

Agenda

Post Election Meeting

Wednesday 23 May 2012

commencing at 10.00am

Lake Kawana Community Centre, Sportsmans Parade, Bokarina

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1 WELCOME AND OPENING

2 DECLARATION OF OFFICE

The Chief Executive Officer to accept a declaration of office from each councillor.

3 MAYORS ADDRESS

4 COUNCILLORS ADDRESS

5 APPOINTMENT OF DEPUTY MAYOR

6 REPORT TO COUNCIL

6.1 COUNCIL MEETINGS-POST ELECTION MEETING MATTERS

File No: ECM
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Finance and Business

PURPOSE

The purpose of this report is for Council to consider the date and times for holding future Council meetings and the Councillor memberships of the Sunshine Coast Local Disaster Management Group and the Sunshine Coast Regional Council (SCRC) Audit Committee.

EXECUTIVE SUMMARY

This report deals with two topics, firstly Council's statutory meetings and secondly fulfilling Council's statutory requirements relating to the memberships of the Sunshine Coast Local Disaster Management Group and the Audit Committee.

In accordance with the *Local Government Act 2009* and the *Local Government (Operations) Regulation 2010*, Council at its post election meeting is required to consider the day and times of future meetings which are to be held at least once per month at one of Council's offices.

It is proposed that Council meetings be held on a four weekly cycle commencing Wednesday 30 May 2012 at 10:00 am for a three month period and that the location of meetings be rotated between the Nambour, Tewantin and Caloundra offices.

During the three month period Council will further consider meeting arrangements and matters relating thereto, including future meeting days and times beyond the initial three month period.

In relation to Council appointing Councillors as members of the Sunshine Coast Local Disaster Management Group and the SCRC Audit Committee, it is proposed that Cr Tim Dwyer continue as the councillor member on the Local Disaster Management Group, and Cr Tim Dwyer and Cr Chris Thompson continue as councillor members on the SCRC Audit Committee with the Mayor as ex officio member of each, in accordance with the *Local Government Act 2009*.

OFFICER RECOMMENDATION

That Council:

- (a) note the report titled "Council Meetings-Post Election Meeting Matters";
- (b) conduct the first Ordinary Meeting of Council at 10:00am, Wednesday 30 May 2012 at the Nambour office with subsequent Ordinary Meetings of Council to be as follows:

- Thursday 28 June 2012, commence at 10:00 am at the Tewantin office;
- Thursday 26 July 2012, commence at 10:00 am at the Caloundra office.

- (c) review the meeting arrangements for Council within three months; and
- (d) appoint Cr Tim Dwyer as a continuing member on the Sunshine Coast Local Disaster Management Group and both Cr Tim Dwyer and Cr Chris Thompson as continuing members on the Sunshine Coast Regional Council Audit Committee, until such time as otherwise resolved by council.

FINANCE AND RESOURCING

The financial implications of this meeting format and the relevant implications will be considered in the review to be undertaken and reported to Council.

CORPORATE PLAN

Corporate Plan Theme: *Great Governance*

Emerging Priority: 8.1 Ethical, accountable and transparent decision-making
Strategy: 8.1.2 Ensure legislative compliance and awareness

CONSULTATION

This report has been prepared at the request of the Council. Preliminary consultation has occurred with: Cr Tim Dwyer; Cr Chris Thompson; the Chief Executive Officer, the Local Disaster Coordinator; and the Manager Audit and Assurance.

External Consultation

There was no external consultation required for this matter.

Community Engagement

There was no community engagement required for this matter.

PROPOSAL

The *Local Government Act 2009* requires Council to adopt the meeting structure for the formal decision making process. In determining the most appropriate future structure for Council meetings and matters relating thereto, a review will be undertaken and recommendations reported to council at the conclusion of the three month period.

In relation to Councillor membership of the Sunshine Coast Local Disaster Management Group and the Audit Committee, in addition to recognising the Mayor (ex officio), it is proposed that Cr Tim Dwyer continue in his role on the Sunshine Coast Local Disaster Management Group and Cr Tim Dwyer and Cr Chris Thompson continue in their roles as members on the Audit Committee.

The continuing Councillors possess the necessary experience and expertise, and such membership meets obligations under the *Disaster Management Act 2003* and the *Local Government (Finance, Plans and Reporting) Regulation 2010*.

Legal

Council is required to meet its statutory obligations under the *Local Government Act 2009* relating to council meetings, the *Local Government (Operations) Regulation 2010* (LGOR), the *Disaster Management Act 2003* and the *Local Government (Finance, Plans and Reporting) Regulation 2010*, specifically:

- Section 175 (1)(a) of the *Local Government Act 2009* relating to post election meetings, requires that a local government must hold a meeting within 14 days after the conclusion of each quadrennial election.
- Section 52 (1) of the *LGOR* relating to the Agenda of post-election meetings, requires that the matters a local government must consider at a post-election meeting include the day and time or holding other meetings.
- Section 54 (1) & (2) of the *LGOR* relating to place of meetings, requires that all meetings of a local government are to be held at one of its public offices. However, a local government may, by resolution, fix another place for a particular meeting.
- Section 33 (3) of the *Local Disaster Management Act 2003*, requires that at least one person appointed under the subsection must be a Councillor of a local government and that the local government member possess the necessary expertise to be a member.
- Section 159 *LGOR* relating to the composition of the audit committee, requires that a local government must appoint 2 councillors to be members of the committee.

Risk

Council is required to meet its statutory obligations in relation to the consideration of the day and time of holding the meetings of the local government.

Previous Council Resolutions

There are no previous council resolutions relating to the day and times of meetings with the commencement of the new term of Council.

Critical Dates

It is proposed that Council will review meeting arrangements with a future report presented to council in July 2012.

Implementation

It is proposed that:

- the Meeting Management Team update the corporate meetings calendar and publish the details of future Council meetings on the internet and corporate website;
- internal stakeholders be notified of the changes to ensure outlook calendars are updated;
- the local media are advised of meeting dates; and
- further review of meeting arrangements is to be undertaken and reported to Council.

7 NEXT MEETING

The next Ordinary Meeting will be held on 30 May 2012 in the Nambour Council Chambers, corner Currie and Bury Streets, Nambour.

8 MEETING CLOSURE
