

**Sample Project Details and Budget**

Project: Artefacts Archiving

Total program cost **\$11,912**

Council grant request **\$5,000**

| Income (Sample only)                                     | \$              | Expenditure (Sample only)                                      | \$              |
|--|-----------------|--|-----------------|
| Council grant  | 5,000           | Scanner  | 950             |
| Donation   | 500             | Archival storage materials                                     | 2,600           |
| Own funds  | 350             | Collections software   | 1,400           |
| Volunteer photo prep. & restore<br>(70 hrs @ \$43.30)    | 3,031           | Shelving   | 400             |
| Volunteer scanning & gallery prep.<br>(70 hrs @ \$43.30) | 3,031           | Dehumidifier   | 500             |
|  |                 | In-kind photo prep. & restoration<br>labour (70 hrs @ \$43.30) | 3,031           |
|  |                 | In-kind scanning & gallery Prep.<br>Labour (70 hrs @ \$43.30)  | 3,031           |
| <b>Total</b>   | <b>\$11,912</b> | <b>Total</b>   | <b>\$11,912</b> |