

Minutes

Special Meeting (Finance & Budget)

Thursday, 11 June 2020



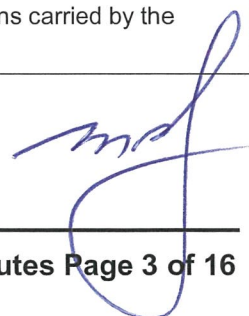
Special Meeting
(Finance & Budget)
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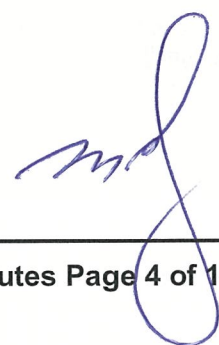
J. M. [Signature]

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Please Note: The resolutions as shown in italics throughout these minutes are the resolutions carried by the Council.





1 DECLARATION OF OPENING

The Chair declared the meeting open at 9:00am.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**COUNCILLORS**

Councillor M Jamieson	Mayor (Chair)
Councillor R Baberowski	Division 1
Councillor T Landsberg	Division 2
Councillor P Cox	Division 3
Councillor J Natoli	Division 4
Councillor W Johnston	Division 5
Councillor C Dickson	Division 6
Councillor E Hungerford	Division 7
Councillor J O'Pray	Division 8
Councillor M Suarez	Division 9
Councillor D Law	Division 10

EXECUTIVE LEADERSHIP TEAM

Acting Chief Executive Officer
Group Executive Built Infrastructure
Group Executive Customer Engagement and Planning Services
Acting Group Executive Business Performance
Acting Group Executive Liveability and Natural Assets
Chief of Staff

COUNCIL OFFICERS

Manager Development Services
Coordinator Commercial Analysis
Manager Business and Innovation
Coordinator CEO Governance & Operations

3 INFORMING OF PERSONAL INTERESTS**3.1 MATERIAL PERSONAL INTEREST**

Pursuant to Section 175C of the *Local Government Act 2009*, no declarations of material personal interest were made during this meeting.

3.2 CONFLICT OF INTEREST / PERCEIVED CONFLICT OF INTEREST

Pursuant to Section 175E of the *Local Government Act 2009*, the following declaration was raised:

Councillor J O'Pray informed the meeting of a personal interest for item 4.5.

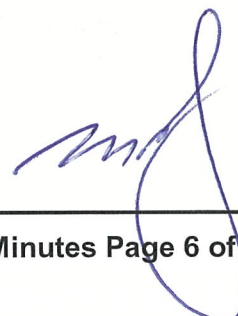
Council Resolution

Moved: Councillor J Natoli
Seconded: Councillor W Johnston

That Council suspend standing orders to allow the meeting to be live-streamed to ensure health and safety during the COVID-19 health emergency.

Carried unanimously.

Councillor R Baberowski was absent for the discussion and vote on this item.



4 REPORTS DIRECT TO COUNCIL**4.1 BUDGET REVIEW 3 2019/20****File No:** Council Meetings**Author:** Coordinator Financial Services
Business Performance Group**Appendices:** App A - 2019/20 Amended Budget Financial Statements

Council Resolution (SM20/6)**Moved:** Councillor E Hungerford**Seconded:** Councillor J Natoli*That Council:*

- (a) receive and note the report titled "**Budget Review 3 2019/20**"
- (b) adopt Appendix A as tabled, pursuant to sections 169 and 170 of the Local Government Regulation 2012, Council's amended budget for 2019/20 financial year incorporating:
 - (i) the statement of income and expenditure
 - (ii) the statement of financial position
 - (iii) the statements of changes in equity
 - (iv) the statement of cash flow
 - (v) the relevant measures of financial sustainability
 - (vi) the long term financial forecast
 - (vii) the Debt Policy
- (c) note the following documentation applies as adopted 20 June 2019
 - (i) the Revenue Policy
 - (ii) the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, and
 - (iii) the Revenue Statement and the rates and charges to be levied for the 2019/20 financial year and other matters as adopted 20 June 2019.

Carried unanimously.

4.2 INVESTMENT POLICY FOR 2020/21

File No: Budget Development
Author: Coordinator Financial Accounting
Business Performance Group
Appendices: App A - 2020/21 Investment Policy

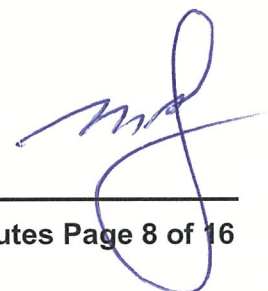
Council Resolution (SM20/7)

Moved: Councillor E Hungerford
Seconded: Councillor R Baberowski

That Council:

- (a) receive and note the report titled "***Investment Policy for 2020/21***" and
- (b) adopt the 2020/21 Investment Policy (Appendix A).

Carried unanimously.



