



AGENDA

ORDINARY MEETING

Wednesday 4 April 2012

commencing at 1.00pm

Council Chambers, Corner Currie and Bury Streets, Nambour

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1 DECLARATION OF OPENING

On establishing there is a quorum, the Chair will declare the meeting open.

2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE**3 RECEIPT AND CONFIRMATION OF MINUTES**

That the minutes of the Council meeting held on 14 March 2012 be received and confirmed.

4 OBLIGATIONS OF COUNCILLORS**4.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 172 of the *Local Government Act 2009*, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

4.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS

Pursuant to Section 173 of the *Local Government Act 2009*, a councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the councillor's personal interest the matter and if the councillor participates in the meeting in relation to the matter, how the councillor intends to deal with the real or perceived conflict of interest.

5 MAYORAL MINUTE**6 PRESENTATIONS**

7 REPORTS DIRECT TO COUNCIL

7.1 EXECUTIVE OFFICE

7.1.1 SUNSHINE COAST COUNCIL 2008 – 2012 SIGNIFICANT ACHIEVEMENTS

File No: ECM 4 April 2012

Author: Chief Executive Officer

Attachment: [Att 1 – Snapshot of Significant Achievements](#) (OM Att Pg 3)

PURPOSE

The “Sunshine Coast Council 2008 – 2012 Significant Achievements” report provides an overview of the significant achievements of the Council in its first term and the context within which these have been delivered.

EXECUTIVE SUMMARY

In its first term the Sunshine Coast Council has been focused on delivering quality services and outcomes to its customers and communities, whilst at the same time establishing the new organisation and building the foundations for the future of the region.

This has been against a backdrop of significant change and challenge for Local Government in Queensland, including major impacts associated with State Government policy and planning decisions, significant disaster events and global financial upheaval.

Despite this, the Sunshine Coast Council has succeeded in delivering in line with its corporate and operational plans and with regard to the vision of being Australia’s most sustainable region – vibrant, green and diverse.

The attachment to this report provides examples of the significant achievements of Council in its first term. Whilst the listing is not exhaustive, it provides an indication of the solid foundation that has been laid for the sustainable future of the organisation and our region.

At this milestone it is important to acknowledge the hard work of everyone involved in Sunshine Coast Council’s achievements in its first term.

OFFICER RECOMMENDATION

That Council receive and note the report titled “Sunshine Coast Council 2008 – 2012 Significant Achievements”.

FINANCE AND RESOURCING

Preparation of this report and the attached “Sunshine Coast Council 2008 – 2012 Significant Achievements” has been undertaken within existing budget allocations.

CORPORATE PLAN

The sample of achievements recorded in the attachment to this report span the eight themes of the Sunshine Coast Council Corporate Plan 2009 – 2014.

CONSULTATION

Internal Consultation

All Departments have contributed samples of achievements for inclusion in the attached report.

External Consultation

External consultation was not required for the production of this report.

Community Engagement

Community Engagement was not required for the production of this report.

PROPOSAL

With the first term of the Sunshine Coast Council rapidly drawing to a close, it is timely to reflect on the achievements of the council throughout the past four years.

At this milestone it is important to acknowledge the hard work of everyone involved in Sunshine Coast Council's achievements.

Through the combined, committed and professional efforts of Council and staff, and through partnerships with the community and stakeholders, the Sunshine Coast Council has succeeded in:

1. continuing provision of a comprehensive range of services to its communities;
2. delivering key infrastructure;
3. developing and implementing key strategies and action plans;
4. supporting projects, initiatives and events of regional significance;
5. partnering important networks, associations and advisory groups;
6. establishing key corporate and governance arrangements; and
7. achieving recognition for its work.

The attachment to this report provides examples of the significant achievements of Council in its first term, with regard to the seven areas listed above. The listing is not exhaustive, as there are many more examples that are able to be cited. This selection, however, does demonstrate the solid foundation that has been laid for the sustainable future of the organisation and our region.

In reviewing the document, it is noteworthy that these achievements have been delivered over a period of time that has seen significant change and challenge in Local Government in Queensland generally and this region specifically, which has included (but is not limited to):

- building a new regional organisation;
- the global financial downturn;
- State Government's Water Reform program and the requirement to establish Unitywater;
- key planning decisions, including the State Government call-in of Caloundra South;
- major planning exercises such as development of the SEQ Regional Plan;
- the Queensland Water Commission's long term water strategy; and
- significant flooding events, beach erosion and a major oil spill on our coastline.

