

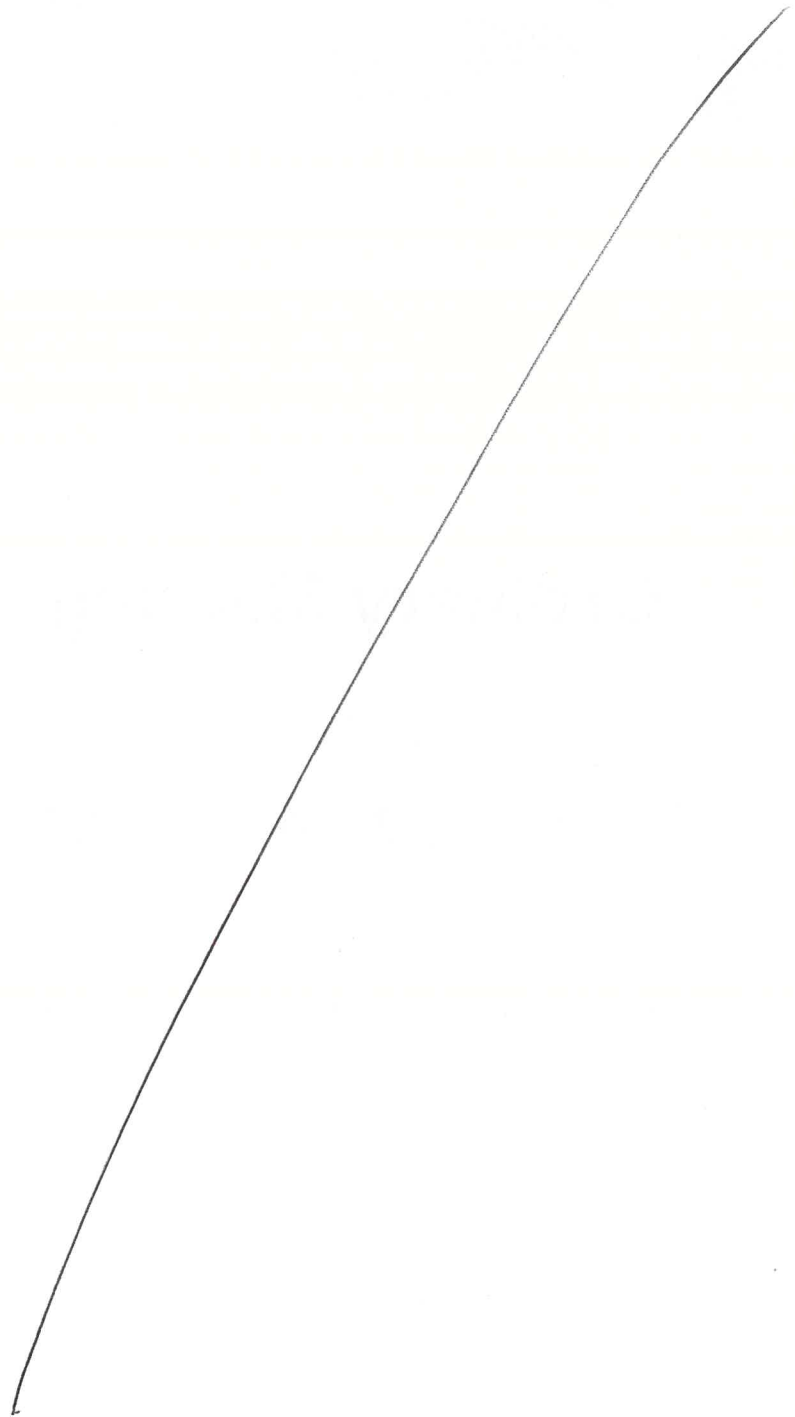
# Minutes

## Ordinary Meeting

**Thursday, 25 March 2021**

**Council Chambers, 1 Omrah Avenue, Caloundra**





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Please Note: The resolutions as shown in italics throughout these minutes are the resolutions carried by the Council.





**1 DECLARATION OF OPENING**

The Chair declared the meeting open at 9:01am.

**2 WELCOME AND OPENING**

Councillor D Law acknowledged the Traditional Custodians of the land on which the meeting took place.

Pastor Ian Jack from Nambour Christian Church read a prayer.

The Chief Executive Officer noted the recent passing of Sunshine Coast Council employee Jon Reynolds.

