

# Agenda

## **Ordinary Meeting**

**Thursday, 22 February 2018**

**commencing at 9:00am**

**Council Chambers, Corner Currie and Bury Streets, Nambour**



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**1 DECLARATION OF OPENING**

On establishing there is a quorum, the Chair will declare the meeting open.

**2 WELCOME AND OPENING PRAYER****3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 25 January 2018 be received and confirmed.

**5 OBLIGATIONS OF COUNCILLORS****5.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 172 of the *Local Government Act 2009*, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

**5.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 173 of the *Local Government Act 2009*, a councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the councillor's personal interest the matter and if the councillor participates in the meeting in relation to the matter, how the councillor intends to deal with the real or perceived conflict of interest.

**6 MAYORAL MINUTE****7 PRESENTATIONS / COUNCILLOR REPORTS**



**8 REPORTS DIRECT TO COUNCIL****8.1 OFFICE OF THE CEO****8.1.1 QUARTERLY PROGRESS REPORT - QUARTER 2, 2017/2018****File No:** Council meetings**Author:** Coordinator Corporate Plan Reporting and Risk  
Office of the CEO**Appendices:** App A - CEO's Quarterly Progress Report.....11 [↓](#)  
App B - Operational Plan Activities Report .....37 [↓](#)**PURPOSE**

This report presents the Quarterly Progress Report for the period 1 October to 31 December 2017 - Quarter 2.

This report has been prepared to inform Council and the community on delivery of the services, implementation of operational activities and significant operating projects from Council's Operational Plan 2017/2018.

**EXECUTIVE SUMMARY**

Each quarter, Council receives a progress report on the delivery of the Corporate and Operational Plans. The report once adopted, is published and made available to the community.

The Report is comprised of:

- Appendix A – CEO's Quarterly Progress Report
- Appendix B – report on the 146 operational activities flowing from Council's Operational Plan 2017- 2018.

Highlights for the quarter ended 31 December 2017 are:

**A smart economy**

- Sale of the Sunshine Coast Airport to Palisade Investment Partners finalised
- Sunshine Coast named in the *Smart 21 Community* list
- International Broadband Submarine Cable – project feasibility study submitted to Federal Department of Communications and the Arts.

**A strong community**

- \$2.5 million Coolum library upgrade completed.
- Over \$833,000 in grant funding allocated through the community grants program

**A healthy environment**

- Biosecurity Plan to manage invasive plants and animals adopted
- Parking Management Plan and Local Area Parking Plans adopted
- Maroochy River groyne field – decision made on replacement of geobags.

**Service excellence**

- Over 81,000 customer enquiries through the development and customer contact centres
- Over 1,650 building approvals issued with a construction value of \$395 million

**An outstanding organisation**

- Sunshine Coast Council Corporate Plan 2018-2022 adopted, reinforcing Council's long-term aspirational vision to be *Australia's most sustainable region, healthy, smart, creative*
- Revised organisational structure implemented and a Board of Management established
- Awards – Council or their staff recognised at 5 award events.

**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled "Quarterly Progress Report - Quarter 2, 2017/2018"
- (b) note the Chief Executive Officer's Quarterly Progress Report - Quarter 2, 1 October 2017 to 31 December 2017 (Appendix A) on service delivery and
- (c) note the Operational Plan Activities Report - quarter ended 31 December 2017 (Appendix B) reporting on implementation of the Corporate and Operational Plans.

**FINANCE AND RESOURCING**

Financial reporting information is not included in the report. A Financial Performance Report is provided to Council each month covering operating revenue and expenses and capital programs.

**CORPORATE PLAN**

**Corporate Plan Goal:** *An outstanding organisation*  
**Outcome:** We serve our community by providing this great service  
**Operational Activity:** S31 - Governance - providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported

**CONSULTATION****Councillor Consultation**

Councillor E Hungerford as Portfolio Councillor for Governance and Customer Service has been briefed on this report.

**Internal Consultation**

Consultation has occurred with each group of Council to provide information on service delivery and status of operational activities.

**External Consultation**

There has been no external consultation in relation to this report however the report is made available to the community.

**Community Engagement**

There has been no community engagement in relation to this report.



## PROPOSAL

Under the requirements of the *Local Government Act 2009* and associated Regulations, Council is required to consider a regular report from the Chief Executive Officer outlining the achievements in delivering on the outcomes in its corporate and operational plans.

This report provides information on the following for consideration by Council.

### Progress report

The Chief Executive Officer's Quarterly Progress Report – Quarter 2 (Appendix A) consists of a summary of achievements; and supporting information by Corporate Plan Goal covering Planning for our future; Major projects; and Delivery of Council's services.

### Operational plan activities

The Operational Plan Activities Report – Quarter ended December 2017 (Appendix B) provides details on the implementation of activities outlined in Council's operational plan. It includes the status of each activity covering percentage complete, completion date and progress commentary.

Status	Number
Completed	7
Underway	139
Not started	0
<b>Total</b>	<b>146</b>

**Table 1: Summary of all operational activities and significant operating projects**

### Legal

There is a legislative requirement to provide a report on performance against the corporate and operational plans. This report meets the requirements of the *Local Government Act 2009* and Regulation.

### Policy

There is no policy associated with the presentation of a quarterly progress report however it is a component of the Strategic Corporate Planning and Reporting Framework.

### Risk

In accordance with Council's Risk Management Framework, the risks and opportunities identified in relation to the quarterly progress report include:

- reputation/public image: the report provides complete information on Council's operations and builds a positive reputation for Council with the community
- legislative: the report meets the legislative requirements of the Local Government Act and Regulation, and
- business activity: the report keeps Council informed about the progression of the operational plan activities and provides a timely account of Council's progress to the community.

### Related Documentation

- Corporate Plan 2018-2022
- Operational Plan 2017-2018
- Financial information provided to Council in the Financial and Capital management report.

**Critical Dates**

Quarterly Progress reports are usually presented to Council within eight weeks of the end of the calendar quarter, subject to the scheduled meeting cycle. Legislation requires the report to be presented to Council at intervals of not more than 3 months.

**Implementation**

The report will be published and available for community access via Council's website. The Chief Executive Officer will provide a verbal report to Council at the Ordinary Meeting.

## 8.2 BUILT INFRASTRUCTURE

### 8.2.1 VERGE GARDENS

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Coordinator Business &amp; Technical Built Infrastructure Group</b>
<b>Attachments:</b>	<b>Att 1 - Draft Fact Sheet - Planting vegetation within a council controlled road verge.....75</b> <a href="#">↓</a> <b>Att 2 - Draft Permit Application Form - Planting vegetation within a council controlled road verge.....79</b> <a href="#">↓</a> <b>Att 3 - Draft Road Verge Planting List.....83</b> <a href="#">↓</a> <b>Att 4 - Draft Fact Sheet - Clearing vegetation within a council controlled road verge.....85</b> <a href="#">↓</a> <b>Att 5 - Draft Permit Application Form - Clearing vegetation within a council controlled road verge.....87</b> <a href="#">↓</a> <b>Att 6 - Draft Fact Sheet - Installing or altering infrastructure within a council controlled road verge .....91</b> <a href="#">↓</a> <b>Att 7 - Draft Permit Application Form - Installing or altering infrastructure within a council controlled road verge .....93</b> <a href="#">↓</a>

## PURPOSE

The purpose of this report is to seek Council's approval to enhance the framework, criteria and process relating to vegetation on the road verge. The report also seeks to progress amendments to *Subordinate Local Law No. 1 (Administration) 2016, Schedule 4 (Alteration or improvement to local government controlled areas and roads)* for the management of road verge activities.

These enhancements will provide a simple and easy to use process for individuals wanting to create verge gardens and will take into account the necessary requirements and function of a road verge. In addition, it provides delegated Council officers a clear procedure and criteria for decision making when reviewing applications or investigating compliance related queries.

## EXECUTIVE SUMMARY

With many residents and communities wanting to actively utilise the road verge to enhance or beautify the neighbourhood, Council must ensure an appropriate framework is in place so that legal obligations are met, and appropriate standards are maintained.

Residents and property owners have the ability to apply for permits that are issued under Council's *Local Law No. 1 (Administration) 2011 and Subordinate Local Law No. 1 (Administration) 2016, Schedule 4 (Alteration or improvement to local government controlled areas and roads)*. The Parks and Gardens branch currently manage and administer the permit 'Planting, Clearing or Damaging Vegetation in a local government controlled area' while the Customer Response branch manage and administer the permit 'Edible Gardens on Street Verge' permit application and 'Alteration or Improvement to Council Controlled Areas & Roads' permit application.

The process that manages vegetation and infrastructure on our road verges has been reviewed and a number of enhancements have been proposed to align with Council's vision of being Australia's most sustainable region - Healthy, Smart, and Creative.

The enhanced framework for verge gardens provides clarity for residents wishing to plant vegetation, edible or decorative, within a set of clear criteria whilst maintaining safety and

function across a road verge. These enhancements have been designed to streamline and simplify the process for residents to create functional, safe and sustainable gardens by providing a clear process and criteria for residents to work within. The aim of these changes is to enrich community connectedness and wellbeing by supporting opportunity for sustainable gardening on public land.

## OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Verge Gardens” and
- (b) proceed to commence the local law making process to amend *Subordinate Local Law No. 1 (Administration) 2016*, with the proposed framework and criteria for verge gardens.

## FINANCE AND RESOURCING

The cost of reviewing and amending the applicable documents for planting activities within road verges has been funded through existing budget allocations within the Parks & Gardens branch.

Should the recommendations within be adopted then a budget allocation of \$10,000 (ex GST) will be requested to support further enhancement of Council’s verge gardens website page and promotion of verge garden opportunities.

## CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b>A healthy environment</b>
<b>Outcome:</b>	We serve our community by providing this great service
<b>Operational Service:</b>	S18 - Sustainable growth and network planning - providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives

## CONSULTATION

### Councillor Consultation

The Mayor, Councillors, CEO and key staff attended a Workshop on 10 October 2017 where the matter of verge gardens was explored. As a result, a number of revisions have been included within the proposal.

Further consultation has occurred with Mayor Mark Jamieson, and Portfolio Councillor J McKay.

All Councillors have been consulted.

