



## Cultural Heritage Grant Guidelines 2024-2025

### Exhibition and Public Programs

The *Exhibitions and Public Programs* heritage grant is an initiative funded by Sunshine Coast Council's Arts and Heritage Levy, via the Heritage Program, for not-for-profit museums and heritage organisations within the Sunshine Coast local government area.

The purpose of this funding program is to support best practice related to the region's cultural heritage in the areas of exhibitions, public programs and events.

Up to \$7,500 is available for not-for-profit cultural heritage groups, targeted at specific projects for which other funding has not been sought.

The *Exhibitions and Public Programs* grant is a stand-alone grant within the Heritage Program. It is separate to the *Collection Care Program* heritage grant, and Council's Major and Minor Community Grants.

#### Aims of the grant program

- Build the capacity of Sunshine Coast's regional not-for-profit museum and heritage organisations to interpret and exhibit the region's rich cultural history
- Support research and the development of interpretive and educational material
- Support education, public programs and events that share the diverse stories of the region's cultural heritage
- Explore collaboration and partnerships to develop cultural heritage tourism on the Sunshine Coast.

#### Program Summary

Amount	Application Dates	Notification
Up to \$7,500	<b>Open:</b> 15 July 2024 <b>Close:</b> 26 Aug 2024	10 weeks after applications close
<b>Project Dates</b>	Project completion date 30 June 2025 (or as approved)	

#### What is eligible for funding?

Funding is available for projects clearly linked to the applicant's Strategic Plan and/or Business Plan. In addition, links may be found through specialist consultant recommendations, such as Significance Assessment, Interpretation Plan, or outcomes from a museum workshop.

This includes, but is not limited to:

- new or revitalisation of exhibitions
- education resources
- interpretive panels
- research and oral histories
- promotion, programs or events
- digital stories
- Projects may include securing the services of a museum consultant or specialist to undertake activities linked to exhibitions, displays and public programs.

#### Assessment Criteria

Applications will be assessed on each of the following criteria:

- Need for the project as identified through the applicant's Strategic Plan, and/or Business Plan
- Alignment to the aims of this program
- Evidence of project need as identified by Significance Assessment, Interpretation Plan, and/or specialist consultant
- Identified benefit to the people of the Sunshine Coast local government area
- Balanced, realistic and complete project budget
- Level of funding and/or in-kind support contributed by the applicant or others towards the project
- Agreement to share information with council's Cultural Heritage Services and collaborate in regional promotional activities that will advocate for heritage and cultural heritage tourism
- Projects must be completed by 30 June 2025 or as approved.

## Application

**Applicants must first discuss their project with council's Cultural Heritage Services team - phone 07 5420 8600.**

After consultation with the Cultural Heritage Services team, a link will be emailed to the applicant providing access to the online application form. Note: this grant is only available to not-for-profit museums and heritage organisations.

Applications are completed online and must be submitted by midnight on the closing date. Quotes are required for items over \$500. Evidence of cost for all items on the project budget is encouraged.

Panel recommendations for Arts & Heritage Levy grants are reported to the CEO or delegate for endorsement.

## Payment

Funding must be claimed within three months of notification, except where an extension has been granted.

## Acknowledgement

As a condition of funding, successful applicants are required to actively and publicly acknowledge council's support. In addition, funding recipients must also ensure that council's positive reputation is maintained at all times.

## Acquittal

All grant money must be acquitted within eight weeks of completion of the project.

## Applicant Support

For further information on the *Exhibitions and Public Programs* heritage grant please speak with a representative of the Cultural Heritage Services team on 07 5420 8600. For assistance completing online applications please contact the council's Grants Team:

- (07) 5420 8616
- [grants@sunshinecoast.qld.gov.au](mailto:grants@sunshinecoast.qld.gov.au)

**Note:** Office hours are 8.30 am – 4.30 pm, Monday – Friday (excluding public holidays).

*If you do not have your own computer, you can access a computer at any of council's libraries at no cost. Please let us know if you have difficulties speaking English and we can organise an interpreter to assist you.*

