategy 2019-2041 (Appendix A) responds to operational activity 1.5.1 identified in the Sunshine Coast Council Corporate Plan 2019-2023 (the Corporate Plan) to "Develop the Sunshine Coast Community Strategy 2019-2041 which will set a framework and process for how Council will work to develop a strong community into the future". The Community Strategy has been developed as the guiding regional strategy that supports the attainment of Goal 2 of the Corporate Plan – "A strong community".

The vision for the Community Strategy has been developed through extensive community and stakeholder engagement to capture the aspirations of the Sunshine Coast community to 2041. Together with a robust, evidence-based strategic framework, the Community Strategy provides a clear line of sight between Council's policy position and operational activity. The Community Strategy incorporates many of Council's existing social commitments comprised in Council policies, strategies, plans and charters into one overarching strategic document.

A five year Sunshine Coast Community Strategy Action Plan 2019-2024 (Appendix B) has also been developed in consultation with the community, the sector and relevant Council areas. A suite of actions will be implemented from 2019-2024.

It is important to note that the Community Strategy has been developed as a community strengthening strategy, not a social problem solving strategy. It is not Council's role to respond to all community issues, nor should it be. However, Council is in a strong position to facilitate opportunities to bring the community and stakeholders together to respond to local challenges and opportunities. Acknowledging this, the Community Strategy has been designed to provide a framework for this process. It clearly articulates Council's role and the actions we will take to deliver the outcomes.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Sunshine Coast Community Strategy 2019-2041”
- (b) adopt the “Sunshine Coast Community Strategy 2019-2041” (Appendix A)
- (c) adopt the “Sunshine Coast Community Strategy Action Plan 2019-2024” (Appendix B) and
- (d) resolve that the following documents will be superseded by the adoption of the Sunshine Coast Community Strategy 2019-2041
 - Sunshine Coast Social Strategy 2015
 - Nambour Activation Plan 2015
 - Sunshine Coast Access and Inclusion Plan 2011-2016
 - Sunshine Coast Community Events and Celebrations Strategy 2011
 - Sunshine Coast Multicultural Action Plan 2017-2020
 - Sunshine Coast Positive Ageing Strategy 2011-2016
 - Sunshine Coast Community Safety Action Plan 2016-2020
 - Sunshine Coast Youth Action Plan 2018-2021.

FINANCE AND RESOURCING

An allocation of \$75,000 was provided as part of the 2018/2019 budget for the development of the Community Strategy. Operational budget of \$200,000 for the delivery of the Community Strategy has been allocated for financial year 2019/20. Further funding for the Community Strategy is not required for this financial year.

An annual budget bid, commencing in the 2020/21 financial year, is anticipated for the purpose of conducting a Community Survey and the implementation of a suite of priority actions. The rationale for the Community Survey is to collect longitudinal data to support the performance evaluation and outcome measurement of the Community Strategy to 2041.

Additional future budget bids will be presented to Council to support the delivery of the Action Plan however, in line with the guiding principles of the Community Strategy, partnerships and leveraging external resources will be investigated.

CORPORATE PLAN

Corporate Plan Goal: *A strong community*

Outcome: 1.5 - A creative culture that supports community cohesiveness, development and wellbeing

Operational Activity: 1.5.1 - Develop the Sunshine Coast Community Strategy 2019-2041 which will set a framework and process for how Council will work to develop a strong community into the future.

CONSULTATION

Council has undertaken an extensive engagement program since September 2018 to ensure that the Community Strategy is shaped by, and reflective of, the voices of our region. A diverse range of community members, as well as internal and external stakeholders have provided considerable input over the robust and ongoing program of engagement.

Approximately 1600 community members and stakeholders contributed to the Community Strategy and the formation of its vision, outcomes, priorities and actions. An outline of the engagement program is summarized below. The Sunshine Coast Community Strategy 2019-2041 Background Paper (Attachment 1) provides an extended overview of the engagement program undertaken.

Overall, the community and stakeholder feedback received to build a stronger community on the Sunshine Coast focused on the need to:

- Work with other levels of government to develop innovative responses to public transport and mobility options, as well as housing affordability and homelessness
- Seek increased access to health and wellbeing programs, information and infrastructure
- Support the activation of our places and spaces, and offer more events and activities for people of all ages and abilities to participate and connect
- Maintain a strong emphasis on preserving the natural environment and open space for passive and active use
- Remain true to the region's identity, through managing planning and urban development, to maintain the desired lifestyle and distinct characteristics that make up the Sunshine Coast
- Support an inclusive, caring community that looks after each other and values diversity
- Be more visible in the community and provide a diversity of ways to engage that enables people to influence matters that impact them.

An outline of the engagement program is summarised below. The Sunshine Coast Community Strategy 2019-2041 Background Paper (Attachment 1) offers an extended overview of the engagement program undertaken.

Councillor Consultation

A range of engagement techniques have been utilised to seek input and feedback from Councillors during the development of the Community Strategy in Phase 1, including:

- Individual scoping sessions with Councillors
- Preparation and circulation of a preliminary discussion paper to examine the community challenges and opportunities for the Sunshine Coast to 2041
- Preparation and circulation of a White Paper. This document provided a synthesised account of community analysis, indications of what Council should consider in the development of the draft Community Strategy and presentation of a draft strategic framework and
- Facilitation of a Councillor Workshop for Councillors to hear expert opinions on the challenges and opportunities for the Sunshine Coast, and to seek feedback on the draft strategic framework.

In Phase 2, Councillors were engaged formally and informally to seek feedback on the development of the Action Plan. A Strategy and Policy Forum was facilitated in September 2019 to canvass feedback from Councillors on the Community Strategy and Action Plan.

Internal Consultation

Extensive and ongoing consultation has been conducted with internal colleagues through the development of the Community Strategy and the development of the Action Plan, commencing in November 2018. This included representatives from across the organisation at two internal stakeholder workshops in April 2019 to provide input into the development of the Action Plan, including:

- Manager Arts, Heritage & Libraries
- Manager Customer Response
- Manager Design & Placemaking Services
- Manager Environment & Sustainability Policy
- Manager Property Management
- Manager Sport & Community Venues
- Coordinator Creative Arts & Events
- Coordinator Cemetery Services
- Coordinator Open Space & Social Policy
- Coordinator Placemaking Services
- Coordinator Sport & Community Venues
- Coordinator Disaster Management
- Coordinator Transport & Policy
- Coordinator Parks Operations & Community Partnerships
- Senior Events Officer
- Senior Planner Transport Policy
- Community Planning and Development Branch officers

In addition to internal stakeholder workshops, 13 key stakeholders were identified across the organisation as critical friends to review the draft Community Strategy.

Over 25 one on one meetings were held with internal stakeholders to refine the Action Plan. This included presentation to the Board of Management, and meetings with the Chief of Staff Office of the Mayor, the Chief Strategy Officer and the Office of the CEO with regard to measurement and reporting. The internal engagement process delivered valuable insights and enhanced cross-organisational engagement and collaboration opportunities for the implementation phase of the Community Strategy.

External Consultation

A range of consultation has taken place with key external stakeholders to guide the development of the Community Strategy in Phase 1 and the development and refinement of the Action Plan in Phase 2. Consultations included:

- Stakeholder Forums: In November 2018, and July 2019, Council partnered with Engagement Plus and Queensland Council of Social Service (QCOSS) respectively, to host two stakeholder engagement forums to provide a collective impact approach to support the development and delivery of the Community Strategy.
- Community Strategy Strategic Advisory Group: With representation and participation from the Queensland Council of Social Service (QCOSS); Department of Aboriginal and Torres Strait Islander Partnerships (DATSIP); Department of Social Services; Department of Communities, Disability Services and Seniors; University of the

Sunshine Coast; Coalition of Community Boards; Department of Child Safety, Youth and Women; Department of Housing and Public Works; Queensland Health; the Department of Education; and Council, the group were involved in a range of facilitated interactive workshops to support development and refinement of the Strategy's strategic framework, its priority directions and actions.

- **Community sector consultation:** In forming the strategic direction and priority actions of the Community Strategy, individual meetings, workshops and presentations were conducted with key community organisations and service providers in the local community sector, including but not limited to housing, health and wellbeing, youth, multicultural, access and inclusion, First Nations, social enterprise and local community and neighbourhood centres. These representatives will remain involved in supporting and partnering to deliver on the outcomes of the Community Strategy in its implementation.
- **Speak Up Engage Youth Advisory Group:** To ensure that the views of future generations influenced the vision and outcomes of the Community Strategy, a Futures Visioning Workshop was hosted in July 2019 with Council's Speak Up Engage Youth Advisory Group, who provide advice and perspective to Council on youth related matters. Hosted in collaboration with the University of the Sunshine Coast, the group identified six key values to direct their desired future vision, which centred on connection, collective impact, environmental sustainability, creativity and innovation, equity and equality, and individual wellbeing.

Broad Community Engagement

Between September and October 2018, and June and July 2019 community members from across the Sunshine Coast shared their views on what a strong community means for our region and contributed ideas to how we can build a stronger community together. The community engagement program consisted of an online survey and photo visioning offering; pop-ups at markets, events, festivals, expos and forums; pop-ins at existing programs such as library Adult Literacy Classes, and targeted focus groups.

PROPOSAL

The forecast population for the Sunshine Coast is estimated at more than 500,000 people by 2041. Together with global megatrends such as population growth and ageing, the Sunshine Coast is on a rapid growth trajectory with a number of significant housing developments and region-making projects currently being delivered. It is clear that this will provide both opportunities and challenges for our region.

The Sunshine Coast Community Strategy 2019-2041 (the Community Strategy) (Appendix A) provides a long term strategic direction to contribute to building '*a strong community*' as we grow as a region. The Community Strategy will be one of a suite of regional strategies that make up the core organisational strategic framework, complementing the Regional Economic Development Strategy (REDS) and the Environment and Liveability Strategy (ELS).

Background

In response to operational activity 2.3.2 in the Corporate Plan to "*review and update the Sunshine Coast Social Strategy*", an evaluation and review of the Sunshine Coast Social Strategy 2015 (the Social Strategy) was conducted by Ernst and Young in July 2018. This review identified four key recommendations to inform the development of the Sunshine Coast Community Strategy 2019-2041. These recommendations provided a strong basis for the development of the structure and approach of the Community Strategy:

- Ensure a proactive (instead of reactive) approach to the opportunities and challenges that growth will bring
- Build a strategy with the community and stakeholders, based on their aspirations for the future, for better community outcomes
- Clearly align strategy to action by reducing the number of subordinate documents and rolling them into a single head of power
- Shift from outputs measurement to outcomes measurement to demonstrate greater value for the community.

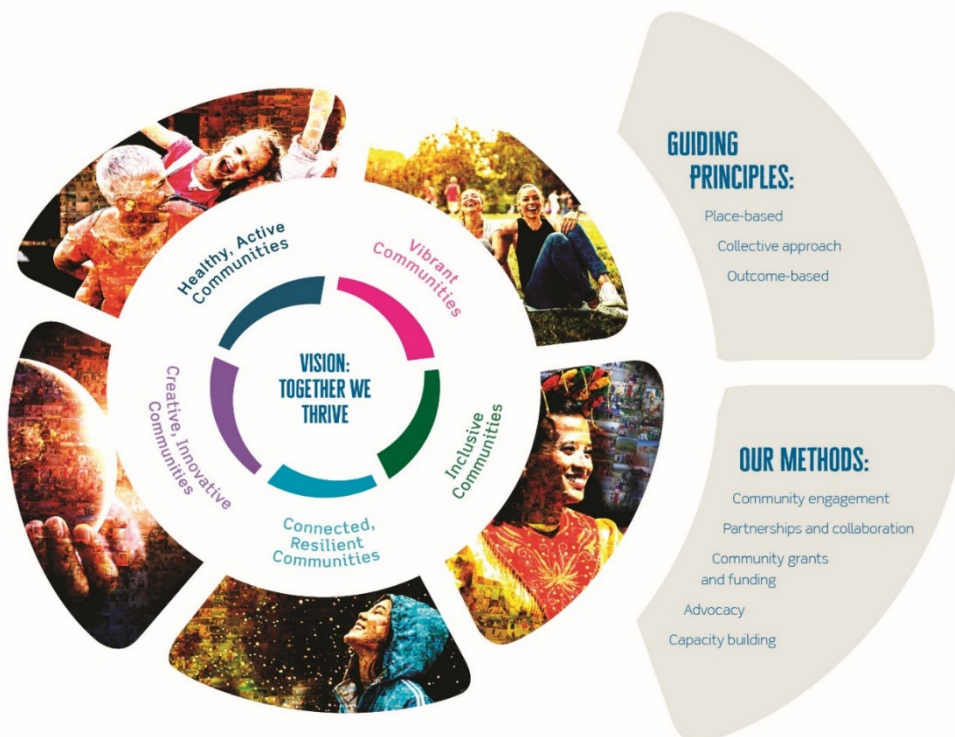
The Sunshine Coast Community Strategy 2019-2041

A proactive approach to future opportunities and challenges through inclusive growth

While population forecasts can estimate what regional growth and demographic profiles may look like by 2041, how growth and other factors (global and local) will influence the Sunshine Coast is not clear. This is due to the fact that aspects of community life that residents indicate they value in a strong community (such as connection, inclusion, diversity, equal opportunities to participate socially and economically) are intangible, and therefore can be difficult to measure and to articulate.

What is clear however is that Council, as the government closest to the community, has an important strategic role to play to ensure that as its community grows, all residents – both new and existing – are enabled to share in the opportunities that inclusive growth can bring.

The Community Strategy articulates a framework for a process to bring communities and stakeholders together using a *place-based approach*. With the Community Strategy, Council will work collectively with local communities, local organisations, business and government agencies to identify opportunities and challenges. Where appropriate, Council will seek to build the capacity of the community to respond to challenges as they arise, and in issues that relate to federal or state government matters, Council will advocate with the community to seek action on issues that are important to them. The Community Strategy framework is captured in the following snapshot:



Build the Community Strategy on the visions and aspirations of the community

All feedback received has been considered in the development of the Community Strategy. In particular, the Community Strategy has been designed to:

- Clearly outline Council's role and our approach
- Acknowledge that the Community Strategy aims to strengthen our communities and
- Emphasise the importance of community and stakeholder participation in achieving outcomes through developing an Action Plan during the public consultation period.

Following the insights from the community engagement process, clear themes on what a strong community means emerged to shape a draft vision and five draft outcomes to strengthen our community out to 2041.

The Community Strategy vision "*together we thrive*" was developed to reflect the key elements that the community indicated will contribute to a strong community – connection to people and places, inclusion, diversity and equity, a supportive, caring community, opportunities for participation and a safe community.

The five outcome areas of the strategic framework outline *what* Council will do. These outcomes will be implemented through three guiding principles and supported by five methods. The guiding principles outline *how* Council will work with the community and stakeholders to achieve their vision for the future. The methods outline the tools Council will use.

The five outcome areas are as follows:

- Healthy, active communities
- Vibrant communities
- Inclusive communities
- Connected, resilient communities
- Creative, innovative communities.

The three guiding principles are as follows:

- Place-based
- Collective approach
- Outcome-based.

The five methods are as follows:

- Community engagement
- Capacity building
- Partnerships and collaboration
- Advocacy
- Community grants and funding.

Further detail on the context and scope of the vision, outcomes, guiding principles and methods are outlined in the Community Strategy.

Streamline strategy and operations by reducing the volume of subordinate documents

The Community Strategy provides the overarching head of power to various community plans and strategies, including (but not limited to) the Social Strategy, Youth Action Plan, Multicultural Action Plan, Community Safety Action Plan, Arts Plan, and Heritage Plan (see Related Documentation for further details).

It is the intent of the Community Strategy to provide greater strategic clarity and operational efficiency by 'rolling-up' a number of subordinate plans into a single strategic head of power. In some cases, this will require further consultation with appropriate business units.

From outputs measurement to outcome measurement

Outcome measures that contribute to a strong community have been developed to measure progress, track community challenges and opportunities through social analysis and support evidence-based decision making.

Operational activities will be measured annually, and five headline outcome measures that correlate to each outcome area will be measured every five years over the life of the Community Strategy.

These five outcome measures are:

1. Healthy, active communities: the Sunshine Coast Local Government Area is one of the healthiest regional communities in Queensland.
2. Vibrant communities: >80% residents agree that Council's community infrastructure meets the needs of their community.
3. Inclusive communities: improving social and economic opportunities over time relative to other South East Queensland Local Government Areas.
4. Connected, resilient communities: >85% residents agree they can get help from friends, family, neighbours or community organisations when they need it.
5. Creative, innovative communities: >20% growth in social enterprises operating in the Sunshine Coast Local Government Area.

Legal

There are no legal implications relevant to this report.

Policy

The Community Strategy will have extensive linkages throughout Council's strategic framework and will be considered in the development of and review of Council policy, strategies, plans, charters and activities throughout the implementation phase.

It is recommended that a number of existing Strategies and/or Plans are superseded and incorporated into the Community Strategy

Risk

The development of the Community Strategy has been developed to provide clear direction on the role that Council plays on a number of issues that are or will impact our community. This will help to ensure that Council does not take on roles that are the responsibility of other levels of government that we don't have the funds or expertise to deal with.

