

# Agenda

## **Ordinary Meeting**

**Thursday, 14 June 2018**

**commencing at 9:00am**

**Council Chambers, Corner Currie and Bury Streets, Nambour**



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**1 DECLARATION OF OPENING**

On establishing there is a quorum, the Chair will declare the meeting open.

**2 WELCOME AND OPENING PRAYER****3 RECORD OF ATTENDANCE AND LEAVE OF ABSENCE****4 RECEIPT AND CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting held on 14 June 2018 and the Special Meeting (Region Making Projects) held on 17 May 2018 be received and confirmed.

**5 OBLIGATIONS OF COUNCILLORS****5.1 DECLARATION OF MATERIAL PERSONAL INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 172 of the *Local Government Act 2009*, a councillor who has a material personal interest in an issue to be considered at a meeting of the local government, or any of its committees must –

- (a) inform the meeting of the councillor's material personal interest in the matter; and
- (b) leave the meeting room (including any area set aside for the public), and stay out of the meeting room while the matter is being discussed and voted on.

**5.2 DECLARATION OF CONFLICT OF INTEREST ON ANY ITEM OF BUSINESS**

Pursuant to Section 173 of the *Local Government Act 2009*, a councillor who has a real or perceived conflict of interest in a matter to be considered at a meeting of the local government, or any of its committees must inform the meeting about the councillor's personal interest the matter and if the councillor participates in the meeting in relation to the matter, how the councillor intends to deal with the real or perceived conflict of interest.

**6 MAYORAL MINUTE****7 PRESENTATIONS / COUNCILLOR REPORTS**





**8 REPORTS DIRECT TO COUNCIL****8.1 CUSTOMER ENGAGEMENT AND PLANNING SERVICES****8.1.1 DEVELOPMENT APPLICATION FOR MATERIAL CHANGE OF USE AND RECONFIGURING A LOT AT 227 & 229 NAMBOUR CONNECTION ROAD, WOOMBYE**

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Senior Development Planner Customer Engagement &amp; Planning Services Group</b>
<b>Appendices:</b>	<b>App A - Conditions ..... 17</b>
<b>Attachments:</b>	<b>Att 1 - Detailed Assessment Report ..... 35 Att 2 - Concurrence Agency Response..... 51 Att 3 - Plans for Approval..... 77 Att 4 - Plans Requiring Amendment ..... 85</b>

**Link to PD Online:**

<http://pdonline.sunshinecoast.qld.gov.au/MasterView/Modules/Applicationmaster/default.aspx?page=wrapper&key=1971336>

<b>SUMMARY SHEET</b>	
<b>APPLICATION DETAILS</b>	
<b>Applicant:</b>	Parmac Property Group
<b>Proposal</b>	<ul style="list-style-type: none"> <li>• Development Permit for Material Change of Use (Service Station)</li> <li>• Development Permit to Reconfigure a Lot (2 Lots into 2 Lots)</li> </ul>
<b>Properly Made Date:</b>	05/10/2017
<b>Information Request Date:</b>	24/10/2017
<b>Information Response Received Date:</b>	7/02/2018
<b>Decision Due Date:</b>	1/06/2018
<b>Number of Submissions:</b>	330 properly made + 92 not properly made 3 petitions (268 signatures total)
<b>PROPERTY DETAILS</b>	
<b>Division:</b>	9
<b>Property Address:</b>	227 & 229 Nambour Connection Rd WOOMBYE QLD 4559
<b>RP Description:</b>	Lot 1 and 2 SP 119132
<b>Land Area:</b>	13,148m <sup>2</sup>
<b>Existing Use of Land:</b>	Various uses including landscape supply yard, storage/hire yard, motor vehicle workshop
<b>STATUTORY DETAILS</b>	

<b>Planning Scheme:</b>	Sunshine Coast Planning Scheme 2014 (31 July 2017)
<b>SEQRP Designation:</b>	Regional Landscape and Rural Production Area
<b>Strategic Plan Designation:</b>	Rural Enterprise and Landscape Area
<b>Local Plan:</b>	Not Applicable
<b>Zone:</b>	Rural Zone
<b>Assessment Type:</b>	Impact

## PURPOSE

The purpose of this report is to seek Council's determination of an application for:

- Development Permit for Material Change of Use (Service Station)
- Development Permit to Reconfigure a Lot (2 Lots into 2 Lots)

at 227 & 229 Nambour Connection Rd WOOMBYE QLD 4559. The application is before Council at the request of the Divisional Councillor and due to the significant public interest.

The application is assessed against the *Sunshine Coast Planning Scheme 2014* (31 July 2017).

## OFFICER RECOMMENDATION

That Council Approve Application Nos. MCU17/2097 and RAL17/2048 for:

- Development Permit for Material Change of Use (Service Station)**
- Development Permit to Reconfigure a Lot (2 Lots into 2 Lots)**

situated at 227 & 229 Nambour Connection Road, WOOMBYE QLD 4559 subject to reasonable and relevant conditions provided at Appendix A.

## FINANCE AND RESOURCING

If Council were to approve this development, Council's Transport and Infrastructure Policy Branch has determined that infrastructure charges would be payable in the amount of approximately \$20,744.

## CORPORATE PLAN

**Corporate Plan Goal:** *Service excellence*

**Outcome:** 4.3 - Service quality assessed by performance and value to customers

**Operational Activity:** 4.3.4 - Position Development Services to effectively meet business requirements into the future with a focus on statutory compliance, ensuring timely decision making, positive customer experiences and strong industry engagement.

## CONSULTATION

### Internal Consultation

The application was referred to the following Council specialists:

- Development Engineer
- Hydraulics and Water Quality Specialist
- Landscape Officer
- Environment Officer

- Architect / Urban Designer

Their assessment forms part of this report.

### External Consultation

The application was referred to Department of Infrastructure, Local Government and Planning for concurrence agency assessment in relation to State transport corridors (Nambour Connection Rd).

The department responded by letter dated 1 February 2018 imposing conditions that must attach to any development approval (refer to **Attachment 2**).

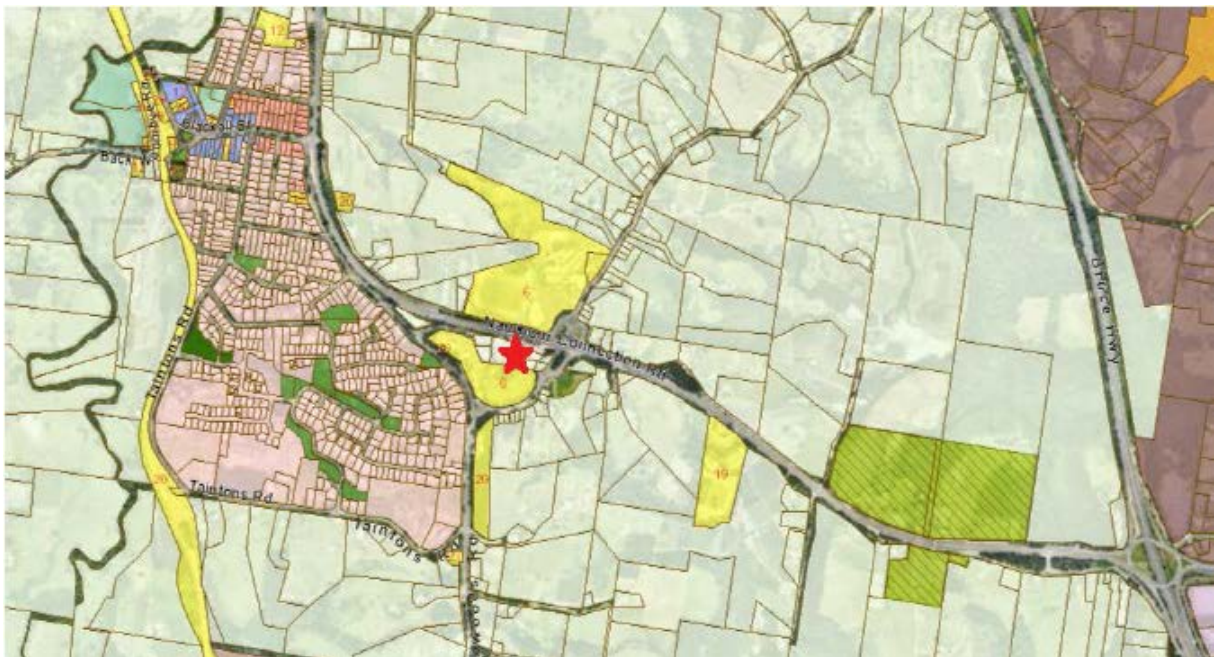
### Public Notification

The application was publicly notified for 15 business days in accordance with the *Planning Act 2016*. A total of 422 submissions and 3 petitions (61 signatures, 87 signatures & 120 signatures) were received. Of the 422 submissions, 330 were deemed to be 'properly made' in accordance with the *Planning Act 2016*. All submissions were in objection to the proposal, with the large majority of submissions being submitted on a pro-forma template via Maroochy Sand and Gravel, an existing business operating on the subject site.

A summary of the issues raised by submitters together with a response is provided in the Detailed Assessment Report at **Attachment 1**.

## PROPOSAL

The location of the subject site in relation to its surrounds is shown below:



**Locality/Zoning Map**



***Aerial Photo***

The proposed development comprises two separate aspects:

**Material Change of Use (Development Permit)**

The applicant seeks approval for a new service station located in the north-western corner of the site. The service station is proposed to operate 24 hours a day, 7 days a week. Access would be obtained via upgrading of the existing driveway off Nambour Connection Road which would allow all movements in and out. A separate exit driveway is proposed at the western end which would allow left-out movements only. It is proposed that the other existing business operating on the balance of the site would continue to operate without the service station having any impacts.



**Proposed Service Station Site Plan (and access easement over proposed Lot 2)**

The architectural drawings for the proposed service station are provided at **Attachments 3 & 4**.

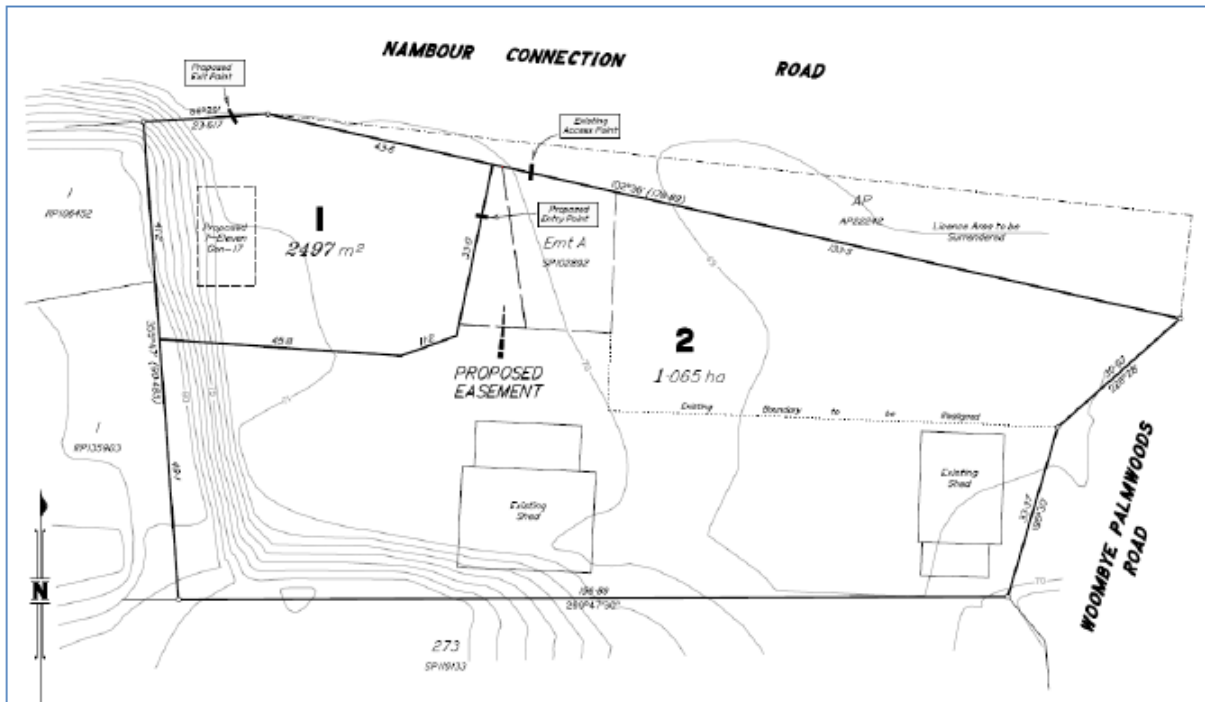
Reconfiguring a Lot (Development Permit)

The applicant is seeking to reconfigure the existing Lots 1 and 2 on SP 119132 by realigning the boundary to create new lots 1 and 2. Lot 1 would accommodate the proposed service station, while Lot 2 would contain the balance of the site with the existing business operations. A comparison of the existing and proposed lot sizes are provided in the table below:

EXISTING LOTS	PROPOSED LOTS
Lot 1 – 10,020m <sup>2</sup>	Lot 1 – 2,497m <sup>2</sup>
Lot 2 – 3,128m <sup>2</sup>	Lot 2 – 10,651m <sup>2</sup>

A new access easement is also proposed over proposed Lot 2 in favour of proposed Lot 1 (service station lot) to enable vehicles unfettered access to both lots.

The proposed Plan of Development for the reconfiguration is provided at **Attachment 3** and is extracted below.



**Proposed Plan of Development**

**ASSESSMENT**

A detailed assessment of the proposal has been undertaken and is included at **Attachment 1**. The proposal generally complies with the relevant assessment benchmarks contained within the *State Planning Policy* and the *Sunshine Coast Planning Scheme 2014*, including the strategic framework and planning scheme codes.

Specifically, the applicant has demonstrated there is an existing economic and community need for a service station in this vicinity and that the subject site represents the most appropriate location for this use. The proposal would not result in any significant impacts upon the existing Woombye Local Centre or the service station network. There is no risk of precedent for further commercial, retail or food/drink outlets to establish on the site as these uses are deemed to be ‘inconsistent’ with the Rural zone.

The proposal represents a ‘potentially consistent use’ with the Rural zone and accords with the Overall outcomes of the Rural zone code for the following reasons:

- The site contains a number of existing semi-industrial uses and the proposal would contribute to an overall improvement of the site’s rural character through the incorporation of ample landscaping to the road frontage and along the side and rear boundaries.
- The proposal would not create any conflicts with existing and future rural activities on surrounding rural lands.
- The site is well separated from existing residential dwellings and would be managed so as to not create any adverse effects on rural amenity through noise or traffic generation.
- The proposed development would not alienate or fragment good quality agricultural land.
- The proposed built form integrates with the existing character of the site and development within the vicinity and appropriate responds to the environmental and topographic features of the site.
- The proposal would not adversely impact any ecologically important areas.

- The proposal provides for appropriate infrastructure and services commensurate with a development of this nature in the Rural zone.
- The development would not adversely impact on the continued operation and function of the existing State controlled road corridor or any other existing or planned infrastructure in the area.

The proposal meets the Acceptable outcomes of the Service station code, with the exception of:

- the site's proximity to an existing service station within 15 kilometres on the same trafficable route (nearest service station is 3.5km to the west on Nambour Connection Road)
- the setback of the fuel canopy to the road frontage boundary (proposing 4.7m instead of 7.5m).

The proposal is considered to meet the associated Performance outcome for these aspects in that:

- There is a demonstrated economic and community need for a service station in this vicinity to service the Woombye catchment.
- The site is well removed from existing residential properties and would not have any adverse impacts on the amenity of existing or future planned residential areas.
- The reduced canopy setback:
  - still meets the Acceptable outcome of a 7.5m setback when measured from the road licence boundary, however, this licence area is to be surrendered as part of this application
  - would not impact on the safe and efficient use of the site or the State controlled road corridor
- The existing verge on Nambour Connection Road is of adequate width to provide a total setback from the road pavement to the fuel canopy of 16m. This setback, coupled with a 2.0m wide landscape strip to be planted along the frontage of the service station site, is sufficient to complement the rural setting of the site.

The proposal meets the requirements of the *Scenic amenity overlay code* by incorporating ample landscaping along the road frontage as well as side and rear boundaries to assist in softening the built form. Decorative screening elements are also proposed to the northern (road frontage) facade of the building to provide articulation and visual interest. Overall, it is considered the proposal would result in an improvement to the existing character of the site, which has been degraded over time with the existing semi-industrial uses currently operating.

The proposal meets the requirements of the *Nuisance code* in relation to air and noise emissions. Specifically, the development proposes the use of a two stage vapour recovery system which allows the fuel vapours to be captured with the aid of a vacuum system and diverted back to the underground storage tanks. Appropriate conditions have been recommended to ensure the proposed vapour recovery system is installed and certified prior to commencement of the use.

Having regard to the nature and context of the application, it is considered that there are sufficient grounds to approve the application based on the existence of a strong economic and community need, and compliance with the relevant assessment benchmarks applicable to this application.

Accordingly the application is recommended for approval, subject to the conditions contained at **Appendix A**.

#### **Related Documentation**

- *Planning Act 2016*
- *Sunshine Coast Planning Scheme 2014*
- *Planning Regulation 2017*
- South East Queensland Regional Plan



**8.1.2 SURVEILLANCE PROGRAM - BIOSECURITY ACT 2014**

<b>File No:</b>	<b>F2016/210350</b>
<b>Author:</b>	<b>Coordinator Healthy Places Customer Engagement &amp; Planning Services Group</b>
<b>Appendices:</b>	<b>App A - 1 July 2018 to 30 June 2019 Surveillance Program for Sunshine Coast Council under the Biosecurity Act 2014 .....95</b>

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**PURPOSE**

This report seeks Council endorsement to conduct a pest survey program. The Program is scheduled to commence on 1 July 2018 and end on 30 June 2019 and will be implemented by Council's Vector and Pest Plant Education and Control Team.

**EXECUTIVE SUMMARY**

A pest survey program is proposed to occur from 1 July 2018 to 30 June 2019 *Surveillance Program for Sunshine Coast Council* (the Program). The Program requires authorisation from Council under section 235 of the *Biosecurity Act 2014* (the Act) to lawfully conduct this work in the management of pest plants (invasive biosecurity matter).

The Program will target pest plants listed in the Act such as groundsel bush, rat's tail grasses, parthenium and salvinia. The *Sunshine Coast Council Local Government Area Biosecurity Plan 2017* prescribes the prioritisation of these species with management options for the five major Sunshine Coast catchments. Work under the Program involves confirming the presence, absence and extent of targeted pest plants. The work also includes monitoring compliance activities and measures that prevent and/or control them.

Council authorisation of the Program gives authorised persons (Council officers) power to enter private property without consent. However, Council officers will always make efforts to locate the landholder and an information leaflet is sent in the weeks prior to notify residents. Officers provide information and education to assist them with their management options during and post the inspections. Council also offers access to free weed control equipment to assist the landholder to comply. The Program is a necessary step before compliance work under the Act can occur such as issuing a Biosecurity Order.

The 2018/2019 budget allocation provides sufficient finance and resources to undertake the proposed Program. The Program is consistent with Council's *Corporate Plan 2018-2022* goals, and provides an instrument for the implementation of actions specified in the *Sunshine Coast Council Local Government Area Biosecurity Plan 2017*.

**OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled "Surveillance Program"**
- (b) adopt the 1 July 2018 to 30 June 2019 Surveillance Program for Sunshine Coast Council in accordance with section 235 of the Biosecurity Act 2014**
- (c) authorise the carrying out of the 1 July 2018 to 30 June 2019 Surveillance Program for Sunshine Coast Council (Appendix A) in accordance with section 235 of the Biosecurity Act 2014**

- (d) note the following details of the *1 July 2018 to 30 June 2019 Surveillance Program for Sunshine Coast Council* (which are required to be specified in this authorisation under Section 236 *Biosecurity Act 2014*):
- (i) relates to invasive biosecurity matter – invasive plants that are prohibited or restricted matter as defined in the *Biosecurity Act 2014*
  - (ii) purpose is to monitor for compliance with the *Biosecurity Act 2014* and monitor the presence and extent of invasive biosecurity matter – invasive plants that are prohibited or restricted matter as defined in the *Biosecurity Act 2014*
  - (iii) the period over which the program is carried out is from 1 July 2018 to 30 June 2019
  - (iv) is for monitoring compliance with the *Biosecurity Act 2014* and places that will be entered and inspected are privately owned land within the Sunshine Coast Council Local Government Area and are properties with land size equal to or greater than 4,000m<sup>2</sup>
  - (v) is for determining the presence or extent of the spread of invasive biosecurity matter – invasive plants that are prohibited or restricted matter as defined in the *Biosecurity Act 2014* and applies to privately owned land within the Sunshine Coast Council Local Government Area and are properties with land size equal to or greater than 4,000m<sup>2</sup>
  - (vi) surveillance in the localities of Doonan, Eumundi, Cooloolabin, Eerwah Vale, Landers Shoot, West Woombye, Kureelipa, Kiamba, Balmoral Ridge, Diamond Valley, Mooloolah Valley, Glasshouse Mountains, Beerwah, Mt Mellum, Bells Creek, Crohamhurst, Reesville, Maleny, North Maleny, Witta, Flaxton, Belli Park, Mons, Tanawha, Forest Glen and
  - (vii) Individual properties also previously known to harbour invasive biosecurity matter will be surveyed for ongoing compliance.

## FINANCE AND RESOURCING

The 2018/2019 budget allocated to address pest plant issues through the pest survey program is \$437,956 allocated as follows:-

Salaries	\$ 286,455
Materials and services	\$ 66,657
Vehicles and plant	\$ 59,767
Internal materials and services	\$ 25,077

This equates to 3.5 x full time equivalent persons allocating their time to this program:-

- 2.7 x full time equivalent positions conduct the proactive inspections, management and administration (around 2,000 per year)
- 0.8 x full time equivalent positions responding reactively to complaints (around 400 customer requests per year) lodged by the community on pest plants.

The 2018/2019 budget allocation is sufficient to undertake the proposed program under the *Biosecurity Act 2014*. The Environment Levy funds \$180,000 towards this program including community action and engagement activities.

## CORPORATE PLAN

- Corporate Plan Goal:** *A healthy environment*  
**Outcome:** 3.5 - A reputation for innovation and sustainability  
**Operational Activity:** 3.5.1 - Continue to strengthen council's approach to working with the Queensland Government, industry, community groups and land owners to manage pest plants and feral animals in the region.

## CONSULTATION

### Portfolio Councillor Consultation

Councillor McKay – Portfolio Councillor for Community and Environment

### Internal Consultation

The following internal stakeholders contributed to the development of this report:

- Vector and Pest Plant Education and Control Team

### External Consultation

The following external stakeholders were consulted:

- The Director-General (Chief Executive) of the Department of Agriculture and Fisheries was consulted as required under the legislation.

### Community Engagement

In 2017 consultation was undertaken with community land care groups and external agencies in prescribing the prioritisation of pest plants and management options for the five major Sunshine Coast catchments in the *Sunshine Coast Council Local Government Area Biosecurity Plan 2017*.

## PROPOSAL

Biosecurity matter is defined in full in the *Biosecurity Act 2014*, but in brief is a living plant or animal, pathogen, disease, or contaminant. The Program is targeting specific pest plants listed in the Act such as groundsel bush, rat's tail grasses, parthenium and salvinia.

The proposed Program under the *Biosecurity Act 2014* must be authorised by Council to allow the carrying out of the following activities:

- monitoring compliance with the *Biosecurity Act 2014*
- confirming the presence, absence, and/or the extent of invasive biosecurity matter (pest plants)
- monitoring the effectiveness of measures taken in response to a biosecurity risk
- monitoring compliance with requirements about prohibited matter or restricted matter (as defined in the Act)
- monitoring levels of biosecurity matter (pest plants), including a carrier (e.g. feed contaminated with pest plants).

Council authorisation of the Program gives authorised persons (Council officers) power to enter private property without consent. However, Council officers will always make efforts to locate the landholder and an information leaflet is sent in the weeks prior to notify residents. Officers provide information and education to assist them with their management options during and post the inspections.

Part of this education process will include assisting the person in understanding their "general biosecurity obligation", noting that the person who is control of the property *has an obligation to take all reasonable and practical measures to prevent or minimise the biosecurity risk* (section 23(2)) of the Act.

Council also offers access to free weed control equipment to assist the landholder to comply. The Program is a necessary initial step before compliance work under the Act can occur such as issuing a Biosecurity Order.

The Program will continue work that Council has previously delivered under previous pest survey programs. Based on the previous year's data from Council's work in surveillance programs:

- 28.5% of properties proactively inspected through the program contained pest plants (this data now includes locally significant pest plants as determined in the Biosecurity Plan for the Sunshine Coast Council area).
- 10.2% of landholders received an advisory notice requesting further control actions.
- Less than 1% of properties inspected resulted in Council engaging a contractor to enter and clear the property. This option is a last resort and only enacted upon landowners not following control actions.

### Legal

Authorisation of the proposed Program by a resolution of the local government is required in accordance with section 235 *Biosecurity Act 2014*.

Section 236 of the *Biosecurity Act 2014* outlines what must be stated in the program authorisation for a biosecurity program.

The authorisation of the program enlivens a number of specific powers under the Act, including section 261 (Power to enter place under biosecurity program), section 262 (Power to enter place to check compliance with biosecurity order) and section 270 (Entry of place under sections 261 and 262).

### Policy

Local governments in Queensland have a biosecurity obligation to control invasive biosecurity matter within their local government area in compliance with the *Biosecurity Act 2014* (section 48). The Program contributes to the outcomes of the *Sunshine Coast Council Local Government Area Biosecurity Plan 2017*.

### Risk

With increasing numbers of residents moving to our hinterland with limited understanding of rural land management, invasive plants have the potential to present a problem on large and small acreage as well as urban fringe areas. Failure to endorse the *1 July 2018 to 30 June 2019 Surveillance Program for Sunshine Coast Council* may mean:

- that Council is not meeting its obligations under the Act
- lead to the potential loss of agricultural productivity and community amenity
- public land not being managed to community expectations
- risks associated with not controlling pest plants throughout the region are increased
- lead to potential significant environmental damage resulting in loss or reduction of biodiversity
- that stock and domestic animals are exposed to threats.

Under section 50 of the Act the State government minister responsible for biosecurity may direct by issue of a formal notice to the local government to perform a biosecurity function or obligation. The local government must comply with this notice.

