

Late Agenda

Ordinary Meeting

Thursday, 18 August 2016

commencing at 9:00am

Council Chambers, Corner Currie and Bury Streets, Nambour

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8 REPORTS DIRECT TO COUNCIL**8.4 COMMUNITY SERVICES****8.4.4 COMMUNITY PARTNERSHIP FUNDING PROGRAM
RECOMMENDATIONS 2016**

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PURPOSE

This report seeks Council consideration and endorsement of the funding recommendations for the 2016 Community Partnership Funding Program (Appendix A).

EXECUTIVE SUMMARY

The inaugural Community Partnership Funding Program (the Program) was endorsed by Council at the Ordinary Meeting on 10 December, 2009 and launched early in 2010.

The Program is open to established not-for-profit community organisations that provide facilities or services which both support the delivery of services and programs aligned to Council's priorities, and demonstrate broad community benefit. The Program provides up to three years of funding towards operational expenses for successful applicants.

The framework and criteria for the Program ensures an equitable, accountable and transparent process for the creation of funding partnerships between Council and community organisations. It enables distribution and acquittal of financial assistance to community groups, in accordance with government guidelines and standards.

The Community Partnership Funding Program offers partnerships under the following five categories:

- Community Development
- Community Facilities
- Community Safety
- Cultural Heritage
- Economic Development.

In assessing the applications and recommended funding amount, the panel references the guidelines (which include program and category specific criteria), and also considers:

- extent of reach into the community
- alignment with Council's endorsed strategies and priorities
- comparable services/facilities to ensure consistency
- availability of other revenue sources

- funding requested in relation to the overall operational costs.

One Community Partnership Funding Program round is offered per financial year.

The 2016/17 Community Partnership Funding Program round included an Expression of Interest (EOI) process to identify potential partners and invite eligible organisations to submit a full application. Applications opened on 20 May 2016 and closed in 20 June 2016. Throughout the EOI and application period, grants officers and category partners provided advice and assistance to community organisations seeking funding.

At the close of the application period, Council had received a total of 24 Community Partnership Funding Program applications requesting \$221,034 in funding. Of these, 23, applicants requested multi-year funding. It was determined that a maximum of two years of funding be allocated to these 23 applicants in the 2016 round, to bring the new allocations into line with existing Community Partnership Funding Program agreements which end at 30 June 2018.

It is recommended that the 24th applicant receive one year of funding as per their request.

Funding totalling \$143,457 for 24 community organisations is recommended for Council's consideration and endorsement (Appendix A).

Attachment 1 provides details of existing commitments of \$615,973 to 75 community organisations which were awarded multiple years of funding in the 2015 Program round.

OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Community Partnership Funding Program Recommendations 2016" and**
- (b) endorse the 2016/17 Community Partnership Funding Program Recommendations (Appendix A).**

FINANCE AND RESOURCING

The Community Partnership Funding Program budget for 2016/17 provides a total of \$730,000 in funding for community organisations. The 2016/17 Heritage Levy program budget provides an additional \$90,000 for the Program's Cultural Heritage community partnerships category.

There is one Community Partnership Funding round per financial year and funding is allocated (subject to annual budget considerations) for one, two or three year periods.

There are currently existing commitments of \$615,973 to 75 community organisation (Attachment 1). These organisations were awarded multiple years of funding in the 2015/16 Community Partnership Funding Program round.

To bring the 2016/17 Community Partnership Funding Program allocations into line with the existing Community Partnership Funding Program agreements (which end at 30 June 2018) it was determined that a maximum of two years funding would be allocated to successful applicants in the 2016/17 grant round.

This report recommends that 24 applicants be funded for a total of \$143,457 in the 2016/17 financial year. Details of funding recommendations are provided in Appendix A.

The 2016/17 Heritage Levy budget is sufficient to provide the \$31,800 required to support the three partnerships recommended in the Cultural Heritage category. The 2016/17 Community Partnership Funding Program budget is sufficient to provide the \$111,657 required for all other category partnerships recommended in this report.

Two years of funding has been recommended to the 23 applicants that requested multi-year funding. The maximum budget commitment is in the first year of these partnerships, with some groups allocated a lesser amount in the second year as they work towards increasing self-sufficiency.

These multi-year funding agreements have implications for the 2017/18 Council budget. Budget implications of recommendations in this report are summarised in Table 1.

It is recommended that the 24th applicant receive one year of funding as per their request.

Table 1. Budget implications

	2016/17 Budget	2017/18 Budget
Community Partnership Funding Program (CPFP) Budget		
2 nd year 2015 round (existing)	\$560,367	
3 rd year 2015 round (existing)		\$553,827
1 st year 2016 round (new)	\$111,657	
2 nd year 2016 round (new)		\$94,457
TOTAL CPFP budget	\$672,024	\$648,284
Heritage Levy Partnerships Budget		
2 nd year 2015 round (existing)	\$55,606	
3 rd year 2015 round (existing)		\$54,306
1 st year 2016 round (new)	\$31,800	
2 nd year 2016 round (new)		\$31,800
TOTAL Heritage Levy budget	\$87,406	\$86,106

CORPORATE PLAN

Corporate Plan Goal Outcome

2 - A strong community

2.2 - Resilient and engaged communities

Operational Activity

S4 - Community and cultural development and partnerships - providing planning, partnering and supporting the community through a range of community development, civic and cultural programs and grants

Corporate Plan Goal Outcome

1. A new economy

1.3 Investment and growth in high-value industries

CONSULTATION

Portfolio Councillor Consultation

As the relevant portfolio holders, Councillor McKay (Community and Environment) and Councillor O'Pray (Tourism, Events and Sport) were consulted regarding the recommendations in this report.

Internal Consultation

Assessment panel membership is outlined in Attachment 2.