Legal

There are no legal implications for consideration.

Policy

There are no policy implications for consideration.

Risk

There are no identified risks associated with this report. It should be noted that the attached "Sunshine Coast Council 2008 – 2012 Significant Achievements" provides a sample of achievements for the term and is not intended to be an exhaustive listing of activities and accomplishments.

Previous Council Resolution

There are no previous council resolutions specifically relating to this report.

Related Documentation

Sunshine Coast Regional Council Corporate Plan 2009 – 2014.

Critical Dates

There are no critical dates relating to this report.

Implementation

There are no implementation implications relating to this report.

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7.2 FINANCE AND BUSINESS

7.2.1 FEBRUARY 2012 FINANCIAL PERFORMANCE REPORT

File No: ECM 4 April 2012

Author: Financial Services Manager
Finance and Business

Appendix: [App A - February 2012 Financial Performance Report](#) (OM Att Pg 23)

PURPOSE

To meet council's legislative obligations, a monthly report is to be presented to council on its financial performance. Being the last financial report in the current council term a high level budget review has also been undertaken.

EXECUTIVE SUMMARY

Council's financial results at 29 February 2012 show the organisation with a \$7.7 million better than forecasted operating position against the year to date budget.

The 29 February 2012 operating surplus variation of \$7.7 million is made up of higher than expected revenue of \$2.1 million (0.6%) and lower than anticipated operating expenses of \$5.6 million (2.6%).

At 29 February 2012, \$98.5 million or 47.8% of council's \$205.7 million 2011/2012 capital works program was financially complete.

During February, the 2011/2012 Operating and Capital Budgets were adjusted to accommodate reallocations between budget categories or line items. A number of transfers from reserves to capital were also made in February.

In addition to these reallocations, being the final financial report in the current council term, a high level budget review has been undertaken that reflects the major known budget variations for the 2011/2012 financial year.

As a result there has been a decrease to the operating deficit of \$836,000 which is, in the main part, due to transfers to reserves. The contribution to council has improved by \$70,000 as a result of the reallocations. Details are set out in Appendix A.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "February 2012 Financial Performance Report"; and**
- (b) approve the budget amendments for both operating and capital including transfers from reserves as outlined in the February 2012 Financial Performance Report (Appendix A).**

FINANCE AND RESOURCING

This report incorporates reallocations within both the 2011/2012 operating and capital budgets. As a result of the reallocations performed during February there has been a decrease to the operating deficit of \$836,000 which is, in the main part, due to transfers to reserves. The contribution to council has improved by \$70,000 as a result of the reallocations.

CORPORATE PLAN

Corporate Plan Theme: *Great Governance*

Emerging Priority: 8.1 Ethical, accountable and transparent decision-making
Strategy: 8.1.2 Ensure legislative compliance and awareness

Corporate Plan Theme: *Great Governance*

Emerging Priority: 8.2 Effective business management
Strategy: 8.2.1 Develop indicators and measure the performance of council and the success in achieving its vision

Corporate Plan Theme: *Great Governance*

Emerging Priority: 8.3 Strong financial management
Strategy: 8.3.2 Ensure council's financial performance is well managed and leads to a strong financial position

CONSULTATION

Internal Consultation

All departments or branches participated in the formation of the recommendations associated with this report.

External Consultation

No external consultation is required for this report.

Community Engagement

No community engagement is required for this report.

PROPOSAL

February 2012 finance performance

Council's financial results at 29 February 2012 show the organisation with a \$7.7 million better than forecasted operating position against the year to date budget.

The 29 February 2012 operating surplus variation of \$7.7 million is made up of higher than expected revenue of \$2.1 million and lower than anticipated operating expenses of \$5.6 million.

As at 29 February 2012 operating revenues are favourable to budget by \$2.1 million or 0.6%.

Development application fees remained steady in the month of February, and are continuing to show a year to date unfavourable variance of \$1.1 million. This is being offset by vacant positions not being filled and staff being seconded to other areas within council.

Interest received from investments continues to show a favourable variance of \$855,000, although this variance may be impacted in the coming months due to the decrease in interest rates.