The adoption of the Community Strategy provide a strategic blueprint that includes the identification of opportunities for an even stronger community into the future.

Previous Council Resolution

Council Resolution 20 June 2019 (OM19/91)

That Council:

- (a) *receive and note the report titled "Draft Sunshine Coast Community Strategy 2019-2041" and*
- (b) *endorse the draft Sunshine Coast Community Strategy 2019-2041 (Appendix A) for the purposes of public consultation during June - July 2019.*

Related Documentation

The following document provides direction for Council to achieve its vision:

- Sunshine Coast Corporate Plan 2019-2023.

If the Sunshine Coast Community Strategy 2019-2041 is adopted by Council, the following Strategies and/or Plans will be incorporated into the Community Strategy:

- Sunshine Coast Social Strategy 2015
- Nambour Activation Plan 2015
- Sunshine Coast Access and Inclusion Plan 2011-2016 (lapsed)
- Sunshine Coast Community Events and Celebrations Strategy 2011
- Sunshine Coast Multicultural Action Plan 2017-2020
- Sunshine Coast Positive Ageing Strategy 2011-2016 (lapsed)
- Sunshine Coast Community Safety Action Plan 2016-2020
- Sunshine Coast Youth Action Plan 2018-2021.

The following Plans were reviewed and it is recommended that they continue to contribute to the goal of a strong community:

- Sunshine Coast Aquatic Plan 2011-2026
- Sunshine Coast Skate and BMX Plan 2011-2021
- Sunshine Coast Libraries Plan 2014-2024
- Sunshine Coast Sport and Active Recreation Plan 2011-2026.
- Sunshine Coast Arts Plan 2018-2038 (overseen by Council appointed Arts Advisory Board)
- Sunshine Coast Heritage Plan 2015-2020 (outlines Council's strategic planning in relation to the Heritage Levy)
- Sunshine Coast Reconciliation Action Plan 2017-2019 (reconciliation is an organisation-wide commitment)

Internal consultation has also revealed that some policies could be either amended or removed from the policy register. These policies include the following:

- Cultural Development Policy (endorsed 2012)
- Events Policy (endorsed 2010)
- Place Making Charter (endorsed 2010)
- Access and Inclusion Policy (endorsed 2011).

Critical Dates

The Community Strategy Action Plan will undergo review every five years. To understand the Community Strategy's impact through its implementation, operational activities will be measured annually, and longer term outcomes will be measured over the life of the Community Strategy, every five years.

Implementation

A five year action plan for the Community Strategy has been developed in consultation with the community, the sector and relevant Council areas. A suite of actions will be implemented from 2019-2024.

8.2 SUNSHINE COAST DESIGN STRATEGY

File No: Council meetings

Author: Manager, Design and Placemaking Services
Liveability & Natural Assets Group

Appendices: App A - Sunshine Coast Design.....126

Attachments: Att 1 - Sunshine Coast Design Engagement Outcome Report 129

PURPOSE

The purpose of this report is to present for Council endorsement the draft Sunshine Coast Design Strategy (“*Sunshine Coast Design*”) a book to guide the design of great places for residents and visitors, to help strengthen the ‘look and feel’ of the Sunshine Coast.

EXECUTIVE SUMMARY

In accordance with the Corporate Plan, a draft Sunshine Coast Design Strategy has been developed to guide the design of great places for residents and visitors and strengthen the ‘look and feel’ of the Sunshine Coast. It has been produced as a coffee table style book to aid uptake and awareness of good design and as a communication and education tool.

A range of stakeholders and community members including; design professionals, planners, industry and community groups, Council staff and others have contributed an extensive engagement process to determine what the community values about the Sunshine Coast and how place appropriate design can help enhance or protect what we value. This collaborative process has led to the development of a book called *Sunshine Coast Design (Appendix A)*.

The draft Sunshine Coast Design Strategy (the book) presents four values and ten design principles which when used in the design process will help achieve more appropriate built form for this region. The strength of the book is that it is grounded in the Sunshine Coast and what the community have told us they value about this place. The book includes a collection of local imagery to inspire place appropriate design for the Sunshine Coast.

The four values identified by the draft Sunshine Coast community that are explained in the Sunshine Coast Design Strategy (the book) include:

1. We love our climate
2. We live within and cherish our landscape
3. We are a community of communities
4. We treasure our ocean and waterways.

Ten design principles have been developed to guide and encourage place appropriate design on the Sunshine Coast. When used through the design process, these ten design principles can help ensure that all the community loves and values about the Sunshine Coast is enhanced or protected into the future. The ten design principles include:

1. Work with the local climate
2. Create places that respect and incorporate landscape
3. Bring our cultures, arts and heritage to life
4. Capture and frame views and create vistas
5. Strengthen and extend a network of green corridors
6. Be inspired by the natural and built environment

7. Create shady streets that put people first
8. Create welcoming places that can be enjoyed by everyone
9. Design places to be resilient and ready for change
10. Create and add value.

If endorsed it is intended to distribute the Sunshine Coast Design book to key stakeholders and contributors as well as to local libraries, schools and the Sunshine Coast University. The book will be available on line and a number (to be determined) will be available for sale.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Sunshine Coast Design Strategy “
- (b) endorse the draft Sunshine Coast Design Strategy - “Sunshine Coast Design” (Appendix A) to guide the design of buildings and spaces on the Sunshine Coast
- (c) delegate authority to the Chief Executive Officer, in consultation with the Mayor and the Portfolio Councillor Place Development and Design, to make necessary minor amendments to finalise “Sunshine Coast Design” (Appendix A) prior to publication and
- (d) amend the 2019/20 Register of Cost-Recovery Fees and Commercial Charges with the addition of:
 - (i) “Sunshine Coast Design” - Price on Application.

FINANCE AND RESOURCING

Across 2018/2019 and 2019/2020, \$200,000 was allocated to this project through the Council Budget process to research, prepare and write a Sunshine Coast Design Strategy. The \$200,000 was used to fund engagement (Phase 1 and 2), research, expert advice, and preparation and production of a draft book including relevant photography.

Council’s allocation of resources to deliver implementation for this project will be considered through Council’s normal upcoming budgetary processes.

CORPORATE PLAN

Corporate Plan Goal: *A healthy environment*
Outcome: 2.1 - A resilient region shaped by clever planning and good design
Operational Activity: 2.1.3 - Develop the Sunshine Coast Design Strategy to guide the design of great places for residents and visitors and strengthens the ‘look and feel’ of the Sunshine Coast.

CONSULTATION

Striving for best practice for community engagement delivery is identified as a key priority in Council’s Corporate and Operational plans. The Council Corporate Plan identifies a Delivery Pathway for “regular and relevant engagement with our community,” supported by the Operational Plan priority to “implement the Excellence in Engagement project.”

Council has undertaken an extensive engagement program to support the development of the draft Sunshine Coast Design Strategy (the book). The extensive consultation is a key strength of the book and its contents. A diverse range of community members, as well as internal and external stakeholders, have provided considerable input to help inform the production of a design book. A wide range of engagement methods were used to ensure that a cross section of the community was given multiple opportunities to contribute.

Phase 1 and 2 project engagement attracted over 1300 Have Your Say submissions and over 1000 individuals contributed to the project in a meaningful way via workshops, one-on-one meetings, discussions at pop-up stalls and customised information sessions. An outline

of the engagement program is summarised below and in the Sunshine Coast Design Engagement Report (**Attachment 1**).

All feedback received from Engagement Phase 1 and 2 was distilled to develop four Sunshine Coast values (the Sunshine Coast characteristics that the community value the most) that then informed the development of ten design principles. Feedback from the community and stakeholders has led directly to the development of the Sunshine Coast Design book.

Councillor Consultation

The Portfolio Councillor Place Development and Design, Councillor Cox has been consulted throughout the development of the draft Sunshine Coast Design Strategy (the book). In addition to Councillor Cox, the following Councillors were engaged in the project as members of the Project Control Group and were consulted at different stages:

- Councillor R Baberowski
- Councillor C Dickson.

All Councillors were engaged via a series of one-on-one meetings and three Councillor workshops throughout the life of the project.

Internal Consultation

A large number of Council staff at all levels have been engaged in the development of the Sunshine Coast Design book.

Executive Strategy Team:

- Chief Executive Officer
- Chief Strategy Officer
- Executive Manager
- Chief of Staff, Office of the Mayor
- Portfolio Director Major Projects

Project Control Group:

- Councillor R Baberowski – Division 1
- Councillor P Cox – Division 3
- Councillor C Dickson – Division 6
- Group Executive, Liveability and Natural Assets
- Group Executive, Customer Engagement and Planning Services
- Portfolio Director Major Projects
- Chief Strategy Officer
- Manager, Strategic Planning
- Manager, Environment and Sustainability Policy
- Manager, Design and Placemaking Services
- Senior Place Project Officer
- Place Project Officer

Some of the Branches that have been involved in the consultation include:

- Communication
- Development Services
- Strategic Planning
- Parks and Gardens
- Environmental and Sustainability Policy
- Design and Placemaking Services
- Project Delivery
- Urban Growth Projects
- Community Planning and Development
- Economic Development
- Transport and Infrastructure Planning
- Transport Infrastructure Management
- Property Management
- Arts Heritage and Library
- Sports and Community Venues

External Consultation

A Sunshine Coast Design Strategy Engagement Plan was prepared to guide consultation and engagement with key stakeholders and the community. Engagement for this project included two phases.

Phase 1: September 2018 and February 2019 and

Phase 2: July and August 2019.

Phase 1 and 2 engagement included the following activities:

- Facilitated workshops with local architects, young and established designers, planners, academics, developers, engineers, State and Local Government representatives and the Urban Design Advisory Panel
- Industry and community group information sessions including: Australian Institute of Architects, Building Designers Association, Australian Institute of Landscape Architects,
- Workshops and meetings with Sunshine Coast First Nations People including representatives from Kabi Kabi First Nations People and Jinibara First Nations People
- Social media including Sunshine Coast Council Facebook and Instagram
- Two Have Your Say Questionnaires and campaigns which attracted nearly 1300 responses
- Over 100 one-on-one meetings with key industry and design related stakeholders
- Community pop-up stalls in seven (7) high profile locations and three (3) Council offices and
- A Design Forum involving key stakeholders and a panel discussion with key industry representatives.

The project was supported by a group of expert advisors who provided strategic advice at key points in the project. This group was made up of a selection of respected and experienced professionals including the following:

- Director, Clare Design
- Director, Tract
- Director, Bark Architects
- Manager Urban Strategy, Melbourne City Council
- General Manager Sunshine Coast / Planner, RPS
- Regional Manager Sunshine Coast, Master Builders QLD
- Director Water and Environment / Engineer, Bligh Tanner
- Architect, Office of Government Architect, NSW
- Senior Urban Designer, Tract
- Senior Development Manager, Stockland
- Director, OGE Group Architects

PROPOSAL

Background

Good design contributes to overall liveability, public health and economic benefits of a community. A conscious effort to incorporate quality design into new buildings, streets and landscapes can help ensure our shopping precincts are attractive, our parks are inviting, our public buildings are functional and our homes are comfortable and positively contribute to the overall look of our suburbs.

Council is committed to putting in place a framework that strengthens the Sunshine Coast 'look and feel' and create great places for residents and visitors. The development of a Sunshine Coast Design Strategy is a key deliverable of the *Operational Plan 2019-20*.

The draft Sunshine Coast Design Strategy (the book) has been developed in recognition of the need to encourage and inspire built form that is appropriate for this climate and to the Sunshine Coast indoor-outdoor lifestyle. It is for everyone making decisions about design on the Sunshine Coast, this includes anyone embarking on a design process and anyone wishing to use the four **values** and ten **design principles** to achieve good design outcomes. It will be a coffee table style book including inspiring images.

The purpose of the draft Sunshine Coast Design Strategy (the book) is to:

- Help ensure whatever is designed, funded and developed on the Sunshine Coast reflects and respects what we love about living here;
- Educate and raise awareness about the value of good design and why place appropriate design is important;
- Fill a gap in the education market as there is no other book of this type on the market about Sunshine Coast design (there is one book about high end architecture); and
- Encourage a design process based on the four Sunshine Coast values and ten design principles to ensure the built form outcomes reflect and respect what Sunshine Coast people love about living in this region.

The audience for the book includes: design professionals, planners, Council staff, developers, builders, those building or renovating a home, schools and the community in general.

The Sunshine Coast region is not alone in developing a resource to encourage placed-based design. Design strategies and design guides are being produced for rapidly growing cities and regions around Australia and the world to encourage and influence better and more appropriate design for each place.

Why a book

A book is a tangible and reputable tool to communicate information, raise awareness, inspire and spark interest. Books are a recognised medium to access aspirational images and guidance about design. A book will have presence at workshops, conferences and in meetings and be readily available in libraries and other suitable sources. It is intended that the book will be available for sale - price on application (POA).

A printed version of the book will be distributed to key stakeholders that have contributed to the book and will be available in local schools, libraries and the Sunshine Coast University.

Printing quotes are being pursued and currently are in the range of \$30 (paperback) - \$50 (hard back) per book. Once printing costs are finalised, it is intended to add to Council's 2019/20 Register of Cost-Recovery Fees and Commercial Charges.

The design of the cover is purposefully simple with no identifiable imagery so it does not conjure connection to any one design style or place. The book is intended to be hard back, it will look professional and academic and appeal to a broad spectrum of users. The title of the book includes the words Sunshine Coast to make best use of and strengthen the brand.

Legal

There are no legal implications relevant to this report.

Risk

The risks associated with this book are minimal as it is not a mandatory document.

The risk of not endorsing, printing and promoting this book is an ongoing lack of awareness of the value and importance of good design for the Sunshine Coast.

All risks associated with implementation (including promotion and education) with respect to the Sunshine Coast Design book are being identified and analysed. Appropriate mitigation measures will be adopted to address any emerging risks.

Previous Council Resolution

There is no previous Council resolution relevant to this report.

Related Documentation

The draft Sunshine Coast Design Strategy (the book) has strong links and relevance to a number of strategic Council documents. The following Council documents provide direction and guidance:

- *Sunshine Coast Corporate Plan 2019-2023*
- *Environment and Liveability Strategy 2017 Part A and B*
- *Draft Sunshine Coast Community Strategy 2019-2041*
- *Sunshine Coast Regional Economic Development Strategy (REDS) 2013-2033: Implementation Plan 2019-2023*
- *Sunshine Coast Integrated Transport Strategy*

It is likely that once endorsed, the Sunshine Coast Design Strategy (the book) will be considered in the development and review of future Council policies, project briefs, concept plans, designs and related activities.

Critical Dates

It is anticipated that the book will be finalised for printing and distribution following the Council Ordinary Meeting on 14 November 2019.

It is proposed that an appropriate launch event be held (at a date to be confirmed in late January or early February 2020) to launch the book and celebrate its release. This event would be accompanied by an appropriate media campaign and a program of activities to promote the book.

Implementation

Implementation and distribution of the draft Sunshine Coast Design Strategy (the book) is being considered, incorporating suggestions from stakeholders and the community, including:

- Messaging, media campaign, articles in key publications and general media based promotion (including social media and engaging champions for the book);
- Program of events including: workshops, information sessions, conference presentations, awareness raising activities, a Design Forum/Expo;
- Distribution and/or sale of the book
 - A hard copy version of the book will be given to key stakeholders who made a significant contribution to the book
 - The book could be available to purchase (price on application)
 - A customised website (sub-site to the Council website) is proposed to be developed to support and promote the book and be the place to access the digital version of the book. The intent is for the book to have its own life, its own identity and its own website (as a sub-site to the Council website).

Monitoring and evaluation (measuring success)

Consideration will be given to the process and timing to measure success of the Sunshine Coast Design Strategy (the book). There will be five key user groups for Council to measure use and uptake of the book:

- General community – use and awareness of the book
- Design industry – how useful is the book, is it changing the way they design on the Sunshine Coast
- Builders – do they see benefit in the book, are they using it
- Council staff – are Council staff using the principles in design briefs and in design development and
- Home buyers – how can home buyers be supported to understand the value of buying a well-designed home.

8.3 REGIONAL ARTS INFRASTRUCTURE FRAMEWORK

File No:	Council Meetings
Author:	Manager Arts, Heritage and Libraries Economic & Community Development Group
Appendices:	App A - Regional Arts Infrastructure Framework Report 5/374
Attachments:	Att 1 - Regional Arts Infrastructure Summary 135/374
	Att 2 - Interpretive Centre and Collection Store Feasibility Report 179/374
	Att 3 - Sunshine Coast Libraries Network Plan 2019-2041 . 327/374

PURPOSE

The purpose of this report is to present the draft Regional Arts Infrastructure Framework (RAIF) for Council consideration.

EXECUTIVE SUMMARY

The purpose of the draft Regional Arts Infrastructure Framework (RAIF) is to provide an agreed strategic direction for the delivery of arts infrastructure by Council and potential external partners until 2041. This includes a model for facility provision, eight strategies to deliver the model, and a high level network blueprint describing the function and geographic location of the recommended infrastructure.