External Consultation

Throughout the EOI and application period, grants officers and category partners provided advice and assistance to community groups interested in applying for funding through the 2016 Community Partnership Funding Program.

Community Engagement

No community engagement was undertaken in relation to this report. However, it should be noted that an extensive community engagement program was undertaken with community groups and organisations as part of the Grants Review program that went to Council in January 2015.

PROPOSAL

The Community Partnership Funding Program is designed to provide funding certainty to community groups by granting up to three years of funding for operational expenses, which is the most difficult funding type to secure externally. The Program was endorsed by Council in 2009 and launched in early 2010.

The Community Partnership Funding Program is available to established not-for-profit community organisations that provide facilities or services which support the delivery of Council's priorities and demonstrate broad community benefit.

The Program ensures that these organisations can continue to operate and invest their time in service delivery and building long-term, ongoing sustainability.

The framework and criteria for the Program were developed to ensure an equitable, accountable and transparent process for the creation of funding partnerships between Council and community organisations. This enables distribution and acquittal of financial assistance to community groups, in accordance with government guidelines and standards.

It is important to note that operational expenses of sporting organisations with primary responsibility for maintaining sports fields are supported separately through the Sports Field Maintenance Funding Program. Environmental groups performing on ground works, are also funded separately through Council's Environment Levy Partnership Program.

The Community Partnership Funding Program includes the following five categories:

- Community Development
- Community Facilities
- Community Safety
- Cultural Heritage
- Economic Development.

In assessing the applications and funding amount recommendations, the panel references the Program guidelines (Attachment 3) which include Program specific and category specific criteria, and also considers:

- extent of reach into the community
- alignment with Council's adopted strategies
- like services / facilities comparisons to ensure consistency
- other revenue sources available
- amount requested in relation to the overall operational costs.

There is one Community Partnership Funding Program round per year. Existing commitments of \$615,973 to 75 community organisations that were awarded multiple years of funding in the 2015 Community Partnership Funding Program round are listed in Attachment 1.

The 2016 Community Partnership Funding Program round included an initial EOI process to identify potential partners and invite eligible organisations to submit a full application. The EOI process was designed to save organisations with limited alignment to the Program priorities, from the time consuming process of completing a full application. It also provides an opportunity for applicants to receive advice and support in the development of their partnership proposals.

Applications opened on 20 May 2016 and closed on 20 June 2016.

Promotion

A range of tools were used to ensure information about this funding Program reached potential new partner organisations as well as previous partner organisations whose agreements were due to end at 30 June 2016. These included:

- Council's website
- Paid advertising in weekly and independent newspapers
- Grants eNews sent to all registered community organisations
- Social media – Facebook and Twitter posts
- Direct email or phone contact to organisations that were allocated one year partnerships in the 2015 round
- Direct email or phone contact with organisations identified by category representatives as potential new partners.

Support

Throughout the EOI and application period, grants officers and category representatives responded to an extensive number of telephone enquiries and emails and actioned requests, providing assistance with:

- eligibility requirements
- alignment to program and category criteria and corporate priorities
- proposal development and negotiation of deliverables and measures
- completion and submission of online application forms.

The high level of support during the EOI period enabled prospective applicants to make an informed decision about whether to invest time and effort in preparing an application for submission and when doing so, ensuring the correct category was selected.

Applications

Council received 24 Community Partnership Funding Program applications totalling \$221,034. Of these, 23, applicants requested multi-year funding.

Of the 29 EOI received, there were five that did not proceed to a full application. Following consultation with grants officers and internal category representatives, each of these groups was referred to the community grants program for funding for specific one-off projects.

Assessment process

Assessment of applications was based on general program and category specific assessment criteria and comprised of three stages:

Stage 1: Pre-assessment by Council grants officers to determine applicant and proposal eligibility.

- Stage 2: Proposal assessment for each category by panels made up of Council officer category experts and grants staff.
- Stage 3: Strategic assessment panel comprised of Branch Managers and Coordinators or their delegates.

Training and guidance were given to panel members at the start of the assessment process to ensure sound governance. The panel members were also reminded to declare any actual or perceived conflicts of interest relating to applicants or applications. No Declarations of Interest were recorded in this round.

The Stage 2 assessment process resulted in a priority list of applications aligned to the assessment criteria and included a recommended funding amount and score for each application.

In assessing the applications and the amount of funding for each of the applications recommended for partnership, the panel referenced the guidelines (which include criteria) and also considered:

- the extent of the organisation's reach into the community
- its alignment with Council's adopted strategies
- like services / facilities comparisons to ensure consistency for any funding recommendations
- other revenue sources available to the organisation and
- amount requested in relation to the organisation's overall operational costs.

When considering applications from sports organisations in relation to their facility, the panels are also guided by the matrix developed by council's Sport and Recreation Officers, which gives consideration to the type of sport played and number of playing areas (courts, greens, lawns).

Panel comments, wording for notification letters to applicants and conditions of funding were recorded at the assessment panel meetings to ensure transparency.

The Stage 3 assessment panel reviewed Stage 2 outcomes against Council's strategic priorities and determined any adjustments.

Assessment outcome

It was determined that a maximum of two years of funding be allocated in the 2016 round, to bring the new partnerships into line with existing Community Partnership Funding Program agreements, which end at 30 June 2018.

It is recommended that all 24 of the applications received be funded to a total amount of \$143,457 for the 2016/17 financial year. Two years of funding has been recommended to the 23 applicants that requested multi-year funding.

Details of the recommended outcomes are included in Appendix A. Additional information relating to the assessment of applications is provided in confidence under Section 275 (h) of the *Local Government Act 2009* in confidential Attachment 4. The recommendations are summarised in Table 2.

