

# 2024/2025 Venue Hire Fees & Charges

Rates below are per hour, unless stated otherwise & GST Inclusive. These are gazetted Fees & Charges. Approved & adopted by Sunshine Coast Council as of 01.07.24

## STANDARD

COMMERCIAL: Events held by commercial or for profit organisations.

PRIVATE: Includes any private function or celebration, weddings, birthdays, anniversaries.

Ground Floor										First Floor	Second Floor	
Hall 1	Hall 2	Hall 3	Hall 1 + Stage	Hall 3 + Stage	Green Room (exclusive hire)	Lakeside Courtyard (exclusive hire)	Commercial Kitchen	Meeting Room 1	Meeting Room 2	Meeting Room 5, 6 or 7	Lake View Room	Board Room
\$ 111.25	\$ 82.10	\$ 82.10	\$ 140.10	\$ 154.50	\$ 82.00	\$ 112.00	\$ 37.30	\$ 52.55	\$ 29.35	\$ 52.55	\$ 158.30	\$ 35.00

## COMMUNITY

Schools, churches & religious organisations, government, registered Not For Profit organisations.

Ground Floor										First Floor	Second Floor	
Hall 1	Hall 2	Hall 3	Hall 1 + Stage	Hall 3 + Stage	Green Room (exclusive hire)	Lakeside Courtyard (exclusive hire)	Commercial Kitchen	Meeting Room 1	Meeting Room 2	Meeting Room 5, 6 or 7	Lake View Room	Board Room
\$ 55.60	\$ 40.95	\$ 41.00	\$ 70.05	\$ 77.25	\$ 42.00	\$ 56.00	\$ 18.75	\$ 26.25	\$ 14.60	\$ 26.25	\$ 79.20	\$ 17.50

## REGULAR

Commercial organisations who hire a Meeting Room on a frequent basis, ten or more times in a calendar year. Venue 114's halls are unavailable for regular hire to ensure the performance spaces are available for events. Permanent bookings are not accepted. An additional Duty Manager fee is applicable to bookings after 6pm weekdays and regular weekend hire is not available. If the hirer does not fulfil the ten bookings in the timeframe, the balance of venue hire owing will be invoiced for at the standard rate.

Ground Floor										First Floor	Second Floor	
Hall 1	Hall 2	Hall 3	Hall 1 + Stage	Hall 3 + Stage	Green Room (exclusive hire)	Lakeside Courtyard (exclusive hire)	Commercial Kitchen	Meeting Room 1	Meeting Room 2	Meeting Room 5, 6 or 7	Lake View Room	Board Room
												\$ 21.10

## PERSONNEL RATES

Category	Description	Weekday 6pm onwards	Saturday	Sunday	Public Holiday
Duty Manager	A fee for the presence of a Duty Manager will be applicable for bookings that occur outside of VENUE 114s ordinary office hours. Sunshine Coast Council's WH&S & Fire Regulations require a trained venue staff employee to be present and available to assist and facilitate in the event of an evacuation. Due to this provision it is mandatory for a venue staff employee to be onsite at all times during all events taking place at Venue114.	\$ 75.00	\$ 85.00	\$ 95.00	\$ 120.00
Venue Attendant	Venue Attendant may also be required to assist the Duty Manager. At the discretion of the Venue Manager, dependent upon the type of the event, event attendance and the spaces hired.	\$ 45.00	\$ 55.00	\$ 65.00	\$ 120.00
Technical Operator	For an event requiring a technical operator or more than standard package inclusions.	\$ 75.00	\$ 80.00	\$ 85.00	\$ 120.00
Cleaning	Cleaning costs will be charged to the hirer for events including, but not limited to large events, catered events and weekend events. Contract cleaners are employed by Council to service Venue 114, therefore the venue is guided by the contractor's rates that are an ancillary charge to the Hirer. The cleaning fee is dependent upon the type of the event, size of the spaces hired and when the event takes place (e.g. weekday, Saturday or Sunday).	POA			
Security	Venue 114 requires licensed security guards present where alcohol is being consumed, sold and/or for any high risk events. The venue will be responsible to organise the security for your event and the cost will be charged to the hirer. Note: minimum 4 hour shift	\$ 67.00	\$ 77.00	\$ 90.00	\$ 105.00

## DEPOSITS

A 25% **non-refundable** deposit must be paid within fourteen (14) days of invoice issue to confirm the booking. Deposit paid will be deducted from the total bill payable. Deposits are required for all bookings with the exception of regular hirers who are required to pay a bond prior to their commencement.

## REFUNDABLE SECURITY BOND

A security bond is payable 14 days prior to the first booking. Bonds will be reimbursed in full at the conclusion of hire, subject to all payment arrangements with Council being met.

Regular Hirer	\$ 250.00
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A security bond is payable 14 days prior to the event date. Council reserves the right to hold the bond until all Conditions of Hire are met. Bonds are separate from deposits and will not be deducted from the total bill payable.

Major / High Risk Event	\$ 1,500.00
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## CANCELLATION FEES

VENUE 114's cancellation policy details are outlined in the Conditions of Hire.