Arts infrastructure helps shape a region's identity. It helps develop its economy and fosters community wellbeing – key factors in the success of a region. It does this by supporting the work and careers of a diverse range of creative practitioners through the provision of spaces creating opportunities to make work, collaborate with other arts practitioners, reach audiences and markets, and maximise the community's participation in the arts. It also does this by providing spaces for audiences, both local and visiting, to have arts and cultural experiences that talk to the vibrancy of the region in which they sit.

However, on the Sunshine Coast, one of the fastest growing regions in Australia with a population expected to exceed 500,000 by 2041 and a resident arts and cultural sector that is one of the nation's largest, the availability of contemporary arts and cultural spaces of scale or purpose to meet current and future needs is inadequate.

The Sunshine Coast Arts Plan 2018-2038 (Arts Plan) was key to providing the region with a long-term strategic direction in relation to the arts and the arts sector. One of the Arts Plan's key actions – the development of a Regional Arts Infrastructure Framework – is an important part of achieving that vision.

The RAIF will provide Council with strategic direction as it relates to arts infrastructure. It is also a high level planning document that, once endorsed, will support the region's advocacy with external stakeholders including state and federal government and the private sector, where infrastructure driven by these stakeholders impacts Council's responsibilities.

The objectives of the RAIF are to:

- Identify a viable and integrated network of infrastructure including; role, function, space requirements, preferred locations, co-location opportunities, priorities and required timeframes, to raise the arts and cultural profile of the Sunshine Coast and attract international, national and regional artists and audiences

- Ensure the network supports the development of the current and future arts and cultural sector, including spaces to learn, practice, connect, collaborate, work, perform and showcase, and
- ensure the network is reflective of the Sunshine Coast landscape, character and cultural heritage, including First Nations requirements.

The framework for providing arts and cultural facilities within the RAIF is consistent with the strategic and operational frameworks already endorsed by Council, and in particular the overarching directions for the planning and delivery of social infrastructure as provided in the Environment and Liveability Strategy 2017 (ELS).

The RAIF reflects the decisions already made in relation to planning documents that talk to the provision of arts and cultural infrastructure.

It talks to a three-level hierarchy of facility provision and identifies gaps which were informed via a targeted sector engagement program (internal and external), benchmarking and advice from cultural planning professionals.

The overall framework of the RAIF Network Blueprint is based on the key themes that emerged from workshops undertaken during the study period:

- A hub and spoke model with key anchor facilities supported by smaller, specialised or multi-purpose facilities distributed across the LGA.
- Identification of Maroochydore and Caloundra as the key anchor locations for Council-wide facilities.
- Identification of a hinterland arts and cultural offering to increase the profile of the region as a cultural destination.
- Themed localities, aligning functions with stakeholder needs/ preferences, existing planning frameworks as well as spatial and community characteristics.

They also consider two other important documents – Interpretive Centre and Collection Store Feasibility Report (Attachment 2) and the Sunshine Coast Libraries Network Plan 2019-2041 (Attachment 3).

OFFICER RECOMMENDATION

That Council:

- receive and note the report titled “Regional Arts Infrastructure Framework”**
- endorse the “Regional Arts Infrastructure Framework Report” (Appendix A) and**
- note that there is an existing budget allocation available for the detailed audit of existing arts and cultural infrastructure in the region to be undertaken in the 2019/20 financial year.**

FINANCE AND RESOURCING

Council allocated a budget of \$120,000 to prepare the Regional Arts Infrastructure Framework (RAIF) for its consideration. To date \$96,000 has been spent developing the RAIF, and the balance of \$24,000 will be utilised for undertaking a detailed audit of existing arts and cultural infrastructure in the region in this current financial year as identified in c) of the officer recommendations. A contractor with knowledge of the region’s arts and cultural spaces will be appointed to undertake the work.

Once endorsed, the RAIF will inform the broader Community Infrastructure Network Plan, as required by the Environment and Liveability Strategy 2017.

It will also inform Council’s long-term Capital Works Program, noting that more detailed planning of the individual facilities recommended will be required to support potential funding commitments.

It is also noted that the detail planning will include identifying opportunities to deliver facility recommendation by co-locating infrastructure, refurbishing underutilised infrastructure and looking to partnerships, both financial with other sources including other levels of government, philanthropic donors and community stakeholders, and usage as it applies non-Council owned facilities.

CORPORATE PLAN

Corporate Plan Goal: *A strong community*
Outcome: 1.3 - A shared future that embraces culture, heritage, diversity
Operational Activity: 1.3.7 - Implement priority activities from the Sunshine Coast Arts Plan 2018-2038.

CONSULTATION

An extensive sector and stakeholder engagement program was developed and delivered as a key component of this project.

This included the following:

- Workshops with Council officers (including the Integrated Community Facilities Team)
- Meetings with specific Council officers
- Meetings with five Councillors (self-nominated)
- A workshop with the Sunshine Coast Arts Advisory Board
- Workshops with key arts sector stakeholders, which attracted a wide range of attendees including artists, independent arts sector workers, First Nations representatives, educational institutions, industry bodies and networks, non-profit community groups, events and festivals, theatre, venues, and creative industries
- A survey of arts facility hirers
- Discussions and email correspondence with a range of other key stakeholders including Visit Sunshine Coast, University of the Sunshine Coast, Sunshine Coast Creative Alliance, Screen Queensland and the live entertainment industry.

The results aligned well with the results of the recent, and again extensive, stakeholder engagement undertaken during the development of the Sunshine Coast Arts Plan 2018-2038.

The sector engagement was vital to both endorse and identify gaps in the high level infrastructure provision already considered and approved by Council in a number of its strategic documents.

While the engagement responses supported the need to develop some key infrastructure to build a significant cultural offering on the Sunshine Coast to attract visitors and grow audiences, it also identified an even greater need for accessible and affordable places to undertake artistic practice and connect arts sector members.

In relation to the overall arts infrastructure network, the engagement identified widespread consensus that the current level of arts and cultural infrastructure provision on the Sunshine Coast is inadequate to support existing and future needs of the arts sector, both in terms of the number and the characteristics of these facilities.

The engagement outcomes spoke to the need to develop arts hubs - described as clustered facilities which support a mix of arts disciplines across the arts sector value chain from education and training to arts practice/rehearsing, exhibiting/performing and selling.

Stakeholders also indicated that co-location of arts infrastructure with other key social infrastructure such as libraries and museums should be a key feature of the infrastructure network.

Key high-level arts infrastructure needs which were raised consistently during stakeholder engagement included the provision of the following:

- Spaces which are dedicated to the arts, rather than general shared use/multi-purpose spaces
- Arts practice spaces for visual arts, music and digital art
- Exhibition spaces for visual art
- Experimental, messy, noisy spaces for visual art and music
- Spaces that facilitate collaboration between artists, disciplines and elements of the arts value chain
- Co-working spaces to enable the development of creative industries
- Rehearsal space for dance, music and theatre
- Performing arts space
- Artist residencies, including co-location with other arts infrastructure
- Collections storage
- Capacity building and resourcing to activate and manage infrastructure
- Cultural space to reflect the region's indigenous arts and culture.

It is important to note that in relation to the needs of First Nations and indigenous arts and cultural practitioners, ongoing discussions are required to confirm both needs and interest in a regional cultural facility and preferences in relation to geographic location.

The following is a summary of the opportunities that were considered to be important in the planning of an arts infrastructure network:

- The public transport network and accessibility through localised provision
- The region's spectacular natural values, particularly the uniqueness of the Glass House Mountains
- Embedding arts infrastructure in the social infrastructure network in residential growth areas (eg Caloundra South) to ensure adequate arts infrastructure is provided at the outset.
- Activating existing unused/underutilised facilities eg old halls, warehouses and sheds for arts practice spaces or rehearsal spaces
- Building on existing community facilities to provide spaces that can better accommodate art activity
- Delivering infrastructure to stimulate arts and cultural tourism
- Digital technologies and their impact on art and art experiences
- Secondary spaces eg tourist information centres, hotels etc to showcase art
- Consider locations not traditionally used for community facilities eg industrial areas for noisy or messy art and cultural activities
- Development of arts and culture as a part of the Maroochydore City Centre offering.

Councillor Consultation

All Councillors were invited to participate in the community engagement program for the RAIF as part of the initial development of the report and then again to review the draft report to provide feedback. The following Councillors were specifically interviewed at their request or provided feedback on the draft, in response to the invitation to participate.

- Councillor R Baberowski (Portfolio Councillor - Transport, the Arts and Heritage)
- Councillor T Dwyer
- Councillor S Robinson
- Councillor J McKay
- Councillor G Rogerson

Internal Consultation

- Portfolio Director, Major Projects
- Manager Sport and Community Venues
- Coordinator Creative Arts and Events
- Coordinator Heritage Services
- Coordinator Open Space and Social Policy
- Coordinator Library Services
- Head of Tourism and Major Events
- Social Policy Officer
- Team Leader Creative Development
- Project Officer Creative Spaces
- Project Officer Caloundra Centre Master Plan
- Integrated Community Facilities Team (including Head of Property, Coordinator Sports Venues and Development, Manager Community Planning and Development, Manager Environment and Sustainability Policy)

External Consultation

- Sunshine Coast Arts Advisory Board
- Visit Sunshine Coast
- University of the Sunshine Coast
- Screen Queensland
- Events Centre, Caloundra
- Jinibara People Aboriginal Corporation

Community Engagement

General community engagement, beyond the arts and cultural sector and identified stakeholders was not undertaken for the RAIF.

However, survey and engagement outcomes which were used to inform the Sunshine Coast Arts Plan 2018-2038, the Interpretive Centre and Collection Store Feasibility Report (Attachment 2), and the Sunshine Coast Libraries Network Plan 2019-2041 (Attachment 3) were reviewed to inform the RAIF.

Since the completion of the community engagement program, the Kabi Kabi people have identified a delegate to continue ongoing conversations regarding cultural facilities specifically as they relate to First Nations people.

PROPOSAL

Background

The purpose of the Regional Arts Infrastructure Framework (RAIF) project was to identify a viable, integrated and highly functional network of built infrastructure to respond to the arts and cultural needs of the Sunshine Coast (local government area) community as it grows into a major region of 500,000 people.

The objectives of the project were to:

- Identify a viable and integrated network of infrastructure, including role, function, space requirements, preferred locations, co-location opportunities, priorities and required timeframes, to raise the arts and cultural profile of the Sunshine Coast and attract international, national and regional artists and audiences.
- Ensure the network supports the development of the current and future arts and cultural sector, including spaces to learn, practice, connect, collaborate, work, perform and showcase.
- Ensure the network is reflective of the Sunshine Coast landscape, character and cultural heritage, including First Nations requirements.

More specifically, the brief required that the RAIF identified the:

- Role and function of spaces and desirable integration/co-location of functions
- Space requirements
- Preferred locations, and
- Priorities and required timeframes.

The study considered infrastructure needs to support arts and cultural activities that included learning, practice, connection, collaboration, work, performance and showcase.

Arts disciplines included in the scope of the study included: literature; music (all forms); theatre, musical theatre, opera; dance (all forms); other performing arts such as comedy, puppetry; visual arts and crafts; screen - film, television, online; arts education and training; community arts and cultural development; and emerging and experimental arts.

The disciplines align to those included in the development of the Sunshine Coast Arts Plan 2018-2038 and were a reflection of the professions and practices of the external stakeholders that participated.

Cultural disciplines such as interpretive spaces, collection stores and indigenous keeping/exhibition/cultural places were also included in the scope, noting that the feasibility study into a regional collections store and interpretive space had already been developed (Attachment 2) and subsequently was used to inform the RAIF.

It is also important to note that in relation to the needs of First Nations people and indigenous arts and cultural practitioners, ongoing discussions are required to confirm both needs and interest in a regional cultural facility and preferences in relation to geographic location.

The RAIF was developed over a six month period incorporating four stages:

- i. Inception and background research including demographic, growth and sector analysis, internal staff workshop and a literature review of all Council endorsed strategies and plans relating to arts and cultural facilities and more broadly, social infrastructure.
- ii. High level facility audit including benchmarking.
- iii. Stakeholder engagement, as outlined in the consultation section of this report.
- iv. Development of the RAIF including a needs and gaps analysis, and the development of a framework and hierarchy for the provision of arts and cultural facilities.

The Framework

The framework for providing arts and cultural facilities proposed in the RAIF is consistent with the strategic and operational frameworks endorsed by Council, and in particular the overarching directions for the planning and delivery of social infrastructure as provided in the ELS.

This necessarily means that the RAIF identifies a three-level hierarchy of facility provision.

The overall framework of the RAIF Network Blueprint is based on the key themes that emerged from workshops undertaken during the study period:

- **A hub and spoke model** with key anchor facilities supported by smaller, specialised or multi-purpose facilities distributed across the LGA.
- **Identification of Maroochydore and Caloundra as the key anchor locations** for Council-wide facilities.
- **Identification of a hinterland arts and cultural offering** to increase the profile of the region as a cultural destination.
- **Themed localities**, aligning functions with stakeholder needs/ preferences, existing planning frameworks as well as spatial and community characteristics.

The hierarchy of facilities arising from this vision comprise of a network of infrastructure of differing scales, sizes and purpose and can be interpreted as:

- **Central, Council-wide facilities catering for all arts:** these would be well-resourced Council-wide facilities located in principal activity centres or to take advantage of unique natural geography or views, as destinations attractive to both visitors (tourists) and residents (audiences).
- **District-level hubs, focussed on major regional activity centres:** these facilities would be located in principal or major regional activity centres (or a district centre in the case of Coolum) to take advantage of population density and infrastructure such as public transport and services. They would service specific genres of arts and culture as identified through detailed planning, and would look to opportunities to integrate with existing social infrastructure or remain multipurpose facilities inclusive of minimum requirements for a number of arts/cultural genres.
- **Niches/specialisations in specific locations:** these are smaller facilities, including the existing network of Council owned/managed community-based arts and cultural facilities and private facilities, and would be located in local centres or areas.

Opportunities to integrate with (proposed or already existing) infrastructure or to take advantage of underutilised facilities and infrastructure are important considerations within the second and third levels of the hierarchy. This was a key consideration and frequently referred to as an untapped opportunity throughout the sector and stakeholder engagement process.

Standards

There are no widely-adopted 'rules' or standards for the planning of arts and cultural facilities. However, as a sub-set of broader arts and cultural planning a number of common principles and approaches have emerged over time:

- The value of planning both to respond to currently-expressed needs as well as planning with a 30+ year horizon in mind (given that any major arts facility would have a lifespan of at least 30 years).
- Addressing the needs of arts and creative practitioners, the 'health' of the creative sector, and the needs of the wider community as audiences and participants.
- Addressing multiple components of the creative production cycle – education/training, creation, production, performance and exhibition, and sales and distribution. A healthy arts ecology calls for attention to each of these elements – and it is through this

broader agenda that maximum benefit can be derived for the local economy and the greatest impact can be achieved on, for example, youth retention.

- The importance of fitness for purpose of each facility. While it is tempting to design facilities to meet multiple types of arts activity, there is an acceptance that the technical and acoustic requirements of facilities can easily be compromised by insufficiently planned ‘flexibility’, such as uncomfortable (or very expensive) banks of retractable seating, inappropriate acoustic profile, physical access challenges, or noise pollution between adjacent spaces.
- The emphasis which artists and the wider community place on affordability and access to cultural facilities.
- The importance of:
 - Linkage to approved Council plans and strategies, including the existing Arts Plan.
 - Affordability and sustainability of any new infrastructure from Council’s perspective – both in terms of capital investment and ongoing operating costs, including programming. This may lead to phased development or expansion of individual facilities over time.
 - Clear evidence of demand, especially from hirers of the arts facilities.
 - Geographical spread and market reach of existing and proposed facilities, in relation to centres of population.

It is noted that for principle regional facilities – such as a professional performing arts centre or regional gallery – population size does not closely relate to auditorium or exhibition size. These are strongly influenced by the “vision” for the facility, the type of performance or exhibition, and the aspirations of Council. If significant touring or home-grown exhibitions are to be presented, for example, a minimum exhibition area of 350sqm to 500sqm may be needed. A more modest space may be adequate for many community exhibitions.

As the population grows and/or tourism grows, there will not necessarily be a need for a larger exhibition space – but there may be a justification or business case for building a second gallery in another location to that of the endorsed Caloundra Regional Gallery.