Table 2. 2016 Community Partnership Funding Round Summary

Category	Applications received	Funding requested	Proposals recommended	Funding recommended (GST exc.)	% Applicants recommended
Community Development	2	\$15,000	2	\$9,000	100%
Community Facilities	17	\$122,854	17	\$79,957	100%
Cultural Heritage	3	\$37,980	3	\$31,800	100%
Community Safety	nil	nil	nil	nil	n/a
Economic Development	2	\$45,200	2	\$22,700	100%
Total	24	\$221,034	24	\$143,457	100%

The value of the EOI process and high level of support provided by Council staff to the applicants is reflected in the 100% success rate of applications recommended for funding, saving organisations with limited alignment to the Program priorities, from the time consuming application process.

Funding recommended will provide broad community benefit. During the 2016/17 financial year the operations of the community organisations supported through this Program include:

- 3,511 registered members
- 1,822 volunteers
- 156,408 volunteer hours
- 51,103 total hours of operations (services and facilities)
- 135,836 contacts accessing services and/or facilities.

Further statistics on the benefits of the Program are provided in Attachment 5.

Legal

It can be said that the act of providing funding does not, of itself, raise issues of legal liability for Council. Rather it is the conduct of the funding recipient in carrying out what may be considered a local government type activity on local government owned or controlled land that will have some legal liability exposure issues for Council.

This will be mitigated, as best as is possible, by having the successful funding applicants enter into Agreements that spell out the relationship between the parties and obligate them to be incorporated bodies with adequate risk management plans, levels of insurance, training, reporting and financial controls.

Policy

At the Ordinary Meeting of 20 June 2013, Council adopted the *Community Grants Policy* which subsequently provides a framework to guide the administration of the Community Partnership Funding Program and Council's other grants programs.

Risk

There is minimal financial risk associated with the Program in supporting identified eligible organisations, due to the ongoing working relationships between organisations and Council officers. This relationship is supported by individually tailored funding agreements and the requirement for progress reports and annual funding acquittal reports.

It is possible, despite the rigorous process and the positive outcome for many applicants, that there may be some negative reaction from unsuccessful applicants.

These multi-year funding agreements, if endorsed, have implications for the 2017/18 Council budget.

Previous Council Resolution**Ordinary Meeting 20 August 2015**

That Council

- (a) *Receive and note report titled "Community Partnership Funding Program Recommendations 2015"*
- (b) *Endorse the 2015/2016 Community Partnership Funding Program Recommendations (Appendix A) as amended.*

Ordinary Meeting 29 January 2015 – OM15/5

That Council:

- (a) *receive and note the report titled "Community Grants and Partnership Funding Review 2014"*
- (b) *endorse Option 1 for Council support to community organisations for 2015/16 and beyond*
- (c) *endorse multi-year funding under the Community Partnership Funding Program to provide funding for periods of up to 3 years*
- (d) *note "Community Grants Program and Community Partnership Funding Program Review Report" (Appendix A).*

Ordinary Meeting 22 May 2014 – OM14/68

That Council:

- (a) *receive and note the report titled "Funding Programs for Community Partnerships 2014/2015"*
- (b) *note the revised Community Partnership Funding Program guidelines (Appendix A) to provide one year of funding for the 2014/2015 financial year*
- (c) *note the newly established Environment Levy Partnerships and Grants Program Guidelines (Appendix B) for the allocation of Environment Levy funding (incorporating Landholder Environment Grants, Partnerships and Grants), with the Partnerships component to open for funding for the 2014/2015 financial year*
- (d) *note funding for community-managed public pools to be administered via individual agreements outside of the Community Partnership Funding Program through existing operational budget within the Community Facilities and Planning Branch*
- (e) *note the revised Community Grants Program guidelines (Appendix C)*
- (f) *refer the Community Partnership Funding Program proposed budget (\$1,017,248) to the June 2014 budget deliberations for 2014/2015 and*
- (g) *request the Chief Executive Officer conduct a review of the Community Partnership Funding Program and Community Grants Program in 2014 considerate of council's new Corporate Plan 2014 – 2019 and State and Federal funding opportunities not for profit community organisations and report back to Council in December 2014 with recommendations for future programs in the 2015/2016 financial year and beyond.*

Ordinary Meeting 20 June 2013 – OM13/109

That Council:

- (a) *receive and note the report titled “Community Grants Policy”*
- (b) *adopt the Community Grants Policy (Appendix A)*
- (c) *note the Community Grants Guidelines (Appendix B) as amended by (f) below to implement the Community Grants Policy*
- (d) *adopt the Mayoral and Councillor Discretionary Funding Policy as amended (Appendix C)*
- (e) *note the Mayoral and Councillor Discretionary Funding Program Guidelines (Appendix D) and*
- (f) *amend the grants guidelines to include a clause that stipulates that each program is subject to annual budget allocations.*

Related Documentation

Relevant policy and strategy documents include:

- *Local Government Regulation 2012*
- *Local Government Act 2009*
- *Statutory Bodies Financial Arrangements Act 1982*
- *Corporate Plan 2014-2019*
- *Sunshine Coast Social Strategy 2015*
- *Community Grants Policy*
- *Community Partnership Funding Program Guidelines*
- *Heritage Levy Policy*
- *Cultural Development Policy*
- *Events Policy*
- *Regional Economic Development Strategy 2013-2033*
- *Sunshine Coast Community Events and Celebrations Strategy*
- *Sunshine Coast Access and Inclusion Plan 2011-2016*
- *Sunshine Coast Positive Ageing Strategy 2011-2016*
- *Sunshine Coast Reconciliation Action Plan 2011-2016*
- *Sunshine Coast Social Infrastructure Strategy 2015*
- *Sunshine Coast Sport and Active Recreation Plan 2011-2026*
- *Sunshine Coast Youth Strategy 2010-2015.*

Critical Dates

There are no critical dates relevant to this report.