**3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****COUNCILLORS**

Councillor M Jamieson	Mayor (Chair)
Councillor R Baberowski	Division 1 (Deputy Mayor)
Councillor T Landsberg	Division 2
Councillor P Cox	Division 3
Councillor J Natoli	Division 4
Councillor W Johnston	Division 5
Councillor C Dickson	Division 6
Councillor E Hungerford	Division 7
Councillor J O'Pray	Division 8
Councillor M Suarez	Division 9
Councillor D Law	Division 10

**COUNCIL OFFICERS**

Chief Executive Officer  
Group Executive Built Infrastructure  
Group Executive Customer Engagement and Planning Services  
Group Executive Economic and Community Development  
A/Group Executive Business Performance  
Group Executive Liveability and Natural Assets  
Chief of Staff  
Chief Strategy Officer  
Director, Major Projects and Strategic Property  
Executive Manager  
Coordinator CEO Governance & Operations  
Senior Advisor First Nations Partnerships  
Community Development and Engagement Lead  
Team Leader Sports Planning and Development  
Coordinator Creative Arts and Events  
A/Coordinator Financial Services  
Coordinator Open Space and Social Policy  
Coordinator Strategic Property

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**4 RECEIPT AND CONFIRMATION OF MINUTES****Council Resolution**

**Moved:** Councillor C Dickson  
**Seconded:** Councillor W Johnston

*That the Minutes of the Ordinary Meeting held on 25 February 2021 be received and confirmed.*

**Carried unanimously.**

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**5 MAYORAL MINUTE**

NIL

**6 INFORMING OF CONFLICTS OF INTEREST****6.1 PRESCRIBED CONFLICTS OF INTEREST**

Councillor M Jamieson informed the meeting of Prescribed Conflict of Interest in relation to Sunshine Coast Airport Pty Ltd, Palisade Investment Partners and/or LGIA Super.

**6.2 DECLARABLE CONFLICTS OF INTEREST**

Councillor M Suarez informed the meeting of a Declarable Conflict of Interest in relation to her previously held position as President of the Flight Path Forum.

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**RECEIPT OF NOTIFICATION OF INTEREST BY THE CHIEF EXECUTIVE OFFICER**

In accordance with s150EQ(3)(b) of the *Local Government Act 2009* Councillor M Suarez has given notice to the Chief Executive Officer of a Declarable Conflict of Interest.

**NOTIFICATION OF INTEREST**

In accordance with s150EL(3)(b) of the *Local Government Act 2009*, Councillor M Jamieson gave notice of a **Prescribed Conflict of Interest** in relation to Sunshine Coast Airport Pty Ltd, Palisade Investment Partners and/or LGIA Super.

*Councillors*

*As I notified you at the Special Meeting of 9 November 2020, under s150EL(3)(b) of the Local Government Act 2009, I have a **Prescribed Conflict of Interest** in matters associated with, or impacting on, the Sunshine Coast Airport and as such, I must not participate in a decision relating to such matters.*

*As you are aware, as President of the Local Government Association of Queensland, I am an Employer representative Director of LGIASuper, which holds a 50% interest in the Sunshine Coast Airport through its asset manager, Palisade Investment Partners.*

*The President of the LGAQ has historically been nominated as a Director of the local government superannuation scheme. I have held the position of Director of LGIASuper since 1 July 2018. I receive remuneration from this role and this is noted in my Register of Interests.*

*Other entities with an interest in the Sunshine Coast Airport are:*

- Pinnacle Funds Services Limited as responsible entity for Palisade Investment Partner's Diversified Infrastructure Fund No. 1 and*
- Perpetual Trust Services Limited as responsible entity for Palisade Investment Partner's Diversified Infrastructure Fund No. 2.*

*Any decision-making by Council or Council officers on matters associated with, or impacting on, the Sunshine Coast Airport may be either beneficial or detrimental to the interests of Palisade Investment Partners, LGIASuper and other entities with a shareholding in the Sunshine Coast Airport.*

*Therefore, I will not be participating in the decision relating to Councillor Suarez's Declarable Conflict of Interest and will leave the meeting for the duration of the consideration and vote on this item.*

*For completeness, I ask that the full details of my Prescribed Conflict of Interest as notified on 9 November 2020, be included in the minutes of today's meeting.*

**As recorded at the Special Meeting held on 9 November 2020, Councillor M Jamieson gave notice of the following Prescribed Conflict of interest.**

*I, Councillor Mark Jamieson, notify that I may have a Prescribed Conflict of Interest in a matter associated with or impacting on the Sunshine Coast Airport if –*

- 1. the matter is or relates to a contract between the Sunshine Coast Council and Sunshine Coast Airport Pty Ltd, Palisade Investment Partners and/or LGIASuper for*
  - (a) the supply of goods or services to the Council or*
  - (b) the lease or sale of assets by the Council or*
- 2. the matter is or relates to an application made to the Council for the grant of a licence, permit, registration or approval or consideration of another matter under an Act if-*



- (a) the application is made to the Council by Sunshine Coast Airport Pty Ltd, Palisade Investment Partners and/or LGIASuper or
- (b) any parties nominated in (2)(a) above makes or has made a written submission to the Council in relation to the application before it is or was decided.