### Internal Consultation

Internal consultation has been undertaken with the draft documents provided to a number of Branch Managers for dissemination to all applicable staff for review. All relevant feedback was incorporated with the most significant revisions triggered by feedback received from:

- Office of Mayor and CEO
- Group Executive Built Infrastructure
- Legal Services
- Community Planning and Strategy

- Communication Branch
- Customer Response
- Corporate Governance
- Development Services
- Parks and Gardens
- Design and Placemaking Services.

### **External Consultation**

A number of resident associations and local garden groups have been consulted with. All relevant feedback has been incorporated within the revisions. The following associations / groups were consulted with:

- Buderim community members
- Brightwater Community Association Group
- Twin Waters Residents Association
- Mooloolah Island Residents Association
- Sunshine Cove Residents Association
- Alexandra Headland Community Garden Group
- Buddina Community Garden Group.

### **Community Engagement**

Parks and Gardens and the Communication branch have commenced planning for community engagement pending adoption of this report.

The enhancement of Council's verge garden website will provide clear advice and instructions for community members considering planting on the road verge. The website will be visually engaging and concise in format.

### **PROPOSAL**

The process that manages our road verges has been reviewed with a number of proposed enhancements to ensure that Council is taking a responsible approach to provide suitable opportunities for the community.

Council maintains a legal obligation for all road verges that are Council owned or managed to enable safe pedestrian access and access for relevant service providers for utilities located within the road verge.

Under the *Land Act 1994* local governments have a number of obligations. With regard to road verges the following apply:

- Protect the health and safety of persons using local government controlled land, facilities, infrastructure and roads
- Preserve features of the natural and built environment and other aspects of the amenity of local government controlled land, facilities, infrastructure and roads.

These obligations may be achieved through exercising powers of:

- restricting or applying limits on certain activities
- requiring approvals for particular activities
- prohibiting certain activities when considered necessary.

Our Local Laws are statutory instruments that have been developed to regulate a broad range of issues within our community. Residents who wish to modify road verges have the opportunity to do so through an approved permit issued under *Local Law No. 1 (Administration) 2011* and *Subordinate Local Law No. 1 (Administration) 2016, Schedule 4 Alteration or improvement to local government controlled areas and roads*. Council currently provides the following permit options:

- 2017/18 Planting Clearing, Damaging Vegetation in a local government controlled area
- 2017/18 Community Land Permits Edible Gardens
- 2017/18 Community Land Permits Alteration or Improvement to Council Controlled Areas & Roads.

The current fee, bond and public liability structure for each permit is explained in Table 1 below.

Table 1: Summary of current permit applications relating to road verge activities

Current Permit Activities				
Activity	Form	Fee	Bond	Public Liability / Notation
<b>Planting vegetation</b>	2017/18 Planting Clearing, Damaging Vegetation in a local government controlled area	Nil	<ul style="list-style-type: none"> <li>• \$255 – Minor works such as planting or removal of a small tree or shrub without the use of machinery or vehicles</li> <li>• \$510 – Works such as installation or removal of a garden bed or larger vegetation without the use of machinery or heavy vehicles</li> <li>• \$2040 – Major works involving machinery or heavy vehicles</li> <li>• POA – (Price on Application) Major works that may endanger nearby trees.</li> </ul>	Yes for all types - \$20 million (notation required)
<b>Clearing / damaging vegetation</b>		\$168		
<b>Planting an edible garden</b>	2017/18 Community Land Permits Edible Gardens on Street Verge Permit Application	Nil	Nothing documented (however case by case with decision)	
<b>Alteration or improvement to Council controlled areas and roads</b>	2017/18 Community Land Permits Alteration or Improvement to Council Controlled Areas & Roads	\$253	Deed of Consent instead of a bond	

As shown above, each permit activity has its own fee and bond options or alternative, while all permits impose a \$20 million public liability insurance certificate. The certificate must be held current during the lifetime of the permitted activity. This is currently a condition that Council must impose on all approvals within the relevant schedule of the Local Laws.

Commercial use on road reserve is not permitted under this schedule of the Local Laws. Council allows the community that has produce or plants grown on private land to apply for a permit, with no fee applicable to sell or giveaway this produce or plants on the road verge directly outside their property. This opportunity is provided via the *2017/18 Community Land Permits Roadside Stall* permit application form issued under *Local Law No. 1 (Administration) 2016, Schedule 6 (Commercial use of local government controlled areas and roads)*.

#### Proposed Permit Activities

The framework to manage the process for each of the relevant permits has been modified to provide an innovative and flexible solution that meets Council's legal obligations and supports community members who wish to enhance or beautify the road verge.

Within the report, the proposed framework and amendments to current permit documentation have been based upon:

- research on other local government frameworks
- data generated from Council's claims history
- consultation and feedback from relevant Council stakeholders and external stakeholders
- consideration of the *Land Act 1994* and *Sunshine Coast Planning Scheme 2014*
- review of Council's Local Laws and internal management and investigation process.

The following proposed activities have been developed and include:

- Planting vegetation within a Council controlled road verge
  - Self-assessment where vegetation meets the self-assessment criteria at all times (no permit application required)
  - A permit application – 'Planting vegetation within a Council controlled road verge' for anything outside of the self-assessment criteria
- Clearing vegetation within a Council controlled road verge (permit only)
- Installing or altering of infrastructure within a Council controlled road verge (permit only).

Table 2 below provides a summary of the proposed new framework and documentation including a general description with fee, bond and public liability requirements outlined for each activity.

Table 2: Summary of proposed framework and documentation relating to road verge activities

Proposed Permit Activities					
Activity	General Description	Documentation	Fee	Bond	Public Liability
Planting vegetation within a Council controlled road verge	<p><b>1. Self-assessment where vegetation meets the self-assessment criteria at all times (no permit application required)</b></p> <p><u>Hedges</u></p> <ul style="list-style-type: none"> <li>Planted against the property boundary</li> <li>Can grow up to 1.5m in height at maturity</li> <li>Can encroach up to 800mm from the property boundary</li> <li>Have a minimum of 1m from both sides of driveway left clear of vegetation for sight lines.</li> </ul> <p><u>Garden beds</u></p> <ul style="list-style-type: none"> <li>Can grow up to 500mm in height at maturity</li> <li>Maintain at least 600mm between the garden and road edge for individuals to access the garden, motor vehicles parked along the roadside and a location to place bins for rubbish collection</li> <li>Maintains vegetation clear zones on corner points at road intersections.</li> </ul> <p>All plants must be listed within the Road Verge Planting List.</p>	<p><b>No application form.</b> Must meet criteria within <i>Fact Sheet: Planting vegetation within a Council controlled road verge (refer to Attachment 1)</i>.</p> <p>See also <i>Road Verge Planting List (refer to Attachment 3)</i>.</p>	Nil	Nil	Nil
	<p><b>2. Individuals may submit a permit application form for anything outside of the self-assessment criteria. The application form has basic criteria that must be satisfied and provided before the application can be submitted. Council officers will provide site specific conditions based on the application request.</b></p>	<p><b>Application Form:</b> <i>Planting vegetation on Council controlled road verge (refer to Attachment 2)</i>.</p>	Nil	Nil	Yes – \$2 million (no notation)
Clearing vegetation	<p>Applicant to provide details within submitted request. Applications are assessed on a case-by-case basis. Vegetation likely to be approved for clearing must be considered 'low-value'.</p>	<p>Application form: <i>Clearing vegetation within a Council controlled road verge (refer to attachment 5)</i>.</p> <p>See also <i>Fact Sheet: Clearing vegetation within a Council controlled road verge (refer to attachment 4)</i>.</p>	\$253	\$255, \$510, \$2040 or POA	



<b>Installing or altering infrastructure</b>	Applicant to provide details within submitted request. Applications are assessed on a case-by-case basis. Infrastructure likely to be approved must not compromise safety or necessary function of the road verge.	Application form: <i>Installing or altering infrastructure within a Council controlled road verge (refer to attachment 7).</i>  See also <i>Fact Sheet: Installing or altering infrastructure within a Council controlled road verge (refer to attachment 6).</i>			
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### Regulation and Compliance

As part of the recommended changes, the process has been updated to further support the regulation of verge gardens and will assist with future assessment and investigation. The process will now involve officers from both Customer Response and Parks and Gardens branches. Where a compliance related query is received, delegated officers will be trained and empowered to work with the resident in an effort to resolve the matter.

### What other Council's Offer

The Parks and Gardens branch have undertaken extensive research and investigation in an effort to measure and compare the varying policies and guidelines within other Councils across Australia that relate to managing vegetation and infrastructure on road verges. Thirteen (13) Councils were either contacted or information obtained from the relevant websites.

In summary, a number of Councils do not permit any activities. Some Councils provide conditions that allow self-assessment reliant on varying conditions with no permit or insurance required. In addition, a few Councils are flexible as to the use of road verges and provide free plants and mulch to support verge plantings.

### **Legal**

The proposal has been considered in accordance with the following legislation:

- Section 29-32 of the *Local Government Act 2009* and section 15 of the *Local Government Regulation 2012*
- Sunshine Coast Council's suite of Local Laws and Subordinate Local Laws.

Advice from Legal Services has been included and forms part of the proposed framework and associated documents.

### **Policy**

The review of verge garden permits has been undertaken in accordance with Council's Compliance and Enforcement Policy.

### **Risk**

- There is an identified demand for the ability to plant road verge gardens for community participation and benefit. If the proposed framework is not endorsed there is a high risk that Council will receive an adverse community response and potential negative media coverage.
- Where a planting permit is approved it is conditioned that \$2 million public liability insurance is required to be held by the resident at all times, covering the prescribed activity and location. This aims to reduce Council's expose of risk, however does not eliminate Council from a potential claim.

- Where individuals fail to comply with criteria / conditions, the Customer Response branch will manage the situation in accordance with the Local Laws. There may be adverse community reaction in some cases.

### Previous Council Resolution

There is no previous Council resolution relevant to this report.

### Related Documentation

Council provides the following webpage “Vegetation on Council-Controlled land”, <https://www.sunshinecoast.qld.gov.au/Pay-and-Apply/Tree-and-Vegetation-Clearing/Vegetation-on-Council-Controlled-Land>. This webpage provides information on planting, clearing or damaging vegetation and offers the current fact sheets and permit application forms for users to download.

### Critical Dates

There are no critical dates relevant to this report.