### Previous Council Resolution

#### Ordinary Meeting 15 June 2017 (OM17/98)

*That Council:*

- (a) receive and note the report titled "Pest Survey Program"

- (b) *adopt the 1 July 2017 to 30 June 2018 Surveillance Program for Sunshine Coast Council in accordance with section 235 of the Biosecurity Act 2014*
- (c) *authorise the carrying out of the 1 July 2017 to 30 June 2018 Surveillance Program for Sunshine Coast Council (Appendix A) in accordance with section 235 of the Biosecurity Act 2014 and*
- (d) *note the following details of the 1 July 2017 to 30 June 2018 Surveillance Program for Sunshine Coast Council (which are required to be specified in this authorisation under Section 236 Biosecurity Act 2014):*
- (i) *relates to invasive biosecurity matter – invasive plants that are prohibited or restricted matter as defined in the Biosecurity Act 2014*
  - (ii) *purpose is to monitor for compliance with the Biosecurity Act 2014 and monitor the presence and extent of invasive biosecurity matter – invasive plants that are prohibited or restricted matter as defined in the Biosecurity Act 2014*
  - (iii) *the period over which the program is carried out is from 1 July 2017 to 30 June 2018*
  - (iv) *is for monitoring compliance with the Biosecurity Act 2014 and places that will be entered and inspected are privately owned land within the Sunshine Coast Council Local Government Area and are properties with land size equal to or greater than 4,000m<sup>2</sup>*
  - (v) *is for determining the presence or extent of the spread of invasive biosecurity matter – invasive plants that are prohibited or restricted matter as defined in the Biosecurity Act 2014 and applies to privately owned land within the Sunshine Coast Council Local Government Area and are properties with land size equal to or greater than 4,000m<sup>2</sup>*
  - (vi) *surveillance in the localities of Beerwah, Booroobin, Conondale, Diamond Valley, Doonan, Dulong, Glenview, Harper Creek, Hunchy, Kiels Mountain, Landsborough, Meridan Plains, Mooloolah Valley, Palmview, Peachester, Perwillowen, West Woombye, Weyba Downs and Wootha and*
  - (vii) *Individual properties also previously known to harbour invasive biosecurity matter will be surveyed for ongoing compliance.*

### **Related Documentation**

- *Local Government Act 2009*
- *Biosecurity Act 2014*
- *Sunshine Coast Local Government Area Biosecurity Plan 2017*
- *Sunshine Coast Council Corporate Plan 2018-2022*
- *Sunshine Coast Council operational Plan 2017-2018*

### **Critical Dates**

The Program has been scheduled to commence monitoring activities from 1 July 2018 to 30 June 2019. Notice of the Program must be given at least 14 days prior to the commencement of the program. The notification would be raised no later than 17 June 2018.

### **Implementation**

It is recommended that the following directions be given to the Chief Executive Officer:

The Program will be available at all Customer Service Centres and will be published on the Council website at least 14 days before commencement. The Program is a necessary initial step before Council can undertake compliance and enforcement work can commence to prevent and control pest plants.

The Program will be implemented by Council's Vector and Pest Plant Education Team in correlation to Council land management schedules from 1 July 2018 to 30 June 2019. This ensures an efficient delivery for maximum benefit to both community and Council's assets. Council has a number of tools to be used in the education, surveillance, compliance and enforcement work including an entry notice and fact sheet that will be supplied to the owner outlining the requirements of the legislation and their options.

Council undertakes a number of proactive initiatives to assist the community to manage pest plants on their properties. A number of resources including educational booklets, a smartphone application, fact sheets, and public notices will be provided to rural and peri-urban landholders via social media, mail outs and surveys. Information is also available online at Council's website and Biosecurity Queensland's website.

Council's Vector and Pest Plant Control Officers will seek voluntary compliance and collaborate with landholders/land managers wherever possible to facilitate the control of pest plants. The Program will:-

- allow the confirmation of the presence of pest plants on a property
- allow Council to communicate and inform a person about their biosecurity general obligation
- assess whether to issue a Biosecurity Order to a person for failure to discharge their general biosecurity obligation (which may require the person to undertake management action – such as prevention or control).

If a landholder/land manager fails to comply, (or the occupier fails to allow the owner to comply) the authorised Program under the *Biosecurity Act 2014* provides for the property to be entered and for Council to undertake the work required (section 263). Costs can be recovered from the person that has failed to comply (section 380).



**8.1.3 FERAL ANIMAL PREVENTION AND CONTROL PROGRAM -  
BIOSECURITY ACT 2014**

<b>File No:</b>	<b>F2018/30481</b>
<b>Author:</b>	<b>Coordinator Healthy Places Customer Engagement &amp; Planning Services Group</b>
<b>Appendices:</b>	<b>App A - 1 July 2018 to 30 June 2019 Prevention and Control Program for feral animals under the Biosecurity Act 2014 for the Sunshine Coast area .....109</b>

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**PURPOSE**

This report seeks Council endorsement to conduct a feral animal prevention and control program. The Program is scheduled to commence on 1 July 2018 and end on 30 June 2019 and will be implemented by Council's Feral Animal Education and Control Team.

**EXECUTIVE SUMMARY**

A feral animal prevention and control program is proposed and shall be known as the *1 July 2018 to 30 June 2019 Prevention and Control Program for feral animals under the Biosecurity Act 2014 for the Sunshine Coast Council area* (the Program). The Program requires authorisation from Council under section 235 of the Act to lawfully conduct this work in the management of feral animals (invasive biosecurity matter).

The Program is targeting specific feral animals throughout the Sunshine Coast Council area namely wild dogs (other than a domestic dog), feral pigs, feral goats, feral cats (other than a domestic cat), feral deer, European foxes, European rabbits and Indian Myna Birds.

Work under the Program involves confirming the presence, absence, extent and/or magnitude of certain feral animals and the capture and destruction of them.

Council authorisation of the Program gives authorised persons (Council officers) power to enter private property without consent. However, Council officers will locate the landholder, provide them with information and education and obtain their consent to allow the management of feral animals. Council offers assistance through training, advice and on-ground support to occupiers of properties to assist them with feral animals which includes trapping and baiting programs. There are also several proactive education stalls that are provided by Council on feral animal management at community events throughout the year.

Council officers respond to around 700 requests for service each year (2016/17 684 requests, 2017/18 currently 663 requests on 21/05/2018) regarding feral animals and this Program will support this service. This Program will also support the community led partnerships such as the Community Wild Dog Baiting Programs and operate on both Council owned or controlled lands and private properties.

The 2018/2019 budget allocation provides sufficient finance and resources to undertake the proposed Program. The Program is consistent with the *Corporate Plan 2018-2022* goals, and provides an instrument for the implementation of actions specified in the *Sunshine Coast Local Government Area Biosecurity Plan 2017*.



**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled “Feral Animal Prevention and Control Program”
- (b) adopt the *1 July 2018 to 30 June 2019 Prevention and Control Program for feral animals under the Biosecurity Act 2014 for the Sunshine Coast Council area in accordance with section 235 of the Biosecurity Act 2014* and
- (c) authorise the carrying out of the *1 July 2018 to 30 June 2019 Prevention and Control Program for feral animals under the Biosecurity Act 2014 for the Sunshine Coast Council area (Appendix A) in accordance with section 235 of the Biosecurity Act 2014.*

**FINANCE AND RESOURCING**

The budget allocated to address feral animal issues through the prevention and control program for 2018/2019 is \$1,231,084 allocated as follows:

Salaries	\$720,816
Materials and services	\$370,492
Vehicles and plant	\$102,018
Internal materials and services	\$37,758

This equates to nine full time equivalent persons allocated to this program. The Environment Levy is funding \$550,000 of the Program which includes community action and engagement. The budget allocation is sufficient and on track to undertake the proposed Program under the *Biosecurity Act 2014*.

**CORPORATE PLAN**

<b>Corporate Plan Goal:</b>	<b><i>A healthy environment</i></b>
<b>Outcome:</b>	3.5 - A reputation for innovation and sustainability
<b>Operational Activity:</b>	3.5.1 - Continue to strengthen council’s approach to working with the Queensland Government, industry, community groups and land owners to manage pest plants and feral animals in the region.

**CONSULTATION****Portfolio Councillor Consultation**

Councillor McKay – Portfolio Councillor for Community and Environment.

**Internal Consultation**

The following internal stakeholder contributed to the development of this report:

- Team Leader Feral Animal Education and Control.

**External Consultation**

The following external stakeholder was consulted:

- The Director-General (Chief Executive) of the Department of Agriculture and Fisheries as required by legislation.

## Community Engagement

There has been no community engagement undertaken in relation to this report. However Council undertakes a number of proactive education programs including information displays at agricultural shows and other community events throughout the year to inform the community on feral animals and Council's programs.

## PROPOSAL

Biosecurity matter is defined in full in the *Biosecurity Act 2014*, but in brief is a living plant or animal, pathogen, disease, or contaminant. The Program is targeting specific feral animals, namely wild dogs (other than a domestic dog), feral pigs, feral goats, feral cats (other than a domestic cat), feral deer, European foxes, European rabbits and Indian Myna Birds.

The proposed Program under the *Biosecurity Act 2014* must be authorised by Council to allow the carrying out of the following activities:-

1. Provide information and education to an occupier of a place.
2. Undertake property assessments to determine the travel routes or harbourage areas of the feral animals being targeted in the Program.
3. Collect information from occupiers of properties to inform the Program to maximise its functioning.
4. Establish monitoring cameras, sand pads or other animal detection devices on a property to determine the presence of roaming domestic animals or feral animals.
5. Undertake regular monitoring programs to inform the distribution, habitat use and populations of specific feral animal species within the region.
6. Install traps and or deploy poisons (1080 and strychnine or other scheduled poisons as they become approved by regulatory authorities) in line with regulatory controls including humane destruction.
7. Install warning signage on the property to alert the public to the actions being conducted.
8. Visit the property at varying hours to attend to traps or other devices.
9. Visit the property at varying hours to undertake removal/destruction of feral animals in line with regulatory controls and humane destruction.
10. Undertake the use of firearms for feral animal destruction purposes within the regulatory controls.
11. Engage a veterinarian for animal care or destruction purposes where required.

Council authorisation of the Program gives authorised persons (Council officers) power to enter private property without consent. However, Council officers will locate the landholder, provide them with information and education and obtain their consent to allow the management of feral animals.

Part of this education process will include assisting the person in understanding their "general biosecurity obligation". The person who is in control of the property *has an obligation to take all reasonable and practical measures to prevent or minimise the biosecurity risk* (section 23.(2) of the Act).

Council also offers access to free training and feral animal control equipment to assist the occupier to comply.

## Legal

Authorisation of the proposed Program by a resolution of the local government is required in accordance with section 235 of the Act. Section 236 of the Act outlines what must be stated in the program authorisation for a biosecurity program.

The authorisation of the Program enlivens a number of specific powers under the Act including section 261 (Power to enter place under biosecurity program), section 262 (Power to enter place to check compliance with biosecurity order) and section 270 (Entry of place under sections 261 and 262).

### Policy

Local governments in Queensland have a biosecurity obligation to control invasive biosecurity matter within their local government area in compliance with the *Biosecurity Act 2014* (section 48). The Program contributes to the outcomes of the new *Sunshine Coast Council Local Government Area Biosecurity Plan 2017*.

### Risk

The activities conducted to address feral animals include a number of risks. In response to the risks the following treatments have been instituted:

1. Council officers collect information and data from local residents and install monitoring cameras to ensure that the trapping programs do not result in the capture of off target species (eg. domestic animals).
2. Council officers are utilising telemetry cameras and remotely activated traps that alert officers immediately to animal captures which improves humane outcomes.
3. Firearms are stored and licensed in line with Queensland Police/Weapons Licensing requirements and regularly audited.
4. Council's Group Licence Holder and Senior Workplace Health and Safety Officer conduct regular audits of the firearms storage.
5. Firearms officers have successfully completed firearms safety courses, humane destruction courses and have been issued with occupational weapons licenses from Weapons Licensing after endorsement from Council's Chief Executive Officer.
6. All firearms officers attend regular firearms range training.
7. Council is continuing to work with leaders in firearms to ensure that control techniques, including calibre selection and weapon of choice ensures the best humane outcome for the feral animal, and minimising the potential for other risks to present.
8. Council has visited a number of other Councils and State government agencies within Queensland and New South Wales to ensure that the control techniques are best practice.
9. Council has developed and implemented an additional *Firearms Procedure Manual* as an added level of safety and rigour.
10. Council has obtained chemical capture firearms (dart guns) to reduce risks and improve safety.
11. Officers are required to undertake an extensive induction program before approval is granted to become an approved Council firearms officer.
12. All properties where a firearm is to be discharged are site risk assessed, with site risk assessments recorded and approved before undertaking the activity.
13. All authorised officers dispensing 1080 poison and strychnine attend training and must pass exams every two years and are approved by Biosecurity Queensland and Queensland Health.
14. Council's mapping, monitoring and data collection policies and documentation, and communication applied to the community for the baiting programs is best practice and has been recognised by the State government and other Councils as a leader in this field.

15. Council has developed a 1080 poison use document that meets biosecurity requirements.
16. Council is currently reviewing officer tasks and activities and implementing documentation and training to minimise potential for injuries.
17. Council has developed and delivered a manual handling document and training specific to the feral animal officer roles.
18. All officers are issued with personal tracking devices to meet *Work Health and Safety Act 2011* remote worker requirements.
19. Vehicles and equipment have been selected and developed to be fit for purpose and reduce the potential of harm to officers.
20. The Feral Deer Officers have been issued a satellite mobile phone due to significant network coverage issues to ensure they can communicate when the need arises.

### **Previous Council Resolution**

#### **Ordinary Meeting 25 January 2017 (OM17/8)**

*That Council:*

- (a) *receive and note the report titled "Feral Animal Prevention and Control Program"*
- (b) *adopt the 1<sup>st</sup> July 2017 to 30 June 2018 Prevention and Control Program for feral animals under the Biosecurity Act 2014 for the Sunshine Coast Council area (Appendix A) in accordance with section 235 of the Biosecurity Act 2014*
- (c) *authorise the carrying out of the 1<sup>st</sup> July 2017 to 30 June 2018 Prevention and Control Program for feral animals under the Biosecurity Act 2014 for the Sunshine Coast Council area (Appendix A) in accordance with section 235 of the Biosecurity Act 2014.*

### **Related Documentation**

- *Local Government Act 2009*
- *Biosecurity Act 2014*
- *Work Health and Safety Act 2011*
- *Sunshine Coast Council Local Government Area Biosecurity Plan 2017*
- *Sunshine Coast Council Corporate Plan 2018-2022*
- *Sunshine Coast Council Operational Plan 2017-2018*

### **Critical Dates**

The Program has been scheduled to commence prevention and control activities from 1 July 2018 to 30 June 2019. Notice of the Program must be given at least 14 days prior to the commencement of the program. The notification would be raised no later than 17 June 2018.

### **Implementation**

It is recommended that the following directions be given to the Chief Executive Officer:

The Program will be available at all Customer Service Centres and will be published on the Council website at least 14 days before commencement. The Program is a necessary initial step before Council can undertake compliance and enforcement work can commence to prevent and control feral animals.

The Program will be implemented by Council's Feral Animal Education and Control Team in correlation to Council land management schedules. This ensures an efficient delivery for maximum benefit to both community and Council's assets. Council has a number of tools to

be used in the education, surveillance, compliance and enforcement work including an entry notice and fact sheet that will be supplied to the occupier outlining the requirements of the legislation and their options.

A number of resources including educational booklets, a smartphone application, fact sheets and public notices will be provided to occupiers of a property via social media, mail outs and surveys. Information is also available online at Council's website and Biosecurity Queensland's website.

The Program will:-

1. Allow the confirmation of the presence of feral animals on a property.
2. Allow Council to communicate and inform a person about their biosecurity general obligation.
3. Assess whether to issue a Biosecurity Order to a person for failure to discharge their general biosecurity obligation (which may require the person to undertake management action – such as prevention or control).
4. Ensure Sunshine Coast Council is meeting its general biosecurity obligation to manage invasive biosecurity matter – invasive animals that are prohibited or restricted matter in the Sunshine Coast Council local government area, to reduce the impacts on human health, social amenity, the economy or the environment (section 48 of the Act).
5. Assist in capacity building of the occupiers of properties to minimise the impacts from invasive animals – prohibited or restricted matter on pets, animals and livestock or agricultural crops.
6. Determine the extent of invasive animals – prohibited or restricted matter in identified locations.
7. Collect data and undertake research to assist in determining trends in invasive animals – prohibited or restricted matter populations and better understand how to manage these populations whilst reducing their impacts including refining and enhancing current programs and services.
8. Determine the effectiveness of education, community/Council partnerships and on-ground treatment programs
9. Permit the deployment of data collection methods such as sand pads, monitoring cameras and infield infrared site surveys.
10. Permit the deployment of trapping systems, Canid Pest Ejectors, tied and buried 1080 meat baits, manufactured 1080 baits and strychnine providing these deployments are within the regulatory controls.
11. Provision of 1080 manufactured and or meat baits to landholders to use for approved feral animal control programs.
12. Permit the destruction of invasive animals – prohibited or restricted matter subject to meeting regulatory controls including humane destruction under animal welfare legislation.



## 8.2 LIVEABILITY AND NATURAL ASSETS

### 8.2.1 CALOUNDRA SOUTH NETWORK PLANS

**File No:** Caloundra South

**Author:** Coordinator Open Space and Social Policy  
Liveability & Natural Assets Group

**Appendices:** App A - Caloundra South Community Facilities Plan 2018 .. 5/470  
App B - Aura Sports Network Plan 2018 ..... 67/470  
App C - Aura City of Colour Public Art Masterplan 2018 .. 111/470

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### PURPOSE

The purpose of this report is to present the three Caloundra South network plans for council's endorsement, as follows:

- Caloundra South Community Facilities Plan 2018
- Aura Sports Network Plan 2018
- Aura City of Colour Public Art Masterplan 2018.

### EXECUTIVE SUMMARY

The Caloundra South Local Government Infrastructure Agreement (LGIA) requires the preparation of three detailed network plans, assigns responsibility for their preparation and sets a timeframe for completion. The plans will guide the planning and delivery of the following infrastructure:

- Community Facilities Network – to be prepared by council in consultation with the Developer (Stockland)
- Sports Network – to be prepared by the Developer (Stockland) in consultation with Council
- Public Art – to be prepared by the Developer (Stockland) in consultation with council.

This report presents these three network plans which have been prepared in accordance with the LGIA requirements and agreed timeline of 30 June 2018 for council endorsement.

The network plans do not replace or alter the investment obligations of the LGIA and do not infer additional obligations on council or the Developer (Stockland).

Stockland have advised they are satisfied with the three network plans in accordance with the LGIA. All three network plans will be reviewed every five years by council and the Developer (Stockland) and Economic Development Queensland.

The network plans have been prepared in the broader context of the Sunshine Coast community facility (social infrastructure) and sports network planning to ensure integration and complementary facilities are planned and delivered in Caloundra South.

## OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Caloundra South Network Plans”
- (b) endorse the plan titled “Caloundra South Community Facilities Plan 2018” (Appendix A)
- (c) endorse the plan titled “Aura Sports Network Plan 2018” (Appendix B) and
- (d) endorse the plan titled “Aura City of Colour Public Art Masterplan 2018” (Appendix C).

## FINANCE AND RESOURCING

The community facilities network, sports network and public art network each have separate financial implications, as outlined below.

### Community Facilities Network

In accordance with the LGIA, a network of fully serviced land is to be contributed to Council for community facility purposes. The delivery of the buildings is controlled by Council and is subject to council’s detailed planning, prioritisation and funding availability. The draft Community Facilities Plan will be incorporated into council’s long term financial planning and the ten year Capital Works Program for prioritisation across the Sunshine Coast.

It is not anticipated that council will deliver the proposed network alone. A significant portion of the network is anticipated to be delivered through facilitation and partnerships with compatible not for profit/community organisations and financed by grants and subsidies.

It is anticipated that a significant portion of the network will be managed through lease agreements and incur limited operational costs to Council.

Based on the current assumptions relating to population growth in Caloundra South, priorities for the next 10 years have been identified in the plan. Subject to broader Sunshine Coast social infrastructure network planning, these priorities are:

Facility	Recommendations	Indicative funding requirements 2018/2019 - 2027/2028
Baringa Community Centre (DC1) - funded for delivery 2018/2019	Underway 2018/2019	\$3,090,000 (total budget – funded)
Local Community Centre (LC3) or interim community facility within the Town Centre	Preliminary investigation 2025/2026 Delivery 2027/2028	Subject to demand and feasibility
Major Sports Facility - Aquatic Centre (MSF)	Preliminary investigation 2025/2026	\$50,000
Major Civic Centre (MCC) (including library)	Preliminary investigations 2027/2028	\$50,000
Indoor Sports Facility (on MS2)	Preliminary investigation 2027/2028	\$50,000

The financial implications of the community facility network is to be incrementally included in the operational budget as part of growth annual requests as community facilities are built and management determined.



The first review for the Community Facilities Plan (2022/2023) provides the opportunity to refine the recommendations to reflect the emerging community and demonstrated community facility needs.

### **Sports Network**

In accordance with the LGIA, the Developer is to contribute open space embellished to the standards outlined in the LGIA.

There are no obligations on Stockland or Council to deliver the infrastructure elements over and beyond the requirements of the LGIA. It is however anticipated that Stockland and Council will facilitate the delivery of such infrastructure through encouraging third party investment, securing grants etc.

As the asset owner, Council will be responsible for the maintenance of Sports Parks. Council's current model is to use an Expression of Interest process to engage in partnerships with sporting organisations for the management and maintenance of Sports Parks.

Sports Clubhouses will be delivered by Council with funding from the Construction Fund for Clubhouses (Cash Reserve) in accordance with the LGIA.

The financial implications of the maintenance of the sports park network is to be incrementally included in the operational budget as part of growth annual requests.

### **Public Art Network**

All public artworks within Caloundra South are to be funded and delivered by the Developer (Stockland). All proposed public art collection works are to be approved by Council prior to commissioning, construction and installation.

Approved public artworks will form part of Council's Public Art Collection. The Developer will provide a maintenance schedule and details of the work. The public art works will be managed within Council's Public Art Collections maintenance budget.

Integrated design elements, such as signage, way-finding and other design elements within public spaces, will form part of Stockland's design processes. Integrated design elements will be assessed and approved through the Compliance Assessment Processes for Caloundra South and will not incur additional costs on Council.

## **CORPORATE PLAN**

**Corporate Plan Goal:** *A smart economy*

**Outcome:** 1.1 - Strong economic leadership, collaboration and identity

**Operational Activity:** 1.1.5 - Support the implementation of integrated planning and the delivery of infrastructure and services identified for key development areas at Kawana, Palmview, and Caloundra South.

## **CONSULTATION**

### **Councillor Consultation**

A Council workshop held on 22 January 2018 provided an update on the Caloundra South development. This update included a briefing on the development of the three network plans.

### **Internal Consultation**

A comprehensive consultation process has included the following Groups and Branches during the preparation process, whom support the three network plans:

- Economic and Community Development Group
  - Community Planning and Development Branch
  - Sports and Community Venues Branch
  - Community Relations Branch

- Business Performance Group
  - Property Management Branch
  
- Liveability and Natural Assets Group
  - Environment and Sustainability Policy Branch
  - Urban Growth Projects Branch

### **External Consultation**

The Caloundra South Steering Committee, comprising representatives from council, Stockland and Economic Development Queensland in accordance with the LGIA, has been consulted on the preparation of the three network plans. The Committee supports the network plans attached to this report.

Stockland have confirmed that they are satisfied with the three network plans and consider that the 30 June 2018 obligation has been met from Stockland's perspective.

External consultant Briggs and Mortar Urban and Social Planning was engaged by council to provide advice and peer review as part of the preparation of the draft Community Facilities Plan.

Stockland utilised consultants to prepare the Sports Network Plan (Otium Planning Group) and the Public Art Masterplan (UAP Studio).

### **Community Engagement**

Endorsement of the three Caloundra South network plans will enable the plans to be accessible to interested community groups.

## **PROPOSAL**

The Caloundra South Local Government Infrastructure Agreement (LGIA) requires the preparation of detailed plans to further guide the planning and delivery of the networks of community facilities, sports infrastructure and public art.

The LGIA requires the plans to be prepared within two years of the signing of the LGIA with an agreed extension to the 30 June 2018.

An overview of these three network plans is provided below.

### **Community Facilities Plan**

The LGIA requires the Developer to contribute a network of fully serviced land to council for community facilities purposes. A total of 10,955ha will be transferred to council for the following purposes:

- Major Civic Centre (15,000m<sup>2</sup> land)
- Major Sports Facility (18,000m<sup>2</sup> land)
- Eco Community Facility and Neighbourhood Meeting Room (4,000m<sup>2</sup> land)
- Three (3) District Community Centres (3 x 10,000m<sup>2</sup> land)
- Six (6) Local Community Centres (6 x 5,000m<sup>2</sup> land) plus Bellvista Community Meeting Place (delivered)
- 13 Neighbourhood Meeting Rooms (13 x 750m<sup>2</sup> land).

Council is to deliver or facilitate the development of community facilities on this land, subject to detailed planning, prioritisation and funding availability.

The draft Community Facilities Plan describes the role, function and desired standards for each community facility to guide the delivery of an integrated network that will meet

community needs. The Plan further provides indicative population thresholds to trigger the preliminary investigation and delivery of each facility.

Ongoing liaison with Stockland is required to ensure that the role, function and design intent of the community facilities network is reflected and that the synergies between the community facilities network and surrounding land uses are optimised in Stockland's planning and design processes.

### **Sports Network Plan**

The LGIA requires the Developer to contribute more than 200ha of open space to Council for sport and recreation purposes, including 70ha for Sports Parks, as follows:

- Two (2) Major Sports Parks (12.5ha and 15ha land)
- Three (3) District Sports Parks (3 x 7.5ha land)
- Five (5) Neighbourhood Sports Parks (5 x 4ha land)

This excludes land for a proposed golf course. Should the golf course not be delivered, the LGIA requires two District Sports Parks of 6.5ha each to be provided. This would deliver a total of five (5) District Sports Parks (3 x 7.5ha and 2 x 6.5ha).

The network of Sports Parks will be transferred to council embellished to the standards outlined in the LGIA.

The Sports Network Plan recommends a facility mix for each Sports Park to ensure an integrated network that provides for a range of sports requirements complementing the broader Sunshine Coast network. The Sports Network Plan also provides guidance in regards to an indoor sports facility and an aquatic facility, which are to be delivered by Council as part of the Community Facility Plan and funded by council.

### **Public Art Masterplan**

In accordance with the LGIA, the network of public art is to be funded and delivered by Stockland, including:

#### Public Art Collection works

The location, nature, commissioning, management and potential decommissioning of public artworks to form part of council's Public Art Collection (seven potential sites identified). The Public Art Masterplan is prepared with consideration given to council's policy framework and provides public art themes, methodologies for procurement, and guidelines for implementation and maintenance.

#### Integrated art elements

The incorporation of integrated design elements, being informal art and design elements integrated into public spaces and places, will form part of Stockland's design processes in consultation with Council.

### **Legal**

Council has an obligation under the LGIA to prepare the Caloundra South Community Facilities Plan in consultation with the Developer (Stockland). Council further has an obligation to engage in consultation with the Developer (Stockland) on the preparation of the Caloundra South Sports Plan and Public Art Masterplan.

The LGIA required these documents to be prepared within two years of the commencement date of the LGIA (ie by 2 November 2017). The parties to the LGIA have mutually agreed to extend the timeframe to 30 June 2018.

This report is seeking Council's approval to meet this obligations outlined in the LGIA.

These plans do not override the LGIA and infer no legal obligations on Council.

Each network plan will be reviewed every five years in accordance with the LGIA.

### **Policy**

Caloundra South Priority Development Area is under the planning authority of Economic Development Queensland. The preparation of the three network plans are subject to the planning framework for Caloundra South, including:

- Caloundra South Urban Development Area Development Scheme 2011 (Economic Development Queensland)
- Caloundra South Master Plan 2012 (Stockland, approved by Economic Development Queensland)
- Priority Development Area Guideline no 11: Community Facilities 2015 (Economic Development Queensland)
- Caloundra South Community Infrastructure Master Plan and Community Development Overarching Site Strategy 2014 (Stockland, endorsed by Economic Development Queensland)
- Caloundra South Overarching Open Space Strategy 2012 (Stockland, endorsed by Economic Development Queensland)
- Caloundra South Local Government Infrastructure Agreement 2015 (LGIA) (Economic Development Queensland, Stockland and Sunshine Coast Council).

