



# **RECOMMENDATIONS**

## **PERFORMANCE AND SERVICE COMMITTEE MEETING**

**Tuesday 14 February 2012**

**Commencing at 9.00am**

**Council Chambers, 9 Pelican Street, Tewantin**

**COMMITTEE MEMBERS** (Quorum – 4)

Councillor C Thompson – Division 4 (Chair)

Councillor R Abbot – Mayor

Councillor T Dwyer – Division 2

Councillor J McKay – Division 5

Councillor C Dickson – Division 6

Councillor D Blumel – Division 8

Councillor P Tatton – Division 10

Councillor L Brennan – Division 12

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## 1 DECLARATION OF OPENING

The Chair declared the meeting opened at 9.00 am.

## 2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE

### COMMITTEE MEMBERS

Councillor C Thompson	Division 4 (Chair)
Councillor R Abbot	Mayor (Absent Items 4.2.1 – 4.4.1)
Councillor T Dwyer	Division 2
Councillor J McKay	Division 5 (Absent Item 4.1.1)
Councillor D Blumel	Division 8
Councillor P Tatton	Division 10
Councillor L Brennan	Division 12

### EXECUTIVE LEADERSHIP TEAM

Chief Executive Officer  
Executive Director Finance Business  
Executive Director Infrastructure Services  
Executive Director Community Services

### APOLOGIES

Councillor C Dickson                      Division 6

### NON COMMITTEE MEMBERS

Councillor K Jones	Division 3 # (Items 4.1.2 – 4.2.1 only)
Councillor E Hungerford	Division 7 # (Items 4.1.1 – 4.2.1 only)
Councillor V Griffin	Division 9 # (Items 4.1.1 & 4.1.2 only)

# Non-Committee members attend meetings at their own discretion.

### COUNCIL OFFICERS

Manager Finance  
Manager Economic Development  
Broadband and Digital Economy Manager  
Manager Corporate Governance  
Corporate Planning and Reporting Manager  
Manager Environmental Operations  
Planning Coordinator Environmental Operations  
Community Sports and Facility Planning Manager  
Creative Communities Manager

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### **3 OBLIGATIONS OF COUNCILLORS**

#### **3.1 *DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS***

Pursuant to Section 172 of the *Local Government Act 2009*, no declarations of material personal interest were made during this meeting.

#### **3.2 *DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS***

Pursuant to Section 173 (2) of the *Local Government Act 2009*, no declarations of conflict of interest were made during this meeting.

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## 4 REPORTS

### 4.1 FINANCE AND BUSINESS

#### 4.1.1 BUDGET DEVELOPMENT 2012/2013

File No: ECM 14 February 2012  
Author: Manager Finance  
Finance and Business

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#### OFFICER/COMMITTEE RECOMMENDATION

Moved: Councillor T Dwyer  
Seconded: Councillor D Blumel

That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:

*That Council:*

- (a) receive and note the report titled "Budget Development 2012/2013"; and
- (b) endorse the option to adopt the 2012/2013 budget by 30 June 2012.

**Carried.**

#### COMMITTEE RECOMMENDATION

Moved: Councillor T Dwyer  
Seconded: Councillor D Blumel

That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:

*That Council request the Chief Executive Officer to write to both the Minister and Shadow Minister for Local Government and Planning advocating for an October election date as part of future fixed term elections for Local Government, on the basis that an October election date allows for improved budget preparations and business planning for incoming Councils.*

**Carried.**

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**4.1.2 FREE WI-FI TRIALS IN PUBLIC PLACES**

**File No:** ECM 14 February 2012  
**Author:** Broadband and Digital Economy Manager  
Finance and Business  
**Attachment:** [Att 1 - Sunshine Coast Free WiFi providers](#) (PSC Att Pg 3)

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**OFFICER/COMMITTEE RECOMMENDATION**

**Moved:** Councillor L Brennan  
**Seconded:** Councillor J McKay

**That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:**

*That Council:*

- (a) *receive and note the report titled "Free WiFi Trials in Public Places";*
- (b) *subject to the procurement of a suitable private Wi-Fi partner and the identification of the required funding through the budget review process, authorise the Chief Executive Officer to establish a free Wi-Fi internet access trial in public places for one year, with the trial sites being located at:*
  - (i) *Mooloolaba Esplanade;*
  - (ii) *Gympie Terrace, Noosaville;*
  - (iii) *Kings Beach, Caloundra;*
  - (iv) *Montville township; and*
- (c) *authorise the Chief Executive Officer to commission an independent evaluation of the free Wi-Fi internet access trial after one year from its commencement, with the results of the evaluation and projected cost estimates to be reported to council for consideration prior to the continuation of the service at the trial sites and any extension of the trial to other locations.*