### Implementation

Should the recommendations be adopted the following will be undertaken:

- the local law making process will commence to amend *Subordinate Local Law No. 1 (Administration) 2016*, with the proposed framework and criteria for verge gardens
- the communication plan that informs Council’s position on verge gardens and the new framework will be implemented
- internal guidelines and tips for the use by delegated Council officers who assess applications, issue approvals and directly manage and regulate in accordance to the Local Laws for verge gardens will be developed.

### Communication Plan

An intended communication plan may include, but not be limited to the following:

#### Update webpage

- Revised webpage including clear information; photographs and diagrams to help illustrate examples and guidelines
- A self-assessment checklist (interactive checklist/questionnaire options to be investigated; to help residents progress step-by-step through the items)
- A video explaining the process and demonstrating the types of verge planting options.

#### Written media

- Develop a briefing for journalists to ensure they are informed and accurately understand the new position and Council’s intention to work with the community
- Include a story / update / key message within:
  - Council’s ‘spotlight’ communication tools – homepage feature, print advertising columns, phone ‘messages on hold’
  - Council’s fortnightly my weekly preview double page advertisement – display advertisement and inclusion in the ‘tips’ section
  - Councillor columns and Councillor newsletters.

#### Social media

- Generate posts on Council’s pages
- Liaison with the moderators of key community / gardening groups who have a captive audience and can assist with educating the community by posting within their groups.

#### Face-to-face

- Council officers to promote and distribute an education pack to residents consisting of fact sheet and application form where requested and on suitable occasions.



## 8.3 ECONOMIC AND COMMUNITY DEVELOPMENT

### 8.3.1 50TH ANNIVERSARY OF THE NAMING OF THE SUNSHINE COAST PROGRAM

**File No:** F2016/239441

**Author:** Coordinator Creative Arts & Events  
Economic & Community Development Group

**Attachments:**

Att 1 - 50th Anniversary Grant Summary Fund Distribution..	107	<a href="#">↓</a>
Att 2 - 50th Anniversary Project Program .....	111	<a href="#">↓</a>
Att 3 - 50th Anniversary Statistics .....	127	<a href="#">↓</a>
Att 4 - SC50 Communication Plan .....	129	<a href="#">↓</a>
Att 5 - 50th Anniversary Time Capsule Inclusions .....	137	<a href="#">↓</a>

#### PURPOSE

This report details the final outcomes of the year-long 50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast (SC50) celebration program held throughout 2017.

#### EXECUTIVE SUMMARY

The 12 month program of celebrations to commemorate the 50<sup>th</sup> anniversary of the Naming of the Sunshine Coast (1967-2017) has now come to a close. This report summarises the activities and achievements that met the main objectives of:

- strengthening the community by developing community spirit and promoting pride in the Sunshine Coast region through recognising and celebrating our identity and
- enhancing the region's profile nationally to attract increased visitor numbers from across the nation to the Sunshine Coast.

The year-long calendar of events commenced on 6 January 2017 and concluded on New Year's Eve, 31 December 2017.

The full 106 item program encompassed events, projects and activities delivered by council and the community.

Information compiled from project organisers shows high levels of community engagement with the 50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast program.

More than 72,000 people attended events across the 12 month period. More than 2,000 volunteers contributed 23,558 hours to help ensure the success of the community celebrations.

The one-off \$150,000 grant fund was open to not-for-profit community organisations (in line with the Community Grants Policy) across two categories: Category A – enhancing activities and projects or events with commemorative 50<sup>th</sup> Anniversary components and Category B – create new activities, projects or events that specifically celebrate the 50<sup>th</sup> anniversary.

The response received from the community was overwhelming with 123 grant submissions, requesting \$1,184,905 in funds across four rounds. The full \$150,000 50<sup>th</sup> Anniversary Fund was distributed with an additional \$20,000 in grants contributed by council's Heritage Levy for celebrations and projects that also met heritage criteria.

A comprehensive communication strategy and action plan was developed to support the extensive schedule of SC50 activity.

The communication objectives included the following:

- Creating awareness of the 50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast celebrations
- Promoting the celebratory and commemorative activity with the aim to generate excitement and a sense of pride within the community
- Profiling and showcasing our region, our council and key projects and activities to local, national and international audiences
- Inspiring local community involvement and participation in anniversary events.

A comprehensive media strategy was implemented throughout the life of the project and resulted in state, national and international coverage.

Key media findings:

- A total of nine media types were identified including TV, newspaper, radio, online news, images and videos, magazines and blogs
- A total of 410 media items were generated
- Media coverage reached a total audience number of 8,347,692
- Total value of the media coverage is \$333,801.

There was substantial local media coverage throughout the project. Some unique mentions outside of the local region include Brisbane's Courier Mail, The Whitsunday Times, Business News Events (online business news), Resort News (national trade magazine), and two travel blogs (one of which has over two million readers).

To highlight the 1 August 2017 date (the official date that the name "Sunshine Coast" was gazetted in 1967), 48 street banners were installed throughout the region from 18 July 2017 to 1 January 2018.

To conclude the year-long anniversary celebration, council managed a publicity campaign around a Guinness Book of World Records attempt for the most contributions to a greeting card. While the attempt did not make the record, the campaign conducted via social media engendered strong community engagement with:

- 29,603 social media reach
- 55,901 social media impressions
- 378 clicks to website
- 3,229 contributions.

The card was a feature of the NYE 2017 event which marked the close of the celebrations.

50<sup>th</sup> Anniversary legacy items include the sealing of a time capsule on the day of the Ordinary Meeting presentation of this report, as well as the commissioning and presentation of a commemorative artwork and two songs written exclusively to celebrate the occasion.

## OFFICER RECOMMENDATION

**That Council:**

- receive and note the report titled "50th Anniversary of the Naming of the Sunshine Coast Program"**
- note the commemorative report, *50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast Chronicle*, a copy of which will be included in the Time Capsule and**
- formally acknowledge and thank the SC50 Organising Committee for developing and driving the delivery of the 50th Anniversary of the Naming of the Sunshine Coast celebrations.**

**FINANCE AND RESOURCING**

The anniversary budget is outlined in Table 1.

Item	Expenditure
<b>Funding</b>	<b>\$254,617</b>
<i>Sponsorship – Outgoing (Mayor’s Ball &amp; Our Sunshine Coast)</i>	\$84,617
<i>Grants - Category A</i>	\$53,000
<i>Grants - Category B*</i>	\$117,000
<b>Marketing</b>	<b>\$104,483</b>
<i>Launches</i>	\$2,345
<i>Traditional</i>	\$19,990
<i>Digital and filming</i>	\$18,639
<i>Regional street banners</i>	\$24,153
<i>Merchandise (commemorative badges, opening ribbon, flags, stickers, photobooth)</i>	\$36,268
<i>Guinness WR attempt</i>	\$3,090
<b>Legacy Items</b>	<b>\$6,968</b>
<i>Time capsule</i>	\$1,168
<i>Commemorative art piece</i>	\$5,800
<b>Council led events and projects</b>	<b>\$32,463</b>
<b>Project Officer (19 months)</b>	<b>\$63,846</b>
<b>Total</b>	<b>\$462,377</b>

**Table 1. 50<sup>th</sup> Program Budget**

\*\$20,000 contributed to the 50<sup>th</sup> Anniversary grant program from council’s Heritage Levy

**CORPORATE PLAN**

**Corporate Plan Goal:** *A strong community*

**Outcome:** 2.3 - A shared future that embraces culture, heritage and diversity

**Operational Activity:** 2.3.3 - Deliver a celebration, events and cultural program which encourages community participation and capacity and celebrates diversity.

**CONSULTATION****Councillor Consultation**

Mayor Mark Jamieson (*committee Chair*)

Councillor Jenny McKay (*committee Deputy Chair*)

Councillor Jason O’Pray (*committee member*)

**Internal Consultation**

Asset Management and Capital Planning

Civil Projects

Community Connections

Community Development

Community Land Permits and Parking

Creative Arts and Events

Cultural Heritage Services

Customer Contact

Landscape Design Planning

Library Services

Place making

Recreational Projects

Sunshine Coast Stadium

Urban Projects

**External Consultation**

External Organising Committee:

Mayor Mark Jamieson (*committee Chair*)

Councillor Jenny McKay (*committee Deputy Chair*)

Councillor Jason O'Pray

Michael Shadforth, Combined Chambers Alliance

Jak Hardy, Stand Up and Engage youth representative

Simon Latchford, CEO, Visit Sunshine Coast

Ralph Devlin AM QC, Chair, Sunshine Coast Events Board

**Community Engagement**

The following groups were engaged in the celebration via the SC50 grants program and the events/projects that were developed and rolled out throughout 2017.

121 Care Inc

Brookes Street Nambour Community Kindergarten

Caloundra Committee of Services to the Ageing

Caloundra Community Centre

Caloundra Off Road Cycling Assoc Inc

Caloundra Pottery Group

Celebrate Glasshouse Country Inc

Coolum Art Group

Coolum HeARTs Inc

ECollaboration (previously Maroochy Waterwatch)

Eudlo Public Hall and Recreation Grounds Assoc Inc

Eumundi and District Historical Assoc Inc

Friends of Lift Inc.

Gheerulla Hall and Recreation Assoc Inc

Hot Ginger Chorus Inc

Kenilworth and District Chamber of Commerce and Citizens Inc

Kenilworth Arts Council Inc

Kureelpa Public Hall Assoc Inc

Landsborough and District Historical Society Inc

Lions Club of Buderim Inc

Mapleton Hall and Sportsground Trust

Mapleton Men's Shed Inc

Maroochydore Australian Rules Football Club

Maroochydore Orchids Society Inc

Mooloolaba Primary P&C Assoc

Mooloolaba Yacht Club

Mooloolah Public Hall Association Inc

Nambour and District Tennis Assoc

Nambour and Maroochy District Band Inc

Nambour Garden Club Inc

Obi and Kidaman Creek District Community Hall Inc

Palmwoods Community Kindergarten

Palmwoods Memorial Hall Assoc Inc

Palmwoods Singers Theatrical Society

Peachester Community Hall Inc

Pente Poets

Queensland Air Museum Inc

Rotary Club of Mooloolaba

Seaside Shores Community Assoc Inc

Suncoast Clayworkers Assoc

Sunshine Coast Agricultural Show Society

Sunshine Coast Amateur Radio Club Inc

Sunshine Coast Concert Band Inc  
Sunshine Coast Junior Eisteddfod  
Sunshine Coast Natural Dyeing Interest Group (SCNDIG)  
Sunshine Coast Sports Federation  
Sunshine Coast Yacht Club  
Sunshine Statesmen Barbershop Chorus Inc  
The Anglican Parish of Buderim  
The Eumundi Chamber of Commerce Inc  
The Royal Australian Institute of Architects Ltd  
Valdora Community Hall Assoc. Inc  
Yandina Chamber of Commerce Inc  
Yandina Community Gardens Inc

## PROPOSAL

The name 'Sunshine Coast' was unveiled in December 1958 at the inaugural dinner of the Sunshine Coast Branch of the Real Estate Institute of Queensland, held at the Hotel Caloundra. The Branch was behind the effort to popularise and then obtain recognition for the name Sunshine Coast as a replacement for the 'Near North Coast'. It was considered that the name Near North Coast did not distinguish the region from other regions, nor did it describe the region in a way that give it 'significance for southerners.'