The network plans are informed by Council's regional strategies, as follows:

- Sunshine Coast Environment and Liveability Strategy 2017
- Sunshine Coast Social Strategy 2015
- Sunshine Coast Regional Economic Development Strategy 2013-2033.

The network plans are consistent with Council's suite of plans, including:

- Sunshine Coast Libraries Plan 2014-2024
- Sunshine Coast Performance and Community Venues Service Plan 2014-2029
- Sunshine Coast Aquatic Plan 2011-2026 (2016 edition)
- Sunshine Coast Sport and Active Recreation Plan 2011-2026 (2016 edition)
- Sunshine Coast Public Art Policy 2011.

### **Risk**

The requirement for the three network plans is based on the acknowledgement that the planning and delivery of infrastructure within Caloundra South provides significant opportunities and challenges based on the scale of the development. The network plans provide a strategic and integrated approach to facilitate optimal community outcomes and inform council's long-term financial planning.

The risks of Council not endorsing the three network plans include not meeting the agreed timeline for preparation and potential delay or ad-hoc delivery of infrastructure, which may result in disjointed infrastructure networks that do not meet long-term community needs. The lack of integrated planning frameworks could subsequently result in long term financial implications for Council.

### **Previous Council Resolution**

#### **Special Meeting 15 June 2015 (SM15/18)**

*That Council delegate to the Chief Executive Officer to proceed as discussed in the confidential session with regard to Caloundra South.*

**Related Documentation**

Caloundra South Local Government Infrastructure Agreement 2015 (LGIA).

**Critical Dates**

In accordance with the LGIA and later negotiation between the parties, Council endorsement of the three network plans is sought prior to 30 June 2018.

**Implementation**

Subject to council's endorsement, the following measures will be actioned to implement the three network plans:

- The Caloundra South Steering Committee will be advised of council's endorsement of the three network plans and that the council obligation has been met. Copies of the endorsed network plans will be provided to the Committee members.
- The Community Facilities Plan will be integrated into the preparation of a Sunshine Coast 25 year Social Infrastructure Plan, which will inform Council's long term financial plans and forward Capital Works Program for all social infrastructure projects identified in the Environment and Liveability Strategy 2017.
- The Sports Network Plan will be implemented by Stockland. The Sports Network Plan will also inform Council's sports infrastructure planning processes.
- The planning and delivery of Sports Clubhouses will be implemented by council through council's Capital Works Program for the delivery of the community facilities. The delivery will be funded by the Construction Fund for Clubhouses (Cash Reserve).
- The Public Art Masterplan will be implemented by Stockland through the development of public places and spaces in Caloundra South. Commissioning of formal Public Artworks will occur in consultation with Council staff.
- The implementation of the three network plans will be monitored by the Caloundra South Steering Committee.
- The Network Plans will be made publicly available through Council's website.
- Each network plan will be reviewed every five years in accordance with the LGIA by the respective parties.



**8.2.2 COTTONWOOD TREE STUDY UPDATE**

<b>File No:</b>	<b>F2018/4369</b>
<b>Author:</b>	<b>Coordinator Natural Areas Management Liveability &amp; Natural Assets Group</b>
<b>Attachments:</b>	<b>Att 1 - Cottonwood Tree Study Brief .....131</b>

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**PURPOSE**

This report provides an update on the progress of the Cottonwood Tree Study in response to council resolution OM17/144 (Ordinary Meeting 17 August 2017).

**EXECUTIVE SUMMARY**

At council's Ordinary Meeting on 17 August 2017, a resolution was passed to undertake an investigation regarding the overall characteristics of Cottonwood trees which would include such things as: distribution, growth patterns, habitat values and landscape relationships, and consideration of alternate landscape options.

The resolution and draft scope requirements were reviewed by council officers, followed by the development of the final Cottonwood Tree Study Brief (refer Attachment 1) for the project which was undertaken in consultation with Councillor Division 2 Tim Dwyer, Councillor Division 3 Peter Cox and the Portfolio Councillor for Environment, Councillor Division 5 Jenny McKay.

To address the intent of resolution OM17/144 to ensure that the report was developed in an independent, impartial and objective manner and to address some community perceptions on the level of independence associated with the development of the project council officers proposed to the relevant councillors guiding the project that an external consultancy was required to undertake the proposed Cottonwood Tree Study. Initial investigations were undertaken by officers to inform the consultancy brief with four fee proposals sought from relevant consultancies, only one fee proposal was received.

**OFFICER RECOMMENDATION**

**That Council receive and note the report titled "Cottonwood Tree Study Update".**

**FINANCE AND RESOURCING**

The fee estimate provided by the consultant to undertake the Cottonwood Study is \$69,411 (excluding GST).

\$4,000 has been expended from operational budgets in the 2017-2018 financial year for a preliminary aerial investigation utilising drone survey equipment.

Officer time has not been captured against this project.

Costs of this study will be met via operational funds in the 2018/2019 budget.

Please note, future funding implications associated with any subsequent actions from the study will be identified prior to council's consideration following the completion of the study.

## **CORPORATE PLAN**

**Corporate Plan Goal:** *A healthy environment*  
**Outcome:** 3.1 - A resilient region shaped by clever planning and design  
**Operational Activity:** 3.1.4 - Finalise and implement an Environment and Liveability Strategy 2017-2041

## **CONSULTATION**

### **Councillor Consultation**

The development of the Cottonwood Tree Study Brief for this project was undertaken in conjunction with Councillor Division 2 Tim Dwyer, Councillor Division 3 Peter Cox and the Portfolio Councillor for Environment, Division 5 Councillor Jenny McKay.

The returned consultant fee proposal was provided to the three Councillors for consideration and direction in relation to engagement of a consultant. Further information was provided to the Councillors in relation to the requirement for the resources to deliver this study.

### **Internal Consultation**

The development of the Cottonwood Tree Study Brief was undertaken in conjunction with:

- Manager Environmental Operations
- Coordinator Natural Areas Management
- Manager Environment and Sustainability Policy
- Manager Parks and Gardens
- Coordinator Parks Operations and Infrastructure, and
- Coordinator Parks Operations and Arboriculture.

### **External Consultation**

There has been no external consultation in relation to this report.

### **Community Engagement**

The Cottonwood Tree Study Brief is intended to include community consultation as part of its development.

## **PROPOSAL**

At council's Ordinary Meeting on 17 August 2017, a resolution was passed to undertake an investigation regarding the overall characteristics of Cottonwood trees which would include such things as: distribution, growth patterns, habitat values and landscape relationships, and consideration of alternate landscape options.

Council officers in late August 2017 met to review and identify the likely requirements to progress the Cottonwood Tree Study. A draft scope was developed in September 2017 and provided to Councillor Division 2 Tim Dwyer, Councillor Division 3 Peter Cox and the Portfolio Councillor for Environment, Division 5 Councillor Jenny McKay, for review and finalisation.

In November 2017 an aerial imagery consultant was engaged and an aerial photography trial undertaken and a full aerial drone image run of the project area was completed in mid-December with finalisation of imagery in early January 2018 (funded through the operational budget).

In response to a request from Portfolio Councillor for Environment, Jenny McKay, arrangements were made in December 2017 for an onsite visit to walk through part of the



project area to discuss Cottonwood trees within the coastal environment. Attendees of this onsite meeting included available Councillors, a representative from the Queensland Herbarium, a local consultant botanist and a council officer.

In January 2018, to address the intent of resolution (OM17/144) to ensure that the report was developed in an independent, impartial and objective manner and to address some community perceptions on the level of independence associated with the development of the project council officers proposed to the relevant councillors guiding the project that an external consultancy was required to undertake the proposed Cottonwood Tree Study.

In consultation with the councillors the study brief was prepared and the procurement process commenced whereby four consultants were sent a Request for Quote from an established council panel. Council received one compliant submission, and the remaining three consultants declined to submit a response. The returned fee proposal was outside available budget and the project was subsequently determined to be considered within 2018-2019 financial year.

To ensure community transparency and to assist in responding to increasing community interest in the progress of the Cottonwood Tree Study a project webpage was developed and finalised in mid-January 2018.

### **Legal**

There are no legal implications relevant to this report.

### **Policy**

Sunshine Coast Council Local Government Area Biosecurity Plan 2017. This plan is relevant to the outcomes of the proposed Cottonwood Tree Study and any recommendations may need to be considered as part of any future updates to this plan.

### **Risk**

A number of community concerns and expectations have been received associated with the proposed study.

### **Previous Council Resolution**

#### **Ordinary Meeting 17 August 2017 (OM17/143)**

*That Council:*

- (a) *receive and note the report titled “Draft Sunshine Coast Council Local Government Area Biosecurity Plan”*
- (b) *endorse the Draft Sunshine Coast Council Local Government Area Biosecurity Plan for the purposes of public consultation (Appendix A) as amended and*
- (c) *delegate the authority to the Chief Executive Officer to place the Draft Sunshine Coast Council Local Government Area Biosecurity Plan on display August/September 2017.*

#### **Ordinary Meeting 17 August 2017 (OM17/144)**

*That Council*

- (a) *delegate authority to the Chief Executive Officer, in conjunction with Division 2 and Division 3 Councillors and the Portfolio Councillor for Environment, to prepare a report on the Cottonwood Tree by 31 December 2017 (Ordinary Meeting 25 January 2018) and*
- (b) *request the above report cover the geographical area along the coastal strip from Currimundi to Wickham Point and*

- (c) *ensure the report is prepared in an independent; impartial and objective manner and*
- (d) *have the report consider, but not necessarily limited to, the overall characteristics, growth patterns and attributes of the Cottonwood Tree from a practical basis and have regard for specific locational considerations, its relationship with other related habitat and provide advice on how, why and where alternative landscape options could be considered and*
- (e) *give regards to the inclusion of the Cottonwood Tree in the Sunshine Coast Council Local Government Area Biosecurity Plan subsequent to the completion of the report.*

**Related Documentation**

Project Brief – Cottonwood Tree Study Currimundi to Wickham Point, Caloundra

**Critical Dates**

Time frames for the Cottonwood Tree Study are dependent on finalisation of project scope and resources being made available.

**Implementation**

Once funded, a consultant will be engaged to undertake the proposed study.



### 8.3 BUILT INFRASTRUCTURE

#### 8.3.1 SUNSHINE COAST STREET TREE MASTER PLAN - JUNE 2018 EDITION

File No: F2017/133963

Author: Senior Arborist  
Built Infrastructure Group

Appendices: App A - Draft SC Street Tree Master Plan Part A ..... 141/470  
App B - Draft SC Street Tree Master Plan Part B ..... 275/470

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#### PURPOSE

The purpose of this report is to present the *Sunshine Coast Street Tree Master Plan - June 2018 edition* (Appendix A and Appendix B) to Council for consideration and adoption.

#### EXECUTIVE SUMMARY

The *Sunshine Coast Street Tree Master Plan - June 2018 edition* (the Plan) provides a framework to guide future street tree planting in the Sunshine Coast Council region. It details why trees are so important, communicates the region's street tree planting priorities and provides guidance for locations, layouts and species to use.

The Plan seeks to sustain and enhance the existing and future street tree network of the Sunshine Coast Council region by:

- increasing tree cover
- reinforcing tree character
- improving tree care.

The draft Plan was made available for public display as a part of a program of community engagement for a four week period during November and December of 2017. Submission of feedback via an online survey form was encouraged. In addition, the draft Plan was promoted through the offer of free shade trees for private planting and registrations of interest in Council's *Adopt a street tree program* were also invited. In general the responses were very positive.

All feedback has been carefully considered and incorporated where appropriate in the closing draft of the Plan. This report has been prepared to summarise this feedback and the resulting changes made to the Plan, and present the amended version for Council adoption. The Plan is presented in two parts:

- Part A: Street Tree Master Plan Report (Appendix A)
- Part B: Local Street Tree Strategies (Appendix B).

#### OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Sunshine Coast Street Tree Master Plan - June 2018 edition"
  - (b) adopt the *Sunshine Coast Street Tree Master Plan - June 2018 edition* (Appendix A and B) and
  - (c) authorise the Chief Executive Officer to make minor amendments as required to finalise the *Sunshine Coast Street Tree Master Plan – June 2018 edition*.
-

## FINANCE AND RESOURCING

Operational funding for implementation of the priority outcomes of the Plan was secured in 2017/18 as an increase to the existing operational budget for street tree planting. The increase of \$397,827, provided in 2017/18 has funded three additional staff members (and presently contracted works) to assist in the delivery of proactive street tree planting; a supplementary young tree maintenance vehicle; and materials for the proactive street tree planting program. The budget for the 2018/2019 financial year is \$960,000.

Council endorsed a further \$397,827 to the already existing budget of \$563,000.

<b>Corporate Plan Goal:</b>	<b><i>A healthy environment</i></b>
<b>Outcome:</b>	We serve our community by providing this great service
<b>Operational Activity:</b>	S16 - Recreation parks, trails and facilities - providing design, maintenance and management of council's public open space for active and passive recreation

## CONSULTATION

### Councillor Consultation

The Mayor and Councillors have been consulted at three Strategic Discussion Forums held on 19 May 2014, 9 March 2017 and 31 August 2017. Individual briefing sessions have also been conducted.

### Internal Consultation

Development and finalisation of the Plan have been undertaken in consultation with relevant internal stakeholders across various Groups and Branches of Council including:

- Customer Response Branch
- Development Services Branch
- Economic Development Branch
- Environment and Sustainability Policy Branch
- Environmental Operations Branch
- Design and Placemaking Services Branch
- Project Delivery Branch
- Transport Infrastructure Management Branch

Few submissions were received in the last round of internal stakeholder review (3 in total) with the Plan generally reflecting feedback previously provided. Mostly, comments received triggered very minor amendments to the Plan. Following the suggestions made, the Plan has been amended to make stronger reference to the recently adopted *Environment and Liveability Strategy*. Where recommended revisions looked to the Plan to solve issues beyond its scope (considering the juxtaposition of the Plan as both a strategic and operating document), the response has been to maintain a commitment to seeking internal support for the Plan and collaborating with officers to pursue and enact change at a higher level.

### External Consultation

Key external stakeholders directly contacted by Council requesting feedback on the Plan included:

- Australian Institute of Landscape Architects (AILA)
- Department of Transport and Main Roads
- Energex

- Nursery and Garden Industry Queensland (NGIQ)
- Sunshine Coast Environment Council
- Unitywater

An additional 80 stakeholders were contacted directly by Council for comment. These included:

- tree growers and wholesale nursery suppliers;
- retail nurseries;
- local arboricultural industry (including consulting arborists and tree and landscaping contractors);
- community bushland and gardening groups; and
- ecological, landscape and civil consultants.

Seven (7) formal submissions were received. AILA offered support for the Plan and provided suggestions for improving its functionality and use, including separating the document into background and strategic directions to create a speedier reference tool. AILA also understood and acknowledged that the Plan was “outside the purview of Council departments responsible for the delivery and maintenance of street trees” and that support across all Council departments would be necessary.

Feedback included some concern over perceived competition with local industry and potential loss of business. To clarify, it is not Council’s intention to compete with local businesses, but rather to lead by example and demonstrate the quality and types of street trees available for planting in Sunshine Coast streetscapes. Council will share results from trials and has effectively created a species wish list in development of species palettes within the Plan for local industry as well as internal use. Council wishes to partner with local industry to enhance the beauty, functionality, diversity and resilience of Sunshine Coast street tree plantings.

Feedback was also received in regards to managing planting in new estates via developer contributions. It should be noted that Council does not propose to supply the trees, however may supply trees that others cannot. Council is exploring options and pathways for coordinating and overseeing works in this space to ensure the desired street tree aesthetic and quality is achieved in the shortest amount of time possible.

Energex and Unitywater offered support for the Plan. The Sunshine Coast Environment Council’s submission also provided support for the Plan, but stressed the social, environmental, aesthetic and economic benefits of fruit tree plantings in public spaces and urged Council to make allowance for these types of plantings in the public realm.

### **Community Engagement**

Promotion of the Plan’s program of community engagement was undertaken through radio, print and social media. There were 188 survey respondents and an additional 6 residents provided feedback via phone or email (194 resident responses in total). Overall the community response was very positive. More than 90% of respondents were supportive or mostly supportive of the principles and strategies presented in the draft plan.

Key themes expressed in feedback included a desire to see greater retention of existing trees on the Sunshine Coast — specifically the need to minimise loss of trees as an outcome of development — and the need for more street tree plantings to soften and cool built up areas, and to shade pathways. There was unquestionable support for increased street tree numbers with over 97% of respondents attesting to the need for more street tree planting on the Sunshine Coast.

Food streets were strongly supported in feedback. Council has responded by leaving the potential for planting food trees as street trees open on a case-by-case assessment, or for further development in the future. The potential to nominate a local park to help Council

maintain food tree plantings will also be actively promoted by Council as a result of this feedback.

More than 70% of survey respondents said that they believe the most important street tree benefit to our region is the environmental value provided (shade, cooling, carbon sequestration, storm water load reduction and food and shelter for wildlife) and footpath shade plantings were rated the highest priority for proactive street tree planting works. Council is currently focusing on delivering new street tree plantings to the high use footpaths mapped during development of the Plan as result.

Over 87% of respondents supported more street tree planting in landmark locations. 177 respondents nominated additional vacant roadside sites for the establishment of landmark trees. These sites are currently being investigated for future works. 136 survey respondents volunteered to partner with Council and help care for new street trees as a part of Council's *Adopt a street tree program*. This program is currently being rolled out.

Mixed comments were received regarding specific species listed in local street tree planting palettes highlighting the fact that tree species preferences are personal and can be subjective. Clarity around the fact that the street tree planting strategies are live and can be amended as time goes on, has also be provided in plan updates (and also in draft web page phrasing) allowing for further discussions regarding planting palettes for specific local areas. Council will provide opportunity for these discussions once the draft plan has been adopted as a part of its wider promotion. This would also respond to some requests in resident feedback for information sessions and more direct community engagement.

## PROPOSAL

The *Sunshine Coast Street Tree Master Plan – June 2018 edition* sets the direction for future street tree planting in the Sunshine Coast Council region. It details why trees are so important, communicates the region's street tree planting strategies and priorities, and provides guidance for locations, layouts and species to use. The Plan also provides a staged action plan to guide implementation of the street tree planting strategies presented over-time.

In essence, the Plan serves to identify where and how street trees can provide the greatest benefits to the Sunshine Coast. In setting the direction for street tree planting, the Plan also seeks to facilitate a more co-ordinated approach to the maintenance and delivery of new infrastructure and street trees in the future, thereby better balancing natural and built capital as the region continues to grow.

The vision of the Plan is to *'protect, sustain and enhance the region's existing and future street tree network through better selection, placement and care of street trees'*. The end goal of the Plan is the provision of a street tree network that is attractive, functional and resilient which is compatible with the wishes and expectations of the local community and visitors to the region.

The Plan seeks to achieve this goal through priority based implementation of the following key strategies, detailed in the Guiding Principles of the Plan. These are to:

- prioritise the planting of new street trees in locations where they will provide the most visual, environmental, economic and social value;
- build canopy in vacant 'plantable' spaces;
- lessen the impacts of development on the Sunshine Coast by filling existing and creating new spaces that can accommodate large canopy trees;
- reduce the costs of early tree losses, tree-infrastructure conflicts and recurring maintenance by selecting and planting quality trees suited to the specific conditions of the planting site;
- increase resilience within the Sunshine Coast street tree population through species diversification and ongoing renewal or replacement of street trees; and

- improve street tree establishment rates through extension of young tree maintenance programs and establishment of partnerships between Council, developers, local businesses and residents to help care for new trees.

Council aspires to the provision of a street tree network that is not only sustainable, but one that celebrates the rich diversity and uniqueness of the region. Local street tree planting strategies and species palettes suited to the diversity of areas within the region are provided in Part B of the Plan.

### Legal

There are no legal implications relevant to this report.

### Policy

The *Sunshine Coast Environment and Liveability Strategy* forms Council's policy position on open space for the region. The document has been reviewed and used to guide finalisation of the Plan.

### Risk

The Plan articulates Council's ongoing and enhanced commitment to planning and delivering new street trees which will see the risk of future conflicts reduced as well as the risk of premature street tree losses. The Plan also aims to reduce the risk of vulnerability within the street tree network by building diversity and resilience.

Master planning reduces the risk of ad-hoc landscaping which may detract from the beauty of our streetscapes and reduce the potential to maximise the environmental, visual, social and economic benefits of street trees.

Operational funding has been obtained therefore there is no risk of raising community expectations of delivery without the required available funding.

### Previous Council Resolution

#### Ordinary Meeting 9 November 2017 (OM17/218)

*That Council:*

- receive and note the report titled "**The Draft Street Tree Master Plan**" and*
- endorse the Draft Sunshine Coast Street Tree Master Plan (Appendix A and B) for the purposes of community engagement through public display.*

#### Ordinary Meeting 14 September 2017 (OM17/168)

*That Council:*

- receive and note the report titled "**Environment and Liveability Strategy**"*
- adopt the Environment and Liveability Strategy (Appendix A – Part A: Strategic Directions, Appendix B – Part B: Five-Year Implementation Plan, and Appendix C – Part C: Network Plan) and*
- note that the Environment and Liveability Strategy supersedes the: Biodiversity Strategy 2010-2020; Waterways and Coastal Management Strategy 2011-2021; Climate Change and Peak Oil Strategy 2010-2020; Open Space Strategy 2011; Social Infrastructure Strategy 2011; and Affordable Living Strategy 2010-2020, and that these strategies are now removed from Council's Policy Register.*



**Related Documentation**

- Sunshine Coast Council Corporate Plan 2018-2022
- Sunshine Coast Environment and Liveability Strategy
- Sunshine Coast Open Space Landscape Infrastructure Manual
- Sunshine Coast Planning Scheme 2014
- Sunshine Coast Regional Economic Strategy 2013 – 2033
- Sunshine Coast Sustainable Transport Strategy 2011-2031

**Critical Dates**

There are no critical dates in relation to this report.

**Implementation**

A three staged action plan has been developed for short, medium and longer term implementation of the Plan as provided in Appendix A. Priority outcomes of the Plan are being implemented as a result of increased program funding provided in 2017/18. These include:

- A proactive program of street tree planting adjacent to high use footpaths
- Proactive planting of landmark trees at intersections and gateways
- Commencement of Council's 'Adopt a street tree' program
- Reactivation of Council's internal nursery
- Extension of Council's free trees program.

Adoption of the Plan will allow for further recognition of the document within Council, and wider external promotion of the Plan including exciting tree care partnerships to be developed as a part of the *Treemendous Tree Partnerships* program.

Upon endorsement, an internal roadshow of the Plan will be undertaken to promote the principles and outcomes of the Plan and garner the support critical to its full implementation.

Plan endorsement will also enable development of educational and festive programs to promote the value of trees on the Sunshine Coast and help the community and industry to appreciate celebrate and protect the region's precious resource.

A more interactive, intuitive and user friendly web page for the draft plan has been devised for launch once adopted. The page will provide a summary of community feedback and how Council has responded, fast facts to clarify areas of the Plan that were not readily understood by all and illumination of educational sections of the Plan, including 'the value of trees' and 'how trees can cool a warming climate'. This ties in with community feedback expressing a need for better promotion of street trees and educational opportunities.

Offers of free shade trees (one per household per annum) and registrations of interest in the *Adopt a street tree program* will be ongoing.

Release of the *Draft Sunshine Coast Significant Tree Register* is also planned for the coming months. Coinciding festivities may include tree lighting and tree tag installations as well as a heritage tree trail.

**8.3.2 DRAFT INTEGRATED TRANSPORT STRATEGY - CONSULTATION**

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Coordinator Transport Strategy and Policy Built Infrastructure Group</b>
<b>Appendices:</b>	<b>App A - Draft Integrated Transport Strategy ..... 395/470</b>

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**PURPOSE**

The report seeks endorsement of the Sunshine Coast Council Draft Integrated Transport Strategy (Draft Integrated Transport Strategy) (Appendix A) to be taken to the community for consultation and feedback.

**EXECUTIVE SUMMARY**

The Sunshine Coast Council region prides itself on its enviable lifestyle, competitive advantage and outstanding natural assets. With an increasing urban population that is currently heavily reliant on private vehicle travel, the region's attributes are at threat. Without intervention and management, our travel behaviour trends have the potential to negatively impact the liveability of our region, now and into the future. Being smart about how we plan and deliver future transport solutions will support Council's vision: 'Australia's most sustainable region – healthy, smart, creative'.

Through the Draft Integrated Transport Strategy, Council proposes strategies to leverage future technology opportunities in combination with increased investment in transport infrastructure, services and travel behaviour programs. This will contribute towards delivering a smart, integrated and connected transport system for the region that will serve the residents, businesses and visitors while achieving our vision.

Although Council has a significant role to play, it is not responsible for many aspects of the transport system, such as public transport. Increased State Government investment in the bus and passenger rail network particularly, will be critical in creating viable travel alternatives to the car.

The Draft Integrated Transport Strategy is a deliverable identified in Council's Operational Plan for 2018. It will replace the Sustainable Transport Strategy 2011 – 2031, providing a policy platform to deliver a connected and integrated transport system for the Sunshine Coast to 2041. With new technologies and emerging challenges and opportunities facing the region, the Draft Integrated Transport Strategy will:

- support economic development
- respond to new growth areas and trends
- balance the consideration of all modes of travel
- respond to emerging technologies and business models (ride sharing, car sharing, autonomous vehicles, big data, etc.)
- advocate and apply a 'one network' approach which identifies the role of all stakeholders
- align with relevant strategic policy and planning documents
- update data, analyses and projections and identify system performance indicators for tracking and decision-making
- be an effective information and advocacy tool for Council and the community

- reduce adverse environmental impacts through a lower carbon emitting transport system.

This report seeks endorsement of the Draft Integrated Transport Strategy (Appendix A) for the purposes of proceeding to community consultation. Feedback from the community will be reviewed and discussed with Council prior to seeking endorsement of a final Integrated Transport Strategy for formal adoption.

## OFFICER RECOMMENDATION

**That Council:**

- receive and note the report titled “Draft Integrated Transport Strategy - Consultation” and**
- endorse the Draft Integrated Transport Strategy (Appendix A) for the purposes of community consultation.**

## FINANCE AND RESOURCING

There is sufficient budget allocated to undertake the proposed community consultation process. It is expected that the consultation phase will cost between \$10,000 and \$15,000. There is \$37,000 remaining in the Project budget.

Following consultation, the amendment and finalisation of the document by the end of 2018, will be the subject of a 2018/19 budget request of \$80,000.

Any future actions outlined in the Draft Integrated Transport Strategy identified as Council responsibility will be funded through the existing Capital Works Program, the Local Government Infrastructure Plan (LGIP), Transport Levy funds and operational budget requests.

## CORPORATE PLAN

**Corporate Plan Goal:** *A strong community*  
**Outcome:** 2.4 - People and places are connected  
**Operational Activity:** 2.4.9 - Develop an Integrated Transport Strategy that resets the strategic outlook for traffic management on the Sunshine Coast.

## CONSULTATION

### Councillor Consultation

Officers have undertaken extensive consultation with the Transport Portfolio Councillor R Baberowski in relation to the development of the Draft Integrated Transport Strategy.

Individual meetings were offered and held with Councillors to provide insights to inform the development of the Draft Integrated Transport Strategy.

### Internal Consultation

The Board of Management along with Managers, Co-ordinators and officers with roles and responsibilities related to transport planning, delivery and management, have had the opportunity to provide input at workshops, meetings, via correspondence and personal engagement discussions.