Internal revenue continues to show a positive trend due to higher than budgeted internal recoveries to capital works of \$1.5 million. Community Services Fees and Charges are currently showing a favourable variance of \$480,000, which will be reduced with the recent changes to the parking fine fees.

At 29 February 2012, operating expenses were \$5.6 million or 2.6% under budget due to an underspend in materials and services of \$5.7 million.

The year to date labour variance is showing an unfavourable variance of \$483,000.

The underspend on materials and services continues, with a year to date favourable variance of \$5.7 million. This favourable variance is across three departments with favourable variances of \$3 million for Infrastructure Services, \$1.8 million for Finance and Business, and \$500,000 for Regional Strategy and Planning.

Of the favourable materials and services variance, approximately \$600,000 relates to projects and \$600,000 to levy expenditure which, if not spent by end of year, will be transferred to reserves. \$276,000 relates to legal appeals which will be settled before the end of the year and \$840,000 relates to an underspend in Building and Facilities, which could potentially relate to purchase orders not being receipted on time.

The year to date Value and Success Target for 2012/2013 is \$6.4 million. The main focus for achieving the target is close monitoring of expenditure and where possible making adjustments to respond to reductions in revenue. The favourable variance to budget at the end of February means that council is currently achieving the savings targets that have been set. As of 29 February 2012, \$1.5 million has been identified as specific savings by the various departments.

The end of year forecast \$8.1 million deficit is predominately the result of \$8.9 million of operating projects carried over from the last financial year. Therefore the deficit was funded by the previous financial year, which makes it a timing difference. The results at the end of February see council's operating position being a favourable variance of \$7.6 million to budget, which places council in a good position to deliver a better result than the current \$7.3 million deficit at 30 June 2012.

Efficiency gains are being captured by each department and, once it is confirmed that council will realise a financial gain, the project is being recognised against the value and success target. Currently 99 projects have been recognised, of which eight have contributed to the \$1.5 million in recognised savings.

As at 29 February 2012, \$98.5 million or 47.8% of council's \$205.7 million 2011/2012 Capital Works Program was financially complete. Infrastructure Services remain confident that the 90% completion rate will be met by 30 June 2012, however the continuing wet weather is starting to cause some delays to the capital works program.

Within the 2011/2012 Capital Works Program, \$31 million has been allocated to the Horton Park land acquisition which has now been finalised. Actual expenditure of \$4.2 million has been spent against this program however, at this stage, the remaining \$26.8 million is not expected to be spent this financial year. Excluding the remaining Horton Park land

acquisition, the year to date spend of \$98.5 million can be compared to a reduced Capital Works Program of \$178.9 million, and a financial completion rate of 55%.

Budget reallocations

During February, the 2011/2012 Operating and Capital Budgets were adjusted to accommodate reallocations between budget categories or line items. Transfers to and from reserves for constructed assets were performed during the month of February 2012. Details are included in Appendix A.

Budget review

In addition to these reallocations, being the final financial report in the current council term, a high level budget review has been undertaken that reflects the major known budget variations for the 2011/2012 financial year.

As a result of the reallocations performed during February there has been a decrease to the operating deficit of \$836,000 which is, in the main part, due to transfers to reserves. The contribution to council has improved by \$70,000 as a result of the reallocations. Some of the more significant reallocations are:

- Full year estimated decrease in development application revenue of \$1.5 million, due to a decrease in the number of applications. This reduction is partially funded by a reduction in expenses associated with vacant positions of \$1.5 million.
- A reduction in revenue from General Rates and Utilities of \$1.5 million, due to a full year property growth of 0.9% against a budgeted growth of 1.5%.
- An increase in interest revenue of \$1.3 million, due to increased cash holdings.
- An increase in other revenue of \$400,000, which is offset with an increase to materials and services spend of \$360,000.
- An increase in the recovery of Quarry products to the capital program, which is offset by an increase to operational material and services.
- The insurance premium for 2011/2012 has been received and resulted in an additional cost to council of \$460,000.
- \$796,000 has been transferred from materials and services to the Environment Levy Reserve.
- Due to the natural disasters in January, additional revenue has been received under the Natural Disaster Relief and Recovery Arrangements (NDRRA) funding scheme. As this scheme only covers 60% of costs incurred, a further \$444,000 is required in capital expenditure, which is being funded by reserves.
- The balance of reserves has decreased by \$352,000. This is due to the transfer to the environment levy, offset with the capital transfer required for the NDRRA funding.