The name 'Sunshine Coast' was officially endorsed by the then Landsborough, Maroochy and Noosa Councils in November 1966 when it was agreed to utilise the name to cover the three Shires. The name tied in with the decision to also form the Sunshine Coast Promotion Bureau to promote the three Shires in the district. It gave the district '*a great start in developing a tourist industry*'; '*Sunshine*', signifying '*brightness and warmth (and providing a different but complementary attraction to the Gold Coast)*.'

A "Notification of Decision to Adopt a Place Name" under the Queensland Place Names Act of 1958 appeared in the Queensland Government Gazette in July 1967. The name was endorsed by the Minister for Lands, Alan Fletcher, who advised that the decision would take effect from 1 August 1967.

In 2015, a small group of members from local business groups approached council requesting it consider how the region could celebrate the 50<sup>th</sup> anniversary of this historic event.

As per Ordinary Meeting 17 September 2015 (OM15/154), council endorsed a budget to develop and deliver a program of community grants and celebrations to commemorate the 50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast in 2017.

## SC50 Organising Committee

An organising committee was established to develop and drive the 50<sup>th</sup> anniversary celebrations.

The committee members include:

- Mayor Mark Jamieson (*committee Chair*)
- Councillor Jenny McKay, Portfolio Councillor for Community Policy and Programs (*committee Deputy Chair*)
- Councillor Jason O'Pray, Portfolio Councillor for Tourism, Sports and Major Events
- Michael Shadforth, Combined Chambers Alliance
- Jak Hardy, Stand Up and Engage youth representative
- Simon Latchford, CEO, Visit Sunshine Coast
- Ralph Devlin AM QC, Chair, Sunshine Coast Events Board
- Appropriate council officers from the Community Relations Branch and the Communication Branch.



The aim of the committee is to achieve the objectives of:

- strengthening the community by developing community spirit and promoting pride in the Sunshine Coast region through recognising and celebrating our identity and
- enhancing the region's profile nationally to attract increased visitor numbers from across the nation to the Sunshine Coast

The Committee started work in 2016 and met formally for the last time in November 2017.

### 50<sup>th</sup> Anniversary Grant Fund

The 50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast offered an opportunity for the community to celebrate its history and how that history has formed who we are today in a regional context. The 50<sup>th</sup> Anniversary Fund was endorsed by Council Resolution (OM 15/154) in September 2015.

The 50<sup>th</sup> Anniversary Fund was established as council's commitment to supporting the implementation of 50th Anniversary projects and events to celebrate and commemorate the 50th Anniversary of the naming of the Sunshine Coast. The one-off \$150,000 50<sup>th</sup> Anniversary Fund was approved, established and distributed across two categories as detailed in Table 2 below.

Funding Type	Maximum Amount	Application Dates
<b>Category A</b> Enhance activities, projects or events with commemorative 50 <sup>th</sup> Anniversary components	\$2,000	<b>Round 1</b> Opened 5 September 2016 Closed 31 October 2016 <b>Round 2</b> Opened 6 March 2017 Closed 19 May 2017
<b>Category B</b> Create new activities, projects or events that specifically celebrate the 50 <sup>th</sup> Anniversary	\$20,000	<b>Expressions of Interest</b> Opened 5 September 2016 Closed 31 October 2016 <b>Application Round</b> Opened 9 December 2016 Closed 1 February 2017

**Table 2. 50<sup>th</sup> Funding Program**

The fund was open for not-for-profit community organisations to commemorate the 50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast through: Category A – enhancing activities and projects or events with commemorative 50<sup>th</sup> Anniversary components or Category B – create new activities, projects or events that specifically celebrate the 50<sup>th</sup> anniversary.

The response received from the community was overwhelming. Engagement with the anniversary program was successful; council received 123 grant submissions requesting \$1,184,905 in funds across four rounds. The full \$150,000 50<sup>th</sup> Anniversary Fund was distributed with an additional \$20,000 contributed by council's Heritage Levy.

Table 3 provides a summary of the four anniversary grant rounds.

Funding Type	Round	Number Submitted	Number Successful	Amount Requested	Amount Approved
<b>Category A</b>	Round 1, October 2016	31	18	\$56,624	\$23,000
	Round 2, May 2017	34	28	\$70,278	\$30,000
<b>Category B</b>	EOI, October 2016 (successful applicants invited to submit full application in application round)	48	10	\$875,903	-
	Application, February 2017	10	9	\$182,100	\$117,000

**Table 3. 50<sup>th</sup> Funding Program Data**

Attachment 1 provides further 50<sup>th</sup> Anniversary Grant Fund summary information including a fund distribution list.

### Anniversary Program

In response to council's endorsement of the 50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast's proposed program (OM 15/154), the year-long calendar of events scheduled commencing on 6 January 2017 and concluding on New Year's Eve, 31 December 2017.

Table 4 provides details of the number of programs in each project category. The full 106 item program encompassed events, projects and activities delivered by council and the community (see Attachment 2 for further details).

Project Category	Council	Sponsored	Anniversary Fund – Category A	Anniversary Fund – Category B
Number of program items	17	1	46	42

**Table 4. 50<sup>th</sup> Program Totals**

Information compiled from project organisers shows high levels of community engagement with the 50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast (see Table 5 below).

Project category	Attendees	Volunteers Engaged	Volunteer Hours
<b>Council</b>	35,563	68	930
<b>Sponsored</b>	400	80	200
<b>Anniversary Fund – Category A</b>	25,856	1,077	15,282
<b>Anniversary Fund – Category B</b>	10,883	801	7,146
<b>Total</b>	72,702	2,026	23,558

**Table 5. 50<sup>th</sup> Program Community Engagement Data**

Attachment 3 provides further program statistics and highlights.

### Communication and Media

#### Communication

A comprehensive communication strategy and action plan was developed to support the extensive schedule of SC50 activity.

The communication objectives included:

- creating awareness of the 50th Anniversary of the Naming of the Sunshine Coast celebrations
- promoting the celebratory and commemorative activity with the aim to generate excitement and a sense of pride within the community
- profiling and showcasing our region, our council and key projects and activities to local, national and international audiences and
- inspiring local community involvement and participation in anniversary events.

These objectives were achieved through the implementation of the SC50 Communication Plan (Attachment 4).

Key communication highlights from the SC50 program of events include the following:

- Development and delivery of the 12 month communication action plan
- Development and extensive use of specially developed SC50 logo, by SC50 grant recipients, SCC SC50 related projects and external media partners
- Comprehensive communication support to generate interest in SC50 Anniversary Fund
- Full communication support for seven Category B events
- Media and social media support for 30 category A events
- State and national SC50 coverage through hosting the National Travel Writer's Convention, Today Show at Maroochydore and ongoing pitching in conjunction with Visit Sunshine Coast
- Full communication support for the SC50 Anniversary Concert resulting in attendance of 4,000 attendees
- Incorporate SC50 related messaging into wider SCC game changing and significant projects.

#### *Media*

A comprehensive media strategy was implemented throughout the life of the project and resulted in State, national and international coverage.

Key media findings are as follows:

- A total of nine media types were identified including TV, newspaper, radio, online news, images and videos, magazines and blogs
- A total of 410 media items were generated
- Media coverage reached a total audience number of 8,347,692
- Total value of the media coverage is \$333,801.

There was substantial local media coverage throughout the project. Some unique mentions outside of the local region include Brisbane's Courier Mail, The Whitsunday Times, Business News Events (online business news), Resort News (national trade magazine) and two travel blogs (one of which has over two million readers).

*Isentia* has provided Council with detailed media reports that provide a comprehensive review of media coverage for the SC50 program.

#### *Street banners*

In celebration of the 1 August commemoration, 48 street banners were installed throughout the region from 18 July 2017 - 1 January 2018 (see Table 6).

Location	Number	Location	Number
Alexandra Headland	3	Landsborough	2
Airport	4	Maleny	2
Buderim	3	Maroochydore	6
Caloundra	8	Mooloolaba	4
Coolum	4	Nambour	4
Kawana	6	Sippy Downs	2

**Table 6. Street Banner Installation Locations**

*Publicity Campaign: Guinness World Record attempt*

To highlight the conclusion of the year-long anniversary celebration, council managed a publicity campaign around a Guinness Book of World Records attempt for the most contributions to a greeting card. The campaign was conducted internally and externally via social media and engendered strong community engagement.

Achievements include:

- 29,603 social media reach
- 55,901 social media impressions
- 378 clicks to website
- 3,229 contributions
- 26 days promoted, 5 - 31 December 2017
- Physical display locations: Nambour Administration, Caloundra Administration, Maroochydore Library, Caloundra Library, Sunshine Coast Lightning training session, the Mooloolaba Wharf and NYE Mooloolaba; online campaign run concurrently.

*Legacy Items*

50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast Chronicle

A graphically designed and printed chronicle of the commemorative year will be produced for inclusion in the time capsule, distribution to the Organising Committee and Councillors, and Council's libraries, archival and heritage files.

Time Capsule

On the day of the Ordinary Meeting presentation of this report on 22 February 2018, a media event of the sealing of a 50<sup>th</sup> Anniversary Time Capsule will occur in the Forecourt, Eddie De Vere Building, Nambour. The time capsule sealing ceremony will be conducted by Mayor Mark Jamieson on behalf of both Sunshine Coast Council and the 50<sup>th</sup> Anniversary Committee. A copy of this report will be included in the capsule as well as all items listed in Attachment 5 to this report.