### External Consultation

Market research of a statistically representative survey pool of residents was undertaken between November 2017 and February 2018 to identify community attitudes towards the

transport system. Feedback received from the community has been used to inform development of the Draft Integrated Transport Strategy.

### **Community Engagement**

The purpose of this report is to seek endorsement of the Draft Integrated Transport Strategy and undertake public consultation. A detailed communication plan has been developed. It is intended that a range of communication tools will be utilised as part of the community consultation process, including but not limited to:

- Media launch
- Dedicated project website through the Engagement HQ platform, which includes a feedback mechanism
- Council's website
- Councillor columns
- Media release(s)
- Social media (Facebook, Twitter, other, Geo-targeting)
- Spotlight print advertising
- Spotlight radio advertising
- Static displays at Libraries and Customer Service Centre locations (as space permits).

Feedback will be via the Have Your Say Feedback Form (electronic or hard copy) and contact points via email, correspondence and through Customer Service.

### **PROPOSAL**

Sunshine Coast Council's vision for the region is 'Australia's most sustainable region – healthy, smart, creative'. Meeting the multi-modal transport network needs of a growing community and maintaining the environmental, social and economic values of the region are critical outcomes to ensure this vision is achieved.

The Draft Integrated Transport Strategy replaces the Sustainable Transport Strategy 2011 – 2031. Since its implementation in 2011, Council has achieved a range of outcomes through the Sustainable Transport Strategy 2011 – 2031. This update to the strategy aligns with new corporate and strategic planning documents and provides revised objectives for the Coast's transport system.

The Draft Integrated Transport Strategy outlines the policy direction for transport which responds to the challenges predicted for the next period of growth on the Coast and the opportunities which can be harnessed.

It outlines the key policies and investment required by all levels of government to plan, deliver and manage a transport system that is responsive to challenges and fosters opportunities in the region.

The Draft Integrated Transport Strategy advocates for a 'one network' approach, where all levels of Government and the private sector must work together to deliver a transport system with community benefits. This includes Council seeking its fair share of investment to deliver catch-up transport infrastructure and services but also to meet the high levels of growth that are forecast.

The strategy aims to achieve a connected, smart, integrated, safe and efficient transport system that contributes to the region's economic viability, sustainability and lifestyle. To achieve the vision of the strategy, we need to adopt a people focused approach to planning our transport system with viable alternatives to the high level dependence on the car.

This will prioritise the efficient and sustainable movement of people and goods. To achieve this outcome, it will require a combination of better management of the road network and a shift in our current travel choices to more passenger and active transport and smart mobility options.

Private vehicles will remain the dominant mode of transport on the Coast, however, without a shift in our current mode share, increasing growth and vehicle traffic will impact our region's environment, sustainability and liveability.

The Draft Integrated Transport Strategy proposes mode share targets of reduced car travel from 85% to 70%, increased active travel from 12% to 20% and passenger transport from 2% to 10%. These targets will guide planning and investment of infrastructure and programs to assist a shift to more sustainable modes of travel.

Although Council has a significant role to play, it is not responsible for many aspects of the transport system, such as public transport. Increased State Government investment in the bus and passenger rail network particularly, will be critical in creating viable travel alternatives to the car.

Apart from new infrastructure and services, technology will contribute to future proofing the Sunshine Coast. Emerging technologies will continue to present opportunities to innovate and embrace smart mobility.

Our transport system must be flexible to accommodate these opportunities as they arise. Smart mobility through new market driven business models (car share, ride share, bike share, mobility as a service, etc.) will offer increased travel choice, new ways to bridge service gaps, move between modes, improve real-time travel information and assist in achieving the strategy's mode share targets.

A flexible, resilient and connected network, delivered through a 'one network' approach where all stakeholders plan and provide timely investment, will position the region for our best possible transport future.

Improving infrastructure, service frequencies and reliability, together with travel behaviour change and positioning for smart mobility opportunities, will be necessary to make passenger and active transport more viable and attractive options. Individual choices made for the right reasons will drive and result in beneficial community outcomes.

The key messages are intended to be as follows:

1. **Integrated transport system** – An integrated transport system connects communities and supports the growth and productivity of the economy. It responds to the region's challenges and opportunities and shapes the way people and goods move around the network now and into the future.
2. **Travel behaviour change** - Increasing travel choice and reducing our overwhelming reliance on the private car are key to achieving the mode shift targets to create a sustainable transport network in the future. Changes in individual travel choices, leading to overall community travel patterns, have a significant bearing on the delivery of infrastructure and services.
3. **Advocacy** - Council will continue to provide for community needs, but maintain a vigorous advocacy approach to the State Government, with opportunities for private investment to secure an effective, integrated transport solution (additional infrastructure and services) for the region, highlighted by light rail and other passenger transport improvements across the region.
4. **Integrated transport and land use planning** - Land development is required to integrate transport infrastructure networks to connect and carry expected vehicles, walking, cycling and public transport.
5. **Lifestyle** – Delivering a sustainable transport system will help to maintain our lifestyle advantages and meet the needs of a growing community.

6. **Roles and responsibilities** - All levels of Government and the private sector have a role to play in the planning, delivery and management of the transport system.
7. **Smart mobility** – Smart mobility and new business models have the potential to revolutionise the mix of transport options and how travel occurs locally and beyond.
8. **Economy** - The benefits of a coordinated transport infrastructure pipeline that better matches capacity of the transport system with major development and growth areas, delivers confidence for investment in the local economy.
9. **Consultation** - Council is actively listening to the community and is seeking feedback on the Draft Integrated Transport Strategy with submissions closing on 13 July 2018. Information received during the consultation period will inform discussions with Council, to finalise the Sunshine Coast Council Integrated Transport Strategy.

Sub-messages are:

1. Investing in the road network needs to be part of a balanced and integrated transport system solution for the region.
2. Ongoing maintenance of the region's transport infrastructure and facilities is a significant annual cost to the community. The funding of asset maintenance and renewals to deal with growth must be matched with improved methods to ensure value for money outcomes.
3. Investment in the passenger rail and bus improvements remains a high priority.
4. The proportion of travel by mode needs to change from 85% car use, 3% passenger transport and 12% walking and cycling to 70% car use, 10% passenger transport and 20% walking and cycling.
5. The priority transport needs for the Sunshine Coast are known and must be delivered to achieve a smart, connected transport system that maintains lifestyle outcomes.
6. While Council has a role in smart mobility solutions, the extent and timing of its involvement will be better understood through engagement with other stakeholders.
7. Dialogue with the community about travel choice trends and their consequences will help shape future transport network decisions.

### **Legal**

There are no apparent legal issues related to this report.

### **Policy**

The Draft Integrated Transport Strategy articulates Council's continued commitment to managing growth sustainably and advocating with other stakeholders for a transport future vision that will be necessary to support that growth in a way that protects the region's attributes, lifestyle and economy.

The Draft Integrated Transport Strategy is an action in the Sunshine Coast Council Annual Operational Plan 2017-2018.

The Draft Integrated Transport Strategy, once finalised and endorsed, will replace the Sustainable Transport Strategy 2011-2031.

The Draft Integrated Transport Strategy links with and respects the roles of a range of State and Council strategies and plans as listed below.

### **Risk**

The Draft Integrated Transport Strategy is clear in outlining Council's roles and responsibilities and those of its partners in the planning, delivery and management of the transport system. Constructive engagement with the State Government will be critical to

achieving successful transport outcomes for the community, particularly bus and passenger rail investment in the short term.

### **Previous Council Resolution**

There is no previous Council resolution relevant to this report.

### **Related Documentation**

The following documents are relevant:

#### **Council**

- *Sunshine Coast Council Corporate Plan 2018-2022*
- *Sunshine Coast Council Annual Operational Plan 2017-2018*
- *Sunshine Coast Planning Scheme 2014*
- *Sunshine Coast Sustainable Transport Strategy 2011-2031*
- *Sunshine Coast Council Regional Economic Development Strategy 2013-2033*
- *Sunshine Coast Council Environment and Liveability Strategy 2017-2041*
- *Draft Local Government Infrastructure Plan 2018*
- *Smart City Implementation Program*
- *Sunshine Coast Road Safety Plan 2016-2020*
- *Sunshine Coast Active Transport Plan 2011-2031*

#### **State**

- *State Planning Policy*
- *Shaping SEQ, South East Queensland Regional Plan 2017*
- *South East Queensland Draft Regional Transport Plans 2018 (pending)*
- *State Infrastructure Plan 2017*
- *Local Government Act 2009*

### **Critical Dates**

A consultation launch date of 14 June 2018 is proposed for a four week period through to 13 July 2018.

### **Implementation**

Following endorsement of the Draft Integrated Transport Strategy for community consultation, a communication plan will be initiated. Responses received from the community consultation phase will be collated and considered, with a revised final Integrated Transport Strategy to be presented to Council for consideration at a future Ordinary Meeting.

### 8.3.3 LOCAL GOVERNMENT INFRASTRUCTURE PLAN

File No:	F2018/32013
Author:	Manager Transport and Infrastructure Policy Built Infrastructure Group
Appendices:	App A - Local Government Infrastructure Plan.....153
Attachments:	Att 1 - Ministerial Advice .....211

#### PURPOSE

The purpose of this report is to obtain Council's approval to adopt the Local Government Infrastructure Plan (LGIP) in accordance with the statutory requirements of the *Sustainable Planning Act 2009* (the Act) (transitional provisions).

#### EXECUTIVE SUMMARY

The LGIP is the part of the Planning Scheme that identifies Council's plans for trunk infrastructure that are necessary to service urban development, at the desired standard of service, in a coordinated, efficient and financially sustainable manner.

In accordance with the requirements of the Act, the adoption of the LGIP needs to follow the processes under the State Government's Statutory Guidelines for the adoption of the LGIP and inclusion in the Planning Scheme.

The LGIP has undergone public notification, during which period 48 submissions were received. The assessment of these submissions did not result in any material changes to the LGIP to that previously approved by Council and the Minister following the first State review.

The Minister for State Development, Manufacturing, Infrastructure and Planning has undertaken the second review of the LGIP and has provided written advice, refer to **Attachment 1 – Ministerial Advice**, that Council may adopt the LGIP. The Minister's approval comes with no conditions so no changes are required to the LGIP.

It is recommended that Council adopts the LGIP so that it can be included in the Planning Scheme, along with approval to adjust the LGIP maps to align with recent Planning Scheme Amendments.

#### OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled "Local Government Infrastructure Plan"
- (b) adopt the Local Government Infrastructure Plan (Appendix A), and associated planning scheme amendments to commence on the 29 June 2018
- (c) delegate authority to the Chief Executive Officer to undertake the following actions prior to commencement of the *Sunshine Coast Planning Scheme 2014 (Local Government Infrastructure Plan Amendment)*:-
  - (i) update the Local Government Infrastructure Plan mapping to reflect the latest version of the planning scheme mapping layers (e.g. zoning, local plan area boundaries and DCDB mapping layers) and
  - (ii) make terminology changes, where required, to align the Local Government Infrastructure Plan with the terminology used in the *Planning Act 2016 and Planning Regulation 2017*.



## FINANCE AND RESOURCING

There are no financing and resourcing issues associated with this report as it is purely an administrative requirement.

## CORPORATE PLAN

<b>Corporate Plan Goal:</b>	<b><i>A healthy environment</i></b>
<b>Outcome:</b>	We serve our community by providing this great service
<b>Operational Activity:</b>	S18 - Sustainable growth and network planning - providing land use planning, social policy, infrastructure planning and charges, flood mapping, transportation planning and environmental initiatives

## CONSULTATION

### Councillor Consultation

The Mayor, Deputy Mayor and Transport Portfolio Councillor agreed to the exercise of delegation by the CEO to progress the LGIP to second Minister's review, following public notification.

Divisional Councillors have been advised on the progress of the LGIP and provided with copies of the submission assessment report and summary.

### Internal Consultation

Consultation has taken place with Finance Branch in the development of the Local Government Infrastructure Plan's financial model and Transport Infrastructure Management and Parks and Gardens Branches in the development of the network plans and associated capital works programs.

### External Consultation

Consultation has taken place with the Department of Transport and Main Roads and Unitywater to ensure that Council's infrastructure network plans align with the planning assumptions of those agencies and that their infrastructure plans also are suited to support development within the defined Priority Infrastructure Area.

### Community Engagement

The LGIP has undergone public consultation in accordance with the statutory requirements for a period of 33 business days from 26 February 2018 to the 13 April 2018. The public consultation process involved a public notice in the Sunshine Coast Daily on 24 February 2018, hard copies of the LGIP and a notice placed in Council's three major offices and information placed on Council's website. An electronic mail-out was also done to industry, community groups and the general public that have previously signed up to receive development news. During the public consultation, 48 individual submissions were received.

## PROPOSAL

Under the statutory requirements for the adoption of an LGIP, the following steps in the process have been completed:

- Council agreed to make an LGIP and appointed an external reviewer – March 2015.
- First compliance assessment approval by the appointed reviewer - March 2017.
- Minister's first review and approval to undertake public consultation – February 2018.
- Public consultation completed – April 2018.
- Second compliance assessment approval by the appointed reviewer - April 2018.
- Minister's second review and Minister's approval to adopt the LGIP – May 2018.  
(Refer to **Attachment 1 – Ministerial Advice**).

During public consultation, 48 individual submissions were received. An assessment of the issues raised in the submissions resulted in only minor changes being made to the LGIP.

The Minister's approval came without conditions, therefore no changes are required.

Following the Minister's approval to adopt, the LGIP is presented to Council for formal adoption. The document attached and provided as the **Local Government Infrastructure Plan (Appendix A)** provides the core documents only, namely Part 4 and Schedule 3. These documents, calling up the Maps (275), the Plans for Trunk Infrastructure and the supporting extrinsic material, provide the necessary statutory base for the adoption of the LGIP, as well as providing a manageable document for attachment to this report.

As part of the adoption process and recognising that since the initial submission of the LGIP to the Minister, attention to Planning Scheme amendments that have recently progressed is required. These amendments have resulted in changes to the Planning Scheme's zonings, local plan area boundaries, DCDB mapping layers and the like. In order to have these changes attended to as they impact on the LGIP documentation, Council's approval to apply these changes under cover of this report is an effective and efficient way to deliver an approved and up-to-date document suitable for insertion into the Planning Scheme. To that end, the recommendation addresses this issue. There is no conflict with the document approved by the Minister.

### **Legal**

There is a legal imperative for Council to comply with State Government requirements if it wishes to adopt a conforming Local Government Infrastructure Plan, enabling a continuing ability to collect Infrastructure Charges and to retain conditioning powers on development approvals relating to trunk infrastructure.

### **Policy**

The Local Government Infrastructure Plan will replace the Priority Infrastructure Plan currently effective as Part 4 of the Sunshine Coast Planning Scheme, and providing the ongoing legal currency to Part 4 of the Planning Scheme.

### **Risk**

There are risks in not having an approved Local Government Infrastructure Plan in place by 1 July 2018:

- Financial – Council will be unable to levy Infrastructure Charges on development beyond 1 July 2018, putting at risk around \$2.5 million per month in future lost revenue.
- Development Assessment – Without a Local Government Infrastructure Plan in place by 1 July 2018, Council will be unable to impose certain conditions on development relating to trunk infrastructure. This will also have a financial implication.

### **Previous Council Resolution**

#### **Ordinary Meeting 18 May 2017 (OM17/90)**

*That Council:*

- (a) receive and note the report titled 'Provision of the Sunshine Coast Draft Local Government Infrastructure Plan to the Minister for Infrastructure and Planning'*
- (b) provide the Sunshine Coast Draft Local Government Infrastructure Plan to the Minister for Infrastructure and Planning, requesting a review of the proposed Local Government Infrastructure Plan and further, seeking the Minister's agreement to publicly consult the proposed Local Government Infrastructure Plan and*

- (c) *authorise the Chief Executive Officer to progress to public consultation, should the Minister advise Council that it may consult on the proposed Local Government Infrastructure Plan, provided no material conditions accompany the Minister's advice.*

#### **Ordinary Meeting 25 February 2016 (OM16/24)**

*That Council:*

- (a) *receive and note the report titled “**Extension of the Timeframe to Prepare a Local Government Infrastructure Plan (LGIP)**”*
- (b) *approve the making of an application to the State for an extension of the timeframe to prepare a Local Government Infrastructure Plan until 1 July 2018, and*
- (c) *approve the “Sunshine Coast Council Local Government Infrastructure Plan Project Schedule” as provided in Appendix A.*

#### **Ordinary Meeting 26 March 2015 (OM15/32)**

*That Council:*

- (a) *receive and note the report titled “**Applying for an Extension of the Timeframe to Prepare a Local Government Infrastructure Plan (LGIP)**”;*
- (b) *in accordance with Section 982 (3) of the Sustainable Planning Act resolve to make the Sunshine Coast Regional Council Local Government Infrastructure Plan; and*
- (c) *note that a draft Local Government Infrastructure Plan will be provided for Council consideration and approval for submission to the Minister in August 2015.*

#### **Related Documentation**

Statutory Guideline 03/14 – Local Government Infrastructure Plans – A guideline for the preparation of local government infrastructure plans under the Sustainable Planning Act, 2009 (12 June 2014).

Statutory Guideline 01/16 – making and amending local planning instruments.

#### **Critical Dates**

The critical date in adoption of the Local Government Infrastructure Plan is 1 July 2018.

#### **Implementation**

Subject to Council's adoption of the LGIP the following actions are required to occur under the statutory requirements:

- A notice advising of the adoption is required in the Government Gazette and in a newspaper circulating in the local government area and on Council's website.
- Updating Council's website with the updated Sunshine Coast Planning Scheme which will include the adopted LGIP and extrinsic material.
- Make available for inspection and purchase a copy of the LGIP and the extrinsic material referenced in the LGIP, the completed LGIP checklist and the Schedule of Works model.
- Provide a copy of the notice and LGIP and associated Planning Scheme amendments to the Chief Executive.



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## 8.4 ECONOMIC AND COMMUNITY DEVELOPMENT

### 8.4.1 RESERVE 1000 MASTER PLAN 2018-2033

**File No:** 14062018

**Author:** Team Leader Sports Planning and Development  
Economic & Community Development Group

**Appendices:** App A - Reserve 1000 Master Plan 2018-2033 (June 2018 edition)  
..... 221

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#### PURPOSE

The purpose of this report is to present the *Reserve 1000 Master Plan 2018-2033* (June 2018 edition) to Council for consideration and adoption. The *Reserve 1000 Master Plan 2018-2033* is provided as Appendix A.

#### EXECUTIVE SUMMARY

This report seeks endorsement of the revised *Reserve 1000 Master Plan 2018-2033* (June 2018 edition) (the revised Reserve 1000 Master Plan) which provides a long term strategic vision for the site.

Due to onsite hydrology impacts, some major elements of the previously endorsed *Reserve 1000 Master Plan 2015-2030* (August 2015 edition) (the previous Reserve 1000 Master Plan) are unable to progress. In light of this, a revised master plan has been developed which considers these impacts and provides a realistic and achievable outcome.

A targeted consultation process occurred as part of the development of the revised Reserve 1000 Master Plan. Key themes that emerged from targeted user group consultation include the following:

- Expansion opportunities for soccer, AFL and little athletics
- Upgraded drainage, field lighting and irrigation to playing surfaces
- Suitable amenities for soccer, AFL and little athletics to support women's participation in sport (eg change rooms, amenities, referees room, etc)
- Little athletics has access to storage and toilets only however no clubhouse (AFL clubhouse is not used as it is licensed and used by AFL for nine months of the year)
- Need for additional storage and shade elements
- Improved access and facilities for people with disabilities (eg from car parks to playing areas and change rooms/amenities).

Taking into consideration the extensive consultation undertaken with user groups, site constraints and updated sporting trends/ demands, the following actions have been recommended to provide improved sporting and community outcomes (some of which remain unchanged from the previous Reserve 1000 Master Plan). These include the following:

- Relocation of soccer to an alternate site which provides like-for-like facilities and opportunities for expansion
- Maintenance of significant population of *Acacia Attenuata*
- Development of additional AFL and little athletics training area

- Provision of additional capacity for sports to expand activities on-site
- Development of three additional outdoor netball courts
- Improvement of support infrastructure such as change rooms, storage, amenities, referees rooms, field lighting and irrigation.

## OFFICER RECOMMENDATION

**That Council:**

- receive and note the report titled “Reserve 1000 Master Plan 2018-2033”**
- adopt the “Reserve 1000 Master Plan 2018-2033 (June 2018 edition)” (Appendix A) and**
- note that future stages of development for Reserve 1000 will be determined in accordance with Council’s 10 year Capital Works Program and successful applications for external funding as outlined within this report.**

## FINANCE AND RESOURCING

The costs of implementing all recommendations of the revised Reserve 1000 Master Plan are recognised as being beyond the capacity of Council to fund independently. The adoption of the Master Plan provides Council, user groups and stakeholders a sound base to lobby for external funding opportunities to implement recommended upgrades and improvements.

The indicative-only capital cost of short, medium and long term recommendations within the revised Reserve 1000 Master Plan are as follows:

Short term (within next 5 years)	\$1,661,500
Medium term (6-10 years)	\$ 514,000
Long term (10 years +)	\$2,330,000
<b>Total</b>	<b>\$4,505,500</b>

Project funding has been allocated for the implementation of the revised Reserve 1000 Master Plan through Council’s 10 year Capital Works Program. Council’s 2018/19-2027/28 Capital Works Program (pending endorsement) includes:

- \$ 250,000 in 2018/19
- \$ 900,000 in 2019/20
- \$1,000,000 in 2020/21.

With respect to future funding arrangements for capital improvements, financial contributions from the Pelican Waters Southern Lakes Infrastructure Agreement, general revenue allocations and grants are considered appropriate funding mechanisms to implement the recommendations of the revised Reserve 1000 Master Plan. It is acknowledged that the catchment the Reserve 1000 site services is broader than just the Pelican Waters locality.

### **Pelican Waters Southern Lakes Infrastructure Agreement (IA)**

Pelican Waters is a master planned community that has been developing since the 1990s. The southern portion of the Pelican Waters Estate referred to as the Southern Lakes was approved as a rezoning in 1996 and covers 377 hectares.

The master planning for Pelican Waters for the Southern Lakes has included the signing of an Infrastructure Agreement. The Infrastructure Agreement identifies both land and monetary contributions in relation to urban open space infrastructure.

As the Pelican Waters development does not propose the dedication of land for sporting purposes, a financial contribution has been identified in the IA. Clause 6.1.3 of the Infrastructure Agreement requires a financial contribution in lieu of dedicating 4 ha for sports fields. The contribution equates to a total financial amount of \$4,367,864. This financial contribution is the only contribution for sporting fields applicable for the entire Pelican Waters development.

It should be noted that the payments for the sporting fields are subject to an Infrastructure Offset in the Local Government Infrastructure Plan (LGIP). The proponent has been financially contributing to the Open Space Reserve Fund for sporting fields infrastructure periodically, based on the completion of each residential stage and its applicable equivalent contribution.

The Council Officer's assessment at the time identified that the contribution for sporting fields could be used to contribute to a larger sports reserve to service the Pelican Waters demand in a central location, therefore meeting the desired standards of service for a district sports ground.

### **Current Infrastructure Contributions**

Development payments are based on the number of residential allotments as the development progresses subject to market demand.

The total contribution received for sporting fields to March 2018 by Pelican Waters for Southern Lakes is \$2,035,368.54, which is held in the Open Space Reserve Fund. The Open Space Reserve Fund is collected at a Council wide level for the open space network and expended as prioritised in Council's Local Government Infrastructure Plan. The funding is allocated through the annual Capital Works/LGIP sub-programs for Land, Sports Facilities and Parks and Gardens, in accordance with Council budget requirements.

### **CORPORATE PLAN**

**Corporate Plan Goal:** *A strong community*  
**Outcome:** 2.1 - Safe and healthy communities  
**Operational Activity:** 2.1.7 - Implement prioritised actions as identified in the Sunshine Coast Sport and Active Recreation Plan 2011-2026

### **CONSULTATION**

#### **Councillor Consultation**

- Divisional Councillor T Dwyer (Division 2)
- Portfolio Councillor J O'Pray (Tourism, Events and Sport)

#### **Internal Consultation**

Internal consultation has occurred throughout the development of the revised Reserve 1000 Master Plan with the following stakeholders:

- Design & Placemaking Services.
- Environment & Sustainability Policy
- Environmental Operations
- Project Delivery
- Property Management
- Sport & Community Venues
- Waste & Resource Management

### External Consultation

Significant external consultation has occurred during the development of the revised Reserve 1000 Master Plan with the following user groups and stakeholders:

- Caloundra City Soccer Club
- Caloundra District Indoor Bowls Association
- Caloundra District Netball Association
- Caloundra Little Athletics Club
- Caloundra Panthers Australian Football Club
- Caloundra & District Senior Rugby League Club
- Department of National Parks, Sport and Racing.

### Community Engagement

A targeted consultation process occurred as part of the development of the revised Reserve 1000 Master Plan. Key themes that emerged from targeted user group consultation include the following:

- Expansion opportunities for soccer, AFL and little athletics
- Upgraded drainage, field lighting and irrigation to playing surfaces
- Suitable amenities for soccer, AFL and little athletics to support women's participation in sport (eg change rooms, amenities, referees room, etc)
- Little athletics has access to storage and toilets only however no clubhouse (AFL clubhouse is not used as it is licensed and used by AFL for nine months of the year)
- Additional storage and shade elements
- Improved access and facilities for people with disabilities (eg from car parks to playing areas and change rooms/ amenities).

These key themes were incorporated into the final Reserve 1000 concept design.

### PROPOSAL

The Reserve 1000 site is considered a district level sports facility with regional level elements. The site provides sport and recreation opportunities for residents of Caloundra, Golden Beach, Pelican Waters and the wider Sunshine Coast community and is home to a number of user groups, including:

- Caloundra City Soccer Club
- Caloundra District Indoor Bowls Association
- Caloundra Indoor Stadium
  - Caloundra Basketball Association
  - Caloundra District Netball Association
  - Sunshine Coast Futsal Association
- Caloundra Little Athletics Club
- Caloundra Panthers Australian Football Club (Caloundra AFC) and
- Caloundra & District Senior Rugby League Club.

On 20 August 2015, Council adopted the *Reserve 1000 Master Plan 2015-2030*. A key element of the 2015 Master Plan was the removal of approximately five hectares of remnant



vegetation to accommodate new rectangular sporting fields, car parking and clubhouse facilities.

To determine any potential impacts of this development, a flood analysis of the proposed sporting fields and clubhouse was undertaken in 2017. The results of the flood analysis concluded that the proposed works could not be achieved due to the following reasons:

- Negative impact on Council's minimal flood immunity
- Works associated with the new sporting fields causes a loss in floodplain storage
- Increases in flood levels are predicted to occur in the vicinity of residential areas across a range of flood events.

In responding to the findings of the flood analysis, the revised Reserve 1000 Master Plan has been developed. The revised Reserve 1000 Master Plan recognises the identified flood constraints and therefore recommends the retention of the flood plain storage and vegetation. In order to retain these elements, the relocation of soccer to an alternate suitable site which provides expansion opportunities is recommended. The relocation of soccer also provides AFL and little athletics expansion opportunities within Reserve 1000 to cater for forecast membership growth. Committee representatives of the Reserve 1000 user groups are supportive of this recommendation and indicated as such during the user group consultation and feedback phase of the Master Plan.