I am aware that matters associated with or impacting on the Sunshine Coast Airport, Sunshine Coast Airport Pty Ltd, Palisade Investment Partners and/or LGIASuper are discussed or considered and the subject of decision making by Council and Council officers from time to time and hence I am notifying of this interest.

Details of my Prescribed Conflict of Interest are as follows:

As President of the Local Government Association of Queensland (LGAQ), I am an Employer representative Director of LGIASuper, which holds a 50% interest in the Sunshine Coast Airport through its asset manager, Palisade Investment Partners.

The President of the LGAQ has historically been nominated as a Director of the local government superannuation scheme and as such, I have held the position of Director of LGIASuper since 1 July 2018. I receive remuneration from this role and this is noted in my Register of Interests.

Any decision-making by Council or Council officers on matters specified in (1) and (2) above may be either beneficial or detrimental to the interests of Palisade Investment Partners, LGIASuper and other entities with a shareholding in the Sunshine Coast Airport.

Other entities with an interest in the Sunshine Coast Airport are:

- Pinnacle Funds Services Limited as responsible entity for Palisade Investment Partner's Diversified Infrastructure Fund No. 1 and
- Perpetual Trust Services Limited as responsible entity for Palisade Investment Partner's Diversified Infrastructure Fund No. 2.

In accordance with s150EK(1) of the *Local Government Act 2009*, Councillor M Jamieson left the place at which the meeting was being held, including the area set aside for the public, and stayed away while the Declarable Conflict of Interest notified by Councillor M Suarez was considered and voted on.

The Deputy Mayor took the Chair.

#### NOTIFICATION OF INTEREST

In accordance with s150EQ(3)(c)(i) of the *Local Government Act 2009*, Councillor M Suarez gave notice of a Declarable Conflict of Interest in relation to a previously held position of President of the Flight Path Forum as follows:

I, Councillor Suarez, notify that I have a **Declarable Conflict of Interest** in so far as I previously held the position of President of the Flight Path Forum, prior to my election as a Councillor of the Sunshine Coast Regional Council in 2020.

My historical position and relationship/work with the Flight Path Forum could reasonably be presumed to create a perceived conflict between my personal interests and the public interest which I will seek to represent as Council's appointed representative on the Sunshine Coast Airport Community Aviation Forum.





*I wish to take up the position of Council's appointed representative on the Sunshine Coast Airport Community Aviation Forum, however will not do so until such time as Council considers this Declarable Conflict of Interest at this Ordinary Meeting, 25 March 2021.*

### **Council Resolution**

**Moved: Councillor P Cox**  
**Seconded: Councillor J Natoli**

*In accordance with s150ES(3)(a)(i) of the Local Government Act 2009, that despite Councillor M Suarez's conflict of interest, Councillor M Suarez may participate in discussions, deliberations and or decisions relating to the Sunshine Coast Airport Community Aviation Forum due to the historical/in-depth knowledge of the issue held by the Councillor.*

**Carried unanimously.**

**In accordance with s150ET(2) of the Local Government Act 2009, Councillor M Suarez was not eligible to vote on this matter.**

**Councillor M Jamieson was absent for the discussion and vote on this motion.**

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**The Mayor returned to the Chair at this time.**

**7 PRESENTATIONS / COUNCILLOR REPORTS****7.1 PRESENTATION - LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND MAYORS' PLEDGE - 'NOT IN OUR BACKYARD - STOP ABUSE AT THE START'**

Councillor M Jamieson advised the Council as follows:

*Research indicates that **1 in 6 women have experienced physical violence** by a current or previous partner, while **1 in 4 women and 1 in 6 men have experienced emotional abuse**. Between July 2006 and June 2020, there was a total of **350 domestic and family homicides in Queensland**.*

*In my role as President of the Local Government Association of Queensland, I have initiated a new domestic and family violence campaign: **Not in our Backyard – stop abuse at the start** – and I have called on all Queensland Mayors to sign the pledge and back this campaign.*

