

# Agenda

## **Ordinary Meeting**

**Thursday, 11 October 2018**

**commencing at 9:00am**

**Council Chambers, Corner Currie and Bury Streets, Nambour**



---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	DECLARATION OF OPENING .....	5
2	WELCOME AND OPENING PRAYER .....	5
3	RECORD OF ATTENDANCE AND LEAVE OF ABSENCE .....	5
4	RECEIPT AND CONFIRMATION OF MINUTES .....	5
5	INFORMING OF PERSONAL INTERESTS.....	5
5.1	MATERIAL PERSONAL INTEREST .....	5
5.2	CONFLICT OF INTEREST / PERCEIVED CONFLICT OF INTEREST .....	5
6	MAYORAL MINUTE.....	5
7	PRESENTATIONS / COUNCILLOR REPORTS.....	5
8	REPORTS DIRECT TO COUNCIL .....	7
8.1	CUSTOMER ENGAGEMENT AND PLANNING SERVICES .....	7
8.1.1	DEVELOPMENT APPLICATION - SERVICE STATION - 227 & 229 NAMBOUR CONNECTION RD, WOOMBYE .....	7
8.1.2	BIRTINYA REGULATED PARKING PERMITS TRIAL REVIEW .....	75
8.2	ECONOMIC AND COMMUNITY DEVELOPMENT .....	83
8.2.1	CALOUNDRA PUBLIC ART PLAN 2018.....	83
8.2.2	DRAFT REGIONAL FACILITIES PLAN FOR DIFFICULT TO LOCATE SPORTS .....	135
8.2.3	SUNSHINE COAST COUNCIL INTERNATIONAL RELATIONS POLICY AND MISSIONS .....	173
8.3	BUILT INFRASTRUCTURE.....	209
8.4	BUSINESS PERFORMANCE .....	211
8.4.1	EXCEPTION UNDER LOCAL GOVERNMENT REGULATION 2012 FOR AN ELECTRICAL EASEMENT WITHIN LOT 2 SP297561 ....	211
8.4.2	AUGUST 2018 FINANCIAL PERFORMANCE REPORT.....	217
8.4.3	SIGNIFICANT CONTRACTING PLAN - REFURBISHMENT AND UPGRADE WORKS TO THE EVENTS CENTRE CALOUNDRA ...	229

---

8.4.4 SUNSHINE COAST CITY HALL BUILDING – HIGH LEVEL  
PROJECT PLAN.....237

**8.5 OFFICE OF THE CEO .....239**

8.5.1 AUDIT COMMITTEE MEETING 10 SEPTEMBER 2018 .....239

**8.6 LIVEABILITY AND NATURAL ASSETS .....263**

**9 NOTIFIED MOTIONS .....264**

9.1 NOTICES OF RESCISSION .....264

9.2 NOTICES OF MOTION.....264

9.3 FORESHADOWED NOTICES OF MOTION .....264

**10 TABLING OF PETITIONS .....264**

**11 CONFIDENTIAL SESSION .....265**

11.1 CUSTOMER ENGAGEMENT AND PLANNING .....265

11.2 ECONOMIC AND COMMUNITY DEVELOPMENT .....265

11.3 BUILT INFRASTRUCTURE.....265

11.4 BUSINESS PERFORMANCE .....265

11.4.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - BRISBANE ROAD  
CAR PARK DEVELOPMENT .....265

11.4.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - MOOLOOLABA  
ACQUISITION.....265

11.5 OFFICE OF THE CEO .....266

11.6 LIVEABILITY AND NATURAL ASSETS .....266

**12 NEXT MEETING.....266**

**13 MEETING CLOSURE.....266**

**1 DECLARATION OF OPENING**

On establishing there is a quorum, the Chair will declare the meeting open.

**2 WELCOME AND OPENING PRAYER****3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Special Meeting (Region Making Projects) held on 10 September 2018 and the Ordinary Meeting held on 13 September 2018 be received and confirmed.

**5 INFORMING OF PERSONAL INTERESTS****5.1 MATERIAL PERSONAL INTEREST**

Pursuant to Section 175C of the *Local Government Act 2009*, a Councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the Councillor's material personal interest in the matter and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

**5.2 CONFLICT OF INTEREST / PERCEIVED CONFLICT OF INTEREST**

Pursuant to Section 175E of the *Local Government Act 2009*, a Councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees, must inform the meeting about the Councillor's personal interest the matter.

The other Councillors must then decide

- (a) whether the Councillor has a real conflict of interest or perceived conflict of interest in the matter and
- (b) if they decide the Councillor has a real conflict of interest or perceived conflict of interest in the matter
  - (i) whether the Councillor must leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on, or
  - (ii) that the Councillor may participate in the meeting in relation to the matter, including by voting on the matter.

**6 MAYORAL MINUTE****7 PRESENTATIONS / COUNCILLOR REPORTS**



**8 REPORTS DIRECT TO COUNCIL****8.1 CUSTOMER ENGAGEMENT AND PLANNING SERVICES****8.1.1 DEVELOPMENT APPLICATION - SERVICE STATION - 227 & 229  
NAMBOUR CONNECTION RD, WOOMBYE**

File No: MCU17/2097

Author: Senior Development Planner  
Customer Engagement & Planning Services GroupAttachments: Att 1 - Detailed Assessment Report - Negotiated Decision ..... 13  
Att 2 - Plans for Approval - Negotiated Decision..... 23  
Att 3 - Detailed Assessment Report - Original Decision ..... 35  
Att 4 - Concurrence Agency Response - Original Decision ..... 51**Link to PD Online:**<http://pdonline.sunshinecoast.qld.gov.au/MasterView/Modules/Applicationmaster/default.aspx?page=wrapper&key=2002951>

<b>APPLICATION SUMMARY</b>	
<b>Applicant:</b>	Parmac Property Group
<b>Original Decision Date:</b>	14 June 2018
<b>Representations Received Date:</b>	27 July 2018
<b>Original Approval Type:</b>	Development Permit for Material Change of Use (Service Station) Development Permit to Reconfigure a Lot (2 Lots into 2 Lots)
<b>Number of Properly Made Submissions for Original Application:</b>	330 properly made + 92 not properly made 3 petitions (268 signatures total)
<b>State Referral Agencies for Original Application:</b>	<u>Concurrence</u> • SARA at DSDMIP
<b>PROPERTY DETAILS</b>	
<b>Division:</b>	5
<b>Street Address:</b>	227& 229 Nambour Connection Rd WOOMBYE
<b>RP Description:</b>	Lot 1 SP 119132 & Lot 2 SP 119132
<b>Land area:</b>	13,148m <sup>2</sup>
<b>Existing use of land:</b>	Various uses including landscape supply yard, storage/hire yard, motor vehicle workshop
<b>STATUTORY DETAILS</b>	
<b>Planning Scheme:</b>	Sunshine Coast Planning Scheme (31 July 2017)
<b>SEQRP Designation:</b>	Regional Landscape and Rural Production Area
<b>Strategic Framework Land Use Category</b>	Rural Enterprise and Landscape Area

<b>Local Plan Area:</b>	Not applicable
<b>Zone:</b>	Rural zone
<b>Assessment Type:</b>	Impact

## PURPOSE

The purpose of this report is to seek Council's determination of a Negotiated Decision for a Development Approval – Development Permit for Material Change of Use (Service Station) and Development Permit to Reconfigure a Lot (2 Lots into 2 Lots) at 227 and 229 Nambour Connection Road, Woombye.

The application is before Council at the request of the Divisional Councillor, Councillor J McKay.

## EXECUTIVE SUMMARY

A Development Permit for Material Change of Use (Service Station) and Development Permit to Reconfigure a Lot (2 Lots into 2 Lots) was issued on 14 June 2018 at an Ordinary Meeting of Council.

On 24 July 2018 the applicant lodged change representations requesting a negotiated decision notice to amend a number of conditions contained within the development approval. The change representations have been reviewed in the context of the original development approval and having regard for the materiality of the changes sought.

The changes are agreed to in part.

## OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled Detailed Assessment Report and
- (b) **AGREE IN PART** to the representations submitted in relation to Application No. MCU17/2097, situated at 227& 229 Nambour Connection Rd WOOMBYE QLD 4559, and issue a negotiated decision notice in accordance with the following:-
  - A. **Change Conditions 12, 18, 34 and 47 to read as follows:**
    12. **Lot 1 must be provided with an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use. Demonstration of sufficient land area must be provided to Council prior to approval of the plan of subdivision. Installation is not required prior to approval of the plan of subdivision.\***  
*\*(Refer to Advisory Note)*
    18. **Service vehicle movements associated with the approved use (including loading, unloading and bulk fuel deliveries) may occur 24 hours a day, Monday to Sunday.**
    34. **A total of 2 bicycle parking spaces must be provided for the development.**
    47. **The development must be provided with an on-site waste water treatment and effluent disposal system having a capacity sufficient for the use. Demonstration of sufficient land area must be provided to Council prior to obtaining operational works approval. Installation of the system must occur prior to commencement of the use\***  
*\*(Refer to Advisory Note)*



- B. Disagree to change Condition 50  
 C. Delete Conditions 19 and 27(d)  
 D. Amend the list of Approved Plans as follows:

**Approved Plans**

Plan No.	Rev.	Plan Name	Date
60613	-	<i>Plan of Development, Proposed Boundary Realignment between Lots 1 &amp; 2 on SP119132, prepared by Murray &amp; Associates</i>	3/10/2017
DA01	E	<i>Locality Plan, prepared by TRG</i>	07/02/18
DA02	J	<i>Proposed Site Plan, prepared by TRG</i>	29/06/18
DA03	K	<i>Roof Plan, prepared by TRG</i>	29/06/18
DA04	G	<i>Elevations, prepared by TRG</i>	29/06/18
DA05	G	<i>Elevations, prepared by TRG</i>	29/06/18
DA06	H	<i>Proposed Landscape Plan, prepared by TRG</i>	07/02/18
DA08	F	<i>Boundary Realignment Plan, prepared by TRG</i>	07/02/18
DA09	H	<i>Acceleration Land &amp; Site Access, prepared by TRG</i>	07/02/18
CSK200	3	<i>Concept Stormwater Plan, prepared by Farr Engineers</i>	Undated
17BRT0042-05	A	<i>Preliminary Functional Design, prepared by TTM Consulting Pty Ltd</i>	12/12/2017

- E. Delete the requirements for amendments to the Approved Plans

**FINANCE AND RESOURCING**

If Council were to approve this Negotiated Decision, it would not affect the infrastructure charges imposed on the original development approval as the change representations did not relate to any matters affecting Infrastructure Charges.

**CORPORATE PLAN**

**Corporate Plan Goal:** *Service excellence*

**Outcome:** 4.4 - Service quality assessed by performance and value to customers

**Operational Activity:** 4.4.6 - Position Development Services to effectively meet business and legislative requirements into the future with a focus on statutory assessment and compliance, ensuring timely decision making, positive customer experiences and strong industry engagement.

## CONSULTATION

### Councillor Consultation

A briefing was provided to all Councillors on 20 August 2018.

The Divisional Councillor, Councillor J McKay, requested the matter be brought to Council for consideration.

### Internal Consultation

The application was referred to the following Council specialists:

- Development Services, Customer Engagement and Planning Services Group
  - Development Engineer
  - Hydraulics and Water Quality Specialist
  - Landscape Officer
  - Environment Officer
  - Ecology Specialist
  - Architect/Urban Designer

Their assessment forms part of this report.

### External Consultation

The application was referred to Department of State Development, Manufacturing, Infrastructure and Planning for concurrence agency assessment in relation to Development in a state-controlled road environment.

The Department responded (to the original application) by letter dated 1 February 2018 imposing conditions to attach to any development approval (refer to Attachment 4).

The applicant has not made representations to amend the referral agency conditions.

Comments were sought from Department of Main Roads in relation to the applicant's request to delete the requirement for footpath connections along the frontage of the site linking with Acorn Lane and Woombye Palmwoods Road. While the Department acknowledged it is ultimately the jurisdiction of Council to impose footpath conditions, the Department expressed their strong preference for the footpath requirements to be removed for the following key reasons:

- A footpath in this location would have limited value from a pedestrian network/ connectivity perspective as there are no other footpaths on this section of Nambour Connection Road
- A footpath crossing the site access from Nambour Connection Road could introduce safety issues and/or raise the potential for vehicle queuing onto Nambour Connection Road
- Introducing a footpath into this area may inadvertently lead to undesirable pedestrian activity such as crossing of Nambour Connection Road and
- Concerns exist regarding the level of earthworks required within the bridge embankments to achieve suitable equitable access gradients to link with any existing pathways.

**Community Engagement**

The application was publicly notified for 15 days between 9 February 2018 and 2 March 2018 in accordance with the requirements of the *Planning Act 2016*. A total of 422 submissions and 3 petitions (61 signatures, 87 signatures & 120 signatures) were received. Of the 422 submissions, 330 were deemed to be 'properly made' in accordance with the *Planning Act 2016*. All submissions were in objection to the proposal.