Additional benefits and opportunities presented with the adoption of the revised Master Plan include the following:

- Maintain significant population of Acacia Attenuata
- Develop additional AFL and little athletics training area
- Provide additional capacity for the expansion of sporting activities
- Develop three additional outdoor netball courts
- Improve support infrastructure such as change rooms, storage, amenities, referees rooms, field lighting and irrigation.

The projected population growth to 2026 in the primary catchment areas of Golden Beach/ Pelican Waters, Caloundra/ Kings Beach, and Moffatt Beach/ Battery Hill is approximately 25,000.

Within the identified catchment of Reserve 1000, there are three existing district or higher level sports facilities including Central Park Sport and Recreation Precinct, Meridan Fields Sports Complex and the Kawana Sports Precinct. Central Park Sport and Recreation Precinct is near capacity in terms of playing field space, however it has the capacity to accommodate some growth in tennis and gymnastics. Meridan Fields Sports Complex has the capacity to accommodate additional sporting demands as part of Stage 2 works (AFL Precinct including two senior ovals, clubhouse and car parking) to commence May 2018. Kawana Sports Precinct is at or near capacity.

In addition to the abovementioned existing facilities, Council undertook a strategic land purchase at Caloundra Road, Meridan Plains in 2011 for sport, community and civic purposes. The Caloundra Road/Honeyfarm Road site is 75 hectares with the capacity to develop district and regional level sporting facilities. Council's Capital Works Program 2018/2019-2027/2028 includes an allocation for master planning and development of the Caloundra Road/Honeyfarm Road site commencing 2018/2019.

Given the increased pressures placed on Caloundra City Soccer Club by the sharp growth in membership, the Master Plan provides for the relocation of soccer to the Caloundra Road/ Honeyfarm Road site, catering for their existing and future needs. Stage 1 works for the Caloundra Road/Honeyfarm Road site are estimated to be complete in 2022/2023. This also allows a new junior AFL field and a little athletics training space to be developed on the area formerly occupied by soccer within Reserve 1000.

The provision of a senior and junior AFL field within the reserve is in line with AFL Queensland's preferred model of available field space for clubs with junior and senior activity. This also provides improved opportunities for a club of this size to schedule adequate training and games space across two ovals. Reducing pressure on the existing single AFL field space will also provide opportunities for increased little athletics membership and activation during season cross over.

Facility upgrades that address future needs for rugby league, indoor bowls and netball are also recognised within the Master Plan actions, as are resolutions for access and parking constraints.

### Legal

There are no legal implications to the development and endorsement of this report. However, upgrades will need to be considered in line with current and future tenure agreements.

### Policy

The *Sunshine Coast Environment and Liveability Strategy* and the *Sunshine Coast Sport and Active Recreation Plan 2011-2026* (June 2016 edition) form Council's policy position on sport and active recreation for the region. Both documents have been reviewed and used to guide the final recommendations within the Reserve 1000 Master Plan 2018-2033 (June 2018 edition).

A Reserve 1000 Landscape Master Plan was completed in 2002 by Caloundra City Council. This 2002 Master Plan sought to achieve a balance of uses on the site including increased recreation and passive use opportunities whilst protecting existing vegetation. Since this time, a range of factors have influenced the need to update Council's strategic vision for the Reserve. These changes include the following:

- Adoption of the *Sunshine Coast Environment and Liveability Strategy*. This document in part supports the implementation of the Reserve 1000 Master Plan in addition to the following future directions:
  - Improving long-term financial viability through shared support infrastructure such as clubhouses, car parks and water re-use; planning for effective links to community by public transport, cycle and pedestrian paths; considering accessibility to the community for unstructured recreational activities; and advocating for appropriate investment in land, construction and maintenance to increase capacity of existing open space and minimise need for additional open space
  - Protecting and developing the existing district sports grounds across the Sunshine Coast
  - It is recognised that a policy direction outlined in the Environment and Liveability Strategy for sports grounds is to "establish larger, centrally located sports grounds capable of hosting events, functions and social gatherings". The Reserve 1000 Master Plan recommends new and upgraded sporting infrastructure in an existing precinct as well as the establishment of new sports grounds at the Caloundra Road/Honeyfarm Road site to support soccer relocation and expansion of sporting opportunities
- Adoption of the *Sunshine Coast Sport and Active Recreation Plan 2011-2026* (June 2016 edition) provides recommendations including:
  - undertaking a master plan for Reserve 1000 to accommodate increased sporting opportunities for user groups and
  - progressively implementing the recommendations outlined in the *Reserve 1000 Sports Complex Master Plan 2015-2030*.

**Risk**

The following risks have been identified:

- Failure to maintain an adequate level of service for sport and active recreation facilities may result in increased future costs and lead to community dissatisfaction.
- Master planning reduces the risk of ad-hoc development, which may be to the detriment of future service provision and uses.
- The raising of community expectations without adequate funding options available to implement recommendations could result in community dissatisfaction.
- The site is identified as a 'Closed Landfill Site' listed on the Environmental Management Register (EMR). As such, General Environmental Duties (GED) and relevant permits must be met/obtained to carry out development on the land or to remove contaminated soil.

**Previous Council Resolutions****Ordinary Meeting 14 September 2017 (OM17/168)**

*That Council:*

- receive and note the report titled “**Environment and Liveability Strategy**”*
- adopt the Environment and Liveability Strategy (Appendix A – Part A: Strategic Directions, Appendix B – Part B: Five-Year Implementation Plan, and Appendix C – Part C: Network Plan) and*
- note that the Environment and Liveability Strategy supersedes the: Biodiversity Strategy 2010-2020; Waterways and Coastal Management Strategy 2011-2021; Climate Change and Peak Oil Strategy 2010-2020; Open Space Strategy 2011; Social Infrastructure Strategy 2011; and Affordable Living Strategy 2010-2020, and that these strategies are now removed from Council’s Policy Register.*

**Ordinary Meeting 20 August 2015 (OM15/135)**

*That Council:*

- receive and note the report titled “**Reserve 1000 Master Plan 2015-2030**”*
- adopt the “Reserve 1000 Master Plan 2015-2030” (Appendix A)*
- refer an amount of \$20,000 to the operational budget within the Budget Review One process to undertake a detailed amphibian study and engagement of a Lewin’s Rail specialist in the 2015/2016 financial year and*
- note that future stages of development for Reserve 1000 will be determined in accordance with Council’s 10 year Capital Works Program and successful applications for external funding as outlined within this report.*

**Special Meeting 7 March 2011 (SM11/9)**

*That Council:*

- receive and note the report titled “Sunshine Coast Sport and Active Recreation Plan 2011-2026”;*
- discontinue Caloundra City Council Recreation Policy [ref 727] and Noosa Council Recreation Policies [ref 03094 –R-4] (Appendix A);*
- adopt the Sunshine Coast Sport and Active Recreation Plan 2011-2026 (Appendix B) as amended;*

- (d) *develop a detailed and prioritised multi-year implementation plan based on Councils' long term financial model and other revenue sources; and*
- (e) *delegate to the Chief Executive Officer to make appropriate amendments to the "Sunshine Coast Sport and Active Recreation Plan 2011-2026" in consultation with divisional Councillors in accord with established criteria and upgraded input information;*
- (f) *acknowledge and thank the wider community for their contribution in the development of the Sunshine Coast Sport and Active Recreation Plan 2011-2026; and*
- (g) *acknowledge and thank the staff from the Active and Healthy Communities branch of the Community Services Department for their contribution to the "Sunshine Coast Sport and Active Recreation Plan 2011-2026".*

### **Related Documentation**

- Caloundra Area Transport Study
- National Recovery Plan for Acacia Attenuata, Queensland Parks and Wildlife Service
- Pelican Waters Southern Lakes Infrastructure Agreement
- Preliminary Environmental Assessment Report: Russell Barker Park (Reserve 1000) 2013
- Regional Economic Development Strategy 2013-2033
- Reserve 1000 Flora and Fauna Study 2014
- Reserve 1000 Landscape Master Plan 2002
- Sunshine Coast Council Corporate Plan 2018-2022
- Sunshine Coast Environment and Liveability Strategy
- Sunshine Coast Planning Scheme 2014
- Sunshine Coast Social Strategy 2015
- Sunshine Coast Sport & Active Recreation Plan 2011-2026 (June 2016 edition)

### **Critical Dates**

There are no critical dates relevant to this report.

### **Implementation**

The Capital Works Program includes the allocation of funding to contribute towards the staged planning and construction of master plan initiatives, and outlines future stages of development to be prioritised in accordance with Council's 10 year Capital Works Program.

The Master Plan will allow investigation of joint partnership opportunities and additional external funding alongside Council's Capital Works funding and Council's Community Grants Program. This will be conducted in consultation with the affiliate groups, the community and Council.

The adoption of the Master Plan will also provide Council, user groups and stakeholders with a sound base to advocate to and apply for funding from potential financial contributors, including both the state and federal governments.

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## 8.4.2 MAJOR EVENTS STRATEGY

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Coordinator Tourism &amp; Major Events Economic &amp; Community Development Group</b>
<b>Appendices:</b>	<b>App A - Sunshine Coast Major Events Strategy 2018-2027 .....261 App B - Sunshine Coast Events Board Charter .....295</b>
<b>Attachments:</b>	<b>Att 1 - Sunshine Coast Events Board Charter - Track Changes .....307</b>

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### PURPOSE

The purpose of this report is to seek Council's endorsement of the:

- Sunshine Coast Major Events Strategy 2018-2027 (Appendix A) and
- amended Sunshine Coast Events Board Charter (Appendix B)

as recommended by the Sunshine Coast Events Board.

### EXECUTIVE SUMMARY

In June 2013, Council adopted the *Sunshine Coast Major and Regional Events Strategy 2013-2017* (the Strategy) and established the Sunshine Coast Events Board (SCEB or the Board) as an advisory committee of Council to implement the Strategy.

The region's major events portfolio has grown significantly since the formation of the SCEB, achieving notable successes and making a significant contribution to Council's vision for the Sunshine Coast to be *Australia's most sustainable region - healthy, smart and creative*.

Council's sponsorship, nurturing and support for major events over the five-year period of the previous *Sunshine Coast Major and Regional Events Strategy 2013-2017* generated an economic benefit of more than \$342 million at an average return on investment (ROI) of over 1:30, and supported 3,830 jobs full-time equivalent (FTE).

Leadership provided by Sunshine Coast Council and the Sunshine Coast Events Board, combined with strong community support and industry participation, has enabled the region to forge a well-earned reputation as a leading Australian major event destination.

The updated strategy, *Sunshine Coast Major and Regional Events Strategy 2018-2027* (the 2018-2027 Strategy), outlines the region's approach to the acquisition, support and assessment of the annual calendar of Sunshine Coast major event products that drive visitation and economic benefit, and is designed to build on the foundations of success established through implementation of the previous plan.

The 2018-2027 Strategy sets a framework for continuing to ensure Council maximises the benefits and value created for the Sunshine Coast region through support and acquisition of major events. It places renewed emphasis on the longer term promotional and repeat visitation benefits of a successful event calendar, and on the need to ensure a diversity of sponsored events across the region and the calendar year to best spread the impact and opportunity of the program across all Tourism and Major Event Levy payers.

At the same time as reviewing the Strategy, SCEB took the opportunity to consider its own structure and processes, drawing upon the experience gained since 2013.

The proposed changes to the SCEB Charter are designed to streamline the activities of the Board and align the vision and goals to the new 2018-2027 Strategy.

**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled “Major Events Strategy”
- (b) adopt the Sunshine Coast Major Events Strategy 2018-2027 (Appendix A) and
- (c) endorse the amended Sunshine Coast Events Board Charter (Appendix B).

**FINANCE AND RESOURCING**

Council’s Major Events Sponsorship budget forms part of Council’s total operational expenditure budget for 2018/19.

**CORPORATE PLAN**

**Corporate Plan Goal:** *A smart economy*

**Outcome:** 1.5 - A natural, major and regional event destination

**Operational Activity:** 1.5.2 - Manage Council’s major and regional events sponsorship in line with the Major and Regional Events Strategy.

**CONSULTATION****Councillor Consultation**

- Deputy Mayor and Divisional Councillor T Dwyer
- Councillor R Baberowski
- Councillor P Cox
- Councillor J Connolly
- Councillor J McKay
- Councillor J O’Pray
- Councillor S Robinson
- Councillor G Rogerson

**Internal Consultation**

- Group Executive Economic and Community Development
- Chief Strategy Officer
- Chief Legal Officer (revised Charter)
- Executive Manager Office of the Mayor and CEO
- Chief of Staff Office of the Mayor
- Head of Economic Development
- Manager Arts, Heritage and Libraries
- Manager Sport and Community Venues
- Coordinator Creative Arts and Events
- Coordinator Sport Venues and Development
- Coordinator Community Land Permits and Parking
- Venue Manager Sunshine Coast Stadium
- Team Leader Major Events and Commercial Use Permits

**External Consultation**

- Sunshine Coast Events Board
- Sunshine Coast Arts Advisory Board
- Tourism and Events Queensland
- Visit Sunshine Coast

## Community Engagement

An external consultation session on the Strategy was held in February 2018 with industry and business representatives. A total of 27 representatives attended the session, including:

- Chambers of Commerce representatives (Chamber Alliance, Caloundra, Coolum, Yandina)
- Major Event promoters – IRONMAN, Sunshine Coast Marathon, Oztag, Queensland Garden Expo
- The Events Centre Caloundra
- Tourism Levy payers - Sunshine Coast Turf Club, Aussie World, Novotel Twin Waters Resort, Mantra Mooloolaba.

## PROPOSAL

In June 2013, Council adopted the *Sunshine Coast Major and Regional Events Strategy 2013-2017* and established the Sunshine Coast Events Board (SCEB) as an advisory committee of Council to implement the Strategy.

The Strategy supports the Regional Economic Development Strategy and is focused on the economic and tourism outcomes of events in the region.

The Major Events Sponsorship Program underpinned by the Strategy is funded by Council's Tourism and Major Events Levy. For each of the past four financial years, above target results have been delivered in ROI and economic return from the investment of funds. The success of the Strategy and the Board's actions can be demonstrated by the results from 2013 to 2017:

- Support for more than 200 major events throughout the Sunshine Coast region
- 59 new events to the region
- Economic impact of approximately \$342 million
- Support of 3,830 jobs (FTE)
- Return on investment of more than 1:30 sustained over the five-year program.

The 2018-2027 Strategy acknowledges the success of the region's Major Event Program since 2013 and sets the vision, targets and key actions required to build on the foundation of that success, and drive further benefit from all aspects of major event support for the region.

The *Sunshine Coast Major Events Strategy 2018-2027* provides a ten-year framework which seeks to maximise the value of major events to the economy and to the region. The updated strategy has been developed by Council in close consultation with the Sunshine Coast Events Board and informed through valuable contributions from the tourism and event industry and key regional partners. The document outlines pathways and actions for the first three-year period of the updated strategy, prior to a formal review in 2020.

The 2018-2027 Strategy outlines the region's approach to the acquisition, support and assessment of the annual calendar of Sunshine Coast major event products that drive visitation and economic benefit. It aligns with and contributes to the desired outcomes of the *Sunshine Coast Regional Economic Development Strategy 2013-2033*, and works to assist Council in achieving the broader regional and community objectives envisioned in the *Sunshine Coast Council Corporate Plan 2018-2022*.

The major event program has a vital role to play in the overall tourism strategy for the region, with events being key drivers of visitation, promotion of the destination and long-term brand development of the Sunshine Coast. This updated strategy therefore operates in conjunction with Visit Sunshine Coast's *Destination Tourism Plan 2014-2020* and its vision to create a sustainable and competitive tourism and events destination. Actions and measures relating to the immediate and longer-term impact of major events on the overall tourism performance

of the region form key parts of the updated strategy, reflecting the contribution a successful major events program makes to broader regional tourism outcomes.

The events and projects referred to in the 2018-2027 Strategy are those supported by Council through the Major Events Sponsorship Program, funded each year by the Tourism and Major Events Levy. It is acknowledged that a wide range of other event projects are delivered throughout the region that contribute significantly to the achievement of the overall goals of the updated strategy, and it is intended that the actions and outputs of this plan work closely with other key regional plans with mutually beneficial goals, including the *Sunshine Coast Growing the Sports Economy Plan 2018-2023* (under development), the *Sunshine Coast Arts Plan* (under development), the *Sunshine Coast Environment and Liveability Strategy 2017*, the *Sunshine Coast Social Strategy 2015*, the *Sunshine Coast Tourism Region, Destination Tourism Plan 2013-2020* and the *Tourism and Events Queensland Events Strategy 2025*.

The new strategy focuses on the value and benefit that can be derived from a successful Major Events Program and sets a vision of the Sunshine Coast being known as ***the premier regional events destination in Australia – where major events deliver maximum results.***

In this way, the 2018-2027 Strategy deliberately shifts focus from the quantity of events hosted to the value they create for our economy and our region. The updated strategy also places renewed emphasis on the longer term promotional and repeat visitation benefits of major events and on the need to ensure a diversity of sponsored events across the region and the calendar year.

Moving forward, the 'value' or benefit created by major events in the region will be measured against six key goals:

1. Maximise direct economic return to the region
2. Showcase the destination brand of the Sunshine Coast and increase the region's appeal to potential visitors
3. Use the audience reach of major events to promote the Sunshine Coast within target audiences
4. Spread the impacts and benefits as widely as possible across the region and the calendar year
5. Promote and engage the region's high value industries
6. Are in keeping with Sunshine Coast community values and Council's vision to be *healthy, smart and creative.*

To achieve the outlined mission and goals, the updated strategy will pursue six priority pathways:

- ***Showcase the region's strengths:*** continue the development of the Sunshine Coast destination brand, using major events to showcase the full range of the region's natural, physical and community assets
- ***Spread the word:*** use the media, digital, influencer and broadcast potential of major events to increase the audience reach and awareness of the Sunshine Coast destination brand
- ***Drive maximum return:*** implement specific leveraging strategies to increase the benefits derived from individual events
- ***Best practice region:*** be a leader in process and governance, sponsorship selection, and in support and leverage for major event projects



- **Create industry demand:** grow the profile of the Sunshine Coast as a highly desirable host destination for the event industry
- **Engage the community:** drive continued business and community support through promotion of the outcomes and benefits from the region's hosting of major events.

For the region's key stakeholders in the tourism and major event space, 'major events delivering maximum results' means:

- **Visitors:** want to come to events on the Sunshine Coast, recognising it as a great place to visit, to recommend to family and friends, and to return to again and again.
- **Audience:** audiences for major events see the attractions of the region and identify the Sunshine Coast as a preferred destination for future travel choices.
- **Event organisers:** want to bring their events to the Sunshine Coast and have confidence that the region will provide the infrastructure, support services and market opportunity to deliver the best possible events.
- **Local business and community:** see the benefits that major events bring and are well informed of the impacts and opportunities they create.

### Sunshine Coast Events Board Charter

At the same time as reviewing the Strategy, SCEB took the opportunity to consider its own structure and processes, drawing upon the experience gained over the last few years.

The proposed changes to the SCEB Charter are designed to streamline the activities of the Board and align the vision and goals to the new Major Events Strategy. The proposed changes include:

- aligning the Mission and Objectives to the new Strategy (Clauses 2.1 and 2.2) (**amendment**)
- restricting appointment terms to two years with members being eligible for reappointment at the expiration of their term up to a maximum term of six consecutive years. This excludes the Portfolio Councillor who is a permanent member (Clause 3.1 (e)) (**amendment**)
- appointing a new member in the circumstance where any member who is absent (without prior notification to the Chairperson) from three consecutive meetings will be deemed to have resigned their membership (Clause 3.1 (g)) (**amendment**)
- aligning insurance Clause 3.4 to Council's current practice as advised by the Coordinator Corporate Planning Reporting & Risk (**amendment**)
- replacing Clause 3.6 (h) *As a general rule decision making will be via consensus* with new Clause 3.6 (f) iii) *allowing the Chairperson a casting vote if votes are equal* (**replacement**)
- adding the words *Unless exempted by Council resolution from taking minutes to* Clause 3.9 (a) (**amendment**) and
- clarifying that Clauses 3.11 (b) to (f) apply to those members who are not Sunshine Coast Regional Council Councillors. Councillors are bound by separate requirements to keep a Register of Interests contained in the Local Government Act and its Regulations – as advised by Council's Chief Legal Officer (**addition**).

### Legal

Under Section 264 of the *Local Government Regulation 2012* (the Regulation), a local government may appoint advisory committees. An advisory committee may include members who are not councillors. The framework for the Sunshine Coast Events Board is consistent with that of an advisory committee under the Regulation.

Council's Chief Legal Officer has reviewed and supported the proposed amendments to the Sunshine Coast Events Board Charter and the Working Group Terms of Reference.

### Policy

At its Ordinary Meeting of 20 June 2013, Council resolved (OM 13/114) to adopt the *Sunshine Coast Major and Regional Events Strategy 2013-2017* and endorse the establishment of the Sunshine Coast Events Board as an advisory committee of Council.

### Risk

The revision and update of the Major Events Strategy is a key priority for SCEB as the previous Major and Regional Events Strategy has now come to the end of its proposed period of influence (2013-2017). The new 2018-2027 Strategy sets the vision, targets and key actions required to build on the success to date and drive further benefit from all aspects of major event support for the region.

Should the new strategy not be endorsed, SCEB's ongoing activity would be constrained by the lack of a current and supported strategic framework for decision-making related to major events in the region. This may result in lost economic benefit, tourism visitation and media brand exposure for the Sunshine Coast and could impact on the ongoing success and sustainability of the region's tourism industry.

Delays to the endorsement of the updated strategy also pose a risk of damage to the region's reputation and identity as a leading major events and premier holiday destination as competitor regions evolve to new strategies and actions at a faster pace than the Sunshine Coast.

### Previous Council Resolution

#### 20 June 2013 Ordinary Meeting (OM13/114)

*That Council:*

- (a) *receive and note the report titled "**Sunshine Coast Major and Regional Events Strategy**"*
- (b) *adopt the Sunshine Coast Major and Regional Events Strategy 2013-2017 (Appendix A)*
- (c) *under Section 264 of the Local Government Regulation 2012 endorse the establishment of Sunshine Coast Events Board as an advisory committee of Council*
- (d) *adopt the Sunshine Coast Events Board Charter (Appendix B) for Sunshine Coast Events Board and authorise the Chief Executive Office to amend as necessary, including amendments to 3.1 Membership (c) to 9 board members and (e) for a 2 year term, and with staggered rotation of the board members*
- (e) *appoint Cr O'Pray as the portfolio councillor for Tourism, Sport and Major Events as the Council representative on Sunshine Coast Events Board*
- (f) *delegate authority to the Chief Executive Officer to select and appoint members to Sunshine Coast Events Board in order to achieve the broad range of skills as determined by council in consultation with relevant portfolio councillors (being portfolio councillor for Tourism, Sport and Major Events; portfolio councillor for Community Policy and Programs and the Deputy Mayor)*
- (g) *vary the current Sponsorship Policy (Appendix C) authorising the Chief Executive Officer to enter into outgoing sponsorship agreements for major and regional events up to the value of \$50,000 (ex GST) following the recommendations received from Sunshine Coast Events Board*

- (h) *request the Chief Executive Officer to provide a further report to Council outlining alternative funding sources to boost the major event sponsorship tourism levy funding pool and*
- (i) *provide Mr P Franks, the Transfer Manager (Noosa) a copy of the Sunshine Coast Major and Regional Events Strategy for consideration and reference.*

**Related Documentation**

- Sunshine Coast Arts Plan (in development)
- Sunshine Coast Council Corporate Plan 2018-2022
- Sunshine Coast Council Environment and Liveability Strategy 2017
- Sunshine Coast Council Social Strategy 2015
- Sunshine Coast Growing the Sports Economy Action Plan 2018-2023 (in development)
- Sunshine Coast Regional Economic Development Strategy 2013-2033
- Sunshine Coast Tourism Region, Destination Tourism Plan 2013-2020
- Tourism and Events Queensland's Events Strategy 2025
- Tourism Australia's Tourism 2020 Strategy

**Critical Dates**

There are no critical dates relevant to this report.

**Implementation**

The Sunshine Coast Major Events Strategy 2018-2027 will be implemented through the Tourism and Major Events Unit, Economic Development Branch.

### 8.4.3 MAJOR EVENT SPONSORSHIP APPLICATION

**File No:** Council meetings  
**Author:** Coordinator Tourism & Major Events  
Economic & Community Development Group  
**Attachments:** Att 1 - Major Event Sponsorship.....*Confidential 5/14*

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#### PURPOSE

The purpose of this report is for Council to consider a major event sponsorship application.

#### EXECUTIVE SUMMARY

The sponsorship application was reviewed and assessed by the Sunshine Coast Events Board (SCEB or the Board) at its meeting on 15 May 2018. Since mid-2017, Sunshine Coast Council (Council) has been working with Visit Sunshine Coast (VSC) on the proposed event.

One of the country's most established event promotional agencies has been identified as the selected partner to develop and deliver this event in partnership with Sunshine Coast Council and Visit Sunshine Coast.

Council and VSC have also secured investment from Tourism and Events Queensland (TEQ) to support the event from 2019 to 2021, showing strong support for the event concept and the future benefits it will create for tourism in the region.

The event will be designed to spread events across the region, with key elements occurring in both coastal and hinterland locations. In this way, the event is designed to appeal to high value interstate and international visitors, while also offering significant direct opportunities to local businesses to benefit from the event.

#### OFFICER RECOMMENDATION

**That Council receive and note the report titled "Major Event Sponsorship Application".**

#### FINANCE AND RESOURCING

Council's Major Events Sponsorship budget forms part of Council's total operational expenditure budget for three years.

#### CORPORATE PLAN

**Corporate Plan Goal:** *A smart economy*  
**Outcome:** 1.5 - A natural, major and regional event destination  
**Operational Activity:** 1.5.4 - Source and secure new major and regional events.

#### CONSULTATION

##### Councillor Consultation

- Councillor J O'Pray - Portfolio Councillor for Tourism, Sport and Major Events
- Councillor S Robinson - Portfolio Councillor for Economic Development

##### Internal Consultation

- Group Executive Economic and Community Development

- Head of Economic Development
- Senior Major Events Liaison Officer

**External Consultation**

- Sunshine Coast Events Board
- Tourism and Events Queensland
- Visit Sunshine Coast

**Community Engagement**

The opportunity for sponsorship support for major and regional events is advertised on Council's website. In addition, Council officers work with event owners/promoters of existing events and those who enquire about opportunities for sponsorship. Specific community engagement on these event proposals has not been pursued given that, at this stage, this is part of a commercial negotiation process.

**PROPOSAL**

The sponsorship application was reviewed and assessed by the Sunshine Coast Events Board (SCEB or the Board) at its meeting on 15 May 2018. Since mid-2017, Sunshine Coast Council (Council) has been working with Visit Sunshine Coast (VSC) on the proposed event.

One of the country's most established event promotional agencies has been identified as the selected partner to develop and deliver this event in partnership with Sunshine Coast Council and Visit Sunshine Coast.

Council and VSC have also secured investment from Tourism and Events Queensland (TEQ) to support the event from 2019 to 2021, showing strong support for the event concept and the future benefits it will create for tourism in the region.

The event will be designed to spread events across the region, with key elements occurring in both coastal and hinterland locations. In this way, the event is designed to appeal to high value interstate and international visitors, while also offering significant direct opportunities to local businesses to benefit from the event.

**Summary of Event Benefits:**

- Destination Promotion
- Unforgettable Experiences
- Sustainable Tourism Industry
- Event Leveraging

**Measurement of Success:**

The event will achieve significant destination awareness and media value in key Australian and international markets and provide a prominent platform that will also deliver substantial benefits to the tourism region's local industry by driving demand and visitor spend.