Commemorative Artwork

In December 2017, artist Dale Leach was commissioned to complete a 2D contemporary artwork that commemorates the year-long celebration. During the Ordinary Meeting presentation, this piece will be presented to Council.

Songs of the Sunshine Coast

In conjunction with ABC radio, SC50 ran a 'Songs of the Sunshine Coast' original song competition. There were 23 entries via a youth and open category with the winners being Mason Hope with 'Sunshine Coast' as the youth winner and Michael Barry with 'Livin' in the Sunshine' as the open winner. The winners were announced, and played, live on the ABC Drive Time show and also at the Sunshine Coast concert.

**Legal**

There are no legal implications relevant to this report.

**Policy**

The recommendations contained within this report are in accordance with the *Local Government Act 2009*, *Local Government Regulation 2012* and in line with the adopted *Community Grants Policy*. Any requested changes to funding recommendations made by the panel need to be supported by evidence and that evidence recorded.

**Risk**

There may be some community concern in relation to the number of community groups that were unsuccessful in their application for funding under this program or were only part funded. The assessment for funding criteria followed Council's *Community Grants Policy* and *Community Grants Guidelines*. In each case, where part funding was recommended, the panel considered:

- if the project could be successfully completed with the allocation of part funding allocated and
- if funding for stand-alone components of the project could be provided.

**Previous Council Resolution****Ordinary Meeting 17 September 2015 (OM15/154)**

*That Council:*

- receive and note the report titled "**Naming of the Sunshine Coast - 50th Anniversary Celebrations**"*
- endorse the proposed program of celebrations to commemorate the 50<sup>th</sup> Anniversary of the naming of the Sunshine Coast as outlined in the report*
- refer an amount of \$150,000 budget request to the 2016/17 budget process for consideration for an additional community grant program relating to commemorate the 50<sup>th</sup> Anniversary of the naming of the Sunshine Coast and*
- refer an amount of \$126,000 budget request to the 2016/17 budget processes for consideration.*

**Related Documentation**

50th Anniversary Isentia Media Report (1 February 2017)

50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast Chronicle

**Critical Dates**

The 50<sup>th</sup> anniversary program and celebration year (2017) has now concluded and there no outstanding critical dates.

**Implementation**

The 50<sup>th</sup> Anniversary program is now finalised.

A legacy time capsule will be sealed and installed on 22 February 2018 (the day of presentation of this report) at the Forecourt, Eddie De Vere Building, Nambour.

A copy of the commemorative report, *50<sup>th</sup> Anniversary of the Naming of the Sunshine Coast Chronicle*, will be included in the Time Capsule and presented to each Councillor at the Ordinary Meeting 22 February 2018.

A formal letter to Organising Committee members will be sent from the Mayor's Office.

**8.3.2 MOOLOOLABA PARKYN PARADE HOLIDAY PARK REDEVELOPMENT**

**File No: F2016/210735**

**Author: Coordinator Holiday Parks and Lifeguard Services  
Economic & Community Development Group**

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**This item was withdrawn from the Agenda by the Chief Executive Officer.**

**8.3.3 SUNSHINE COAST COUNCIL LIFEGUARD SERVICE PLAN 2018-2022****File No:** F2017/50670**Author:** Coordinator Holiday Parks and Lifeguard Services  
Economic & Community Development Group**Appendices:** App A - Surf Life Saving Queensland Lifesaving Services:  
Service Plan 2018-2022, Sunshine Coast Council ..... 171 [↓](#)

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**PURPOSE**

The purpose of this report is to present to Council the *Surf Life Saving Queensland Lifesaving Services: Service Plan 2018-2022* (the Lifeguard Service Plan 2018-2022 or the Service Plan) at Appendix A for consideration and adoption.

**EXECUTIVE SUMMARY**

In 2012, Sunshine Coast Council contracted the provision of lifeguard services to Surf Life Saving Queensland (SLSQ). SLSQ works in conjunction with the volunteer lifesavers from the various surf clubs to provide protection for identified sections of Sunshine Coast beaches. These two services combine to ensure there are patrolled beaches available 365 days of the year, as well as contribute to a high degree of protection and education for beach visitors.

Council officers and SLSQ have worked together to develop the Lifeguard Service Plan 2018-2022. This Service Plan will guide Council and SLSQ in allocating resources and budgets over the next four years to meet the growing demands for the service across the Sunshine Coast due to population growth and increased beach visitation numbers. The actions proposed respond to the immediate challenges facing the service in an efficient and responsible manner while maintaining beach safety standards on the Sunshine Coast.

Implementation of the Service Plan is recommended to occur incrementally over the four year period 2018-2022.

**OFFICER RECOMMENDATION****That Council:**

- (a) receive and note the report titled “Sunshine Coast Council Lifeguard Service Plan 2018-2022”
- (b) endorse the *Surf Life Saving Queensland Lifesaving Services: Service Plan 2018-2022 – Sunshine Coast Council (Appendix A)* and
- (c) refer the budget increases for consideration in the relevant annual budget process.

**FINANCE AND RESOURCING**

The current 2017/18 operational budget for Lifeguard Services is \$4.4 million, with allowances made in the contract with SLSQ for annual CPI increases.

The implementation of the Service Plan will result in increases in future operational budgets as identified in Table 1 and further summarised in the Service Plan.

Financial year	Funding
2017/18	Nil – increased service at Discovery Beach funded by SLSQ
2018/19	\$137,207
2019/20	\$237,038
2020/21	\$325,590 (includes new Bokarina Beach Patrol)
2021/22	\$79,746

Table 1. Service Plan – increases in future operational budgets

## CORPORATE PLAN

**Corporate Plan Goal:** *A strong community*  
**Outcome:** We serve our community by providing this great service  
**Operational Activity:** S8 - Lifeguards - providing regular patrols of beaches to ensure the safety and enjoyment of residents and visitors

**Corporate Plan Goal:** *A strong community*  
**Outcome:** 2.1 Safe and healthy communities  
**Operational Activity:** 2.1.2 - Continue to enhance community safety partnerships with state agencies and community groups to enhance resident and visitor safety

## CONSULTATION

### Councillor Consultation

Councillor E Hungerford, Portfolio Councillor Governance and Customer Service

### Internal Consultation

Internal consultation undertaken with the Liveability and Natural Assets Group to understand future requirements in new and/or growing communities (ie Bokarina, Yaroomba).

### External Consultation

Surf Life Saving Queensland has been consulted on the development of the lifeguard service plan recommendations.

### Community Engagement

Consultation has been made with SLSQ and Stockland development representatives in relation to the planned new patrol at Bokarina Beach. Ongoing community feedback in respect to the provision of lifeguard services has also been taken into account in the development of the Service Plan.

## PROPOSAL

Safe beaches are critical for the lifestyle and economy of the Sunshine Coast community. Lifeguard services on the Sunshine Coast are contracted by Sunshine Coast Council to Surf Life Saving Queensland. Surf Life Saving Queensland also works with the surf clubs to provide volunteer lifesaving services during the weekends and school holidays from September to April each year. These services ensure there are patrolled beaches available 365 days of the year and this has contributed to a high degree of protection and education for beach visitors over the years.

The key objectives of the Service Plan for the period 2018-2022 are to address increased service demands to meet the growing population and visitation numbers on Sunshine Coast beaches.

The Service Plan has been developed to guide operational activities for the next four years. Its aim is to provide continued levels of service delivery along the Sunshine Coast, and



address any gaps in service delivery and respond to growth demands. The actions proposed respond to the immediate challenges facing the service in an efficient and responsible manner while maintaining beach safety standards on the Sunshine Coast.

Notably the new service to be implemented at Bokarina Beach is expected to commence in 2020/21 and includes \$130,239 for labour and \$33,155 for equipment and fleet.

A summary of the proposed changes to existing services are listed below:

*Peak period demands*

1. That lifeguard resourcing be increased in and around the traditional Christmas school holidays peak times. One lifeguard commencing two weeks prior to the Queensland State Schools holiday period at Kings Beach, Mooloolaba, Alexandra Headland, Maroochydore and Coolum Beaches. **\$20,501 commencing in 2019-2020.**
2. That lifeguard resourcing to be increased during September, Christmas and Easter school holiday due to high demand across the full day during these peak periods at Kings Beach, Mooloolaba, Alexandra Headland, Maroochydore and Coolum Beaches. **\$40,468 commencing in 2020-2021.**
3. Lifeguard resourcing to be increased to two lifeguards at Twin Waters during September, Christmas and Easter school holidays to provide greater coverage. **\$43,396 commencing in 2020-2021.**

*Growing community*

4. That Currimundi Beach is increased to Tier 3 service to be patrolled Weekends, school and public holidays all year. **\$55,676 commencing in 2018-2019.**
5. That Discovery Beach is increased to Tier 1 service to be patrolled all year round (365 days). **\$37,770 commencing in 2019-2020.**
6. A lifeguard outpost to be based at Maroochy River mouth during Queensland school holidays due to high visitations in the area during these periods. **\$49,355 commencing in 2020-2021.**
7. New Lifeguard Tower at Bokarina Beach: \$130,239 labour and \$33,155 fleet and equipment. **\$163,394 commencing in 2020-21.**

*Risk factors related to one person patrols*

8. That Mooloolaba Spit is increased to two lifeguards from September to May. Resourcing to include internal lunch breaks for both Mooloolaba Spit and Mooloolaba Main, and provide additional support to the shared between Mooloolaba Spit and Mooloolaba Main patrols. **\$81,531 commencing in 2018-2019.**
9. That Yaroomba Beach is increased to two lifeguards at all times the beach is open. **\$41,339 commencing in 2019-2020.**
10. That the Boardwalk is increased to two lifeguards at all times the beach is open. **\$69,365 commencing in 2019-2020.**
11. That an additional lifeguard is implemented September to May shared or roving between Maroola Discovery, Twin Waters, and Mudjimba. **\$68,063 commencing in 2019-2020.**
12. Increase lunch shift on winter weekends to allow roving coverage between Maroola and Twin Waters. **\$28,980 commencing in 2020-2021**
13. That Kawana Waters/Buddina is increased to two lifeguards at all times the beach is open. **\$79,746 commencing in 2021-2022.**

The Service Plan also recommends expanding the existing four tier service levels to five tiers to recognise that the existing Golden Beach and Yaroomba patrols do not meet the existing Tier 4 definition, as they are only patrolled during school holidays from September to May each year.

