

# Minutes

## Special Meeting (Budget)

**Monday, 2 June 2014**

**Council Chambers, Corner Currie and Bury Streets, Nambour**





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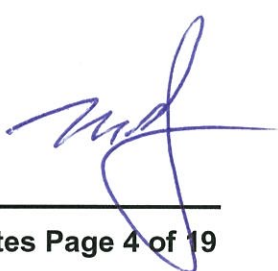
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Please Note: The resolutions as shown in italics throughout these minutes are the resolutions carried by the Council.





**1 DECLARATION OF OPENING**

The Chair declared the meeting open at 9.00 am.

**2 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****COUNCILLORS**

Councillor M Jamieson	Mayor
Councillor R Baberowski	Division 1
Councillor T Dwyer	Division 2
Councillor P Cox	Division 3
Councillor C Thompson	Division 4
Councillor J McKay	Division 5
Councillor C Dickson	Division 6
Councillor E Hungerford	Division 7
Councillor J O'Pray	Division 8
Councillor S Robinson	Division 9
Councillor G Rogerson	Division 10

**EXECUTIVE LEADERSHIP TEAM**

Chief Executive Officer  
Director Community Services  
Director Corporate Services  
Director Corporate Strategy and Delivery  
Director Infrastructure Services  
Director Regional Strategy and Planning

**APOLOGIES**

Nil

**COUNCIL OFFICERS**

Manager Development Services  
Asset Management and Services Project Manager  
Treasury and Rates Coordinator  
Acting Manager Commercial & Procurement  
Coordinator Commercial Analysis

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**3 OBLIGATIONS OF COUNCILLORS**

**3.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 172 of the *Local Government Act 2009*, no declarations of material personal interest were made during this meeting.

**3.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 173 of the *Local Government Act 2009*, no declarations of conflict of interest were made during this meeting.

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**4 REPORTS DIRECT TO COUNCIL****4.1 REGIONAL STRATEGY AND PLANNING****4.1.1 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES FOR DEVELOPMENT SERVICES 2014/2015****File No:** ECM**Authors:** Manager Development Services  
Regional Strategy & Planning Department  
Manager Business Performance  
Regional Strategy & Planning Department**Appendices:** App A - Building and Plumbing Services Fees  
App B - Planning Assessment, Engineering Assessment &  
Environment Assessment & Miscellaneous Fees

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**Council Resolution** (SM14/13)**Moved:** Councillor C Dickson**Seconded:** Councillor E Hungerford*That Council:*

- (a) receive and note the report titled "**Register of Cost-Recovery Fees and Commercial Charges for Development Services 2014/2015**"
- (b) adopt the fees detailed in the Register of Cost-recovery Fees and Commercial Charges for Development Services 2014/15 (Appendix A and B)
- (c) resolve that, in relation to those cost-recovery fees to which Section 97 of the Local Government Act 2009 apply:
  - (i) the applicant is the person liable to pay these fees; and
  - (ii) the fee must be paid at or before the time the application is lodged; and
- (d) delegate to the Chief Executive Officer the power to amend commercial charges to which section 262(3)(c) of the Local Government Act 2009 apply.

**Carried unanimously.**  
  

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## 4.2 INFRASTRUCTURE SERVICES

### 4.2.1 COUNCILLOR EMERGENT CAPITAL WORKS AND MINOR OPERATIONAL WORKS UTILISATION POLICY

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File No:	Statutory Meetings
Author:	Asset Management and Services Project Manager Infrastructure Services Department
Appendices:	App A - Councillor Emergent Capital Works and Minor Operational Works Utilisation Policy
Attachments:	Att 1 - Councillor Emergent Capital Works Minor Operational Works Policy - Track Changes

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#### MOTION

Moved: Councillor T Dwyer

Seconded: Councillor J McKay

That Council:

- (a) receive and note the report titled "Councillor Emergent Capital Works and Minor Operational Works Utilisation Policy" and
- (b) adopt the Councillor Emergent Capital Works and Minor Operational Works Utilisation Policy (Appendix A) as amended by
  - (i) allowing Councillor Emergent Capital Works and Minor Operational Works funding to be used for Asset -Community Facility - covered by lease agreement
  - (ii) removing "only" and "not" from policy statement point 3 page 3 of 5 of Councillor Emergent Capital Works and Minor Operational Works Utilisation Policy to read as follows:
    - 3. *Funding for capital works or enhancements of properties and facilities that are owned by Council but operated by community associations via a permit or lease are permitted for such facilities for assets regardless of the lease agreements or permits as relevant for the specific property. (Typically capital maintenance and operational obligations are specified in the property leases or permits.) and*
  - (iii) remove point 2 iv. page 3 of 5 of Councillor Emergent Capital Works and Minor Operational Works Utilisation Policy.

#### PROCEDURAL MOTION

##### Council Resolution

Moved: Councillor J O'Pray

Seconded: Councillor C Dickson

*That Council defer consideration of Item 4.2.1 until the next Ordinary Meeting 19 June 2014.*

Carried unanimously.



**4.3 CORPORATE SERVICES****4.3.1 REGISTER OF GENERAL COST-RECOVERY FEES AND COMMERCIAL CHARGES 2014/2015**

**File No:** Fees and Charges  
**Author:** Director Corporate Services  
Corporate Services Department  
**Appendices:** App A - Register of General Cost-recovery Fees and Commercial Charges 2014/2015

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**Council Resolution** (SM14/14)

**Moved:** Councillor C Thompson  
**Seconded:** Councillor E Hungerford

*That Council:*

- (a) *receive and note the report titled "**Register of General Cost-recovery Fees and Commercial Charges 2014/2015**"*
- (b) *adopt the fees detailed in the Register of General Cost-recovery Fees and Commercial Charges 2014/2015 (Appendix A) as amended*
- (c) *resolve that, in relation to those cost-recovery fees to which Section 97 of the Local Government Act 2009 apply:*
  - (i) *the applicant is the person liable to pay these fees and*
  - (ii) *the fee must be paid at or before the time the application is lodged and*
- (d) *delegate to the Chief Executive Officer the power to amend commercial charges to which Section 262(3)(c) of the Local Government Act 2009 apply.*

**Carried unanimously.**

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**4.3.2 INVESTMENT POLICY AND DEBT POLICY FOR 2014/2015**

**File No:** Budget Development  
**Author:** Treasury and Rates Coordinator  
Corporate Services Department  
**Appendices:** App A - 2014/15 Investment Policy  
App B - 2014/15 Debt Policy  
**Attachments:** Att 1 - 2014/15 Investment Policy - Marked Up  
Att 2 - 2014/15 Debt Policy - Marked Up

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**Council Resolution** (SM14/15)

**Moved:** Councillor C Thompson  
**Seconded:** Councillor T Dwyer

*That Council:*

- (a) receive and note the report titled "***Investment Policy and Debt Policy for 2014/2015***"
- (b) adopt the 2014/2015 Investment Policy (Appendix A) and
- (c) adopt the 2014/2015 Debt Policy (Appendix B).

Carried unanimously.

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**4.3.3 REVENUE POLICY 2014/2015**

**File No:** Budget Development  
**Author:** Manager Finance  
Corporate Services Department  
**Appendices:** App A - 2014/15 Revenue Policy  
**Attachments:** Att 1 - 2014/15 Revenue Policy - Marked Up

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**Council Resolution** (SM14/16)

**Moved:** Councillor C Thompson  
**Seconded:** Councillor E Hungerford

*That Council:*

- (a) receive and note the report titled "**Revenue Policy 2014/2015**" and
- (b) adopt the 2014/2015 Revenue Policy (Appendix A).

**For:** Councillor R Baberowski, Councillor P Cox, Councillor C Thompson,  
Councillor J McKay, Councillor C Dickson, Councillor E Hungerford,  
Councillor J O'Pray, Councillor S Robinson and Councillor M Jamieson.