4.3 DEBT POLICY FOR 2020/21

File No: Budget Development
Author: Coordinator Financial Services
Business Performance Group
Appendices: App A - 2020/21 Debt Policy

Council Resolution (SM20/8)

Moved: Councillor E Hungerford
Seconded: Councillor J Natoli

That Council:

- (a) receive and note the report titled "**Debt Policy for 2020/21**" and
- (b) adopt the 2020/21 Debt Policy (Appendix A).

Carried unanimously.

4.4 REVENUE POLICY FOR 2020/21

File No: Budget Development
Author: Chief Financial Officer
Business Performance Group
Appendices: App A - 2020/21 Revenue Policy

Council Resolution (SM20/9)

Moved: Councillor P Cox
Seconded: Councillor E Hungerford

That Council:

- (a) receive and note the report titled "**Revenue Policy for 2020/21**" and
- (b) adopt the 2020/21 Revenue Policy (Appendix A).

Carried unanimously.

4.5 REGISTER OF GENERAL COST-RECOVERY FEES AND COMMERCIAL CHARGES 2020/21

File No: Budget Development
Author: Coordinator Financial Services
Business Performance Group
Appendices: App A - Register of General Cost-Recovery Fees and
Commercial Charges 2020/21 (excluding Development
Assessment Fees)

As required by s175E of the *Local Government Act 2009*, Councillor J O'Pray informed the meeting of a personal interest in relation to matters to be considered in item 4.5 Register of General Cost Recovery Fees and Commercial Charges 2020/21.

Councillor J O'Pray set out the following in relation to this interest:

'Electoral donation of \$2,000 from good friend Grant Belcher who is a Lessee of Council owned aquatic centres across the Sunshine Coast'.

Councillor J O'Pray left the chamber at this time and did not participate in the discussion or vote on this matter.

Council Resolution (SM20/10)

Moved: Councillor E Hungerford
Seconded: Councillor R Baberowski

That Council:

- (a) *receive and note the report titled "**Register of General Cost-Recovery Fees and Commercial Charges 2020/21**"*
- (b) *adopt the fees detailed in the Register of General Cost-Recovery Fees and Commercial Charges 2020/21 (Appendix A)*
- (c) *resolve that, in relation to those cost-recovery fees to which Section 97 of the Local Government Act 2009 apply:*
 - (i) *the applicant is the person liable to pay these fees*
 - (ii) *the fee must be paid at or before the time the application is lodged and*
- (d) *delegate to the Chief Executive Officer the power to amend commercial charges to which Section 262(3)(c) of the Local Government Act 2009 apply.*

Carried unanimously.

Councillor J O'Pray was absent for the discussion and vote on this matter.

4.6 DEVELOPMENT SERVICES REGISTER FOR COST-RECOVERY FEES AND COMMERCIAL CHARGES 2020/21

File No: Council meetings
Author: Manager Development Services
Customer Engagement & Planning Services Group
Appendices: App A - Development Services Register for Cost-recovery Fees and Commercial Charges 2020/21
Attachments: Att 1 - Development Services Fee 2020/21 Comparison
Att 2 - Urban Development Institute of Australia (UDIA) QLD Research Foundation Sunshine Coast Fees and Charges Development Application Fees 2019
Att 3 - Targeted Benchmarking of a number of South East Queensland Council's

Council Resolution (SM20/11)

Moved: Councillor C Dickson
Seconded: Councillor J O'Pray

That Council:

- (a) *receive and note the report titled "**Development Services Register for Cost-recovery Fees and Commercial Charges 2020/21**"*
- (b) *adopt the fees detailed in the Development Services Register of Cost-recovery Fees and Commercial Charges for Sunshine Coast Council 2019/20 (Appendix A)*
- (c) *resolve that, in relation to those cost recovery fees to which Section 97 of the Local Government Act 2009 apply:*
 - (i) *the applicant is the person liable to pay these fees*
 - (ii) *the fee must be paid at or before the time the application is lodged*
- (d) *delegate to the Chief Executive Officer the power:*
 - (i) *to amend commercial charges to which section 262(3) (c) of the Local Government Act 2009 apply*
 - (ii) *to determine a reasonable fee based on cost recovery principles when a price on application is requested.*

Carried unanimously.

4.7 APPLICATION OF NATIONAL COMPETITION POLICY 2020/2021

File No: Council Meetings
Author: Coordinator Commercial Analysis
Business Performance Group
Attachments: Att 1 - Reform Options
Att 2 - Business Activity Identification 2020-2021
Att 3 - Full Cost Performance 2018-2019

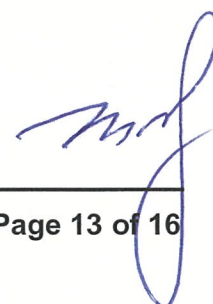
Council Resolution (SM20/12)

Moved: Councillor J Natoli
Seconded: Councillor W Johnston

That Council:

- (a) *receive and note the report titled "**Application of National Competition Policy 2020/2021**"*
- (b) *apply Full Cost Pricing to the Waste and Resource Management significant business activity for the 2020/2021 financial year in accordance with section 44(1)(b) of the Local Government Act 2009*
- (c) *apply the Code of Competitive Conduct to the following business activities, for the 2020/2021 financial year, in accordance with section 47 of the Local Government Act 2009:*
 - (i) *Sunshine Coast Holiday Parks and*
 - (ii) *Quarries.*

Carried unanimously.