Approximately 95% of submissions were pro-forma, with the majority of submitters residing in Woombye, Palmwoods and Nambour.

A summary of the issues raised by submitters is provided in the Detailed Assessment Report for the original application at Attachment 3.

**Proposal**

A Development Permit for Material Change of Use (Service Station) and Development Permit to Reconfigure a Lot (2 Lots into 2 Lots) was issued on 14 June 2018 at an Ordinary Meeting of Council.

The approval involved a new service station located in the north-western corner of the site with access obtained off Nambour Connection Road. The existing lot boundary between Lots 1 and 2 on SP 119132 was approved to be realigned to create new Lots 1 and 2. Lot 1 would accommodate the proposed service station, while Lot 2 would contain the balance of the site with the existing business operations. A new access easement was approved over new Lot 2 in favour of new Lot 1 (service station lot) to enable vehicles unfettered access to both lots.

The applicant suspended the appeal period on 25 June 2018 and made representations on 24 July 2018 to the development approval conditions. The full representations together with an assessment and recommendation on each representation are provided in the officer's Detailed Assessment Report at Attachment 1 and primarily relate to:

- on-site waste water treatment disposal system
- hours of operation for service vehicles and waste collection
- street lighting
- external footpath requirements and
- landscaping requirements.

**Legal**

Council's Legal Services Team were consulted in relation to the footpath conditions.

**Policy**

The application has been assessed against the Sunshine Coast Planning Scheme 2014 and all relevant Council policies.

**Risk**

This matter can be appealed to the Planning and Environment Court by either the applicant or a third party submitter. Council will proceed with any required actions resulting from any legal action.

Given the high speed, heavy traffic environment and based on the advice received from the Department of Transport and Main Roads, it is considered there may be a risk to pedestrian safety if the footpath conditions were to remain on the development approval.

**Previous Council Resolution****Ordinary Meeting 14 June 2018 (OM18/80)**

*That Council Approve Application Nos. MCU17/2097 and RAL17/2048 for:*

- (a) Development Permit for Material Change of Use (Service Station)*
- (b) Development Permit to Reconfigure a Lot (2 Lots into 2 Lots)*

*situated at 227 & 229 Nambour Connection Road, WOOMBYE QLD 4559 subject to reasonable and relevant conditions provided at Appendix A as amended namely insert Condition:*

- 34 (c) a 1.8m wide footpath from the eastern end of the site's frontage to connect with the existing footpath on Woombye - Palmwoods Road, generally adjacent to where the southern roundabout leg connects to the existing roundabout on the southern side of the Nambour Connection Road overpass.*

**Related Documentation**

A copy of the officers' full and detailed assessment report for the negotiated decision request is included as Attachment 1 to this report. The detailed assessment report contains all the specific assessment details under the planning scheme considered in the assessment of the applicant's change representations.

A copy of the amended plans for approval are provided as Attachment 2 to this report.

A copy of the officer's full and detailed assessment report for the original decision is included at Attachment 3 to this report.

A copy of the concurrence agency response for the original decision is provided as Attachment 4.

**Critical Dates**

Council's decision on the request for change representations is due on 15 October 2018.

**Implementation**

Council officers will communicate the outcome of Council's resolution to the applicant and submitters as appropriate.



**8.1.2 BIRTINYA REGULATED PARKING PERMITS TRIAL REVIEW**

**File No:** Council meetings  
**Author:** Manager Customer Response  
Customer Engagement & Planning Services Group

---

**PURPOSE**

The purpose of this report is to provide Council with information and results for the trial of the Residential Parking Permits in Birtinya.

**EXECUTIVE SUMMARY**

On 20 April 2017, Council resolved to undertake a trial for the Residential Parking Permits in the Birtinya Residential Parking Area. In November 2017, by way of Council resolution, the trial was extended to allow for more parking data to be collected and to monitor property development prior to a further report being presented to Council in 2018.

Evaluation of the Trial has shown that the introduction of the 1P parking limit removed overstay by the general public and hospital staff in the Hospital Precinct. The permits that have been issued under the trial allowed residents to overstay time on the streets, however the usage of permits by residents is quite low.

The current Local Law allows each resident with a registered vehicle to that residence to have a permit to overstay time, on the street. This actually allows some households to have more permits than what is being offered under the trial.

The trial has come at a cost to Council through the waiving of cost recovery fees and the additional resourcing dedicated to patrolling the trial precinct.

It is recommended that Council not extend the trial and revert to compliance with existing Local Law requirements and payment by all applicants of the cost recovery fee for Residential Parking Permits. Permits that have been issued through to 1 December 2018, should be extended at a pro rata fee through to the 30 June 2019, which will then bring the renewal date for permits in line with all other residential parking permits for the region.

**OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled "Birtinya Regulated Parking Permits Trial Review"
- (b) conclude the Birtinya Residential Parking Trial and note that future Residential Parking Permits in Birtinya will be issued in accordance with current *Local Law No. 1 (Administration) 2011* and *Subordinate Local Law No. 1 (Administration) 2011, schedule 16* and
- (c) allow a pro-rata fee to be charged for residents within the Birtinya Parking Area for residential parking permits that are due for replacement on 1 December 2018.

**FINANCE AND RESOURCING**

There are two (2) parking officers allocated to Birtinya Regulated Parking Area seven (7) days per week. These positions are funded in the annual budget 2017/18 to the value of \$145,780.

The officers' regulation duties cover both the Residential Parking Permit Area and the metered spaces and streets within the Hospital Precinct. It is estimated that 20% of their time is spent on the Residential Parking Permit Area and 80% in the metered area / Hospital Precinct.

As the permits have been issued at no cost to the residents, the loss of revenue, based on the cost-recovery fee, for the 193 (by 2) residential parking permits is \$9457.

Since the trial commenced there has been 192 warnings and 359 infringements issued within the residential area, totaling \$16,906 in infringements.

Infringement Period	Warnings Issued	Infringements Issued
April 2017 – November 2017	121	162
November 2017 – May 2018	71	197
<b>Total</b>	<b>192</b>	<b>359</b>

## CORPORATE PLAN

**Corporate Plan Goal:** *Service excellence*

**Outcome:** We serve our community by providing this great service

**Operational Activity:** S23 - Local amenity and local laws - maintaining and regulating local amenity through local laws, regulated parking, community land permits and management of animals, overgrown land and abandoned vehicles.

## CONSULTATION

### Councillor Consultation

- Mayor
- Deputy Mayor
- Divisional Councillor – Councillor P Cox
- Portfolio Councillor for Transport, the Arts and Heritage – Councillor R Baberowski

### Internal Consultation

- Group Executive Customer Engagement and Planning Services
- Manager Customer Response
- Coordinator Response Services
- Supervisor Parking – Community Land Permits and Parking
- Coordinator Traffic and Transportation
- Coordinator Kawana/Palmview

### External Consultation

There was a meeting held with representatives (approx. 20) from the Birtinya Residents Action Group at Lake Kawana Community Centre on the 15 August 2018 with Councillor P Cox and representatives of the Customer Response Branch. This meeting was a courtesy to advise the group of the outcomes of the trial, prior to it going to an Ordinary Meeting of Council.

### Community Engagement

There has been no formal community engagement undertaken in relation to this report, however Council received two complaints in relation to the permit process not allowing more than two permits per property. The existing Local Law (not the trial) allows all residents in a dwelling that have a vehicle and can provide proof of living at that address to have a parking permit.

**PROPOSAL**

On 20 April 2017, Council resolved to undertake a trial for the Residential Parking Permits in the Birtinya Residential Parking Area. In November 2017, by way of Council resolution, the trial was extended to allow for more parking data to be collected and to monitor property development prior to a further report being presented to Council in 2018.

The trial provided for applications of two (2) types of permits per residence:

- Residential Parking Permit
- Visitor Parking Permit.

In November 2017 there were 314 residences being occupied in the trial area. As at 9 May 2018, there were a further 45 newly constructed detached dwellings. At this point in time there are no multi-level dwellings completed, however, approximately 65 of a total 450 units are under construction.

Measures of success

The measure of success throughout the trial was to be determined by the following:-

- Number of complaints received
- Feedback from the community
- Information obtained from patrols in the area
- Review Panel findings

Number of complaints received

Since the introduction of the trial, Council has received two complaints in regard to the residential parking permits. These complaints were investigated and no proof of any issue was recognised.

Feedback from the community

There have been seven residents who have expressed their appreciation of the opportunity to trial the permits.

At the consultation with Birtinya Residents Action Group on the 15 August 2018, some residents/attendees expressed how successful the 1P signage had been in relation to reducing long term parking occurring, however their concern remains that they want the permits to be free.

Officers have identified through this process that there is a future opportunity to complete benchmarking with other Councils, and review the parking permit Local Laws while taking into consideration the contents of Council's approved Parking Management Strategy.

Information obtained from patrols in the area

The information supplied by the officers who patrol the area indicates that the parking trial appears to be operating successfully there is a general compliance with the residential parking permit usage.

During the latter part of the trial the information obtained from patrols in the area identified that 14,698 vehicles counted throughout a two (2) week period, only 2.1% of total vehicles displayed a permit (residential or visitor).

The officers maintain that the 1P signage has certainly reduced parking on-street, and at this point in time has not created significant problems in the outer area, outside the 1P. This is not to say that it could increase as development continues.

Review Panel findings

The April report identified any instances of non-compliance would be reviewed by a panel consisting of the Divisional Councillor P Cox, the Chief Executive Officer (or his delegate), and the Manager Customer Response (or her delegate). There has been no non-compliance in regards to the parking permits to warrant any reviews.



### Local Law Requirements

*Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1 (Administration) 2011, schedule 16* allows for residents to apply for a permit to park for longer than the signage in their area permits.

In making an application *Subordinate Local Law No. 1 (Administration) 2016, schedule 16* requires all Residential Parking Permit applicants to provide proof of residency such as:

- current rates notice
- driver licence
- utility bill
- current vehicle registration notice or transfer document showing applicant's address
- for a company vehicle, a letter from the company that states the applicant's home address.

Any resident that provides proof that they live at an address and that their driver's licence is also linked to that address can qualify for a residential permit. This may mean that in households that have multiple people, the residents may all have a permit.

A permit does not guarantee an available parking space on the street.

### Birtinya Parking Trial Evaluation

The basis for the trial, was that residents believed that the impact of 1P parking signs on the residential streets was going to prevent visitors and tradesman being able to park in the streets for more than an hour. The need to park on streets is that many places cannot accommodate more than one vehicle on private property.

Council's Regulated Parking Team have closely monitored the trial precinct to determine if traffic overflow from signed areas in the Hospital Precinct was impacting parking in the residential area. The daily patrols conducted, included monitoring for offences relating to overstaying timed parking by non-permit holders and the usage of permits issued.

Throughout the trial only three (3) permits needed to be replaced due to the permits being misplaced.

Apart from an occasional breach, parking officers have reported that there does not appear to be any parking impacts in these locations.

Analysis of the parking data from the trial has demonstrated that the Permits issued through the trial were not necessary to manage parking demands of the precinct. As at 9 May 2018 there has been 193 applications considered and approved which is only 25 more than on 9 November 2017. The updated figure of permits issued as at 6 September 2018 is 209 (by 2).

In addition to the daily patrol, Council officers conducted an in-depth study across a two (2) week period to determine the frequency of permit use. Results identified that of the 14,698 vehicles counted throughout the two (2) week period, only 2.1% of total vehicles displayed a permit (residential or visitor).

Supporting the trial has come at a cost to Council. To date the cost born by Council due to waiving the standard cost recovery fee for the assessing and issuing for the 193 permits is calculated to be \$9,457. Birtinya Residential Parking Permit trial is the only area in the Local Government Region that does not pay a cost recovery fee for the assessing and issuing of the permit and other identified residential parking permit areas issued, pay the cost recovery fee of \$50 from 1 July 2018.

Council has also resourced the trial with allocation of two (2) parking officers to the Birtinya Regulated Parking Area, 7 days per week. It is estimated that 20% of their time is spent in the Residential Parking Permit Area and this cost is calculated at \$29,156 per annum.

As at May 2018 the total cost to Council for supporting the trial is \$38,613.

Based on the above evaluation of information, it is recommended that Council not extend the trial and revert to compliance with existing Local Law requirements and payment by all applicants of the cost recovery fee for Residential Parking Permit.

The current Local Law allows each resident with a registered vehicle to that residence to have a permit to overstay time, on the street. This actually allows some households to have more permits than what is being offered under the trial.

The permits are valid until the 1 December 2018 and if the recommendation is adopted the permits would need to be re-issued with a new expiry date of the 30 June 2019. The suggestion in the recommendation is that this be charged at pro-rata of the cost recovery (\$25) as the permits only need to have an invitation to renew and be re-issued not assessed.

### **Legal**

Council approved the trial under *Local Law No. 1 (Administration), section 8(7)(b)*. The trial has been in operation since April 2017 and the current permits expire on 1 December 2018. If the trial were to be made permanent there would need to be changes made to the Local Law to allow for visitor permits as they are not currently included.

### **Policy**

The proposal adheres to the principles outlined in Council's *Compliance and Enforcement Policy*.