Implementation

Upon Council endorsement of this report, all applicants will be notified by mail of the outcomes. Where relevant, letters to unsuccessful applicants will include referrals to appropriate Council officers for further advice or assistance.

A Conditions of Agreement document will be sent to successful applicants and will include reporting and acquittal requirements and any conditions of funding to be met prior to partnership funding being awarded.

Partnership funding will be distributed as soon as the Conditions of Agreements are finalised, signed and returned to Council along with an invoice from the recipient.

A list of successful Community Partnership Funding partner organisations will be posted on Council's website and a range of promotional opportunities will be arranged.

Appendix A. 2016 Community Partnership Funding Program Recommendations

Summary		Community Development	Community Facilities	Community Safety	Cultural Heritage	Economic Development
Total applications submitted:	24	2	17	0	3	2
Total amount requested:	\$221,034	\$15,000	\$122,854	\$0	\$37,980	\$45,200
Total applications recommended:	24	2	17	0	3	2
Total amount recommended (GST exc.):	\$143,457	\$9,000	\$79,957	\$0	\$31,800	\$22,700
Total applications NOT recommended:	0	0	0	0	0	0

All applications were recommended for funding.

CPFP COMMUNITY DEVELOPMENT

Total applications per category: 2

Total amount requested: \$15,000

RECOMMENDED FOR FUNDING

Total applications recommended: 2

Total amount requested: \$15,000

Total amount recommended (GST exc.): \$9,000

ID	Applicant	Organisation Summary	Recommendations		
			Partnership Duration	Amount - Year 1	Amount - Year 2
CPCD16001	Buderim Foundation Limited	Buderim Foundations is an independent NFP philanthropic organisation working within the geographic area of Buderim distributing money to community groups and individuals via grants and other programs.	2 Years	\$5,000	\$4,000
CPCD16002	Sunshine Coast Sports Federation	The Sports Federation helps foster and promote sport on the Sunshine Coast and the current focus is on supporting individual sports people gain recognition and reward. It runs the Sport Star of the Year Award.	2 Years	\$4,000	\$4,000

CPPF COMMUNITY FACILITIES

Total applications per category: 17

Total amount requested: \$122,854

RECOMMENDED FOR FUNDING

Total applications recommended: 17

Total amount requested: \$122,854

Total amount recommended (GST exc.): \$79,957

ID	Applicant	Organisation Summary	Recommendations		
			Partnership Duration	Amount - Year 1	Amount - Year 2
CPCF16001	Range Community Gym & Fitness Centre (Mapleton) Assoc Inc	This long established organisation provides a gym and fitness centre services to the local Mapleton community and wider Hinterland region.	2 Years	\$3,000	\$3,000
CPCF16002	Glenview Mooloolah Tennis Club Inc.	The club provide a facility with three courts and a clubhouse accessible seven days a week are used most days by either members or the community on a hire basis.	2 Years	\$2,000	\$2,000
CPCF16003	Palmwoods Tennis Club Inc	The club has a range of facilities including six floodlit courts, practise courts, a pro shop and a club house open to club members when using the courts and to the public for function hire.	2 Years	\$3,500	\$3,500
CPCF16004	Mudjimba Residents' Association Inc	This community organisation manages and maintains the Mudjimba Community Hall for hire by local organisations and individuals.	2 Years	\$3,000	\$3,000
CPCF16005	Yandina School of Arts Inc	This group manages a Community Hall which provides a safe, spacious and clean facility in the Yandina town centre offering a diverse range of regular activities and available for hire.	2 Years	\$3,000	\$3,000
CPCF16007	Landsborough Area Community Association Inc trading as Morris House Neighbourhood Centre	Morris House is a Neighbourhood Centre which provides a wide range of services to the local and Hinterland communities including a wide range of Emergency Relief services. The groups also manages the CWA Hall in Landsborough which is available for hire.	2 Years	\$9,500	\$9,500
CPCF16008	Glass House Mountains Community Hall Inc	This organisation manages the 100 year old Glass House Mountains Hall providing a venue for many regular activities. It hosts a large variety of commemorative and social events and the hall is available for hire.	2 Years	\$3,000	\$3,000

ORDINARY MEETING AGENDA

18 AUGUST 2016

Item 8.4.4 Community Partnership Funding Program Recommendations 2016

Appendix A 2016 Community Partnership Funding Program Recommendations

CPCF16009	Maroochy Beach Gymnastics Assoc Inc	This sports club is a large gymnastics facility offering a wide range of quality programs and facilities to support both competitive and general gymnasts.	2 Years	\$8,000	\$8,000
CPCF16010	Gheerulla Hall and Recreation Association Inc.	This group manages the local historic Community Hall. It provides a venue for community functions and is available for hire by the public and includes tennis courts for public use.	2 Years	\$3,000	\$3,000

CPFP Community Facilities (Cont.)

