

# Minutes

## Special Meeting

**Tuesday, 19 September 2017**

**Council Chambers, Corner Currie and Bury Streets, Nambour**



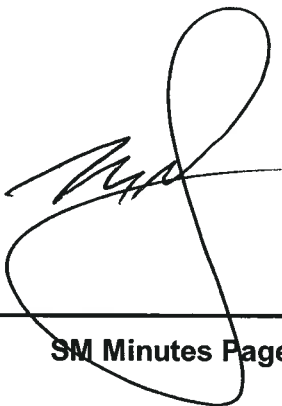


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Please Note: The resolutions as shown in italics throughout these minutes are the resolutions carried by the Council.



**1 DECLARATION OF OPENING**

The Chair declared the meeting open at 9:00am.

**2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****COUNCILLORS**

|                         |               |
|-------------------------|---------------|
| Councillor M Jamieson   | Mayor (Chair) |
| Councillor R Baberowski | Division 1    |
| Councillor T Dwyer      | Division 2    |
| Councillor J Connolly   | Division 4    |
| Councillor J McKay      | Division 5    |
| Councillor C Dickson    | Division 6    |
| Councillor E Hungerford | Division 7    |
| Councillor J O'Pray     | Division 8    |
| Councillor S Robinson   | Division 9    |
| Councillor G Rogerson   | Division 10   |

**EXECUTIVE LEADERSHIP TEAM**

Chief Executive Officer

**APOLOGIES**

|                  |            |
|------------------|------------|
| Councillor P Cox | Division 3 |
|------------------|------------|

**ATTENDEES**

|             |                               |
|-------------|-------------------------------|
| Jane Bowe   | Head of Queensland Bendelta   |
| Sarah Daley | Principal Consultant Bendelta |

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**3 OBLIGATIONS OF COUNCILLORS****3.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 172 of the *Local Government Act 2009*, no declarations of material personal interest were made during this meeting.

**3.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS**

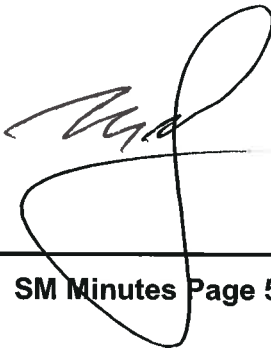
Pursuant to Section 173 of the *Local Government Act 2009*, no declarations of conflict of interest were made during this meeting.

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**4 REPORTS DIRECT TO COUNCIL**

Nil

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**5 CONFIDENTIAL SESSION**

**CLOSURE OF THE MEETING TO THE PUBLIC**

**Council Resolution**

**Moved: Councillor C Dickson**

**Seconded: Councillor T Dwyer**

*That the meeting be closed to the public pursuant to section 275 (a) (b) (e) of the Local Government Regulation 2012 to consider the following items:*

- 5.1.1 *Confidential - Not for Public Release - Sunshine Coast Regional Council - Organisational Structure*

**Carried unanimously.**

**Councillor J McKay was absent for the vote on this motion.**

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**RE-OPENING OF THE MEETING TO THE PUBLIC**

**Council Resolution**

**Moved: Councillor G Rogerson**

**Seconded: Councillor S Robinson**

*That the meeting be re-opened to the public.*

**Carried unanimously.**

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**5.1 OFFICE OF THE MAYOR AND THE CEO****5.1.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - SUNSHINE COAST REGIONAL COUNCIL - ORGANISATIONAL STRUCTURE**

**File No:** Council Meetings  
**Author:** Michael Whittaker, Chief Executive Officer  
Office of the Mayor and Chief Executive Officer

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This report is confidential in accordance with section 275 (a) (b) (e) of the *Local Government Regulation 2012* as it contains information relating to the appointment, dismissal or discipline of employees; AND industrial matters affecting employees; AND contracts proposed to be made by Council.

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**Council Resolution** (SM17/43)

**Moved:** Councillor M Jamieson  
**Seconded:** Councillor T Dwyer

*That Council:*

- (a) *adopt in accordance with the Local Government Act 2009 an organisational structure comprising:*
- *Business Performance Group*
  - *Customer Engagement and Planning Services Group*
  - *Liveability and Natural Assets Group*
  - *Built Infrastructure Group*
  - *Economic and Community Development Group*
  - *Office of the Mayor and the Office of the Chief Executive Officer*
- (b) *authorise the Chief Executive Officer to implement the necessary changes to ensure the new organisational structure (per (a) above) is implemented on a phased basis with the Chief Executive Officer's actions to include the following:*
- (i) *undertaking in the first instance, a closed merit selection process (for existing Directors) for consideration for the Group Executive positions*
  - (ii) *including the Mayor and Deputy Mayor in the assessment, selection and endorsement process for Group Executive positions*
  - (iii) *appointing successful applicants to the Group Executive positions*
  - (iv) *progressing the development of Group structures and making appointments*
  - (v) *ensuring that any adjustments to Group and/or Branch functions and structures necessary to facilitate implementation of the overall organisation structure are generally in accordance with the structure as per (a) above*
- (c) *authorise the Chief Executive Officer to progress organisational development opportunities and initiatives that enhance strategic positioning and capabilities*
- (d) *authorise the Chief Executive Officer to progress implementation of the recommendations contained the Sunshine Coast Council Next Steps Report*

- (e) *request the Chief Executive Officer to advise staff of the new organisation structure as soon as practicable following Council's decision*
- (f) *authorise the Chief Executive Officer to make public the Sunshine Coast Council Next Steps Report as soon as practicable following the Council Special Meeting and ensure staff are advised in advance of any public announcements and*
- (g) *endorse the Mayor and Chief Executive Officer as Council's spokespersons regarding the new organisation structure and related matters.*

**Carried unanimously.**

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**6 NEXT MEETING**

Nil

**7 MEETING CLOSURE**

The meeting closed at 10:17am.

Confirmed 12 October 2017.



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CHAIR



*Handwritten signature*