### **Risk**

If the trial for the Birtinya Parking Permits was adopted on a permanent basis, consideration would need to be given to the impact this same approach may have to the other residential areas which are eligible for parking permits:

- Lady Musgrave Drive, Mountain Creek
- Nambour Hospital 3P area.

### **Previous Council Resolution**

#### **Ordinary Meeting 9 November 2017 (OM17/214)**

*That Council:*

- (a) Receive and note the report titled "Birtinya Regulated Parking Areas - Proposed Extended Trial"*
- (b) Extend the trial for the Residential parking permit within the Birtinya Regulated parking Area until December 1 2018 with a report due back to Council before the end of the trial and*
- (c) Should Council recommend in June 2018 to adopt a permanent Residential parking Permit Scheme for Birtinya that consideration be given to allow similar opportunities for the Nambour Hospital Precinct.*

#### **Ordinary Meeting 20 April 2017 (OM17/56)**

*That Council:*

- (a) receive and note the report titled "Birtinya Regulated Parking Area – Trial residential Parking Permits"*
- (b) authorise the Chief Executive Officer to commence the 6 month trial of residential parking permits for residents within the Birtinya Regulated Parking Area (as per map SLL 5.3.1 in Subordinate Local Law No. 5 (Parking) 2011 from 1 June 2017*

- (c) request the Chief Executive Officer report back to Council with findings from the 6 month trial to allow for Council to give consideration to the extension of the trial for a further 6 months
- (d) authorise the Chief Executive Officer to waive the requirements for residents within the Birtinya Regulated Parking Area to pay an application fee for the duration of the trial
- (e) authorise the Chief Executive Officer to require residents to pay the replacement fee should any permits become lost or damaged during the trial period
- (f) authorise the Chief Executive Officer to create a new application form for residential parking permits for the Birtinya Regulated Parking Area under this trial period, setting out the documents that will be required to accompany applications
- (g) pursuant to s.8(7)(b) of Local Law No.1 (Administration) 2011, waive the requirement for applications for permits in the Birtinya Regulated Parking Area to be accompanied by the documents listed in s.3(a)(i) and (iv) of schedule 16 of Subordinate Local Law No. 1 (Administration) 2016 (note: these would otherwise be required for a permit application pursuant to s.8(2)(a) of Local Law No. 1 (Administration) 2011 but Council can waive the requirements of s.8 where special reasons exist)
- (h) note that the special reasons referred to in (g) above relate to the potential parking impact to residents in the Birtinya Regulated Parking Area as a result of the new Sunshine Coast University Hospital and surrounding health precinct and
- (i) note that the Chief Executive Officer will at the end of the trial period, report back to Council with any findings and allow Councillors to give consideration to the amendment of schedule 16 of Subordinate Local Law No. 1 (Administration) 2016.

#### **Ordinary Meeting 23 July 2015 (OM15/114)**

*That Council:*

- (a) receive and note the report titled "Making of Amendment Subordinate Local Law No. 1 (Miscellaneous) 2015"
- (b) resolve that proposed Amendment Subordinate Local Law No. 1 (Miscellaneous) 2015 has been reviewed in accordance with section 38 of the Local Government Act 2009 and that, taking into consideration the circumstances of the Sunshine Coast Regional Council area, the law does not contain any possible anti-competitive provisions
- (c) resolve to make Amendment Subordinate Local Law No. 1 (Miscellaneous) 2015 (Appendix A) and
- (d) subject to the amendments referred to in resolution (c) above, the Chief Executive Officer be authorised to make any necessary administrative and formatting amendments to the documents as part of the final proof reading and cross referencing.

#### **Related Documentation**

- Local Law No.1 (Administration) 2011
- Subordinate Local Law No.1 (Administration) 2016
- Subordinate Local Law No.5 (Parking) 2011
- Local Government Act 2009

#### **Critical Dates**

The current permits issued to Birtinya residents expire on 1 December 2018.

**Implementation**

Should Council resolve not to extend the trial, there would be no further action until the renewal of existing permits on the 1 December 2018, and invitation to renew a permit would be sent to current permit holders 30 days before their current permit expires.

Residents would be offered the opportunity to pay a pro-rata fee for a renewed permit up to the 30 June 2019.

New applicants from 1 July 2019 would be required to pay the full annual fee for a 12-month period.



---

**8.2 ECONOMIC AND COMMUNITY DEVELOPMENT****8.2.1 CALOUNDRA PUBLIC ART PLAN 2018**

<b>File No:</b>	<b>041819</b>
<b>Author:</b>	<b>Coordinator Creative Arts &amp; Events Economic &amp; Community Development Group</b>
<b>Appendices:</b>	<b>App A - Caloundra Public Art Plan 2018 ..... 89 App B - Place2: a three year Public Art Program for Caloundra ..... 117</b>

---

**PURPOSE**

This report requests Council endorsement of the Caloundra Public Art Plan 2018 (Appendix A) and its program of delivery Place2: a three year Public Art Program (Appendix B) which have been prepared to meet requirements of the Caloundra Centre Master Plan 2017.

**EXECUTIVE SUMMARY**

The Caloundra Public Art Plan 2018 (Appendix A) has been prepared in response to the endorsed Caloundra Centre Master Plan (2017), specifically key initiative S4.4, Action A 4.7: Prepare and implement a Public Art Strategy targeting artworks which showcase the special identity of Caloundra.

Public art contributes to the building of a strong and thriving community by engaging individuals in vibrant spaces and places.

The Caloundra Public Art Plan 2018 is intended to be used as a reference for the development of public art and creative activation in public places in Caloundra. It outlines an approach that is flexible to ensure public art outcomes respond appropriately to development while retaining the distinct character of Caloundra.

The three-year creative cultural activation program titled Place2: a three year Public Art Program for Caloundra (Appendix B) provides an annual program of delivery for public art in Caloundra, in line with the curatorial framework, and more broadly for public artwork and activation projects within Division 2.

It also outlines funding required to deliver the program over a three-year period for Council's consideration via its annual budget processes.

**OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled "Caloundra Public Art Plan 2018"**
- (b) endorse the "Caloundra Public Art Plan 2018" (Appendix A) and**
- (c) note that funding requests for "Place2: a three year Public Art Program for Caloundra" (Appendix B) will go to Council's annual budget processes, as well as appropriate external funding sources being identified.**

## FINANCE AND RESOURCING

Place2: a three year Public Art Program for Caloundra (Appendix B) provides an annual program of delivery for public art in Caloundra, in line with the curatorial framework, and more broadly for public artwork and activation projects within Division 2.

It also outlines the budget (estimates) required to deliver the program over a three-year period for Council's consideration via its annual budget processes (see Table 1).

Funding for delivery of the Place2 activation program will also be sought via the proactive development of partnerships and sponsorships, and identification of grant opportunities.

Year	Project	Elements	Budget estimate
ONE	Place2PAINT	Street Art Murals in Lamkin Lane, Transit Centre, Knox Ave and connecting laneway to Williamson Lane – including an interactive digital component	\$80,000 (10-15 walls) \$30,000 (interactive component)
	Place2PLAY	Interactive temporary installations (10 popup Place2PLAY projects)	\$30,000
	Place2CONNECT	Creative occupation and activation of the Caloundra Transit Centre terminal	\$100,000 (including launch and partnership development)
TWO	Place2DISCOVER	Ephemeral/Permanent Public Art installations in four precinct areas (20 ephemeral projects, 1 permanent project)	\$150,000
THREE	Place2REFLECT	Permanent Public Art installations in three recommended precinct areas	TBC – up to \$100,000
<b>TOTAL ESTIMATE</b>			<b>\$490,000</b>

Table 1. Place2: three-year activation program and budget proposal

## CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>A strong community</i></b>
<b>Outcome:</b>	2.3 - A shared future where culture, heritage and diversity are valued and embraced
<b>Operational Activity:</b>	2.3.1 - Develop and implement the Sunshine Coast Arts Plan 2017-2037.

## CONSULTATION

### Councillor Consultation

- Division 2 Councillor – Councillor T Dwyer

### Internal Consultation

- Caloundra Library
- Caloundra Music Festival
- Caloundra Regional Gallery

- Placemaking Team
- Coordinator Governance Process & Policy – Corporate Governance Branch, Mayor and CEO Group
- Senior Project Officer – Project Delivery Branch, Liveability and Natural Assets Group
- Reconciliation Action Plan Officer – Community Planning and Development Branch, Economic and Community Development Group
- Project Officer – Environmental Operations Branch, Liveability and Natural Assets Group
- Team Leader Library Programs & Business – Arts, Heritage and Libraries Branch, Economic and Community Development Group
- Planning Officer (Community) – Community Planning and Development Branch, Economic and Community Development Group
- Senior Scoping Officer – Design and Placemaking Services Branch, Liveability and Natural Assets Group
- Business Development Facilitator (Caloundra) – Economic Development Branch, Economic and Community Development Group
- Manager Arts, Heritage and Libraries, Economic and Community Development Group

#### **External Consultation**

- ArtsHub, Bulcock St (Cinema building)
- Caloundra Arts Centre
- Caloundra Chamber of Commerce
- Caloundra Community Centre
- Caloundra Film Festival
- Caloundra Music Festival
- Caloundra Pacific Rotary Club
- Country Women's Association
- Downtown Caloundra Taskforce
- Friends of the Gallery
- Moffat Beach Originals
- Seaside Gallery, Moffat Beach
- Sunshine Coast Creative Alliance
- Sunshine Coast Heritage Reference Group

#### **Community Engagement**

Community engagement has been undertaken with the abovementioned parties.

#### **PROPOSAL**

Public Art is a connector of place and experience, contributing to the development of a distinct identity. It is a fundamental element for creating vibrancy in the public space and offers moments of reflection, excitement and discovery, building memories and community pride.



The Caloundra Public Art Plan 2018 (Appendix A) has been prepared in response to the endorsed Caloundra Centre Master Plan (2017), specifically key initiative S4.4, Action A 4.7: Prepare and implement a Public Art Strategy targeting artworks which showcase the special identity of Caloundra.

The curatorial framework is intended to be used as a reference for the development of Public Art and creative activation in public places in Caloundra. It outlines an approach that is flexible to ensure public art outcomes respond appropriately to development while retaining the distinct character of Caloundra.

The three-year activation program titled Place2: a three year Public Art Program for Caloundra (Appendix B) provides an annual program of delivery for public art in Caloundra, in line with the plan, and more broadly for public artwork and activation projects within Division 2.

It also outlines funding required to deliver the program over a three-year period, for Council's consideration via its annual budget processes.

Many Council plans and strategies are referenced in the development of the Caloundra Public Art Plan 2018 to ensure the document had relevance to, and a relationship with, Council's broader vision for the Sunshine Coast. It complies with existing processes for planning and delivery of any public art and creative activation developments and outcomes.

It is intended that any new and reviewed strategies and plans will trigger this document to be updated to reflect any changes.

All Public Art projects will be assessed and developed with a collection focus and adhere to the guiding principles outlined in the Art and Heritage Collections Policy 2017 and the Public Art Operational Guidelines.

The guiding principles of the Policy are to ensure that art collections:

- are showcased, and access and engagement are optimised
- contribute to the building of place and regional identity
- develop capacity within the local arts and cultural sector
- provide economic value as assets for the region are increased and
- contribute to community belonging and wellbeing.

Through the endorsement and implementation of the Caloundra Public Art Plan 2018 and its program of delivery Place2: a three year public art program for Caloundra, Council is supporting Caloundra's development into a dynamic creative hub – a place that celebrates, supports and nurtures creative and cultural activities, in line with the Caloundra Centre Master Plan 2017.

### **Legal**

There are no legal implications relevant to this report.

### **Policy**

- Art and Heritage Collections Policy 2017
- Caloundra Centre Master Plan 2017
- Cultural Development Policy 2012
- Downtown Caloundra Invigoration Strategy 2017
- Sunshine Coast Arts Plan 2018-2038
- Sunshine Coast Social Strategy 2015

**Risk**

There are no risks identified and relevant to this report.