The proposed tiers of service are:

<b>Level 1</b>	Patrolled all year, 365 days per year Major location
<b>Level 2</b>	Patrolled seven days September to May; plus weekends, school and public holidays during winter
<b>Level 3</b>	Patrolled weekends, school and public holidays all year Seasonal service
<b>Level 4</b>	Patrolled weekends, school and public holidays September to May Minimal seasonal service
<b>Level 5</b>	Patrolled school holidays September to May. (holiday service only)

The beaches are currently allocated to the following tiers:

<b>Level 1</b>	<ul style="list-style-type: none"> <li>• Kings</li> <li>• Dicky</li> <li>• Mooloolaba Main</li> <li>• Mooloolaba Spit</li> <li>• Alexandra Headland</li> <li>• Maroochydore</li> <li>• Twin Waters</li> <li>• Mudjimba</li> <li>• Coolum</li> <li>• Discovery #</li> </ul>	<p>No change – All year x 365 days</p> <p># (winter week days funded by SLSQ until 2018/19)</p>
<b>Level 2</b>	<ul style="list-style-type: none"> <li>• Marcoola</li> <li>• Bulcock</li> <li>• Buddina/Kawana</li> <li>• Coolum North</li> </ul>	<p>No change – September to May and winter school holidays, May to September weekends and public holidays.</p>
<b>Level 3</b>	<ul style="list-style-type: none"> <li>• Currimundi</li> </ul>	<p>Extend to winter school holidays and weekends</p>
<b>Level 4</b>	<ul style="list-style-type: none"> <li>• Kings Beach Pool</li> <li>• Boardwalk</li> <li>• Wurtulla</li> </ul>	<p>No change – September to May school holidays plus weekends.</p>
<b>Level 5</b>	<ul style="list-style-type: none"> <li>• Golden Beach</li> <li>• Yaroomba</li> </ul>	<p>No change – September to May school holidays</p>

**Legal**

At a State level, councils are authorised to control bathing reserves under the *Local Government Act 2009* and subordinate legislation. In addition, Council's lifeguard service is authorised to undertake rescues in disaster situations under the *Disaster Management Act 2003*.

At a local level, councils control bathing reserves through "Local Law No 6 – Bathing Reserves" to manage activities within bathing reserves.

**Policy**

There are no policy implications relating to this report.

**Risk**

Council has a duty of care to support beach users in their safe enjoyment of the beach environment. This Service Plan proposes actions that respond to the immediate challenges facing the service in an efficient and responsible manner while maintaining beach safety standards on the Sunshine Coast.

Implementation of the Lifeguard Service Plan 2018-2022 will allow Council to deliver a more responsive and effective lifeguard service across the region and will assist in mitigating service risks and growth pressures.

**Previous Council Resolutions****Ordinary Meeting 23 August 2012 (OM12/117)**

*That Council:*

- (a) *is satisfied that, because of the specialised nature of the service, it would be impractical or disadvantageous to invite quotes or tenders; and*
- (b) *delegate to the Chief Executive Officer to implement the service review outcomes as discussed in the confidential session.*

**Ordinary Meeting 26 October 2011 (OM11/256)**

*That Council:*

- (a) *receive and note the report entitled "Lifeguard Service Plan";*
- (b) *adopt the Lifeguard Service Plan 2012-2015, including the recommended changes within the existing budget to commence February 2012;*
- (c) *request the Chief Executive Officer to complete the strategic service sustainability review and report to Council prior to the end of the current financial year; and*
- (d) *request the Chief Executive Officer to conduct an additional review of the Mooloolaba Beach lifeguard service levels prior to the recommended changes taking effect in February 2012.*

**Related Documentation**

Surf Life Saving Queensland Lifesaving Services: Service Plan 2012-2015

**Critical Dates**

The Lifeguard Service Plan 2018-2022 is required to be adopted prior to the development of the 2018/19 Council budget.

**Implementation**

The Services Plan will be implemented over the period 2018-2022 and any changes to budget allocations will be addressed through Council's annual budget process.



## 8.4 BUSINESS PERFORMANCE

### 8.4.1 EXCEPTIONS UNDER LOCAL GOVERNMENT REGULATION 2012 FOR COMMUNITY ORGANISATIONS

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Senior Property Officer - Leasing Business Performance Group</b>
<b>Appendices:</b>	<b>App A - List of Community Groups with a Lease Expiring in 2019</b> .....213 <a href="#">↓</a>

## PURPOSE

The purpose of this report is to seek exceptions from Council, in accordance with the *Local Government Regulation 2012*, to enter into leases with a government agency and community organisations, other than through a tender or auction process.

## EXECUTIVE SUMMARY

Council has a number of leases in place with community groups across the Sunshine Coast. These groups provide an important array of community, sporting and cultural services. To assist these community groups in the continued delivery of these services, it is proposed that council resolve to make an exception to the tender process that will provide continuity of occupation to the existing users and beneficiaries of the sites.

The *Local Government Regulation 2012*, section 224(6) states that ‘the grant of a lease over land or buildings’ is a disposal of a valuable non-current asset and section 227 further states that this disposal must be by written tender or auction.

Section 236(1) lists allowable exceptions to the tender or auction process.

Government agencies and community organisations are excepted under section 236(1)(b), ‘if the local government has decided by resolution, the exception may apply’ under section 236(2).

Council currently have 38 tenure arrangements to community organisations due to expire throughout 2019, listed in Appendix A - *List of Community Groups with a Lease Expiring in 2019*.

Leases are planned to be offered to these organisations in accordance with the strategic policy, *Community Groups Occupying Council Owned or Controlled Land and/or Infrastructure*, for the standard term of 10 years and under Council’s standard terms community lease.

For noting within Appendix A - *List of Community Groups with a Lease Expiring in 2019*; Barung Landcare Association Inc. (Barung) who is a community organisation currently conducting commercial activities at 65 Amigh Road, Landsborough expiring 31 October 2021.

Barung has approached Council seeking a new ten year lease over the Landsborough site at an agreed market rental. The issuing of the new lease would require a surrender of the current lease, and would grant tenure to Barung until 2028. The longer tenure will allow Barung to fund and develop a new smaller scale nursery and education centre in Maleny and continue to grow their production nursery, training centre and depot in the community of Landsborough and wider Sunshine Coast community.

**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled “Exceptions under Local Government Regulation 2012 for Community Organisations”
- (b) resolve in accordance with section 236(2) of the *Local Government Regulation 2012* (“Regulation”) that the exception under the section 236(1)(b) of the Regulation applies to the disposal (lease) of those properties and to those community organisations (Appendix A) and
- (c) resolve to enter into a community lease arrangement with the community organisations (Appendix A).

**FINANCE AND RESOURCING**

The annual rent for each lease is listed in Appendix A - *List of Community Groups with a Lease Expiring in 2019*. In accordance with Council's Fees and Charges for 2017/18, one unit of rent is equivalent to \$255 (inclusive of GST). Based on the 2017/18 unit value, the revenue that Council could expect to receive for rent over the next ten years from these 38 community organisations is \$117,300.

The Barung Landcare Association Inc. lease would be based on a current market valuation which will set the commercial rent. Current rental is \$27,040 per annum.

**CORPORATE PLAN**

**Corporate Plan Goal:** *Service excellence*

**Outcome:**

**Operational Activity:**

We serve our community by providing this great service  
S24 - Property management - comprehensive management of Council's land and building assets to ensure that Council's property dealings are optimised, centrally managed, and support Council's objectives.

**CONSULTATION****Councillor Consultation**

Councillor J McKay – Portfolio Councillor for Community and Environment

**Internal Consultation**

- Division 1 - Councillor R Baberowski
- Division 2 - Councillor T Dwyer
- Division 3 - Councillor P Cox
- Division 4 - Councillor J Connolly
- Division 5 - Councillor J McKay
- Division 6 - Councillor C Dickson
- Division 7 - Councillor E Hungerford
- Division 8 - Councillor J O'Pray
- Division 9 - Councillor S Robinson
- Division 10 - Councillor G Rogerson
- Team Leader Sport and Community Venues, Economic and Community Development
- Team Leader Community Planning and Development, Economic and Community Development
- Building and Facilities Asset Management, Business Performance

**External Consultation**

Due to the internal administrative nature of this report there has been no external consultation with Community Groups with the exception of commercial lease holder Barung Landcare Association Inc. Should Council resolve to grant the exception in accordance with the officer recommendation, engagement will commence with all community organisations.

**Community Engagement**

Due to the internal administrative nature of this report there has been no community consultation.

**PROPOSAL**

Council has more than 200 leases in place with community groups across the Sunshine Coast. These groups provide an important array of community, sporting and cultural services. To assist these community groups in the continued delivery of these services, it is proposed that council resolve to make an exception to the tender process that will provide continuity of occupation to the existing users of the sites.

The outcomes that are achieved through providing ongoing tenure for these groups includes:

- support for community groups to contribute to the development of the Sunshine Coast community
- promotion of resilience in community groups
- provision of incentives to look after assets within their occupancy arrangements.

The *Local Government Regulation 2012*, section 224(6) provides that 'the grant of a lease over land or buildings' is a disposal of a valuable non-current asset and section 227 provides that this disposal must be by written tender or auction.

Section 236(1) lists allowable exceptions to the tender or auction provision.

Government Agencies and community organisations are excepted under section 236(1)(b), 'if the local government has decided by resolution, that the exception may apply' under section 236(2).

Appendix A - *List of Community Groups with a Lease Expiring in 2019* identifies the 39 existing tenure arrangements to community organisations that are expiring in 2019.

Any offer of a lease will be subject to a process of review including membership, financial sustainability and overall service to the community.

Leases are planned to be offered in accordance with the strategic policy, *Community Groups Occupying Council Owned or Council Controlled Land and/or Infrastructure*, for the standard term of 10 years and under Council's standard terms community lease.

In addition there is a commercial lease proposed to community group, Barung Landcare Association Inc. expiring in 2021. This report seeks support from Council for Barung to surrender their current lease and enter into a new lease arrangement for 10 years from 2018 at a commercial market rent.