*This campaign is something that I am personally committed to and it has been designed in response to the report, **Not Now, Not Ever: Putting an end to domestic and family violence in Queensland**, which confirmed the importance of all spheres of government working together to combat this issue.*

*As Mayor of the Sunshine Coast Council, I wanted to take this opportunity to formally sign the pledge within our formal meeting, to reinforce my commitment and that of our Sunshine Coast Council to addressing this scourge of domestic and family violence in both our workplace and our community.*

**Council Resolution**

**Moved: Councillor R Baberowski**

**Seconded: Councillor W Johnston**

*That Council:*

- (a) recognise Mayor Jamieson's signing of the pledge in support of the Local Government Association of Queensland's campaign – **Not in our Backyard – stop abuse at the start**, and*
- (b) pledges its commitment to addressing domestic and family violence in our workplaces and community.*

**Carried unanimously.**

**8 REPORTS DIRECT TO COUNCIL****8.1 SUNSHINE COAST INNOVATE RECONCILIATION ACTION PLAN 2021-2022**

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File No:	Council meetings
Author:	Senior Advisor First Nations Partnerships Economic & Community Development Group
Appendices:	App A - Sunshine Coast Innovate Reconciliation Action Plan 2021-2022
Attachments:	Att 1 - Sunshine Coast Innovate Reconciliation Action Plan 2017- 2019 Implementation Summary Report

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Aunty Helena Gulash, Kabi Kabi First Nations Elder provided a Welcome to Country.

**Council Resolution** (OM21/21)

Moved: Councillor D Law  
Seconded: Councillor J O'Pray

*That Council:*

- (a) receive and note the report titled "***Sunshine Coast Innovate Reconciliation Action Plan 2021-2022***"
- (b) adopt the Sunshine Coast Innovate Reconciliation Action Plan 2021-2022 (Appendix A)
- (c) authorise the Chief Executive Officer to refer the Sunshine Coast Innovate Reconciliation Action Plan 2021-2022 to Reconciliation Australia for endorsement
- (d) authorise the Chief Executive Officer to make minor administrative amendments to finalise the Sunshine Coast Innovate Reconciliation Action Plan 2021-2022 and
- (e) refer the additional budget request of \$155,000 for consideration in the 2021/22 budget processes.

Carried unanimously.



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**8.2 COMMUNITY ENGAGEMENT POLICY**

**File No:** Council Meetings  
**Author:** Community Development and Engagement Lead  
Economic & Community Development Group  
**Appendices:** App A - Draft Community Engagement Policy  
**Attachments:** Att 1 - Community Engagement: Excellence in Engagement  
Framework  
Att 2 - Community Engagement Action Plan

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**Council Resolution** (OM21/22)

**Moved:** Councillor D Law  
**Seconded:** Councillor C Dickson

*That Council:*

- (a) receive and note the report titled "***Community Engagement Policy***"
- (b) adopt the *Community Engagement Policy (Appendix A)*
- (c) note the *Community Engagement: Excellence in Engagement Framework (Attachment 1)*, and the *Community Engagement Action Plan (Attachment 2)*, and
- (d) refer the additional budget request of \$176,000 for consideration in the 2021/22 budget processes.

**Carried unanimously.**

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**8.3 HONEY FARM SPORT & RECREATION PRECINCT MASTER PLAN**

**File No:** Council Meetings  
**Author:** Team Leader Sports Planning and Development  
Economic & Community Development Group  
**Appendices:** App A - Honey Farm Sport and Recreation Precinct Master Plan  
(March 2021)

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**Council Resolution** (OM21/23)

**Moved:** Councillor P Cox  
**Seconded:** Councillor R Baberowski

*That Council:*

- (a) *receive and note the report titled "**Honey Farm Sport & Recreation Precinct Master Plan**"*
- (b) *endorse the "Honey Farm Sport & Recreation Precinct Master Plan" (Appendix A) and*
- (c) *refer an additional allocation of \$6 million between 2026 – 2028 within Council's 10 Year Capital Works Program to support master plan deliverables.*

**Carried unanimously.**

**8.4 FESTIVE SEASON PROGRAM REVIEW**

**File No:** Council Meetings  
**Author:** Manager Arts Heritage and Libraries  
Economic & Community Development Group  
**Attachments:** App A - Festive Season Program Review 2020/21