**Previous Council Resolution****Ordinary Meeting 23 March 2017 (OM17/48)**

*That Council:*

- (a) *endorse the Caloundra Centre Master Plan 2017 (Appendix A) subject to paragraph (c) (i) below*
- (b) *decide to make a proposed Sunshine Coast Planning Scheme 2014 (Major Amendment) under the Sustainable Planning Act 2009 to give effect to the planning recommendations of the Caloundra Centre Master Plan 2017*
- (c) *delegate authority to the Chief Executive Officer to:*
  - (i) *make any final amendments to the Caloundra Centre Master Plan 2017 to reflect the directions provided by Council and address any editorial issues*
  - (ii) *respond to submissions in accordance with the directions provided by Council*
  - (iii) *carry out the statutory process to prepare and progress the proposed Sunshine Coast Planning Scheme 2014 (Major Amendment) under the Sustainable Planning Act 2009, noting that:-*
    - (a) *consultation will occur with the Deputy Mayor and Division Councillor (Councillor Dwyer) regarding the detailed drafting of, and public notification process for, the proposed planning scheme amendment*
    - (b) *following public notification of the proposed planning scheme amendment and receipt of any submissions, a further report will be presented for formal consideration of the Council*
  - (iv) *refer the relevant revised infrastructure elements of the Caloundra Centre Master Plan 2017 to the Local Government Infrastructure Plan review*
  - (v) *establish a Caloundra – City of Beaches project delivery team and develop a 2017/2018 budget submission and*
  - (vi) *prepare a staged development and delivery plan, including funding opportunities/strategies for reporting to Council and to inform future budget works considerations.*

**Related Documentation**

- Art and Heritage Collections Policy 2017
- Caloundra Centre Master Plan 2017
- Caloundra Town Reserve Landscape Concept Plan
- Coastal Pathway Linear Open Space Master Plan 2017
- Cultural Development Policy 2012
- Dicky Beach Precinct Plan
- Downtown Caloundra 2017 Invigoration Strategy
- Environment and Liveability Strategy 2017
- Landscape Concept Plan 2017
- Regional Economic Development Strategy 2013-2033

- Sunshine Coast Access and Inclusion Plan
- Sunshine Coast Arts Advisory Board Charter 2016
- Sunshine Coast Arts and Culture Snapshot (Urbis 2017)
- Sunshine Coast Arts Plan 2018-2038
- Sunshine Coast Heritage Plan
- Sunshine Coast Reconciliation Action Plan 2017-2019
- Sunshine Coast Recreational Trail Plan 2012
- Sunshine Coast Social Strategy 2015
- Sunshine Coast Youth Action Plan 2018-2021

**Critical Dates**

There are no critical dates relevant to this report.

**Implementation**

Upon endorsement of the Officer Recommendations, the Caloundra Public Plan 2018 will be socialised within Council to ensure public art planning in Caloundra aligns with the strategy. Opportunities will also be identified to fund the Place2: a three year Public Art Program as outlined in Appendix B.

## 8.2.2 DRAFT REGIONAL FACILITIES PLAN FOR DIFFICULT TO LOCATE SPORTS

<b>File No:</b>	<b>111018</b>
<b>Author:</b>	<b>Team Leader Sports Planning and Development Economic &amp; Community Development Group</b>
<b>Appendices:</b>	<b>App A - Draft Regional Facilities Plan for Difficult to Locate Sports (August 2018) ..... 145</b>

### PURPOSE

The purpose of this report is to present the Draft Regional Facilities Plan for Difficult to Locate Sports (the Draft Plan) to Council for consideration and seek approval to undertake community consultation for preparation of a finalised Regional Facilities Plan for Difficult to Locate Sports (the Final Plan).

### EXECUTIVE SUMMARY

Sunshine Coast Council, in partnership with Noosa Council and Gympie Regional Council, and the Department of Housing and Public Works - Sport and Recreation, engaged external consultants Otium Planning Group to prepare a Regional Facilities Plan for Difficult to Locate Sports.

The Final Plan will provide guidance on the location and embellishment of regional facilities for the following sports (ie those that are generally noisy or have other impacts or safety requirements making them hard to locate):

- Aviation (hang-gliders, para-gliders, model aeroplanes, fixed wing/ultra-light)
- Motorcycling sports – competitive and recreational
- Regional competitive powered water sports
- Shooting – all disciplines.

The three Councils and the Queensland Government (Sport and Recreation Services) under the Sport and Recreation Planning Program have made funding available. The objectives of the finalised Regional Facilities Plan for Difficult to Locate Sports will include the following:

- Provide a planned and consistent approach to the provision of the four selected difficult to locate sports
- Prepare a 'desired standard of service' of regional facilities for each sport
- Minimise duplication and provide guidance on investment in difficult to locate regional facilities.

The Draft Regional Facilities Plan for Difficult to Locate Sports at **Appendix A** lists the priority recommendations for infrastructure development across the study area and, where applicable, links to regional and state needs for each sport as identified by peak bodies.

A public consultation period will allow for review and feedback on the recommendations in the Draft Plan, and this community and stakeholder feedback will inform the development of the finalised Plan for future consideration by Council.

The finalised Plan will enable the three partnering Councils to jointly address the needs of the selected sports. This Final Plan will align the strategic direction of the three Councils for the selected sports, maximising the limited resources available and inform future decision-making.

## OFFICER RECOMMENDATION

### That Council:

- (a) receive and note the report titled “Draft Regional Facilities Plan for Difficult to Locate Sports”
- (b) endorse the Draft Regional Facilities Plan for Difficult to Locate Sports (August 2018) (Appendix A) for the purpose of community and stakeholder consultation and
- (c) request the Chief Executive Officer to collate and consider the feedback received during the public consultation period, with a final Regional Facilities Plan for Difficult to Locate Sports developed for further consideration by Council.

## FINANCE AND RESOURCING

The costs of implementing the recommendations of the Final Plan are recognised as being beyond the capacity of Council to fund in its own right. The adoption of the Final Plan will provide relevant stakeholders, community groups, peak bodies and the three neighbouring Councils with a strategic direction to implement improvements in a clear and focused way, and provide a foundation for grant applications and future facilities planning.

The Department of Housing and Public Works - Sport and Recreation has provided funds for the development of a Regional Facilities Plan for Difficult to Locate Sports, by way of a \$75,000 Sport and Recreation Planning Funding Program grant. The Noosa Council and the Gympie Regional Council have co-contributed with Sunshine Coast Council in allocating an amount of \$12,000.

Should Council adopt a finalised Regional Facilities Plan for Difficult to Locate Sports, the implementation of any new initiatives will need to be considered within Council's annual budget process and priorities.

## CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>A strong community</i></b>
<b>Outcome:</b>	2.1 - Safe and healthy communities
<b>Operational Activity:</b>	2.1.16 - Implement prioritised actions from the Sunshine Coast Sport and Active Recreation Plan 2011-2026.

## CONSULTATION

### Councillor Consultation

- Portfolio Councillor for Tourism, Events & Sport – Councillor J O’Pray
- Councillor Assisting on Tourism, Events and Sport Portfolio – Councillor G Rogerson
- Divisional Councillor S Robinson

### Internal Consultation

The Sport and Community Venues Branch has held discussions regarding the development of the Draft Plan, with relevant internal teams including Open Space & Social Policy and Regional Planning & Advocacy.

In addition to the above, a number of workshops have been held to provide opportunities for relevant Councillors and Council officers to review the findings and recommendations of the Draft Plan.

Further internal engagement will occur during the public consultation phase to ensure recommendations are realistic and align to endorsed Council positions.

**External Consultation**

External consultation occurred as part of the development of the Draft Plan, including ongoing reference groups and targeted consultation with relevant peak bodies and local organisations. Surveys and invitations to meet with the consultants were distributed to the following groups:

***Aviation***

14 aviation related peak/ state organisations, regional associations and local clubs including the following:

- Gympie Aero Club Incorporated
- Gympie Gliding Club Incorporated
- Gympie Model Flyers Club
- Hang Gliding Association of Australia
- Model Aeronautical Association of Australia (MAAA)
- Model Aeronautical Association of Queensland (MAAQ)
- Noosa Model Flyers Club – Noosa North Shore
- Phoenix Model Flyers Club – Maroochydore
- Queensland Parachuting Association Incorporated
- Queensland Ultralight Association
- South Queensland Parachute Council
- Suncoast Model Flyers Club – Coolum
- Sunshine Coast Sports Aviators
- Tin Can Bay Model Flyers Club

57% of those engaged responded and provided information to inform the development of the Draft Plan.

***Motorcycling***

Five motorcycling sports peak/state organisations, regional associations and local clubs including the following:

- Gympie Motorcycle Club Incorporated
- Motorcycling Queensland
- Nambour Indigenous Motocross Club
- Suncoast Junior Motorcycle Club – Coolum
- Sunshine Coast Motorcycle Club – Conondale

60% of those engaged responded and provided information to inform the development of the Draft Plan.

***Motorised Water Sports***

Nine motorised water sports peak/state organisations, regional associations and local clubs including the following:

- Australian Jet Ski Association Incorporated
- Maroochy River Water Ski Association
- Queensland Barefoot Ski Club

- Queensland Jet Ski Club Incorporated
- Queensland Personal Watercraft Club
- Queensland Waterski and Wakeboard Federation (QWWF)
- Seqwater
- Wakeboard Queensland
- Waterski Queensland

55% of those engaged responded and provided information to inform the development of the Draft Plan.

### ***Shooting Sports***

23 shooting sports (and two shooting complex associations), peak/ state organisations, regional associations and local clubs including the following:

- Cooloola Range Complex Association Incorporated
- Davison Range Target Sports Complex
- Gympie Clay Target Club Incorporated
- Gympie Kilkivan Rifle Club
- Gympie Pistol Club Incorporated
- Gympie Service Rifle Club
- Gympie Small Bore Rifle and Silhouette Club Incorporated
- Gympie Sporting Clays Incorporated
- North Arm Pistol Club
- North Arm Rifle Club
- North Arm Shotgun Association
- Pistol Shooting Queensland Limited
- Queensland Clay Target Association
- Queensland Clay Target Association – Sunshine Coast Branch
- Queensland Rifle Association
- Queensland Sporting Clays Incorporated
- Queensland Target Sports Incorporated
- Sporting Shooters Association of Australia (Queensland)
- Sporting Shooters Association Australia Incorporated (SSAA)
- Sporting Shooters Association of Australia – Gympie Branch
- Sporting Shooters Association of Australia – Imbil Branch
- Sporting Shooters Association of Australia – Sunshine Coast Branch
- Sporting Shooters Association of Australia – Tin Can Bay Branch
- Sporting Shooters Association of Australia – Wattle Grove Park Branch
- Sunshine Coast Shooting Club Incorporated

56% of those engaged responded and provided information to inform the development of the Draft Plan.

Key themes that emerged from the initial consultation phase include the following:

- Participation levels across the four sports are static or increasing
- In the main, local clubs are satisfied to very satisfied with the standard, provision and location of their current facilities, with lease/tenure uncertainty and minor upgrades regarded as the main focus area to increase satisfaction levels
- There are some local facilities which have the ability or attributes to expand to a regional level, including the Suncoast Junior Motorcycle Club, the Cooloolabin Shooting Range for short range shooting disciplines, and the Davison Shooting Range for longer range shooting disciplines
- For some activities, providing one regional facility for a range of disciplines that meets all competitive needs is extremely difficult eg shooting sports
- All state level organisations indicated that statewide facility planning is required and not yet complete.

These abovementioned themes assisted with informing the Draft Plan.

### **Community Engagement**

It is proposed that community and stakeholder consultation regarding the Draft Regional Facilities Plan for Difficult to Locate Sports will begin on Monday 29 October 2018 and conclude Friday 23 November 2018, providing a 26-day opportunity for the community to review and provide feedback on the draft Plan's recommendations. Consultation will be encouraged across all three Councils through various marketing formats including the following:

- Council's news centre
- Facebook page
- Media release
- Messages on Hold
- Online discussion and feedback through the 'Have your say' engagement platform
- Targeted sports and stakeholder consultation.

### **PROPOSAL**

In a collaborative effort, Sunshine Coast Council, Noosa Council and Gympie Regional Council have partnered to address the ongoing challenges of difficult to locate sports facility provision by planning and developing these facilities on a region-wide basis. Funding has been allocated by the three Councils and the Queensland Government (Sport and Recreation Services), under the Sport and Recreation Planning Program, to develop a Regional Facilities Plan for Difficult to Locate Sports that will focus on four difficult to locate and high priority sports including:

- aviation (including hang-gliders, para-gliders, model aeroplanes, fixed wing/ ultra-light)
- motorcycling sports – competitive and recreational
- regional competitive powered water sports and
- shooting – all disciplines.

The purpose of the Regional Facilities Plan for Difficult to Locate Sports is to provide a consistent and planned approach to the provision of regional level facilities for the four selected sports within the catchment of the three Council areas. A key objective of the Plan is to reduce duplication in facility provision, development and management and to provide guidance on regional priorities.



In preparing the Draft Regional Facilities Plan for Difficult to Locate Sports at **Appendix A**, a 'desired standard of service' for regional facilities has been articulated for each sport, as well as identifying/determining where possible, the preferred site locations for regional facilities for each sport.

Participation levels, trends and facility demand arising from participation growth have not been a significant driver in the formulation of the Draft Plan. In comparison with other activities available to the community, the reported participation in the activities within the scope is relatively limited. The impacts of urban growth, increasing population, rural land pressures and the need to coordinate investment and planning are the key drivers for the Final Plan. Urban growth applies displacement pressure on existing facilities and compounds this by reducing available land for relocated or new facilities.

The four sports identified as part of the Draft Plan have current access to local opportunities or facilities catering for varying levels of recreation and competition – the exception being motorised water sports, as options are limited mostly to recreation uses on a lake and some river sections. No club-managed facilities capable of providing competitive opportunities for motorised water sports exist within the three local government areas.

The Draft Plan focuses on public land and community-based clubs and sport. It does not deal with private facilities or the aspirations of commercial operators for business development however some of the recommendations may refer to or require consideration of public/private partnerships.