ID	Applicant	Organisation Summary	Recommendations		
			Partnership Duration	Amount - Year 1	Amount - Year 2
CPCF16011	Maroochy Neighbourhood Centre Inc	This Neighbourhood Centre is a long established organisation providing services in community development, family support, occasional child care, community garden with a focus on marginalised, disaffected and disadvantaged local families and individuals.	2 Years	\$10,594	\$10,594
CPCF16012	Sunshine Coast Motor Cycle Club Inc	This organisation conducts off road motorcycle sport activities at Conondale Memorial Recreation Park (known as Green Park) Users can ride socially or competitively at the site and the club hosts a series of major events.	2 Years	\$5,000	\$4,000
CPCF16013	Currimundi Sports and Recreation Assn Inc	This organisation manages a Community Hall. The spacious and well maintained facility is hired for a wide range of activities and to other community groups on a regular basis and is available for private groups to hire.	2 Years	\$4,000	\$4,000
CPCF16014	Mooloolah Public Hall Association Incorporated	This organisation manages the historical Public Hall in the hinterland township of Mooloolah. It provides a safe, clean and well maintained facility for public use and is hired by other community groups on a regular basis.	2 Years	\$3,000	\$3,000
CPCF16015	IFYS Limited	IFYS provides opportunities and services for children, young people, adults and families at two Sunshine Coast locations. The Coolum Community Centre and the Beerwah Youth and Community Centre both operate as vibrant community spaces serving the local communities.	2 Years	\$12,000	\$12,000
CPCF16016	Beerburum School of Arts Association Incorporated	This group operates the Beerburum Community Hall which is maintained as a safe, well maintained and accessible facility for the community and is used by a wide range of groups and hosts many community events.	2 Years	\$2,363	\$2,363
CPCF16017	Nambour and Maroochy District Band	The district band operates from a hall in Nambour. The hall is maintained for the band and is also available for hire by other groups in the community.	2 Years	\$1,000	\$1,000
CPCF16018	Sunshine Coast Archery Club Inc	This organisation provides a regional facility for archery and provides facilities, support and instruction to archers of all ages. In addition the club now manages and maintains the on-site Community Hall which is also within the Ballinger precinct.	2 Years	\$4,000	\$4,000

CPFP COMMUNITY SAFETY

There were no applications in this category.

CPFP CULTURAL HERITAGE

Total applications per category: 3

Total amount requested: \$37,980

RECOMMENDED FOR FUNDING

Total applications recommended: 3

Total amount requested: \$37,980

Total amount recommended (GST exc.): \$31,800

ID	Applicant	Organisation Summary	Recommendations		
			Partnership Duration	Amount - Year 1	Amount - Year 2
CPCH16001	Buderim Historical Society Inc	The Society manages Pioneer Cottage located in the Buderim township which operates as a Museum. It is open to the public, six days per week, and has regular school visits and tours by other community groups.	2 Years	\$13,500	\$13,500
CPCH16002	Yandina & District Historical Society Inc.	This organisation manages Tillstead House in Yandina which hosts a Historic room and information centre. It also operates an art gallery, a local craft shop and a café from the house.	2 Years	\$3,500	\$3,500
CPCH16003	Queensland Air Museum Inc	This aviation Museum collects and preserves all aspects of aviation heritage including a large number of aircraft. The museum is open seven days a week and is a key tourism attraction with Open Cockpit and Engine Run Days attracting a considerably number of visitors each year.	2 Years	\$14,800	\$14,800

CPFP ECONOMIC DEVELOPMENT

Total applications per category: 2
 Total amount requested: \$45,200

RECOMMENDED FOR FUNDING

Total applications recommended: 2
 Total amount requested: \$45,200
 Total amount recommended (GST exc.): \$22,700

ID	Applicant	Organisation Summary	Recommendations		
			Partnership Duration	Amount - Year 1	Amount - Year 2
CPED16001	Food and Agribusiness Network	FAN is an industry representative body. It operates as a membership-based, not-for-profit company, established to support the food and agribusiness industry with the region. FAN aim is to support its members to benefit from increasing demand for food and agricultural resources.	2 Years	\$7,500	\$7,500
CPED16002	Maroochydore Revitalisation Association	The Maroochydore Revitalisation Association (MRA) works to strengthen the local economy and urban experience around Ocean Street / Big Top and surrounds via events, artwork, strategy development and private and public sector engagement.	1 Year	\$15,200	0

ATTACHMENT 1 - COMMUNITY PARTNERSHIP FUNDING PROGRAM (CPFP) EXISTING COMMITMENTS 2016/17

Second year of funding for community partnerships allocated for a three year period commencing in 2015/16 financial year.

Summary

Total number of organisations:	75
Total amount previously endorsed:	\$615,973
Total CPFP Budget	\$560,367
Total Heritage Levy	\$55,606

Community Development

Applicant	Amount Funded	Partnership Length (years)
Volunteering Sunshine Coast	\$20,000	3 Years
Sunshine Coast Environment Council	\$10,000	3 Years
Arts Connect Inc	\$10,163	3 Years
Maleny Show Society Inc.	\$10,000	3 Years
Inclusion Plus Family Support Inc.	\$7,516	3 Years
Sunshine Coast Churches Soccer Assn	\$6,000	3 Years
Sunshine Coast Creative Alliance	\$15,000	3 Years
Sunshine Coast Agricultural Show	\$15,000	3 Years

Community Facilities

Applicant	Amount Funded	Partnership Length (years)
Nambour Bowls Club Inc	\$4,500	3 Years
Sunshine Coast Riding For The Disabled (RDA) Inc	\$7,500	3 Years
Mapleton Bowls Club Incorporated	\$4,000	3 Years
Nambour & Districts Netball Association	\$7,500	3 Years
Buderim Craft Cottage Association Inc	\$7,000	3 Years
Palmwoods Memorial Hall Assoc. Inc.	\$4,500	3 Years
Sunshine Coast Arts Industry Precinct Inc. (SCAIP)	\$15,000	3 Years
Mooloolah Valley Community Association Inc	\$7,500	3 Years
Caloundra Community Centre	\$15,000	3 Years
Nambour Croquet Club Inc	\$4,500	3 Years
Coolum Tennis Club Inc	\$3,500	3 Years
North Arm Rifle Club Inc.	\$2,500	3 Years
The Shack Community Centre	\$7,145	3 Years
Buderim War Memorial Community Association Inc.	\$20,000	3 Years
Headland-Buderim Croquet Club	\$4,500	3 Years

Mooloolaba Tennis Club Inc.	\$5,500	3 Years
Cooloolabin Hall Association Incorporated	\$3,000	3 Years
North Shore Community Centre Inc.	\$15,000	3 Years

2016/17 Allocations Existing Commitments (cont.)