Provision standards

Category and Hierarchy	Standard category	Standard
Regional facilities <i>Major cultural facilities which will be used by people from a wider sphere of influence than Sunshine Coast LGA alone. They may attract tourists and visitors from national or international locations, and host major events and performances for people who travel up to 3 hours to attend.</i>	Provision ratio & catchment	<ul style="list-style-type: none"> • Regional (wider than Council area alone) • Access within 3 hours (including major domestic and international airport).
	Performing Arts Centre	<ul style="list-style-type: none"> • Dedicated facility for large scale civic, performance and community events. • Major multi-purpose performance facility. • Multiple theatres. • Foyer function/small performance and art display space adequate to cater for large scale events. • Professional hanging/display facilities to showcase the region’s cultural exhibits.
	Size and capacity (minimum)	<ul style="list-style-type: none"> • Gross floor area (GFA): 5000sqm¹ • Capacity: 1000+ people (seated) for main theatre, 250-600 for secondary theatre(s)

¹ Tentative figure

Category and Hierarchy	Standard category	Standard
	Interpretive Space	<p>Spaces for related and complementary functions such as:</p> <ul style="list-style-type: none"> • Major indigenous gallery/multiple exhibition spaces. • Other cultural spaces, potentially showcasing the region's heritage items as well as art. • Interpretive centre linked to interpretive trails. • Theatre. • Arts practice and selling spaces. • Spaces for indigenous performance, including outdoor storytelling space. • Café/bush tucker restaurant • Outstanding hinterland location
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> • Gross floor area (GFA): TBD
	Caloundra Regional Gallery	<ul style="list-style-type: none"> • Located in Caloundra Cultural and Creative Hub with connections to other major civic facilities. • Large and small galleries. • Retail store. • Café. • Workshop spaces. • Community and collections storage, handling areas, loading docks etc. • Adjoining sculpture courtyard.
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> • Gross floor area (GFA): 3390sqm²
Council-wide facilities <i>Specialised major cultural facilities for a wide range of core community-related artistic and cultural uses, including exhibition, performance, and civic functions.</i>	Provision ratio & catchment	<p>Council-wide Up to 1:500,000</p>
	Arts & Cultural Precinct	<ul style="list-style-type: none"> • Civic precinct of creative spaces, activities and venues. • Catering for all art forms – visual, performing arts and film/digital arts. • Programmed activation. • Include leisure/retail/eat streets and laneways. • Can be co-located with outdoor performance space. • Public/private enterprise in conjunction with commercial development. • Co-location with Council's cultural facilities (see below).
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> • Gross floor area (GFA): Up to 5000sqm³
	Arts practice and selling space	<p>Spaces where artists can be seen making and selling their art. Could include:</p> <ul style="list-style-type: none"> • Gallery/exhibition space. • Retail store space. • Coffee shop/café/social enterprise. • Tourist information, particularly in relation to art trail.
		Size and/or capacity (minimum)

² Tentative figure, subject to further assessment of usage and requirements

³ Tentative figure depending on commercial interest

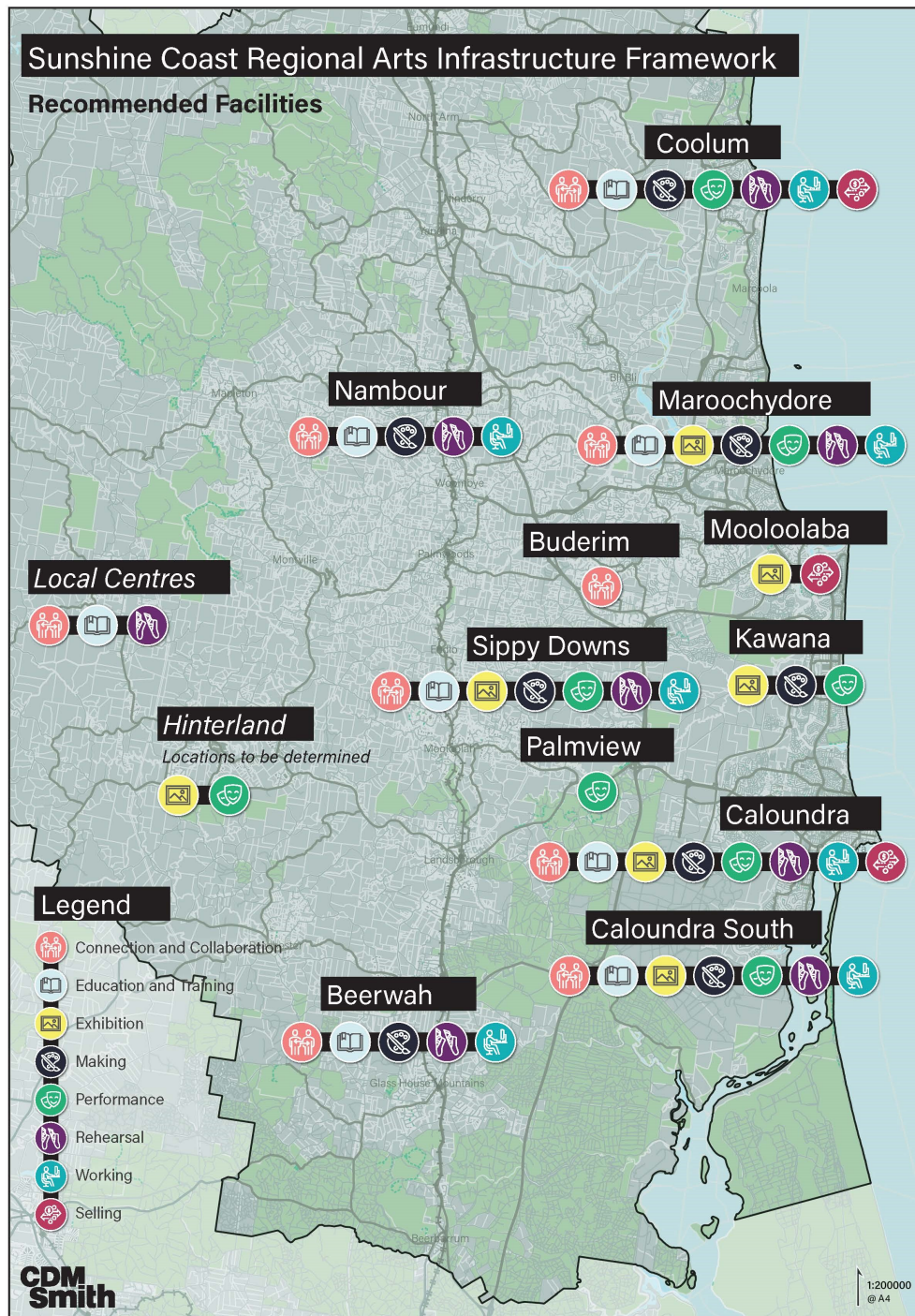
Category and Hierarchy	Standard category	Standard
		<ul style="list-style-type: none"> Gross floor area (GFA):350sqm.
	Outdoor Performance space	<ul style="list-style-type: none"> Preferably integrated into a civic cultural/creative space. Preferably co-located with another performance facility, both in terms of function, storage and management.
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> Can be up to 2000 seats.
	Artist residency	<ul style="list-style-type: none"> Residential/studio space. Can be in a repurposed property or new development. Activity centre environments can be successful. Suitable for creative precinct.
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> One artist in residence.
	Collection store	<ul style="list-style-type: none"> Purpose designed facility to house and conserve art and heritage collections. Requires central, accessible location. Freestanding or co-located with interpretive facility.
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> 1650m²
	Community and Creative Hub	<ul style="list-style-type: none"> The vibrant heart of Caloundra, providing the following activities to attract locals and visitors to the region: <ul style="list-style-type: none"> community cultural civic educational activities. Arts and cultural infrastructure includes: <ul style="list-style-type: none"> Caloundra Regional Gallery The Events Centre Outdoor performance space
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> N/A
	Exhibition space	<ul style="list-style-type: none"> Co-located with major civic buildings. Needs to be professionally curated.
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> Gross floor area (GFA): 150-200sqm
District cultural facilities <i>Multi-purpose facilities that provide flexible spaces for a</i>	Provision ratio and catchment	<ul style="list-style-type: none"> 1:30,000-50,000 (existing areas) 1:15,000-20,000 (greenfields areas) Access within 10km

⁴ Tentative figure from Interpretive Centre and Collection Store Feasibility Study

Category and Hierarchy	Standard category	Standard
<p><i>wide range of cultural and creative uses. Co-located with district community venues to further enable sharing of resources and spaces eg for arts education and training.</i></p>	<p>District Arts Hub</p>	<ul style="list-style-type: none"> • Co-location of multiple dedicated arts and cultural facility elements. • Elements can vary depending on location. • Core elements - co-working space, rehearsal space, arts practice space. • Can include other collaborative elements including social/meeting facilities such as a café, meeting/training rooms and multi-function space etc.
	<p>Site area, size and capacity (minimum)</p>	<ul style="list-style-type: none"> • GFA: min. 400sqm.
	<p>Youth Arts Hub</p>	<ul style="list-style-type: none"> • Co-location of multiple dedicated arts and cultural facility elements with a focus on young people. • Based on a youth incubator model. • Could include artist residencies, co-working space, rehearsal space, arts practice space and a gallery, and other collaborative social/meeting facilities such as a café, meeting/training rooms and multi-function space etc. • Can be co-located with district arts hub.
	<p>Site area, size and capacity (minimum)</p>	<ul style="list-style-type: none"> • GFA: min. 400sqm.
	<p>Rehearsal space</p>	<ul style="list-style-type: none"> • Multi-purpose spaces suitable for rehearsal. • Will usually include sprung floor, mirrors, warm-up rooms, dressing rooms, mirrors and lights etc. • Can provide a variety of spaces of different sizes and shapes. • Larger spaces may be in repurposed facilities such as a factory or warehouse. • Can be a smaller purpose-built space in a district arts hub.
	<p>Size and capacity (minimum)</p>	<ul style="list-style-type: none"> • Gross floor area (GFA): 50-150sqm • Capacity: 20-100 people
	<p>Arts practice space</p>	<ul style="list-style-type: none"> • Dedicated space for art creation. • Elements can vary depending on location eg wet/ dry art workshop or sound recording studio.
	<p>Size and/or capacity (minimum)</p>	<ul style="list-style-type: none"> • Gross floor area (GFA): 50sqm
	<p>Performance facility (civic)</p>	<ul style="list-style-type: none"> • Purpose built facility for community based or smaller professional performance and events associated with a Council-wide/district civic centre. • Small foyer function and art display space professionally curated or community managed. • Includes stage and associated backstage facilities, lighting, sprung floor and equipment.
	<p>Size and capacity (minimum)</p>	<ul style="list-style-type: none"> • Gross floor area (GFA): 1500sqm • Capacity: 350+ people (seated)

Category and Hierarchy	Standard category	Standard
	Performance facility	<ul style="list-style-type: none"> Hall within district community venue for community-based performance and events. Includes stage and associated backstage facilities, lighting, sprung floor and equipment.
		Size and capacity (minimum)
		<ul style="list-style-type: none"> Gross floor area (GFA): 600-800sqm Capacity: 200+ people (seated)
	Outdoor Performance Space	<ul style="list-style-type: none"> Small outdoor performance space. Possibly integrated with a major activity centre civic space.
		Size and/or capacity (minimum)
		<ul style="list-style-type: none"> Can be up to 350 seats.
Local cultural facilities <i>Local community venues are multi-purpose facilities that provide flexible spaces for a wide range of community uses, including cultural development.</i>	Provision ratio and catchment	<ul style="list-style-type: none"> 1:5,000-15,000 Communities under 5,000 people with limited access to infrastructure may need a facility Access within 3km
	Local Arts Hub	<ul style="list-style-type: none"> Co-location of multiple arts and cultural facility elements in a small facility. Elements can vary depending on location eg co-working space, rehearsal space, arts practice space and other collaborative elements. Usually in repurposed spaces rather than purpose-built facilities.
	Site area, size and capacity (minimum)	<ul style="list-style-type: none"> GFA: 150-200sqm. Capacity: 50 people.
	Pop-up or repurposed spaces	<ul style="list-style-type: none"> Temporary or leased spaces that can be used for a range of arts functions. Can occupy disused or vacant shops or laneways and enliven a public space while developing art at a local level.
	Size and/or capacity (minimum)	<ul style="list-style-type: none"> To be determined according to individual facility and proposed use.

Recommended Future Network map



Prioritisation

The prioritisation for the proposed arts and cultural network has been based on some key principles:

- i. The ongoing and continued development and engagement with arts audiences and the sector is vital to the relevance of the RAIF and should continue to grow and increase in line with investment and in partnership with infrastructure development. It is key to development that the Arts Plan continue to be implemented. The development of facilities will require increased professional staffing, additional expertise and adequate funding e.g. programming and curation, producing and arts facility management and ongoing funding for programs and promotion.

- ii. Development of the network should commence with a strategic and innovative approach to develop the grass-roots 'arts ecology' which is frequently referred to in the engagement. This should include upgrading existing facilities, re-purposing of existing buildings, pop-up events and spaces, pilot projects, partnerships, leasing available commercial spaces, and increased utilisation of existing facilities and improved accessibility to current facilities, rather than requiring Council investment in building new facilities. This could occur within the first three to five years and should be focussed at the local level.
- iii. New infrastructure should be budgeted over a medium to long period of time in accordance with growth, or when funding is available. It may be appropriate if some larger facilities are staged.
- iv. Projects which require further investigation should occur in the longer term. However, with some projects it may be appropriate to proceed to develop concepts which can be used to apply for grant funding should opportunities arise in the interim. The hinterland cultural centre is an important project in this category.

However, the detailed prioritisation of facilities and their timing should be subject to detailed planning and the Open Space and Social Infrastructure Prioritisation Tool contained in the ELS.

Strategies

The following strategies are recommended to further identify arts and cultural infrastructure on the Sunshine Coast. They are based on the desired level of provision. Further planning including a detailed audit should ascertain the outstanding infrastructure requirements.

Strategies	Strategic Alignment	Location	Time Frame
Undertake detailed audit to improve understanding of existing arts infrastructure	Further inform ELS and future Council strategies	N/A	Short
Pursue hub and spoke approach to the delivery of arts and cultural infrastructure at Council-wide, district and local levels, specifically:			
	Arts Plan/ Maroochydore City Centre CDP/ staff engagement outcome/ needs assessment	Maroochydore CBD	Short/Medium
	Arts Plan/ Caloundra Centre Master Plan/previous community engagement outcome	Caloundra	Short
	ELS/ Arts Plan/ community engagement outcome/ needs assessment	Maroochydore	Long
	ELS/ needs assessment	Caloundra	Long
	ELS/ needs assessment	Caloundra South	Medium
	Nambour Activation Plan/ needs assessment/ staff and community engagement outcome	Nambour	Short/Medium
	Staff and community engagement outcome/ needs assessment	Coolum	Medium
	ELS	Beerwah	Long

Strategies	Strategic Alignment	Location	Time Frame
	ELS/ needs assessment	Sippy Downs/Palmview	Short
	Arts Plan/ Needs assessment/ community engagement outcome/ staff engagement outcome/ needs assessment	Local centres	Short/ Medium/ Long
Continue to plan other arts and cultural functions in the recommended new infrastructure within the ELS and Council endorsed planning and strategic documents, specifically:			
	ELS/Caloundra Centre Master Plan/Sunshine Coast Regional Art Gallery Caloundra Scoping Report	Caloundra	Short
	Continue to investigate as per ELS and consider combining with Interpretive Centre/ Interpretive Centre & Collection Store Feasibility Study /previous community engagement outcomes/ needs assessment	Not determined	Long
	Continue to investigate as per ELS and Interpretive Centre & Collection Store Feasibility Study / Heritage Plan/ previous community engagement outcomes/ needs assessment	As above	Long
	Continue to investigate as per ELS and Interpretive Centre & Collection Store Feasibility Study / Heritage Plan/ previous community engagement outcomes/ needs assessment	Between Nambour and Landsborough (foothills of the Sunshine Coast)	Short
	ELS/ staff engagement	Maroochydore	Short
	ELS/ needs assessment	Caloundra South	Medium
		Sippy Downs/ Palmview	Short
	ELS/ Draft Libraries Network Plan/ needs assessment	Caloundra South	Medium
	ELS/ Draft Libraries Network Plan/ needs assessment	Caloundra	Medium
	ELS/ Draft Libraries Network Plan/ needs assessment/staff engagement outcomes	Kawana	Long
	ELS/ Draft Libraries Network Plan/ needs assessment	Sippy Downs	Short
	ELS/ Draft Libraries Network Plan/ needs assessment	Beerwah	Long

Strategies	Strategic Alignment	Location	Time Frame
	ELS/ Draft Libraries Network Plan/ community engagement outcomes/ needs assessment	Nambour (music)	Medium
	Draft Libraries Network Plan/staff engagement outcomes	Coolum	Long
	ELS/ needs assessment	Caloundra South	
	ELS/ needs assessment	Kawana	
	ELS/ needs assessment	Sippy Downs/Palmview	
Consider and investigate some cultural facilities additional to the ELS and Council endorsed planning and strategic documents, specifically:			
	Needs assessment/ staff engagement/community engagement outcomes	Not determined	Long
	Needs assessment/ community engagement outcome/ staff engagement outcome	Coolum	Medium
	Maroochydore City Centre PDA Development Scheme/ Maroochydore City Centre DCP/ Caloundra Centre Master Plan/ staff engagement outcome/ needs assessment	Maroochydore CBD	Medium
		Caloundra	Medium
		Kawana	Medium
		Sippy Downs/ Palmview	Short
	Needs assessment/ Nambour Activation Plan/ community engagement outcome/ staff engagement outcome	Nambour	Medium
	Needs assessment/ community engagement outcomes	Medium	Medium
	Needs assessment/ staff engagement/community engagement outcomes	Maroochydore CBD	Medium
	Needs assessment/ staff engagement/community engagement outcomes	Hinterland	Long

Strategies	Strategic Alignment	Location	Time Frame
	Needs assessment/ staff engagement/community engagement outcomes	Yaroomba	Medium
	Needs assessment/ staff engagement/community engagement outcomes	Maroochydore CBD	Medium
	Needs assessment/ staff engagement/community engagement outcomes	Maroochydore CBD	Medium
	Needs assessment/ staff engagement/community engagement outcomes	Maroochydore CBD	Medium
	Needs assessment/ staff engagement/community engagement outcomes	Nambour	Short
	Needs assessment/ staff engagement/community engagement outcomes	Caloundra	Medium
	Needs assessment/ community engagement outcomes	Caloundra	Medium
	Needs assessment/ community engagement outcomes	Coolum	Medium
	Needs assessment/ community engagement outcomes	Mooloolaba	Long
Develop creative solutions to meeting specific infrastructure needs or opportunities	Needs assessment/ staff engagement/community engagement outcomes	N/A	Short/Medium/Long
Develop the Sunshine Coast as an arts tourism destination	Destination Tourism Plan/ needs assessment/ staff engagement/community engagement outcomes	N/A	Short/Medium/Long
Develop key partnerships	Needs assessment/ staff engagement/community engagement outcomes	N/A	Short
Hold ongoing discussions with First Nations and Indigenous arts and cultural practitioners	Needs assessment/ staff engagement/community engagement outcomes	N/A	Short/Medium/Long

Legal

There are no legal implications relevant to this report.