State level organisations, regional associations and local clubs were invited to provide input in the consultation phase of the Draft Plan, and assisted with informing the final recommendations for each of the identified sports as outlined below.

Recommendations relevant to Sunshine Coast Council for a regional aviation facility include the following:

- Model aerodromes – the recommended option is to designate the Tin Can Bay Model Flying Club airfield as the regional facility.
- The Suncoast Model Flying airfield at Coolum has a limited future primarily due to tenure uncertainty on state government land that is to be used for high impact industrial uses and the expansion of the Sunshine Coast Airport and relevant overlays associated with this. If the Suncoast Model Flying Club is required to relocate, it is recommended that model aerodrome use be consolidated at the proposed Tin Can Bay Model Flying Club airfield.

Recommendations relevant to Sunshine Coast Council for a regional motorcycling facility include the following:

- The preferred option for a regional motocross competition facility is to retain and upgrade the Coolum Pines Motocross facility at Quanda Park. The adoption of the Coolum Pines Motocross site as the regional facility requires negotiation with the Queensland Government to confirm the regional importance of the site and request to transfer the land to Sunshine Coast Council to manage the lease and ongoing sports use. Should there be no prospect of resolving tenure and use of the land for the Coolum Pines Motocross facility, then an alternative location for investigation and development needs to be considered.
- In the event that acquisition and planning commence for a new motor sports precinct within the Inter-Urban Break (IUB), motorcycling activities are to be considered.
- Continue to implement the Conondale Memorial Recreation Park Master Plan to support improved motorcycling/ community facilities, including support for Sunshine Coast Motorcycling Club to improve and develop the trail aspects of their facilities.

Recommendations relevant to Sunshine Coast Council for a regional competitive motorised water sports facility include the following:

- Continue use of Lake Kurwongbah, including advocacy to Seqwater to retain this use.
- Continue to advocate for additional club training and competitive use opportunities at Quanda Lake.
- Continue to support Maroochy River Water Ski Association's current use at Eudlo Creek as well as access to alternative suitable sites for competitive activities.
- Assess extractive sites close to exhaustion of resources for competitive motorised water sport activities.

Recommendations to Sunshine Coast Council for a regional shooting facility include the following:

- Recommended option is to designate the Cooloolabin Range as the regional facility for short-range shooting disciplines.
- Davison Range should be designated as a regional facility for shotgun, rifle and longer range shooting disciplines.
- The preferred approach is the development of regional shooting facilities to be designed to be complementary to the regional and state facilities already provided at Belmont Shooting Complex. This means that disciplines not catered for at Belmont should be considered for the new or expanded regional facilities planned for development within the three local government areas.

The Draft Regional Facilities Plan for Difficult to Locate Sports at **Appendix A** recommends that Council actively participate in the preservation of existing difficult to locate land holdings and continue to investigate opportunities for the establishment of some identified sports, that is, competitive motorised water sports. Council also has an advocacy role to work with relevant state government departments to resolve tenure issues identified within the Draft Plan.

The finalised Regional Facilities Plan for Difficult to Locate Sports will not be achieved without the collaboration of the three Councils and may not be achieved (in all instances) on publicly owned land. Therefore, the three Councils may need to work with private sector organisations to deliver facilities that meet the sports' specifications and relevant planning scheme requirements.

### **Legal**

There are no legal implications relevant to this report.

### **Policy**

The Sunshine Coast Environment and Liveability Strategy and the Sunshine Coast Sport and Active Recreation Plan 2011-2026 form Council's policy position on sport and active recreation for the region. Both documents have been reviewed and used to guide the final recommendations in the Draft Regional Facilities Plan for Difficult to Locate Sports.

Recommendations relevant to the Final Plan include the following:

- Adoption of the Sunshine Coast Environment and Liveability Strategy provides recommendations relevant to the Final Plan, including:
  - open space is flexible and adaptable to allow for diverse recreational, sporting and cultural experiences
  - effective and efficient design and location ensures an affordable, resilient and high quality open space network and

- sport and active recreation spaces are provided to encourage participation and involvement.
- Adoption of the Sunshine Coast Sport and Active Recreation Plan 2011-2026 (June 2016 edition) provides recommendations relevant to the Plan, including:
  - undertake a Sunshine Coast region wide investigation to identify appropriate tournament water skiing sites and present to Council for consideration
  - advocate for the protection of the existing use of the Cooloolabin Shooting Venue (Lot 15 RP224776) through the Sunshine Coast Planning Scheme 2014
  - commence discussions with relevant state government agencies to secure long term tenure or suitable relocation options for the motocross venue and model aero club at Quanda Road, Cooloolabin
  - negotiate with the Davison Range Shooting Complex land owners (including Lot 3 RP221279, Lot 2 RP135437 and Lot 1 RP193778) about future protection
  - protect the existing use of Davison Range Shooting Complex through the Sunshine Coast Planning Scheme 2014
  - investigate, promote and positively influence the final configuration of extractive sites within the Meridan Extractive Resource Area so that once they are discontinued:
    - they are left as freshwater lakes, transferred to Council and made suitable for use as powered water sport activity areas (eg competitive tournament waterskiing, jet skiing and other water sport opportunities) and
    - that any water sport site deemed suitable, and is enabled as an active water sports venue, be protected by planning scheme instruments from any future conflicting encroachment or uses and
  - protect the existing use of the Conondale Memorial Recreation Reserve (Green Park) as a Motorcycle Precinct through the Sunshine Coast Planning Scheme 2014.

Planning and provision of facilities for Difficult to Locate Sports (those that are generally noisy or have other impacts or safety requirements making them hard to locate) is a challenge for local governments and for the sports themselves, especially in rapidly growing and changing regions.

In recognition of the challenges involved in locating, developing and managing facilities for difficult to locate sports, the three Councils have agreed on a collaborative approach that aims to share the overall planning and investment priorities for the four specific sports. The recommendations in the Draft Regional Facilities Plan for Difficult to Locate Sports at **Appendix A** rely strongly on collaboration between the three Councils, the state government, and the sports involved.

External funding, partnerships and strategic alliances with government agencies, businesses, community groups and individuals will also be sought to achieve the goals identified in the finalised Regional Facilities Plan for Difficult to Locate Sports.

**Previous Council Resolutions****Ordinary Meeting 14 September 2017 (OM17/168)**

*That Council:*

- (a) receive and note the report titled "**Environment and Liveability Strategy**"
- (b) adopt the Environment and Liveability Strategy (Appendix A – Part A: Strategic Directions, Appendix B – Part B: Five-Year Implementation Plan, and Appendix C – Part C: Network Plan) and
- (c) note that the Environment and Liveability Strategy supersedes the: Biodiversity Strategy 2010-2020; Waterways and Coastal Management Strategy 2011-2021; Climate Change and Peak Oil Strategy 2010-2020; Open Space Strategy 2011; Social Infrastructure Strategy 2011; and Affordable Living Strategy 2010-2020, and that these strategies are now removed from Council's Policy Register.

**Ordinary Meeting 16 June 2016 (OM16/101)**

*That Council:*

- (a) receive and note the report titled "Update of the Sunshine Coast Sport and Active Recreation Plan 2011-2026";
- (b) endorse the 2016 edition of the Sunshine Coast Sport and Active Recreation Plan 2011-2026 (Appendix A) with the following amendment:

*Page 35, 3.10.1 Future sustainability/ development of sports: the following recommendation is added as a medium term (2016-2021) action:*

*6. Water Skiing*

- *Undertake a Sunshine Coast region wide investigation to identify appropriate tournament (three event – slalom, tricks and jump) water skiing sites and present to Council for consideration and*
- *Further to give an understanding of similar competition style facilities in surrounding regions.*

**Related Documentation**

- Conondale Memorial Recreation Park Master Plan 2016-2031
- Department of Transport and Main Roads: Queensland Recreational Boating Facilities Demand Forecasting Study 2017 – State-Wide Overview
- Department of National Parks, Sport and Racing: Queensland Sport, Exercise and Recreation Survey Adults (QSERSA) 2015
- Gympie Regional Council District Shooting Facility Feasibility and Option Analysis 2015
- Gympie Regional Council Open Space and Recreation Plan 2016
- Noosa Council Sport and Active Recreation Plan 2018
- Regional Economic Development Strategy 2013-2033
- Seqwater: Recreation Management Framework 2013
- Shaping SEQ South East Queensland Regional Plan 2017
- Sunshine Coast Council Corporate Plan 2018-2022
- Sunshine Coast Council Difficult to Locate Sports Study 2009 - 2028
- Sunshine Coast Environment and Liveability Strategy
- Sunshine Coast Planning Scheme 2014
- Sunshine Coast Social Strategy 2015
- Sunshine Coast Sport & Active Recreation Plan 2011-2026 (June 2016 edition)
- The Noosa River Plan 2018
- Wide Bay Burnett Regional Plan 2011
- Wide Bay Burnett Sport and Recreation Strategy 2010

**Critical Dates**

There are no critical dates relevant to this report however it is imperative that advocacy of longer term tenure solutions be provided to the Suncoast Junior Motorcycle Club and Suncoast Model Flying Club based at Quanda Park – Coolum, due to current tenure expiring with the state government in 2020.

**Implementation**

If endorsed by Council, the Draft Regional Facilities Plan for Difficult to Locate Sports (August 2018) at **Appendix A** will be released for community and stakeholder consultation for review and provision of feedback on the recommendations in the Draft Plan.

Feedback received during the public consultation period will be used to inform and develop the final Regional Facilities Plan for Difficult to Locate Sports that will be presented to a future meeting of Council for further consideration and adoption.

If adopted by Council, the final Regional Facilities Plan for Difficult to Locate Sports will provide opportunities for partnerships and additional external funding alongside Council's Capital Works funding and Council's Community Grants Program. This will be conducted in consultation with the affiliate groups, the community, and Council.

The adoption of the final Regional Facilities Plan for Difficult to Locate Sports will also provide Council, user groups and stakeholders with a sound base to apply and advocate for funding from potential financial contributors, including the state and federal governments.

**8.2.3 SUNSHINE COAST COUNCIL INTERNATIONAL RELATIONS POLICY AND MISSIONS**

**File No:** Council Meetings

**Author:** Senior Project Officer  
Economic & Community Development Group

**Appendices:** App A - Report on the Implementation of the International Relations Policy and SC International Missions Program (July 2017-June 2018) .....181  
App B - 2018-2019 SC International Missions Program .....207

**PURPOSE**

This report provides an overview of International Relations activities undertaken in the period 1 July 2017 to 30 June 2018 and proposes the 2018-2019 Sunshine Coast International Missions Program.

**EXECUTIVE SUMMARY**

Council's international relations and engagement activities are undertaken in accordance with the International Relations Policy. The program of activities undertaken on an annual basis encompass many aspects of fostering local to global connections, in order to raise awareness of the region's investment and export opportunities and better position the Sunshine Coast in key markets.

A report on Council's International Relations activities is provided to Council on an annual basis.

The Report on the Implementation of the International Relations Policy and Sunshine Coast International Missions Program (July 2017-June 2018) (the Report) at **Appendix A** covers the 12 month period of 1 July 2017 to 30 June 2018 and is provided for Council's consideration.

Key activities detailed in this report include:

- hosting thirteen inbound delegations
- two outbound investment missions to the United Kingdom, the Netherlands, Israel, South Korea, Hong Kong and the United State of America
- one outbound trade mission to Singapore and Malaysia
- managing a range of requests and support activities associated with three of Council's existing international agreements
- participating in exhibitions, forums, seminars and trade events within Australia to promote the region to an international audience
- hosting regional visits and market briefings for Queensland Government Trade and Investment Commissioners and
- supporting youth and cultural exchanges with Xiamen in China, and Tatebayashi and Izumisano in Japan.

The combined effect of this body of work has delivered:

- support for the introduction of Sunshine Coast businesses to new markets in Asia
- wider awareness of the investment opportunities associated with Council's key projects, namely the Maroochydore City Centre, the Caloundra Centre Master Plan, and the now approved international broadband submarine network
- greater awareness of the export capabilities of Sunshine Coast industry
- a raising of the profile of the Sunshine Coast, as a visitor destination, in Scotland (linked to the 2018 Commonwealth Games) and South Korea
- stronger international commercial interest in Council's key projects and
- better informed Queensland and Australian government representatives in relation to the economic, trade and investment priorities of the region who are thus able to identify new market opportunities for Sunshine Coast businesses and advocate "in market" on their behalf.

In line with the requirements of the International Relations Policy, a 2018-2019 Sunshine Coast International Missions Program (the Program) (**Appendix B**) is proposed for Council's endorsement. The Program makes provision for one investment mission and two trade missions focused on one or more of this region's nominated high-value industries. Specific industry focus, destinations within nominated countries and the timing of the trade missions is to be determined through direct industry engagement and advice from Trade and Investment Queensland and/or the Australian Trade and Investment Commission.