**Key performance measures**

- Demonstrated sustainable growth in interstate and international visitation to the event over the first three years
- Paid media value
- Unpaid media value
- Repeat and associated visitation
- Increase in the destination awareness and preference for the Sunshine Coast region

- Demonstrated outcomes for Sunshine Coast businesses in promotion and supply contracts.

### Legal

Any legal risks to Council associated with the sponsorship of the event outlined in the Proposal section of this report will be managed through Council's contractual agreement with the recipient. The contractual agreement is drafted and settled by Council's Chief Legal Officer.

### Policy

At its Ordinary Meeting of 20 June 2013, Council resolved (OM 13/114) to adopt the Sunshine Coast Major and Regional Events Strategy 2013-2017 and endorse the establishment of a Sunshine Coast Events Board as an advisory committee of Council.

Sponsorship of the event outlined in the Proposal section of this report is consistent with the objectives of the *Sunshine Coast Major and Regional Events Strategy* in that this event sponsorship application represents an opportunity to:

- retain an existing major event and protect it from being lost to the region
- maximise the value of existing major events and enable them to grow and
- reinforce the reputation of the region as a leading destination for significant events in natural settings, showcasing natural assets.

Further, the Regional Economic Development Strategy (REDS) identifies three pathways: high value industries, leadership, collaboration and identity, and local to global connections that will be enhanced by securing a significant high profile food event for the Sunshine Coast.

### Risk

If Council resolves not to approve the recommendation for sponsorship, the event would not progress.

The result for the region would be a potential loss of:

- economic benefit, tourism visitation and media exposure
- profile for the region as a major and regional events destination
- profile as a premier holiday destination and
- reputation as a major and regional events destination.

### Previous Council Resolutions

#### Ordinary Meeting 15 September 2016 (OM16/169)

*That Council:*

- (a) note the report titled "Updated Strategic Policy - Sponsorship (Governance Framework)" and*
- (b) adopt the Sunshine Coast Council Sponsorship (Governance Framework) Strategic Policy (Appendix A) with the following amendment:*
  - (i) that Councillors be advised when the delegation is exercised in a regular and timely manner.*

#### Ordinary Meeting 20 June 2013 (OM13/114)

*That Council:*

- (a) receive and note the report titled "Sunshine Coast Major and Regional Events Strategy"*

- (b) *adopt the Sunshine Coast Major and Regional Events Strategy 2013-2017 (Appendix A)*
- (c) *under Section 264 of the Local Government Regulation 2012 endorse the establishment of Sunshine Coast Events Board as an advisory committee of Council*
- (d) *adopt the Sunshine Coast Events Board Charter (Appendix B) for Sunshine Coast Events Board and authorise the Chief Executive Office to amend as necessary, including amendments to 3.1 Membership (c) to 9 board members and (e) for a 2-year term, and with staggered rotation of the board members*
- (e) *appoint Councillor O' Pray as the portfolio Councillor for Tourism, Sport and Major Events as the Council representative on Sunshine Coast Events Board*
- (f) *delegate authority to the Chief Executive Officer to select and appoint members to Sunshine Coast Events Board in order to achieve the broad range of skills as determined by Council in consultation with relevant portfolio Councillors (being portfolio Councillor for Tourism, Sport and Major Events; portfolio Councillor for Community Policy and Programs and the Deputy Mayor)*
- (g) *vary the current Sponsorship Policy (Appendix C) authorising the Chief Executive Officer to enter into outgoing sponsorship agreements for major and regional events up to the value of \$50,000 (ex GST) following the recommendations received from Sunshine Coast Events Board*
- (h) *request the Chief Executive Officer to provide a further report to Council outlining alternative funding sources to boost the major event sponsorship tourism levy funding pool and*
- (i) *provide Mr P Franks, the Transfer Manager (Noosa) a copy of the Sunshine Coast Major and Regional Events Strategy for consideration and reference.*

#### **Related Documentation**

- Sunshine Coast Council Events Policy
- Sunshine Coast Council Organisational Guideline – Sponsorship Provided by Council (Outgoing)
- Sunshine Coast Council Strategic Policy – Sponsorship (Governance Framework)
- Sunshine Coast Major Events Strategy 2018-2027

#### **Critical Dates**

Council's determination at its meeting of 14 June 2018 is critical to provide a sponsorship commitment for all parties to progress to securing the event and launching the program in July 2018.

#### **Implementation**

The Chief Executive Officer to implement a sponsorship arrangement in accordance with Council's decision.

**8.4.4 SUNSHINE COAST ARTS PLAN**

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Manager Arts, Heritage and Libraries Economic &amp; Community Development Group</b>
<b>Appendices:</b>	<b>App A - Draft Sunshine Coast Arts Plan 2018-2038 ..... 5/286</b>

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**PURPOSE**

This report requests Council's consideration of the Draft Sunshine Coast Arts Plan 2018-2038 (the Draft Plan) (Appendix A) for broad community engagement.

**EXECUTIVE SUMMARY**

*Australia's most sustainable region – Healthy, Smart, Creative* is Sunshine Coast Council's corporate vision for the region.

The Sunshine Coast Arts Plan 2018-2038 (the Arts Plan) will be an aspirational document that will help achieve this vision by providing a blueprint for our investment in the arts.

The Draft Plan is a product of the collaborative approach taken, throughout its development, between Sunshine Coast Council, its strategic advisors – the Sunshine Coast Arts Advisory Board – and those the plan will directly impact, that is, the arts sector including artists, stakeholders, and our community.

The Draft Plan was developed via an extensive engagement program that put artists and the arts sector at its very centre. By doing so, the engagement process placed greatest value on the feedback received from the community who are the experts in relation to arts practice. It also acknowledged that the sector is best placed to determine its strengths, identify opportunities and build sustainability.

The Draft Plan provides a clear framework of goals and commitments and clearly articulates Council's role in developing and supporting an environment in which the arts can flourish.

The success of the Arts Plan will rely on a collaborative approach between Council, the arts sector, the community, investors and of course all levels of government, throughout the 20 year journey to achieve the vision of a flourishing arts ecology for the Sunshine Coast.

This report requests Council's endorsement of the Draft Plan for the purpose of engaging the general public in a second round of external community engagement.

The feedback will be used to finalise the Sunshine Coast Arts Plan 2018-2038 for Council's consideration and endorsement at a subsequent Ordinary Meeting of Council within the next few months.

Once endorsed, the Arts Plan will:

- provide Council with a road map for its approach, priorities, programs and investment in the arts and
- be reviewed every five years to ensure it continues to respond to the pace of change within the arts sector, and continues to align with Council's corporate vision.



## OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Sunshine Coast Arts Plan” and
- (b) endorse the Draft Sunshine Coast Arts Plan 2018-2038 (Appendix A) for the purpose of public consultation.

## FINANCE AND RESOURCING

The Draft Sunshine Coast Arts Plan 2018-2038 has been developed with a 20 year strategic vision, which will be delivered through the goals, strategies and actions identified in the Implementation Plan (Section 11).

The Plan was written by Council officers in the Community Planning and Development Branch as part of their core program of work.

The Community Engagement program was conducted by the Arts, Heritage and Library Branch as part of its core program of work in partnership with Central Queensland University at a cost of \$16,490 plus GST.

The cost of the Arts Plan Development and the Community Engagement with the Arts Sector is \$29,322.

To ensure the implementation of the Arts Plan vision is responsive and dynamic, progress will be monitored and evaluated every five years. This will ensure that annual operational programs aligned to the strategic goals are designed with precision and agility to respond to the pace of change within the arts sector.

The delivery of actions aligned to the strategies contained within the Arts Plan in the first 12 months (2018/19 financial year) will focus on the use of existing core resources (budget and human resources) within the Arts, Heritage and Libraries Branch to achieve these goals.

Where a specific project is approved by council, a separate cost centre will be established to capture the cost of that project.

Unfunded strategies have been identified within the Plan. Funding for these strategies will be pursued through annual budget bids, partnerships (private and public sector) and grant opportunities (state, federal, and foundations).

Council's approach to deliver the Plan will also be to actively seek to work in partnership with the arts community to build greater capacity and connection, to broker new opportunities and leverage partnerships.

## CORPORATE PLAN

**Corporate Plan Goal:** *A strong community*  
**Outcome:** 2.3 - A shared future that embraces culture, heritage and diversity  
**Operational Activity:** 2.3.5 - Develop and implement the Sunshine Coast Arts Plan with a 20 year focus.

## CONSULTATION

### Councillor Consultation

An email request dated 12 March 2018 invited all Councillors to provide feedback, either via email or in person at a formal meeting, on the Draft Sunshine Coast Arts Plan 2018-2038. Councillor S Robinson provided feedback in response to this invitation.

Feedback from Portfolio Councillor R Baberowski was received as part of Sunshine Coast Arts Advisory Board (SCAAB) discussions. (Councillor Baberowski is the Council representative on the Board.).

All commentary was used to inform the development of the Draft Arts Plan.

### **Internal Consultation**

Council's Board of Management, Branch Managers and senior staff identified as key stakeholders of the Arts Plan were invited to comment. The request included an invitation to review the plan, identify gaps or issues, and feed this back to the team so that the comments could be considered and incorporated into the Draft Plan.

Feedback was received from:

- Chief Strategy Officer, Mayor and CEO Group
- General Manager, The Events Centre, Caloundra
- Arts, Heritage and Libraries Branch (Creative Arts and Events Team, Library Services Team)
- Manager Sport and Community Venues
- Technical Officer, Open Space Planning
- Coordinator Business and Technical, Parks and Gardens
- Development Services Branch
- Reconciliation Action Plan Officer
- Community Planning and Development Branch (Community Planning and Strategy Team)
- Environment and Sustainability Policy Branch (Open Space and Social Policy Team)

Three focus group sessions were also held with key officers from across the organisation.

### **External Consultation**

The intent of the Sunshine Coast Arts Plan is to have the artist at its core.

To ensure local artists views were heard, the initial engagement program targeted artists and the broader arts sector. The engagement program tested the ideas, opportunities and challenges identified by the Sunshine Coast Arts Advisory Board in its Arts Plan Discussion Paper which was used to engage and stimulate an intensive dialogue with the arts sector about what the arts would look like in this region in 20 years and how the vision could be achieved.

Council partnered with Central Queensland University (CQU) to develop and deliver the engagement program.

The engagement strategy was a three-phased approach: to engage, then gather, and refine.

More than 1,000 Sunshine Coast residents who identified as an artist or an arts worker took part in the engagement program from September 2017 to February 2018.

The voices were amplified by 11 professional local artists, representing a range of artistic practices, who engaged their networks in curated conversations about what a 20-year vision for the arts should look like. These conversations were the core of the five-month engagement program with the arts sector – a program which included surveys, focus groups, creative workshops and facilitated discussions.

The outcomes were used to draft the Sunshine Coast Arts Plan and, since February, the Sunshine Coast Arts Advisory Board has continued to test the robustness of the strategies needed to achieve the 20-year vision, at its Board meetings.

Specific conversations with Traditional Owners and First Nation groups and individuals within the region's arts sector in relation to indigenous arts and culture were also undertaken. This dialogue will remain ongoing.

The CQU Targeted Stakeholder Engagement final report appears in Section C of the Draft Sunshine Coast Arts Plan.

### **Community Engagement**

Noting that extensive sector engagement has already been undertaken to develop the Draft Sunshine Coast Arts Plan 2018-2033, this report recommends a broader community engagement program to test the robustness of the Draft Plan and identify any gaps.

The community engagement plan has been developed with implementation to commence on the day after Council endorses the Draft Plan for community engagement. As such, the community will be invited to provide feedback from 15 June to 13 July 2018.

The specific community engagement objectives are to:

- provide stakeholders with balanced and objective information about the Arts Plan
- obtain feedback from the stakeholders on the Arts Plan
- seek community input into strategies within the Arts Plan and
- identify and enhance opportunities in the development and implementation of the Arts Plan.

The appropriate level of influence on the IAP2 Spectrum (which assists in defining the public's role in any public participation process) has been identified as *Consult*.

The engagement program will ensure availability of the Draft Plan to the community via Council's website, libraries and customer contact centres for review and feedback.

A communication plan has also been developed.

### **PROPOSAL**

Sunshine Coast Council committed to the development of a regional 20-year Arts Plan. This commitment is articulated in the endorsed Sunshine Coast Arts Advisory Board Charter, the Sunshine Coast Council Social Plan, and the Sunshine Coast Corporate Plan 2018-2022 as both a project listed as a region-making plan and within the corporate vision which looks to develop a sustainable region that is *Healthy, Smart, Creative*.

The Sunshine Coast's first regional arts plan is a reflection of this vision. It was developed within this framework and on a foundation that acknowledges the interdependent relationship between artists and those who experience and engage with the arts, as the nexus in the journey to a creative region.

The corporate aspiration is articulated in the 20-year vision of the Draft Sunshine Coast Arts Plan – a vision in which the arts are synonymous with our identity, and which will firmly place the region on the national and international stage as one that encourages experimentation and innovation and fosters leaders of brave new ideas.

However, it is acknowledged that the arts in practice and in the context of regional services and delivery do not operate in isolation. In terms of policy and programs, the arts must be considered in relation to other areas in which Council leads, advocates and partners – including community services, community cultural development, and economic development with a particular focus on creative industries.

The Draft Sunshine Coast Arts Plan was developed within this Council framework and while the Draft Plan primarily uses the terms arts, arts and culture, artists and practitioners, the related fields and definitions were also considered and key stakeholders engaged throughout the process. This broader meaning of the arts is reflected in terminology such as the arts sector or industry.

The Draft Plan outlines a commitment to an aspirational 20-year vision: *The soul of our community is our flourishing arts ecology: nurturing connections, promoting experimentation and inspiring collaboration.*

The Draft Plan articulates four goals that, over the next 20 years, will:

- stimulate the Sunshine Coast arts sector
- create opportunities to build a strong community of artists, arts practitioners, and arts organisations
- communicate and showcase the value of the arts to the region's well-being, city planning and economy
- actively explore partnerships and collaborations that provide learning and development opportunities for those within the arts sector
- grow participation in the arts and
- identify opportunities to invest in the arts including places where the arts are made and showcased.

The success of the Draft Plan is reliant on Council's ability to continue to engage with the sector, and to take on a range of key roles, as appropriate, including: facilitator, advocate, partner, provider, asset owner, investor, information and service provider, and creative leader.

Council's role in the delivery of the Arts Plan is to take responsibility for:

- providing strong leadership and setting strategic direction and planning, to support the development of the arts sector on the Sunshine Coast
- engaging with the arts sector and the community to ensure:
  - as a custodian, its arts assets are appropriately located, designed, constructed, managed and maintained
  - its arts programs are delivered to strengthen the arts sector and target identified needs and
  - it seeks innovative approaches to meeting the Draft Plan's goals
- promoting arts activities, programs and projects to ensure the arts gain the exposure required to contribute to the region's cultural vitality
- actively seeking opportunities to partner, collaborate or leverage funding, projects and programs to achieve strong arts outcomes and
- advocating to all levels of government to ensure the region receives its share of investment in the arts.

The Sunshine Coast Arts Advisory Board played a key role in engaging the arts sector throughout the development of the Draft Plan – firstly by developing a discussion paper over a series of best practice workshops, meetings and interviews throughout 2016/17 to spark community conversation, and then by actively participating in robust conversations with the sector and within the Board's meetings, throughout the engagement period, and subsequent drafting of the Plan.

The strategic engagement process was developed and rolled out in partnership with CQ University School of Education and the Arts. In line with the discussion paper, the key concept for the targeted engagement program was the need to have the arts sector at its very centre, and the process focus on sector led discussions.

The project's engagement strategy was a three-phased approach: to *Engage*, then *Gather* and *Refine*. The process was designed to target artists and those workers that rely on or support the arts sector on the Sunshine Coast.

The Draft Sunshine Coast Arts Plan therefore defines the arts, and by extension artists and workers in or that support the arts industry, to include:

- literature
- music in all forms
- theatre, musical theatre and opera
- dance in all forms
- other performing arts such as circus, comedy and puppetry
- arts festivals
- visual arts and crafts
- screen - film, television and online
- arts education and training
- Aboriginal and Torres Strait Islander arts
- community arts and cultural development and
- emerging and experimental arts.

The engagement process used two main strategies: traditional surveys and curated data collection (as facilitated by a group of selected creatives in the region called Arts Influencers). The curated data collected included tailored workshop documentation, images and other ephemeral material. This data was collated and analysed. It was then tested to refine the responses allowing the opportunities, strengths, vision and strategies to emerge.

All the documents in Section C of the Draft Plan (Appendix 1) aided in its development. These include the SCAAB Discussion Paper, the Arts Sector Engagement Report, and the Sunshine Coast Arts and Culture Snapshot – a desktop analysis of the sector used to inform the initial discussion paper.

This report requests Council's endorsement of the Draft Plan for the purpose of engaging the general public in a second round of external community engagement.

The feedback will be used to finalise the Sunshine Coast Arts Plan 2018-2038 for Council's consideration and endorsement at a subsequent Ordinary Meeting of Council within the next few months.

Once endorsed, the Sunshine Coast Arts Plan 2018-2038 will

- provide Council with a road map for its approach, priorities, programs and investment in the arts and
- be reviewed every five years to ensure it continues to respond to the pace of change within the arts sector, and continues to align with Council's corporate vision.

### **Legal**

There are no legal implications relevant to this report.

### **Policy**

- Cultural Development Policy 2012 (it is noted that the Cultural Development Policy will be reviewed for ongoing relevance when the final Sunshine Coast Arts Plan is endorsed by Council.)
- Sunshine Coast Social Strategy 2015
- Sunshine Coast Arts Advisory Board Charter 2016

### **Risk**

There are no risks identified and relevant to this report.

**Previous Council Resolutions****Ordinary Meeting 16 June 2016 (OM16/102)**

*That Council:*

- (a) receive and note the report titled "Sunshine Coast Arts Advisory Board"*
- (b) endorse the list of successful candidates for offers of appointment to the Sunshine Coast Arts Advisory Board as discussed in confidential session*
- (c) delegate authority to the Chief Executive Officer, in consultation with the Mayor and Portfolio Councillor Arts and Heritage, to finalise the appointments in b) including the announcement of members of the Sunshine Coast Arts Advisory Board.*

**Ordinary Meeting 28 January 2016 (OM16/6)**

*That Council:*

- (a) receive and note the report titled "Sunshine Coast Arts Advisory Board"*
- (b) approve the establishment of a Sunshine Coast Arts Advisory Board as an advisory committee of Council under section 264 of the Local Government Regulation 2012*
- (c) endorse the Sunshine Coast Arts Advisory Board Charter (Appendix A) for the Sunshine Coast Arts Advisory Board and authorise the Chief Executive Officer to amend the Charter for operational purposes as necessary*
- (d) require the Sunshine Coast Arts Advisory Board to establish an independent Sunshine Coast Art Foundation that is closely aligned to the Caloundra Regional Gallery*
- (e) endorse sitting fees payable to the Chair and members of the Sunshine Coast Arts Advisory Board and refer the required amount to the 2016/17 budget process for this purpose*
- (f) refer an amount of \$50,000 to the 2016/17 budget process for the purposes of recruiting and providing secretarial support to the Sunshine Coast Arts Advisory Board and establishing the Sunshine Coast Art Foundation*
- (g) note that a further report will be provided to Council by July 2016 to seek formal endorsement of the membership of the Sunshine Coast Arts Advisory Board and*
- (h) amend the Sunshine Coast Arts Advisory Board Charter (Appendix A) at 4.1 membership to include (viii) two industry representatives from the community with professional experience in the arts sector.*

**Related Documentation**

Cultural Development Policy 2012

Sunshine Coast Arts Advisory Board Charter 2016

Sunshine Coast Social Strategy 2015

**Critical Dates**

There are no critical dates relevant to this report. However, it is noted that the Sunshine Coast Arts Advisory Board was tasked with the development of a 20-year Arts Plan for Council's consideration and this task is one of the responsibilities outlined in the Board's Charter. Given that the Board was endorsed in 2016, the delivery of a Draft Plan for Council's consideration is timely.

It should also be noted that the development of the plan heavily engaged the region's arts sector for a considerable period throughout late 2017 and early 2018. Therefore, it is desirable that Council progress the Draft Plan to the broad community engagement phase in order to manage the sector's expectation that a plan will be in place in the near future.

**Implementation**

Once endorsed by Council, the community engagement plan will be delivered from 15 June to 13 July 2018. The feedback received will inform the final Sunshine Coast Arts Plan 2018-2038. The final Arts Plan will be presented to Council at the next appropriate Ordinary Meeting for its consideration and endorsement.

## 8.5 BUSINESS PERFORMANCE

### 8.5.1 APPLICATION OF NATIONAL COMPETITION POLICY 2018/2019

<b>File No:</b>	<b>Council meetings</b>	
<b>Author:</b>	<b>Coordinator Commercial Analysis Business Performance Group</b>	
<b>Attachments:</b>	<b>Att 1 - Reform Options .....</b>	<b>341</b>
	<b>Att 2 - Business Activity Identification.....</b>	<b>343</b>
	<b>Att 3 - Full Cost Performance .....</b>	<b>347</b>
	<b>Att 4 - Sunshine Coast Solar Farm NCP .....</b>	<b>349</b>

## PURPOSE

The purpose of this report is to make recommendations for the application of National Competition Policy reforms for the 2018/2019 financial year.

## EXECUTIVE SUMMARY

The key recommendations for the 2018/2019 financial year resulting from the annual review of the application of National Competition Policy reforms to Council's business activities are outlined in this report.

The recommended business activity structure for 2018/2019 is as follows:

- Apply Full Cost Pricing to the Waste & Resources Management significant business activity
- Apply the Code of Competitive Conduct to Sunshine Coast Holiday Parks, and Quarries business activities.

The reform options and key differences between Full Cost Pricing, Commercialisation, Code of Competitive Conduct, and cost-recovery pricing principles are outlined in **Attachment 1**.

Legislative requirements and the process for business activity identification are illustrated in **Attachment 2**.

Business activity full cost pricing performance for 2016/2017 is shown in **Attachment 3**.

On 2 December 2017, the Sunshine Coast Airport transferred from Council to the Palisade Investment Partners and will no longer be a business activity of Council.

Sunshine Coast Solar Farm has been assessed to determine whether or not to identify it as a business activity following the first year of operation. The recommendation is that Sunshine Coast Solar Farm not be identified as a business activity of Council for 2018/2019 with detailed justification set out in **Attachment 4**.

## OFFICER RECOMMENDATION

**That Council:**

- receive and note the report titled "Application of National Competition Policy 2018/2019"**
- apply Full Cost Pricing to the Waste and Resource Management significant business activity for the 2018/2019 financial year in accordance with section 44(1)(b) of the Local Government Act 2009**



- (c) apply the Code of Competitive Conduct to the following business activities, for the 2018/2019 financial year, in accordance with section 47 of the Local Government Act 2009:
- (i) Sunshine Coast Holiday Parks
  - (ii) Quarries and
- (d) not apply the Code of Competitive Conduct to the Sunshine Coast Solar Farm, in accordance with section 47 of the Local Government Act 2009 as the Solar Farm:
- (i) is a cost replacement project being a mechanism to replace a portion of pre-existing committed electricity spend by offsetting Council's own electricity usage against the electricity output from the Project
  - (ii) sees any excess electricity generation or requirements sold or purchased from the wholesale electricity market as required
  - (iii) will not be able to influence price setting and will take the:
    - (1) Queensland spot price for all electricity generated
    - (2) Large Generation Certificate (LGCs) spot price for all LGCs generated
  - (iv) costs and prices of the project are already isolated, documented and transparent.

## FINANCE AND RESOURCING

The finance and resourcing implications of applying the National Competition Policy reforms primarily relate to competitive neutrality and cost reflective pricing for Council's business activities.

## CORPORATE PLAN

**Corporate Plan Goal:** *An outstanding organisation*  
**Outcome:** We serve our community by providing this great service  
**Operational Activity:** S29 - Financial and procurement services - financial and procurement management and governance, ensuring effective business management and legislative compliance, co-ordination and development of council's budget process, administration of financial systems, sundry debtors, accounts payable, financial and asset accounting, treasury, procurement, contract and supply functions

## CONSULTATION

### Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, Councillor T Dwyer.

### Internal Consultation

- Manager Business Development
- Manager Civil Asset Management
- Manager Finance
- Manager Waste and Resources Management
- Coordinator Sunshine Coast Holiday Parks
- Coordinator Quarry
- Chief Legal Officer

## PROPOSAL

In the mid to late 1990s, a suite of market and economic reforms were introduced to stimulate growth and job creation in Australia. For local governments in Queensland these reforms revolved around the following:

1. The extension of the trade practices laws prohibiting anti-competitive activities to all businesses including local government businesses
2. The introduction of competitive neutrality so that private businesses could compete on an equal footing with those owned by local government
3. The review and reform of all laws that restrict competition
4. Specific reform and price monitoring of the water industry.

National Competition Policy reforms are applied to various identified 'business activities' of the Council. **Attachment 1** outlines the reform options and the key differences between Commercialisation, Full Cost Pricing, Code of Competitive Conduct, and cost recovery pricing principles.

**Attachment 2** sets out the legislative requirements, threshold analysis of Council's business activities and the process for annual business activity identification.

**Attachment 3** shows business activity full cost pricing performance based on 2015/2016 audited actual results.

### Classification of Council's Business Activities

Business activities are classified against expenditure thresholds set each financial year. For significant business activities, expenditure for this purpose is the operating expenditure less depreciation and any expenditure to achieve competitive neutrality which is not actually incurred plus loan redemption payments. The 2018/2019 thresholds are as follows:

- Significant business activities (SBA) have expenditure over the \$9.35 million threshold
- Business activities (BA) have expenditure over the \$328,000 threshold.

The classification of Council's business activities are listed in the Table 1 below for 2016/2017 and 2018/2019.

*Table 1: Current and Proposed Business Activity Classification*

Business Activity	2017/2018 Current Classification	2018/2019 Proposed Classification
Waste and Resources Management	SBA	SBA
Sunshine Coast Holiday Parks	BA	BA
Quarries	BA	BA

A public benefit assessment is required when business activities move classification from a business activity to a Significant Business Activity. A public benefit assessment determines which reform option will achieve the greatest net community benefit.

### Summary Outcomes of Business Activity Review

The recommended 2018/2019 business activity structure based on the annual business activity review and identification conducted in accordance with the legislation is to:

1. apply the Full Cost Pricing in accordance with section 44(1)(b) of the *Local Government Act 2009* to the Waste and Resource Management significant business activity and

2. apply the Code of Competitive Conduct to the Sunshine Coast Holiday Parks and Quarries business activities, in accordance with sections 47 of the *Local Government Act 2009*.
3. not apply the Code of Competitive Conduct to the Sunshine Coast Solar Farm in accordance with sections 47 of the *Local Government Act 2009*.

### **Council's Annual Budget**

The intent of the legislation is to enhance transparency regarding the financial performance of business activities, requiring them to be reported separately from other Council activities in the budgeted financial reports. Income and expense statements are to be published in the budget separately for commercialised business units, significant business activities operating under full cost pricing, as well as other business activities in accordance with the reporting formats consistent with those contained in the organisational policy. Details regarding community service obligations are also required to be published for each business activity.