**Against:** Councillor T Dwyer and Councillor G Rogerson.

Carried.

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**4.3.4 2014/2015 PROCUREMENT POLICY**

**File No:** Contracts  
**Author:** Acting Manager Commercial & Procurement  
Corporate Services Department  
**Appendices:** App A - 2014/15 Procurement Policy  
**Attachments:** Att 1 - 2013/14 Procurement Policy - Marked up

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**Council Resolution** (SM14/17)

**Moved:** Councillor C Thompson  
**Seconded:** Councillor S Robinson

*That Council:*

- (a) receive and note the report titled "**2014/2015 Procurement Policy**" and
- (b) adopt the 2014/2015 Procurement Policy (Appendix A).

**For:** Councillor R Baberowski, Councillor T Dwyer, Councillor P Cox, Councillor C Thompson, Councillor J McKay, Councillor C Dickson, Councillor E Hungerford, Councillor J O'Pray, Councillor S Robinson and Councillor M Jamieson.

**Against:** Councillor G Rogerson.

Carried.

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**4.3.5 APPLICATION OF NATIONAL COMPETITION POLICY REFORM 2014-2015**

**File No:** ECM  
**Author:** Coordinator Commercial Analysis  
Corporate Services Department  
**Attachments:** Att 1 - Reform Options  
Att 2 - Business Activity Identification  
Att 3 - Full Cost Performance

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**Council Resolution** (SM14/18)

**Moved:** Councillor C Thompson  
**Seconded:** Councillor P Cox

*That Council:*

- (a) *receive and note the report titled "**Application of National Competition Policy Reform 2014-2015**" and*
- (b) *apply Full Cost Pricing to the Waste and Resource Management significant business activity for the 2014-2015 financial year in accordance with section 44(1)(b) of the Local Government Act 2009 and*
- (c) *apply the Code of Competitive Conduct to the following business activities for the 2014-2015 financial year in accordance with section 47 of the Local Government Act 2009:*
  - (i) *Sunshine Coast Airport*
  - (ii) *Sunshine Coast Holiday Parks and*
  - (iii) *Quarries.*

**Carried unanimously.**

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4.3.6 BENEFICIAL ENTERPRISE FOR 2014-2015

File No: Statutory Meetings  
Author: Coordinator Commercial Analysis  
Corporate Services Department

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Councillor T Dwyer noted his membership on the Board and Chair of the Sunshine Coast Events Centre (as defined in section 173 (9) of the *Local Government Act 2009*).

Council Resolution (SM14/19)

Moved: Councillor C Thompson  
Seconded: Councillor J McKay

*That Council receive and note the report titled "Beneficial Enterprise for 2014-2015".*

Carried unanimously.

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**4.3.7 2014/15 TO 2023/24 CAPITAL WORKS PROGRAM**

**File No:** SCRC Budget Development  
**Author:** Manager Finance  
Corporate Services Department  
**Appendices:** App A - 2014/15 to 2023/24 Capital Works Program

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**Council Resolution** (SM14/20)

**Moved:** Councillor S Robinson  
**Seconded:** Councillor R Baberowski

*That Council:*

- a) receive and note the report titled "**2014/15 to 2023/24 Capital Works Program**" and
- b) endorse the 2014/15 to 2023/24 Capital Works Program, as outlined in Appendix A, for inclusion of the 2014/15 Capital Works Program in the budget adoption on 26 June 2014

**Carried unanimously.**

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4.3.8 PROPOSED 2014/15 BUDGET FOR ADOPTION 26 JUNE 2014

File No: SCRC Budget Development  
Author: Manager Finance  
Corporate Services Department  
Appendices: App A - 2014/15 Financial Statements  
Attachments: Att 1 - 2014/15 Community Service Obligations and Community Imposed Obligations

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**Council Resolution** (SM14/21)

Moved: Councillor M Jamieson  
Seconded: Councillor C Thompson

*That Council:*

- (a) receive and note the report titled "***Proposed 2014/15 Budget for Adoption 26 June 2014***" and
- (b) receive the proposed 2014/15 Budget included as Appendix A to this report.