## **OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled "Sunshine Coast Council International Relations Policy and Missions"**
- (b) note the "Report on the Implementation of the International Relations Policy and Sunshine Coast International Missions Program, July 2017-June 2018" (Appendix A)**
- (c) approve Council's participation in the 2018-2019 Sunshine Coast International Missions Program (Appendix B) and**
- (d) approve the overseas travel and costs associated with the international missions identified in Appendix B.**

## **FINANCE AND RESOURCING**

International Missions Program expenditure for the reporting period was within budgeted allocations – the total costs were \$56,269 against a total allocated budget of \$74,500.

The costs of the proposed program for 2018-2019 have been incorporated into the approved 2018-2019 budget for International Relations activities. The budget allocated for the international missions, of approximately \$68,000, represents 0.008% of Council's total budget for 2018-2019 and approximately 0.21% of Council's budget allocated to supporting initiatives arising from the implementation of the *Sunshine Coast: The Natural Advantage – Regional Economic Development Strategy 2013-2033*.

The costs nominated for each mission are an estimate due primarily to the variability in international airfares, fluctuating prices that can occur as discounted airfares are released and the volatility of exchange rates. In making travel arrangements, every effort is made to secure the most competitive airfare available for the intended travel route and realise savings against the approved budget. In each case, the cost estimate includes the cost of a

Councillor and Council officer international travel, accommodation and visas (where required).

## **CORPORATE PLAN**

**Corporate Plan Goal:** *A smart economy*  
**Outcome:** 1.4 - Strong local to global connections  
**Operational Activity:** 1.4.1 - Plan and coordinate delivery of an annual International Relations (including missions) Program.

## **CONSULTATION**

### **Councillor Consultation**

- Mayor M Jamieson
- Deputy Mayor T Dwyer
- Councillor J McKay

It should be noted that further Councillor consultation will be undertaken prior to the determination of the industry and destination of the proposed 2018-2019 Trade Missions.

### **Internal Consultation**

In developing the 2017-2018 Report and the proposed 2018-2019 Program, consultation has been undertaken with:

- Chief Strategy Officer, Office of the Mayor
- Executive Manager, Office of the CEO
- Head of Economic Development
- Coordinator High Value Industries, Economic Development Branch
- Coordinator Investment Attraction, Economic Development Branch

### **External Consultation**

In developing the 2017-2018 Report and the proposed 2018-2019 Program, consultation has been undertaken with:

- Australian Trade and Investment Commission
- AustCham Shanghai
- Food and Agribusiness Network, Sunshine Coast SunCentral Maroochydore Pty Ltd
- Trade and Investment Queensland (including relevant Trade and Investment Commissioners)
- Visit Sunshine Coast

### **Community Engagement**

There is no community engagement applicable for this report.

## **PROPOSAL**

One of the key principles underpinning *Sunshine Coast: The Natural Advantage – Regional Economic Development Strategy 2013-2033* is the recognition that the region needs to shift from a consumption-based economy to one that is outwardly focused, investment oriented and connected to global and emerging markets.



Through the work of Council and many others in the region, clear evidence is emerging of some structural shifts in the economy with a greater diversity of business investment occurring within the nominated high-value industries and better performance of the region across a range of economic indicators.

A key economic policy priority for Council in facilitating this shift is to strengthen the region's economic foundations, support local business and create an environment that encourages investment and generates enduring employment and career opportunities for the community. Broadening access to the global market place is an essential element of:

- improving the competitiveness of the region
- sourcing new capital to enable business and employment growth
- expanding the availability of facilities and infrastructure that the community will need as the region continues to grow and
- showcasing the Sunshine Coast's export capabilities and attractions within the global environment.

To this end, on 18 February 2014, Council adopted its first International Relations Policy (the Policy) which determined the organisation's corporate approach to international engagement. The Policy is directed at maintaining and enhancing Council's international reputation and providing a robust and transparent framework for Council's relationships and engagement with international entities. These objectives were purposefully targeted to ensure Council approaches its international engagement in a manner that is focused on building a professional and compelling value proposition in wider markets and with other international governments.

As part of that Policy and in line with commitments in the *Sunshine Coast: The Natural Advantage – Regional Economic Development Strategy 2013-2033*, Council now also develops and endorses each year a prospective program of missions to promote awareness of key investment opportunities in the region and to assist local businesses to access new markets. One of the central accountability tenets of the Policy is that a formal report is presented to Council each year on the prior year's international missions program and other related activities. This report presents to Council the activities conducted in the 2017-2018 financial year.

The *Report on the Implementation of the International Relations Policy and Sunshine Coast International Missions Program, July 2017-June 2018* demonstrates a considerable body of international engagement, trade and investment related activities undertaken to support Council's core economic priorities. Some of the activities were associated with international missions, while other activities were undertaken domestically to take advantage of on-shore events, programs and trade and diplomatic visits.

In 2017-2018 these activities included:

- hosting thirteen inbound delegations
- two outbound investment missions to the United Kingdom, the Netherlands, Israel, South Korea, Hong Kong and the United State of America
- one outbound trade mission to Singapore and Malaysia
- managing a range of requests and support activities associated with three of Council's existing international agreements
- participating in exhibitions, forums, seminars and trade events within Australia to promote the region to an international audience
- hosting regional visits and market briefings for Queensland Government Trade and Investment Commissioners and

- supporting youth and cultural exchanges with Xiamen in China, and Tatebayashi and Izumisano in Japan.

The combined effect of this body of work has delivered:

- support for the introduction of Sunshine Coast businesses to new markets in Asia
- wider awareness of the investment opportunities associated with Council's key projects, namely the Maroochydore City Centre, Caloundra Centre Master Plan, the now approved international broadband submarine network and the expansion of the Sunshine Coast Airport among others
- greater awareness of the export capabilities of Sunshine Coast industry
- raising the profile of the Sunshine Coast, as a visitor destination, in Scotland (linked to the 2018 Commonwealth Games)
- participation by a wider range of parties in competitive market processes associated with Council's key projects and
- better informed Queensland and Australian government representatives in relation to the economic, trade and investment priorities of the region who are thus able to identify new market opportunities for Sunshine Coast businesses and advocate "in market" on their behalf.

### Legal

There are no specific legal matters arising for Council from the report or the proposed 2018-2019 program. Council does not provide specialist financial or commercial advice to businesses or individuals who participate in missions. Participants travel at their own cost and are advised to purchase their own travel and related insurances in the event of accident, injury or loss of property. All regional marketing collateral carries a disclaimer that recipients should exercise their own judgement and seek their own professional advice before relying on information contained therein.

In accordance with section 188 of the *Local Government Regulation 2012*, any international travel undertaken by a Councillor or Council officer as part of an international mission has been – and will be – reported in Council's Annual Report for the financial year in which the travel occurred.

### Policy

This report has been completed to accord with the requirements of Council's International Relations Policy. The activities covered by the Report and the destinations, projects and industries nominated as focal areas for the proposed 2018-2019 Missions Program are consistent with the policy settings, priorities and actions nominated in *Sunshine Coast – The Natural Advantage: Regional Economic Development Strategy 2013-2033*.

### Risk

Should Council decide not to continue participating in the activities authorised in its International Relations Policy, this would potentially place the following at risk:

1. The attainment of relevant goals and the delivery of actions nominated in *Sunshine Coast – The Natural Advantage: Regional Economic Development Strategy 2013-2033*
2. The ability of Council to meaningfully facilitate introductions for local businesses to new export markets and support trade and export growth from this region, which has implications for building structural resilience in the regional economy
3. The ability to generate wider-scale investor interest in Council's major projects without which Council may be unlikely to realise the benefits associated with

greater competitive tension when seeking investment in these projects

4. The ability of the region to attract and secure domestic infrastructure and business investment given the potential for the region's economy to be viewed as having limited depth in terms of broad-scale private investment and capacity to export.

There is a risk of a negative public reaction to expenditure associated with participating in international missions. The pursuit of trade and investment that will facilitate the delivery of key regional projects is necessary if the region is to improve its infrastructure mix, strengthen the regional economy and achieve a more sustainable and prosperous community. Similarly, facilitating access to new export markets for local business and industry is a legitimate activity for local government. These activities are carried out by many other local governments in Queensland and Australia as a means to strengthen the local business environment, grow investment in local business and supply chains and generate new employment opportunities.

Annual reporting of international relations activities provides requisite transparency and accountability. Council's commitment to support an annual program of international missions has also been in the public domain since the launch on 24 September 2013 of *Sunshine Coast – The Natural Advantage: Regional Economic Development Strategy 2013-2033*.

### **Previous Council Resolutions**

There have been multiple Council resolutions relevant to Council's International Relations Policy and International Missions Program since 2013.

### **Ordinary Meeting 20 July 2017 (OM 20/17)**

*That Council:*

- (a) *receive and note the report titled "Sunshine Coast Council International Relations Policy and Missions"*
- (b) *note the Report on the Implementation of the International Relations Policy and the Sunshine Coast International Missions Program, January 2016-June 2017*
- (c) *approve Council's participation in the 2017-2018 Sunshine Coast International Missions Program (Appendix A) and*
- (d) *approve the overseas travel and costs associated with the international missions identified in Appendix A.*

### **Ordinary Meeting 21 April 2016 (OM16/56)**

*That Council:*

- (a) *receive and note the report titled "**Sunshine Coast International Relations Policy and Missions**"*
- (b) *note the annual report on the Implementation of the International Relations Policy and 2015 Sunshine Coast International Missions Program (Appendix A)*
- (c) *approve Council's participation in the 2015-2016 Investment Mission (Appendix B) and the 2016-2017 Sunshine Coast International Missions Program (Appendix C) and*
- (d) *approve the overseas travel associated with the international missions identified in Appendix B and Appendix C, with the costs for the 2015-2016 International Mission to be met from the 2015-2016 budget for the Strategy and Coordination Branch and an amount of \$61,000 referred to the 2016-2017 budget process.*

**Ordinary Meeting 26 February 2015 (OM15/20)**

*That Council:*

- (a) receive and note the report titled "***Sunshine Coast International Relations Policy and Missions Program***"
- (b) note the first annual Report on the Implementation of the International Relations Policy and 2014 Sunshine Coast International Missions Program (Appendix A)
- (c) approve the 2015 Sunshine Coast International Missions Program (Appendix B) and
- (d) approve the overseas travel identified in the 2015 Sunshine Coast International Missions Program at Appendix B, with \$55,847 of the associated costs to be met from the 2014-2015 budgets for the Strategy and Coordination Branch and the Sunshine Coast Airport and an amount of \$21,450 referred to the 2015-2016 budget process.

**Related Documentation**

- Advancing Trade and Investment, Queensland Trade and Investment Strategy 2017-2022, *Trade and Invest Queensland*
- China, Towards 2016, *Tourism and Events Queensland*
- International Education and Training Strategy to Advance Queensland, 2016-2026, *Trade and Invest Queensland*
- Sunshine Coast Council Business Investment Policy
- Sunshine Coast Council Corporate Plan 2017-2021
- Sunshine Coast Council International Relations Policy
- Sunshine Coast – The Natural Advantage: Regional Economic Development Strategy 2013-2033

**Critical Dates**

Given the lead times involved in the organisation and programming of international missions and the growing number of requests for the region to host international delegations, an early decision on this report is sought so that appropriate logistical arrangements can be implemented.

**Implementation**

Subject to Council's endorsement of this report, programming arrangements will commence immediately for the mission proposed to be undertaken in November of this year. As indicated above, all details associated with overseas travel will be appropriately reported in Council's Annual Report for the relevant financial year as required under section 188 of the *Local Government Regulation 2012*.



**8.3 BUILT INFRASTRUCTURE**

Nil



**8.4 BUSINESS PERFORMANCE****8.4.1 EXCEPTION UNDER LOCAL GOVERNMENT REGULATION 2012 FOR AN ELECTRICAL EASEMENT WITHIN LOT 2 SP297561**

File No: F2017/134293

Author: Property Officer  
Business Performance GroupAttachments: Att 1 - Lot 2 SP297561 Site Plan ..... 215

---

**PURPOSE**

The purpose of this report is to seek an exception from Council, in accordance with the *Local Government Regulation 2012*, from the tender or auction process to allow registration of an easement over Council owned land being 18 Sandalwood Lane, Forest Glen legally described as Lot 2 on SP297561.

**EXECUTIVE SUMMARY**

There is a requirement for the registration of an Energex easement through Council owned land Lot 2 on SP297561. The purpose of this easement is to accommodate underground Energex infrastructure, to replace the current overhead supply that provides electricity to Lot 2 SP297561. The location of the proposed easement is shown on **Attachment 1**.

It provides that a disposal, other than by tender or auction, may occur if an exception applies. *Local Government Regulation 2012* Section 236(1)(b)(i) provides for an exception if the disposal is to a government agency, in this instance to Energex. Section 236(2) provides that a local government must decide by resolution that an exception may apply.

This report seeks an exception for the purpose of granting an easement to formalise the existing electricity supply which is to be relocated underground.

**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled "Exception under Local Government Regulation 2012 for an Electrical Easement within Lot 2 SP297561"
- (b) resolve, pursuant to section 236(2) of the *Local Government Regulation 2012*, that an exception to dispose of an interest in land at Lot 2 SP297561, other than by tender or auction applies, as the disposal is pursuant to section 236(1)(b)(i) to a government agency and
- (c) note that Energex is a government agency.