The budget process for significant business activities and business activities under the code of competitive conduct includes the following key stages:

- Revenue requirements are determined from long term financial plans and full cost pricing models (that includes recovery of efficient operating costs, return of capital and return on capital).
- Activity based costing analysis is undertaken to determine outputs for products and services provided by each business activity
- An overarching price strategy is determined regarding accepted level of cost recovery.
- Council is informed regarding price strategy for each business activity to achieve full cost recovery.
- Approved pricing strategy and activity based costing outputs used to inform increases in utility charges / fees and charges.

### **Council's Annual Report**

The annual report of Council requires the inclusion of business activity identification and performance. As the annual financial statements are included in Council's annual report, business activity identification and performance are to be contained in the body of the financial statements in line with legislative requirements (and reporting formats consistent with those contained in the organisational policy).

### **Audit**

Queensland Audit Office undertakes annual compliance and financial statement audits that incorporate competition reform compliance and reporting.

### **Legal**

In accordance with Chapter 3 of the *Local Government Act 2009* and the *Local Government Regulation 2012*, Council is required each year to identify any new 'financially significant' business activities, and also to identify its business activities.

There are no legal implications with applying the National Competition Policy reforms.

Council would not be complying with the key legislative National Competition Policy principles contained in the *Local Government Act 2009* and *Local Government Regulation 2012* if the National Competition Policy reforms are not applied.

**Attachment 2** describes the current statutory requirements.

**Policy**

The organisational policy on Competition Reform Compliance sets out a framework outlining annual compliance requirements in relation to the application of competition policy principles to Council's nominated business activities in accordance with applicable legislative requirements.

**Risk**

Council would not be complying with the key legislative National Competition Policy principles contained in the *Local Government Act 2009* and *Local Government Regulation 2012* if the National Competition Policy reforms are not applied.

**Previous Council Resolution**

Council applied the National Competition Policy reforms for the 2017/2018 financial year as resolved at the Ordinary Meeting of 15 June 2017.

**Ordinary Meeting 15 June 2017 (OM17/106)**

*That Council:*

- (a) *receive and note the report titled "Application of National Competition Policy Reform 2017-2018"; and*
- (b) *apply Full Cost Pricing to the Waste and Resource Management significant business activity for the 2017-2018 financial year in accordance with section 44(1)(b) of the Local Government Act 2009; and*
- (c) *apply the Code of Competitive Conduct to the following business activities, for the 2017-2018 financial year in accordance with section 47 of the Local Government Act 2009:*
  - (i) *Sunshine Coast Airport*
  - (ii) *Holiday Parks*
  - (iii) *Quarries.*

**Related Documentation**

There is no related documentation relevant to this report.

**Critical Dates**

This recommendation needs to be adopted each financial year per legislative requirements.

**Implementation**

The revised National Competition Policy reforms will be applied for the 2018/2019 financial year. As the recommended business activity structure for 2018/2019 is the same as the business activity structure currently in place, there are no significant changes in process required.

**8.5.2 APRIL 2018 FINANCIAL PERFORMANCE REPORT**

<b>File No:</b>	<b>Financial Reports</b>
<b>Author:</b>	<b>Coordinator Financial Services Business Performance Group</b>
<b>Attachments:</b>	<b>Att 1 - April 2018 Financial Performance Report .....361</b>

**PURPOSE**

To meet legislative obligations, a monthly report must be presented to Council regarding its financial performance and investments.

**EXECUTIVE SUMMARY**

This monthly financial performance report provides Council with a summary of performance against the current budget as at 30 April 2018 in terms of the operating result and delivery of the capital program.

A number of budget adjustments were adopted by Council at the May 2018 Ordinary Meeting, and are not recognised as part of the Current Budget until the May financial report. However, the attached financial report details the Current adopted budget, following budget review 2 and the forecast budget, which incorporates the most recent adjustments. To provide Council with the latest information the year to date results will be reported against the forecast budget.

The operating result of \$46.7 million at 30 April 2018 shows a favorable variance to the current budget of \$1.7 million. The variation is made up of higher than profiled operating revenue and lower than profiled operating expenses as shown in the table below. Further detail is provided in the proposal section of this report.

**Operating Performance****Table 1: Operating Result as at 30 April 2018**

<b>April 2018</b>	<b>Current Budget \$000</b>	<b>YTD Current Budget \$000</b>	<b>YTD Actual \$000</b>	<b>YTD Variance \$000</b>	<b>Variance %</b>
Operating Revenue	420,771	384,498	385,247	749	0.2
Operating Expenses	413,338	339,511	338,558	(953)	0.3
<b>Operating Result</b>	<b>7,433</b>	<b>44,987</b>	<b>46,689</b>	<b>1,702</b>	<b>3.8</b>

Achievement of the full year budgeted operating result will allow Council to meet its debt repayments and capital expenditure commitments.

As at 30 April 2018, \$136.8 million (58.7%) of Council's \$232.8 million Forecast 2017/18 Capital Works Program was financially expended.

The core Council Capital Program has progressed 65.9% of budget, an actual spend of \$94.3 million.

Council's investment portfolio remains within the guidelines established under the Investment Policy.

## OFFICER RECOMMENDATION

That Council receive and note the report titled “April 2018 Financial Performance Report”.

## FINANCE AND RESOURCING

This report sets out the details of Council’s financial performance and investments at 30 April 2018 and meets Council's legislative reporting requirements.

## CORPORATE PLAN

**Corporate Plan Goal:** *An outstanding organisation*

**Outcome:** 5.6 - Information, systems and process underpin quality decisions and enhance customer relationships

**Operational Activity:** 5.6.19 - Sustainable financial position maintained.

## CONSULTATION

### Councillor Consultation

Consultation has been undertaken with the Portfolio Councillor, Councillor T Dwyer.

### Internal Consultation

All departments and branches participated in the formation of this report.

### External Consultation

No external consultation is required for this report.

### Community Engagement

No community engagement is required for this report.

## PROPOSAL

This monthly financial performance report provides Council with a summary of performance against budget as at 30 April 2018 in terms of the operating result and delivery of the capital program.

The operating result of \$46.7 million at 30 April 2018 shows a favorable variance to the current budget of \$1.7 million.

### Operating Revenue

As at 30 April 2018, year to date revenues (of \$385 million) shows a positive variance of \$749,000, or 0.2%.

This is made up of:

- \$694,000 Other Revenue, the largest portion of \$318,000 has been recovered through recoupment of costs in Parks and Gardens and Community Response with associated higher costs. Additional sponsorships above budget have also been received in relation to Economic and Community Events.
- Marginally higher fees and charges and grants are offset by lower rates and charges and interest

Year to date actuals has achieved 92% of the full year forecast revenue. Half of the remaining forecast relates to revenue anticipated from Unitywater. The remainder will predominantly be generated in fees and charges, other revenue and supplementary rates.

### **Operating Expenses**

Year to date expenditure as at 30 April 2018 is \$338.6 million a variance under budget of \$953,000.

### **Employee Costs**

As at 30 April 2018, \$116.5 million has been incurred in employee costs, resulting in an unfavourable variance against year to date budget of \$913,000 or 0.8%. The remaining available budget for May to June is 16% of full year. Having consideration for the current leave and occupancy trends, the full year actual may vary to be budget by 1%, noting the budget is developed up to 97% of costs.

### **Materials and Services**

Materials and services are under budget as at 30 April 2018 by \$3.5 million.

Operating projects, including levy funds, are underspent against budget by \$1.4 million to date reflecting timing differences for project delivery. The remaining expenditure budget available for May to June is 34% of full year.

	<b>Original Budget \$'000</b>	<b>Forecast Budget \$'000</b>	<b>YTD Actual \$'000</b>	<b>% Current Budget Expended</b>
Levies	12,196	11,114	8,341	75%
Projects	7,761	9,753	4,790	49%
<b>Total</b>	<b>19,956</b>	<b>20,866</b>	<b>13,131</b>	<b>63%</b>

A favourable variance of \$2.1 million relates to the delivery of core programs, with all groups reporting underspends. The larger variances are detailed below:

- (\$716,000) Built Infrastructure – underspends predominantly in Civil Asset Management and Quarries due to wet weather. The total spend in materials for the group to the end of March is 78% of full year budget.
- (\$583,000) Economic and Community Development – lower spends than budget to date for digital and collection services in libraries. Economic Development are also reporting several minor variances across a number of programs, particularly in the Higher Value Industries area. Most of this is offset by additional spend in Other Expenses for sponsorships and contributions.
- (\$555,000) Office of the Mayor and CEO – minor variance remaining due to lower insurance expenses incurred to date compared to budget and difficult to estimate. Entitlements also reporting under spends to budget. The Communications branch and Office of the CEO are reporting several minor variances across most business areas, however further commitments are in progress.

### **Recurrent Capital Expenses**

\$8.3 million expenditure to date in association with the capital program delivery and an \$800,000 unfavourable variance as at 30 April 2018. This is anticipated to increase towards year end as part of the asset write on process.

### **Capital Expenditure**

As at 30 April 2018, \$136.8 million (58.7%) of Council's \$232.8 million 2017/18 Capital Works Program was financially expended.

**Table 5: Capital Expenditure by Program at 30 April 2018**

	Current Budget \$000s	Actuals \$000s	% of FY Budget Spent	Forecast Year End Actual
Capital Works Program				
Aerodromes	415	29	7.0%	634
Buildings and Facilities	11,864	7,424	62.6%	11,221
Coast and Canals	2,513	1,514	60.3%	2,581
Environmental Assets	837	291	34.8%	667
Fleet	3,000	375	12.5%	2,963
Holiday Parks	1,289	957	74.2%	1,372
Information Technology	4,886	2,416	49.5%	4,430
Parks and Gardens	14,339	10,813	75.4%	13,771
Quarries	215	102	47.7%	256
Stormwater	6,023	3,189	52.9%	5,539
Strategic Land and Commercial Properties	31,851	19,452	61.1%	32,503
Sunshine Coast Airport	1,358	676	49.8%	1,358
Transportation	58,413	43,309	74.1%	57,680
Waste	6,152	3,792	61.6%	5,716
Total SCC Base Capital Program	143,154	94,341	65.9%	140,692
Corporate Major Projects	3,836	835	21.8%	2,519
Divisional Allocations	5,037	1,776	35.3%	2,412
Maroochydore City Centre	33,209	24,039	72.4%	33,979
Sunshine Coast Airport Runway	47,581	15,770	33.1%	46,402
Total Other Capital Program	89,662	42,419	47.3%	85,312
<b>TOTAL</b>	<b>232,816</b>	<b>136,761</b>	<b>58.7%</b>	<b>85,312</b>

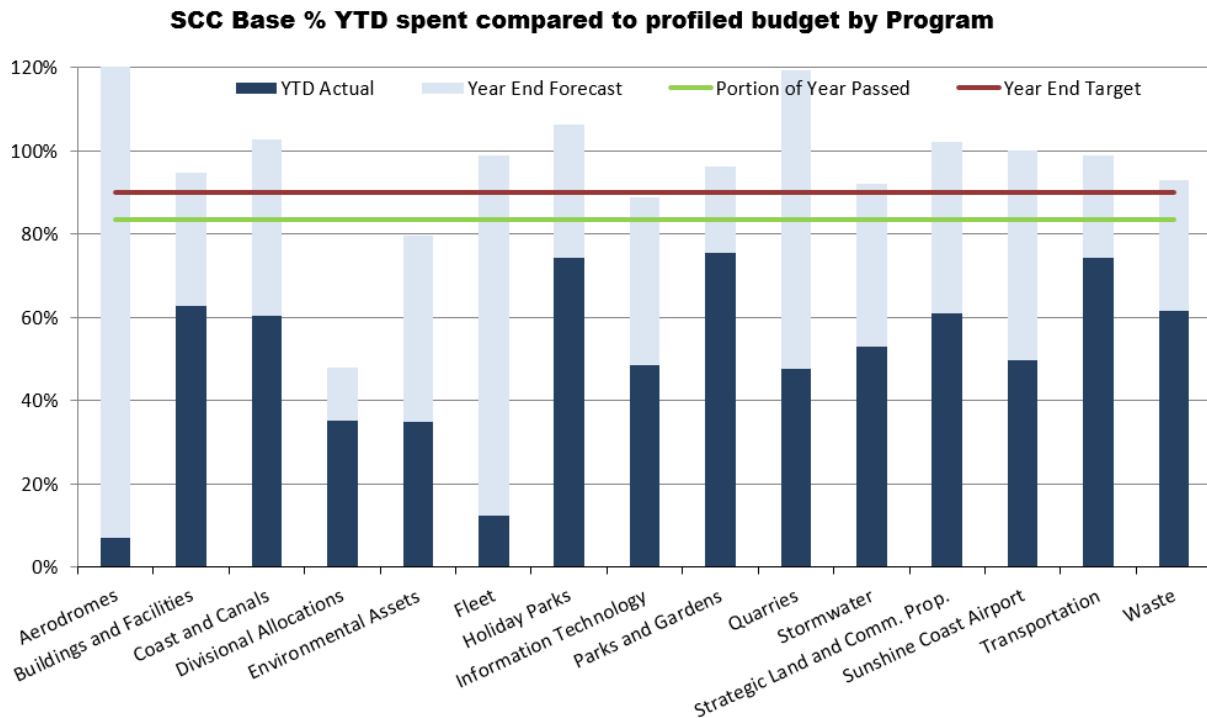
### SCC Core Capital Program

The Core Council Capital Program has progressed 65.9% of budget, an actual spend of \$94.3 million. The Actual YTD includes all works that have been goods receipted and accrued as at 30 April 2018. The table above shows the actual expenditure against full year budget by program, as well a forecast actual at year end.

Currently the core program is forecasting above the 90% target at 98.3% of program delivery.

The following graph shows the expenditure to date and year end forecast for each program, against the time period passed and the year-end delivery target of 90%.





A number of programs are reporting expenditure to the end of April significantly lower than benchmark.

**Aerodromes** – The program contains one major project, Caloundra Aerodrome - Apron Resurfacing over \$300,000 to be delivered by year end.

**Buildings and Facilities** – Lower expenditure against budget to date for the Caloundra South Community Centre as it is a multi year funded project. Construction has begun and will be finalised in December 2018 (\$1 million). Design is underway for the Caloundra Event Centre refurbishment (\$500,000). Aircon replacements are currently underway at the Coolum Civic Centre and the Milwell Community Centre (\$300,000). These projects are expected to meet budget by end of financial year. The resurfacing of the Kings Beach Ocean Pool has been scheduled in the winter periods and will be completed by July (\$190,000) and expenditure for the Smart Move will likely be carried over to 2018/19 due to slower than anticipated progress and Development Agreement.

**Coast and Canals** - \$2.5 million program forecasting majority of works completed by year end. Beach Access 84 is under construction and will be finalised by July (\$150,000). Wills Avenue Groyne Replacement is also in construction and will be finalised by July (\$280,000).

**Environmental Assets** – 83% of new works against a budget of \$410,000 have been committed or expended at the end of April, including construction of the mountain trail bike path within the Caloundra Town Reserve which will be completed in July. Over half of the renewal and upgrade works have been committed for delivery before year end. In particular the tracks and trails program for \$100,000 has been finalised for completion in the last quarter.

**Fleet** – 92% of the \$3 million program is committed following finalisation of major procurement for expenditure to be delivered by year end. Fleet acquisitions generally have a long lead time from procurement to delivery particularly for heavy plant.

**Holiday Parks** – Program delivery on track to forecast. A small overspend at year end is anticipated and will be funded from expected Holiday Parks operating budget surplus.

**Quarries** – \$215,000 program expected to be expended by year end.

**Information Technology** – Majority of program will be expended this financial year for Smart Region Management Platform and Digital Information Services staff capability projects. Some funds for the Library Auto Circulation System will need to be rolled over to address

some software issues. Cloud Infrastructure Services Transition Project progressing through final stages of procurement process.

Stormwater – The \$1.9 million stormwater relining and pit structure replacements programs are currently 85% complete and are well on track for 100% delivery, remaining works have been tendered and are to be finalised prior to year end. Toral Drive Road upgrade has been tendered and begun construction. Works are scheduled to be complete by July however works may go into the new financial year.

### **Corporate Major Projects & Region Making Program**

Other major projects have expended 47.3% of full year budget as at 30 April 2018, and are forecasting a year end result of 95% or \$85.3 million.

- Corporate Major Projects – Solar Farm Education Centre project currently on hold as well as Smart City Communications Network at both Caloundra South and Palmview due to developer availability. Brisbane Road Car Park is not anticipating significant expenditure this financial year.
- Maroochydore City Centre – 72% actual spend to date with full program forecast to be completed by June 2018
- Sunshine Coast Airport Expansion – A year to date actual of 33.1% has been achieved. Significant expenditure is forecast for financial year end. The program is currently forecasting to 98% of the forecast budget.

### **Investment Performance**

- All investment parameters remain within the guidelines established by the Investment Policy.
- For the month ending 30 April 2018 Council had \$338 million cash (excluding Trust Fund) with an average interest rate of 2.65%, being 0.61% above benchmark. This is compared to the same period last year with \$316 million cash (excluding Trust Fund) with an average interest rate of 2.75%, being 0.97% above benchmark.
- The benchmark used to measure performance of cash funds is Bloomberg AusBond Bank Bill Index (BAUBIL) and the Bank Bill Swap Rate (BBSW) for term deposits.

### **Legal**

This report ensures that Council complies with its legislative obligations with respect to financial reporting in accordance with Section 204 of the *Local Government Regulation 2012*.

Investment of funds is in accordance with the provisions of the *Statutory Bodies Financial Arrangements Act 1982* and the associated Regulations and the *Local Government Act 2009*.

### **Policy**

Council's 2017/18 Investment Policy; 2017/18 Debt Policy.

### **Risk**

Failure to achieve the budgeted operating result will negatively impact Council's capacity to complete its capital expenditure program.

**Previous Council Resolution****Ordinary Meeting 17 May 2018 (OM18/63)**

*That Council*

- (a) *receive and note the report titled "March 2018 Financial Performance Report" and*
- (b) *adopt the amended 2017/18 Budget Financial Statements to include the identified operating and capital budget adjustments (Appendix A).*

**Ordinary Meeting, Budget Review 2, 22 February 2018 (OM18/19)**

*That Council:*

- (a) *receive and note the report titled "Budget Review 2 2017/18" and*
- (b) *adopt the amended 2017/18 Budget Financial Statements to include the identified operating and capital budget adjustments (Appendix A)*

**Ordinary Meeting 9 November 2017 (OM17/211)**

*That Council*

- (a) *receive and note the report titled "September 2017 Financial Performance Report" and*
- (b) *adopt the amended 2017/18 Budget Financial Statements to include the identified operating and capital budget adjustments (Appendix A).*

**Ordinary Meeting 12 October 2017 (OM17/204)**

*That Council:*

- (a) *delegate authority to the Chief Executive Officer to enter into negotiations and processes to execute and finalise the acquisitions as discussed in the confidential session*
- (b) *resolve, pursuant to section 236(2) of the Local Government Regulation 2012, that an exception to dispose of an interest in land (easement/s) on the sites as discussed in the confidential session, other than by tender or auction applies as the disposal is pursuant to s236(1)(b)(i) to a government agency and*
- (c) *request the Chief Executive Officer to provide a further report to Council on the outcomes of the negotiations with Department of Natural Resources Mines.*

**Ordinary Meeting, Budget Review 1, 14 September 2017 (OM17/175)**

*That Council:*

- (a) *receive and note the report titled "Budget Review 1 2017/18" and*
- (b) *adopt the amended 2017/18 Budget Financial Statements to include the identified operating and capital budget adjustments (Appendix A)*

**Special Meeting Budget 15 June 2017 (SM17/34)**

*That Council:*

- (a) *receive and note the report titled "Adoption of the 2017/18 Budget and Forward Estimates for the 2018/19 to 2026/27 Financial Years"*
- (b) *adopt the 2017/18 Budget Schedules (Appendix A) including Forward Estimates and*
- (c) *adopt the 2017/18 Capital Works Program, endorse the indicative four-year program for the period 2018/19 to 2021/22, and note the five-year program for the period 2022/23 to 2026/27 (Appendix B).*

**Related Documentation**

2017/18 Adopted Budget.

**Critical Dates**

There are no critical dates for this report.

**Implementation**

There are no implementation details to include in this report.

**8.5.3 2018/2019 CONTRACTING MANUAL**

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Manager Business Development Business Performance Group</b>
<b>Appendices:</b>	<b>App A - 2018/19 Contracting Manual .....373</b>

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**PURPOSE**

The purpose of this report is to outline the Strategic Contracting Procedures (SCP) and have Council adopt those procedures.

**EXECUTIVE SUMMARY**

At the Ordinary Meeting of April 2018, Council resolved to adopt the Strategic Contracting Procedures. Adoption of these procedures requires Council to also adopt:

- A Contracting Manual
- A Contracting Plan, noting this may only be adopted after adoption of the budget to which the Contracting Plan will apply
- Strategic Contracting Plan for the major contracts Council will enter into during the coming financial year. These only need be adopted prior to commencement of the procurement to which they will apply

The purpose of this report is to have Council adopt the 2018/19 Contracting Manual.

A Contracting Manual is a document that outlines how Council will conduct contracting activities for both the procurement of goods and services and the disposal of non-current assets. The *Local Government Regulation 2012* requires that a Contracting Manual must:

- Apply the Sound Contracting Principles
- Be consistent with and support the achievement of the strategic directions provided in Council's 5 year corporate plan
- Be consistent with the Contracting Plan, when adopted
- Include a policy that outlines how Council will dispose of low value assets.

The 2018/19 Contracting Manual addresses these requirements and provides a comprehensive guide for conducting contracting activities for Council.

**OFFICER RECOMMENDATION**

**That Council:**

- receive and note the report titled "2018/2019 Contracting Manual" and**
- adopt the 2018/19 Contracting Manual which is to remain in force from 1 July 2018 to 30 June 2019 (Appendix A).**

**FINANCE AND RESOURCING**

Council may only enter into a contract for the provision of goods and services if the funds for that contract have been provided for in the annual budget. Consequently, the financing arrangements will be established prior to the procurement taking place.

Council's resourcing framework is a centre led procurement model. Council's Procurement & Contract Performance Unit and the Contract and Supply Services Unit maintain the procurement framework for all procurement and disposal activities, while leading the high value, higher risk, or complex procurement activities. Procurements not reaching any of the value thresholds in the *Local Government Regulation 2012* may be conducted on a needs basis by officers within the branch requiring the goods or services. This model is an appropriate resourcing model for the delivery of the SCP framework.

## CORPORATE PLAN

**Corporate Plan Goal:** *An outstanding organisation*  
**Outcome:** 5.6 - Information, systems and process underpin quality decisions and enhance customer relationships  
**Operational Activity:** 5.6.21 - Ensure Council's contracts are managed effectively and meet performance levels.

## CONSULTATION

### Councillor Consultation

All Councillors were advised of the impending adoption of the SCP by email on 29 March 2018.

Follow up consultation via phone, email and in person meetings has occurred at request of Councillors.

### Internal Consultation

Board of Management and all Managers were advised by email with a request to advise their branch members.

Follow up consultation via phone, email and in person meetings has occurred at the request of the BoM or branch managers, including providing information sessions to team and branch meetings.

### External Consultation

External consultation has been conducted with:

- Gold Coast City Council
- Brisbane City Council
- Gadens Lawyers
- Consultants – Charles Kendall

### Community Engagement

No direct community engagement has been conducted regarding adoption of the SCP. Council Officers do engage with community and business on a daily basis with regards Council procurement generally.

It is a requirement of the *Local Government Regulations 2012* that a public notice of the proposed resolution for, and intended adoption of, the SCP be given via an advertisement in a newspaper. An appropriate notice was advertised in the weekend edition of the Sunshine Coast Daily on 14 April 2018.

## PROPOSAL

The *Local Government Act 2009* (LGA) and the *Local Government Regulation 2012* (LGR) outlines frameworks through which councils may conduct procurement of goods and services, and disposal of non-current assets.

Regardless of the framework employed by a council, they must conduct that procurement within the confines of the LGA. Relevantly, The LGA requires that any action taken under the LGA must be done in a manner consistent with the Local Government Principles and any contracting must be undertaken having regard to the Sound Contracting Principles.

The Local Government Principles are:

- transparent and effective processes, and decision-making in the public interest;
- sustainable development and management of assets and infrastructure, and delivery of effective services;
- democratic representation, social inclusion and meaningful community engagement;
- good governance of, and by, local government; and
- ethical and legal behaviour of Councillors and local government employees.

The Sound Contracting Principles are:

- value for money;
- open and effective competition;
- the development of competitive local business and industry;
- environmental protection; and
- ethical behaviour and fair dealing.

The LGR then places a number of obligations on Council on how it may go about its procurement and contracting. Relevant obligations include:

- Prepare and annually review a Procurement Policy
- Provide for contract expenditure in annual budgets
- Publish details of particular contracts
- Requirements for delegations regarding contracting

The LGR also provides two frameworks through which Council may conduct procurement of goods and services and disposal of surplus assets. The two frameworks are:

- Strategic Contracting Procedures (SCP)
- Default Contracting Procedures (DCP)

Council is bound to use the DCP unless it adopts the SCP. At the Ordinary Meeting of April 2018, Council resolved to adopt the Strategic Contracting Procedures. This requires Council to adopt:

- A Contracting Manual
- A Contracting Plan, noting this may only be adopted after adoption of the budget to which the Contracting Plan will apply
- Strategic Contracting Plan for the major contracts Council will enter into during the coming financial year. These only need be adopted prior to commencement of the procurement to which they will apply.

The purpose of this report is to have Council adopt the 2018/19 Contracting Manual.

A Contracting Manual is a document that outlines how Council will conduct contracting activities for both the procurement of goods and services and the disposal of non-current assets. The *Local Government Regulations 2012* requires that a Contracting Manual must:

- Apply the Sound Contracting Principles
- Be consistent with and support the achievement of the strategic directions provided in Council's 5 year corporate plan
- Be consistent with the Contracting Plan, when adopted
- Include a policy about how Council will dispose of low value assets

The 2018/19 Contracting Manual outlines in detail how Council will conduct contracting activities for both the procurement of goods and services and the disposal of non-current assets.

Contracting for supply of goods and services will generally be by way of competitive process within the following value threshold framework:

Value threshold	Available route to market
\$0 - \$25,000	One Quote
\$25,000 - \$250,000	Three Quotes or exception
\$250,000 - \$1,000,000	Five Quotes or Tender or exception
\$1,000,000 - \$5 million	Tender or exception
\$5 million and greater or higher risk / complex contracts	Individual Significant Contracting Plans, which identifies the strategic approach to the market

Contracting to dispose of non-current assets will be by way of a competitive process designed to realise the greatest value from the asset being disposed of.

The LGR prohibits the SCP being applied to disposal activities relating to land. The result is that any disposal of land, whether by sale, lease, easement, or other form of disposal will still be conducted under the provisions of the DCP. Land will still therefore be disposed of by Expression of Interest, written Tender, Auction or an available exception, all of which require resolution of Council or Ministerial exemption.

### Presentation to Special Meeting

The LGR provides that the Contracting Plan may only be adopted after the budget for the year to which the Contracting Plan will apply. The Contracting Plan will be presented to the Special Meeting of Council to be held on 21 June 2018, but only after consideration of the 2018/19 budget.

The Contracting Plan will be presented with a suite of supporting Guidelines, including:

- Local Preference in Procurement Guideline
- Indigenous Engagement Procurement Guideline
- Social Benefit Procurement Guideline
- Innovation, Market Led Proposal and other Unique Engagement Guideline

Adoption of the SCP will provide a significant opportunity for Council to take a strategic approach to its contracting that ultimately provides better value to the community.