Details are included in Appendix A.

Legal

There are no legal implications to this report.

Policy

There are no policy implications associated with this report.

Risk

At a corporate level the actual performance is tracking close to budget. Individual variances to budget are identified and being closely monitored.

The two most concerning issues are the reductions in the growth of rateable properties and the lower development related fees. While they are covered in the current year's budget the lower starting positions will negatively impact of future years' budgets.

Previous Council Resolution

On 7 December 2011 council adopted a revised budget (Budget Review 2). The changes in that review are reflected in the attached reports.

Related Documentation

There is no related documentation for this report.

Critical Dates

There are no critical dates that relate to this report.

Implementation

There are no implementation details to include in this report.

8 PERFORMANCE AND SERVICE COMMITTEE RECOMMENDATIONS

Nil.

9 STRATEGY AND PLANNING COMMITTEE RECOMMENDATIONS

Nil.

10 NOTIFIED MOTIONS**10.1 NOTICES OF RESCISSION****10.2 NOTICES OF MOTION****10.2.1 NOTICE OF MOTION – PARKING ASSESSMENT WURTULLA/BOKARINA**

File No: ECM 4 April 2012
Author: Cr Keryn Jones
Notice of Motion

EXECUTIVE SUMMARY

Councillor K Jones intends to move the following Notice of Motion at the next Ordinary Meeting of Council on 4 April 2012.

COUNCILLOR RECOMMENDATION

That Council:

- (a) request the Chief Executive Officer to undertake an assessment by 31 May 2012 of the broader Wurtulla/Bokarina area to ensure there is an accurate baseline understanding of available car parking options to support the needs of Youi Insurance and other businesses and major developments in the area – with the assessment to exclude primarily residential areas such as the cul de sacs at The Decks, Wurtulla;**
- (b) request the Chief Executive Officer to consult with residents in The Decks, Wurtulla by 31 May 2012 to determine their views on regulated or resident only parking and other options in their streets;**
- (c) request the Chief Executive Officer to continue to work with Youi Insurance and other businesses and major developments in the Wurtulla/Bokarina area to quantify their parking needs and the time horizons over which they are required and identify potential short and longer term solutions; and**
- (d) request the Chief Executive Officer to provide a report to Council by 30 June 2012 on the outcomes of the car parking assessment, resident consultation and identification of holistic parking solutions for the Wurtulla/Bokarina area.**

COUNCILLOR COMMENT

The commercial office building The Edge at Wurtulla currently houses the national headquarters of Youi Insurance, which is a general insurance company and is part of a large international insurance services provider.

Youi is highly valued by Council as a major private employer in the region and for its contribution to regional efforts to diversify the regional economy. Youi has been a strong contributor to Council's *Delivering a Natural Advantage to Business* strategy and has

participated in briefings of potential new investors to the region. Youi presently employs over 600 staff and this is forecast to grow further in the next year.

The current premises at The Edge provides parking that exceeds the parking requirements under the Caloundra City Plan. That said, given the high number of employees there is a well known high intensification of on-street parking by Youi staff in the surrounding area. While in the majority of cases, staff vehicles are parked lawfully (and Youi has actively encouraged staff to ensure their staff to park lawfully and supports penalties for those who do not) the intensity of on-street parking is having an impact of the amenity and accessibility of some residents in surrounding areas.

The intensity of on-street parking will only grow as further major development occurs in and around this area, in particular associated with the development of the Sunshine Coast University Hospital and the Kawana Town Centre. It is important therefore, that we understand that the parking needs in this area are only anticipated to grow and this is not solely due to the presence of Youi at The Edge.

Council and Youi have been working for some time on short and longer term options to ameliorate the impact of on-street parking, including supporting delivery of the Travel Smart program and the identification of alternate parking sites with the co-operation of Stockland. However, these efforts have not yet resulted in a comprehensive solution.

I have been approached by a number of residents concerned about the impact on them of all day parking outside their premises – particularly in residential cul de sacs that were never intended for this use. While these residents – like Council - appreciate the important economic and employment contribution Youi makes to the region, there is a need to address the matter of parking requirements in the area to better accommodate the needs of local residents, Youi (as it continues to grow) and other businesses and developments in the area.