Community Facilities (cont.)

Applicant	Amount Funded	Partnership Length (years)
Maleny Neighbourhood Centre Association Inc	\$15,000	3 Years
Fusion Australia Ltd	\$6,000	3 Years
Maleny Community Centre Inc.	\$15,000	3 Years
Pelican Waters Bowls Club Inc	\$4,500	3 Years
Caloundra Tennis Association	\$10,500	3 Years
Nambour Community Centre	\$12,500	3 Years
Headland Bowls Club Inc.	\$4,500	3 Years
Diddillibah Community Hall & Progress Assn Inc	\$3,436	3 Years
Caloundra Mallet Sports Club Inc	\$6,000	3 Years
Conondale Public Hall Committee Inc.	\$4,000	3 Years
Suncoast Hinterland BMX Club Inc	\$3,000	3 Years
Nungeena Aboriginal Corporation for Women's Business	\$5,500	3 Years
Sunshine Coast Dog Obedience Club Inc	\$2,500	3 Years
Caloundra District Indoor Bowling Association Inc.	\$7,500	3 Years
Coolum Croquet Club	\$3,500	3 Years
Sunshine Coast Gymnastics Academy	\$6,000	3 Years
Eudlo & District Tennis Association Inc	\$1,500	3 Years
Mapleton Community Library	\$7,000	3 Years
Buderim Library Association Incorporated	\$7,000	3 Years
Caloundra Committee of Services to the Ageing	\$7,500	3 Years
Montville Village Association	\$7,500	3 Years
Sunshine 60 and Better Group Inc.	\$12,000	3 Years
Peachester Reserve for Recreation (Hall)	\$4,500	3 Years
Woombye Community Library	\$7,000	3 Years
Glasshouse Country Community Group Inc.	\$7,500	3 Years
Kenilworth Arts Council Inc	\$7,400	3 Years
Bli Bli Public Hall and Community Association	\$3,000	3 Years
Eudlo Public Hall & Recreation Grounds Assn Inc	\$4,000	3 Years

Community Safety

Applicant	Amount Funded	Partnership Length (years)
Sunshine Coast Animal Refuge Society	\$40,000	3 Years
4 Paws Animal Rescue Inc	\$12,000	3 Years
Australian Volunteer Coast Guard Assoc Inc QF-6 Mooloolaba	\$10,950	3 Years

CareFlight Rescue	\$25,000	3 Years
Australian Volunteer Coast Guard QF 4 Caloundra	\$10,950	3 Years

2016/17 Allocations Existing Commitments (cont.)

Cultural Heritage

Applicant	Amount Funded	Partnership Length (years)
Friends of Pattemore House	\$6,572	3 Years
Buderim-Palmwoods Heritage Tramway Incorporated	\$1,918	3 Years
Kenilworth and District Historical Association Inc.	\$4,200	3 Years
Nambour & District Historical Museum Association Inc.	\$8,850	3 Years
Maleny History Preservation and Restoration Society Inc	\$3,352	3 Years
Friends of Bankfoot House Inc.	\$1,000	3 Years
Sunshine Coast Historical and Genealogical Resource Centre Inc	\$5,000	3 Years
Landsborough and District Historical Society Inc	\$8,724	3 Years
Eumundi and District Historical Association Inc.	\$12,800	3 Years
Friends of the Caloundra Lighthouses Inc	\$3,190	3 Years

Economic Development

Applicant	Amount Funded	Partnership Length (years)
Montville Chamber of Commerce	\$7,500	3 Years
Kenilworth and District Chamber of Commerce and Citizens Inc	\$5,567	3 Years
Maleny Visitor Information Centre	\$7,500	3 Years
Maleny & District Chamber of Commerce & Industry	\$7,500	3 Years
Sunshine Coast Business Women's Network	\$6,240	3 Years
Nambour Alliance Inc	\$10,000	3 Years

ATTACHMENT 2 – INTERNAL CONSULTATION

During the Expression of Interest and the full application period Community Connections team officers facilitated liaison between potential applicants and internal partners represented in the Stage 2 Assessment Panel below.

Additional Internal Consultation:

- Senior Property Officer, Land Management, Property Management Branch, Corporate Services

Assessment Panel Representation

Community Connections team officers attended assessment panels, reviewed outcomes and moderated panel assessments to ensure equity and consistency within the 2016 round and with existing multi-year funded partnerships from the 2015 round.

Assessment panel membership was as follows:

STAGE 3 – STRATEGIC ASSESSMENT PANEL

- Manager, Community Relations Branch, Community Services Department
- Manager, Economic Development, Economic Development & Major Projects Department
- Coordinator, Community Programs and Events, Community Relations, Community Services Department
- Team Leader Community Development, Community Planning and Strategy, Community Facilities & Planning, Community Services Department
- Senior Project Officer (Grants), Community Programs and Events, Community Relations, Community Services Department
- Team Leader Community Connections, Community Programs and Events, Community Relations, Community Services Department– Chair

STAGE 2 – ASSESSMENT PANELS

Community Development, Community Facilities, and Economic Development Categories

- Coordinator High Value Industries, Economic Development, Economic Development & Major Projects Department
- Industry Investment Facilitator, Economic Development, Economic Development & Major Projects Department
- Industry Investment Facilitator, Economic Development, Economic Development & Major Projects Department
- Acting Team Leader Cultural Programs, Community Programs and Events, Community Relations, Community Services Department