The longer tenure will allow Barung to fund and develop a new smaller scale nursery and education centre in Maleny and continue to grow their production nursery, training centre and depot in the community of Landsborough and wider Sunshine Coast community. Since first occupying the Landsborough site in 2010 Barung has invested \$550,000 and many thousands of volunteer hours to establish the wholesale nursery and natural area management operations. Barung employs, on average, 40 full time and casual staff and also runs educational support programs for Environment Students at the Sunshine Coast University and Maleny High School with a planned future education facility in Division 1 in 2018. A request for comments has been circulated on this matter and there were no objections to the longer tenure proposed.

**Legal**

Consultation with Council's Legal Branch will occur as individual leases fall due.

**Local Government Regulation 2012****236 Exceptions for valuable non-current asset contracts**

- (1) Subject to subsections (2) to (4), a local government may dispose of a valuable non-current asset other than by tender or auction if—
- (a) the valuable non-current asset—
    - (i) was previously offered for sale by tender or auction but was not sold;  
and
    - (ii) is sold for more than the highest tender or auction bid that was received;  
or
  - (b) the valuable non-current asset is disposed of to—
    - (i) a government agency; or
    - (ii) a community organisation;

**Policy**

This request is in accordance with the following Council policies:

- *Procurement Policy*, and
- *Community Groups Occupying Council Owned or Council Controlled Land and/or Infrastructure*

**Risk**

There are no risks identified as being relevant to this report.

**Previous Council Resolution****Ordinary Meeting 7 December 2017 (OM17/238)**

*That Council:*

- (a) receive and note the report titled "**Exceptions under Local Government Regulation 2012 for Community Organisations**"
- (b) resolve in accordance with section 236(2) of the Local Government Regulation 2012 ("Regulation") that the exception under the section 236(1)(b) of the Regulation applies to the disposal (lease) of those properties and to those community organisations (Appendix A) and
- (c) resolve to enter into a community lease arrangement with the community organisations (Appendix A).

**Related Documentation**

There is no related documentation relevant to this report.

**Critical Dates**

While there are no specific critical dates, the leases identified in Appendix A - *List of Community Groups with a Lease Expiring in 2019* will require discussions with groups to commence progressively throughout 2018 and 2019, as individual leases approach expiry.

**Implementation**

Should Council resolve that exceptions apply, new leases will be registered as they are executed.





**8.4.2 DECEMBER 2017 FINANCIAL PERFORMANCE REPORT**

**File No:** Financial Reports  
**Author:** Coordinator Financial Services  
 Business Performance Group  
**Attachments:** Att 1 - December 2017 Financial Performance Report ..... 225 [↓](#)

**PURPOSE**

To meet legislative obligations, a monthly report must be presented to Council regarding its financial performance and investments.

**EXECUTIVE SUMMARY**

This monthly financial performance report provides Council with a summary of performance against budget as at 31 December 2017 in terms of the operating result and delivery of the capital program.

The operating result at 31 December 2017 shows a positive variance of \$4.1 million compared to the current budget. The variation is made up of higher than profiled operating revenue, partially offset by higher than profiled operating expenses as shown in the table below. Further detail is provided in the proposal section of this report.

**Operating Performance****Table 1: Operating Result as at 31 December 2017**

December 2017	Current Budget \$000	YTD Forecast Budget \$000	YTD Actual \$000	YTD Variance \$000	Variance %
Operating Revenue	437,209	206,750	211,535	4,785	2.3
Operating Expenses	420,483	200,280	200,963	683	0.3
<b>Operating Result</b>	<b>16,726</b>	<b>6,470</b>	<b>10,572</b>	<b>4,102</b>	<b>63.4</b>

Achievement of the full year budgeted operating result will allow Council to meet its debt repayments and capital expenditure commitments.

As at 31 December 2017, \$81.7 million (30.4%) of Council's \$269.2 million Forecast 2017/18 Capital Works Program was financially expended.

The core Council Capital Program has progressed 40% of budget, an actual spend of \$57.7 million.

Council's investment portfolio remains within the guidelines established under the Investment Policy.

**OFFICER RECOMMENDATION**

**That Council receive and note the report titled "December 2017 Financial Performance Report".**

**FINANCE AND RESOURCING**

There are no finance and resourcing implications from this report.

## CORPORATE PLAN

**Corporate Plan Goal:** *An outstanding organisation*  
**Outcome:** 5.3 - A financially sustainable organisation  
**Operational Activity:** 5.3.7 - Sustainable financial position maintained.

## CONSULTATION

### Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, Councillor T Dwyer.

### Internal Consultation

All departments and branches participated in the formation of this report.

### External Consultation

No external consultation is required for this report.

### Community Engagement

No community engagement is required for this report.

## PROPOSAL

This monthly financial performance report provides Council with a summary of performance against budget as at 31 December 2017 in terms of the operating result and delivery of the capital program.

The operating result at 31 December 2017 shows a positive variance of \$4.1 million compared to the forecast budget.

### Operating Revenue

As at 31 December 2017, year to date revenues (of \$211.5 million) shows a positive variance of \$4.8 million.

**Table 2: Substantial Revenue variances as at 31 December 2017**

Operating Revenue Large Variances	YTD Current Budget \$000	YTD Actual \$000	YTD Variance \$000	Variance %
Net Rates and Utility Charges	136,675	137,373	698	0.5
Fees and Charges	30,702	32,516	1,813	5.9
Other Revenue	4,233	6,033	1,800	42.5

### Net Rates and Utility Charges

The favourable variance of \$698,000 is less than 1% of year to date budget and relates to prepaid rates.

### Fees and Charges

Fees and charges revenue of \$32.5 million, is \$1.8 million ahead of year to date forecast budget as at 31 December 2017. The significant items contributing to this variance are:

- \$1.4 million variance in Development Services, relates to higher volumes of applications in plumbing services; as well as higher value applications in planning assessment. This is a significant increase on the prior month due to some large applications reaching certain milestones.

- \$173,000 in Waste Management, which has declined from the previous month due to the timing for processing December accounts. The variance is expected to increase again in January.

The higher revenues will be recognised at Budget Review 2.

### **Other Revenue**

Other revenue is ahead of the profiled budget to date by \$1.8 million this is made up of:

- \$210,000 in Waste Management for higher sales of recyclables and additional revenues for gas flaring.
- \$273,000 generated through sundry recoupments in Community Response
- \$194,000 for higher lease revenues in Property Management, due to acquisitions and adjustments for both domestic and commercial properties. The higher revenues will be recognised at budget review 2.
- \$188,000 in additional revenue for Major Urban Development Projects, which will be recognised at budget review 2 with an associated expenditure budget.
- \$150,000 for Advance Queensland Regional Innovation Program funding.
- \$129,000 in stall holders fees generated from the Caloundra Music Festival, offset by festival expenditure.

### **Operating Expenses**

Year to date expenditure as at 31 December 2017 of \$200.9 million shows a variance over budget of \$683,000.

### **Employee Costs**

As at 31 December 2017 employee costs are ahead of budget by \$1.4 million, equating to 2% of the year to date budget.

### **Materials and Services**

Materials and services are under budget as at 31 December 2017 by \$1.7 million.

Operating projects, including levy funds are underspent against budget to date reflecting timing differences for project delivery. This is offset by once off project costs associated with the Sunshine Coast Airport transition which will be recognised in budget review 2.

\$2.8 million variance relates to the delivery of core programs and is consistent across most branches. The larger variances, mostly timing related, are reflected in the following branches, as being greater than \$250,000 and/or 10% of year to date budget:

- Civil Asset Management – Lower maintenance expenditure occurred early in the financial year due to dry conditions, contributing to a variance of \$901,000. Recent rainfall will increase maintenance activity and the full expenditure budget is expected to be required
- Waste Management – has incurred lower costs to date across several activities in the Recovery, Diversion and Disposals Unit, predominantly relating to contract services, totalling \$671,000. In the following months this variance will be required to address emerging issues and the reduction of operating contributions from the materials recovery operations.
- Fleet and Quarry Services – under budget by \$562,000. This is due to service and maintenance costs for heavy plant tracking under budget and the crushing contract at the Quarry not yet commenced
- Transport Infrastructure Management – street lighting electricity charges is the main contributor to the \$354,000 year to date variance

The above underspends are reduced by recurrent expenditure generated in the delivery of capital projects. \$1.6 million in recurrent expenditure has been recognised to date, causing a variance of \$957,000. This predominantly relates to marketing costs associated with the Maroochydore City Centre project and is fully funded by the capital program to be recognised at budget review 2, as well as other recurrent and non-recurrent expenditure identified to be incurred this year.

### **Capital Expenditure**

As at 31 December 2017, \$81.7 million (30.4%) of Council's \$269.2 million 2017/18 Capital Works Program was financially expended.

**Table 5: Capital Expenditure by Program at 31 December 2017**

<b>Capital Works Program</b>	<b>Current Budget \$000</b>	<b>YTD Actual \$000</b>	<b>% Current Budget Expended</b>	<b>Forecast Year End Actual \$000</b>
Aerodromes	497	11	2.1	434
Buildings and Facilities	13,028	4,922	37.8	11,951
Coast and Canals	2,363	770	32.6	2,831
Divisional Allocations	5,238	745	14.2	1,865
Environmental Assets	670	124	18.5	710
Fleet	3,000	127	4.2	2,941
Holiday Parks	1,433	228	15.9	1,107
Information Technology	3,983	694	17.4	3,798
Parks and Gardens	15,478	8,139	52.6	15,483
Quarries	608	24	4.0	275
Stormwater	7,549	1,954	25.9	7,029
Strategic Land and Commercial Properties	12,797	9,914	77.5	28,648
Sunshine Coast Airport	1,123	658	58.6	1,375
Transportation	59,323	26,791	45.2	59,746
Waste	17,152	2,551	14.9	8,402
<b>Total SCC Core Capital Program</b>	<b>144,241</b>	<b>57,653</b>	<b>40.0</b>	<b>146,593</b>
Corporate Major Projects	10,338	2,495	24.1	4,524
Maroochydore City Centre	47,162	15,707	33.3	43,393
Sunshine Coast Airport Runway	67,501	5,881	8.7	68,722
<b>Total Other Capital Program</b>	<b>125,001</b>	<b>24,082</b>	<b>19.3</b>	<b>116,639</b>
<b>TOTAL</b>	<b>269,242</b>	<b>81,735</b>	<b>30.4</b>	<b>263,232</b>