The residents have requested that Council conduct a survey of the all the Decks residents to assess the support or otherwise for some form of “residents only” or regulated parking to inform any future action. I am supportive of this measure occurring in tandem with other actions including a survey of currently available parking spaces in the area and the identification of alternative short term and longer term off-street parking solutions.

I understand that this work is now underway and I believe it is critical that it be expedited and brought before Council as soon as possible so that a comprehensive strategy is determined to address the needs of all stakeholders in the area.

EXECUTIVE DIRECTOR REGIONAL STRATEGY AND PLANNING COMMENT

The issue in relation to carparking associated with the Youi business has been identified as an issue that is required to be resolved. A program of ongoing discussion and identification of alternative carparking arrangements is progressing.

**10.2.2 NOTICE OF MOTION – COUNCILLOR CONFIDENTIAL
CORRESPONDENCE**

File No: ECM 4 April 2012
Author: Cr Tim Dwyer
Notice of Motion

EXECUTIVE SUMMARY

Councillor T Dwyer intends to move the following Notice of Motion at the next Ordinary Meeting of Council on 4 April 2012.

COUNCILLOR RECOMMENDATION

That Council request the Chief Executive Officer to conduct a formal review of all aspects of correspondence addressed to Councillors,

- (a) such review to:
 - (i) include all Councillors;
 - (ii) demonstrate appropriate respect for elected officials in regards to privacy and confidentiality; and
 - (iii) provide Councillors with complete and impartial advice and information;
- (b) the review to consider specifically the current "Business Rule" that allows Council Officers to open mail addressed to Councillors marked "private and confidential", but not be confined to this issue in isolation;
- (c) the review to result in the creation of a "Councillor Correspondence, Business Rule" policy;
- (d) the review, and resultant policy endorsement, be completed before the end of September 2012; and
- (e) the endorsed position be communicated to all Council Officers to allow appropriate and relevant action.

EXECUTIVE DIRECTOR FINANCE AND BUSINESS COMMENT

A broad review of Council correspondence processes is currently underway. The above inputs can be included along with relevant legislative requirements.

10.2.3 NOTICE OF MOTION – BOUNDARY REVIEW

File No: ECM 4 April 2012
Author: Cr Tim Dwyer
Notice of Motion

EXECUTIVE SUMMARY

Councillor T Dwyer intends to move the following Notice of Motion at the next Ordinary Meeting of Council on 4 April 2012.

COUNCILLOR RECOMMENDATION

That Council request the Chief Executive Officer to write to the State Government requesting that only the former shire boundaries be considered in their promised Electoral Boundary Review, for the following reasons:

- (a) the request for deamalgamation came from within the former Noosa Shire;
- (b) the commitment given on the Boundary Review includes only a vote on the issue for those residents, that as a result of the Review, would reside within the new proposed local government area; and
- (c) any increase in the size of a former local government area via the boundary review, in reality, would affect all Sunshine Coast residents; therefore all Sunshine Coast residents should be offered the opportunity to exercise their democratic right to comment on their future via the Boundary Review process.

EXECUTIVE DIRECTOR FINANCE AND BUSINESS COMMENT

It is possible that the process implemented by the proposed Boundary Commissioner will provide opportunity for council to make submissions on a broader range of issues relating to any potential deamalgamation.

10.3 FORESHADOWED NOTICE OF MOTION

11 TABLING OF PETITIONS

Petitions only eligible for submission if:

- * Legible
 - * Have purpose of the petition on top of each page
 - * Contain at least 10 signatures
 - * Motion limited to:
 - Petition received and referred to a future meeting
 - Petition received and referred to Committee/Chief Executive Officer for report and recommendation
 - Petition not be received
-

12 CONFIDENTIAL SESSION

12.1 FINANCE AND BUSINESS

12.1.1 CONFIDENTIAL – NOT FOR PUBLIC RELEASE - 2016 MAJOR EVENT CONTRACT

File No: 1-20228
Author: Tourism Events and Reporting Acting Manager
Finance and Business

PURPOSE

In accordance with Section 72 (1) (e) of the *Local Government (Operations) Regulation 2010*, this report is considered confidential as it deals with contracts proposed to be made by the local government.

13 NEXT MEETING

To be advised.

14 MEETING CLOSURE