**FINANCE AND RESOURCING**

Associated costs with the creation of this easement is the registration fee payable to the Titles Office. The easement is located entirely within Lot 2 on SP297561 for the purpose of supplying power to Council's property, therefore compensation for the value of the land impacted by this easement is not a consideration.



## CORPORATE PLAN

**Corporate Plan Goal:** *Service excellence*

**Outcome:** We serve our community by providing this great service

**Operational Activity:** S24 - Property management - comprehensive management of Council's land and building assets to ensure that Council's property dealings are optimised, centrally managed, and support Council's objectives.

## CONSULTATION

### Councillor Consultation

- Councillor C Dickson – Planning and Development Portfolio Councillor
- Councillor E Hungerford – Divisional Councillor

### Internal Consultation

- Manager Business Development

### External Consultation

Due to the administrative nature of this report there has been no external consultation undertaken.

### Community Engagement

Due to the administrative nature of this report, no community engagement has been undertaken or is required.

## PROPOSAL

There is a requirement for the registration of an Energex easement through Council owned land Lot 2 on SP297561. The purpose of this easement is to accommodate underground Energex infrastructure, to replace the current overhead supply that provides electricity to Lot 2 SP297561. The location of the proposed easement is shown on **Attachment 1**.

It provides that a disposal, other than by tender or auction, may occur if an exception applies. Section 236(1)(b)(i) provides for an exception if the disposal is to a government agency, in this instance to Energex. Section 236(2) provides that a local government must decide by resolution that an exception may apply.

This report seeks an exception for the purpose of granting an easement to formalise the existing electricity supply which is to be relocated underground.

### Legal

Legal Services Branch has been consulted in relation to this report, and will prepare and lodge all documentation to permit registration of the proposed easement.

### Policy

This report is in accordance with the Procurement Policy relating to the disposal of Council assets.

### Risk

There are no risks relevant to this report.

### Previous Council Resolution

There are no previous Council Resolutions in relation to this report.

**Related Documentation**

There is no related documentation relevant to this report.

**Critical Dates**

There are no specific critical dates.

**Implementation**

Should Council resolve that an exception applies, the easement document and survey plan will be executed and registered.



**8.4.2 AUGUST 2018 FINANCIAL PERFORMANCE REPORT**

<b>File No:</b>	<b>Financial Reports</b>
<b>Author:</b>	<b>Coordinator Financial Services Business Performance Group</b>
<b>Attachments:</b>	<b>Att 1 - August 2018 Financial Performance Report .....223</b>

**PURPOSE**

To meet Council's legislative obligations, a monthly report is to be presented to Council on its financial performance and investments.

**EXECUTIVE SUMMARY**

This monthly financial performance report provides Council with a summary of performance against budget as at 31 August 2018 in terms of the operating result and delivery of the capital program.

Budget Review 1 was adopted by Council at the September 2018 Ordinary Meeting. At the 31 August 2017 the forecast revised budget was available for comparison to the August actual results. Therefore this financial report to 31 August 2018 details the original adopted budget and the forecast budget. The year to date results are reported against the forecast budget, incorporating the anticipated results of budget review 1.

The operating result at 31 August 2018 shows a positive variance of \$1.6 million compared to the forecast position. The variation is made up of higher than profiled operating revenue and lower than profiled operating expenses as shown in the table below. Further detail is provided in the proposal section of this report.

**Operating Performance****Table 1: Operating Result as at 31 August 2018**

	<b>Forecast Budget \$000</b>	<b>YTD Budget \$000</b>	<b>YTD Actuals \$000</b>	<b>YTD Variance \$000</b>	<b>YTD Variance %</b>
Total Operating Revenue	451,362	159,917	160,725	808	0.5%
Total Operating Expenses	435,355	67,045	66,260	(784)	-1.2%
<b>Operating Result</b>	<b>16,008</b>	<b>92,872</b>	<b>94,464</b>	<b>1,592</b>	<b>1.7%</b>

Achievement of the full year budgeted operating result will allow Council to meet its debt repayments and capital expenditure commitments.

As at 31 August 2018, \$51.5 million (13.5%) of Council's \$369.7 million 2018/19 Capital Works Program was financially expended.

The core Council Capital Program has progressed 12.1% of budget, an actual spend of \$19 million.

Council's investment portfolio remains within the guidelines established under the Investment Policy.

**OFFICER RECOMMENDATION**

**That Council receive and note the report titled "August 2018 Financial Performance Report".**

## FINANCE AND RESOURCING

This report sets out the details of Council's financial performance and investments for the month of August 2018 and meets Council's legislative reporting requirements.

### CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>An outstanding organisation</i></b>
<b>Outcome:</b>	5.6 - Information, systems and process underpin quality decisions and enhance customer experience
<b>Operational Activity:</b>	5.6.5 - Manage Councils budget in alignment with sustainability ratios to ensure a sustainable financial position is maintained.

### CONSULTATION

#### Portfolio Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, Councillor T Dwyer.

#### Internal Consultation

All departments and branches participated in the formation of the recommendations associated with this report.

#### External Consultation

No external consultation is required for this report.

#### Community Engagement

No community engagement is required for this report.

### PROPOSAL

This monthly financial performance report provides Council with a summary of performance against budget as at 31 August 2018 in terms of the operating result and delivery of the capital program.

Budget Review 1 was adopted by Council at the September 2018 Ordinary Meeting. At the 31 August 2017 the forecast revised budget was available for comparison to the August actual results. Therefore this financial report to 31 August 2018 details the original adopted budget and the forecast budget. The year to date results are reported against the forecast budget, incorporating the anticipated results of budget review 1.

The operating result at 31 August 2018 shows a positive variance of \$1.6 million compared to the forecast position.

#### Operating Revenue

Year to date revenues as at 31 August 2018 of \$160.7 million shows a positive variance of \$808,000.

**Table 2: Substantial Revenue variances as at 31 August 2018**

	YTD Budget \$000	YTD Actuals \$000	YTD Variance \$000	YTD Variance %
Net Rates and Utility Charges	140,444	140,729	285	0.2%
Fees and Charges	12,284	12,055	(229)	-1.9%
Other Revenue	1,299	1,822	523	40.3%

**Net Rates and Utility Charges**

A favourable variance of \$285,000 or 0.2% of the year to date budget mainly relates to cleansing charges.

**Fees and Charges**

Fees and charges revenue of \$12.1 million, is \$229,000 lower than the year to date budget and partially offsetting additional rates and charges. The variance predominantly relates to development services revenue.

**Other Revenue**

A favourable variance of \$523,000 applies to Other Revenue with the largest portion generated in waste management from the sale of recyclables. Council has also generated higher than budget lease revenues and recoverable works for external agencies with associated expenditure.

**Operating Expenses**

Year to date expenditure as at 31 August 2018 of \$66.3 million shows a variance under budget of \$784,000.

**Materials and Services**

Materials and services account for the majority of the expenditure variance as at 31 August 2018, having underspent budget by \$745,000. Underspends across all groups for core and projects are offsetting major project expenditure that will move to capital upon confirmation of the infrastructure proceeding. The variance is in line with the usual trend for the early part of the financial year.

**Employee Costs**

As at 31 August 2018 employee costs were above budget by \$69,000 or 0.3%.

**Capital Expenditure**

As at 31 August 2018, \$51.5 million (13.5%) of Council's \$369.7 million 2018/19 Capital Works Program was financially expended.

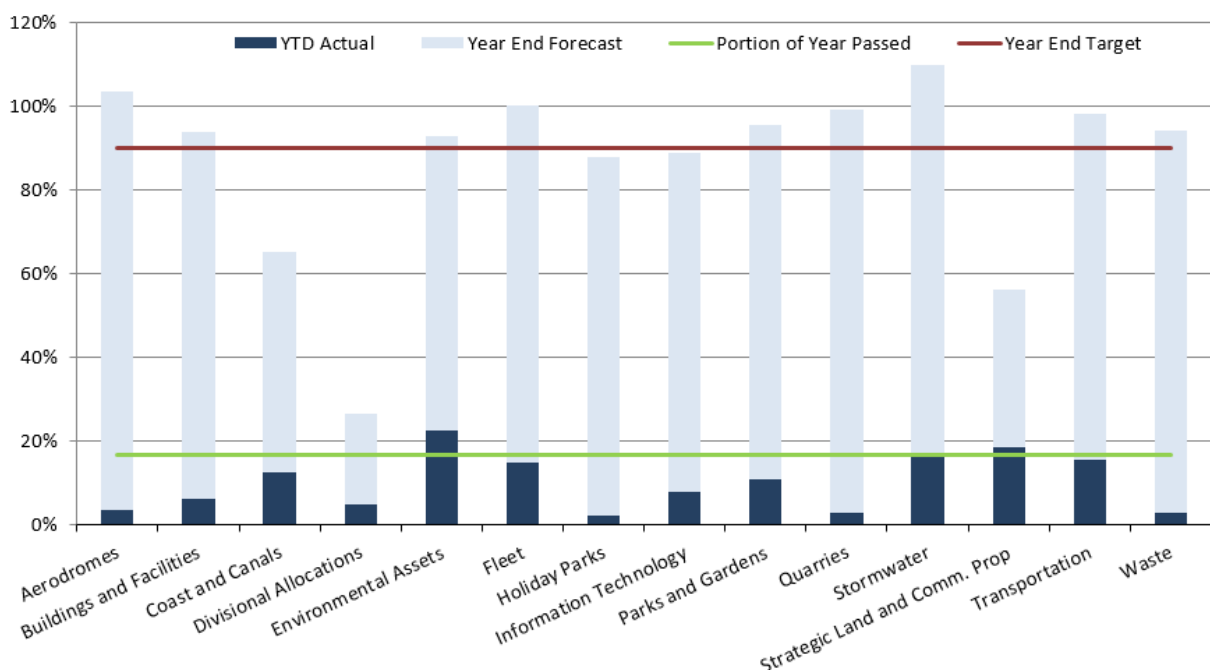
The core Council Capital Program has progressed 12.1% of budget, an actual spend of \$19.0 million. The Actual YTD includes all works that have been goods receipted and accrued as at 31 August 2018.

**Table 3: Capital Expenditure by Program at 31 August 2018**

Capital Works Program	Forecast Budget \$000s	YTD Actual \$000s	% of FY Budget Spent	Forecast Year End Actual
Aerodromes	40	1	3.5%	41
Buildings and Facilities	17,738	1,086	6.1%	16,634
Coast and Canals	2,226	274	12.3%	1,448
Environmental Assets	1,166	262	22.5%	1,081
Fleet	3,000	443	14.8%	3,000
Holiday Parks	1,875	41	2.2%	1,644
Information Technology	9,644	762	7.9%	8,548
Parks and Gardens	17,127	1,843	10.8%	16,327
Quarries	1,219	33	2.7%	1,207
Stormwater	10,535	1,757	16.7%	11,556
Strategic Land and Commercial Properties	13,181	2,408	18.3%	7,403
Transportation	61,912	9,626	15.5%	60,768
Waste	16,738	456	2.7%	15,749
<b>Total SCC Base Capital Program</b>	<b>156,401</b>	<b>18,992</b>	<b>12.1%</b>	<b>145,407</b>
Corporate Major Projects	11,428	325	2.8%	2,091
Divisional Allocations	6,780	326	4.8%	1,797
Maroochydore City Centre	34,557	5,315	15.4%	34,603
Sunshine Coast Airport Runway	151,345	26,511	17.5%	150,927
Sunshine Coast International Broadband Network	20,610	0	128.6%	20,610
<b>Total Other Capital Program</b>	<b>224,720</b>	<b>32,478</b>	<b>26.2%</b>	<b>210,028</b>
<b>TOTAL</b>	<b>381,122</b>	<b>51,470</b>	<b>20.5%</b>	<b>355,435</b>

The following graph shows the Core Programs progress to date and year end forecast. Currently the core program is forecasting 93% of program delivery at year end.

**SCC Base % YTD spent compared to profiled budget by Program**



**Investment Performance**

- All investment parameters remain within the guidelines established by the Investment Policy.
- For the month ending 31 August 2018 Council had \$328 million cash (excluding Trust Fund) with an average interest rate of 2.73%, being 0.71% above benchmark. This is compared to the same period last year with \$327 million cash (excluding Trust Fund) with an average interest rate of 2.59%, being 0.89% above benchmark.
- The benchmark used to measure performance of cash funds is Bloomberg AusBond Bank Bill Index (BAUBIL) and the Bank Bill Swap Rate (BBSW) for term deposits.

**Legal**

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

**Policy**

Council's 2018/19 Investment Policy; 2018/19 Debt Policy.