Carried unanimously.

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**5 CONFIDENTIAL SESSION**

Nil

**6 NEXT MEETING**

The next Special Meeting (Budget) will be held on 26 June 2014 in the Council Chambers, Corner Currie and Bury Streets, Nambour.

**7 MEETING CLOSURE**

The meeting closed at 11.25 am.

Confirmed 19 June 2014.

  
CHAIR

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**8 APPENDICIES**

**4.1.1 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES FOR DEVELOPMENT SERVICES 2014/2015 – APPENDIX A – BUILDING AND PLUMBING SERVICE FEES**

<http://www.sunshinecoast.qld.gov.au/addfiles/agendaAttachments/SM020614/Attach1.pdf>

**4.1.1 REGISTER OF COST-RECOVERY FEES AND COMMERCIAL CHARGES FOR DEVELOPMENT SERVICES 2014/2015 – APPENDIX B – PLANNING ASSESSMENT, ENGINEERING ASSESSMENT & ENVIRONMENT ASSESSMENT & MISCELLANEOUS FEES**

<http://www.sunshinecoast.qld.gov.au/addfiles/agendaAttachments/SM020614/Attach2.pdf>

**4.3.1 REGISTER OF GENERAL COST-RECOVERY FEES AND COMMERCIAL CHARGES 2014/2015 – APPENDIX A – REGISTER OF GENERAL COST-RECOVERY FEES AND COMMERCIAL CHARGES 2014/2015 - AMENDED**

<http://www.sunshinecoast.qld.gov.au/addfiles/documents/meetingAttachments/Amended%20Appendix%20-%204.3.1%20App%20A%20-%20Register%20of%20Fees%20and%20Charges%20Whole%20Amended.pdf>

**4.3.2 INVESTMENT POLICY AND DEBT POLICY FOR 2014/2015 – APPENDIX A – 2014/2015 INVESTMENT POLICY**

<http://www.sunshinecoast.qld.gov.au/addfiles/agendaAttachments/SM020614/Attach5.pdf>

**4.3.2 INVESTMENT POLICY AND DEBT POLICY FOR 2014/2015 – APPENDIX B – 2014/2015 DEBT POLICY**

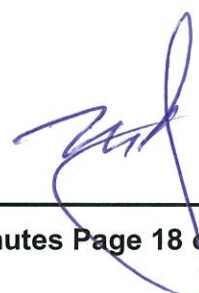
<http://www.sunshinecoast.qld.gov.au/addfiles/agendaAttachments/SM020614/Attach6.pdf>

**4.3.3 REVENUE POLICY 2014/2015 – APPENDIX A – 2014/2015 REVENUE POLICY**

<http://www.sunshinecoast.qld.gov.au/addfiles/agendaAttachments/SM020614/Attach7.pdf>

**4.3.4 2014/2015 PROCUREMENT POLICY – APPENDIX A - 2014/15 PROCUREMENT POLICY**

<http://www.sunshinecoast.qld.gov.au/addfiles/agendaAttachments/SM020614/Attach8.pdf>

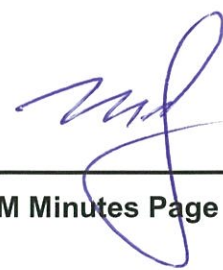


**4.3.7 2014/15 TO 2023/24 CAPITAL WORKS PROGRAM – APPENDIX A –  
2014/2015 TO 2023/2024 CAPITAL WORKS PROGRAM**

<http://www.sunshinecoast.qld.gov.au/addfiles/agendaAttachments/SM020614/Attach9.pdf>

**4.3.8 PROPOSED 2014/15 BUDGET FOR ADOPTION 26 JUNE 2014 –  
APPENDIX A - 2014/2015 FINANCIAL STATEMENTS**

<http://www.sunshinecoast.qld.gov.au/addfiles/agendaAttachments/SM020614/Attach10.pdf>





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