Policy

The RAIF responds to the:

- Environment and Liveability Strategy 2017 (ELS) specifically as it relates to recommendations in the Social Infrastructure Network Blueprint (Part C Network Plan)
- Sunshine Coast Arts Plan 2018-2038:
 - Goal 3: A dedicated network of places and spaces for artists to connect, create and collaborate.
 - Strategy 3.1: Develop and implement a Regional Arts Infrastructure Framework consistent with Council's strategic directions.
 - Action 3.1.1: Develop a Regional Arts Infrastructure Framework to consider:
 - Iconic architecture
 - First Nations requirements
 - Locations of arts and cultural hubs and precincts, including appropriate co-location and integration opportunities and space requirements
 - All Council endorsed strategies, plans and policies as they relate to the arts.

The RAIF is also informed by planning undertaken in response to:

- The following actions in the Sunshine Coast Heritage Plan 2015-2020:
 - 3.1.5 Undertake a feasibility study for additional storage space for the Sunshine Coast region, to ensure the region is equipped with sufficient storage space to house Council-owned and non-Council owned heritage items and collections.
 - 4.1.2 Undertake a feasibility study to investigate the establishment of a regional interpretation space/precinct on the Sunshine Coast.
- The following recommendation in the Sunshine Coast Libraries Plan 2014-2024:
 - Undertake needs assessments to investigate the provisioning requirements for the development of new libraries, including timing and need.

Risk

The development of a strategic direction as it relates to the provision of arts and cultural facilities in the region addresses the risk of not being ready to cater for the arts and cultural needs and expectations of the:

- significant population growth anticipated for the region,
- significant current and growing arts and cultural practitioners residing on the Sunshine Coast, and
- an increasingly sophisticated and discerning tourism sector demonstrating the growing role of arts experiences in attracting national and international tourists.

Without a strategic planning document and an agreed direction in place in relation to arts and cultural infrastructure, there is also a significant risk of not being ready to take advantage of future partnerships and funding opportunities.

Previous Council Resolution**Ordinary Meeting 31 January 2019 (OM19/14)**

That Council authorise the Chief Executive Officer to:

- (a) develop a Regional Arts Infrastructure Framework (network plan) as outlined in Action 3.1.1 of the Sunshine Coast Arts Plan 2018-2038*
- (b) refer this initiative to Budget Review 2 for Councils consideration and*
- (c) request that the draft Framework be brought back to the September 2019 Ordinary Meeting of Council for its consideration.*

Related Documentation

Draft Sunshine Coast Community Strategy 2019-2041

Sunshine Coast Social Strategy 2015

Sunshine Coast Corporate Plan 2019-2023

Environment & Liveability Strategy 2017

Sunshine Coast Arts Plan 2018-2038

Sunshine Coast Libraries Plan 2014-2024

Sunshine Coast Heritage Plan 2015-2020

Sunshine Coast Regional Economic Development Strategy, 2013-2033

Caloundra Centre Master Plan

Caloundra Regional Gallery Brief

Maroochydore City Centre PDA Development Scheme

Maroochydore City Centre DCP

Maroochy Centre Community Development Plan

Caloundra South Community Facilities Plan

Nambour Activation Plan 2015

Sunshine Coast Arts and Culture Snapshot 2017

Sunshine Coast Arts Plan Targeted Stakeholder Engagement Final Report – 2017

International Arts Tourism in Australia – Connecting Cultures, Australia Council for the Arts 2018

Critical Dates

There are no critical dates however, noting the risks identified in this report, the lack of contemporary and appropriate (to demand) arts and cultural facilities, and the significant population growth that is looming, a strategic approach to the planning of arts and cultural infrastructure is critical.

Implementation

It is not necessarily Council's role to deliver all of the recommended facilities identified in the RAIF. However, once endorsed it provides Council with an agreed strategic direction which can also be used during the negotiation of partnerships, and advocacy for the outcomes contained in the RAIF.

The resources needed for major arts infrastructure – which may be in the tens of millions of dollars – can take five to ten years to assemble, especially when in competition with other non-arts infrastructure needs.

For this reason, there will be benefit in securing some early progress for the Sunshine Coast community, to demonstrate clear intent of enhanced arts investment. This could be through improving access and use of existing arts and cultural facilities, adaptive reuse of existing community facilities, upgrading existing community facilities, leasing existing commercial infrastructure to test and build capacity, and encouragement of private and non-profit sector infrastructure developments.

This approach would require lower levels of investment in the short term but will still deliver tangible outcomes that demonstrate Council's commitment to the arts sector at an early stage.

The RAIF will inform the broader Social Infrastructure Investment Plan, being prepared as a key action of the Environment and Liveability Strategy 2017.

It will also inform Council's long-term Capital Works Program, again noting that more detailed planning of the individual facilities recommended will be required to identify Council's role and support potential funding commitments.

The audit of arts and cultural facilities (public and private) will commence this financial year to provide a detailed map of where these are located and what they provide including accessibility to the sector.

This will inform the extent of the next level of planning required to deliver on the individual infrastructure recommendations within the RAIF.

8.4 COMMUNITY LAND AND COMPLEMENTARY COMMERCIAL ACTIVITY POLICY AMENDMENT - RECONCILIATION ACTION PLAN

File No:	Council Meetings
Author:	Coordinator Community Land Permits & Parking Customer Engagement & Planning Services Group
Appendices:	App A - Amended Community Land and Complementary Commercial Activity Policy 163
Attachments:	Att 1 - Community Land and Complementary Commercial Activity Policy - Tracked changes 173

PURPOSE

The purpose of this report is to seek endorsement for Council officers to apply for an exemption from the relevant State bodies on the draft amendment for Council's *Community Land and Complementary Commercial Activity Policy (Policy)*.

The draft outlines the inclusion of 'Identified Tourism' as a permit category to expand Aboriginal and Torres Strait Islander aspects of cultural tourism within the region, in accordance with Council's *Reconciliation Action Plan 2017-2019 (RAP)*.

EXECUTIVE SUMMARY

The importance of enhancing Aboriginal and Torres Strait Islander aspects of cultural tourism within the Sunshine Coast region is set out in the *Sunshine Coast Reconciliation Action Plan (RAP) 2017-2019: Action Item 10* and reflected in the: *Sunshine Coast Heritage Plan: 2015-2020, December 2015 edition*; *Tourism, Sport and Leisure Industry and Investment Action Plan 2014-2018*; and *Sunshine Coast Environment and Liveability Strategy Part A: Strategic Directions*. As a result, Economic Development have undertaken research to understand the standard and type of Indigenous Tourism offering that is successful within an Australian context.

To increase the visibility and accessibility of Indigenous culture on the Sunshine Coast, it is proposed to include an 'Identified Tourism' permit category within the *Policy* for Indigenous cultural tourism business activities that occur on traditional Country of the Kabi Peoples and Jinibara Peoples.

In outlining the amendments to the *Policy* officers have undertaken consultation with Legal Services. As a result of this consultation it has been identified that Council should seek formal support or exemption under the *Anti-Discrimination Act 1991 (Qld) (ADA)*. The exemption would allow Council to meet the purpose of the amendments and Council's *RAP* by 'exploring ways in which we can enhance the economic prosperity of Aboriginal and Torres Strait Islander people and organisations across our rapidly expanding region to contribute towards 'closing the gap' in education, employment, health, social and economic issues between Aboriginal and Torres Strait Islander peoples and the broader Australian community'.

If an exemption under the *ADA* is granted, it is proposed that the final version of the document and proposed permit process be brought to Council for endorsement. The timeline for this report will be dependent on the response from the *Queensland Human Rights Commission* and *Queensland Civil and Administrative Tribunal*.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Community Land and Complementary Commercial Activity Policy Amendment - Reconciliation Action Plan" and
- (b) endorse the Amended Community Land and Complementary Commercial Activity Policy (Appendix A) for the purposes of consultation with the relevant State bodies to seek an exemption under the *Anti-discrimination Act 1991 (Qld)* for the *Amended Community Land and Complementary Commercial Activity Policy*.

CORPORATE PLAN

Corporate Plan Goal: *Service excellence*

Outcome: We serve our community by providing this great service

Operational Activity: S21 - Local amenity and local laws - maintaining and regulating local amenity through local laws, regulated parking, community land permits and management of animals, overgrown land and abandoned vehicles.

CONSULTATION

Councillor Consultation

Input was sought from Divisional Councillors in November 2018 in relation to the Community Land and Complementary Commercial Activity Policy fee waiver for Kabi and Jinibara cultural tourism business activities.

Further consultation will be undertaken in relation to the proposed locations and activities to be included in the application process.

Internal Consultation

The following Council groups and branches were consulted in relation to this report:

- Customer Engagement and Planning Services (Customer Response)
- Economic and Community Development (Community Planning and Development, Economic Development)
- Liveability and Natural Assets Group (Environment and Sustainability Policy, Environmental Operations)
- Office of Mayor and CEO (Communications, Legal Services).

External Consultation

External consultation has been undertaken with the following organisations:

- Tourism Australia
- Tourism Events Queensland
- Queensland Human Rights Commission.

External consultation has not occurred with key Traditional Owner groups at this stage as the policy provisions reflect the obligation to preserve the land's primary purpose of community use.

Community Engagement

There has been no community engagement undertaken as part of this report, however the community, including prospective business operators, will be invited to submit an application following Council's endorsement of the activities and locations included in the 'Identified Tourism' application process once advertised.

PROPOSAL

Sunshine Coast community land is already in high demand for the community use it is intended for, and Council receives increasing numbers of proposals for commercial activity on this land. Forecasted population growth, increased living densities, a more health-aware and physically active community, and the use of community spaces by the large number of visitors that enjoy the region are all factors contributing to the increased demand.

As outlined in the *Policy*, Council is committed to ensuring that land set aside for the community is preserved for such community use in accordance with its obligations under the *Land Act 1994*, *Local Government Act 2009* and relevant Council local laws.

Council's policy outlines the framework and principles for making decisions about the allocation and use of community land for commercial activities. This policy ensures that community use remains paramount, while allowing for the operation of commercial activities in circumstances that also provide a benefit to the community. Therefore Council may consider granting approval for commercial use of community land in line with Council's vision. Currently the policy makes no reference to cultural tourism.

The lack of visibility of cultural tourism on the Sunshine Coast is resulting in the region being overlooked as a destination of choice by high-yield independent travelers. It also prevents the Sunshine Coast from leveraging the large marketing budgets of state and national industry bodies that are promoting Australian destinations to new high yield markets.

The need for enhanced supply and visibility of Indigenous cultural tourism within the Sunshine Coast region is set out in the *RAP: Action Item 10* and reflected in the: *Sunshine Coast Heritage Plan: 2015-2020, December 2015 edition*; *Tourism, Sport and Leisure Industry and Investment Action Plan 2014-2018*; and *Sunshine Coast Environment and Liveability Strategy Part A: Strategic Directions*.

To understand the standard and types of Indigenous tourism offerings that would meet the needs of the region's target visitor markets, Economic Development have undertaken research of Indigenous tourism products that are promoted in international markets by Tourism Australia and Tourism Events Queensland. The results of this research indicate that many of the promoted experiences could be matched or bettered through targeted leveraging of the natural assets of the Sunshine Coast.

Research findings

The Indigenous Tourism experiences that are marketed internationally by Tourism Australia and Tourism Events Queensland share some common attributes:

- short tours are the most common product type – typically offered 10 to 40 times per month (an average of 2.5 to 10 time slots per week)
- the average price point for a short tour experience ranges from \$72 to \$109
- On average each business offers two different types of short tour experiences from the one location
- The majority of experiences are available all year round
- The majority of experiences included some food component – very few (less than 8%) included alcohol
- Very few experiences included accommodation (less than 4%)

- The business is majority or entirely owned by an Indigenous Australian.

The types of nature based Indigenous experiences that are promoted to high value independent travelers in international markets are:

- **Nature and Wildlife Educational Tours** at sites of environmental significance
- **Cultural Education Tours** at sites of historical cultural significance, including visiting ancient rock art sites
- **Cultural Education Classes** including art classes, tool making and weaving classes, instrument playing classes
- **Culinary Experiences** including guided bush tucker walks and outback dining experiences
- **Active Adventures** including kayaking, quad-biking, hiking, fishing, searching for mud crabs, snorkelling
- **Immersive Journeys and Experiences**, typically involving participation within traditional cultural ceremonies.

To leverage the opportunity for the Sunshine Coast destination to be marketed by the state and national industry bodies, and to attract new high yield markets, the Sunshine Coast must increase the visibility and accessibility of Indigenous culture on the Sunshine Coast. As such, it is proposed to include an 'Identified Tourism' permit category within the *Policy* for Indigenous tourism and cultural business activities that occur on traditional Country of the Kabi Peoples and Jinibara Peoples.

As Council is proposing to limit these opportunities, or providing preference, to Aboriginal and Torres Strait Islander people the proposed amendments may be considered discrimination under the *ADA*, however there are exemptions available under this legislation. The proposed policy amendments have been structured to best align with these exemptions:

- *ADA, section 25* outlines that there may be an exemption based on genuine occupational requirements

The 'Research Findings' have demonstrated that indigenous tourism businesses that are marketed by Tourism Australia and Tourism Events Queensland are all majority or entirely owned by an Indigenous Australian. This would suggest that indigenous knowledge is critical to the establishment of a cultural tourism business.

- *ADA, section 105* provides an exemption where the discrimination is an equal opportunity measure to promote equal opportunity for a group of people.

The *RAP* identifies that Council is committed to '*exploring ways in which we can enhance the economic prosperity of Aboriginal and Torres Strait Islander people and organisations across our rapidly expanding region to contribute towards 'closing the gap' in education, employment, health, social and economic issues between Aboriginal and Torres Strait Islander peoples and the broader Australian community*'.

If an exemption under the *ADA* is granted, it is proposed that the final version of the *Policy*, proposed locations and activities and proposed permit process be brought to Council for endorsement. The timeline for presenting the final policy, locations and assessment process to Council will be dependent on the response from the *Queensland Human Rights Commission* and *Queensland Civil and Administrative Tribunal*.

Legal

Land Tenure

Council manages land that falls into four categories:

1. Freehold land owned by Council
2. Reserves under the control or management of Council as Trustee under the *Land Act 1994*
3. Roadways (formed and unformed) other than State controlled roads (*Local Government Act 2009* and the *Transport Operations (Road Use Management) Act 1995*)
4. Pathways, footpaths, bathing reserves and foreshores.

The holding of the land determines the legal framework that applies. Local laws can apply to Council freehold land and roads, foreshores and bathing reserves. The *Land Act 1994* applies to reserves under the Act that Council holds as Trustee.

Council awards permits under its Community Land and Complementary Commercial Activity Policy. The local law permit that is issued is on the basis that there is no exclusive use or ongoing rights to the land as, under the *Land Act 1994*, Council cannot grant same over a Reserve without meeting further requirements under the Act.

For activities approved to take place on freehold land, pathways, footpaths, bathing reserves, foreshores and roads, the provisions set out in Council's local law will apply. Applicable local laws include:

- *Local Law 1 (Administration) 2011* and *Subordinate Local Law 1 (Administration) 2016, Schedule 6 Commercial use of local government controlled areas and roads*
- *Local Law 3 (Community Health and Environment Management) 2011* and *Subordinate Local Law 3 (Community Health and Environment Management) 2011*
- *Local Law 4 (Local Government Controlled Areas, Facilities, Infrastructure and Roads) 2011* and *Subordinate Local Law 4 (Local Government Controlled Areas, Facilities, Infrastructure and Roads) 2011*
- *Local Law 5 (Parking) 2011* and *Subordinate Local Law 5 (Parking) 2011*
- *Local Law 6 (Bathing Reserves) 2011* and *Subordinate Local Law 6 (Bathing Reserves) 2011*.

As Trustee, Council is required to adhere to the provisions set out in the *Land Act 1994* regarding Trustee Permits, in particular *Section 60*, and the *Land Regulation 2009, Part 2, Division 2, Subdivision 1, Section 13*.