- Team Leader Sports Planning & Development, Sport and Community Venues, Community Facilities and Planning, Community Services Department
- Development Officer, Community Planning and Strategy, Community Facilities & Planning, Community Services Department
- Development Officer (Grants), Community Programs and Events, Community Relations, Community Services Department
- Senior Development Officer (Grants), Community Programs and Events, Community Relations, Community Services Department
- Team Leader Community Connections, Community Programs and Events, Community Relations, Community Services - Chair

Cultural Heritage Category

- Senior Cultural Heritage Officer, Cultural Heritage Services, Community Relations, Community Services Department
- Senior Project Officer (Grants), Community Programs and Events, Community Relations, Community Services Department
- Team Leader Community Connections, Community Programs and Events, Community Relations, Community Services Department - Chair



Community Partnership Funding Program Guidelines

These guidelines should be read with council's Community Grants Policy. You can view the policy at www.sunshinecoast.qld.gov.au/grants

The Community Partnership Funding Program (CPFP) provides up to three-year funding towards operational expenses to not-for-profit organisations that provide facilities or services which support the delivery of council's corporate priorities and demonstrate broad community benefit.

Eligibility

Who can apply?

Not-for-profit community organisations that:

- operate within the Sunshine Coast local government area
- are a legal not-for-profit entity
- have appropriate insurance and adhere to sound workplace health and safety practices
- are working towards or maintaining self-sufficiency and can demonstrate viability
- have no debt to council, or have entered into scheduled payment arrangements with council which are being met
- have met acquittal conditions from previous council grants
- are established (this program does not support seed/startup funding).

Who cannot apply?

Applications cannot be made by:

- government agencies or departments of local, state or federal government
- educational, religious or medical organisations, where the application is for the organisation's core business
- businesses
- individuals
- organisations where the application is connected to political activities
- organisations eligible under the Sports Field Maintenance Funding Program.

What is eligible for funding?

This program offers funding for ongoing and/or recurrent expenses for example, insurance, electricity, communications, rent, rates, water charges and on-going maintenance. This program does not support one-off projects. One-off projects may be

eligible under council's Community Grants Program.

Assessment

Funding is offered under the following categories:

- Community Development
- Community Facilities
- Community Safety
- Cultural Heritage
- Economic Development

Applications are assessed by category, by panels of experienced council staff.

Assessment for each category is based on budget availability and alignment with both funding program and category specific assessment criteria.

Panel recommendations are reported to council for endorsement. Part-funding may be offered.

Where multi-year funding is allocated, subsequent years of funding will be conditional on:

- council's budget availability
- compliance with funding conditions
- delivering agreed outcomes
- organisation working towards or maintaining self-sufficiency.

Funding program assessment criteria

Applications are assessed on the following program priorities.

Council Priorities

- Strength of alignment with council's priorities as described in current council strategies, plans or policy positions.

Community Need and Benefit

- Demonstrated clear and identified community need and support for services or facilities.
- Demonstrated lasting impact and broad community benefit.
- Demonstrated equitable access and/or participation opportunities.

Planning and Delivery

- Demonstrated collaborative approach to delivering the service or operating the facility.
- A well-planned and achievable strategic, operational or business plan for delivery.
- A clear evaluation process, which identifies what will be delivered, and how it will be measured and reported to council (e.g. hours of operation, volunteer hours, number of participants).

Organisational Capacity

Demonstrated capacity to deliver for the duration of the partnership with evidence of:

- sound financial management
- sustainable budgeting
- effective business planning processes
- risk management practices
- principles of good governance
- evidence the organisation is working towards or maintaining self-sufficiency.

Budget

- Realistic budget reflecting the scope and scale of the proposal.

Category specific assessment criteria

Applications must also address specific aims and criteria for their chosen category.

Community Development

Outcome - Resilient and engaged communities

Aim - Strengthen the capability and capacity of local community organisations to respond to community need through the provision of information sharing, training, collaboration, integrated planning, and service development.

Category specific criteria (address one or more):

- encourage involvement, interaction and partnerships between local individuals and community and/or cultural organisations

- provide significant information, expertise or resources to support other community and/or cultural organisations
- transfer new skills and capabilities to other community and/or cultural organisations and individuals
- improve access to and knowledge of community resources and services
- benefit multiple user groups and/or one or more of the following groups: families, young people, seniors, Aboriginal and Torres Strait Islander peoples, people from culturally and linguistically diverse backgrounds, or people with a disability.

Types of services funded in this category include:

- Peak bodies/umbrella groups

All applicants must discuss their proposal with a council category representative before submitting an application. Contact a council Grants Officer for details.

Community Safety

Outcome - Safe and healthy communities

Aim - Ensuring a significant level of community safety, including disaster management.

Category specific criteria (address one or more):

- provide services that ensure the safety and wellbeing of residents and visitors, in line with council priorities
- provide significant community outcomes in the event of, or in the planning for, a disaster, aligned to council's Disaster Management Plan
- provide air and sea services to the Sunshine Coast Local Government Area in order to increase the overall safety of residents and visitors
- play a significant role in the welfare, re-homing and general care of abandoned domestic animals, both in general circumstances and in the event of a disaster; form a vital part of the community fabric in dealing with emotional issues when family pets are lost or displaced.

Types of services funded in this category include:

- Outreach public safety services
- Coast Guards
- Helicopter rescue
- Animal welfare and re-homing

Note: State managed/coordinated bodies and groups that are core funded by the state are not eligible for funding in this category.

All applicants must discuss their proposal with a council category representative before submitting an application. Contact a council Grants Officer for details.

Community Facilities

Outcome - People and places are connected

Aim - Supporting facilities that help build strong communities.