4.8 2020/2021 PROCUREMENT POLICY AND PROCUREMENT AND CONTRACTING FRAMEWORK

File No: Council meetings
Author: Manager Business and Innovation
Business Performance Group
Appendices: App A - Procurement Policy
App B - Contract Manual
App C - Local Preference in Procurement Guideline
App D - Social Benefit in Procurement Guideline
App E - First Nations Procurement Guideline
App F - Innovation and Market Led Proposal Guideline

Council Resolution (SM20/13)

Moved: Councillor E Hungerford
Seconded: Councillor M Suarez

That Council:

- (a) receive and note the report titled "**2020/2021 Procurement Policy and Procurement and Contracting Framework**" and,
- (b) adopt the proposed procurement and contracting framework for 2020/21 as follows:
 - (i) Procurement Policy (Appendix A)
 - (ii) Contract Manual (Appendix B)
 - (iii) Local Preference in Procurement Guideline (Appendix C)
 - (iv) Social Benefit Procurement Guideline (Appendix D)
 - (v) First Nations Procurement Guideline (Appendix E)
 - (vi) Innovation and Market-Led Engagement Guideline (Appendix F).

Carried unanimously.

5 NEXT MEETING

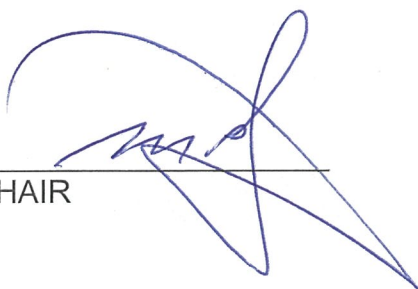
Special Meeting (2020/21 Budget Adoption) to be held on Thursday 25 June 2020 at 9:00am.

6 MEETING CLOSURE

The meeting closed at 11:00am.

Confirmed 25 June 2020.

CHAIR



A handwritten signature in blue ink, consisting of several loops and a long trailing stroke, is written over a horizontal line. The signature is positioned to the right of the word 'CHAIR'.

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- 7 APPENDICES
- 4.1 BUDGET REVIEW 3 201920 – APP A - 2019/20 AMENDED BUDGET FINANCIAL STATEMENTS
- 4.2 INVESTMENT POLICY FOR 202021 – APP A - 2020/21 INVESTMENT POLICY
- 4.3 DEBT POLICY FOR 202021 – APP A – 2020/21 DEBT POLICY
- 4.4 REVENUE POLICY FOR 202021 – APP A – 2020/21 REVENUE POLICY
- 4.5 REGISTER OF GENERAL COST RECOVERY FEES AND COMMERCIAL CHARGES 202021 – APP A – REGISTER OF GENERAL COST-RECOVERY FEES AND COMMERCIAL CHARGES 2020/21 (EXCLUDING DEVELOPMENT ASSESSMENT FEES)
- 4.6 DEVELOPMENT SERVICES REGISTER FOR COST RECOVERY FEES AND COMMERCIAL CHARGES 202021 – APP A – DEVELOPMENT SERVICES REGISTER FOR COST-RECOVERY FEES AND COMMERCIAL CHARGES 2020/21
- 4.8 202021 PROCUREMENT POLICY AND PROCUREMENT AND CONTRACTING FRAMEWORK – APP A – PROCUREMENT POLICY
- 4.8 202021 PROCUREMENT POLICY AND PROCUREMENT AND CONTRACTING FRAMEWORK – APP B – CONTRACT MANUAL
- 4.8 202021 PROCUREMENT POLICY AND PROCUREMENT AND CONTRACTING FRAMEWORK – APP C – LOCAL PREFERENCE IN PROCUREMENT GUIDELINE
- 4.8 202021 PROCUREMENT POLICY AND PROCUREMENT AND CONTRACTING FRAMEWORK – APP D – SOCIAL BENEFIT IN PROCUREMENT GUIDELINE
- 4.8 202021 PROCUREMENT POLICY AND PROCUREMENT AND CONTRACTING FRAMEWORK – APP E – FIRST NATIONS PROCUREMENT GUIDELINE
- 4.8 202021 PROCUREMENT POLICY AND PROCUREMENT AND CONTRACTING FRAMEWORK – APP F – INNOVATION AND MARKET LED PROPOSAL GUIDELINE
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