Anti-discrimination

The *ADA, section 7* prohibits discrimination based on race, and particularises that as Council has the power to grant, renew, extend, or authorise the practice of a profession, trade or business the organisation is bound by the *ADA*. It may be argued that limiting cultural tourism permits to Aboriginal and Torres Strait Islander people discriminates against non-indigenous Australians under *section 21 and section 22* of the *ADA*.

However the *ADA* provides certain exemptions:

- *ADA, section 25* outlines that there may be an exemption based on genuine occupational requirements

The 'Research Findings' have demonstrated that indigenous tourism businesses that are marketed by Tourism Australia and Tourism Events Queensland are all majority or entirely owned by an Indigenous Australian. This would suggest that indigenous knowledge is critical to the establishment of a cultural tourism business.

- *ADA, section 105* provides an exemption where the discrimination is an equal opportunity measure to promote equal opportunity for a group of people.

The *RAP* identifies that Council is committed to *‘exploring ways in which we can enhance the economic prosperity of Aboriginal and Torres Strait Islander people and organisations across our rapidly expanding region to contribute towards ‘closing the gap’ in education, employment, health, social and economic issues between Aboriginal and Torres Strait Islander peoples and the broader Australian community’*.

Council may under *ADA, section 113* apply to the Queensland Civil and Administrative Tribunal for a formal exemption under the Act.

Policy

The Community Land and Complementary Commercial Activity Policy (included as Attachment A) articulates Council’s position on community land and commercial activity by balancing the needs of the community with the demand for commercial activity. The policy is consistent with the themes and objectives of:

- the Corporate Plan 2019-2023
- Sunshine Coast Reconciliation Action Plan (RAP) 2017-2019
- Sunshine Coast Heritage Plan: 2015-2020, December 2015 edition
- Tourism, Sport and Leisure Industry and Investment Action Plan 2014-2018; and
- Sunshine Coast Environment and Liveability Strategy Part A: Strategic Directions.

The Policy has also been drafted so that it is consistent with Council’s endorsed policy framework, as it is divided into strategic level policy and associated operational procedures. The implementation of these procedures is the primary responsibility of the Customer Engagement and Planning Services Group.

Risk

Possible risks associated with this proposed Community Land and Complementary Commercial Activity Policy amendment and mitigation strategies include the following:

Risk	Mitigation
Council is unable to obtain an exemption under the <i>ADA</i>	The Policy will be amended to align with the advice, recommendations or directions from the Queensland Human Rights Commission and the Queensland Civil Administrative Tribunal

Previous Council Resolution

Ordinary Meeting, 18 May 2017 (OM17/80)

That Council:

- receive and note the report titled “Community Land and Complementary Commercial Activity Policy Review”*
- adopt the Community Land and Complementary Commercial Activity Policy (Appendix A) and*
- endorse the proposed implementation plan contained in the Implementation section of this report.*

Related Documentation

- Corporate Plan 2019-2023
- *Land Act 1994*
- *Land Regulation 2009*
- *Local Government Act 2009*
- Regional Economic Development Strategy 2013-2033
- Sunshine Coast Council Local Laws
- Sunshine Coast Environment and Liveability Strategy 2017
- Sunshine Coast Heritage Plan 2015-2020
- Sunshine Coast Reconciliation Action Plan (RAP) 2017-2019
- Tourism, Sport and Leisure Industry and Investment Action Plan 2014-2018

Critical Dates

The initial submission to the Queensland Human Rights Commission and the Queensland Civil and Administrative Tribunal will be prepared and submitted in December 2019.

The remaining dates will be dependent on the responses from the Queensland Human Right Commission and Queensland Civil Administrative Tribunal. However, Council officers will ensure that:

- within four (4) weeks of receiving a response from the State agencies, a formal application will be prepared for the Queensland Civil Administrative Tribunal for an exemption under the ADA
- within four (4) – six (6) weeks of receiving the final response on Council's application, a report will be presented to Council to consider the adoption of the policy, locations, activities and application process for Identified Tourism expressions of interest.

If supported the Identified Tourism permits will eventually be issued to align with the dates for the existing High use / High impact policy so the processes can run concurrently from June 2022.

Implementation

In order to implement the recommendations as outlined in this report, it is proposed that the following stages be implemented over the coming weeks and months:

Timeline	Stage
December 2019	Prepare a written submission to the Queensland Human Right Commission and Queensland Civil Administrative Tribunal.
Within four (4) weeks of receiving a response	Submit a formal application to Queensland Civil and Administrative Tribunal for an exemption.
Within four (4) – six (6) weeks of receiving a the final decision ¹	Present the amended Community Land and Complementary Commercial Activity Policy, proposed locations and activities and application process to Council for endorsement

¹Please note this timeframe may be amended based on the submission dates for Ordinary Meetings

8.5 QUARTERLY PROGRESS REPORT - QUARTER 1, 2019-20

File No:	Council meetings
Author:	Coordinator Organisational Performance Office of the CEO
Appendices:	App A - CEO Quarterly Highlights Report Quarter 1 2019-20 ...187 App B - Operational Plan Activities Report Quarter 1 2019-20 .209 App C - CEO Quarterly Snapshot Quarter 1 2019-20229

PURPOSE

This report presents the Quarterly Progress Report for Quarter 1, 1 July to 30 September 2019. This report has been prepared to inform Council and the community on delivery of the services, implementation of operational activities and significant operating projects from Council's Operational Plan 2019-20, effectively providing a progress report on the Corporate Plan.

EXECUTIVE SUMMARY

Each quarter, Council receives a progress report on the delivery of the Operational Plan. The report once adopted, is published and made available to the community.

The Report is comprised of:

- Appendix A – CEO's Quarterly Progress Report
- Appendix B – report on Council's Operational Plan 2019-20
- Appendix C – CEO's Quarterly Snapshot that is intended for public release through social media channels as part of bringing the corporate plan to life.

Highlights Quarter 1, 1 July to 30 September 2019 are:

A strong community

- The launch in August 2019 of the Multicultural Welcome Hub, a one-stop web portal providing essential information for new migrants to the Sunshine Coast.
- 34,839 people attended community events at Council venues.
- 222 community grant applications received with \$470,455 allocated.

A healthy environment

- The Coastal Discovery Van, (retrofitted with interpretive and informational displays about coastal processes and invites residents and tourists to immerse themselves in the wonder of our beaches and waterways) was launched in September 2019.
- The trailhead at Parrot Park Bushland Reserve in Beerburrum was completed and includes further parking, picnic amenities and interpretative signage.
- 8839 hectares was managed for conservation under the Sunshine Coast Land for Wildlife program.

A smart economy

- \$5.08 million in revenue was received for Council's Holiday Parks, \$31,000 favourable to budget for the quarter
- 20 major events were held during the quarter, attracting 65,000 guests to the region and generating an estimated \$38 million in economic activity.
- 184 businesses accessed specialist advice and information. Eight events saw 480 participants benefit from services provided by Council.

Service excellence

- 90% of development applications assessed within statutory timeframes.
- 91,448 customers assisted through the development and customer contact centres.
- 1765 building approvals issued with a construction value of \$317 million.

An outstanding organisation

- Council received 7 awards at 6 events:
 - Finalist Award at the 2019 Gallery and Museum Achievement Awards (GAMAA) for Bankfoot House
 - 2019 Institute of Public Works Engineering Australasia (IPWEA) Awards for Excellence winner for the Mary Cairncross Scenic Reserve's Rainforest Discover Centre
 - State title winners for the Get Ready Schools Program for Council's Disaster Management Centre
 - Sunshine Coast Business Women's Network Awards saw two employees receive awards, including the Outstanding Business Woman of the Year Award
 - 2019 Australian Regional Development Conference for Development.i for Planning and Building Innovation.
- 104% of Council's total electricity consumption was generated by the Solar Farm.
- \$74.2 million (65%) of Council's total available purchasing spend, was spent with local businesses.

OFFICER RECOMMENDATION**That Council:**

- receive and note the report titled "Quarterly Progress Report - Quarter 1, 2019-20"**
- note the Chief Executive Officer's Quarterly Highlights Report - Quarter 1, 1 July to 30 September 2019 (Appendix A) on service delivery highlights**
- note the Operational Plan Activities Report - Quarter 1, 1 July to 30 September 2019 (Appendix B) reporting on implementation of the Corporate and Operational Plans and**
- note the Chief Executive Officer's Snapshot Report - Quarter 1, 1 July to 30 September 2019 (Appendix C) reporting service statistics and highlights.**

FINANCE AND RESOURCING

Financial reporting information is not included in the report. A Financial Performance Report is provided to Council each month covering operating revenue and expenses and capital programs.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*
Outcome: We serve our community by providing this great service
Operational Activity: S29 - Governance - providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION

Councillor Consultation

Councillor E Hungerford as Portfolio Councillor for Governance and Customer Service has been briefed on this report.

Internal Consultation

Consultation has occurred with each Group of Council to provide information on service delivery and status of operational activities.

External Consultation

There has been no external consultation in relation to this report, however the report is made available to the community.

Community Engagement

There has been no community engagement in relation to this report.

PROPOSAL

Under the requirements of the *Local Government Act 2009* and associated Regulation, Council is required to consider a regular report from the Chief Executive Officer outlining the achievements in delivering on the outcomes in its corporate and operational plans.

This report provides information on the following for consideration by Council.

Progress report

The Chief Executive Officer's Quarterly Progress Report – Quarter 1, 1 July to 30 September 2019 (Appendix A) consists of a summary of achievements; and supporting information by Corporate Plan Goal covering Delivery of Council's services.

Operational plan activities

The Operational Plan Activities Report – Quarter 1, 1 July to 30 September 2019 (Appendix B) provides details on the implementation of the 65 activities outlined in Council's operational plan. It includes the status of each activity covering percentage complete, completion date and progress commentary.

Legal

There is a legislative requirement to provide a report on performance against the corporate and operational plans. This report meets the requirements of the *Local Government Act 2009* and associated Regulation.

Policy

There is no policy associated with the presentation of a quarterly progress report however it is a component of the Strategic Corporate Planning and Reporting Framework.

Risk

In accordance with Council's Risk Management Framework, the risks and opportunities identified in relation to the quarterly progress report include:

- reputation/public image: the report provides complete information on Council's operations and builds a positive reputation for Council with the community
- legislative: the report meets the legislative requirements of the Local Government Act and Regulation and
- business activity: the report keeps Council informed about the progression of the operational plan activities and provides a timely account of Council's progress to the community.

Previous Council Resolution**Ordinary Meeting 22 August 2019 (OM19/118)**

That Council:

- receive and note the report titled "**Quarterly Progress Report - Quarter 4, 2018/19**"*
- note the Chief Executive Officer's Quarterly Progress Report - Quarter 4, 1 April to 30 June 2019 (Appendix A) on service delivery*
- note the Operational Plan Activities Report - quarter ended 30 June 2019 (Appendix B) reporting on implementation of the Corporate and Operational Plans and*
- note the Chief Executive Officer's Snapshot Report - quarter ended 30 June 2019 (Appendix C) reporting service statistics and highlights.*

Related Documentation

- Corporate Plan 2019-2023
- Operational Plan 2019-2020
- Financial information provided to Council in the Financial and Capital management report.

Critical Dates

Quarterly Progress reports are usually presented to Council within eight weeks of the end of the calendar quarter, subject to the scheduled meeting cycle. Legislation requires the report to be presented to Council at intervals of not more than 3 months.

Implementation

The report will be published and available for community access via Council's website and a copy will be provided to the State Library. The Chief Executive Officer will provide a verbal report to Council at the Ordinary Meeting.

8.6 SUNSHINE COAST COUNCIL ANNUAL REPORT 2018-19

File No:	Council meetings
Author:	Coordinator Organisational Performance Office of the CEO
Appendices:	App A - Sunshine Coast Council Annual Report 2018-19235

PURPOSE

This report presents the Annual Report for the Sunshine Coast Council, covering the period 1 July 2018 to 30 June 2019.

The Annual Report 2018-19 is a requirement of the *Local Government Act 2009* and provides all statutory information required by the Act and associated Regulation.

EXECUTIVE SUMMARY

The Sunshine Coast Council Annual Report 2018-19 provides an important communication channel to keep the community and stakeholders informed on Council's progress towards the delivery of the corporate plan and key service highlights over the financial year. It shows Council's commitment to achieving the vision for the region and includes Council's audited financial statements and annual disclosures.

On behalf of our community Sunshine Coast Council maintains and manages approximately 5.8 billion in community assets, including:

- 6909 hectares of environmental reserves
- 1046 hectares of recreational land
- 2972 kilometres of road
- 1280 kilometres of pathways
- 60 kilometres of coastline
- More than 12,000 kilometres total length of waterways

Major Achievements for the year include:

A Smart Economy:

- Recognition from the Intelligent Community Forum as one of the world's Top 7 Intelligent Communities
- Construction commenced for the cable landing station for the Sunshine Coast International Broadband Network
- Construction of the new runway for the Sunshine Coast Airport Expansion project has progressed and is on target for a 2020 completion
- \$244 million (72%) of Council's available procurement spend was with local businesses.

A Strong Community

- The Sunshine Coast Arts Plan 2018-2038 was endorsed by Council, representing the first arts plan for the region
- The Reconciliation Action Plan 2017-2019 was completed with all actions being delivered

- The contributions of the thousands of volunteers that connect with Council and support the delivery of our programs and events
- Lifeguards kept over 8 million visitors to our beaches safe
- \$4.8 million in community grants were awarded to more than 1100 applicants.

A Healthy Environment:

- Sunshine Coast Integrated Transport Strategy was adopted to shape stakeholders efforts developing the region's transport system and connecting communities
- 8839 hectares of private land was managed for conservation under the Land for Wildlife program by 1121 landowners, this is the largest membership of any Council in Queensland
- 100 hectares of new land for conservation and recreational purposes was secured, bringing the total area of the environmental reserve managed by Council to 6909 hectares
- Community support was received to pursue a United Nations Educational, Scientific and Cultural Organisation (UNESCO) Biosphere nomination.

Service Excellence:

- Over 262,000 customers were assisted through Council contact centres, with an average ease of business rating of 4.48 out of 5
- 1325 capital projects were delivered with a total value of \$327 million, representing a 98% core completion rate with an average of 25 projects delivered per week
- 10.6 million domestic waste bins were collected with 99% being on schedule.
- 40% of total waste collected was diverted from landfill

Outstanding Organisation:

- Council received an unmodified audit opinion for the 11th consecutive year, delivering a \$13 million operation surplus
- Sunshine Coast City Hall concept design was endorsed with the development application submitted to Economic Development Queensland
- Sunshine Coast Council staff and projects were recognised with 17 awards
- 109% of Council's total electricity consumption was off-set by the Sunshine Coast Solar Farm

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Sunshine Coast Council Annual Report 2018-19"**
- (b) adopt the Sunshine Coast Council Annual Report 2018-19 (Appendix A) and**
- (c) note that the Chief Executive Officer may make minor amendments to the Annual Report to allow for publication and promotion.**

FINANCE AND RESOURCING

The cost of preparing the Annual Report is included within the Strategy and Coordination Branch annual budget. To minimise costs the report has been developed using internal resources and designed to be viewed digitally through Council's web site.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*
Outcome: We serve our community by providing this great service
Operational Activity: S29 - Governance - providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported.

CONSULTATION

Councillor Consultation

Councillor E Hungerford as Portfolio Councillor for Governance and Customer Service has been briefed on this report.

Internal Consultation

The Strategy and Coordination Branch engaged with the Board of Management, the broader leadership team and the Communications Branch in the development of this report.

External Consultation

There has been no external engagement in preparing this report.

Community Engagement

There has been no community engagement in preparing this report.

PROPOSAL

The Annual Report presents information on implementation of Council's corporate and operational plans over the past financial year and features major achievements and highlights. The contents required in the Annual Report are determined by legislation.

The Annual Report 2018-19 is comprised of four parts and each part is detailed below:

Section 1 - Introduction

Provides introductory information to the Annual Report and contains:

- Message from the Mayor and message from the Chief Executive Officer
- Key statistics about the Sunshine Coast and Council
- Council's corporate structure
- Councillor names, divisions and portfolios
- Board of Management names and positions.

Section 2 - Report on Implementation of the Corporate and Operational Plans

This section is structured around the five corporate goals and includes:

- Highlights in delivering the Corporate Plan 2018-2022 and Operational Plan 2018-19
- Major achievements.

Section 3 - Annual Disclosures

Covers all non-financial information required to be published in Council's Annual Report. In addition, disclosures considered best practice in Annual Reports, such as information on governance and risk management are included.

Section 4 - Financial information

This section contains Council's Community Financial Report, audited financial statements and other financial information required under the *Local Government Act 2009* and *Local Government Regulation 2012*.

The financial information is presented to Council through a separate report and included within the Annual Report following adoption.

Legal

The Annual Report has been compiled following the requirements of legislation including the *Local Government Act 2009*, *Local Government Regulation 2012* and *Public Sector Ethics Act 1994*.

Policy

There are no policy implications associated with the Annual Report however the report is a component of the Strategic Planning and Reporting Framework.

Risk

There are no risk management issues associated with the recommendation in this report.