This category supports facilities that contribute to the development of one or more of the following:

- engaged, resilient and inclusive communities that embrace diversity
- a creative and artistic region
- healthy communities and active lifestyles.

Category specific criteria

Applications must meet all of the following:

- provide safe facilities which offer community meeting spaces and/or enable opportunities to participate in sport, recreation or social activities
- demonstrate a significant level of engagement, participation and use by the local community
- ensure hours of community access meet community need
- have formal tenure on council or Crown Land or own the facility freehold
- have primary responsibility for maintaining the facility on a regular basis for all or a specified part of the year
- have a current maintenance schedule in place.

Eligible items

Funding is available to support costs associated with operating a community facility:

1. Utility expenses
2. Insurance
3. Ongoing maintenance
4. Administration costs*

*Applicants requesting funding for items other than those listed above, for example, wages, must discuss their proposal with a category representative before submitting an application. Contact a council Grants Officer for details.

Cultural Heritage

Outcome: Culture, heritage and diversity are valued and embraced

This category is funded by council's Heritage Levy.

Aim - Supporting community organisations whose prime purpose is to ensure the conservation, access and promotion of regionally significant cultural heritage items, collections, places and events.

This category supports services and facilities that contribute to the development of one or more of the following:

- increased awareness of our local heritage
- increased accessibility to our cultural heritage
- the heritage of our communities is conserved and protected.

Category specific criteria (address one or more):

Organisations engaging in activities that:

- identify, record and protect the region's cultural heritage, including Aboriginal heritage
- conserve items, collections, places and events of significance through conservation, rehabilitation, restoration, and maintenance
- document and promote those items, collections, places and events that define the stories, history and values of the communities of the region

- establish partnerships that have the capacity to enhance the conservation of heritage items, collections, places and events.

Types of organisations and services funded in this category include:

- Museums
- Other organisations with a significant local heritage focus

All applicants must discuss their proposal with a council category representative before submitting an application. Contact a council Grants Officer for details.

Economic Development

Outcome - Strong economic leadership collaboration and identity

Aim - Contribute to the economic outcomes outlined in the Regional Economic Development Strategy 2013-2033. In particular, partnerships with the greatest potential for successful growth of the economy aligned to:

- investment growth in one of the seven high value industries
- new capital investment in the region
- export of goods and/or services to domestic or global markets
- growth in talent and skills of the regional workforce.

Category specific criteria (address one or more):

- facilitate the development of the region's high value industries: Health and well-being; Education and research; Tourism, sport and leisure; Knowledge industries and professional services; Agribusiness; Aviation and aerospace and Clean Technologies
- secure new capital investment in the region's infrastructure priorities
- position the region in key export markets and develop export-ready businesses
- attract and retain skilled workforce and develop regional education and training.

Types of organisations funded in this category include:

- Industry development organisations
- Business, Trade and Retail Precinct groups
- Chambers of Commerce
- Community run Visitor Information Centres

All applicants must discuss their proposal with a council category representative before submitting an application. Contact a council Grants Officer for details.

Payment

Community Partnership Funding Program funds must be claimed within three months of notification, except where an extension has been granted.

In some instances, there may be specific funding conditions that need to be met before payment can be made.

Acknowledgement

As a condition of funding, successful applicants are required to actively and publicly acknowledge council's support. The level of acknowledgement is determined by the amount funded and outlined in the funding program agreement.

In addition, funding recipients must also ensure that council's positive reputation is maintained at all times.

Acquittal

All Community Partnership Funding must be acquitted annually by 31 August. Organisations will not be considered for further funding from council where previous acquittal conditions have not been met.

Application

Application forms for the Community Partnership Funding Program are available on council's website and must be submitted online.

Applicant Support

Applicants in all categories must discuss their application with a council officer prior to starting an application. For further information or help completing online applications, contact the Grants Team:

- (07) 5420 8616 or
- Email: grants@sunshinecoast.qld.gov.au

Note: Office hours are 8.15 am – 5.00 pm, Monday to Friday (excluding public holidays).

Organisations that do not meet the requirements of this program may be eligible for funding for projects through the Community Grants Program. See Council's website for details.

If you do not have your own computer, you can access a computer at any of Council's libraries at no cost.

Please let us know if you have difficulty speaking English and we can organise an interpreter to assist you.

ATTACHMENT 5 – Category Statistics Breakdown - 2016 Community Partnership Funding Program

The Community Partnership Funding Program supports the Sunshine Coast Social Strategy 2015 which provides the overarching social direction for seeking to advance the Corporate Plan 2014-2019 goal of developing 'a strong community'. The partnership program also supports other corporate strategies and priorities including the: Regional Economic Development Strategy 2013-2033, Sports and Cultural Heritage Levy priorities.

Community Reach and Volunteering Statistics – 2016 New and Returning Partnerships

The table below details the self-reported statistics collected from 24 partnership applications recommended for funding in this report. These statistics reveal that Council receives excellent value for money through this program. Funding of \$143,457 to 24 organisations with operational expenses totalling \$2,241,835 equates to a 6.4 % investment of \$1.06 per head per year for 135,836 users.

Partnership Category	No. of applicants	No. of members	No. of users annually	Annual volunteers	Annual volunteer hours	Hours of operation annually	Cost of operations	Cost of funding provided
Community Development	2	5	4,500	408	6,940	4,160	\$139,465	\$9,000
Community Facilities	17	2,531	75,486	750	51,939	35,573	\$1,504,796	\$79,957
Community Safety	0	0	0	0	0	0	\$0	\$0
Cultural Heritage	3	480	29,850	587	92,825	5,684	\$283,050	\$31,800
Economic Development	2	495	26,000	77	4,704	5,686	\$314,524	\$22,700
Total	24	3,511	135,836	1,822	156,408	51,103	\$2,241,835	\$143,457