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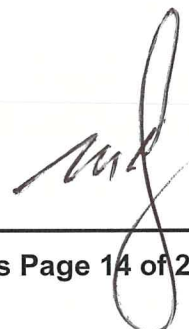
**Council Resolution** (OM21/24)

**Moved:** Councillor D Law  
**Seconded:** Councillor R Baberowski

*That Council:*

- (a) receive and note the report titled "***Festive Season Program Review***"
- (b) endorse the recommended Festive Season Program model as outlined in this report and detailed in Appendix A
- (c) authorise the Chief Executive Officer to refer the funding for the Festive Season Program, as outlined in this report, to the 2021/22 budget and
- (d) authorise the Chief Executive Officer to develop a community grants program to support localised, community organised festive, celebration and commemorative events over multiple years.

**Carried unanimously.**





**8.5 CALOUNDRA ADMINISTRATION BUILDING REPURPOSING**

File No:	Council Report
Authors:	Director – Major Projects and Strategic Property Office of the CEO Project Officer, Major Projects Office of the CEO
Appendices:	App A - Library Design Brief
Attachments:	Att 1 - Project Overview Att 2 - Due Diligence Report Att 3 - Preliminary Design Report

**Council Resolution** (OM21/25)

Moved: Councillor T Landsberg  
Seconded: Councillor R Baberowski

*That Council:*

- (a) receive and note the report titled "***Caloundra Administration Building Repurposing***"
- (b) approve the commencement of detailed design for the Caloundra Administration Building Repurposing Project based on the proposed design as contained within Appendix A and
- (c) request the Chief Executive Officer to develop an operational management plan by 30 June 2022 for the shared use of the Caloundra Administration building as recommended in this report.

**Carried unanimously.**

**Council Resolution**

Moved: Councillor R Baberowski  
Seconded: Councillor W Johnston

*That Council grant Councillor T Landsberg an extension of time for five minutes to speak further to the motion.*

**Carried unanimously.**

8.6 FEBRUARY 2021 FINANCIAL PERFORMANCE REPORT

File No: Financial Reports  
Author: Coordinator Financial Services  
Business Performance Group  
Attachments: Att 1 - Monthly Financial Performance Report  
Att 2 - 2020\_21 Capital Grant Funded Project Report February  
2021

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Council Resolution (OM21/26)

Moved: Councillor E Hungerford  
Seconded: Councillor J Natoli

*That Council receive and note the report titled "February 2021 Financial Performance Report".*

Carried unanimously.

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**8.7 CONSOLIDATION OF LOCAL LAWS AND SUBORDINATE LOCAL LAWS**

**File No:** Council Meeting  
**Author:** Manager Corporate Governance  
Office of the CEO  
**Appendices:** App A - Consolidated Local Law No. 3 (Community Health and Environmental Management) 2011  
App B - Consolidated Subordinate Local Law No. 3 (Community Health and Environmental Management) 2011

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**Council Resolution** (OM21/27)

**Moved:** Councillor E Hungerford  
**Seconded:** Councillor C Dickson

*That Council:*

- (a) receive and note the report titled "***Consolidation of Local Laws and Subordinate Local Laws***" and
- (b) resolve to adopt consolidated versions of:
  - (i) Sunshine Coast Regional Council Local Law No. 3 (Community Health and Environmental Management) 2011 (Appendix A)
  - (ii) Sunshine Coast Regional Council Subordinate Local Law No. 3 (Community Health and Environmental Management) 2011 (Appendix B).

**Carried unanimously.**



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**8.8 DELEGATION TO THE CHIEF EXECUTIVE OFFICER**

**File No:** Council Meeting  
**Author:** Manager Corporate Governance  
Office of the CEO  
**Appendices:** App A - Delegation to the Chief Executive Officer (2016-73 V6.0)  
**Attachments:** Att 1 - Delegations - Guiding Principles (Delegations from  
Council to the CEO)

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**Council Resolution** (OM21/28)

**Moved:** Councillor E Hungerford  
**Seconded:** Councillor W Johnston

*That Council:*

- (a) receive and note the report titled "***Delegation to the Chief Executive Officer***"
- (b) delegate powers to the Mayor to notify the Minister Foreign Affairs in accordance with the requirements of the Australia's Foreign Relations (State and Territory Arrangements) Act 2020 (Cth)
- (c) adopt Delegation 2016-73 (v6) Delegation to the Chief Executive Officer (Appendix A) and
- (d) note that all other existing specific delegations of authority to the Chief Executive Officer are retained.