Previous Council Resolution

There are no previous resolutions in relation to the Sunshine Coast Council Annual Report 2018-19.

Related Documentation

- Corporate Plan 2018-2022
- Operational Plan 2018-19

Critical Dates

Under *Local Government Regulation 2012* Council must adopt the Annual Report within one month after the auditor-general provides the audit report and be published within two weeks of adoption.

Implementation

Multi-channel communication activities will be undertaken to showcase the annual report, Council's achievements and service delivery to the community

Following adoption, publication and communication channels will include:

- Sunshine Coast Council website – document viewing and ability to download the report and/or print
- Distribution of printed copies to Council libraries and customer service centres.

Community organisations and individuals requiring a copy of the Sunshine Coast Annual Report will be able to purchase from Council's customer service centres or print a free copy from Council's website.

8.7 2018/19 FINANCIAL STATEMENTS AND COMMUNITY FINANCIAL REPORT

File No:	Audit External
Author:	Coordinator Financial Accounting Business Performance Group
Attachments:	Att 1 - Independent Auditors Report and Certified General Purpose Financial Statements 2018/19 5/126 Att 2 - Queensland Audit Office Final Management Report 2018/19..... 75/126 Att 3 - Community Financial Report 2018/19..... 85/126 Att 4 - SunCentral Maroochydore Pty Ltd Annual Report 2019 91/126

PURPOSE

The purpose of this report is to present to Council the audited Financial Statements for the financial year ended 30 June 2019, Queensland Audit Office Final Management Report 2018/19 and Community Financial Report 2018/19 in accordance with the requirements of the *Local Government Act 2009 and Local Government Regulation 2012*.

The SunCentral Maroochydore Pty Ltd Annual Report 2019 including audited Financial Statements, is also attached (Attachment 4).

EXECUTIVE SUMMARY

1. Financial Statements 2018/19 (Attachment 1)

The 2018/19 Financial Statements have been audited by Council's external auditors the Queensland Audit Office (QAO) to ensure accounting and legislative compliance.

Queensland Audit Office has issued an unmodified audit opinion, as contained in their "Independent Auditor's Report and Certified General Purpose Financial Statements 2018/19" attached.

This result will be included in the annual Auditor-General's report to Parliament on the results of local government audits.

2. Queensland Audit Office Final Management Report 2018/19 (Attachment 2)

The QAO Final Management Report for the 2018/19 financial statements is attached. This report provides details on audit matters and other important information related to the audited financial statements.

The report also provides a full list of issues and other matters related to the financial statements that have been formally reported to management, along with an update on actions taken to resolve these issues.

3. Community Financial Report 2018/19 (Attachment 3)

Council is required to prepare a community financial report for each financial year. The report contains an easy to understand summary and analysis of Council's financial performance and position for the financial year, and will be included in the Annual Report.

4. SunCentral Maroochydore Pty Ltd (Attachment 4)

The 2018/19 audited Financial Statements and Annual Report for Council's controlled entity, SunCentral Maroochydore Pty Ltd, is also attached. The financial results of Council's controlled entities are included the Consolidated columns of Council's Financial Statements.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “2018/19 Financial Statements and Community Financial Report” and
- (b) note the 2018/19 Community Financial Report, 2018/19 Financial Statements and associated financial information will be included as Section 4 of the 2018/19 Annual Report.

FINANCE AND RESOURCING

As per Section 176 and 183 of the *Local Government Regulation 2012*, it is required that the Financial Statements for the year must be audited by the Queensland Audit Office or their contracted representative, to ensure accounting and legislative compliance.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*

Outcome: 5.6 - Information, systems and process underpin quality decisions and enhance customer experience

Operational Activity: 5.6.11 - 2018-19 financial audit completed on program, with unmodified audit opinion.

CONSULTATION**Portfolio Councillor Consultation**

The Portfolio Councillor, Councillor T Dwyer has received advice of this report from the Audit Committee process.

Internal Consultation

Internal liaison occurred with various staff members within the Finance Branch and other areas of Council in compiling the 2018/19 Financial Statements. The 2018/19 Financial Statements have been presented to Council’s Audit Committee for review and comment.

External Consultation

- Department of Local Government, Racing and Multicultural Affairs
- Australis Advisory Group Pty Ltd
- Cardno (Qld) Pty Ltd
- Unitywater
- SunCentral Maroochydore Pty Ltd
- Sunshine Coast Events Centre Pty Ltd
- Deloitte Touche Tohmatsu
- Queensland Treasury Corporation

External auditors Queensland Audit Office have audited the draft 2018/19 Financial Statements.

Community Engagement

No community engagement was required for this report.

PROPOSAL1. Financial Statements 2018/19 (Attachment 1)

The statutory Financial Statements for the year ended 30 June 2019, along with comparative figures for 2018, are attached (Attachment 1).

These statements have been reviewed through the Audit Committee process as follows:-

- Draft Financial Statements presented to Audit Committee on 9 September 2019
- Draft Financial Statements audited by Queensland Audit Office during September/October 2019
- Final draft Financial Statements and Queensland Audit Office Closing Report for the year ended 30 June 2019 presented to Audit Committee on 8 October 2019.

Queensland Audit Office has issued an unmodified audit opinion as contained in their "Independent Auditor's Report and Certified General Purpose Financial Statements" (Attachment 1).

This is the eleventh consecutive unmodified audit opinion achieved by Sunshine Coast Council.

These results will be included in the annual Auditor-General report to parliament on the results of Local Government audits.

Council v Consolidated Statements

Council's Financial Statements are presented in consolidation format, with 2 columns representing Council's stand-alone position, and a second two columns where Council's interest in its subsidiaries is disclosed.

On consolidation, Council's interest in its wholly owned subsidiaries (SunCentral Maroochydore Pty Ltd, Sunshine Coast Events Centre Pty Ltd and its associate (Unitywater), are included. Note that Sunshine Coast Airport Pty Ltd ceased being a controlled entity of Council on 1 December 2017, following transfer to Palisade Investment Partners Limited.

Council's stand-alone results are reported as they are more directly comparable to Council's Budget and Monthly Financial Performance Reports. In addition the operating result and cash flows for Council are considered to be a better reflection of Council's position.

The consolidated statements include accounting entries to recognise a share of the profits of Council's subsidiaries and associated entities. In the case of Unitywater this share of profit is not directly available to Council until received in the form of dividends in future years.

Council's key financial outcomes for 2018/19 are included.

Important key indicators are reported on in the attachments. These are:

- I. Operating Surplus Ratio – This indicator measures the extent to which our operating revenue exceeds our expenditure. Target: Between 0% and 10%.
- II. Asset Sustainability Ratio – Measures the extent to which our infrastructure assets are managed, with an orderly renewal regime in place. The ratio of 72.5% is indicative of a relatively young Council investing in new assets.
- III. Net Financial Liabilities Ratio – The indicator measures the extent to which the net liabilities of Council can be repaid from our operating revenue streams. Target: Not greater than 60%.

Council has exceeded the target for 2018/19 due to borrowings for the Sunshine Coast Airport Expansion Project. These borrowings will be repaid on receipt of the \$290 million new runway construction payment from Palisade Investment Partners Limited, which is due on the later of 30 June 2022 and completion of the new runway.

The Department of Local Government, Racing and Multicultural Affairs Financial Management (Sustainability) Guideline 2013 states “high average Net Financial Liabilities ratio projections over the long-term are typically indicative of a local government that is undertaking/has undertaken significant infrastructure projects. Whilst some local governments may not achieve the recommended target for Net Financial Liabilities Ratio on average over the long-term, this does not necessary indicate that a local government is likely to be unsustainable over the long-term. In such cases, well-managed local governments with robust financial management systems and the ability to service current and projected debt levels, can maintain long-term sustainability and average Net Financial Liabilities ratio projections over the long-term that exceed the recommended target.”

Importantly as part of our credit risk report by Queensland Treasury Corporation, the Sunshine Coast Councils financial position was rated strong.

2. Queensland Audit Office Final Management Report 2018/19 (Attachment 2)

The QAO Final Management Report for the 2018/19 financial statements provides details on audit matters and other important information related to the audited financial statements.

The report also provides a full list of issues and other matters related to the financial statements that have been formally reported to management, along with an update on actions taken to resolve these issues.

QAO identified one (1) Financial Reporting issue and six (6) Control issues

Financial Reporting Issues

Financial Reporting Issues are classified as either High, Medium or Low risk, based on the likelihood of causing a material misstatement to the financial statements.

QAO identified a high risk financial reporting issue as part of the prior year’s financial statements relating to delays in receipt of contributed asset data from developers.

This issue is considered “high risk” due to the value of these assets (\$29.3 million in 2019).

Many developing Councils experience this issue when new assets are handed over at the end of the financial year, and the required asset data is received in the new financial year. With the current level of development in the region, it’s expected this issue will continue for many years.

Council has corrected the internal processes for this issue, however delays with external stakeholders are ongoing.

Control Issues

QAO classifies control issues as either Significant Deficiencies (requiring immediate action), Deficiencies (requiring timely action) or Other Matters (at management’s discretion).

QAO identified 2 significant deficiencies and 4 deficiencies. All of these issues are either resolved or not yet due.

3. Community Financial Report 2018/19 (Attachment 3)

Council is required to prepare a community financial report for each financial year. The report (Attachment 3) contains an easy to understand summary and analysis of Council's financial performance and position for the financial year, and will be included in the Annual Report.

4. SunCentral Maroochydore Pty Ltd (Attachment 4)

The 2018/19 audited Financial Statements and Annual Report for Council's controlled entity, SunCentral Maroochydore Pty Ltd, is also attached (Attachment 4). The financial results of Council's controlled entities are included the Consolidated columns of Council's financial statements.

Legal

Section 182 of the *Local Government Regulation 2012*, states that the Financial Statements must be presented to Council within one month of receiving the signed Auditor's report.

Policy

There are no relevant policies related to this report.

Risk

Council has a statutory obligation to prepare annual general purpose Financial Statements that are subject to audit by the Auditor-General or their contracted representative.

Previous Council Resolution

Audit Committee Meeting 8 October 2019 (AC19/38)

That the Audit Committee note the report titled "Draft 2018/19 Financial Statements and Current Year Financial Sustainability Statement".

Ordinary Meeting 19 September 2019 (OM19/146)

That Council receive and note the report titled "Queensland Audit Office - Second Interim Report for the financial year ended 30 June 2019".

Audit Committee Meeting 9 September 2019 (AC19/17)

That the Audit Committee receive and note the report titled "Draft 2018/19 Financial Statements".

Ordinary Meeting 20 June 2019 (OM19/95)

That Council receive and note the report titled "Queensland Audit Office – Interim Management Report for the financial year ended 30 June 2019".

Audit Committee Meeting 29 May 2019 (AC19/19)

That the Audit Committee

(a) receive and note the report titled "Annual Financial Statement Risk and Planning Assessment"

(b) receive an update on the implementation status and risks of the new payroll system.

Audit Committee Meeting 29 January 2019 (AC19/3)

That the Audit Committee

- (a) receive and note the report titled "Planning for the 2018/19 Financial Statements" and*
- (b) provide feedback on the Queensland Audit Office 2019 External Audit Plan, and*
- (c) provide feedback on the Position Paper – AASB 9 Financial Instruments, and*
- (d) provide feedback on the Briefing papers – Revenue and Leases.*

Related Documentation

There is no related documentation for this report.

Critical Dates

The 2018/19 Financial Statements must be presented to Council within one month of receiving the signed Auditor's report.

Implementation

The 2018/19 Financial Statements and 2018/19 Community Financial Report will be included in Section 4 of Council's 2018/19 Annual Report. The Annual Reports for both Council and SunCentral Maroochydore Pty Ltd will be published on Council's website.

8.8 OCTOBER 2019 FINANCIAL PERFORMANCE REPORT

File No: Financial Reports
Author: Coordinator Financial Services
Business Performance Group

Late report to be provided.

8.9 SUNSHINE COAST CITY HALL - PROJECT UPDATE

File No: Council meetings
Author: Project Director (Workplace)
Business Performance Group

Late report to be provided.

8.10 MAKING OF AMENDMENT LOCAL LAW NO. 1 (COMMUNITY HEALTH AND ENVIRONMENTAL MANAGEMENT) 2019 AND AMENDMENT SUBORDINATE LOCAL LAW NO. 2 (COMMUNITY HEALTH AND ENVIRONMENTAL MANAGEMENT) 2019

File No:	Council meetings
Author:	Manager Corporate Governance Office of the CEO
Appendices:	App A - Amendment Local Law No. 1 (Community Health and Environmental Management) 2019333 App B - Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019343
Attachments:	Att 1 - Public Interest Review Report351

PURPOSE

The purpose of this report is to seek a Council resolution to make Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 and Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019.

EXECUTIVE SUMMARY

The Maroochydore City Centre Infrastructure Agreement binds future developments within the precinct to connect to the Automatic Waste Collection System (AWCS).

The AWCS is the first of its kind to be delivered within Australia. As such there is no legislative framework or precedent that provides for the administration and regulation of private and public infrastructure.

In order to ensure that Council has the minimum tools necessary to administer and regulate the private and public pneumatic waste infrastructure, new local law provisions have been developed to accommodate this legislative gap. The new provisions broadly include:

- **Registration Requirements** – to ensure that we have the details of the owners of the pneumatic waste infrastructure (e.g. for any single dwellings the owner, for multi-dwellings the Body Corporate details and contact details)
- **Operating Requirements** - require owners to comply with the Prescribed Waste Infrastructure Standards (e.g. what is AWCS waste)
- **Maintenance Requirements** - impose requirements on who is able to repair the private pneumatic waste infrastructure (e.g. licensing requirements for authorised repairers)
- **Public Space compliance** - regulate the usage of the public pneumatic waste infrastructure (e.g. waste inlets in public spaces) and
- **Non AWCS provisions** – to enable Council to specify how occupiers must manage their non-AWCS waste (e.g. bulk glass, cardboard etc.).

Further details on the local law amendments are highlighted in **Table 2** of this report and full details of the proposed amendments are contained in **Appendix A** (amendment local law) and **Appendix B** (amendment subordinate local law) of this report.

In accordance with the requirements of the *Local Government Act 2009* community consultation, a State interest check and a public interest review were undertaken between 23 August and 23 September 2019.

There were no submissions or comments received during this consultation period.

A Council resolution to make the amendment local law and subordinate local law is necessary to proceed with the local law making process detailed in **Table 3** of this report.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Making of Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 and Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019”
- (b) hereby resolve that Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 and Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019, have been reviewed in accordance with section 38 of the *Local Government Act 2009* and hereby resolves to implement the recommendations of the Public Interest Review Report that the anti-competitive provisions contained in the law are in the public interest and should be retained and
- (c) in accordance with Council’s ‘Process for Making Local Laws’ adopted on 1 June 2010, pursuant to section 29 of the *Local Government Act 2009*, hereby resolve to make:
 - (i) Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 (Appendix A)
 - (ii) Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019 (Appendix B).

FINANCE AND RESOURCING

Local Law drafting

The cost of drafting Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 and Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019 has been funded through existing budget allocations within the Corporate Governance Branch.

Costs of the administration and regulation of the local law

Operational areas have advised that the initial impost on staff resourcing is 0.03 FTE field officer and 0.01 FTE admin officer for the first two financial years given the known developments occurring on site. This matter will be reassessed before each operating budget to determine if staff resourcing levels need to be changed. Current estimates are that \$5000 is the cost to administer this program. Resourcing under current budgets could meet this requirement.

Resourcing will depend on the progress of the Maroochydore CBD development over a 25 year period.

Table 1 below outlines the finance and resourcing implications as a result of implementing the proposed local law amendments.

Table 1 - Finance and resourcing proposed Local Law amendments

Local Law	New provision	Examples	Finance and resourcing implications
Local Law No. 3 (Community Health and Environmental Management) and Subordinate Local Law No. 3 (Community Health and Environmental Management)	Registration Requirements	Resources required for – <ul style="list-style-type: none"> • Application enquiries • Application processing and conditioning • Developing and maintaining register and issuing registration certificates of owner details for 2000 residential apartments, owners of 150,000m² of commercial space, owners of 65,000m² of retail gross floor area(when whole CBD is developed) • Updating new owner details (new buildings and change of ownership) • Annual reminders to owners to ensure details remain current 	Cost recovery revenue collected from local law registration fee is a once-off fee and can only be charged when owner takes over the property. No ability to charge an annual registration fee to fund the program. Currently estimates are around 100 applications per year. Admin officer*:- 0.01 FTE (could be absorbed within existing workforce)
Local Law No. 3 (Community Health and Environmental Management) and Subordinate Local Law No. 3 (Community Health and Environmental Management)	Operating Requirements	Resources required for - <ul style="list-style-type: none"> • “Automated Waste Collection System – Education and Communication Plan” Information and education for owners and occupiers – Omni channel • Compliance monitoring • Complaint management • System alerts 	Education and communication plan will be provided by existing Waste Management staff and budget. System alerts will be management under the Operate and Maintain Contract. Field officer*:- 0.01 FTE
Local Law No. 3 (Community Health and Environmental Management) and Subordinate Local Law No. 3 (Community Health and Environmental Management)	Maintenance Requirements	Resources required for – <ul style="list-style-type: none"> • Inspections • Compliance monitoring • Collection and filing of maintenance reports (periodic inspection and servicing) • Compliance and enforcement actions • Rectification of damage actions 	Field officer*:- 0.01 FTE Reporting collation absorbed with existing Waste resources.
Local Law No. 3 (Community Health and Environmental Management) and Subordinate Local Law No. 3 (Community Health and Environmental Management)	Public Space compliance	Resources required for – <ul style="list-style-type: none"> • Routine patrols • Complaint management • Signage costs (install and replacement) • Repair of damaged infrastructure 	11 sets of public place bins in CBD stage 1A. Visual inspections and issues likely to be reported by existing Parks and Gardens staff or community. Minimal impact. Repair and damage will be undertaken under Council’s insurance.