**Carried.**

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**4.1.3 PROPOSED AMENDMENT SUBORDINATE LOCAL LAW NO. 1 (PARKING) 2012****File No:** ECM 14 February 2012**Author:** Manager Corporate Governance  
Finance and Business**Attachment:** [Att 1 - Amendment Subordinate Local Law No 1 \(Parking\) 2012](#)  
(PSC Att Pg 5)

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**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled "Proposed Amendment Subordinate Local Law No. 1 (Parking) 2012";
- (b) resolve to propose to make *Amendment Subordinate Local Law No. 1 (Parking) 2012*;
- (c) resolve, in relation to *Amendment Subordinate Local Law No. 1 (Parking) 2012*, to adjust its process for making local laws resolved on 1 June 2010 pursuant to section 29(1) of the *Local Government Act 2009*, by excluding community consultation for the following reasons:
  - (i) the amendments reduce the penalty infringement notice amount for certain parking offences and therefore do not negatively impact on residents of the Sunshine Coast Regional Council area;
- (d) resolve that proposed *Amendment Subordinate Local Law No. 1 (Parking) 2012* has been reviewed in accordance with section 38 of the *Local Government Act 2009* and that, taking into consideration the circumstances of the Sunshine Coast Regional Council area, the law does not contain any possible anti-competitive provisions. The subordinate local law relates to the regulation of parking and does not relate to a commercial activity; and
- (e) accordingly resolve to make *Amendment Subordinate Local Law No. 1 (Parking) 2012*.

**COMMITTEE RECOMMENDATION****Moved:** Councillor T Dwyer**Seconded:** Councillor L Brennan

**That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:**

*That Council:*

- (a) *receive and note the report titled "Proposed Amendment Subordinate Local Law No. 1 (Parking) 2012";*
- (b) *resolves to propose to make Amendment Subordinate Local Law No. 1 (Parking) 2012 as detailed in Attachment 1 with the following amendments to the new Schedule 4 inserted by section 3, which relate to the infringement notice penalty amounts detailed in Column 2 for section 106 and section 205 offences:*

<b>Column 1</b>	<b>Column 2</b>
<b>Minor traffic offence</b>	<b>Infringement notice penalty</b>
<i>*Paid parking offences provided for in section 106 (Paid parking offences) of the Transport Operations (Road Use Management) Act 1995.</i>	<i>3/10 penalty unit</i>
<i>The offence provided for section 205 (parking for longer than indicated) of the Transport Operations (Road Use Management – Road Rules) Regulation 2009</i>	<i>1/2 penalty unit</i>

- (c) *resolves in relation to Amendment Subordinate Local Law No. 1 (Parking) 2012 (as amended in (b) above), to adjust its process for making local laws resolved on 1 June 2010 pursuant to section 29(1) of the Local Government Act 2009, by excluding community consultation for the following reasons:*
- (i) *the amendments reduce the penalty infringement notice amount for certain parking offences and therefore do not negatively impact on residents of the Sunshine Coast Regional Council area;*
- (d) *resolves that proposed Amendment Subordinate Local Law No. 1 (Parking) 2012 (as amended in (b) above) has been reviewed in accordance with section 38 of the Local Government Act 2009 and that, taking into consideration the circumstances of the Sunshine Coast Regional Council area, the law does not contain any possible anti-competitive provisions. The subordinate local law relates to the regulation of parking and does not relate to a commercial activity; and*
- (e) *accordingly resolves to make Amendment Subordinate Local Law No. 1 (Parking) 2012 as amended in (b) above.*

**Carried.**



**4.1.4 QUARTERLY PROGRESS REPORT - QUARTER 2, 2011-2012****File No:** 4.16.4**Author:** Corporate Planning and Reporting Manager  
Finance and Business**Appendices:** [App A - CEO Quarterly Progress Report](#) (PSC Att Pg 9)  
[App B - Operational Plan Activities](#) (PSC Att Pg 50)**Attachment:** [Att 1 - Legal Proceedings Report \(confidential\)](#) (PSC Conf Att Pg 3)

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**OFFICER/COMMITTEE RECOMMENDATION****Moved:** Councillor D Blumel**Seconded:** Councillor L Brennan

**That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:**

*That Council:*

- (a) *receive and note the report titled "Quarterly Progress Report - Quarter 2, 2011-2012";*
- (b) *note the Chief Executive Officer's Quarterly Progress Report – Quarter 2, 1 October 2011 to 31 December 2011 (Appendix A); and*
- (c) *note the Operational Plan Activities Report – Quarter Ended December 2011 (Appendix B) reporting on the implementation of the Corporate and Operational Plans.*

**Carried.**

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## 4.2 INFRASTRUCTURE SERVICES

### 4.2.1 ENVIRONMENTAL FUNCTIONS - OPERATIONAL SERVICE LEVELS

**File No:** ECM 14 February 2012  
**Author:** Manager Environmental Operations  
Infrastructure Services  
**Appendix:** [App A - Environmental Functions Operational Service Levels Review](#) (PSC Att Pg 93)