### Legal

Internal and external legal advice has and will continue to be engaged throughout the development of these Strategic Contracting Procedures.



**Policy**

Procurement Policy

**Risk**

Adoption of the SCP will provide a more effective procurement framework that will allow Council to engage with suppliers and contractors in a more effective and efficient manner.

This change will be monitored by Business Development Branch to ensure it has the desired effect and does not negatively impact on Council's procurement and contracting.

**Previous Council Resolution**

There are no previous Council resolutions relevant to this report.

**Related Documentation**

No related documentation to this report.

**Critical Dates**

On 14 April 2018, the advertisement required under the LGR to inform the community about the adoption of the SCP was published. That advertisement advised that this matter would be considered at this Ordinary Meeting of 17 May 2018.

This Ordinary Meeting is to consider a resolution to apply the SCP.

At the Ordinary Meeting of 14 June 2018, the Procurement Policy, (which must be reviewed annually under the LGR), and all documents relating to the operation of Council's SCP will be presented. A draft version of the Contracting Plan will be included at that time.

The SCP requires Council adopts a Contracting Plan. Importantly, the LGR provides the Contracting Plan cannot be adopted before Council adopts the annual budget for the financial year to which it applies.

At the Special Meeting of 21 June 2018, the 2018/19 Annual Budget will be presented to Council. If the budget is adopted, the Contracting Plan will then be presented for consideration and adoption.

These critical dates will ensure a compliant adoption of the new procedures that will allow them to commence and apply for the 2018/19 financial year.

**Implementation**

- At the Ordinary Meeting of 14 June 2018, the Procurement Policy and documents relating to the operation of Council's SCP are to be presented for consideration
- At the Special Meeting of 21 June 2018, the Contracting Plan is to be presented to Council for consideration, but only after adoption of the 2018/19 Annual Budget
- From 1 July 2018, the SCP are to be applied to Council's procurement of goods and services and the disposal of non-current assets, provided the aforementioned matters are adopted.



**8.5.4 2018/2019 PROCUREMENT POLICY**

**File No:** Council meetings

**Author:** Manager Business Development  
Business Performance Group

**Appendices:** App A - 2018/19 Procurement Policy .....427

**PURPOSE**

The purpose of this report is to present the 2018/19 Procurement Policy (Appendix A) to Council for adoption, and associated guidelines.

**EXECUTIVE SUMMARY**

The *Local Government Regulation 2012* requires Council to prepare a Procurement Policy, and to review and adopt that policy annually. The Procurement Policy outlines Council’s framework for procuring goods and services and disposing of assets.

The 2018/19 Procurement Policy will move Council into the Strategic Contracting Procedures as outlined in the previous report. This move has several positive implications including:

- Adoption of a Council Contracting Plan
- Adoption of a Council Contracting Manual
- Latitude to adopt a far more strategic approach to contracting
- Amendment so that only one quote is required for contracts of a value up to \$25,000
- A new framework for seeking quotes to a greater threshold than under the previous regime. This includes the following framework:
  - Request three quotes for contracts \$25,000 to \$250,000
  - Request five quotes for contracts \$250,000 to \$1 million
  - Competitive processes for contracts \$1 million to \$5 million
  - Significant Contracting Plans and competitive processes for contracts worth more than \$5 million.
- Updated version of the Local Preference in Procurement Guideline that will drive greater engagement with local suppliers while foster greater depth and capability in the market
- Introduction of Social Benefit in Procurement Guideline
- Introduction of an Indigenous Engagement Guideline
- Introduction of an Innovation, Market Led Proposal and Unique Procurement Guideline.

The proposed 2018/19 Procurement Policy complies with all legislative obligations and provides an appropriate framework for conducting effective and efficient contracting activities.

**OFFICER RECOMMENDATION**

That Council:

- (a) receive and note the report titled “2018/2019 Procurement Policy”
- (b) adopt the 2018/2019 Procurement Policy (Appendix A).

**FINANCE AND RESOURCING**

The Procurement Policy will guide best practice procurement and contracting in a manner that is compliant with relevant legislation.

The Procurement Policy will be administered by the Business Development Branch of Business Performance Group. No additional funding is required to implement or administer the Policy.

**CORPORATE PLAN**

**Corporate Plan Goal:** *An outstanding organisation*

**Outcome:** 5.6 - Information, systems and process underpin quality decisions and enhance customer relationships

**Operational Activity:** 5.6.21 - Ensure Council’s contracts are managed effectively and meet performance levels.

**CONSULTATION****Internal Consultation**

The following internal stakeholders were consulted:

- CEO and Board of Management
- Coordinator Procurement & Contract Performance
- Coordinator Contract Supply & Administration
- Chief Legal Officer
- All Branch Managers

A Communications Plan will be developed to inform internal stakeholders of the additions and amendments.

**External Consultation**

The Procurement Policy remains consistent with external legal advice.

A Communications Plan will be developed to inform the local community of the relevant additions and amendments.

**Community Engagement**

No community consultation was required in the preparation of this report.

**PROPOSAL**

The Procurement Policy outlines Council’s framework and principles for undertaking contracting activities relating to procurement of goods and services and disposal of assets.

The *Local Government Regulation 2012* requires Council to prepare a Procurement Policy, and to review and adopt that policy annually. The Procurement Policy must contain details of

the principles Council will apply when contracting, including the sound contracting principles provided in the *Local Government Act 2009*.

The sound contracting principles are:

- (a) value for money
- (b) open and effective competition
- (c) the development of competitive local business and industry
- (d) environmental protection
- (e) ethical behaviour and fair dealing.

The 2018/19 Procurement Policy will move Council into the Strategic Contracting Procedures as outlined in the previous report. This move has several positive implications including:

- Adoption of a Council Contracting Plan
- Adoption of a Council Contracting Manual
- Latitude to adopt a far more strategic approach to contracting
- Amendment of thresholds so that only one quote is required for contracts of a value up to \$25,000
- A new framework for seeking quotes to a greater threshold than under the previous regime. This includes the following framework:
  - Request three quotes for contracts \$25,000 to \$250,000
  - Request five quotes for contracts \$250,000 to \$1 million
  - Competitive processes for contracts \$1 million to \$5 million
  - Significant Contracting Plans and competitive processes for contracts worth more than \$5 million.
- Updated version of the Local Preference in Procurement Guideline that will drive greater engagement with local suppliers while foster greater depth and capability in the market
- Introduction of Social Benefit in Procurement Guideline
- Introduction of an Indigenous Engagement Guideline
- Introduction of an Innovation, Market Led Proposal and Unique Procurement Guideline

The proposed 2018/19 Procurement Policy complies with all legislative obligations and provides an appropriate framework for conducting effective and efficient contracting activities.

Council will review but maintain delivery of support programs, including:

### **Doing Business with Council workshops**

Council delivers these workshops to interested parties at least six times per year. The workshops assist mostly local attendees in explaining how to best reply to Invitations to Tender and Request for Quotes from Council.

### **Suppliers Briefings**

Council has conducted two Supplier Briefings in the past year. The Supplier Briefing outlines Council plans for the coming year with regards contracting for capital works delivery and goods and services generally. The Supplier Briefings also provide information to business on Council's safety requirements, procurement processes and communication plans.

### Key Suppliers Forum

Council held its inaugural Key Suppliers Forum during the 16/17 year. Contractors deemed to have delivered outstanding goods or services to Council were invited to attend the briefing where they engaged with Contract Administrators and had the opportunity to provide feedback on Council's works and processes.

### Outcomes of policy and supporting strategies

Council's desired policy outcomes are to:

- a) provide a framework for undertaking Contracting Activities, within an effective governance framework and sound probity environment;
- b) encourage strategic decision-making and sustainable procurement practices;
- c) facilitate efficient and timely delivery of Council's capital works, operational activities, and the disposal of assets;
- d) deliver value for money;
- e) encourage an open, efficient and competitive market place;
- f) encourage development of competitive local business and industry;
- g) manage Council's risk exposure; and
- h) comply with all applicable laws including the *Local Government Act 2009 (Qld)* (LGA 2009) and *Local Government Regulation 2012 (Qld)* (LGR 2012).

The current Procurement Policy supported by the Local Preference in Procurement Guideline has guided Council's preference for engaging with local suppliers. This has resulted in Council spending more than \$177 million (to 1 May 2018) with local suppliers for the current financial year to date, which represents 75% of the available procurement spend. This is up from 68% or \$180 million in the previous year.

### Legal

External legal advice has previously been sought regarding the format and content of a superseded Procurement Policy. The proposed Procurement Policy 2018/2019 is consistent with that advice.

### Policy

The Procurement Policy will provide a structured framework for Council's procurement and disposal contracting activities and ensure compliance with the relevant legislation.

### Risk

The Procurement Policy mitigates the risks associated with undertaking contracting activities relating to procurement of goods and services and disposal of assets.

### Previous Council Resolution

#### Ordinary Meeting 18 May 2017 (OM17/36)

*That Council:*

- (a) receive and note the report titled "**2017/2018 Procurement Policy**".
- (b) adopt the 2017/2018 Procurement Policy (Appendix A) and
- (c) receive and note the Local Preference in Procurement Guideline (Appendix B).

**Ordinary Meeting 21 April 2016 (OM16/52)**

*That Council:*

- (a) receive and note the report titled "**2016/2017 Procurement Policy**".
- (b) adopt the 2016/2017 Procurement Policy (Appendix A) and
- (c) receive and note the Local Preference in Procurement Guideline (Appendix B).

**Special Meeting 1 June 2015 (SM15/14)**

*That Council:*

- (a) receive and note the report titled "**2015/2016 Procurement Policy**" and
- (b) adopt the 2015/2016 Procurement Policy (Appendix A).

**Special Meeting 2 June 2014 (SM14/17)**

*That Council:*

- (a) receive and note the report titled "**2014/2015 Procurement Policy**" and
- (b) adopt the 2014/2015 Procurement Policy (Appendix A).

**Related Documentation**

*Local Government Act 2009*

*Local Government Regulation 2012*

**Critical Dates**

The *Local Government Regulation 2012* requires Council review its Procurement Policy annually. Other than annual review, there are no critical dates associated with the Procurement Policy.

**Implementation**

The Procurement Policy will be implemented from the date of Council's resolution.





**8.6 OFFICE OF THE CEO****8.6.1 PROPOSED AMENDMENT TO LOCAL LAW NO.2 (PARKING) 2018 AND AMENDMENT SUBORDINATE LOCAL LAW NO.1 (PARKING) 2018**

<b>File No:</b>	<b>Council meetings</b>	
<b>Author:</b>	<b>Manager Corporate Governance Office of the CEO</b>	
<b>Appendices:</b>	<b>App A - Amendment Local Law No 2 (Parking) 2018 .....</b>	<b>445</b>
	<b>App B - Amendment Subordinate Local Law No 1 (Parking) 2018 .....</b>	<b>447</b>
<b>Attachments:</b>	<b>Att 1 - Proposed new Off-Street Regulated Parking Areas - Mooloolaba .....</b>	<b>451</b>

**PURPOSE**

The purpose of this report is to seek a Council resolution proposing to make Amendment Local Law No. 2 (Parking) 2018 and Amendment Subordinate Local Law No. 1 (Parking) 2018.

**EXECUTIVE SUMMARY**

The Sunshine Coast is experiencing significant growth and in line with the recently released South East Queensland Regional Plan, is set to have around 500,000 residents by 2041. This will bring with it many challenges to our transport network and associated systems such as parking supply and management. Mooloolaba has been identified as a priority area to address current and future parking demands.

As part of the implementation of the adopted Sunshine Coast Council Parking Management Plan (PMP), a number of off-street regulated parking areas (OSRPA) for the Mooloolaba area have been identified for inclusion in Council's local laws as designated OSRPA. These new OSRPA will provide Council with an ability to regulate parking and assist the Mooloolaba area in achieving optimal parking occupancy. The regulation of parking in these OSRPA is designed to assist visitors to have better access to parking by encouraging greater turnover of parking spaces and encourage multiple use capacity of these parking spaces. This in turn assists with increasing patronage of surrounding businesses.

The proposed new OSRPA locations (detailed in Attachment 1) include a combination of both Council owned land and privately owned car parks in the Mooloolaba area. The enhanced regulated parking has been requested by several businesses in the Mooloolaba area with the hopes of improving occupancy and turnover rates of car parking for visitors and customers. The amendment to the local law will allow Council to enter into formal arrangements with private car park owners to regulate parking if required.

A Council resolution proposing to make the amendment local law and subordinate local law is necessary to proceed with the local law making process. In accordance with Council's adopted Local Law Making Process, the draft amendment local law and subordinate local law will be referred to the community for consultation and State Interest Checks with State Government Agencies.

## OFFICER RECOMMENDATION

That Council:

- (a) receive and note the report titled “Proposed Amendment to Local Law No.2 (Parking) 2018 and Amendment Subordinate Local Law No.1 (Parking) 2018”
- (b) resolve to propose to make:
  - (i) Amendment Local Law No. 2 (Parking) 2018 (Appendix A)
  - (ii) Amendment Subordinate Local Law No. 1 (Parking) 2018 (Appendix B)
- (c) resolve to undertake community consultation on the draft local law and subordinate local law during the period 15 June 2018 to 15 July 2018
- (d) resolve to undertake a State Interest Check in relation to the proposed local laws pursuant to section 29A of the *Local Government Act 2009*, and
- (e) resolve that proposed Amendment Local Law No. 2 (Parking) 2018 and Amendment Subordinate Local Law No. 1 (Parking) 2018 has been reviewed in accordance with section 38 of the *Local Government Act 2009* and that, taking into consideration the circumstances of the Sunshine Coast Regional Council area, the law does not contain any possible anti-competitive provisions noting that the subordinate local law relates to the regulation of parking and does not relate to a commercial activity.

## FINANCE AND RESOURCING

The cost of drafting Amendment Local Law No. 2 (Parking) 2018 and Amendment Subordinate Local Law No. 1 (Parking) 2018 has been funded through existing budget allocations within the Corporate Governance Branch.

The current costs of regulating the Brisbane Road car park is \$73,325 per annum. As a result of the closure of the Brisbane Road car park, the current costs of regulating the Brisbane Road car park will be allocated to the future resourcing requirements for regulating the new OSRPA in the Mooloolaba area.

The preliminary estimate of costs for resourcing the regulation of the new OSRPA will be up to \$450,000 per annum approx. These costs will be determined by the number of OSRPA requiring regulation and the frequency of regulation in the area. The new OSRPA will require additional signage which is estimated to cost approx. \$5,000 to \$10,000.

## CORPORATE PLAN

**Corporate Plan Goal:** *Service excellence*  
**Outcome:** We serve our community by providing this great service  
**Operational Activity:** S23 - Local amenity and local laws - maintaining and regulating local amenity through local laws, regulated parking, community land permits and management of animals, overgrown land and abandoned vehicles

## CONSULTATION

### Councillor Consultation

Consultation has occurred with the Mayor and Division 4 Councillor J Connolly.

**Internal Consultation**

Corporate Governance have consulted with the following key stakeholders:

Customer Engagement and Planning Services

Group Executive Customer Engagement and Planning Services  
Manager Customer Response  
Manager Development Services  
Coordinator Community Land Permits and Parking  
Coordinator Response Services  
Senior Project Officer

Economic and Community Development

Head of Economic Development  
Place Activation Officer

Built Infrastructure

Manager Transport and Infrastructure Policy  
Coordinator Transport Strategy and Policy  
Coordinator Traffic and Transportation  
Project Officer

Office of the CEO

Manager Communication  
Communication Officer

**External Consultation**

The Economic Development Branch were approached by a number businesses and body corporate representatives in the Mooloolaba area requesting Council regulate their private car parking facilities with the intention to improve rotation and flow of customer parking in the area. The new privately owned OSRPA identified in the proposed amendment local laws is in response to the requests from these representatives.

Further to this, key stakeholders in Council will continue to work with the body corporate representatives and private landowners to enter into formal arrangements which are required so Council can regulate the parking in these new OSRPA.

**Community Engagement**

Section 29 of the *Local Government Act 2009* provides that the local government may decide its own process for making a local law. The proposal to commence the amendment local law making process will include engagement with:

- relevant government agencies about the overall State interest in the proposed amendment local law, and
- targeted community consultation.

Council may, at its discretion, determine the amount of (if any) public consultation it undertakes before adopting the amendment Local Law and Subordinate Local Law by resolution. A consultation period of no less than 28 days is considered good governance when proposing to make a local law.

The consultation period for the proposed changes will occur from 15 June 2018 until 15 July 2018.

A community consultation strategy has been developed and will include:

- media releases
- notification through Council's online news portal, News Centre
- consultation with affected property owners
- consultation with chamber of commerce and local businesses
- notification in Sunshine Coast Daily public notices
- information included on Council's website on 'Have your say' page.

## PROPOSAL

The Parking Management Plan provides information on how Council will utilise multiple strategies to manage parking across the region. In adopting the Parking Management Plan, Council identified by resolution (OM17/186 (e)), the need to review and update Council's local laws. The local laws is one of a number of elements of Council's overall parking regime and parking restrictions in these areas are also used to complement on-street parking availability. As referenced in the PMP, different localities may require specific strategies to be applied.

Mooloolaba attracts a high number of short and long stay visitors who provide an important contribution to the region wide economy. As visitors to Mooloolaba increase, the demand for available car spaces increases exponentially.

In response to the demand for available car spaces, Council was approached by a number of business owners and body corporate representatives requesting their private car parking facilities to be regulated by Council. The intention here is to activate the available car parking spaces currently available through timed regulation. Timed-regulation of these car parking spaces will increase occupancy, encourage turnover and multiple use capacity of these car spaces. Enhanced regulated parking will provide more access to parking for visitors which in turn will encourage more visitors to the Mooloolaba area.

Council has identified 24 new OSRPA to be included in *Subordinate Local Law No. 5 (Parking) 2011* to ensure Council has the necessary tools to regulate parking in these areas and to address current and future parking demands in the Mooloolaba area. The new OSRPA include both private land and Council owned land. Refer to Appendix B for details of the proposed locations.

A Council resolution proposing to make Amendment Local Law No. 2 (Parking) 2018 and Amendment Subordinate Local Law No. 1 (Parking) 2018 is necessary to proceed with the local law making process.

Table 2 – Local Law making process

Statutory Requirement	Action taken	Date	Status
<b>Propose to make local law amendments</b>	Prepare report to Council to propose to make Draft Amendment Local Law No. 2 (Parking) 2018 and Draft Amendment Subordinate Local Law No. 1 (Parking) 2018	14 June 2018	Completed
<b>Community Consultation</b>	<ul style="list-style-type: none"> <li>• media releases</li> <li>• notification through Council's online media portal, News Centre</li> <li>• notification in Sunshine Coast Daily public notices</li> <li>• consultation with affected property owners</li> <li>• consultation with chamber of commerce and local businesses</li> </ul>	15 June 2018 – 15 July 2018	Developed and Underway

Statutory Requirement	Action taken	Date	Status
	<ul style="list-style-type: none"> <li>information included on Council's website on 'Have your say' page.</li> </ul>		
<b>State Interest Check</b>	Email proposed changes to all relevant state government agencies	15 June 2018- 15 July 2018	Drafted
<b>Council Website</b>	All relevant information and documentation placed on and available through Council's website on " <i>Have your say</i> " page.	15 June 2018 – 15 July 2018	Drafted
<b>Report to Council to make the amendment local laws</b>	Prepare report to Council to make the local laws	13 September 2018	To be completed
<b>Gazette Notice</b>	Preparation of Government Gazette notice for publication in the Government Gazette once amendments are made by Council at the September OM 2018.	21 September 2018	To be prepared

### Legal

The proposal has been considered in accordance with the following legislation:

- Section 29-32 of the *Local Government Act 2009* and regulation, and
- Sunshine Coast Council's suite of Local Laws and Subordinate Local Laws.

### Policy

There are no new policy implications in the proposed Amendment Local Law No. 2 (Parking) 2018 and Amendment Subordinate Local Law No. 1 (Parking) 2018.

### Risk

Without the necessary tools to regulate parking in the OSRPA there is a risk that Council will be unable to manage the increased current and future demands for parking in the Mooloolaba area.

### Previous Council Resolution

#### 12 October 2017 Ordinary Meeting (OM17/186)

*That Council:*

- receive and note the report titled "Sunshine Coast Council - Parking Management"*
- adopt the Sunshine Coast Council Parking Management Plan (Appendix A)*
- adopt the 37 Local Area Parking Plans (Appendix B)*
- authorise the Chief Executive Officer to progress actions from the Parking Management Plan and Local Area Parking Plans*
- undertake a review and actioning of changes to Local Law No. 5 (Parking) 2011 and Subordinate Local Law No. 5 (Parking) 2011 occur to capture relevant matters relating to the adoption of the Parking Management Plan and associated Local Area Parking Plans and*

- (f) *refer for consideration a budget allocation of \$50,000 at Budget Review 2 with further budget requests of \$100,000 in 2018/19 and 2019/20 for a dedicated communication project officer.*

**Related Documentation**

- Sunshine Coast Council Parking Management Plan
- *Local Government Act 2009* and Regulation
- Sunshine Coast Regional Council Local Laws and Subordinate Local Laws 2011
- State Government Guidelines for Drafting Local Laws 2016
- Sunshine Coast Regional Council Corporate Plan 2018-2022

**Critical Dates**

It is beneficial for Council to commence the local law making process as soon as possible in order for the Local Law and Subordinate Local Law amendments to take effect so the various strategies to manage current and future parking demands in the Mooloolaba area can commence.

**Implementation**

Following consideration of this report, actions relevant to the recommendation will be implemented and include:

- commencement of community consultation from 15 June 2018 - 15 July 2018
- undertake State interest checks on 15 June 2018 - 15 July 2018, and
- preparation of the website notice on proposed local law change.

**8.6.2 STATUS OF TABLED AND OUTSTANDING PETITIONS**

<b>File No:</b>	<b>Council meetings</b>
<b>Author:</b>	<b>Team Leader Meeting Management Office of the CEO</b>
<b>Attachments:</b>	<b>Att 1 - Petitions tabled as at 17 May 2018 .....457</b>

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**PURPOSE**

This report updates Council on the current status of Petitions that have been presented at Ordinary Meetings.

**EXECUTIVE SUMMARY**

A petition is a formal written request that is used to lobby Council. It is a mechanism to seek action or consideration from Council, usually for a localised issue.

Petitions may request the alteration of a general law or the reconsideration of some administrative decision. People may lodge a petition regarding a matter in which they have an interest. Petitions can also be used as a form of submission on active development applications during the public notification stage.

Since the Ordinary Meeting of 18 May 2017, 39 petitions have been tabled for Council's consideration. The petitions have been actioned by various departments throughout Council. Most of these petitions have been completed and the relevant departments have provided updates as to their status (Attachment 1).

**OFFICER RECOMMENDATION**

**That Council:**

- (a) receive and note the report titled "Status of Tabled and Outstanding Petitions" and
- (b) note the current status of action on the petitions received by Council during the period 18 May 2017 to 17 May 2018.

**FINANCE AND RESOURCING**

This report deals with an administrative matter which does not require additional funding outside of the approved operational budget of the Office of the Mayor and the Chief Executive Officer.

**CORPORATE PLAN**

**Corporate Plan Goal:** *An outstanding organisation*  
**Outcome:** We serve our community by providing this great service  
**Operational Activity:** S31 - Governance - providing internal leadership, legal opinion, governance and audit functions ensuring legislative accountability, transparency and ethical obligations are supported

**CONSULTATION****Internal Consultation**

All Departments across the Sunshine Coast Regional Council provided feedback on the status of petitions received by Council.

**External Consultation**

1. There was no external consultation required for the preparation of this report.

**Community Engagement**

There was no community engagement required for the preparation of this report.

**PROPOSAL**

Upon receipt of each Petition via the Council Statutory Meeting process, the Meeting Management Team forwards petitions to the relevant Department requesting the following steps be undertaken:

- an Action Officer is allocated as responsible for acknowledging to the lead petitioner that Council has received the petition and subsequently
- sending the relevant response to the lead petitioner, with a copy to the Councillor who tabled the petition
- the Action Officer then advises the Director's Personal Assistant of what has occurred
- the Director's Personal Assistant then updates the Minute Actions Database and
- a periodic report of all tabled petitions is presented back to Council regarding the outcome of all petitions.

Attachment 1 of this report provides a Summary by Department of the action taken to date on all petitions received by Council since 18 May 2017 and a status update on any outstanding petitions.

At the time this report was prepared there are only five outstanding or 'in progress' petitions including two tabled at the May 2018 Ordinary Meeting.

**Legal**

There are no legal implications to this report, other than to note that when a petition is presented to a Council meeting the associated resolution of Council must be actioned as appropriate.

**Policy**

A standard process for dealing with petitions has been developed. The process outlines Council's guidelines for managing petitions tabled at Council.

**Risk**

There has been no risks identified associated with this report.

**Previous Council Resolution****Ordinary Meeting 15 June 2017 (OM17/110)**

*That Council:*

- receive and note the report titled "**Status of Tabled and Outstanding Petitions**" and*
- note the current status of action on the petitions received by council during the period 21 April 2016 to 18 May 2017.*

**Ordinary Meeting 21 April 2016 (OM16/57)**

*That Council:*

- receive and note the report titled "**Status of Tabled and Outstanding Petitions**" and*
- note the current status of action on the petitions received by Council during the period 1 July 2010 to 10 March 2016.*



**Related Documentation**

Internal procedures and guidelines are available to staff to ensure petitions are actioned as required by Council resolution.

**Critical Dates**

There are no critical dates relating to this report.

**Implementation**

Council's resolution database is updated regularly to reflect the current status of petitions as detailed (Attachment 1). The website has been updated to reflect the current guidelines for how to lodge a petition with Sunshine Coast Regional Council, see hyperlink provided: <https://www.sunshinecoast.qld.gov.au/Council/Council-Meetings/Petitioning-Council>

**9 NOTIFIED MOTIONS****9.1 NOTICES OF RESCISSION****9.2 NOTICES OF MOTION****9.3 FORESHADOWED NOTICES OF MOTION****10 TABLING OF PETITIONS**

Petitions only eligible for submission if:

- \* Legible
- \* Have purpose of the petition on top of each page
- \* Contain at least 10 signatures
- \* Motion limited to:
  - Petition received and referred to a future meeting
  - Petition received and referred to the Chief Executive Officer for report and consideration of recommendation
  - Petition not be received

**11 CONFIDENTIAL SESSION****11.1 CUSTOMER ENGAGEMENT AND PLANNING**

Nil

**11.2 LIVEABILITY AND NATURAL ASSETS**

Nil

**11.3 BUILT INFRASTRUCTURE**

Nil

**11.4 ECONOMIC AND COMMUNITY DEVELOPMENT**

Nil

**11.5 BUSINESS PERFORMANCE****11.5.1 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - LAND ACQUISITION - MAROOCHYDORE**

**File No:** Council meetings  
**Author:** Coordinator Strategic Property  
Business Performance Group

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This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by Council.

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**11.5.2 CONFIDENTIAL - NOT FOR PUBLIC RELEASE - PROPERTY MATTER - COOLUM**

**File No:** Council meetings  
**Author:** Senior Property Officer - Leasing  
Business Performance Group

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This report is confidential in accordance with section 275 (e) of the *Local Government Regulation 2012* as it contains information relating to contracts proposed to be made by Council.

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**11.6 OFFICE OF THE CEO**

Nil

**12 NEXT MEETING**

The next Ordinary Meeting will be held on 19 July 2018 in the Council Chambers, 1 Omrah Avenue, Caloundra.

**13 MEETING CLOSURE**