### **SCC Core Capital Program**

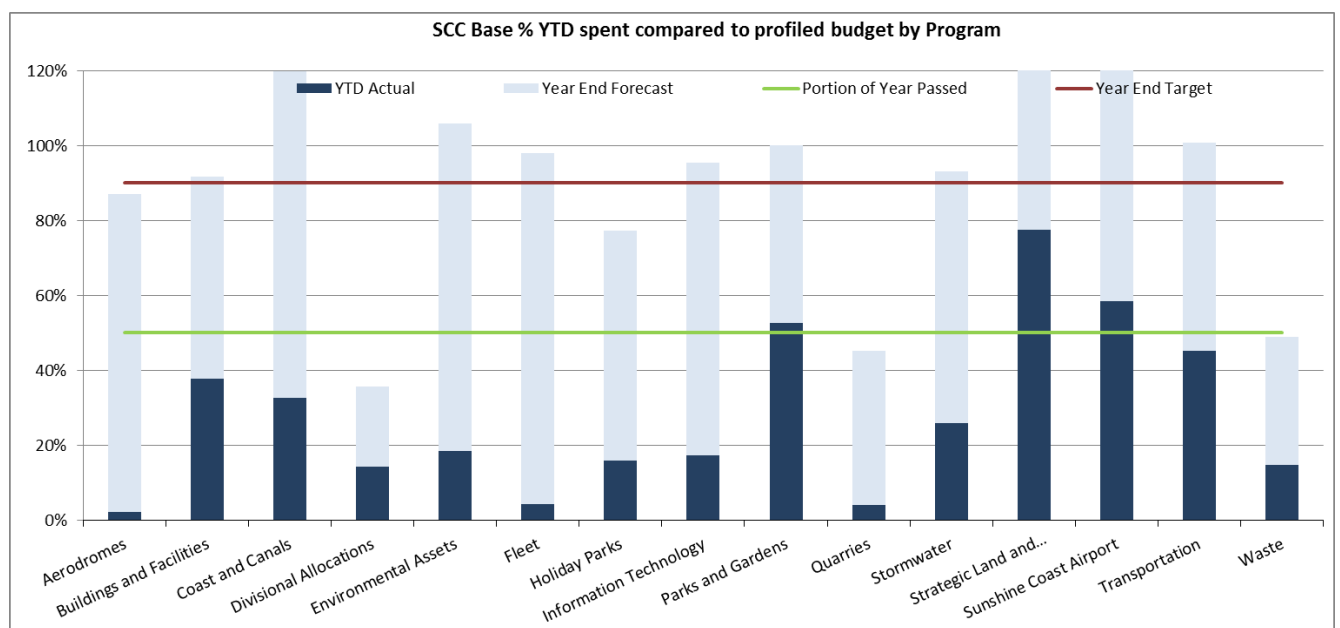
The core Council Capital Program has progressed 40% of budget, an actual spend of \$57.6 million. The Actual YTD includes all works that have been goods receipted and accrued as at 31 December 2017. The table above shows the actual expenditure against full year budget by program, as well a forecast actual at year end.

Currently the core program is forecasting 102% of program delivery, which reflects a number of programs indicating funding deferrals at budget review 2 offset by expenditure for land acquisitions. Four programs are currently forecasting a year end result below the 90% benchmark:

1. Divisional Allocations – the lower forecast reflects the value of the program yet to be allocated to specific projects.

2. Holiday Parks – stage 2 of the Mudjimba Holiday Park extension is on hold until July 2018. This deferral will be recognised in budget review 2.
3. Quarries – The site development projects are under review as part of budget review 2 and will likely be deferred.
4. Waste Management – The year end forecast for Waste incorporates delays to works at the Nambour Resource Recovery Centre, which will now commence mid 2018 and continue into the 2018/19 financial year. The Automatic Waste Collection System Project is currently undergoing a value engineering exercise and reviewing alternative design options. The Caloundra Landfill Bio Basin is also undergoing approval delays relating to Department of Environment and Heritage Protection support. Construction has been scheduled to occur after the 2017/18 financial year. These projects will be adjusted at Budget Review 2.

The following graph shows the expenditure to date and year end forecast for each program, against the time period passed and the yearend delivery target of 90%.



**Corporate Major Projects & Region Making Program**

Other major projects have expended 19.3% of full year budget as at 31 December 2017, and are forecasting a year end result of 93% or \$116.6 million.

- Corporate Major Projects – Current forecasts only reflect delivery of half the program due to uncertainty around the delivery of street lighting conversion to LED.
- Maroochydore City Centre – 33.3% Actual spend to date predominantly relates to progress on Aerodrome road and overall project management and finance costs. Expenditure within the PDA is currently 20% of total budget but it should be noted that there is a timing delay from when works are progressed on-site to them appearing in Councils finance system. Apart from noting this timing delay there is no further action required as the process is streamlined and is working efficiently. The program is currently forecasting to budget
- Sunshine Coast Airport Expansion – A year to date actual of 8.4% has been achieved. The Design and Construction tender assessment and contract award will progress through February. Significant expenditure is expected to occur once sand dredging begins which cannot commence until after the environmental protection period to March 2018, which relates to turtle nesting at Maroola Beach

**Investment Performance**

- All investment parameters remain within the guidelines established by the Investment Policy.
- For the month ending 31 December 2017 Council had \$311 million cash (excluding Trust Fund) with an average interest rate of 2.56%, being 0.88% above benchmark. This is compared to the same period last year with \$328 million cash (excluding Trust Fund) with an average interest rate of 2.82%, being 1.06% above benchmark.
- The benchmark used to measure performance of cash funds is Bloomberg AusBond Bank Bill Index (BAUBIL) and the Bank Bill Swap Rate (BBSW) for term deposits.

**Legal**

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

**Policy**

Council's 2017/18 Investment Policy; 2017/18 Debt Policy.

**Risk**

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

**Previous Council Resolution****Ordinary Meeting 9 November 2017 (OM17/211)**

*That Council*

- receive and note the report titled "September 2017 Financial Performance Report" and*
- adopt the amended 2017/18 Budget Financial Statements to include the identified operating and capital budget adjustments (Appendix A).*

**Ordinary Meeting 12 October 2017 (OM17/204)**

*That Council:*

- delegate authority to the Chief Executive Officer to enter into negotiations and processes to execute and finalise the acquisitions as discussed in the confidential session*
- resolve, pursuant to section 236(2) of the Local Government Regulation 2012, that an exception to dispose of an interest in land (easement/s) on the sites as discussed in the confidential session, other than by tender or auction applies as the disposal is pursuant to s236(1)(b)(i) to a government agency and*
- request the Chief Executive Officer to provide a further report to council on the outcomes of the negotiations with Department of Natural Resources Mines.*

**Budget Review 1, 14 September 2017 (OM17/175)**

*That Council:*

- receive and note the report titled "Budget Review 1 2017/18" and*
- adopt the amended 2017/18 Budget Financial Statements to include the identified operating and capital budget adjustments (Appendix A)*

**Special Meeting Budget 15 June 2017 (SM17/34)**

*That Council:*

- (a) receive and note the report titled "Adoption of the 2017/18 Budget and Forward Estimates for the 2018/19 to 2026/27 Financial Years"*
- (b) adopt the 2017/18 Budget Schedules (Appendix A) including Forward Estimates and*
- (c) adopt the 2017/18 Capital Works Program, endorse the indicative four-year program for the period 2018/19 to 2021/22, and note the five-year program for the period 2022/23 to 2026/27 (Appendix B).*

**Related Documentation**

2017/18 Adopted Budget.

**Critical Dates**

There are no critical dates for this report.

**Implementation**

There are no implementation details to include in this report.



**8.4.3 BUDGET REVIEW 2 2017/18**

**File No:** Council meetings  
**Author:** Coordinator Financial Services  
Business Performance Group

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To be provided



**8.5 CUSTOMER ENGAGEMENT AND PLANNING SERVICES**

**8.5.1 DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE  
(MIXED USE DEVELOPMENT) - BRISBANE RD & 7, 9, 13 & 15 FIRST  
AVE & 11 SMITH ST, MOOLOOLABA**

**File No: MCU17/2169**

**Author: Senior Project Officer  
Customer Engagement & Planning Services Group**

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**To be provided**



**8.6 LIVEABILITY AND NATURAL ASSETS**

Nil

**9 NOTIFIED MOTIONS****9.1 NOTICES OF RESCISSION**

Nil

**9.2 NOTICES OF MOTION**

Nil

**9.3 FORESHADOWED NOTICES OF MOTION**

Nil

**10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- \* Legible
- \* Have purpose of the petition on top of each page
- \* Contain at least 10 signatures
- \* Motion limited to:
  - Petition received and referred to a future meeting
  - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
  - Petition not be received

**11 CONFIDENTIAL SESSION****11.1 OFFICE OF THE CEO****11.1.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - QUARTERLY  
PROGRESS REPORT - QUARTER 2, 2017/2018**

**File No:** Council meetings  
**Author:** Manager Corporate Governance  
Office of the CEO

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This report is confidential in accordance with section 275 (f) of the *Local Government Regulation 2012* as it contains information relating to starting or defending legal proceedings involving the local government.

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**11.2 BUILT INFRASTRUCTURE****11.2.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - MAROOCHYDORE  
TRANSPORT CORRIDOR PLANNING**

**File No:** F2017/138823  
**Author:** Coordinator Transport Network  
Built Infrastructure Group

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This report is confidential in accordance with section 275 (h) of the *Local Government Regulation 2012* as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**11.3 ECONOMIC AND COMMUNITY DEVELOPMENT****11.3.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - SUNSHINE COAST  
FALCONS SPONSORSHIP PROPOSAL**

**File No:** Council meetings  
**Author:** Manager Sport & Community Venues  
Economic & Community Development Group

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This report is confidential in accordance with section 275 (h) of the *Local Government Regulation 2012* as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**11.3.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - SUNSHINE COAST  
AIRPORT - TRANSACTION COMPLETION UPDATE**

**File No:** Council meetings  
**Author:** Group Executive  
Economic & Community Development Group

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This report is confidential in accordance with section 275 (h) of the *Local Government Regulation 2012* as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**11.4 BUSINESS PERFORMANCE**

Nil

**11.5 CUSTOMER ENGAGEMENT AND PLANNING**

Nil

**11.6 LIVEABILITY AND NATURAL ASSETS**

Nil

**12 NEXT MEETING**

The next Ordinary Meeting will be held on 22 March 2018 in the Council Chambers, 1 Omrah Avenue, Caloundra.

**13 MEETING CLOSURE**