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#### OFFICER/COMMITTEE RECOMMENDATION

**Moved:** Councillor J McKay  
**Seconded:** Councillor P Tatton

**That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:**

*That Council:*

- (a) *receive and note the report titled "Environmental Functions - Operational Service Levels";*
- (b) *endorse the defined operational service levels for each of the environmental functions (Appendix A); and*
- (c) *note a future report will be presented that outlines the current state of assets managed by Environmental Operations as a component of the asset management plan presentations in the forthcoming budget.*

**Carried.**

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### 4.3 COMMUNITY SERVICES

#### 4.3.1 BALLINGER PARK SPORTS COMPLEX MASTER PLAN

**File No:** ECM 14 February 2012

**Author:** Community Sport and Facility Planning Manager  
Community Sports and Facility Planning Unit - Senior Project  
Officer,  
Community Services

**Appendix:** [App A - Ballinger Sports Complex Masterplan Final](#) (PSC Att Pg 137)

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#### OFFICER/COMMITTEE RECOMMENDATION

**Moved:** Councillor L Brennan

**Seconded:** Councillor P Tatton

**That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:**

*That Council:*

- (a) *receive and note the report titled "Ballinger Park Sports Complex Master Plan";*
- (b) *adopt the Ballinger Park Sports Complex Master Plan (Appendix A) and implement future stages of development for the Ballinger Park Sports Complex in accordance with the revised master plan, subsequent development priorities as outlined within this report, successful application of external funding and councils annual budget process including ten year capital works program; and*
- (c) *present the Ballinger Park Sports Complex Master Plan and prioritised staged implementation to the relevant sporting and recreation user groups and wider community.*

**Carried.**

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**4.3.2 ARTS INDUSTRY INCUBATORS FEASIBILITY STUDY REPORT****File No:** ECM 14 February 2012**Author:** Creative Communities Manager  
Community Services**Appendix:** [App A - Arts Incubation Costed Implementation Strategy](#) (PSC Att Pg 205)  
[App B - Sunshine Coast Arts Industry Incubators Report](#) (PSC Att Pg 215)

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**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled "Arts Industry Incubators Feasibility Study Report";
- (b) receive and note the consultant report titled "Arts Industry Incubators Feasibility Study – Costed Implementation Strategy (Appendix A); and
- (c) receive and note the consultant report titled "Sunshine Coast Arts Incubators Feasibility Study – Report" (Appendix B)
- (d) refer the initiative to the 2012/2013 budget development process for funding consideration.

**COMMITTEE RECOMMENDATION****Moved:** Councillor L Brennan**Seconded:** Councillor J McKay**That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:***That Council:*

- (a) receive and note the report titled "Arts Industry Incubators Feasibility Study Report";*
- (b) receive and note the consultant report titled "Arts Industry Incubators Feasibility Study – Costed Implementation Strategy (Appendix A);*
- (c) receive and note the consultant report titled "Sunshine Coast Arts Incubators Feasibility Study – Report" (Appendix B);*
- (d) refer the initiative to the 2012/2013 budget development process for funding consideration; and*
- (e) recognise linkages between community services, strategic planning and economic development in regard to the Creative Industry initiatives.*

**Carried.**

## **4.4 EXECUTIVE OFFICE**

### **4.4.1 AUDIT COMMITTEE REPORT 30 JANUARY 2012**

**File No:** ECM 14 February 2012

**Author:** Manager Audit and Assurance  
Executive Office

**Appendix:** [App A - Audit Committee Minutes 300112](#) (PSC Att Pg 269)

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#### **OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled "Audit Committee Report 30 January 2012";
- (b) note and implement the recommendations from the Audit Committee Minutes 30 January 2012 (Appendix A); and
- (c) acknowledge and thank the professional external members of the Audit Committee for their contribution during this term of council.

#### **COMMITTEE RECOMMENDATION**

**Moved:** Councillor T Dwyer

**Seconded:** Councillor C Thompson

**That the Performance and Service Committee recommend to Council for its consideration at the Ordinary Meeting to be held on Wednesday 22 February 2012:**

*That Council:*

- (a) receive and note the report titled "Audit Committee Report 30 January 2012";*
- (b) note and implement the recommendations from the Audit Committee Minutes 30 January 2012 (Appendix A);*
- (c) acknowledge and thank the professional external members of the Audit Committee for their contribution during this term of council and thank also the internal audit team; and*
- (d) request the Chief Executive Officer to provide regular written reports to Council on strategic risk as identified to the Audit Committee.*

**Carried.**

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**5 CONFIDENTIAL REPORTS**

Nil.

**6 NEXT MEETING**

Nil.

**7 MEETING CLOSURE**

The meeting closed at 11.56 am.

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