**Risk**

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

**Previous Council Resolution****Ordinary Meeting 13 September 2018 (OM18/155)**

*That Council:*

- (a) *receive and note the report titled "Budget Review 1 2018/19" and*
- (b) *adopt Appendix A as tabled, pursuant to section 170A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's amended budget for 2018/19 financial year incorporating:*
  - i. *the statement of income and expenditure*
  - ii. *the statement of financial position*
  - iii. *the statements of changes in equity*
  - iv. *the statement of cash flow*
  - v. *the relevant measures of financial sustainability*
  - vi. *the long term financial forecast*
  - vii. *the Debt Policy*
- (c) *note the following documentation applies as adopted 21 June 2018*
  - i. *the Revenue Policy*
  - ii. *the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
  - iii. *the Revenue Statement*
  - iv. *the rates and charges to be levied for the 2018/19 financial year and other matters as adopted 21 June 2018.*



**Special Meeting Budget 21 June 2018 (SM18/8)**

*That Council:*

- (a) *adopt Appendix A as tabled, pursuant to section 170A of the Local Government Act 2009 and sections 169 and 170 of the Local Government Regulation 2012, Council's budget for 2018/19 financial year incorporating:*
- i. the statement of income and expenditure*
  - ii. the statement of financial position*
  - iii. the statements of changes in equity*
  - iv. the statement of cash flow*
  - v. the relevant measures of financial sustainability*
  - vi. the long term financial forecast*
  - vii. the Debt Policy*
  - viii. the Revenue Policy*
  - ix. the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget*
  - x. the Revenue Statement*
  - xi. Council's 2018/19 Capital Works Program, endorse the indicative four-year program for the period 2020 to 2023, and note the five-year program for the period 2024 to 2028 and*
  - xii. the rates and charges to be levied for the 2018/19 financial year and other matters as detailed below in clauses 3 to 11.*

**Related Documentation**

2018/19 Adopted Budget

**Critical Dates**

There are no critical dates for this report.

**Implementation**

There are no implementation details to include in this report.

### 8.4.3 SIGNIFICANT CONTRACTING PLAN - REFURBISHMENT AND UPGRADE WORKS TO THE EVENTS CENTRE CALOUNDRA

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Coordinator Procurement and Contract Performance Business Performance Group</b>
<b>Appendices:</b>	<b>App A - Significant Contracting Plan for Refurbishments and HVAC Upgrades to The Events Centre Caloundra .....233</b>

#### PURPOSE

The purpose of this report is to present and have Council adopt the Significant Contracting Plan for the refurbishment and heating, ventilation, and air conditioning upgrade works to The Events Centre Caloundra.

#### EXECUTIVE SUMMARY

At the Ordinary Meeting of 17 May 2018, Council resolved to adopt the Strategic Contracting Procedures to empower Council to pursue improved contracting outcomes. The Strategic Contracting Procedures require Council to adopt a Significant Contracting Plan for each Significant Contract Council will enter into during the course of the financial year.

The Significant Contracting Plan (Appendix A) for the refurbishment and heating, ventilation, and air conditioning upgrade works to The Events Centre Caloundra complies with the requirements of the *Local Government Regulation 2012*.

Adoption of a Significant Contracting Plan is required prior to entering into a Significant Contract.

#### OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Significant Contracting Plan - Refurbishment and upgrade works to The Events Centre Caloundra” and
- (b) adopt the Significant Contracting Plan for Refurbishments and heating, ventilation, and air conditioning upgrade works to The Events Centre Caloundra (Appendix A).

#### FINANCE AND RESOURCING

Funding for this project exists in the current 2018/19 Capital Works Budget. The anticipated cost of this contract is \$5 million. Council has entered into a funding agreement with the Australian Government for the facility’s redevelopment.

#### CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>An outstanding organisation</i></b>
<b>Outcome:</b>	We serve our community by providing this great service
<b>Operational Activity:</b>	S29 - Financial and procurement services - financial and procurement management and governance, ensuring effective business management and legislative compliance, co-ordination and development of Council's budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions

## CONSULTATION

### Councillor Consultation

The Divisional and Portfolio Councillor for Corporate Strategy and Finance, Councillor T Dwyer, has been consulted in preparation of the project procurement.

### Internal Consultation

Internal consultation has been conducted with relevant personnel from:

- Business Development
- Project Delivery
- Property Management

### External Consultation

The management of The Events Centre, Caloundra.

### Community Engagement

No Community Engagement has been conducted in the preparation of this Significant Contracting Plan. An information Session will be held during the tender process.

## PROPOSAL

The *Local Government Regulation 2012* requires a Significant Contracting Plan be prepared for each Significant Contract the Council will enter into during the course of the financial year. The Plan must be adopted before the Contract starts.

Significant Contracts are contracts that:

- have an anticipated value of \$5 million or more and/or
- are deemed Significant Contracts by the Procurement and Contract Performance Team following assessment under the Procurement Profiling Matrix, and Risk Assessment Calculator, which includes an assessment of the market relating to the contract.

The *Local Government Regulation 2012* requires a Significant Contracting Plan to be a document which states:

- the objectives of the significant contract
- how the objectives are to be achieved
- how achievement of the objectives will be measured
- any alternative ways of achieving the objectives
- why the alternative ways were not adopted
- proposed contractual arrangements for the activity
- a risk analysis of the market in which the contract is to happen.

The objectives must be consistent with the 2018/19 Contracting Plan.

The contract for the refurbishment and heating, ventilation, and air conditioning upgrade works to The Events Centre Caloundra is deemed a Significant Contract due to the anticipated value reaching the \$5 million dollar threshold.

### Legal

The Significant Contracting Plan (Appendix A) complies with the requirements of the *Local Government Regulation 2012*, s221.

**Policy**

Council's Procurement Policy has been complied with in the preparation of this Significant Contracting Plan.

**Risk**

Entering into a contract for the refurbishment and heating, ventilation, and air conditioning upgrade works to The Events Centre Caloundra prior to adopting this Significant Contracting Plan would risk breaching the *Local Government Regulation 2012*.

**Previous Council Resolution****Ordinary Meeting 17 May 2018 (OM18/62)**

*That Council:*

- (a) receive and note the report titled "Strategic Contracting Procedures" and*
- (b) apply Chapter 6 Part 2 Strategic Contracting Procedures of the Local Government Regulation 2012 to its contracts, following adoption by Council of:*
  - (i) a contracting plan and*
  - (ii) a contracting manual*

*which will not be more than one year after the date of this resolution.*

**Related Documentation**

Strategic Contracting Procedures.

**Critical Dates**

Following adoption of the Significant Contracting Plan, it is anticipated to award the contract by late October 2018 to allow the successful contractor to adequately prepare and mobilise for scheduled facility shut down and works from mid-December 2018 to late April 2019.

**Implementation**

Should Council resolve to adopt the Significant Contracting Plan, the Chief Executive Officer will conduct a tender process in a manner consistent with the approach outlined in the Strategic Contracting Plan for refurbishment and heating, ventilation, and air conditioning upgrade works to The Events Centre Caloundra.



**8.4.4 SUNSHINE COAST CITY HALL BUILDING – HIGH LEVEL PROJECT PLAN**

**File No:** Council Meetings  
**Author:** Group Executive  
Business Performance Group

---

To be provided.



**8.5 OFFICE OF THE CEO****8.5.1 AUDIT COMMITTEE MEETING 10 SEPTEMBER 2018****File No:** Council meetings**Author:** Manager Audit and Assurance  
Office of the CEO**Attachments:** Att 1 - Audit Committee Minutes of 10 September 2018 ..... 243

---

**PURPOSE**

To provide Council with information on matters reviewed at the Audit Committee Meeting held 10 September 2018 (*Section 211 Local Government Regulation 2012*) and make recommendation to Council on any matters that the Audit Committee considers need action or improvement (*Section 105 of the Local Government Act 2009*).

**EXECUTIVE SUMMARY**

The Audit Committee is a mandatory Advisory Committee of Council established in accordance with Section 105 of the *Local Government Act 2009*. The Committee is comprised of Mr Peter Dowling (External Chair), Mr Len Scanlan (External Member), Councillor T Dwyer and Councillor C Dickson.

The Audit Committee agenda was distributed electronically to all Councillors on 3 September 2018 with agenda reports categorised as Chief Executive Officer's Update, External Audit, Audit and Assurance, and Governance Reporting.

**OFFICER RECOMMENDATION**

**That Council receive and note the report titled "Audit Committee Meeting 10 September 2018".**

**FINANCE AND RESOURCING**

There are no finance and resourcing issues associated with this report.

**CORPORATE PLAN****Corporate Plan Goal:** *An outstanding organisation***Outcome:** 5.6 - Information, systems and process underpin quality decisions and enhance customer relationships**Operational Activity:** 5.6.19 - Sustainable financial position maintained.**CONSULTATION****Councillor Consultation**

Councillor T Dwyer and Councillor C Dickson, who are both members of the Audit Committee.

**Internal Consultation**

Board of Management



**External Consultation**

External members of the Audit Committee.

**Community Engagement**

There has been no community engagement.

**PROPOSAL**

The Audit Committee is a mandatory Advisory Committee which meets four times each year and is established in accordance with *Section 105 Local Government Act 2009*. The Committee has no delegated authority and is a source of independent advice to Council and to the Chief Executive Officer.

The Committee is comprised of Mr Peter Dowling (External Chair), Mr Len Scanlan (External Member), Councillor T Dwyer and Councillor C Dickson. The Audit Committee agenda was distributed electronically to all Councillors.

The overall objective of the Audit Committee is to assist the Council and the Chief Executive to discharge their duties, in particular:

- Corporate Governance and responsibilities in relation to the organisation's financial reporting, internal control structure, risk management systems and the external and internal audit functions
- maintain an independent and objective forum promoting transparency, accountability and an ethical culture throughout Council
- maintain by scheduling regular meetings, open lines of communications with Council, Executive Management, External Audit and Internal Audit, to exchange information and views
- oversee and appraise the quality and efficiency of audits conducted by both the Internal and External Audit functions and
- ensure both the Internal and External Audit functions are independent and effective.

In accordance with *Section 211 of the Local Government Regulation 2012*, the Audit Committee must provide Council with a written report about the matters reviewed at the Audit Committee Meeting and make recommendation to Council on any matters that the Audit Committee considers need action or improvement (*Section 105 of the Local Government Act 2009*).

The matters reviewed at the 10 September 2018 Audit Committee Meeting (refer Minutes Attachment 1) were as follows.

**Chief Executive Officer's Update**

- Update on Council's performance and corporate plan highlights
- Update on Strategic Contracting Procedures – Council adopted the procurement framework in accordance with the *Local Government Act 2009* and the *Local Government Regulation 2012*
- Implementation status update on Digital Information Services Review including EDDIE Records Management Review

**External Audit Reports**

- Draft Financial Statements 2017/18 includes QAO Briefing Note, Draft Financial Statements 2017/18, Update on 2017/18 Non-Current Asset Revaluation, Sunshine Coast Airport transaction, explanation of major variances, new Accounting Standards and the key milestones associated with 2017/18 Financial Statements

**Audit and Assurance Reports**

The following internal audit reports were presented at the meeting.

- Purchase Order Processes – Built Infrastructure
- Horizon Festival
- Audit and Assurance Status Report

**Governance Reporting**

- Work Health and Safety Report
- Governance Report

**Legal**

Compliance with the *Local Government Act 2009* and *Local Government Regulation 2012*.

**Policy**

There are no policy implications associated with this report.

**Risk**

Specific risks have been detailed in the various agenda reports.

**Previous Council Resolution**

Audit Committee and Internal Audit Charters were previously endorsed at Council Ordinary Meeting 22 March 2018.

**Related Documentation**

Audit Committee Agenda for 10 September was issued to Councillors 3 September 2018.

**Critical Dates**

There are no critical dates associated with this report.

**Implementation**

Implementation of the Audit Committee resolutions, internal and external audit recommendations are monitored by the Audit Committee.



**8.6 LIVEABILITY AND NATURAL ASSETS**

Nil

**9 NOTIFIED MOTIONS****9.1 NOTICES OF RESCISSION****9.2 NOTICES OF MOTION****9.3 FORESHADOWED NOTICES OF MOTION****10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- \* Legible
- \* Have purpose of the petition on top of each page
- \* Contain at least 10 signatures
- \* Motion limited to:
  - Petition received and referred to a future meeting
  - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
  - Petition not be received

**11 CONFIDENTIAL SESSION****11.1 CUSTOMER ENGAGEMENT AND PLANNING**

Nil

**11.2 ECONOMIC AND COMMUNITY DEVELOPMENT**

Nil

**11.3 BUILT INFRASTRUCTURE**

Nil

**11.4 BUSINESS PERFORMANCE****11.4.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - BRISBANE ROAD CAR PARK DEVELOPMENT**

**File No:** Council meetings  
**Author:** Manager Business Development  
Business Performance Group

---

This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by Council.

---

**11.4.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - MOOLOOLABA ACQUISITION**

**File No:** Council Meetings  
**Author:** Manager Business Development  
Business Performance Group

---

This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by Council.

---

**11.5 OFFICE OF THE CEO**

Nil

**11.6 LIVEABILITY AND NATURAL ASSETS**

Nil

**12 NEXT MEETING**

The next Ordinary Meeting will be held on 8 November 2018 in the Council Chambers, 1 Omrah Avenue, Caloundra.

**13 MEETING CLOSURE**