**Carried unanimously.**

9 NOTIFIED MOTIONS

NIL

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10 TABLING OF PETITIONS

NIL

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**11 CONFIDENTIAL SESSION**

**CLOSURE OF THE MEETING TO THE PUBLIC**

**Council Resolution**

**Moved: Councillor M Suarez**  
**Seconded: Councillor E Hungerford**

*That the meeting be closed to the public pursuant to s254J(3)(g) of the Local Government Regulation 2012 to consider the following items:*

11.1 *Confidential - Not for Public Release - Strategic Land Acquisitions, Bli Bli*

**Carried unanimously.**

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**RE-OPENING OF THE MEETING TO THE PUBLIC**

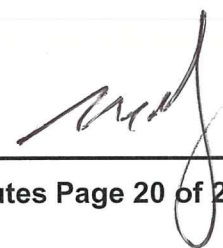
**Council Resolution**

**Moved: Councillor J Natoli**  
**Seconded: Councillor D Law**

*That the meeting be re-opened to the public.*

**Carried unanimously.**

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**11.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - STRATEGIC LAND ACQUISITIONS, BLI BLI**

**File No:** Council Report  
**Authors:** Coordinator Open Space and Social Policy  
Liveability & Natural Assets Group  
Coordinator Strategic Property  
Office of the CEO

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In preparing this report, the Chief Executive Officer recommends it be considered confidential in accordance with s254J(3)(g) of the *Local Government Regulation 2012* as it contains information relating to negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.

The report is confidential in respect to the content and timeframes of negotiations with the landowners and recognising that, until Council makes a decision and the sale contracts are executed, the acquisition has no certainty.

Public disclosure at this time would potentially impact adversely on the finalisation of a current negotiation process and Council's ability to secure the land parcels at a price that represents the best value for the ratepayers of the region.

The report contains a recommendation to release details relating to the site locations and price of the acquisitions once the negotiations have been finalised and the transfer of the property titles has been registered with the Titles Registry.

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**Council Resolution** (OM21/29)**Moved:** Councillor M Suarez**Seconded:** Councillor J Natoli*That Council:*

- (a) *authorise the Chief Executive Officer to finalise and execute contracts for the acquisition of the identified properties at Bli Bli, which are the subject of this report and*
- (b) *authorise the Chief Executive Officer to publicly release the property details and acquisition prices once the ownership of the properties has transferred to Council.*

**Carried unanimously.**



**12 NEXT MEETING**

The next Ordinary Meeting will be held on 29 April 2021.

**13 MEETING CLOSURE**

The meeting closed at 12:16pm.

Confirmed 29 April 2021.

  
CHAIR

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- 14 APPENDICES
- 8.1 SUNSHINE COAST INNOVATE RECONCILIATION ACTION PLAN 2021-2022 – APP A – SUNSHINE COAST INNOVATE RECONCILIATION ACTION PLAN 2021-2022
- 8.2 COMMUNITY ENGAGEMENT POLICY – APP A – DRAFT COMMUNITY ENGAGEMENT POLICY
- 8.3 HONEY FARM SPORT & RECREATION PRECINCT MASTER PLAN – APP A – HONEY FARM SPORT AND RECREATION PRECINCT MASTER PLAN (MARCH 2021)
- 8.4 FESTIVE SEASON PROGRAM REVIEW – APP A – FESTIVE SEASON PROGRAM REVIEW 2020/21
- 8.5 CALOUNDRA ADMINISTRATION BUILDING REPURPOSING – APP A – LIBRARY DESIGN BRIEF
- 8.7 CONSOLIDATION OF LOCAL LAWS AND SUBORDINATE LOCAL LAWS – APP A – CONSOLIDATED LOCAL LAW NO. 3 (COMMUNITY HEALTH AND ENVIRONMENTAL MANAGEMENT) 2011
- 8.7 CONSOLIDATION OF LOCAL LAWS AND SUBORDINATE LOCAL LAWS – APP B – CONSOLIDATED SUBORDINATE LOCAL LAW NO. 3 (COMMUNITY HEALTH AND ENVIRONMENTAL MANAGEMENT) 2011
- 8.8 DELEGATION TO THE CHIEF EXECUTIVE OFFICER – APP A – DELEGATION TO THE CHIEF EXECUTIVE OFFICER (2016-73 V6.0)

*[A long, thin, curved line, possibly a signature or a decorative flourish, extending from the bottom left towards the top right.]*

*[A handwritten signature or mark, possibly reading "m. d." or similar, located in the lower right quadrant.]*