Local Law	New provision	Examples	Finance and resourcing implications
Local Law No. 3 (Community Health and Environmental Management) and Subordinate Local Law No. 3 (Community Health and Environmental Management)	Non AWCS provisions	Resources required for – <ul style="list-style-type: none"> • General enquiries • “Automated Waste Collection System – Education and Communication Plan” Information and education for owners and occupiers – Omni channel • Compliance monitoring • Complaint management • Compliance and enforcement actions 	Undertaken by existing Waste staff. Education and communication plan will be provided by existing Waste Management staff and budget. Initial investigations for issues regarding complaints will be undertaken by existing Waste Management staff. Field officer*:- 0.01 FTE

Note:

Field officer*:- 1 FTE is \$110,000 (level 5 officer = \$97,000 wages, \$13,000 vehicle)
Admin officer*:- 1 FTE is \$72,250 (level 2 officer = \$75,250 wages)

CORPORATE PLAN

Corporate Plan Goal: *Service excellence*

Outcome: We serve our community by providing this great service

Operational Activity: S25 - Waste and resource management - collection and disposal of solid and liquid wastes, operation of waste transfer facilities and landfills, recycling and materials recovery, community education programs.

CONSULTATION**Portfolio Councillor Consultation**

Consultation has occurred with Councillor E Hungerford, Portfolio Councillor.

Councillor Consultation

Councillors have been consulted throughout the local law making process regarding proposed amendments listed in **Table 2** below.

Internal Consultation

Governance have consulted with:

- Chief of Staff Office of the Mayor
- Portfolio Director Major Projects
- Coastal Project and Permits Officer
- Coordinator Building and Plumbing
- Coordinator Coastal Constructed Water Bodies and Planning
- Coordinator Community Land Permits and Parking
- Coordinator Healthy Places
- Coordinator Response Services
- Group Executive Customer Engagement and Planning

- Manager Customer Response
- Manager Development Services
- Senior Building Certifier
- Supervisor Pound Business Operations
- Team Leader Environmental Health
- Manager Waste & Resources Management
- Coordinator Waste Diversion & Disposal and
- Project Manager, Liveability & Natural Assets.

External Consultation

Section 29 of the *Local Government Act 2009* provides that the Local Government may decide its own process for making a local law. The proposal to commence the amendment local law making process included engagement with:

- relevant government agencies about the overall State interest in the proposed amendment local law
- the community and
- a public interest review with businesses in the region likely to be affected by the amendment local law.

To assist with the public interest review a consultation paper was written. The review sought community feedback to allow Council to determine whether potentially anti-competitive provisions should be retained within the proposed local law (in the overall public interest).

The public interest review was undertaken with effected business from 23 August 2019 to 23 September 2019 (32 days). No submissions were received during this period. The Public Interest Review report is contained in Attachment 1 to this report.

A State Interest Check was undertaken from 23 August 2019 to 23 September 2019 (32 days) with the following government agencies:

- Department of Local Government, Racing and Multicultural Affairs
- Department of Environment and Science
- Department of Justice and Attorney-General
- Treasury

No issues were raised by the abovementioned State Government departments.

Community Engagement

The local law making process community consultation and Public Interest Review period for the proposed changes was undertaken from 23 August 2019 to 23 September 2019 (32 days) and included:

- Media Release
- Website Information Pages "Have Your Say" for proposed changes
- Public Notice Sunshine Coast Daily
- Banners and Information Stands in Caloundra and Nambour Customer Service Centres
- Spotlight radio advertising
- Some Councillor columns print media
- Sunshine Coast Lightning - activation stand

- Targeted email notices to Presidents and general contacts for Chamber of Commerce organisations
- Targeted email notice to SunCentral
- Targeted email notice to companies with a vested interest in the Maroochydore City Centre including Evans Long Pty Ltd, Habitat Development Group and Pro Invest Group
- Targeted email notices to all Chamber of Commerce Presidents and general administration contacts
- Targeted email notice to Housing Industry Association
- Targeted email notice to Master Builders Queensland
- Targeted email notice to Engineering Australia
- Targeted email notice to the Queensland Building Construction Commission

No submissions were received by the community during the consultation period.

PROPOSAL

Research into new local law framework

The AWCS is the first of its kind to be delivered within Australia and Sunshine Coast Council is the only Local Government to connect both the public and private pneumatic infrastructure. Therefore it is imperative that Council has the minimum tools necessary to ensure the system is successful and not compromised by instances of non-compliance with the operating requirements.

Research was undertaken across Australia and globally to determine whether there were any laws regulating the use of these systems that could be adapted to our specific requirements. As there was no suitable legislative framework available for us to model the new local law amendments on, a new local law framework was developed which was based on the following criteria.

From our research and extensive consultation with invested stakeholders across Council, it was identified that Council needed (at a minimum) the following 5 elements to administer and regulate the AWCS:

- **Registration Requirements** – to ensure that we have the details of the owners of the pneumatic waste infrastructure (e.g. for any single dwellings the owner, for multi-dwellings the Body Corporate details and contact details)
- **Operating Requirements** - require owners to comply with the Prescribed Waste Infrastructure Standards (e.g. what is AWCS waste)
- **Maintenance Requirements** - impose requirements on who is able to repair the private pneumatic waste infrastructure (e.g. licensing requirements for authorised repairers)
- **Public Space compliance** - regulate the usage of the public pneumatic waste infrastructure (e.g. waste inlets in public spaces)
- **Non AWCS provisions** – to enable Council to specify how occupiers must manage their non-AWCS waste (e.g. bulk glass, cardboard etc.)

The abovementioned elements have been drafted into the local law amendments to ensure Council has the minimum tools necessary to administer and regulate the new AWCS.

As waste management is an environmental health issue, the new amendments will be inserted into:

- *Local Law No.3 (Community Health and Environmental Management) 2011* and
- *Subordinate Local Law No.3 (Community Health and Environmental Management) 2011.*

Appendix A (amendment local law) and **Appendix B** (amendment subordinate local law) contains the full details of the amendments.

Local Law Making process

The following table outlines the statutory requirements in accordance with Council's adopted local law making process.

Table 2 – Local Law making process

Statutory Requirement	Action taken	Date	Status
Propose to make local law amendments	Report to Council to propose to make: <ul style="list-style-type: none"> • Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 • Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019 	Council Ordinary meeting - 22 August 2019	Completed
Community Consultation & Public Interest Review	Undertake Community Consultation including: <ul style="list-style-type: none"> • Media Release • Website Information Pages "Have Your Say" for proposed changes • Public Notice Sunshine Coast Daily • Banners and Information Stands in Caloundra and Nambour Customer Service Centres • Spotlight radio advertising • Some Councillor columns print media • Sunshine Coast Lightning - activation stand • Targeted consultation 	23 August – 23 September 2019	Completed
State Interest Check	Undertake a State Interest Check with the following departments: <ul style="list-style-type: none"> • Department of Local Government, Racing and Multicultural Affairs • Department of Environment and Science • Department of Justice and Attorney-General • Treasury 	23 August – 23 September 2019	Completed
Public Interest Review	Undertake a public interest review with regards to identified anti-competitive provisions through both community consultation and targeted consultation including: <ul style="list-style-type: none"> • Targeted email notices to Presidents and general contacts for Chamber of Commerce organisations • Targeted email notice to SunCentral • Targeted email notice to companies with a vested interest in the Maroochydore City Centre including Evans Long Pty Ltd, Habitat Development Group and Pro Invest Group • Targeted email notices to all Chamber of Commerce Presidents and general administration contacts • Targeted email notice to Housing Industry Association • Targeted email notice to Master Builders Queensland • Targeted email notice to Engineering Australia 	23 August – 23 September 2019	Completed

	<ul style="list-style-type: none"> Targeted email notice to the Queensland Building Construction Commission 		
Council Website Updated	All relevant information and documentation placed on and available through Council's website on "Have your say" page.	23 August – 23 September 2019	Completed
Report to Council to make the amendment local laws	Prepare report to Council to make the local laws	Council's Ordinary Meeting – 14 November 2019	Current
Gazette Notice Publication	Preparation of Government Gazette notice for publication in the Government.	22 November 2019	Underway
Notice to Minister	Preparation of notification to the Minister, Department of Local Government, Racing and Multicultural Affairs.	28 November 2019	To be completed
Consolidation of Local Laws	Preparation and adoption of the consolidated local laws.	Council's Ordinary Meeting – 12 December 2019	To be completed

Legal

The local law amendments have been considered in accordance with the following legislation:

- Section 29-32 of the *Local Government Act 2009* and section 15 of the *Local Government Regulation 2012*
- Sunshine Coast Council's suite of Local Laws and Subordinate Local Laws
- Council Prescribed Waste Infrastructure Standards (No. 3) 2019 and
- Maroochydore City Centre Infrastructure Agreement 2017

Policy

The Prescribed Waste Infrastructure Standards (PWIS) includes the private AWCS design and construction requirements and the maintenance and repair conditions for the AWCS. The local law amendments align with the PWIS.

There are no further policy implications in the Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 and Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019.

Risk

There is a risk that if local law provisions are not adopted by Sunshine Coast Council by 14 November 2019:

- Council will not have the ability to regulate and administer the Automated Waste Collection System (AWCS) by the time the developed lots in the Maroochydore CBD are completed.
- Council will not have the minimum tools necessary to administer and regulate the new AWCS for both the private pneumatic waste infrastructure (PWI) and public pneumatic waste infrastructure (PWI) and
- Council could be exposed to the risk of damage of the public PWI and instances of non-compliance by owners of the private PWI without an effective regulatory system in place.

Previous Council Resolution**Ordinary Meeting 22 August 2019 (OM19/129)**

That Council:

- (a) *receive and note the report titled “**Making of Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 and Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019**”*
- (b) *resolve to propose to make Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 and Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019 (Appendix A)*
- (c) *resolve to undertake Community Consultation during the period 23 August to 23 September 2019 (32 days)*
- (d) *resolve to undertake a State Interest Check in relation to the proposed amending local law pursuant to section 29A of the Local Government Act 2009*
- (e) *resolve that proposed Amendment Local Law No. 1 (Community Health and Environmental Management) 2019 and Amendment Subordinate Local Law No. 2 (Community Health and Environmental Management) 2019 have been reviewed in accordance with section 38 of the Local Government Act 2009 and that it has been identified that the law contains several anti-competitive provisions that should not be excluded from review and that have potential impacts and*
- (f) *resolve to undertake a public interest review of the anti-competitive provisions and hereby authorise the Chief Executive Officer to conduct the review during the Community Consultation period in accordance with the State Government’s National Competition Policy – Guidelines for conducting reviews on anti-competitive provisions in local laws (version 1).*

Related Documentation

- *Local Government Act 2009 and Local Government Regulation 2012*
- *Sunshine Coast Regional Council Local Laws and Subordinate Local Laws*
- *State Government Guidelines for Drafting Local Laws 2016*
- *Corporate Plan 2019-2023*
- *Council Prescribed Waste Infrastructure Standards (No. 3) 2019 and*
- *Maroochydore City Centre Infrastructure Agreement 2017*

Critical Dates

It is beneficial for Council to make the local laws as soon as possible in order for the Local Law and Subordinate Local Law amendments to take effect before the developed lots in new Maroochydore CBD are completed.

Implementation

Following consideration of this report, actions relevant to the recommendation will be implemented and the final stages of the local law making process will be actioned which includes:

- *Publication of the Gazette notice in the Government Gazette*
- *Ministerial Notification*
- *Consolidation of the amendments.*

8.11 AUDIT COMMITTEE MEETING 8 OCTOBER 2019

File No: Council meetings
Author: Manager Audit and Assurance
Office of the CEO
Attachments: Att 1 - Audit Committee Teleconference 8 October 2019 Minutes
.....373

PURPOSE

To provide Council with information on matters reviewed at the Audit Committee Meeting held 8 October 2019 (*Section 211 Local Government Regulation 2012*) and make recommendation to Council on any matters that the Audit Committee considers need action or improvement (*Section 105 of the Local Government Act 2009*).

EXECUTIVE SUMMARY

The Audit Committee is a mandatory Advisory Committee of Council established in accordance with Section 105 of the *Local Government Act 2009*. The Committee is comprised of Mr Peter Dowling (External Chair), Mr Len Scanlan (External Member), Councillor T Dwyer and Councillor C Dickson.

The Audit Committee agenda was distributed electronically to all Councillors on 4 October 2019 which specifically addressed the results of the Queensland Audit Office (QAO's) review of Council's draft financial statements including financial sustainability ratios prior to certification.

As stated in the Draft Closing Report as at 3 October 2019, the Queensland Audit Office expect to issue an unmodified audit opinion. Also, the Queensland Audit Office recommended the implementation of additional controls to ensure the timely recording of contributed assets information into Council's systems.

OFFICER RECOMMENDATION

That Council receive and note the report titled "Audit Committee Meeting 8 October 2019".

FINANCE AND RESOURCING

There are no finance and resourcing issues associated with this report.

CORPORATE PLAN

Corporate Plan Goal: *An outstanding organisation*
Outcome: We serve our community by providing this great service
Operational Activity: S31 - Governance - providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported

CONSULTATION**Portfolio Councillor Consultation**

Councillor consultation was not required.

Internal Consultation

Chief Financial Officer
Coordinator Financial Accounting

External Consultation

External members of the Audit Committee.

Community Engagement

There has been no community engagement.

PROPOSAL

The Audit Committee is a mandatory Advisory Committee which meets four times each year and is established in accordance with *Section 105 Local Government Act 2009*. The Committee has no delegated authority and is a source of independent advice to Council and to the Chief Executive Officer.

The Audit Committee is comprised of Mr Peter Dowling (External Chair), Mr Len Scanlan (External Member), Councillor T Dwyer and Councillor C Dickson. The Audit Committee agenda was distributed electronically to all Councillors.

The overall objective of the Audit Committee is to assist the Council and the Chief Executive to discharge their duties, in particular:

- Corporate Governance and responsibilities in relation to the organisation's financial reporting, internal control structure, risk management systems and the external and internal audit functions
- maintain an independent and objective forum promoting transparency, accountability and an ethical culture throughout Council
- maintain by scheduling regular meetings, open lines of communications with Council, Executive Management, External Audit and Internal Audit, to exchange information and views
- oversee and appraise the quality and efficiency of audits conducted by both the Internal and External Audit functions and
- ensure both the Internal and External Audit functions are independent and effective.

In accordance with *Section 211 of the Local Government Regulation 2012*, the Audit Committee must provide Council with a written report about the matters reviewed at the Audit Committee Meeting and make recommendation to Council on any matters that the Audit Committee considers need action or improvement (*Section 105 of the Local Government Act 2009*).

The matters reviewed at the 8 October 2019 Audit Committee Meeting were as follows.

External Audit Reports

- Draft 2018/19 Financial Statements and Current Year Financial Sustainability Statement with the Queensland Audit Office Closing Report as at 3 October 2019
- Audit Committee recommendation - endorse the results of the audit and recommend Management sign-off and
- Acknowledged the efforts of Council's Finance Team and the Queensland Audit Office Team

Legal

Compliance with the *Local Government Act 2009* and *Local Government Regulation 2012*.

Policy

There are no policy implications associated with this report.

Risk

Specific risks have been detailed in the various agenda reports.

Previous Council Resolution

Audit Committee Charter was endorsed at the Council Ordinary Meeting 20 June 2019.

Internal Audit Charter was endorsed at the Council Ordinary Meeting 28 February 2019.

Related Documentation

Audit Committee Agenda for 8 October 2019 was distributed electronically to all Councillors on 4 October 2019.

Critical Dates

There are no critical dates associated with this report.

Implementation

Implementation of the Audit Committee resolutions, internal and external audit recommendations are monitored by the Audit Committee.

9 NOTIFIED MOTIONS

10 TABLING OF PETITIONS

Petitions only eligible for submission if:

- * Legible
- * Have purpose of the petition on top of each page
- * Contain at least 10 signatures
- * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
 - Petition not be received

11 CONFIDENTIAL SESSION**11.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - USE OF PUBLIC LAND AND OPERATING A BUSINESS - HISTORICAL ARRANGEMENTS****File No:** Council Meetings**Author:** Coordinator Community Land Permits & Parking
Customer Engagement & Planning Services Group

This report is confidential in accordance with section 275 (h) of the *Local Government Regulation 2012* as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. (Report confidential commercial and private information)

12 NEXT MEETING

The next Ordinary Meeting will be held on 12 December 2019 in the Council Chambers, Corner Currie and Bury Streets, Nambour.

13 MEETING CLOSURE