

R A D F

REGIONAL ARTS DEVELOPMENT FUND

Acknowledgement Guidelines

As a condition of RADF funding you are required to acknowledge the financial assistance provided by council and the Queensland Government. The following guidelines have been developed to help you do this.

Council and Arts Queensland logos and acknowledgement statement

You must acknowledge both Sunshine Coast Council and Arts Queensland's funding in all publicity relating to funded activities/operations through use of:

1. Sunshine Coast Council logo
2. Arts Queensland logo, and
3. The following acknowledgment statement: ***"The Regional Arts Development Fund is a partnership between the Queensland Government and Sunshine Coast Council to support local arts and culture in regional Queensland"***.

This includes all promotional materials such as

- Brochures
- Posters
- Conference programs
- Performance programs and invitations
- Signage at events
- All media releases, television, radio and newspaper advertisements
- Websites and other digital applications
- Newsletters
- Annual reports and promotional videos.

Please also use the acknowledgement statement in:

- Events – messages via Master of Ceremonies
- Speeches

An ArtsCoast partnership – Sunshine Coast Arts Plan 2018-2038

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Organisations or individuals receiving funding from the Regional Arts Development Fund are required to place the Sunshine Coast Council and Arts Queensland logos in a prominent position on all material associated with the activity. On websites, a link should be placed to the home page of council and Arts Queensland's websites.

To obtain a variety of logos and instructions for their use:

- Email grants@sunshinecoast.qld.gov.au for a copy of the logo and logo guidelines.
- Download State Government logos from the Arts Queensland website: www.arts.qld.gov.au.

Logos must be no smaller in size and of no less visual significance than any other acknowledgment of assistance received for the project or funded outcome. Where RADF provides the majority of funding, the acknowledgment should precede all other acknowledgments.

Please note that you must supply a copy of all promotional materials and publications in acquitting funding to council.

Failure to abide by these Guidelines may affect future funding decisions. In the event that breaches of the Guidelines come to the attention of Arts Queensland, the Deputy Director-General will write to you or your organisation and require a written response to explain the breach of the Acknowledgment Guidelines.

Current as at December 2019